

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED THIRTY SECOND MEETING OF THE BOARD OF DIRECTORS

Thursday, November 19, 2015

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice President Hidahl called the meeting to order at 6:00 p.m. and retired Administrative Assistant Sandy Sanders led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, and Hus. President Winn was absent. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

Vice President Hidahl requested that **Closed Session Item VII-A.3** and **Closed Session Item VII-C.1.a** be moved on the agenda after **Item IV Oral Communications** and the Board concurred.

II. PRESENTATIONS

A. **Presentation to retired Administrative Assistant Sandy Sanders** – Chief Roberts presented a resolution of appreciation to retired Administrative Assistant Sandy Sanders for years of dedicated service to the El Dorado Hills Fire Department.

III. CONSENT CALENDAR

- A. **Approve minutes of the 731st meeting held October 15, 2015**
- B. **Approve Financial Statements for October 2015**

Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters** – Mike MacKenzie, Union President, stated that he is looking forward to closure on the Station 91 staffing Side Letter negotiations.
- B. **EDH Firefighters Association** – Lantz Burvant, Association Vice President, reported that the Association is supporting the Big Brothers/Big Sisters program and is looking for volunteers on December 12. He stated that the next association meeting will be held Tuesday, November 24.
- C. **EDH Volunteer Firefighters** – No Report
- D. **Latrobe Advisory Committee** – No Report
- E. **Public Comment** – Dion Nugent, citizen, asked that the Board be aware of how they present their opinions and maintain a professional demeanor.

The Board adjourned to discuss Closed Session Item VII-A.3 and Item VII-C.1.a at 6:12 p.m.

The meeting reconvened at 7:29 p.m. The Board took no action during closed session.

V. CORRESPONDENCE

- A. Letter to El Dorado County regarding the Latrobe Base Revenue Transfer –** Richard Ross, Citizen, asked why the public was not made aware of the funds not being transferred. Chief Roberts responded that the topic was discussed in the last two Board meetings and prior to that there was no formal correspondence from the County indicating that there was a problem. Director Hus expressed that he was not made fully aware of the situation until now. Director Hidahl stated that the County is going to try to put this item on their Board agenda on December 8, 2015.
- B. Letter from Kubick and Summers requesting a development fee refund**

Director Hus made a motion to approve the request from Kubick and Summers for a development fee refund, seconded by Director Durante, and unanimously carried.

VI. ATTORNEY ITEMS – None

VII. COMMITTEE REPORTS

- A. Administrative Committee (Directors Hidahl and Winn)**
- 1. Review and update construction progress of Station 84 –** Chief Roberts reported that there are two items pending and the open house is tentatively scheduled for February 27, 2016.
 - 2. Review and award contract for Community Risk Assessment, Standards of Cover, and Facilities Master Plan –** Chief Roberts reported that after review of the proposals and contacting references, Staff recommends hiring Citygate. Director Hidahl stated that although Citygate is the highest bid, it was still within the budgeted amount and the committee recommends that the Board supports Staff's recommendation. Director Durante expressed that he cannot support Citygate after the job they did on the Latrobe analysis. Director Hus questioned why the Department would not go with the low bid and would like to see the Department consider contracting with a company outside of the fire service.

Director Hidahl made a motion to award the contract for Community Risk Assessment, Standards of Cover, and Facilities Master Plan to Citigate, seconded by Director Hartley. The motion failed. (Ayes-2, Directors Hartley and Hidahl; Noes-2, Directors Durante and Hus).

Director Hus made a motion to award the contract for Community Risk Assessment, Standards of Cover, and Facilities Master Plan to PSSI. The motion failed without a second.

3. **Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiators are Directors Hidahl and Winn**

B. Fire Committee (Directors Hus and Winn) – No Report

C. Ad Hoc Committee Reports

1. **Regional Operations Committee (Directors Hartley and Hidahl)**
 - a. **Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Amendment to Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to Station 91 Staffing; District negotiators are Directors Hidahl and Hartley**
 - b. **Review and approve side letter to MOU with El Dorado Hills Professional Firefighters regarding Latrobe (Station 91) staffing – The Board referred Item VII-C.1.b back to committee.**
 - c. **Update and discuss progress on the Latrobe Base Rate Transfer – Director Hartley stated that the committee has not been given any reason to doubt that the money will be transferred and the County will resolve the issue. Chief Roberts stated that the County plans to do a general fund transfer. Counsel Cook reported that he has not received any formal notification of the exact problem, but he anticipates that several public hearings will have to be held to comply with the Revenue and Tax Code.**

Director Hidahl asked that Rescue be added back to future agendas and discussed at this point. Director Hartley reported that the committee met with the Board of Supervisors and the Supervisors stated that they cannot support the request for a 22% AB-8 adjustment. The Board discussed that it may be time to stop the Rescue annexation pursuit at this time.

2. **Solar Committee (Directors Hus and Hidahl) – Counsel Cook reported that the TCC contracts need to be signed, but everything is moving forward.**
3. **Communications Committee (Directors Durante and Winn) – Director Durante stated that the proposal for the Communications Center Operations Analysis was about three times higher than anticipated and the scope of what is included in the proposal may need to be revised.**
 - a. **Update on the 700 MHz Repeater purchase and installation – Chief Roberts reported that the Department has reserved 5 repeaters, but there is a time limit on the reservation before they have to be in use. He stated that Mike Mackenzie is looking into what needs to be done to keep them active.**

4. **Volunteer Stakeholders Committee (Directors Hidahl and Durante)** – Director Durante reported that the volunteer program is stabilized and volunteers are responding. He stated that the Department is working toward solutions for the ongoing issues of how to staff an engine more consistently with more engineers and lieutenants or providing a way for firefighters to respond on a patrol vehicle.
5. **Training Facility Committee (Directors Hartley and Durante)** – Director Hartley stated that a draft report will be ready for review by Thanksgiving and the committee will meet on December 3 to prepare a recommendation for the Board at the December Board meeting.
6. **Report from the Committee for Collaborative Fire Departments (Directors Hidahl and Hus)** – No Report

VIII. OPERATIONS REPORT

- A. **Operation Report (Received and filed)** – Chief Lilienthal explained the manual process of generating the report and Director Hus asked that the Department continue to work toward a more detailed report presented to the Board.

