

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED FIFTY NINTH MEETING
Thursday, April 20, 2017
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 757th Board meeting held March 16, 2017
 - B. Approve Minutes of the 758th Special Board meeting held April 13, 2017
 - C. Approve Financial Statements for March 2017

End Consent Calendar
- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Latrobe Advisory Committee
 - D. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Presentation
 - A. EDH Development Snapshot
- V. Correspondence
 - A. Letter from Cal Fire Local 2881
- VI. Attorney Items
 - A. **Closed Session** Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
 - B. **Closed Session** Pursuant to Government Code Section 54956.9(d)(2); Conference with Legal Counsel Regarding Potential Exposure to Litigation; Number of potential matters (1)
- VII. Committee Reports
 - A. Administrative Committee (Directors Durante and Hartley)
 1. **Closed Session** pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation; Title: Fire Chief David Roberts
 - B. Finance Committee (Directors Giraudo and Winn)
 1. Review and approve PARS funding strategy and recommendation for initial deposit
 - C. Ad Hoc Committee Reports
 1. Strategic Planning Committee (Directors Hus and Giraudo)
 2. Communications Committee (Directors Durante and Winn)
 - a. Review and approve quote for feasibility study from Cal Fire
 3. Training Facility Committee (Directors Hartley and Durante)

4. CSD/Fire Collaboration Committee (Directors Giraudo and Durante)
5. Armament Committee (Directors Durante and Hartley)
6. Station 91 Building Committee (Directors Durante and Giraudo)

VIII. Operations Report

- A. Operations Report (Receive and file)
- B. Review and update regarding Joint Powers Authority

IX. Fiscal Items

- A. Review revenue and expense forecast for fiscal year 2016/17

X. New Business

- A. Review and approve purchase of Type I Engine
- B. Review and discuss plan for Nexus study
- C. Election of Special District Representative to LAFCO and vote to adopt the policy statement
- D. Inquiry from Cameron Park Community Services District regarding contract for fire and EMS services

XI. Old Business

XII. Oral Communications

- A. Directors
- B. Staff
- C. Schedule upcoming committee meetings

XIII. Adjournment

Note: Action may be taken on any item posted on this agenda.

*Director Barbara Winn will be attending via teleconference from
7955 La Jolla Shores Dr.,
La Jolla, CA 92037*

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED FIFTY SEVENTH MEETING OF THE BOARD OF DIRECTORS

Thursday, March 16, 2017

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Director Hartley called the meeting to order at 6:00 p.m. and Chief Lilienthal led the Pledge of Allegiance. Directors in attendance: Durante, Giraud, Hartley, Hus, and Winn. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

A. Approve Minutes of the 756th Board meeting held February 16, 2017

B. Approve Financial Statements for February 2017

Director Durante made a motion to approve the consent calendar, seconded by Director Winn and unanimously carried.

III. ORAL COMMUNICATIONS

A. EDH Professional Firefighters – None

B. EDH Firefighters Association – None

C. Latrobe Advisory Committee – None

D. Public Comment – None

IV. CORRESPONDENCE

A. Letter from Richard Ross – Chief Roberts stated that citizen Richard Ross submitted a letter to the Board regarding the proposed Armament Policy. He added that the Staff report included in the packet addressed Mr. Ross' questions.

V. ATTORNEY ITEMS – None

VI. COMMITTEE REPORTS

A. Administrative Committee (Directors Durante and Hartley) – Chief Keating reported that he and Counsel Cook are working on the Vaping policy and hope to have something to present at the April Board meeting.

1. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation; Title: Fire Chief David Roberts – No action taken.

President Hartley requested that **Item VI-A.1** be moved on the agenda before **Item III. Oral Communications** and the Board concurred.

B. Finance Committee (Directors Giraud and Winn) – No report.

C. Ad Hoc Committee Reports

1. **Strategic Planning Committee (Directors Hus and Giraud)** – No report.
2. **Communications Committee (Directors Durante and Winn)** – Chief Keating reported he hopes to have quotes from both Sacramento Regional Public Safety Communications Center and Cal Fire for a feasibility study to present at the April board meeting. He added that the Rip and Run printers are active and the results have clearly improved the response times when the crew is in quarters.
3. **Training Facility Committee (Directors Hartley and Durante)** – Chief Roberts stated that Staff met with Dennis Dong and outlined a plan for Dennis to design and develop a quote.
4. **CSD/Fire Collaboration Committee (Directors Giraud and Durante)** – Chief Roberts reported that the committee discussed the potential of using the property at station 86 for a park and the CSD asked that a few of the firefighters be involved in developing the plan to create an outdoor workout space for the crews that can be incorporated. He added that the committee also discussed the option of looking at a shared service contract for IT services.
5. **Armament Committee (Directors Durante and Hartley)**
 - a. **Review and approve Peace Officer with Code Enforcement & Arson Investigative Responsibility Concealed Carry Weapons (CCW) Program Policy and change to Rules and Regulations** – Chief Roberts explained that Staff is recommending approval of the proposed Armament policy and stated that the Union has submitted a letter opposing the policy change. He added that he believes that the policy is necessary due to growing safety concerns. Sherriff D’Agostini stated that he is in support of the policy and believes based on his research that there is a need for arming trained staff.

Director Durante reported that he is strongly opposed to the policy and proposed that the committee look at options to further secure station 85 since the largest threat would be there. Director Hartley agrees that the committee should consider securing the building and stated his concern about the training requirements and equipment. Director Hus stated that he was initially in support of this policy, but would be hesitant to vote for a policy to protect the employees that the Union is opposing. Director Winn stated that she believes that the portion of the Rules and Regulations document that prohibits law enforcement from being armed in the

station should be amended. She added that she would be concerned with passing a policy that legal counsel adamantly opposes, but stated that she believes it would be reasonable to look at potentially arming arson investigators that have the authority to make arrests.

Tim White, citizen, stated that with the lack of resources at the Sherriff's department he sees the benefit of having additional trained people, but would be concerned about the liability.

Director Hartley assigned the item back to committee and the Board directed Staff to amend the Rules and Regulations authorizing law enforcement to carry their weapons on Department property.

