

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED TWENTY EIGHTH MEETING OF THE BOARD OF DIRECTORS

Thursday, August 20, 2015

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice President Hidahl called the meeting to order at 6:00 p.m. and CFO Bair led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, and Hus. (President Winn was absent.) Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

- A. Approve minutes of the 726th meeting held July 16, 2015
- B. Approve minutes of the 727th meeting (special meeting) held August 6, 2015
- C. Approve Financial Statements for July 2015
- D. Ratify twelfth payment to SW Allen Construction Inc. for Station 84 in the amount of \$631,385

Director Hartley made a motion to approve the consent calendar, seconded by Director Durante and unanimously carried.

III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – No report
- B. EDH Firefighters Association – No report
- C. EDH Volunteer Firefighters – Lt. Roppolo stated that the call volume as well as the volunteer response has increased significantly over the last 60 days. He reported that 2 volunteers are currently out on strike teams and 5 are ready to deploy.
- D. Latrobe Advisory Committee – No report
- E. Public Comment – None

IV. CORRESPONDENCE – CFO Bair highlighted the correspondence from LAFCO announcing the results of the Special District Representative Election to LAFCO. The candidate elected to the Regular seat was Ken Humphreys, and Dale Coco was elected to finish the term for Regular seat #2.

V. ATTORNEY ITEMS – None

VI. COMMITTEE REPORTS

- A. Administrative Committee (Directors Hidahl and Winn)
 - 1. Review and update construction progress of Station 84 – Director Hidahl reported that the floors were delayed and the contractor was requesting an extension.

2. **Letter from S W Allen requesting extension of contract; review and approve extension** – Director Hidahl stated that the contractor requested a 14 day extension beyond the contracted date. The committee reviewed and approved the request, then turned it over to Counsel Cook and Staff to respond. Counsel Cook recommended that the contractor should also include in the document any known issues and a waiver and general release of all claims. The contractor responded with 2 change orders and agreed to the terms. Director Hidahl reported that the amount paid is \$4,085,817 as of July 24. Richard Ross, citizen, asked if there would be additional cost to the department resulting from the extension of the contract. Battalion Chief Johnston responded that he does not anticipate any additional cost.

Director Hartley made a motion to approve the extension of the contract with the condition that there will be no additional liabilities aside from the two change orders and that they reach substantial completion by August 31, seconded by Director Durante and unanimously carried.

3. **Review and approve staffing and organizational changes** – Chief Roberts highlighted the staff report and the need for additional administrative support due to the 2010 staff reduction and upcoming retirements. He recommended the addition of a Deputy Chief over Operations, Operations Assistant, and non-safety Fire Marshal to fill the need. Director Hidahl added that the committee reviewed the proposal and recommends approval of the proposed staffing organizational changes and funding for the additional positions. Director Hus expressed his concern about the increase in salaries and wages and the impact on the overall budget as well as the increase of wages for the paramedic firefighter position. He voiced his concern that the JPA may not be able to fund the increase. Director Hidahl added that this plan allows the Chief the option to staff the backup medic unit if needed. Chief Lilienthal reiterated the need for an operational chief with a training focus, the demand on the prevention requiring 3 full-time employees, and the additional benefits of having a utility employee to cover the district when needed.

Director Hidahl made a motion to approve the staffing and organizational changes, seconded by Director Hartley and carried. (Ayes-3; Noes-1, Hus).

Vice President Hidahl requested that **Closed Session Item VI-A.4**, pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters; District negotiators are Directors Hidahl and Winn be moved on the agenda until after Old Business and the Board concurred.

B. Fire Committee (Directors Hus and Winn)

1. **Review and approve Request for Proposals for Development Impact Fee Nexus Study Consultant** – Director Hus reported that the committee reviewed the Request for Proposal for the Nexus Study. The PARS organization made a presentation at the committee meeting including alternative options for investing funds. The committee also discussed the reserve policy to be sent back to staff for further review, then to the administrative committee prior to being presented to the Board. Darwin Throne asked if the Department will be doing a reserve study. Director Hus responded that as of now there is no plan for a reserve study.

Director Hartley made a motion to approve the Request for Proposals for the Development Impact fee Nexus Study Consultant, seconded by Director Durante and unanimously carried.

Counsel Cook added that there will likely be a delay on getting the Request for Proposal out because there are two other studies that will happen prior to the Nexus Study.

C. Ad Hoc Committee Reports

1. **Regional Operations Committee (Director Hartley and Hidahl)**
 - a) **Rescue Fire Protection District** – Chief Roberts reported that the Department completed the six community meetings in Rescue and will schedule a workshop with the community for both the El Dorado Hills and Rescue Board members.
 - b) **Letter from Darwin Throne regarding Rescue FPD annexation** – Director Hidahl stated that the committee held a Regional Operations committee meeting to address the correspondence from Darwin Throne. The committee has drafted a risk statement to present to the public. Director Hus added that he wrote a letter asking the same questions that Darwin Throne is asking now and would like to see the justification and risk analysis for annexation with Rescue. Director Hartley stated that he supports the Department being proactive in finding a solution before the County takes control and it negatively effects the El Dorado Hills Fire Department. Director Hidahl added that he would like to see a thorough fiscal analysis done prior to the Board making any official decisions, and Director Durante stated that beyond a fiscal analysis, the quality of the resources need to be assessed as well. Darwin Throne, citizen, asked that when the risk assessment is done a number be assigned to the level of risk that El Dorado Hills will be taking on. Richard Ross, citizen, asked that the Board include the community in the discussion about annexations by improving the promotion of meetings and published information. Chris Anaya, citizen, stated that the El Dorado Hills money should be spend on boosting our Department's

resources and not on taking care of surrounding districts.

