

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED THIRTY FIRST MEETING OF THE BOARD OF DIRECTORS

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Thursday, October 15, 2015

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Winn called the meeting to order at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, Hus, and Winn. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

### II. PRESENTATION TO RETIRED FIREFIGHTER/PARAMEDIC JENO

**INZERILLO** – Chief Roberts presented a resolution of appreciation to retired Firefighter/Paramedic Jen Inzerillo for eleven years of dedicated service to the El Dorado Hills Fire Department.

### III. CONSENT CALENDAR

- A. Approve minutes of the 729th meeting held September 17, 2015
- B. Approve minutes of the 730th Special Board Meeting (Community Workshop) held October 6, 2015
- C. Approve Financial Statements for September 2015

President Winn requested that **Item X-B** be continued to a future meeting and that **Closed Session Item VII-A.3** be moved on the agenda after **Closed Session Item VII-C.1.b** and the Board concurred.

*Director Hidahl made a motion to approve the proposed adjustments to the agenda, seconded by Director Hartley and unanimously carried.*

*Director Hidahl made a motion to approve the consent calendar, seconded by Director Durante and unanimously carried.*

### IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters** – Captain Hasemeier, Interim Union President, reported that Union President Merino resigned and the sitting Vice President Captain Hasemeier is acting as the Interim Union President until the election on October 20, 2015.
- B. **EDH Firefighters Association** – No Report
- C. **EDH Volunteer Firefighters** – No Report
- D. **Latrobe Advisory Committee** – No Report
- E. **Public Comment** – No Report

### V. CORRESPONDENCE

– Chief Roberts stated that the letter from the El Dorado County CAO regarding the Latrobe Transfer and Resolution will be discussed under New Business.

**VI. ATTORNEY ITEMS – None**

**VII. COMMITTEE REPORTS**

**A. Administrative Committee (Directors Hidahl and Winn)**

- 1. Review and update construction progress of Station 84** – Director Hidahl reported that there were a few change orders and the crew has moved into the new building with plans to be out of the temporary facility within the week. He stated that the last hurdle to get completely out of the temporary facility is to move the storage unit behind the building. Battalion Chief Johnston stated that the contractor will be replacing the concrete on the North side of the station, have the parking lot repainted, and a determination will be made about fixing the concrete stain on the interior floors.
- 2. Review and discuss implementation of staffing and organizational changes; Approve committee recommendation** – Director Hidahl stated that after further analysis of the financial history, the staffing cost percentages seem to be fairly consistent over the last five years. He reported that the committee recommends that the Board approve the implementation of the staffing changes staggered over three months. Director Hus stated that his concern is for the impact on the taxpayers as the Department adds fixed costs. Director Durante expressed that he would like the Board to authorize each position individually as the Department is ready to implement the changes.

*Director Hidahl made a motion to authorize the implementation of the Deputy Chief position no sooner than November 1, 2015, the Fire Marshal position no sooner than December 1, 2015, and the Operations Assistant position no sooner than January 1, 2016, seconded by Director Hartley and carried. (Ayes-3, Directors Hartley, Hidahl, Winn; Noes-2, Directors Durante, Hus).*

**B. Fire Committee (Directors Hus and Winn) – No Report**

**C. Ad Hoc Committee Reports**

- 1. Regional Operations Committee (Directors Hartley and Hidahl)**
  - a. Discuss application submission to LAFCO for annexation of Rescue Fire Protection District** – Director Hartley reported that the community meeting on October 14 was well attended and productive. He stated that the next step will be to set up a meeting with the Board of Supervisors to see if the 22% AB-8 rate is realistic. Chief Roberts stated that he is working on setting a meeting date with the Supervisors.
  - b. Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation:**

Amendment to Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to Station 91 Staffing; District negotiators are Directors Hidahl and Hartley

The Board adjourned to discuss Closed Session Item VII-A.3 and Item VII-C.1.b at 6:47 p.m.

The meeting reconvened at 7:54 p.m. The Board took no action during closed session.