6. **Station 91 Building Committee (Directors Durante and Giraudo) –** Chief Roberts reported that engineering for the exterior is done and expects another 3-5 weeks to completion prior to moving to any interior modifications. Director Hus asked that the committee take another look at the money the District is spending on improvements in the Latrobe area. Chief Keating reported that the committee authorized Staff to expend the next \$50,000 to continue improvements.

VII. OPERATIONS REPORT

- A. **Operations Report (Receive and file)**
- B. **Review and update regarding Joint Powers Authority –** Chief Roberts stated that Staff is still working with the County to establish a fixed rate contract. He also reported that the JPA is looking at adding a \$25 ALS parcel fee to the 2019 ballot. Director Giraudo asked if the JPA was looking at adding a 12-hour ambulance and Chief Roberts responded that an RFP has been put out to fire departments in the County. Director Hus stated that he believes the JPA is dysfunctional and is concerned that there is a spending problem rather than a revenue problem. Chief Roberts stated that the \$25 parcel fee would go not only to ambulance service, but would help rural fire departments that provide ALS services as well. Director Hus added that he is adamantly opposed to the El Dorado Hills community supporting the more rural surrounding areas.

VIII. FISCAL ITEMS – None

IX. NEW BUSINESS

- A. **Receive and file 2016 Annual Report –** Director Hus asked that the report be corrected to state that Director Giraudo was elected, not appointed.
- B. **Review and approve Resolution 2017-02 initiating the 2017 Weed Abatement**

Program – Fire Marshal Cox reported that the proposed resolution is the standard yearly resolution to initiate the Weed Abatement Program.

Director Durante made a motion to approve Resolution 2017-02 initiating the 2017 Weed Abatement Program, seconded by Director Winn, and unanimously carried (Roll call: Ayes: 5; Noes: 0.)

- C. Review and approve Grant of Easement to Pacific Bell Telephone Company at Station 86** – Director Winn recused herself from the discussion and left the room. Chief Roberts reported that AT&T requested the Board approve an easement at station 86 and added that Counsel reviewed the document and found no need to alter the document.

Director Hartley made a motion to approve Grant of Easement to Pacific Bell Telephone Company at Station 86, seconded by Director Hus, and unanimously carried.

- X. OLD BUSINESS** – Chief Roberts presented a certificate to Director Durante for 25 years of volunteer service to the El Dorado Hills Fire Department.

The Board adjourned to discuss Closed Session VI-A.1 at 7:20 p.m.

The meeting reconvened at 7:33 p.m. The Board took no action during closed session.

XI. ORAL COMMUNICATIONS

- A. Directors** – Director Durante stated that the annual golf tournament is scheduled for June 8. Director Hus asked Staff to present some information to the Board regarding workers comp and extended leave. Counsel Cook stated that he would work with employee Counsel to decide what is appropriate to discuss at the Board level. Director Giraud stated that he was impressed with the amount of training the department provides to employees and congratulated Chief Moreno on his 30 years of service.
- B. Staff** – Chief Roberts stated his appreciation to the firefighters for volunteering to help build the fence on El Dorado Hills Boulevard. Director of Finance Braddock asked if the Board would be willing to add an item on the agenda to schedule upcoming committee meetings and the Board concurred.

XII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.

The meeting adjourned at 7:45 p.m.

Approved:

Jessica Braddock, Board Secretary

Jim Hartley, President

DRAFT

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED FIFTY EIGHTH MEETING OF THE BOARD OF DIRECTORS

Thursday, April 13, 2017

3:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hartley called the meeting to order at 3:01 p.m. Directors in attendance: Durante, Giraudo, Hartley, Hus and Winn. Director Winn attended via teleconference. Director Durante left the meeting at 3:40 p.m. Staff in attendance: Chief Roberts and Director of Finance Braddock.

II. ORAL COMMUNICATIONS – None

III. COMMITTEE REPORTS

A. Administrative Committee (Directors Durante and Hartley)

1. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation; Title: Fire Chief David Roberts

The Board adjourned to discuss Closed Session III-A.1 at 3:03 p.m.

The meeting reconvened at 4:02 p.m. The Board took no action during closed session.

IV. ADJOURNMENT

Director Hus made a motion to adjourn the meeting, seconded by Director Giraudo, and unanimously carried.

The meeting adjourned at 4:03 p.m.

Approved:

