

EL DORADO HILLS COUNTY WATER DISTRICT

SIX HUNDRED NINETY FOURTH MEETING OF THE BOARD OF DIRECTORS

Thursday, May 16, 2013

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:00 p.m. and Retired Division Chief Brad Ballenger led the Pledge of Allegiance. Directors in attendance: Directors Barber, Durante, Hartley, Hidahl and Winn. Staff in Attendance: Deputy Chief O'Camb and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

A. Approve minutes of the 693rd meeting held April 18, 2013

B. Approve Financial Statements for April 2013

Director Hartley made a motion to approve the Consent Calendar, seconded by Director Barber and unanimously carried.

III. ORAL COMMUNICATIONS

A. Presentation of Resolution of Appreciation – President Durante presented a Resolution of Appreciation to Retired Division Chief Brad Ballenger for his 25 years of leadership and dedicated service to the El Dorado Hills Fire Department.

B. EDH Professional Firefighters – Captain Russ Hasemeier gave an update of Union activities stating that President Josh Couch has stepped down and Vice President Matt Eckhardt will be acting until an election can be held. He also reported that the Union is continuing to work with the Chief on the the Latrobe annexation and stated that the Budget and Negotiations Committee would like to begin the negotiations process in July for the upcoming contract.

C. EDH Firefighters Association – None

D. Public Comments – None

IV. CORRESPONDENCE

CFO Bair stated that the Preliminary Budget for LAFCO had been included in the Board Packet and made mention that their budget was slightly more than last year.

V. ATTORNEY ITEMS

Counsel Cook reported that permission has been granted by El Dorado County Transit and the Missimer Family Trust for an easement to gain access to Station 84 through the Park and Ride lot. He stated that the lease for the temporary facility had been signed by the landlord and the temporary facility order had been placed.

VI. COMMITTEE REPORTS

A. Administrative Committee (Directors Barber and Hidahl)

- 1. Review and update on progress of construction at Station 84** - Director Hidahl stated that the committee had not met. Chief O’Camb said that good progress is being made in the areas of architectural and engineering planning. He stated that a beneficial meeting had been held at Station 87 with the architect and engineers to identify problem areas that should be avoided in the construction of Station 84 as well as identify features that have worked well. He stated that the anticipated date to move into the temporary facility will be in June; a temporary use permit has been pulled exempt from fees; and the special use permit application is scheduled to go before the Planning Department for approval on June 13. Director Hidahl asked that another committee meeting be scheduled upon completion of the plans and that the plans be made available on the website. Chief O’Camb will also post the plans in the lobby of the Administrative Office.

- 2. Review and discuss update to Board Policy Manual** - Director Hidahl reviewed the draft copy and outlined the proposed changes stating that the policy manual is being reformatted with these changes and will be brought back to the Board for final approval. Director Hidahl asked that consideration be given to the need to adopt a Concealed Weapon Policy; Counsel Cook will research the topic for further discussion.

B. Fire Committee (Directors Hidahl and Winn)

- 1. Review and discuss Capital Improvement and/or Facilities Master Plan** – Director Hidahl summarized the progress of the plan stating that the Board had requested Staff to gather the necessary information for a Request for Proposal and bring it back to the Board for final authorization. He stated that any associated costs would be reimbursable through the development fee process. Director Hidahl commented that a thorough analysis of the Training Facility concept will need to be done prior to developing the Master Plan. CFO Bair commented that the Five Year Plan should be updated in its present form in the next few months so that the County will have an updated document to be able to disburse development fees.

VI. C. Ad Hoc Committee Reports

1. Report from the Regional Operations Committee regarding contracts with

Latrobe Fire Protection District (Directors Hartley and Barber) - Director Hartley reported that he anticipates consensus from both organizations regarding annexation and a document should be ready for review at the next Board meeting. President Durante requested that the committee obtain the Latrobe property leases for review and Director Hartley said that he would follow up on this. Director Hidahl asked that the next Board agenda clearly state that this topic will be discussed so that interested members of the public can attend.

Counsel Cook departed the meeting at 6:53 p.m., after introducing his substitute, Counsel Tom Griffin.

2. Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments (CCFD formerly League of Fire Districts)

(Directors Durante and Hartley) - Director Hidahl reported that an advisory Board has been established to interface with the Board of Supervisors in an effort to help the smaller Districts remain solvent. The Board has requested that each District provide financial records from the past three years. A discussion was held regarding the need to notice CCFD's meeting agendas and minutes; Director Hidahl will make a request of the CCFD to post.

VII. OPERATIONS REPORT

A. Operation Report - Received and filed.

B. Review and update regarding Joint Powers Authority - Director Hartley stated that the JPA had approved a Request for Information to member agencies for staffing the JPA ambulance service with a 60 day deadline. CFO Bair reported that the JPA budget was approved; however, funding for OPEB had been added to the one million dollar cap which will require approval for the final budget.

D. Review and approve surplus of 13 Panasonic Toughbook Mobile Data Computers - Chief O'Camb stated that iPADS have replaced 13 Panasonic Toughbook Mobile Data Computers. This newer technology is also considerably less expensive. He asked for Board approval to place the obsolete Toughbooks into surplus status so that they can be sold.

Director Barber made a motion to place 13 Panasonic Toughbook Mobile Data Computers into surplus status, seconded by Director Winn and unanimously carried.

C. Review and approve Resolution 2013-03 adopting the Accreditation

Model - Captain Russ Hasemeier, Accreditation Manager, gave an overview of the Commission on Fire Accreditation International (CFAI) accreditation model as a means for the El Dorado Hills Fire Department to achieve excellence through a continuous self assessment and accreditation process. He asked the Board to adopt a resolution that fully supports the accreditation process now and into the future with the goal of raising the level of emergency and fire services for a safer community.

*Director Hartley made a motion to approve Resolution 2013-03 adopting the Commission on Fire Accreditation International (CFAI) accreditation model, seconded by Director Hidahl and unanimously carried.
(Roll Call: Ayes: all; Noes: none.)*

VIII. FISCAL ITEMS – None

IX. NEW BUSINESS

Chief O’Camb distributed the final LRA map for the El Dorado Hills area that was received from the State Board of Forestry (CAL FIRE); he stated that the approved LRA changes are significantly less than what was proposed by CAL FIRE. He stated that the reason for the State making changes is unknown. The map will be posted to the Department website.

X. OLD BUSINESS – None

XI. ORAL COMMUNICATIONS

CFO Bair requested that a Budget Committee meeting be scheduled in the next few weeks.

Director Barber and President Durante expressed their appreciation for the excellent medical aid responses by the Department.

Chief O’Camb reported that fire fuel levels are high and it is the start of a very early fire season. He mentioned that crews have been rotating all week in a regional training in Garden Valley. He reported that work is also being done in the area of succession planning preparing Captains for the role of Chief Officer. He said that the Fire Safe Council has had great participation at their meetings. He also announced that the ladder truck will be going into service in mid June.

XII. ADJOURNMENT

Director Winn made a motion to adjourn the meeting, seconded by Director Barber and unanimously carried.

The meeting adjourned at 7:59 p.m.

Approved:

Connie Bair, Board Secretary

Gregory Durante, President