

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED THIRTY-NINETH MEETING OF THE BOARD OF DIRECTORS

Thursday, December 16, 2021

5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President White called the meeting to order 5:30 p.m. Directors in attendance: Bennett, Durante, Giraud, Hartley, and White. Staff in attendance: Chief Johnson. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:30 p.m.

II. CLOSED SESSION ITEMS

- A. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
- B. Closed Session pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter

The meeting reconvened at 6:00 p.m. The Board took no action during closed session.

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATION

V. CONSENT CALENDAR

- A. Approve Minutes of the 837th Board meeting held November 8, 2021
- B. Approve Financial Statements and Check Register for November 2021

Director Hartley made a motion to approve the Consent Calendar, seconded by Director Durante and unanimously carried.

VI. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. Public Comment - None

VII. CORRESPONDENCE – None

VIII. ATTORNEY ITEMS – Counsel Cook stated that the Station 91 property transfer is moving forward, and he expects to be able to accept the property sometime in January.

IX. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hartley) – No report
- B. Finance Committee (Directors Bennett and Giraud) – No report

- C. **Joint Powers Authority (Directors Giraud and White)** – Chief Johnson reported that the JPA is looking into extending the contract with the County and they are continuing review the inter-facility transfers and the ambulance system as a whole.
- D. **Communications (Ad-Hoc) (Directors Bennett and Durante)** – No report
- E. **Training Center (Ad-Hoc) (Directors Hartley and White)** – No report

X. FIRE CHIEF’S REPORT- Chief Johnson reported the following to the Board:

- The Union put on a very successful “Movember” golf tournament.
- Staff participated in the pancake breakfast and the Town Center Christmas tree lighting.
- The Staff Christmas party, Santa Run, and the Holiday Heroes Toy Drive events were well attended and successful.
- Staff attended the RVFA pancake breakfast and appreciation dinner.
- There is a Fire Prevention Inspector I position recruitment posted.
- A conditional offer has been made to a Fire Equipment Mechanic and the candidate is currently in backgrounds.
- Administrative offices will be closed December 23-24 and 27-31st for the holidays.
- Firescope meetings will be hosted in El Dorado Hills January 11-13th.

XI. OPERATIONS REPORT

- A. **Operations Report (Receive and File)** – Chief Hall stated that he presented Letters of Commendation to Captain Eckhardt and Firefighter Minnich and commended the Station 86 crews for going above and beyond the call for service.

XII. COMMUNITY RISK REDUCTION REPORT

- A. **CRRD Report (Receive and File)** – Chief Johnson stated that the updated plan review process is working better, and the turn-around times are still improving.

XIII. FISCAL ITEMS

- A. **Receive and file 2020/21 Final Audit Report, Management Letter and SAS 114 Governance Letter-** (Item taken out of order before Item VII- Correspondence) Brian Nash, Audit Partner with Richardson and Company, presented the 2021/22 Final Audit Report.
- B. **Review and approve transfers from Unassigned General Reserve Fund to OPEB and Pension PARS Section 115 Trust accounts** – Director of Finance Braddock presented the calculation and recommendation for transfers to the OPEB and Pension and PARS Section 115 Trust accounts utilizing excess operating funds from the prior fiscal years.

Director White made a motion to approve transfers from Unassigned General Reserve Fund to OPEB and Pension PARS Section 115 Trust accounts, seconded by Director Durante, and unanimously carried.

XIV. NEW BUSINESS

- A. Review and approve Resolution 2021-19 acknowledging the Department's compliance with Sections 13146.2 and 13146.3 of the California Health and Safety Code** – Inspector Bryce De Witt presented Resolution 2021-19, stating that all required inspections were completed and in compliance with Sections 13146.2 and 13146.3 of the California Health and Safety Code.

Director Hartley requested that Staff look into potentially charging for those services in the future.

Director Durante made a motion to approve Resolution 2021-19 acknowledging the Department's compliance with Sections 13146.2 and 13146.3 of the California Health and Safety Code, seconded by Director White, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- B. Request for Proposal for IT Managed Services** – Chief Lilienthal stated that the Staff would like to request proposals for IT services to make sure the District is getting the best services available. He added that the current vendor is encouraged to submit their proposal as well.

Director Giraud made a motion to approve Request for Proposal for IT Managed Services, seconded by Director White, and unanimously carried.

- C. Request for bids for Training Center** – Chief Hall presented the Request for Bids for the construction of the Training Center.

Director Bennett made a motion to approve Request for bids for Training Center, seconded by Director Hartley, and unanimously carried.

- D. Request for Quotations for SCBAs** – Chief Hall presented a Request for Quotations to replace the District's SCBAs. He stated that there are limited vendors and they are prepared to submit their quotes.

Director Hartley made a motion to approve Request for Quotations for SCBAs, seconded by Director Durante, and unanimously carried.

- E. Election of Board President and Vice President for 2022**

Director White made a motion to nominate Director Bennett as Board President for 2022, seconded by Director Durante, and unanimously carried.

Director Hartley made a motion to nominate Director Giraud as Board Vice-President for 2022, seconded by Director Benentt.

Director White made a motion to nominate Director Durante as Board Vice-President for 2022, seconded by Director Durante.

A Roll Call vote was taken (Duranter- 2; Giraud- 3)

- F. **Reorganization of Committees for 2022** – Continued to the January Board meeting.
- G. **Review and establish meeting dates for 2022** – The Board agreed to keep the regular Board meetings on the 3rd Thursday of the month at 6:00 p.m.

XV. OLD BUSINESS

- A. **Rescue Annexation Update** – No report.
- B. **Training Facility Update** – No report.
- C. **EDHCSD/EDHFD 2x2 update (Directors Hartley and White)** – No report.

XVI. ORAL COMMUNICATIONS

- A. **Directors** – Directors commended Staff on the success of the “Movember” Golf Tournament and the Santa Run, as well as the excellent service to the community.
- B. **Staff** – Chief Johnson thanked Staff for all their work this year and the service to the community.
- C. **Schedule upcoming committee meetings** – None

XVII. ADJOURNMENT

Director Durante made a motion to adjourn, seconded by Director Hartley, and unanimously carried.

The meeting adjourned at 7:12 p.m.

Approved:



Tim White, President



Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.