

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED THIRTY FIFTH MEETING OF THE BOARD OF DIRECTORS

Thursday, January 21, 2016

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice President Hidahl called the meeting to order at 6:00 p.m. and former Director Zine led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, Hus, and Winn. President Winn arrived at 6:07 p.m. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

II. PRESENTATIONS

A. **Presentation to retired Chief Financial Officer Connie Bair** – Chief Roberts presented a resolution of appreciation to retired Chief Financial Officer Connie Bair for 32 years of dedicated service to the El Dorado Hills Fire Department.

III. CONSENT CALENDAR

- A. **Approve minutes of the 733rd meeting held December 10, 2015**
- B. **Approve minutes of the 734th Special Board meeting held December 23, 2015**
- C. **Approve Financial Statements for December 2015**
- D. **Ratify fourteenth payment to SW Allen Construction Inc. for Station 84 in the amount of \$34,103**
- E. **Ratify fifteenth payment to SW Allen Construction Inc. for Station 84 in the amount of \$205,752**

Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters** – No report
- B. **EDH Firefighters Association** – No report
- C. **EDH Volunteer Firefighters** – No report
- D. **Latrobe Advisory Committee** – No report
- E. **Public Comment** – None

V. SPECIAL PRESENTATION

A. **Presentation from Interact Business Group regarding the El Dorado Hills Fire Department Training Center Strategic Business Plan** – Representatives from Interact Business Group summarized their findings in the El Dorado Hills Fire Department Training Center Strategic Business Plan.

Director Durante reported that this item is still being discussed at the committee level and they are not ready to make a recommendation to the Board. Director

Hus expressed his concern that there are other options for the committee to look at and present to the Board.

Members of the public presented their concerns about unfunded liabilities, the accuracy of the estimated cost to build a training center, the best use of the money, the ongoing maintenance and operational cost to use the potential training center, the training hour calculations in the report, and the insufficient analysis of what is needed for the El Dorado Hills Fire Department to fully and efficiently train.

VI. CORRESPONDENCE – None

Vice President Hidahl requested that **Closed Session Item VII-A, Closed Session Item VIII-A.4 and Closed Session Item VIII-A.5** be moved on the agenda after **Item XII. Old Business** and the Board concurred.

Director Hus submitted a letter to Interact Business Group with questions about the El Dorado Hills Fire Department Training Center Strategic Business Plan. The questions and responses from Interact Business Group Inc. were included in the Board Packet.

VII. ATTORNEY ITEMS

A. Closed Session pursuant to Government Code Section 54956.9(d)(2); Pending Litigation; One Matter

VIII. COMMITTEE REPORTS

A. Administrative Committee (Directors Hidahl and Winn)

- 1. Review and update construction progress of Station 84** – Chief Roberts reported that the punch list of remaining work is being completed, but there is a delay due to weather on replacing the concrete. He stated that the open house is scheduled for February 27.
- 2. Review and approve updated Rules and Regulations** – Chief Roberts explained there are minor changes to the Rules and Regulations and each change is highlighted in the draft presented in the Board Packet. Director Hus asked if vapor products were included in the tobacco use policy and the question was referred to legal counsel for research.

Director Hidahl made a motion to approve updated Rules and Regulations subject to legal counsel's conclusion regarding the tobacco use policy, seconded by Director Durante, and unanimously carried.

- 3. Review and discuss contract for Community Risk Assessment, Standards of Cover, and Facilities Master Plan** – Chief Roberts reported that the contract with Citygate has been finalized and they are starting to compile data. He added that Citygate would like to meet with the Board members to get their input as they get started.
 - a. Discuss Nexus Study** – No report.

