

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED NINETEENTH MEETING OF THE BOARD OF DIRECTORS

Thursday, January 15, 2015

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Winn called the meeting to order at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, Hus and Winn. Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. PRESENTATION TO RETIRED BATTALION CHIEF JOHN NIEHUES

Chief Roberts presented a resolution of appreciation to retired Battalion Chief Niehues for 24 years of dedicated service to the El Dorado Hills Fire Department.

III. CONSENT CALENDAR

- A. Approve minutes of the 718th meeting held December 11, 2014
- B. Approve Financial Statements for December 2014
- C. Ratify fifth payment to SW Allen Construction Inc. for Station 84 in the Amount of \$251,578
- D. Review and approve surplus property list and authorize sale and/or disposal
End Consent Calendar

Director Hartley made a motion to approve the consent calendar, seconded by Director Durante and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters** - None
- B. **EDH Firefighters Association** - Jeff Genovese, President, invited the Board to the upcoming Association meeting on January 27 as well as the February Dinner on February 21. He stated that the Association agrees with the recommendations Lieutenant Roppolo is suggesting to the Volunteer Program.
- C. **EDH Volunteer Firefighters** – Lieutenant Mike Roppolo reported that significant progress has been made to the Volunteer Program in an effort to increase the level of participation. Recommendations being made to the program include the rebuilding of morale, changes to reimbursement for call responses, and rewarding the entire Department for their contributions to the community.
- D. **Latrobe Advisory Committee** – Director Hidahl stated that the committee has not yet been formed.
- E. **Public Comment** – Darwin Throne, El Dorado Hills resident, raised concern with the recent Chief Financial Officer job posting asking the Board to reconsider the salary based on scope of the job responsibility.

Richard Ross, El Dorado Hills resident, asked for clarification as to the content of discussion to be held in Closed Session. Neil McClens, El Dorado Hills resident, also raised concern with the CFO job posting as well as the need to build a costly Training Facility. Ray Myers, El Dorado Hills resident, expressed concern with the financial implications of facility improvements and the previously committed retirement funds. He urged the Board to review and adjust existing benefits and salaries. He requested documentation that addressed the issues of the 2010-2011 Grand Jury Report, a current benefits and salary report including overtime, a tax rate comparison of surrounding Districts, as well impact fees for building Station 84. Mr. Myers also raised concern about the feasibility of others travelling to utilize the proposed Training Facility. He questioned Director Hidahl about a comment in the Village Life newspaper regarding the construction of Station 84.

V. CORRESPONDENCE - None

VI. ATTORNEY ITEMS - None

VII. COMMITTEE REPORTS

A. Administrative Committee (Directors Winn and Hidahl)

- 1. Review and update construction progress of Station 84** – Director Hidahl gave an update stating that construction is on schedule and that a committee meeting for the review of Station 84 progress has been scheduled for February 3 at 4:00 p.m. and welcomed the public to attend.

B. Fire Committee (Directors Durante and Winn) - No report.

C. Ad Hoc Committee Reports

- 1. Report from Regional Operations Committee (Director Hartley and Winn)**

- a. Update on the annexation of Latrobe** – Director Hartley reported that the committee had not met. He complimented those that hosted a very successful Open House held at Station 91 that was enjoyed by 160 members of the community. Director Hus commented that it would be useful to have a separate P&L report for the tracking of Latrobe expenditures. CFO Bair said that some items are being tracked specifically but would like more Board direction as to what the Board would like to see. President Winn said direction will be provided by the Finance Committee. Richard Ross, Sherrie Petersen, and Craig Petersen, residents, added public comment regarding the importance of tracking the financial impact of the Latrobe annexation as well as any subsidizing of Latrobe or

Rescue by El Dorado Hills taxpayers. Director Hidahl clarified the fact that the District is receiving 17 percent from the residents of Latrobe and Chief Roberts added that their residents also pay \$60 per parcel fee.

2. **Committee Report from the Commission for Collaborative Fire Departments** (Directors Hidahl and Hartley) – Director Hidahl reported that the committee met and it was decided that the committee had reached their original objectives including the two year supplemental patch funds for Fire Districts that had previously received Aide to Fire funding. The committee will continue to meet to help guide those Fire Districts that are choosing to consolidate or annex through the LAFCO process. Director Hidahl also announced that he has been selected to co-chair the committee. Director Hartley added that three of the five District Supervisors are supporters of the consolidation or annexation process.
3. **Report from Solar Committee** (Directors Durante and Hidahl)
 - a. **Review and approve Request for Proposal for Solar at all Stations** – Director Hidahl reported that the committee met and had received a draft RFP from the consultant, Gopal Shanker, President of Récolte Energy. The committee has requested that the consultant add a best value option to the RFP. Counsel Cook commented that he had made a suggestion to lower the insurance requirements to three million dollars. Director Hidahl added that the committee’s next step will be to get a final RFP for review by the Board. Counsel Cook suggested having Mr. Shanker make a presentation of key points and alternatives at the next Board meeting.