Jim Hartley, President

Jessica Braddock, Board Secretary

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Actual March 2017	Actual YTD March 31, 2017	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	15,164,380	334,401	8,946,098	(6,218,282)		Property taxes on target to budget.
3270 · Unsecured Tax Revenue	287,393	3,054	275,414	(11,979)		
3280 · Homeowners Tax Revenue	144,962	-	74,042	(70,920)		
3320 · Supplemental Tax Revenue	234,671	20,632	155,314	(79,358)		
3330 · Sacramento County Revenue	27,456	-	9,231	(18,225)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840	660	8,397	(28,443)		
3335.3 · Latrobe Base Transfer	256,651	-	-	(256,651)		
3340 · Property Tax Administration Fee	(364,250)	-	(352,143)	12,107		
Total 3240 · Tax Revenue	15,788,103	358,747	9,116,353	(6,671,749)	58%	
3505 · Misc. Revenue, Vacant Lot	-	-	(7,751)	(7,751)	0%	Weed abatement costs to be offset with revenue collection in future months
3506 · Misc. Revenue, Fire Prev. Fees	70,000	9,051	44,077	(25,923)	63%	Timing of collection will vary
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	918,537	253,878	778,354	(140,182)	85%	Pension and OPEB lump sum payments billed for fiscal year
3513 · Rental Income (Cell site)	36,000	-	18,900	(17,100)	53%	No progress on budgeted cell site at Sta 85
3515 · OES/Mutual Aid Reimbursement	414,000	-	560,154	146,154	135%	Will vary with timing and severity of fire season
3520 · Interest Earned	70,000	417	45,031	(24,969)	64%	LAIF interest collected quarterly
3510 · Misc. Operating Revenue - Other	20,000	178	12,428	(7,572)	62%	
Total 3510 · Misc. Operating Revenue	1,458,537	254,472	1,414,868	(43,668)	97%	
Total Operating Revenue	\$ 17,316,639	\$ 622,271	\$ 10,575,298	\$ (6,741,341)	61%	
3550 · Development Fee						
3560 · Development Fee Revenue	1,600,000	339,964	2,130,829	530,829	133%	
3561 · Development Fee Interest	-	2,895	19,201	19,201	100%	
Total 3550 · Development Fee	1,600,000	342,858	2,150,030	550,030	134%	
3570 · Proceeds from Sale of Assets	60,000	3,500	93,630	33,630	156%	Sale of water tender in July; Sale of E-8560 in November
Total Revenue	\$ 18,976,639	\$ 968,629	\$ 12,811,207	\$ (6,165,432)	68%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Actual March 2017	Actual YTD March 31, 2017	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	5,912,782	447,854	4,444,575	1,468,208	75%	
6011 · Education/Longevity Pay	495,050	34,965	346,118	148,932	70%	
6016 · Salaries & Wages, Admin/Prev	615,556	43,320	418,443	197,113	68%	
6017 · Volunteer Pay	100,000	820	68,974	31,026	69%	
6018 · Director Pay	18,000	1,100	10,400	7,600	58%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,685,706	134,364	1,130,389	555,317	67%	
6019.2 · Overtime, Outside Aid	412,000	-	482,087	(70,087)	117%	Will vary with timing and severity of fire season
6019.3 · Overtime, JPA	103,397	11,808	126,062	(22,665)	122%	Several employees out on extended leave/position vacancies
Total 6019 · Overtime	2,201,102	146,172	1,738,537	462,565	79%	
6020 · P.E.R.S. Retirement	2,306,236	205,008	1,863,442	442,794	81%	Annual Lump Sum Payment of \$580k made in July
6030 · Workers Compensation	798,529	56,174	596,958	201,572	75%	
6031 · Life Insurance	6,224	-	4,416	1,809	71%	
6032 · P.E.R.S. Health Benefits	1,449,069	120,489	1,195,019	254,050	82%	Prepayment of Apr premium in Mar
6033 · Disability Insurance	16,170	1,397	12,471	3,700	77%	
6034 · Health Cost of Retirees	866,964	44,594	762,820	104,144	88%	Annual Lump Sum Payment of \$300k made in July. Also prepayment of Apr premium in Mar
6040 · Dental/Vision Expense	174,840	12,464	123,438	51,402	71%	
6050 · Unemployment Insurance	14,490	44	15,374	(884)	106%	
6060 · Vacation & Sick Expense Reserve	150,000	-	(1,645)	151,645	-1%	No liability adjustments needed to date
6070 · Medicare	139,261	9,305	99,054	40,206	71%	
Total 6000 · Salaries & Wages	15,264,273	1,123,705	11,698,393	3,565,880	77%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	64,850	-	58,050	6,800	90%	Semi-Annual Uniform allowance paid in July and Jan
6102 · Other Clothing & Personal Supplies	54,845	12,953	46,271	8,573	84%	Rescue PPE purchased in March
Total 6100 · Clothing & Personal Supplies	119,695	12,953	104,321	15,373	87%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Actual March 2017	Actual YTD March 31, 2017	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
6110 · Network/Communications						
6111 · Telecommunications	67,352	4,545	40,191	27,160	60%	
6112 · Dispatch Services	120,000	25,959	80,840	39,160	67%	
6113 · Network/Connectivity	34,850	3,281	20,824	14,026	60%	
Total 6110 · Communications	222,202	33,785	141,856	80,346	64%	
6120 · Housekeeping	30,214	4,068	25,398	4,816	84%	
6130 · Insurance						
6131 · General Insurance	55,659	-	51,023	4,636	92%	Annual insurance premium paid in October. Favorable to budget
Total 6130 · Insurance	55,659	-	51,023	4,636	92%	
6140 · Maintenance of Equipment						
6141 · Tires	25,000	-	15,026	9,974	60%	
6142 · Parts & Supplies	21,000	10,963	24,409	(3,409)	116%	
6143 · Outside Work	116,053	5,531	106,623	9,430	92%	
6144 · Equipment Maintenance	90,420	3,536	17,231	73,189	19%	
6145 · Radio Maintenance	20,430	1,464	10,204	10,226	50%	
Total 6140 · Maintenance of Equipment	272,903	21,494	173,493	99,410	64%	
6150 · Maintenance, Structures & Ground	107,566	18,811	93,509	14,057	87%	Sta 91 repairs of \$23k in March to be reimbursed by development fees
6160 · Medical Supplies						
6161 · Medical Supplies	5,500	-	1,978	3,522	36%	
Total 6160 · Medical Supplies	5,500	-	1,978	3,522	36%	
6170 · Dues and Subscriptions	11,339	1,030	6,359	4,980	56%	
6180 · Miscellaneous						
6181 · Miscellaneous	4,000	1,745	4,069	(69)	102%	
6182 · Honor Guard	1,000	(69)	1,237	(237)	124%	
6183 · Explorer Program	2,500	-	800	1,700	32%	
6184 · Pipes and Drums	-	-	-	-	0%	
Total 6180 · Miscellaneous	7,500	1,676	6,107	1,393	81%	Budgeted Sit-Stand converters purchased in August; Unanticipated purchase of battery backups
6190 · Office Supplies	24,599	1,963	22,249	2,350	90%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Actual March 2017	Actual YTD March 31, 2017	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
6200 · Professional Services						
6201 · Audit	10,500	-	10,250	250	98%	Annual audit fees paid in Dec. Favorable to budget.
6202 · Legal/Human Resources	138,210	5,987	86,816	51,394	63%	
6203 · Notices	3,000	-	683	2,317	23%	
6204 · Other Professional Services	214,094	10,778	126,244	87,851	59%	
6205 · Elections/Tax Administration	20,000	-	23,449	(3,449)	117%	Board elections completed in November
6206 · Public Relations	4,900	-	100	4,800	2%	
Total 6200 · Professional Services	390,704	16,765	247,542	143,162	63%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	68,744	1,139	54,798	13,946	80%	Telestaff V5 Licenses purchased in Nov
6212 · IT Support/Implementation	107,374	5,465	48,607	58,767	45%	
Total 6210 · Information Technology	176,118	6,604	103,405	72,713	59%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	17,998	514	5,065	12,932	28%	One-time fees budgeted for removal of modular/waste tank later in fiscal year Budgeted solar start date at beginning of fiscal year but not all stations in service. Offsetting cost in Electricity.
6222 · Solar Lease	65,388	5,449	35,669	29,719	55%	
Total 6220 · Rents and Leases	83,386	5,963	40,734	42,651	49%	
6230 · Small Tools and Supplies	49,850	4,011	33,504	16,346	67%	
6240 · Special Expenses						
6241 · Training	118,327	627	94,714	23,613	80%	Timing
6242 · Fire Prevention	18,310	(306)	11,351	6,959	62%	
6243 · Licenses	-	-	10	(10)	100%	
6244 · Directors' Training & Travel	-	-	-	-	0%	
Total 6240 · Special Expenses	136,637	321	106,075	30,562	78%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	70,000	5,520	36,436	33,564	52%	
6252 · Travel	19,000	6,758	19,150	(150)	101%	Offset w/ savings in Meals & Refreshments
6253 · Meals & Refreshments	21,000	1,439	13,534	7,466	64%	
Total 6250 · Transportation and Travel	110,000	13,717	69,120	40,880	63%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Actual March 2017	Actual YTD March 31, 2017	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
6260 · Utilities						
6261 · Electricity	10,200	441	15,288	(5,088)	150%	Budgeted solar start date at beginning of fiscal year but not all stations in service. Offsetting savings in Solar Lease.
6262 · Natural Gas/Propane	17,000	4,703	18,604	(1,604)	109%	Timing (higher usage in Winter months)
6263 · Water/Sewer	14,000	-	10,795	3,205	77%	
Total 6260 · Utilities	41,200	5,144	44,687	(3,487)	108%	
Total Operating Expenditures	\$ 17,109,345	\$ 1,272,009	\$ 12,969,753	\$ 4,139,592	76%	
Operating Revenue - Operating Expenditures	\$ 207,294	\$ (649,738)	\$ (2,394,455)	\$ 2,601,749		
6560 · Payroll Exps- PERS Prepayment	-	-	-	-	0%	
6720 · Fixed Assets	2,725,405	23,509	629,154	2,096,251	23%	Timing of budgeted purchases
Total Expenditures	\$ 19,834,750	\$ 1,295,517	\$ 13,598,907	\$ 6,235,843	69%	
Total Revenue - Total Expense	\$ (858,111)	\$ (326,888)	\$ (787,701)	\$ 70,410		