- c) **Review and approve side letter to MOU with El Dorado Hills Professional Firefighters regarding Latrobe (Station 91) staffing** – No action taken. This item will be added to the September Board meeting agenda under closed session for discussion.

2. **Solar Committee (Directors Hus and Hidahl)** – Director Hus reported that the contracts have been reviewed and he has requested to see the financials for Vista Solar. Counsel Cook stated that he requested the financials and will be working on finalizing the agreements.

3. **Communications Committee (Directors Durante and Winn)** – Director Durante reported that the committee will present a RFP for a consultant to analyze the communication center operations at the September Board meeting.

4. **Volunteer Stakeholders Committee (Directors Durante and Hidahl)** – No report

5. **Training Facility Committee (Directors Hartley and Durante)** –
 - a) **Review and approve consultant to revise the training facility business plan** – Director Durante reported that the committee reviewed the 2007 Training Facility Business Plan and recommends hiring a consultant to analyze the training and facility requirements and revise the plan to meet our current needs.

Director Durante made a motion to approve a consultant to revise the Training Facility Business Plan in the amount of \$23,000, seconded by Director Hartley and unanimously carried.

Director Hus asked that the consultant provide the most cost effective options to meet our immediate needs. Chief Lilienthal responded that the consultant will identify our needs and give us several options and the cost of each. Darwin Throne, citizen, commented that there should be an assessment of risk on both mandated training and desired training.

6. **Human Resources Committee (Directors Winn and Durante)** – No report

7. **Report from the Committee for Collaborative Fire Departments (Directors Hidahl and Hus)** – No report

Director Durante left the meeting at 8:22 p.m.

VII. OPERATIONS REPORT

- A. **Operations Report (Received and filed)** – Chief Roberts reported that the operations report is not as thorough as previously available through Vinelight, but the Staff is working on getting a better program for future reports.
- B. **Review and update regarding Joint Powers Authority** – Chief Roberts stated that the Department is still working on a presentation for a fixed rate contract to be given to the Board of Supervisors on September 1.
- C. **Review and approve purchase of Holmatro Rescue Tool, “Jaws of Life”** – Chief Keating stated squad 91 does not currently carry a Holmatro Rescue Tool and Staff is recommending approval to purchase this budgeted item.

Director Hartley made a motion to approve purchase of a Holmatro Rescue Tool, seconded by Director Hidahl and unanimously carried.

- D. **Review and approve surplus vehicle; 2008 Ford F-350 4X4** – Chief Roberts reported that the Department received over \$30,000 at auction for the previous surplus vehicles. Chief Keating stated that the 2008 Ford F-350 4X4 is worth maybe \$15,000 at auction and was acquired through the Latrobe annexation.

Director Hartley made a motion to approve surplus vehicle; 2008 Ford F-350 4X4, seconded by Director Hus and unanimously carried.

- VIII. **FISCAL ITEMS** – CFO Bair reported that she should be able to close out June and provide the year-end report at the next Board meeting. Director Hus asked if the report can include monthly revenue and CFO Bair responded that the revenue comes in April and December, so the monthly reports are not necessary.

IX. NEW BUSINESS

- A. **Review and approve Request for Proposal for Traffic Engineer Consultant** – Chief Roberts stated that different associations have approached the Fire Department wanting to put speed bumps in their neighborhoods to slow traffic. The Department is shown in a negative light when the requests are denied. Chief Lilienthal explained that the fire code is the only authority on private roads. The Department would like to hire a Traffic Engineer Consultant to find solutions aside from speed bumps, which slow response times and are a hazard to the crews. He stated that having a report from a professional will decrease the Department’s liability and educate the home owners and associations on their options. Director Hidahl is concerned that the study should be the responsibility of the HOA.

Director Hartley made a motion to approve Request for Proposal for Traffic Engineer Consultant, seconded by Director Hus and unanimously carried.

X. OLD BUSINESS – None

The Board adjourned to Closed Session at 9:05 p.m. to discuss Item XI-A.4.

The meeting reconvened at 9:51 p.m. The Board took no action on Item XI-A.4, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters; District negotiators are Directors Hidahl and Winn

XI. ORAL COMMUNICATIONS

- A. Directors** – Director Hidahl asked that a public workshop be planned to educate the public on road and building developments happening in El Dorado Hills.
- B. Staff** – Chief Roberts reported that the Department received a check for \$8,000 from the Fireman’s Fund to buy AEDs for the volunteer rigs and backpacks and another check for \$15,000 from the firefighter’s foundation to place AEDs throughout the community.

XII. ADJOURNMENT

Director Hartley made a motion to adjourn the meeting, seconded by Director Hus, and unanimously carried.

The meeting adjourned at 9:58 p.m.

Approved:

John Hidahl, Vice President

Connie Bair, Board Secretary