- c. **Review and approve side letter to MOU with El Dorado Hills Professional Firefighters regarding Latrobe (Station 91) staffing** – The Board referred Item VII-C.1.b back to committee.
2. **Solar Committee (Directors Hus and Hidahl)** – Counsel Cook reported that after reviewing the Vista Solar and TCC contracts he was concerned about the timing and potential financial obligation. Vista Solar altered their contract stating that they will not commence work until TCC says the project is fully funded eliminating the potential cost to the Department.
3. **Communications Committee (Directors Durante and Winn)** – Chief Keating stated that the RFPs are out, proposals are due by October 30, 2015, and the rip and run printers are moving forward. He added that Camino has so far been able to work at no cost to the Department, leaving the budgeted \$30,000 untouched.
4. **Volunteer Stakeholders Committee (Directors Hidahl and Durante)** – Director Hidahl reported that Chief Moreno did a thorough analysis of the volunteer program and of the most recent recruitment only half of the volunteers are meeting the minimum requirements. He stated that the program will require a continuing recruitment process to get new people involved. Director Hus asked if the training requirements can be lowered in order make it easier for the volunteers. Chief Roberts responded that the Department is only requiring the minimum state training standards so they cannot be adjusted. Captain Hasemeier expressed that volunteerism has changed and the recruits are career minded and likely to resign when they find a career firefighter position.
5. **Training Facility Committee (Directors Hartley and Durante)** – Director Hartley reported that the consultant meeting is scheduled for October 27, at 9:00 a.m. to identify a plan and state training requirements.
6. **Report from the Committee for Collaborative Fire Departments (Directors Hidahl and Hus)** – No Report

**VIII. OPERATIONS REPORT**

- A. Operation Report (Received and filed)** – Director Hus asked if the alarm statistics are still being generated manually. Chief Lilienthal responded that he is still using a manual process, but that process has been improved and is going more quickly. He also stated that a new system will be demonstrated this month with the hope that we will be able to automate our reports in the near future.
- B. Review and update regarding Joint Powers Authority** – No Report

**IX. FISCAL ITEMS**

- A. Review and approve authorization form needed to sign for fiscal items at El Dorado County, adding Director of Finance and Fire Chief** – CFO Bair stated that Director of Finance Braddock needs to be added to the approved signatures to sign for fiscal items.

*Director Hidahl made a motion to authorize the form needed to sign for fiscal items at El Dorado County, adding Director of Finance and Fire Chief, seconded by Director Durante and unanimously carried.*

**X. NEW BUSINESS**

- A. Review and approve Resolution 2015-14 in appreciation to Retired Administrative Assistant Sandy Sanders**

*Director Durante made a motion to approve Resolution 2015-14 in appreciation to Retired Administrative Assistant Sandy Sanders, seconded by President Winn and unanimously carried. (Ayes-5; Noes-0).*

- B. Adopt Resolution 2015-15 maintaining the existing Zones of Benefit in the Latrobe service areas** – Continued to a future meeting.
- C. Review and approve appointment of Director of Finance to act as Board Secretary and/or Clerk of the Board until the title is corrected in the Board Policy Manual**

*Director Hidahl made a motion to approve appointment of Director of Finance to act as Board Secretary and/or Clerk of the Board until the title is corrected in the Board Policy Manual, seconded by Director Durante and unanimously carried.*

Chief Roberts presented a letter from CAO Larry Combs revealing an error in the adoption of the transfer of funds to El Dorado Hills Fire Department and their intent to fulfill the commitment in Resolution 064-2014.

**XI. OLD BUSINESS** – Director Hus asked when the Admin Committee can look at the Policy Manual and Bylaws. Director Winn responded that the Admin Committee is currently working on the MOU and will do their best to get to the Policy Manual and Bylaws in a timely manner.

**XII. ORAL COMMUNICATIONS**

**A. Directors** – Director Durante recommended that the December Board meeting be moved to an alternate date due to the Santa Run.

*Director Hidahl made a motion to change the December Board meeting to December 10, 2015, at 6:00 p.m., seconded by Director Durante, and unanimously carried.*

Director Hidahl asked if the article in the Mountain Democrat stating that the El Dorado Hills Fire Department was remiss in submitting required Nexus Study. Counsel Cook responded that he would be happy to look at the article, but the Department is not out of compliance.

**B. Staff** – Chief Roberts welcomed Director of Finance Jessica Braddock.

**XIII. ADJOURNMENT**

*Director Hartley made a motion to adjourn the meeting, seconded by Director Durante, and unanimously carried.*

The meeting adjourned at 8:25 p.m.

Approved:

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Jessica Braddock, Board Secretary

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Barbara Winn, President