El Dorado Hills Fire Department

4/13/2017 4:20 PM

Register: 1000 · Bank of America
 From 03/01/2017 through 03/31/2017
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2017	EFT	De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	X		310,356.56
03/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	1,172.00	X		309,184.56
03/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	1,222.00	X		307,962.56
03/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	845.00	X		307,117.56
03/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	2,210.00	X		304,907.56
03/02/2017	EFT	ADP	6200 · Professional Ser...	2016 Year-End	674.00	X		304,233.56
03/02/2017	EFT	Nationwide Retireme...	-split-	PR17-3-1	20,624.57	X		283,608.99
03/06/2017	EFT	P. G. & E.	-split-		33.51	X		283,575.48
03/06/2017	EFT	ADP (FSA)	-split-		40.00	X		283,535.48
03/08/2017	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Confirmation #...	29,862.08	X		253,673.40
03/08/2017	EFT	ADP (FSA)	-split-		15.00	X		253,658.40
03/08/2017	20217	Absolute Secured Sh...	6190 · Office Supplies	Inv # 36540	40.00	X		253,618.40
03/08/2017	20218	Allstar Fire Equipme...	-split-		1,456.99	X		252,161.41
03/08/2017	20219	All Star Printing	6190 · Office Supplies	Inv # 72136	95.45	X		252,065.96
03/08/2017	20220	APPTIX Inc.	6210 · Information Tec...	Invoice # INV0...	1,128.54	X		250,937.42
03/08/2017	20221	Aramark	6200 · Professional Ser...	Inv# 635139682	74.97	X		250,862.45
03/08/2017	20222	Ashby Communicati...	-split-	Invoice # 1160...	725.00	X		250,137.45
03/08/2017	20223	AT&T	-split-	Feb-17	146.72	X		249,990.73
03/08/2017	20224	Bugman Pest Control	-split-	Invoice # FEB...	155.00	X		249,835.73
03/08/2017	20225	CA Assoc. of Profess...	6000 · Wages & Benef...	MARCH 2017	1,396.50	X		248,439.23
03/08/2017	20226	California Family Fit...	6200 · Professional Ser...	Invoice # 1602...	174.98	X		248,264.25
03/08/2017	20227	Capital Building Mai...	6120 · Housekeeping	Invoice # 9073	37.90	X		248,226.35
03/08/2017	20228	EDC Air Quality Ma...	-split-	Inv # IN00994...	1,295.78	X		246,930.57
03/08/2017	20229	FlexManage	-split-	Invoice # 1450...	8,027.50	X		238,903.07
03/08/2017	20230	Folsom Diesel Work...	6140 · Maintenance of ...	Invoice # 2138	1,382.04	X		237,521.03
03/08/2017	20231	InterState Oil Compa...	-split-		4,443.40	X		233,077.63
03/08/2017	20232	Jamesville Office Fur...	6720 · Fixed Assets	Invoice # 1004...	517.44	X		232,560.19
03/08/2017	20233	Johannes Neu	6000 · Wages & Benef...		205.00			232,355.19
03/08/2017	20234	Joshua Couch	6000 · Wages & Benef...		598.00	X		231,757.19
03/08/2017	20235	Kaiser Foundation H...	-split-	Account # 312...	72.75	X		231,684.44
03/08/2017	20236	Kaiser Foundation H...	-split-	Account # 312...	112.50	X		231,571.94
03/08/2017	20237	Lehr Auto Electric, Inc	6140 · Maintenance of ...	Inv # 01 132877	663.20	X		230,908.74
03/08/2017	20238	L.N. Curtis & Sons	-split-		2,880.59	X		228,028.15
03/08/2017	20239	Managed Health Net...	6200 · Professional Ser...	Invoice # PRM...	651.24	X		227,376.91
03/08/2017	20240	Motorola Solutions Inc	-split-	Invoice # 9232...	147.58	X		227,229.33
03/08/2017	20241	Nathan Tarry	-split-	Volunteer Stipe...	615.00	X		226,614.33
03/08/2017	20242	National Garage Doo...	6150 · Maintenance,Str...	Inv # 33419	120.00	X		226,494.33
03/08/2017	20243	Firefighters Research...	6170 · Dues and Subsc...	CFER 01-09-0...	840.00	X		225,654.33
03/08/2017	20244	PowerGen Inc.	-split-		1,659.25	X		223,995.08
03/08/2017	20245	Sacramento Regional...	-split-	Parrish / Cox	300.00			223,695.08

