

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED EIGHTEENTH MEETING OF THE BOARD OF DIRECTORS

Thursday, December 11, 2014

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice President Hartley called the meeting to order at 6:00 p.m. and El Dorado County Supervisor and retired Fire Chief Brian Veerkamp led the Pledge of Allegiance.

Directors in attendance: Durante, Hartley, Hidahl and Hus. (President Winn was absent.)
Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. OATH OF OFFICE: SWEARING IN OF DIRECTORS

El Dorado County Supervisor, Ron Mikulaco, officiated the Oath of Office and swearing in of Board Members; Director Greg Durante, Elected Incumbent and Director Doug Hus, Elected. Director Barbara Winn, Elected Incumbent was absent and will be sworn in at a later time.

III. PRESENTATION: BADGE PINNING AND SWEARING IN OF FIRE PERSONNEL

Chaplain Mike Shreve welcomed new personnel into the fire service and Chief Dave Roberts officiated the badge pinning and swearing in ceremony of the following fire personnel: Captain Ryan Hathaway; Firefighter/Paramedic Robert Austerman; Paramedic/Firefighters Lucas Bohanan, Don Lorence and Murray Morgan; and Fire Inspector Marshall Cox.

The Board took a short break at 6:22 p.m. and resumed the meeting at 6:30 p.m.

IV. CONSENT CALENDAR

A. Approve minutes of the 717th meeting held November 19, 2014

B. Approve financial statements for November 2014

C. Ratify fourth payment to SW Allen Construction for Station 84 in the amount of \$191,433

Director Hus said that he would like some clarification relative to the financial statements. The financial statements were pulled from the Consent Calendar.

Director Hidahl made a motion to approve the consent calendar (minutes of the November 19, 2014 meeting and ratification of the fourth payment to SW Allen Construction, Inc. for Station 84, seconded by Director Durante and unanimously carried.

Director Hus asked questions regarding the financial statements and requested that several changes be made to future reports to provide for a clearer understanding. He also asked for a list of contracted professional services.

Director Durante made a motion to approve the financial statements, seconded by Director Hidahl and unanimously carried.

V. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters** – None
- B. EDH Firefighters Association** – None
- C. EDH Volunteer Firefighters** – Lt. Mike Roppolo stated that steady progress is being made toward reconstituting the Volunteer Program. He said that 9 new volunteers are being brought on in January with 10 additional new volunteers being put through the academy for a total of 19 volunteers. He also said that a new phone application is being tested entitled, “I Am Responding” which will provide important information on availability. In addition, he added that by resetting expectations of the volunteers in 2015, he hopes to see an increase in participation.
- D. Public Comment** – Mr. Ross, El Dorado Hills citizen, asked for clarification regarding the Defined Benefit Retirement Plan on page 18 of the Auditor’s Statement. CFO Bair responded that a correction had been made to the document that states that most employees contribute 3 percent. Mr. Ross also commented on deficiencies of the Department’s website.

Director Hartley asked about the status of the Latrobe Advisory Committee. Chief Roberts said there appeared to be little interest at this time but agreed that it would be a good idea to add this to future agendas.

- VI. CORRESPONDENCE** – Chief Roberts stated the Board had been provided with a copy of a document sent by LAFCO that included the State Board of Equalizations acknowledgement of the completion of the Latrobe Fire Protection annexation.

- VII. ATTORNEY ITEMS** - None

VIII. COMMITTEE REPORTS

- A. Administrative Committee** (Directors Hidahl and Winn)
 - 1. Review and update construction progress of Station 84** – Director Hidahl said that the committee met and excellent progress is being made. He added that the building committee and Project Manager, Fred Russell, are doing a very good job staying on task and managing the change orders. He stated that the committee will continue to meet monthly. The opening date for Station 84 is targeted for September 2015.
 - 2. Review and approve conceptual design of cell tower at Station 85** – Director Hidahl said that Parker Development had approached Station 85 with a request to modify what had been proposed for the façade of the cell tower at Station 85 so that it more closely resembles the roof materials.

Chief Roberts said that the committee was in agreement with their request.

Director Hidahl made a motion to approve the conceptual design of the cell tower at Station 85 as recommended by Parker Development consistent with the visual appearance of the roof, seconded by Director Durante and unanimously carried.

3. **Closed Session:** Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Chief – Director Hartley requested that Closed Session Item VIII-A.3 be moved on the agenda until after Old Business and the Board concurred.

Director Hartley also stated that Closed Session Item VIII-C.6, Report from Human Resources Committee, would not be discussed.