4. **Closed Session** pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiators are Directors Hidahl and Winn –
- B. **Fire Committee (Directors Hus and Winn)** – No Report
- C. **Ad Hoc Committee Reports**
 1. **Regional Operations Committee (Directors Hartley and Hidahl)**
 - a. **Rescue Fire Protection District** – No report. Director Hidahl stated that there was not a need for the Rescue Fire Protection District Ad Hoc Committee at this time.
 - b. **Update on Latrobe Base Revenue Transfer** – Chief Roberts reported that the Department will continue to work with the Board of Supervisors to properly notice and hold meetings to ensure future Latrobe Base Revenue Transfers.
 2. **Solar Committee (Directors Hus and Hidahl)** – Chief Roberts stated that upon completion of the engineering portion, Vista Solar will be able to provide a schedule of when the panels will be installed. He added that Station 85 will be installed last due to a leak in the roof.
 3. **Communications Committee (Directors Durante and Winn)** – Chief Roberts said that the letter that was sent to Sacramento Regional Fire/EMS Communications Center will be evaluated at their January Board meeting, then voted on in their February Board meeting.
 4. **Volunteer Stakeholders Committee (Directors Hidahl and Durante)** – No report.
 5. **Training Facility Committee (Directors Hartley and Durante)** – No report.
 6. **CSD/Fire Collaboration Committee (Directors Hidahl and Durante)** – No report.

IX. OPERATIONS REPORT

- A. **Operation Report (Received and filed)** – Director Hus asked if Chief Lilienthal could respond to the average response times approaching the ninety second goal. Chief Lilienthal responded that the change in response times is largely due to a policy change in an effort to produce more accurate tracking of response times as well as a currently unexplained technological delay in the notification of a call. Director Hus asked for hard data and percentages to be presented to the Board so that the problems can be identified and decisions can be made about how to address those problems.
- B. **Review and update regarding Joint Powers Authority** – No report

- C. **Review and approve updated Strategic Plan 2016-2021** – Chief Roberts stated that every year the Strategic Plan is presented to the Board with updated goals for approval and summarized the changes. Director Hus asked that the document be referred back to committee and no action taken at this time so that the Board can be more involved in developing goals for the Department. Director Durante suggested that a new Ad Hoc committee be established to discuss the Strategic Plan and the Board concurred.

X. FISCAL ITEMS

- A. **Discuss changes in reserve accounts from prior fiscal year** – Director of Finance Braddock recommended that the discussion of changes in the reserve accounts from the prior fiscal year be referred back to the Fire Committee for further discussion and analysis.

XI. NEW BUSINESS

- A. **Reorganization of Board and Committees** – Director Durante requested that this item be deferred to the February Board meeting allowing time for the Directors to communicate to President Hidahl which committees each would like to be a part of.
- B. **Election of Board President and Vice President for 2016**

President Winn made a motion to Nominate Director Hidahl for Board President, seconded by Director Hartley, and carried. (Ayes: 4; Noes; 1- Hus.)

Director Hus made a motion to Nominate Director Durante for Board President. Director Durante deferred nomination to Director Hidahl.

Director Hartley made a motion to Nominate Director Durante for Vice President, seconded by Director Hidahl, and unanimously carried.

- C. **Review and establish meeting date(s) for 2016** – After a discussion, it was decided that the third Thursday of the month worked well for the regularly scheduled Board meetings.

President Hidahl asked if the County Water District has the powers to contract for supplemental law enforcement in a given jurisdiction and Counsel Cook responded that he would research the answer.

- XII. OLD BUSINESS** – Director Hidahl stated that the Board Policy Manual revision needs to be address in an Admin Committee meeting in the near future. He also stated that there is a large parcel in the Hills of El Dorado and the community is concerned about defensible space. Chief Lilienthal responded that the parcel in question has been a problem for the Department because nobody owns the property and seemingly the only solution would be for the surrounding residents to fund fuel mitigation in that area. Director Winn recommended the Department talk with the Conservation Corp.

The Board adjourned to discuss Closed Session Item VII-A, Closed Session Item VIII-A.4 and Closed Session Item VIII-A.5 at 8:30 p.m.

The meeting reconvened at 9:43 p.m. The Board took no action during closed session and all items were referred back to committee.

XIII. ORAL COMMUNICATIONS

- A. Directors** – Director Durante stated that the February Dinner is scheduled for February 20 at 6:00 p.m. with a theme of Mad Men.
- B. Staff** – Chief Roberts stated that there are five new hires getting ready to go through an internal academy and he reminded the Board about the house training burn starting Thursday, January 28.

XIV. ADJOURNMENT

Director Winn made a motion to adjourn the meeting, seconded by Director Hus, and unanimously carried.

The meeting adjourned at 9:46 p.m.

Approved:

John Hidahl, President

Jessica Braddock, Board Secretary