El Dorado Hills Fire Department

4/13/2017 4:20 PM

Register: 1000 · Bank of America
 From 03/01/2017 through 03/31/2017
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/08/2017	20246	Scott's PPE Recon, Inc.	6100 · Clothing & Pers...	Invoice # 32659	210.50	X		223,484.58
03/08/2017	20247	Signal Service	6150 · Maintenance,Str...	Invoice # 261028	120.00	X		223,364.58
03/08/2017	20248	Standard Insurance Co.	6000 · Wages & Benef...	VOID: Policy ...		X		223,364.58
03/08/2017	20249	Steve Lange	6180 · Miscellaneous:6...		600.00	X		222,764.58
03/08/2017	20250	Steve Maranville	6000 · Wages & Benef...		128.00	X		222,636.58
03/08/2017	20251	Suds Car Wash, Inc.	6200 · Professional Ser...	Jan-17	28.34	X		222,608.24
03/08/2017	20252	Supplyworks	6120 · Housekeeping	Invoice # 3919...	64.67	X		222,543.57
03/08/2017	20253	West Coast Frame/C...	6140 · Maintenance of ...	Invoice # 47720	10,852.24	X		211,691.33
03/08/2017	20254	Connie Bair	-split-		150.00	X		211,541.33
03/08/2017	20255	Brian Bresnahan	-split-		150.00			211,391.33
03/08/2017	20256	Carol Caughey	-split-		150.00	X		211,241.33
03/08/2017	20257	David Kennedy	-split-		100.00	X		211,141.33
03/08/2017	20258	John Niehues	-split-		150.00	X		210,991.33
03/08/2017	20259	Dwight Piper	-split-		150.00	X		210,841.33
03/08/2017	20260	Frederick Russell	-split-		150.00	X		210,691.33
03/08/2017	20261	Angelica Silveira	-split-		150.00	X		210,541.33
03/08/2017	20262	Greg F. Durante (Di...	-split-	Feb-17	300.00	X		210,241.33
03/08/2017	20263	Charles J. Hartley	-split-	Feb-17	400.00	X		209,841.33
03/08/2017	20264	John Giraud	-split-	Feb-17	200.00	X		209,641.33
03/08/2017	20265	Douglas A. Hus	6000 · Wages & Benef...	Feb-17	100.00	X		209,541.33
03/08/2017	20266	Barbara Winn	6000 · Wages & Benef...	Feb-17	100.00			209,441.33
03/08/2017	20267	Caltronics Business ...	-split-	Inv # 2213682	140.36	X		209,300.97
03/08/2017	20268	Costco	-split-	Acct # 7003-73...	2,226.73	X		207,074.24
03/08/2017	20269	El Dorado County E...	6110 · Network/Comm...	Invoice # 1406...	9,537.23			197,537.01
03/08/2017	20270	Ferrell Gas	6260 · Utilities:6262 · ...	Invoice # 1095...	1,615.70	X		195,921.31
03/08/2017	20271	Northrop Grumman ...	-split-	Inv # 0004Z	14,984.50	X		180,936.81
03/08/2017	20272	Brian K Veerkamp	6000 · Wages & Benef...		3,198.00	X		177,738.81
03/08/2017	20273	Best Best & Krieger	6200 · Professional Ser...	Invoice # 790806	920.40	X		176,818.41
03/08/2017	20274	Sean Ward	2029 · Other Payable		302.49	X		176,515.92
03/08/2017	20275	Doug Veerkamp	-split-		3,486.16	X		173,029.76
03/08/2017	20276	El Dorado Alarm & ...	6720 · Fixed Assets	Invoice # 6188	2,499.99	X		170,529.77
03/08/2017	20277	Rescue Tech	6240 · Special Expense...	Invoice # 17-0...	1,200.00			169,329.77
03/08/2017	20278	West Coast Restorati...	6150 · Maintenance,Str...	Inv #14479	22,641.49	X		146,688.28
03/10/2017	EFT	ADP	6200 · Professional Ser...	PR17-3-1	330.63	X		146,357.65
03/13/2017	EFT	P. G. & E.	-split-		2,350.00	X		144,007.65
03/13/2017	EFT	Verizon Wireless	-split-	Feb-17	1,052.03	X		142,955.62
03/13/2017	EFT	Verizon Wireless	-split-	Feb-17	1,605.31	X		141,350.31
03/13/2017	EFT	P.E.R.S. Retirement	-split-	PR17-3-1	82,996.99	X		58,353.32
03/13/2017	EFT	P.E.R.S. ING	-split-	PR17-3-1	2,774.44	X		55,578.88
03/14/2017		Transfer from LAIF	1074 · Local Agency I...	Confirm #1492...		X	600,000.00	655,578.88