B. Fire Committee (Directors Durante and Winn) – No report.

C. Ad Hoc Committee Reports

1. **Report from Regional Operations Committee** (Director Hartley and Winn)
 - a. **Report and update on status of annexation with Latrobe Fire Protection District** – Chief Roberts announced that there will be an Open House and barbeque lunch to be held at Station 91 on January 10 to celebrate the annexation and recognize the Latrobe Board of Directors and Chief Couper for their many years of service to the Latrobe community.
2. **Report from the Committee for Collaborative Fire Departments** (Directors Hidahl and Hartley) – Director Hidahl stated that the next meeting will be January 12.
3. **Report from Solar Committee** (Directors Durante and Hidahl) – No report.
4. **Report from Budget Advisory Committee** (Director Hidahl and Winn) No report.
5. **Report from Communications Committee** (Directors Durante and Winn) – No report.

6. **Report from Human Resources Committee** (Directors Durante and Winn) – Closed Session: Pursuant to Government Code Section 54957 and 54957.6: Public Employee Performance Evaluation: Position: Contract employment with Cooperative Personnel Services; and Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation: Development of Evaluation Criterion and Protocols – No report.
7. **Report from Training Facility Committee** (Directors Hartley and Winn) Director Hartley reported that the committee met with focus on ensuring that progress be made so as not to allow the Special Use Permit to lapse. Options for proceeding with the training facility were discussed including the benefits of utilizing a regional training facility as well as having a training facility within the District’s boundaries. Chief Roberts added that the Admin team has been putting together information that will be useful to the committee in forming their recommendation. Director Hartley stated that the committee should have a recommendation for the Board at the January meeting.
8. **Volunteer Program Stakeholders** (Directors Hidahl and Winn) – Director Hidahl reported that a meeting has been scheduled for January 8.

IX. OPERATIONS REPORT

- A. **Operations Report** – Received and filed. Director Hus asked several questions regarding response time statistics and distributed reports with suggested ways to show the data. Chief Roberts explained the reporting structure and response time goals. Brian Estes, CalFIRE Deputy Chief and resident of El Dorado Hills, offered to provide any additional information that might be helpful.
- B. **Review and update regarding Joint Powers Authority** – No report. Richard Ross, citizen, asked a question regarding the impact of the county’s decision to hold the GEMT reimbursement on the quality of our ambulance services.
- C. **Review and discuss plans for land development and construction of the Training Facility in El Dorado Hills** – Battalion Chief Johnston said that the committee is working on a presentation for the Board and Director Hidahl commented that he had asked El Dorado County Supervisor Mikulaco to follow up with the Sheriff to see if there is any interest for a joint use of the Training Facility.

X. FISCAL ITEMS

- A. Review and approve Resolution 2014-16 updating signatures for Bank of America** – CFO Bair asked the Board to approve Resolution 2014-16 updating the authorized signatures for Bank of America by removing past Director Fullerton and adding Director Hus.

Director Hidahl made a motion to approve Resolution 2014-16 updating signatures for Bank of America by removing Director Fullerton and adding Director Hus, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 4; Noes: None; Absent: 1 – Director Winn.)

XI. NEW BUSINESS

- A. Reorganization of Board and Committees (to be postponed until January 2015)**
- B. Review and establish meeting date(s) for 2015**

Director Durante made a motion to postpone discussions of reorganization of Board and Committees and the review and establishing of meeting dates for 2015 until the January 2015 Board Meeting, seconded by Director Hidahl and unanimously carried.

- XII. OLD BUSINESS** – CFO Bair said that she will make arrangements to swear in Director Winn, Elected Incumbent.

The Board adjourned to Closed Session at 7:43 p.m. to discuss Item VIII-A.3, Public Employee Performance Evaluation; Title: Chief.

The meeting reconvened at 8:18 p.m. Vice President Hartley reported that Closed Session Item VIII-A.3 was referred back to committee with no action taken.

XIII. ORAL COMMUNICATIONS

- A. Directors** – Director Durante encouraged the Board to participate in the upcoming Santa Run that will be held December 16 – 21, 2014. Director Durante also complimented the crew of Station 84A on the outstanding ALS patient care given to a neighbor.
- B. Staff** – Chief Roberts commented on the annual Senior Christmas Luncheon saying that the Department's involvement helped to make it a huge success.

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XIV. ADJOURNMENT

Director Hartley made a motion to adjourn the meeting, seconded by Director Hus and unanimously carried.

The meeting adjourned at 8:26 p.m.

Approved:

Jim Hartley, Vice President

Connie Bair, Board Secretary