Richard Ross, resident, added that in addition to the financial benefit, solar power is important to the community from a sustainability standpoint.
4. **Report from Communications Committee** (Directors Durante and Winn) – No report.
5. **Report from Volunteer Stakeholders Committee** (Directors Hidahl and Durante) - Director Hidahl reported that the committee is asking for Chief’s approval of the proposed Volunteer Program adding that another committee meeting will be scheduled for mid-February.
6. **Report from Training Facility Committee** (Directors Hartley and Winn) Director Hartley reported that the committee met with Chief Johnston and Chief Roberts. A proposal with a phased-in approach is being scheduled for review by the committee. Director Hidahl commented that he would

like to see a cost benefit analysis that illustrates the overall savings to the District for constructing a Training Facility while also taking into consideration any anticipated outside involvement by other agencies.

Mr. Ross added he would like to see the analysis include long term associated costs such as annual maintenance, materials, labor, etc.

Counsel Cook suggested that the committee might consider asking the County for another special use permit extension beyond the May 7 expiration date to allow for further analysis.

VIII. OPERATIONS REPORT

- A. Operations Report** – Received and filed. Director Hidahl commented that response times improved significantly and asked for clarification as to what circumstances may have resulted in the variation. Chief Roberts said that it was more random circumstance than any specific reason for the improvement. Directors Hidahl and Hus asked for an exception report to better understand the response time data. Director Hidahl also requested that the Latrobe response times be reported separately.

Public comment was taken. Ms. Sherrie Petersen commented on response time standards and Ms. Kim Meyers and Mr. Richard Ross asked questions regarding ambulance coverage.

- B. Review and update regarding Joint Powers Authority** – No report.
- C. Review and discuss plans for land development and construction of the Training Facility in El Dorado** – Previously discussed.
- D. Review and approve contract for cell tower at Station 85** – President Winn recused herself from the meeting and left the room. Counsel Cook gave an update stating that he had been tasked with working with AT&T on a lease that would match Station 84's and the lease should be ready for Board approval at the February meeting. President Winn rejoined the meeting.
- E. Review and approve purchase of safety gear/turnouts for fire prevention** – Chief Roberts asked for Board approval to purchase 50 sets of safety gear/turnouts to comply with the NFPA 10 year replacement standard and to outfit 20 new volunteers. Staff is recommending the purchase of the budgeted turnouts in the amount of \$103,200.50.

Director Hartley made a motion to approve Staff's recommendation for the purchase of safety gear/turnouts not to exceed the amount of \$103,200.50, seconded by Director Hus and unanimously carried.

IX. FISCAL ITEMS

- A. Review and approve District to open PayPal Account with corresponding Bank Account attached (Resolution 2015-01 for new Bank Account)** – Chief Roberts said the Department will be hosting an event featuring a well-respected speaker and is anticipating a large attendance. For class fees, plan check reviews, and other payment processes, having the ability to pay by credit card with a PayPal account will provide for convenience and efficiency. CFO Bair added that for security reasons, she is recommending that a separate Bank of America account be established for the PayPal account.

Director Hartley made a motion to adopt Resolution 2015-01 authorizing the establishment of a bank account with Bank of America with two Board signatures for approval, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: All; Noes: None.)

Director Hidahl made a motion to authorize the District to open a PayPal account, seconded by Director Winn, and unanimously carried.

X. NEW BUSINESS

- A. Reorganization of Board and Committees** – Director Hidahl commented that the definition of standing and ad hoc committees as defined in the Board Policy Manual should be reviewed to ensure committees are being assigned consistent with the policy.

President Winn called for nominations for Board President for the year 2015.

Director Hus made a motion to nominate Director Winn for Board President, seconded by Director Durante.

Director Hidahl made a motion to nominate Director Hartley for Board President, seconded by Director Winn. Director Hartley declined the nomination.

A vote was taken on the motion to nominate Director Winn for Board President and unanimously carried. (Roll Call: Ayes; All; Noes: None.)

President Winn called for nominations for Board Vice President.

Director Hartley made a motion to nominate Director Hidahl for Vice President, seconded by Director Winn, and unanimously carried. (Roll Call: Ayes; All; Noes: None.)