El Dorado Hills Fire Department

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Register: 1000 · Bank of America
 From 03/01/2017 through 03/31/2017
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/14/2017		Deposit	-split-	Deposit		X	109,360.18	764,939.06
03/15/2017			6200 · Professional Ser...	Service Charge	233.37	X		764,705.69
03/15/2017	EFT	P.E.R.S. Health	-split-	Apr-17	165,082.57	X		599,623.12
03/15/2017	EFT	P.E.R.S. ING	-split-	PR17-3-2	2,774.44	X		596,848.68
03/15/2017	EFT	P.E.R.S. Retirement	-split-	PR17-3-2	79,719.56	X		517,129.12
03/15/2017	EFT	ADP (FSA)	-split-		15.00	X		517,114.12
03/16/2017	EFT	Nationwide Retireme...	-split-	PR17-3-2	19,934.57	X		497,179.55
03/16/2017	20279	A-CHECK	6200 · Professional Ser...	Inv # 59-05048...	35.00	X		497,144.55
03/16/2017	20280	Aflac	2029 · Other Payable	Inv # 268184	209.44	X		496,935.11
03/16/2017	20281	Allstar Fire Equipme...	6100 · Clothing & Pers...	Invoice # 196389	79.90	X		496,855.21
03/16/2017	20282	Arnolds for Awards	6190 · Office Supplies	Inv # 77040	25.74	X		496,829.47
03/16/2017	20283	AT&T	-split-	Feb-17	135.43	X		496,694.04
03/16/2017	20284	Brad Ballenger	6000 · Wages & Benef...		70.00	X		496,624.04
03/16/2017	20285	Capital Building Mai...	6120 · Housekeeping	Invoice # 9106	650.00	X		495,974.04
03/16/2017	20286	Costco Membership	6170 · Dues and Subsc...	VOID: Membe...		X		495,974.04
03/16/2017	20287	FedEx	6190 · Office Supplies	Invoice # 5-73...	3.14	X		495,970.90
03/16/2017	20288	Fire Service Specific...	6720 · Fixed Assets	Invoice # 9093	19,366.13	X		476,604.77
03/16/2017	20289	Fit Guard	-split-		480.00	X		476,124.77
03/16/2017	20290	Hefner, Stark & Mar...	-split-		5,031.65	X		471,093.12
03/16/2017	20291	InterState Oil Compa...	-split-		1,926.16	X		469,166.96
03/16/2017	20292	Interwest Consulting ...	-split-	Invoice # 3236...	487.50	X		468,679.46
03/16/2017	20293	James O'Camb	6000 · Wages & Benef...		375.00	X		468,304.46
03/16/2017	20294	Solon Fire Control	6140 · Maintenance of ...	Invoice # 5648...	493.35	X		467,811.11
03/16/2017	20295	Kaiser Foundation H...	-split-	Account # 320...	7,693.00	X		460,118.11
03/16/2017	20296	Mark Ali	-split-	Boot Reimburs...	600.32	X		459,517.79
03/16/2017	20297	Rotary	-split-		150.00			459,367.79
03/16/2017	20298	Sunset Communicati...	6140 · Maintenance of ...	Invoice # 1616...	1,316.49	X		458,051.30
03/16/2017	20299	Sutphen Corporation	6230 · Small Tools and...	Invoice # 4001...	180.48	X		457,870.82
03/16/2017	20300	Triangle Well Drilling	6150 · Maintenance,Str...	Invoice # 11242	120.00	X		457,750.82
03/16/2017	20301	Mosquito Fire Protec...	6240 · Special Expense...		295.00	X		457,455.82
03/16/2017	PR17-3-2		-split-	Total Payroll T...	66,520.11	X		390,935.71
03/16/2017	PR17-3-2		1000 · Bank of Americ...	Direct Deposit	225,193.65	X		165,742.06
03/16/2017	PR17-3-2		1000 · Bank of Americ...	Payroll Checks		X		165,742.06
03/17/2017		Deposit	1110 · Accounts Recei...	Deposit		X	22,523.93	188,265.99
03/17/2017	EFT	P. G. & E.	-split-		800.01	X		187,465.98
03/17/2017	EFT	ADP (FSA)	-split-		671.30	X		186,794.68
03/20/2017	EFT	ADP (FSA)	-split-		45.20	X		186,749.48
03/21/2017	EFT	Verizon Wireless	-split-	Feb-17	737.89	X		186,011.59
03/21/2017	EFT	ADP (FSA)	-split-		30.16	X		185,981.43
03/22/2017	EFT	ADP (FSA)	-split-		495.00	X		185,486.43

El Dorado Hills Fire Department

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Register: 1000 · Bank of America
 From 03/01/2017 through 03/31/2017
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/23/2017	EFT	ADP (FSA)	-split-		1,282.55	X		184,203.88
03/24/2017	EFT	ADP	6200 · Professional Ser...	PR17-3-2	324.25	X		183,879.63
03/24/2017	EFT	ADP (FSA Service C...	6200 · Professional Ser...	Feb-2017	93.58	X		183,786.05
03/24/2017	EFT	P. G. & E.	-split-		344.39	X		183,441.66
03/27/2017	eft	ADP (FSA)	-split-		1,140.00	X		182,301.66
03/27/2017	EFT	Verizon Wireless	-split-	Feb-17	70.22	X		182,231.44
03/28/2017	eft	ADP (FSA)	-split-		438.86	X		181,792.58
03/28/2017	ModSpace		6220 · Rents and Lease...	Monthly Sta 91...	513.73	X		181,278.85
03/28/2017	StateFun...		6000 · Wages & Benef...	Monthly WC L...	56,174.17	X		125,104.68
03/29/2017	EFT	Transfer from LAIF	1074 · Local Agency I...	Confirm # 149...		X	400,000.00	525,104.68
03/29/2017	EFT	P.E.R.S. ING	-split-	PR17-3-3	2,774.44	X		522,330.24
03/29/2017	EFT	P.E.R.S. Retirement	-split-	PR17-3-3	81,878.61	X		440,451.63
03/29/2017	EFT	El Dorado Disposal S...	-split-	3/1/17 - 3/31/17	830.94	X		439,620.69
03/30/2017		Deposit	-split-	Deposit		X	48,159.99	487,780.68
03/30/2017	eft	ADP (FSA)	-split-		2,555.00	X		485,225.68
03/30/2017	20302	Justin Johnson	2029 · Other Payable		481.20			484,744.48
03/30/2017	PR17-3-3		-split-	Total Payroll T...	71,659.28	X		413,085.20
03/30/2017	PR17-3-3		1000 · Bank of Americ...	Direct Deposit	234,904.20	X		178,181.00
03/30/2017	PR17-3-3		1000 · Bank of Americ...	Payroll Checks		X		178,181.00
03/31/2017	eft	ADP (FSA)	-split-		444.92			177,736.08
03/31/2017	EFT	ADP	6200 · Professional Ser...	Annual Earnin...	220.40	X		177,515.68
03/31/2017	EFT	Nationwide Retireme...	-split-	PR17-3-3	19,734.57	X		157,781.11



CAL FIRE LOCAL 2881

IAFF • AFL-CIO

Representing the Professional Firefighters of CAL FIRE

April 13, 2017

El Dorado Hills Fire Department
Attn: Public Records Act Requests
1050 Wilson Blvd.
El Dorado Hills, CA 95762

RE: Request for Records Under the Public Records Act

To Whom It May Concern:

This letter is a request for information under both the California Public Records Act ("CPRA"). Pursuant to Article I, Section 3(b) of the California Constitution and the California Public Records Act (Government Code section 6250 et seq.) and the duty to furnish, you are hereby directed to produce to the undersigned for inspection and copying the following documents, records and/or writings:

All communications between or among El Dorado Hills Fire Department Chief Dave Roberts and Mr. Michael MacKenzie which concern or mention the Cameron Park Fire District, and which have been sent or received between October 1, 2016 and April 13, 2017. The term "communications" should be interpreted broadly to include all emails, text messages, memos, letters, mail, facsimiles, pictures, audio recordings, or any other form of contact for which there exists a record.