Director Hus asked if the annual audit report is ready to present and Director of Finance Braddock stated that the final report will be ready for the December Board meeting.

- B. **Review and update regarding Joint Powers Authority** – Chief Roberts stated that there is no real update. The Department is still working toward the fixed rate contract.

- IX. **FISCAL ITEMS** – Director Hus asked that the quarterly Latrobe financials be presented at the next Board meeting and asked when the OPEB Actuarial Study will be available for review. Director of Finance Braddock stated that is becoming increasingly difficult to break out Latrobe financials and would like to look at whether or not it is cost beneficial to continue to generate a separate report.

X. NEW BUSINESS

- A. **Review and approve Resolution 2015-15 in appreciation to Retired Chief Financial Officer Connie Bair** – Director Hus asked that the record show that all 5 Board members approve this resolution.

Director Durante made a motion to approve Resolution 2015-15 in appreciation to Retired Chief Financial Officer Connie Bair, seconded by Director Hartley, and unanimously carried. (Roll Call: Ayes: All; Noes: None.)

- B. **Review and approve Resolution 2015-16 to hire former CFO Connie Bair on an hourly basis as needed** – Director Hus stated that with the amount of overlap in training, he does not see the need for this contract. Director of Finance Braddock responded that although she does not anticipate using the contract this resolution will protect the Department in the event of an emergency.

Director Hartley made a motion approve Resolution 2015-16 to hire former CFO Connie Bair on an hourly basis as needed, seconded by Director Hidahl, and carried. (Roll Call: Ayes: 3, Durante, Hartley, Hidahl; Noes: 1-Hus.)

- C. Adopt Resolution 2015-17 maintaining the existing Zones of Benefit in the Latrobe service areas** – Counsel Cook explained that this Resolution is a BOE requirement to establish zones showing which parcels pay sixty dollars and which pay zero.

Director Hartley made a motion approve Resolution 2015-17 maintaining the existing Zones of Benefit in the Latrobe service areas, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 3, Durante, Hartley, Hidahl; Noes: 1-Hus.)

- D. Review and approve purchase of a Type VI Patrol Vehicle from AES Response in the amount of \$185,000** – Chief Roberts reported that this vehicle would be purchased for volunteer use at Station 85. Director Hus asked about the cost difference from the last Type VI vehicle that was purchased. Chief Roberts responded that the previous purchase was a demonstration vehicle and was also a year older.

Director Hartley made a motion approve purchase of a Type VI Patrol Vehicle from AES Response in the amount of \$185,000, seconded by Director Durante, and carried. (Ayes: 3, Durante, Hartley, Hidahl; Noes: 1-Hus.)

- E. Review and approve purchase of two Staff Utility Vehicles for Fire Prevention in the amount of \$99,849** – Chief Roberts explained that the fire prevention vehicles need to be replaced. Director Hus asked if the current vehicles have been used to their full maximum potential. Chief Roberts stated that they are over the maximum amount of miles.

Director Hartley made a motion approve purchase of two Staff Utility Vehicles for Fire Prevention in the amount of \$99,849, seconded by Director Durante, and carried. (Ayes: 3, Durante, Hartley, Hidahl; Noes: 1-Hus.)

- F. Review and approve the Volunteer Firefighter Stipend policy** – Chief Roberts explained that this policy will allow the volunteers to be reimbursed for their expenditures. Director Hus asked if there will be a change in the bi-annual stipend and Chief Roberts responded that the association will continue to get the bi-annual stipend to cover additional cost.

Director Hartley made a motion approve the Volunteer Firefighter Stipend policy, seconded by Director Durante, and unanimously carried.

- G. Discuss shared land use with the El Dorado Hills Community Services District related to properties adjacent to Stations 86 and 87** – Chief Roberts explained that the CSD would like to use a portion of our land to create a community park and recommends creating a committee to discuss the option further. Directors Hidahl and Durante will be assigned to the committee.

Chief Roberts reported that Verizon is looking into using the cell tower and has approved their feasibility study.

XI. OLD BUSINESS – None

XII. ORAL COMMUNICATIONS

- A. Directors** – Director Hus asked if the agenda could be circulated before it is finalized to give the directors the opportunity to ask for revisions and for the packets to come sooner. Director Durante stated that the Santa Run will be December 15-19, and requested participation from the Board members. Director Hidahl stated that a new group was being formed called United Neighborhoods of El Dorado Hills that would include all groups for community planning.
- B. Staff** – Chief Roberts stated that a promotional ceremony will be held at the next meeting and informed the Board that the Department is participating in Green Light a Vet to honor our Veterans for the month of November. He also stated that the Department Christmas party is schedule for December 11, at 5:30 p.m.

XIII. ADJOURNMENT

Director Hidahl made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.

The meeting adjourned at 10:09 p.m.

Approved:

Jessica Braddock, Board Secretary

Barbara Winn, President