

**SIX HUNDRED THIRTIETH MEETING OF THE BOARD OF DIRECTORS
OF THE
EL DORADO HILLS COUNTY WATER DISTRICT**

The six hundred thirtieth meeting of the Board of Directors of the El Dorado Hills County Water District was held on Wednesday, January 21, 2009, at 6:30 p.m., at the regular meeting place of the District, the District Office, 1050 Wilson Blvd., El Dorado Hills, California. Present were Directors Durante, Hidahl, Hartley, and Thomsen, with President Hidahl presiding. Counsel Mike Cook was in attendance. Chief Veerkamp, Chief Planje, Chief O'Camb and Chief Financial Officer Bair were also in attendance.

President Hidahl called the meeting to order and led the Pledge of Allegiance.

President Hidahl stated that the Board was planning to select a Director to fill the vacant position on the Board. The plan for the night was to conduct interviews, select a new board member and swear them in. This appointment would be good until November 2010, at which time a general election would be held. He welcomed all four of the applicants and thanked them for taking the time for this process. He explained that there would be total of twelve minutes allowed for each applicant to address the Board; this time allotment would be broken down into a three-minute statement from the applicant, with seven minutes left for answering the questions from the Board, and a two minute wrap-up.

He also stated that although this was an open meeting which would allow for applicants to be present for all interviews, he suggested that as a courtesy and in fairness to the process, it would be appreciated if the applicant being interviewed be the only one to remain in the room. He restated that this was an open meeting.

After assuring that all applicants were in attendance, President Hidahl drew names for the order of the candidates to be interviewed. The candidates would be interviewed in the following order: 1) Larry Brilliant, 2) Steve Schlener, 3) Barbara Winn, and 4) David Caulkins.

President Hidahl stated that one candidate, John Brenner, was not able to make the meeting due to a previous commitment and he had prepared his summary responses from the last interview process.

The questions that were prepared for the candidates were:

1. If selected, how would you balance the interests of the community, volunteers and paid staff?
2. The Grand Jury recently recommended consolidating the various west slope fire agencies. What are your thoughts/positions(s) on consolidation(s)?
3. What would you like to see changed within the Fire Department and/or Board (if anything)?
4. Have you ever attended an El Dorado Hills Fire Department Board meeting, an El Dorado Hills CSD Board Meeting, an El Dorado County Board of Supervisors' meeting or a similarly elected board meeting? If so, which ones and what were your overall impressions?
5. What are three strategic issues that face the District in the next five years and how will you govern to handle these issues?
6. Are you satisfied with the current level of emergency medical transport within the County of El Dorado? Please explain your answer.
7. Why do you seek to join the El Dorado Hills Fire Department Board of Directors?

The questions were read to each candidate and they were given a chance to respond. President Hidahl used a stop watch and kept all interviews within the allotted time frames. When the interviews were completed, John Brenner's responses to the last interview were given to the Board for review.

The Board thanked the candidates and stated that they were all very qualified for the Board position. President Hidahl stated that he was very impressed with the experience and knowledge of our community.

The Union leadership had submitted a letter endorsing two candidates, John Brenner and Barbara Winn.

Director Thomsen moved to nominate Barbara Winn for the open board seat, seconded by Director Hartley and unanimously carried. (Roll Call: Ayes.)

President Hidahl congratulated Barbara Winn on being appointed to the Board and stated that there would be a ten-minute break.

A break was taken from 7:40 to 7:51 p.m.

Barbara Winn was sworn in by Connie Bair, the Board Secretary and took her seat at the Board table.

Director Hartley moved to approve the Consent Calendar which included the minutes of the 628th meeting, the Strategic Planning Meeting held November 21, 2008, the 629th meeting held December 10, 2008, the financial statements for December 2008, and the approval to surplus a copier. The motion was seconded by Director Thomsen and carried. (Director Winn abstained.)

Supervisor Knight addressed the Board. He stated that he had been appointed to work with the JPA as a County Board of Supervisor. He also urged the Board to continue to pursue the preparation for the pandemic flu through the County Health Officer. He stated that the Board should continue discussions regarding consolidation over the next four to six year period. He stated that the Districts would achieve better results than if they left it to LAFCO. Regarding revenue, he stated that with the disarray in the State, things would not be good on the local level.

A letter of resignation had been received from John Knight effective January 5, 2009, when he began his term with the Board of Supervisors.

President Hidahl announced that the Closed Session, Item VII-A.1 and 2, would be deferred to the next meeting.

Chief Veerkamp reported that Dennis Dong, the architect, will move forward with the submittal to the County for the special use permit by the end of the month.

The Fire Committee, Directors Hidahl and Thomsen, met to review the request for stipend from Chief Veerkamp in the amount of \$14,050 for a team assignment.

Director Thomsen moved to approve the stipend payment to Chief Veerkamp as requested, seconded by Director Hidahl and carried. (Director Winn abstained.)

A Committee, Directors Hidahl and Thomsen, met regarding staffing the third station with four-person staffing. The Committee recommended that the staffing be implemented as soon as possible. Chief Veerkamp prepared a report for the Board that stated that this should be deferred based on the present economic situation, and with the additional station which increased staffing. Staff reviewed the budget and the overtime this would create and stated that it was not a necessity in the present economic outlook. The change would cost \$470,000 per year. It was noted that the Memorandum of Understanding with the Associated Firefighters stated that it would occur before June 30, 2009. Firefighter safety was also discussed.

President Hidahl stated that this should go back to Committee to review the details with Staff. He felt that Staff should prepare a summary of projections outlining when the additional staffing could be authorized and stay within the budget.