This request is not seeking disclosure of any confidential information or information that is exempt from production pursuant to the Public Records Act. Thus, you may redact any information that would be exempt from disclosure under the Public Records Act.

For any record you are withholding in whole or part, please:

- 1) List the record's date, time, author(s), recipient(s), any title or reference identifier, and general subject matter, together with any and all purported statutory or other bases for your withholding.

El Dorado Hills Fire Department

RE: Request for Records Under the Public Records Act

April 13, 2017

Page 2

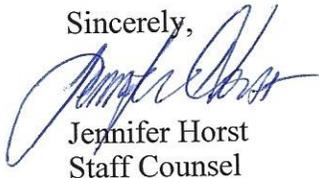
- 2) For any statute or other authority you are relying on as a basis for withholding any records, or any portions thereof, please explain why your withholding is supported by the narrowest available construction of the statute or other authority you rely upon.
- 3) If you are withholding records for any other reason, please explain your purported basis for such withholding in the context of the command of Article I, Section 3(b) (2) that the terms "records" (as used in the Public Records Act) and "writings" [as used in Article I, Section 3(b)] "shall be broadly construed" in order to "further the people's right of access."

If you find any portion of this request unclear or uncertain, please contact the undersigned at the address above, by email at jhorst@L2881.org, or by telephone at (916) 277-9887

As required by Government Code Section 6253(c), please respond within ten (10) calendar days of your receipt of this letter. Please either produce all requested documents, records, and/or writings within ten (10) calendar days of your receipt of this letter, or expressly and specifically commit to production within a specified reasonable period of time as required by the Public Records Act.

Thank you for your assistance with this matter.

Sincerely,



Jennifer Horst
Staff Counsel

Investment Strategy Selection and Disclosure Form

PARS Pension / OPEB Trust Program

■ This document is entered into by client and U.S. Bank National Association ("U.S. Bank"), as trustee.

■ Employer: _____

■ Plan/Trust Name: Public Agencies Post-Employment Benefits Trust

■ To: HighMark Capital Management, Inc. and U.S. Bank:

U.S. Bank has been or is hereby appointed Investment Manager of the above-referenced Plan/Trust. Please invest the assets of the above-referenced Plan/Trust for which you have been appointed Investment Manager in the (select one of the strategies listed below for each Plan funded by the Trust):

