

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED FIFTY FIRST MEETING OF THE BOARD OF DIRECTORS

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Thursday, November 17, 2016

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hidahl called the meeting to order at 6:00 p.m. and Counsel Cook led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, and Hus. Director Winn was absent due to a family emergency. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

### II. CONSENT CALENDAR

- A. Approve Minutes of the 749th Board meeting held October 20, 2016
- B. Approve Minutes of the 750<sup>th</sup> Special Board meeting held November 3, 2016
- C. Approve Financial Statements for October 2016

*Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.*

### III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. EDH Volunteer Firefighters – None
- D. Latrobe Advisory Committee – None
- E. Public Comment – None

IV. CORRESPONDENCE – Director of Finance Braddock submitted an email from the PARS representative disclosing that at this point in time, GASB has stated that assets held in an irrevocable section 115 trust for pension liabilities cannot be used to offset the net pension liability on the balance sheet.

V. ATTORNEY ITEMS – None

- A. Closed Session Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633 – Continued to December meeting.

### VI. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hidahl)
  - 1. Update on Station 91
    - a. Review and approve Resolution 2016-18 declaring an emergency exists at Station 91 and waiving the competitive bid process – Chief Roberts stated that approval of Resolution 2016-18 would allow the Department to hire West Coast Restoration to begin the repairs on Station 91 without requiring a competitive bid

process. Item continued to a future Board meeting.

- b. Approve repair/remodel of existing Station 91 at cost not to exceed \$200,000** – Chief Roberts reported that the current condition of Station 91 is inadequate and the Station needs repair. Staff recommendation is that the Board approve the repair and remodel of Station 91 not to exceed \$200,000. Directors expressed concerns about the inadequacy of the proposed solution, the idea of spending any significant money in the Latrobe area, hiring a company without thoroughly vetting the options, and the necessity of sleeping quarters at this point in time. They added that they are sensitive to the conditions for the staff, and proposed scheduling a special meeting to look at the facility and discuss it further. A Special Board Meeting was scheduled for November 22, at 3:00 p.m.

- 2. Review and discuss proposed changes to Board Policy Manual** – Director Hidahl summarized the committee’s recommended changes to the Board Policy Manual and the Board voted on each section.

*Director Durante made a motion to approve recommended revision to Board Policy Manual adding Policy 7.4, seconded by Director Hus and carried.*

*Director Hus made a motion to approve recommended revision to the Board Bylaws adding a \$5 increase every year to Board Member Compensation per meeting, seconded by Director Durante and carried.*

*Director Durante made a motion to approve the revision to Board Policy Manual Policy 15.2 (a) and (b) changing the Fire Committee to Finance Committee and updating the duties of each committee as discussed, seconded by Director Hartley and unanimously carried.*

*Director Hus made a motion to approve recommended revision to Board Policy Manual Policy 20 requiring each Board member to submit an evaluation, seconded by Director Durante and carried.*

- B. Fire Committee (Directors Hus and Winn)** – Director Hus reported that the Fire Committee discussed the investment policy, projected cash flow, the EFT policy, and a fixed asset capital replacement schedule, and has no official recommendations for the Board.
- C. Ad Hoc Committee Reports**
  - 1. Strategic Planning Committee (Directors Hartley and Hidahl)** – No report.
  - 2. Solar Committee (Directors Hus and Hidahl)** – Remove from agenda.
  - 3. Communications Committee (Directors Durante and Winn)** – No

report.

4. **Volunteer Stakeholders Committee (Directors Hidahl and Durante) –**  
No report. Remove from agenda.
5. **Training Facility Committee (Directors Hartley and Durante)**
  - a. **Review and approve Training Facility Engineering and Design RFP –** Chief Roberts stated that the proposed RFP would provide the Board a bid to review when moving forward with a decision on the potential Training Facility. Director Hus expressed his concern about the legitimacy of the need for a training center and questioned if all the options had been evaluated.  
  
*Director Hartley made a motion approve the Training Facility Engineering and Design RFP, seconded by Director Durante and carried.*
6. **CSD/Fire Collaboration Committee (Directors Hidahl and Durante) –**  
No report.
7. **Armament Committee (Directors Durante and Hartley) –** No report.