Director Hartley moved to approve the additional staffing in concept per the Memorandum of Understanding, subject to Staff and the Committee coming up with an appropriate date to make changes, staying within the Salaries and Wage category and without

amending the budget. If an amended budget is needed, the Committee was directed to bring it back to the February Board Meeting. The motion was seconded by Director Durante and unanimously carried.

There was no progress with Latrobe Fire. This will be continued until next month.

President Hidahl and Director Hartley met regarding the Board Policy Manual. They recommended changes to Policy 3.2, 5, 7.4, and 14.7. They added a section on the stipends for Chiefs, Fire Chief Annual Performance Evaluation, and the Consequences of Policy Violations. Other policies to add were the Recording Meetings Policy and a policy stating how much money the Board would like to keep as a reserve. The Committee would like this on the next agenda to approve.

Chief Planje gave the Operations Report for December. He also reviewed the Building, the Prevention and Training Reports. Chief Planje reported that the response times were met per the contract.

Chief Veerkamp reported that the responses for the JPA were down 3% for the year. The JPA Board was reorganized; Chief Veerkamp is the President, with Chief Schwab of Georgetown Fire the Vice-President. Chief Hartley would like a breakdown of where the JPA budget is for the next meeting.

The Goal Reports for 2008 were received and filed.

The Goals for 2009 were reviewed and prioritized. The Goals for 2009 are as follows by priority:

1. To develop a plan inclusive of contingencies for the Department operations to remain fully funded by property tax, fees, reimbursements, etc.

2. To explore options for annexations, consolidations, and contracts for service within the constraints of our revenue availability.
3. To continue to move the training facility project forward within the constraints of our revenue availability.
4. To maximize efficiency, develop internal future leaders and develop a Personnel Master Plan to meet the future needs of our Department and community.
5. To develop a Facility Master Plan.

Director Hartley moved to accept the Goals for 2009, with the priorities discussed. The motion was seconded by Director Durante and unanimously carried.

The Conference Room Policy was discussed. The usage of the room needs to be evaluated and discussed. Counsel Cook had done some research on laws as related to public use and requested that this policy be sent to Committee for review.

President Hidahl stated that this policy would be moved to Committee for review.

Greenbriar Homes requested a refund of their Development Fee for twenty homes totaling \$58,231.80.

Director Hartley moved to approve the request to refund the Development Fees for twenty homes as calculated by Staff, seconded by Director Durante and unanimously carried.

Chief O’Camb advised the Board that he was working on an Ordinance to adopt a fee schedule for the Prevention Bureau. This would include fees for plan checks, inspections, and so forth. He suggested that he also incorporate a fee schedule for refunds of Development Fees. This will be properly noticed and brought back to the February meeting for adoption.

The 2007/2008 Annual Audit was reviewed. The Auditor, Robert Johnson, had no recommendations that needed to be discussed.

Director Hartley moved to receive and file the Annual Audit, seconded by Director Thomsen and unanimously carried.

Robert Johnson had also submitted a three-year audit proposal for adoption. The subject of how long an entity should have the same auditor was discussed.

Director Hartley moved to award the next two years audit to Robert Johnson, CPA, with the future years to be discussed after completion of the two years. The motion was seconded by Director Hidahl and unanimously carried.

A draft resolution of appreciation was submitted for John Knight for his service as a Director on the Board.

Director Thomsen moved to approve Resolution 2009-01 in appreciation of Director Knight and his service. The motion was seconded by Director Durante and unanimously carried. (Roll Call: Ayes, all.)

Draft resolutions were presented for Supervisors Dupray and Baumann, expressing appreciation for their service and support while they were on the Board of Supervisors.

Director Winn moved to approve Resolutions 2009-02 and 2009-03 expressing appreciation to past Supervisors Dupray and Baumann, seconded by Director Durante and unanimously carried. (Roll Call: Ayes, all.)

President Hidahl requested that John Knight's resolution be presented at the February Dinner. He asked Staff to contact Supervisors Dupray and Baumann and invite them to the February meeting for presentation of their resolution.

President Hidahl announced that it was time to reorganize the Board and Committees. Director Thomsen stated that he recognized the guidance of President Hidahl and gave sincere thanks for the job he has done.

Director Thomsen nominated Director Hartley for President. The motion was seconded by Director Durante and unanimously carried.

Director Thomsen stated that in recognition of Director Durante and his involvement in the community, and the balance he brought to the Board, he nominated Director Durante as Vice President. The motion was seconded by Director Hartley and unanimously carried.

The new President, Director Hartley echoed Director Thomsen's comment regarding President Hidahl's service to the Board over the last couple of years.

President Hartley assigned the following Committees:

Administrative Committee: Directors Hidahl and Hartley

Fire Committee: Directors Durante and Thomsen

JPA oversight: Director Winn with Director Thomsen and alternate.

He assigned Director Thomsen and Hidahl as an Adhoc Committee to update the Conference Room Policy.

Director Thomsen stated that he has a conflict on the third Wednesday and would like to change the meeting night. It was discussed that the meeting night was set forth in the bylaws and the policy manual. This will be agendized for the next meeting and discussed. It was decided to move the February meeting as a one-time change to Thursday, February 19, 2009 at 7:30 p.m.

Director Durante moved to adjourn the meeting, seconded by Director Thomsen and unanimously carried.

The meeting adjourned at 10:44 p.m.

Approved:

Connie Bair, Board Secretary

Jim Hartley, President

1/21/2009