President Winn directed the reorganization of the Committees as follows:

Standing Committees:

Administrative Committee	John Hidahl	Barbara Winn
Fire Committee	Barbara Winn	Greg Durante
JPA Representatives	Jim Hartley	Douglas Hus

Ad Hoc Committees:

Comm. for Collaborative Fire Depts.	John Hidahl	Douglas Hus
Regional Operations Committee	Jim Hartley	Barbara Winn
Human Resources Committee	Barbara Winn	Greg Durante
Budget and Negotiations Committee	Doug Hus	Barbara Winn
Communications Committee	Greg Durante	Barbara Winn
Solar Committee	Douglas Hus	John Hidahl
Volunteer Stakeholders Committee	John Hidahl	Greg Durante
Training Facility Committee	Jim Hartley	Barbara Winn

President Winn requested that the Administrative Committee review the Board Policy to ensure that standing and ad hoc committees are being assigned appropriately.

- B. Review and establish meeting date(s) for 2015** – After a discussion, it was decided that the third Thursday of the month worked well for the regularly scheduled Board meetings.

Director Durante made a motion to continue to hold regularly scheduled Board meetings on the third Thursday of the month, seconded by Director Hidahl and unanimously carried.

- C. Review and approve Resolution 2015-02 for retired Director Wallace Fullerton**

Director Hidahl made a motion to approve Resolution 2015-02, a resolution of appreciation for retired Director Wallace Fullerton, for his dedicated service as a Board of Director, seconded by Director Hartley, and unanimously carried. (Roll Call: Ayes: 4; Noes; None; Abstain: 1 – Director Hus.)

- D. Review and approve Resolution 2015-03 for retired Fire Prevention Specialist Walter Jukes**

Director Hidahl made a motion to approve Resolution 2015-03, a resolution of appreciation for retired Fire Prevention Specialist Walter Jukes, for his dedicated service, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: All; Noes; None.)

- E. Review and approve Resolution 2015-04 requiring services from retired annuitant Walter Jukes** – Chief Roberts discussed the need for retired annuitant Walter Jukes to continue training newly hired Fire Inspector Marshall Cox. CFO Bair added that per CalPERS, it is necessary for the Board to adopt this resolution to waive the 180-day wait period when hiring a retired annuitant.

Director Hidahl made a motion to approve the hiring of retired annuitant Fire Prevention Specialist Walter Jukes for training services not to exceed \$9,000 for this fiscal year, seconded by Director Hus and unanimously carried.

Director Hartley moved to adopt Resolution 2015-04, allowing an exception to the 180-day wait period, requiring services from retired annuitant Walter Jukes, seconded by Director Durante and unanimously carried. (Roll Call: Ayes: All; Noes: None.)

XI. OLD BUSINESS

Chief Roberts stated that he had been given several proposed dates by the Rescue Fire Protection District's Regional Operations Committee to schedule a meeting with the District's committee.

XII. CLOSED SESSION ITEMS

- A. Closed Session:** Pursuant to Government Code Sections 54957 and 54957.6; Public Employee employment/appoint issues, Chief Financial Officer/Board Secretary position
- B. Closed Session:** Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Chief
- C. Report from Human Resources Committee** (Directors Durante and Winn)
Closed Session; Pursuant to Government Code Section 54957 and 54957.6; Public Employee Performance Evaluation: Position: Contract employment with Cooperative Personnel Services; and Pursuant to Government Code Section

The Board adjourned to Closed Session at 8:42 p.m. to discuss Items XII-A, XII-B, and XII-C.

The meeting reconvened at 9:19 p.m. President Winn reported that regarding Closed Session Item XII-A, Public Employee employment/appoint issues, Chief Financial Officer/Board Secretary position, the Board directed the Chief to pull the job flyer and assigned Directors Hidahl and Hus to an ad hoc committee for further review. The Board took no action on XII-B, Public Employee Performance Evaluation and referred item back to Committee. The Board took no action on Item XII-C, Public Employee Performance Evaluation, Position: Contract employment with Cooperative Personnel Services.

XIII. ORAL COMMUNICATIONS

- A. Directors** – Director Winn commended the Department on another successful hosting of the annual Santa Run. She also urged the Department to focus on heightening public awareness regarding the dangers of carbon monoxide and the importance of preventative measures.
- B. Staff** - None

XIV. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Hartley and unanimously carried.

The meeting adjourned at 9:23 p.m.

Approved:

Connie Bair, Board Secretary

Barbara Winn, President