## VII. OPERATIONS REPORT

- A. **Operation Report (received and filed)**
- B. **Review and update regarding Joint Powers Authority –** Chief Roberts reported that Staff is still working on a new contract with the County. He added that the Department is looking at staffing Medic 26 part-time to assist with transfers in service area 3 and the County has agreed to pay \$150,000 to augment the transfer revenue.

## VIII. FISCAL ITEMS

- A. **Adoption of Resolutions containing Fiscal Year End Development Fee Findings per Government Code Section 66001(d) –** Counsel Cook explained that every five years the District is required to report how the development fees are being used or are planned to be used and this Resolution contains those findings.

*Director Durante made a motion to Adopt Resolution 2016-19 containing Fiscal Year End Development Fee Findings per Government Code Section 66001(d), seconded by Director Hartley and carried (Roll Call: Ayes:3; Noes:0; Abstain:1-Hus).*

## IX. NEW BUSINESS

- A. Reschedule December Board meeting** – The December Board of Directors meeting was rescheduled to December 22, 2016.
- B. Schedule Board Workshop to discuss deployment measures** – Chief Roberts asked the Board to schedule a Board Workshop to discuss and develop a new deployment policy. Director Durante asked to schedule the workshop at the December meeting and the Board concurred.
- C. Review and approve the Public Salary Schedule for the Department Website** – Director of Finance Braddock explained the law requires the District to have a Board approved public salary document posted to the website. Director Hus requested that the salary be shown annually.

*Director Durante made a motion to approve the Public Salary Schedule for the Department Website changing the monthly salary to annual, seconded by Director Hus and unanimously carried.*

- D. Approve Resolution 2016-14 to adopt CalPERS Employer Paid Member Contribution for Safety First Tier Employees** – Director of Finance Braddock stated that with the new contract change due to the MOU, PERS needs a Resolution for each contract specifying the Employer Paid Member Contribution.

*Director Durante made a motion to Approve Resolution 2016-14 to adopt CalPERS Employer Paid Member Contribution for Safety First Tier Employees, seconded by Director Hartley and carried (Roll Call: Ayes:3; Noes:1-Hus).*

- E. Approve Resolution 2016-15 to adopt CalPERS Employer Paid Member Contribution for Safety Second Tier Employees**

*Director Durante made a motion to Approve Resolution 2016-15 to adopt CalPERS Employer Paid Member Contribution for Safety Second Tier Employees, seconded by Director Hartley and carried (Roll Call: Ayes:3; Noes:1-Hus).*

- F. Approve Resolution 2016-16 to adopt CalPERS Employer Paid Member Contribution for Miscellaneous First Tier Employees**

*Director Durante made a motion to Approve Resolution 2016-16 to adopt CalPERS Employer Paid Member Contribution for Miscellaneous First Tier Employees, seconded by Director Hartley and carried (Roll Call: Ayes:3; Noes:1-Hus).*

- G. Approve Resolution 2016-17 to adopt CalPERS Employer Paid Member Contribution for Miscellaneous Second Tier Employees**

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*Director Hartley made a motion to Approve Resolution 2016-17 to adopt CalPERS Employer Paid Member Contribution for Miscellaneous Second Tier Employees, seconded by Director Durante and carried (Roll Call: Ayes:3; Noes:1-Hus).*

**X. OLD BUSINESS** – El Dorado Hills citizen asked if there was an update on the Board member residence issue raised at the September meeting and Counsel Cook responded that the topic was not a Board discussion topic and has been appropriately followed up on.

**XI. ORAL COMMUNICATIONS**

- A. Directors** – Director Durante encouraged fellow directors to participate in the Santa Run. He also reported he has reviewed the website data reports for several months and less than two percent of the hits on the Department website are related to the Board of Directors page. Director Hartley thanked Director Hidahl for his 33 years of service.
- B. Staff** – Chief Roberts informed the Board about upcoming events including the senior Christmas tree decorating on November 20, the association dinner on November 22, and Janet Kenneweg’s retirement party on November 18.

**XII. ADJOURNMENT**

*Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.*

The meeting adjourned at 8:25 p.m.

Approved:

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Jessica Braddock, Board Secretary

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Greg Durante, President