

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED THIRTY THIRD MEETING OF THE BOARD OF DIRECTORS

Thursday, December 10, 2015

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice President Hidahl called the meeting to order at 6:00 p.m. and Director Hus led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, and Hus. President Winn was absent. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

- A. Approve minutes of the 732nd meeting held November 19, 2015
- B. Approve Financial Statements for November 2015

Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.

III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – No report
- B. EDH Firefighters Association – No report
- C. EDH Volunteer Firefighters – No report
- D. Latrobe Advisory Committee – No report
- E. Public Comment – Bryan Chaix, Latrobe citizen, stated that he hopes to see the same level of service in Latrobe as in the rest of the District.

IV. CORRESPONDENCE

- A. Letter from Chief Roberts to the Board of Directors and response from Director Hus – None

V. ATTORNEY ITEMS – None

Vice President Hidahl requested that **Closed Session Item VI-A.3** and **Closed Session Item VI-C.1.c** be moved on the agenda after **Item X. Old Business** and the Board concurred.

VI. COMMITTEE REPORTS

- A. Administrative Committee (Directors Hidahl and Winn)
 - 1. Review and update construction progress of Station 84 – Director Hidahl stated that the committee needs to set a meeting to review progress and payments to SW Allen.
 - 2. Review and award contract for Community Risk Assessment, Standards of Cover, and Facilities Master Plan – Chief Roberts reviewed the references for the companies that submitted proposals. He reported that the references led the committee to recommend the Board

award the contract to Citygate. Chief Roberts stated that he did contact Citygate to see if the price was negotiable and they responded that they proposed the worst case scenario and don't anticipate needing to charge the full amount. Director Hus stated that he would like to look into augmenting the contract with a company independent from the fire service.

Director Hus made a motion to award the contract for Community Risk Assessment, Standards of Cover, and Facilities Master Plan to Citygate in an amount not to exceed \$77,863, seconded by Director Hartley and unanimously carried.

a. Discuss Nexus Study – Chief Roberts reported that the Nexus Study will be done after the Community Risk Assessment, Standards of Cover, and Facilities Master Plan are completed. Director Hus recommended the RFP for the Nexus Study go out in January. Chief Roberts responded that Citygate will need about five months to complete the project leaving plenty of time to send out the RFP for the Nexus Study.

3. Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiators are Directors Hidahl and Winn – See under Item X. Old Business

B. Fire Committee (Directors Hus and Winn) – No Report

C. Ad Hoc Committee Reports

1. Regional Operations Committee (Directors Hartley and Hidahl)

a. Rescue Fire Protection District – Chief Roberts stated that Rescue is pursuing alternate options with the County.

b. Review and discuss Latrobe Base Revenue Transfer and Q1 Expense Report – Chief Roberts explained the Board of Supervisors did not get the Latrobe Base Revenue Transfer on the agenda for the 8th, but it will be put on the agenda for December 15th.

Darwin Throne, citizen, asked if there has been any discussion on the legality of the annexation with Latrobe and Counsel Cook responded that the only legal issue in question was with the Base Revenue Transfer and the AB-8 adjustment. Chief Roberts added that the LAFCO process for the annexation was done accurately.

Director Hus asked if the depreciation on the vehicles could be added to future Expense Reports.

- c. **Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Amendment to Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to Station 91 Staffing; District negotiators are Directors Hidahl and Hartley**
- d. **Review and approve side letter to MOU with El Dorado Hills Professional Firefighters regarding Latrobe (Station 91) staffing** – See under Item X. Old Business
2. **Solar Committee (Directors Hus and Hidahl)** – Chief Roberts reported that the project is moving forward. He stated that Vista Solar investigated the roof structure at each station and discussed the placement of the panels.
3. **Communications Committee (Directors Durante and Winn)** – No report. A meeting has been scheduled for December 15, 2015.
4. **Volunteer Stakeholders Committee (Directors Hidahl and Durante)** – No report.
5. **Training Facility Committee (Directors Hartley and Durante)** –
 - a. **Review and discuss Training Center Strategic Business Plan** – Chief Lilienthal stated that there would be a presentation at the next Board meeting and asked that the Board members review the Training Center Strategic Business Plan draft and submit any questions to him prior to that meeting.
6. **CSD/Fire Collaboration Committee (Directors Hidahl and Durante)** – No report.

VII. OPERATIONS REPORT

- A. **Operation Report (Received and filed)** – Director Hus asked if the turnout times on the report are accurate and Chief Lilienthal responded that the times are accurate. Chief Lilienthal added that he received some new software that should greatly improve the Department's reporting capabilities.
- B. **Review and update regarding Joint Powers Authority** – Chief Roberts reported that Service Area 3 is no longer a part of the JPA. He stated that they have a meeting scheduled with the Supervisors to discuss moving forward with a fixed-rate contract. He added that the ambulance fees were increased with an annual escalator which will help to decrease the cost to the Department.

VIII. FISCAL ITEMS

- A. **Receive and file 2014-15 Annual Audit** – Director Hidahl expressed his disappointment that the Auditor does not provide recommendations for improvement. Director Hus stated his concern about the CalPERS liability.
- B. **Review summary of pension funded status and changes in reserve accounts** – Director Hus asked that Staff include an agenda item in the next meeting to discuss a potential funds transfer to the Capital Replacement fund.
- C. **Discuss Draft Retiree Health Liability Valuation Report** – Director of Finance

Braddock stated that she received a draft of the Retiree Health Liability Valuation Report and Total Compensation Systems does not anticipate that any of the numbers will change on the final report.

- IX. NEW BUSINESS** – Chief Roberts stated that Chief Lilienthal worked to secure a house for the Department to burn and use for training on January 28th. He invited the Board members to participate in the Burn and attend the upcoming Christmas party. Director Durante added that he would like to see more participation from the Directors in the upcoming Santa Run.
- X. OLD BUSINESS** – Director Hidahl recommended that the Board start the Chief's evaluation process in January.

The Board adjourned to discuss Closed Session Item VI-A.3 and Item VI-C.1.c at 7:35 p.m.

The meeting reconvened at 9:05 p.m. The Board took no action during closed session and all items were referred back to committee.

XI. ORAL COMMUNICATIONS

- A. Directors** – Director Hartley asked if the COW was scheduled to be removed at Station 84, and Chief Roberts responded that they are actively working on the cell tower to get it done. Director Hidahl stated that the Board would need to schedule a Special Board meeting before the end of the year with all Board meetings present.
- B. Staff** – None

XII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.

The meeting adjourned at 9:12 p.m.

Approved:

Jessica Braddock, Board Secretary

John Hidahl, Vice President