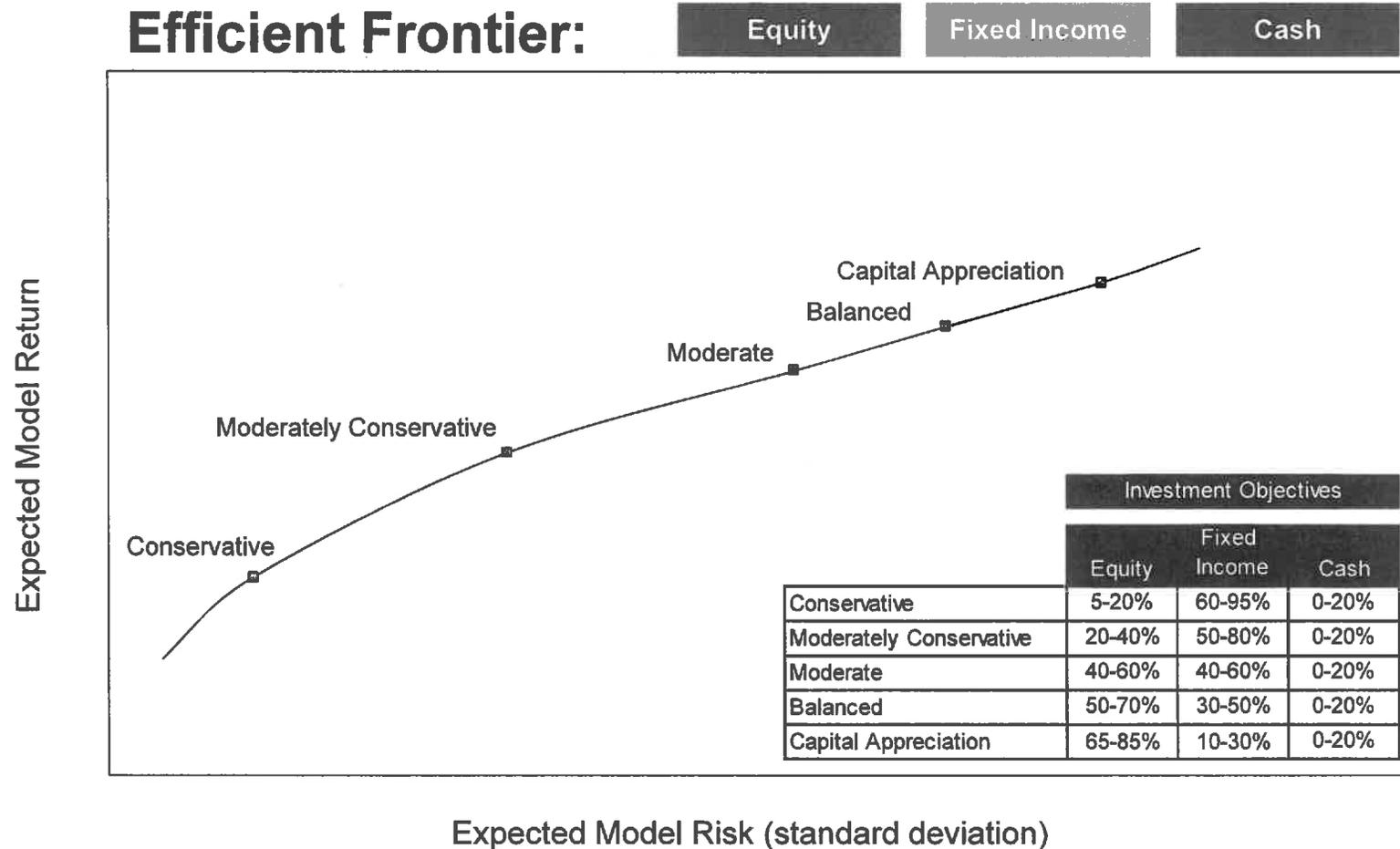
DIVERSIFIED PORTFOLIOS

<input type="checkbox"/>	OPEB Account	<input type="checkbox"/>	Pension Account	Primary Goal	Strategic Range
<input type="checkbox"/>	<input type="checkbox"/> Liquidity Management (US Treasury)	<input type="checkbox"/>	<input type="checkbox"/> Liquidity Management (US Treasury)	Provide current income with liquidity and stability of principal through investments in short-term U.S. Treasury obligations.	Money Market Fund
<input type="checkbox"/>	<input type="checkbox"/> Liquidity Management (Prime Obligation)	<input type="checkbox"/>	<input type="checkbox"/> Liquidity Management (Prime Obligation)	Generate current income with liquidity.	Money Market Fund
<input type="checkbox"/>	<input type="checkbox"/> Conservative HighMark PLUS <input type="checkbox"/> Conservative Index PLUS	<input type="checkbox"/>	<input type="checkbox"/> Conservative HighMark PLUS <input type="checkbox"/> Conservative Index PLUS	Provide a consistent level of inflation-protected income over the long-term.	Equity: 5-20% Fixed Income: 60-95% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/> Moderately Conservative HighMark PLUS <input type="checkbox"/> Moderately Conservative Index PLUS	<input type="checkbox"/>	<input type="checkbox"/> Moderately Conservative HighMark PLUS <input type="checkbox"/> Moderately Conservative Index PLUS	Provide current income with capital appreciation as a secondary objective.	Equity: 20-40% Fixed Income: 50-80% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/> Moderate HighMark PLUS <input type="checkbox"/> Moderate Index PLUS	<input type="checkbox"/>	<input type="checkbox"/> Moderate HighMark PLUS <input type="checkbox"/> Moderate Index PLUS	Provide current income and moderate capital appreciation.	Equity: 40-60% Fixed Income: 40-60% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/> Balanced HighMark PLUS <input type="checkbox"/> Balanced Index PLUS	<input type="checkbox"/>	<input type="checkbox"/> Balanced HighMark PLUS <input type="checkbox"/> Balanced Index PLUS	Provide growth of principal and income.	Equity: 50-70% Fixed Income: 30-50% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/> Capital Appreciation HighMark PLUS <input type="checkbox"/> Capital Appreciation Index PLUS	<input type="checkbox"/>	<input type="checkbox"/> Capital Appreciation HighMark PLUS <input type="checkbox"/> Capital Appreciation Index PLUS	Primary goal is growth of principal.	Equity: 65-85% Fixed Income: 10-30% Cash: 0-20%
<input type="checkbox"/>	<input type="checkbox"/> Custom	<input type="checkbox"/>	<input type="checkbox"/> Custom	Specify:	

Note: HighMark PLUS portfolios are diversified portfolios of actively managed mutual funds. Index PLUS portfolios are diversified portfolios of Index-based mutual funds or exchange-traded funds.

Acknowledged and Approved	
Signature of Authorized Signer _____	Title _____
Print Name of Authorized Signer _____	Date _____

1. ESTABLISH: DETERMINE YOUR STRATEGIC ASSET ALLOCATION STRATEGY



Each Investment Objective is a hypothetical construct only and does not reflect actual investment decisions or recommendations. Past performance is no indication of future results. Please refer to page entitled 'Disclosures' at the back of this presentation for more information.

WHY THE PARS DIVERSIFIED BALANCED PORTFOLIO?

Comprehensive Investment Solution

HighMark® Capital Management, Inc.'s (HighMark) diversified investment portfolios are designed to balance return expectations with risk tolerance. Key features include: sophisticated asset allocation and optimization techniques, four layers of diversification (asset class, style, manager, and security), access to rigorously screened, top tier money managers, flexible investment options, and experienced investment management.

Rigorous Manager Due Diligence

Our manager review committee utilizes a rigorous screening process that searches for investment managers and styles that have not only produced above-average returns within acceptable risk parameters, but have the resources and commitment to continue to deliver these results. We have set high standards for our investment managers and funds. This is a highly specialized, time consuming approach dedicated to one goal: competitive and consistent performance.

Flexible Investment Options

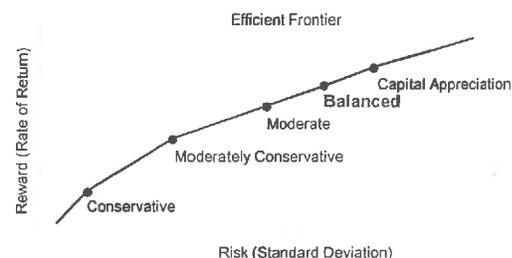
In order to meet the unique needs of our clients, we offer access to flexible implementation strategies: HighMark Plus utilizes actively managed mutual funds while Index Plus utilizes index-based securities, including exchange-traded funds. Both investment options leverage HighMark's active asset allocation approach.

Risk Management

The portfolio is constructed to control risk through four layers of diversification – asset classes (cash, fixed income, equity), investment styles (large cap, small cap, international, value, growth), managers and securities. Disciplined mutual fund selection and monitoring process helps to drive return potential while reducing portfolio risk.

INVESTMENT OBJECTIVE

To provide growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return.



ASSET ALLOCATION — BALANCED PORTFOLIO

	Strategic Range	Policy	Tactical
Equity	50 – 70%	60%	58%
Fixed Income	30 – 50%	35%	38%
Cash	0 – 20%	5%	4%

ANNUALIZED TOTAL RETURNS

(Gross of Investment Management Fees, but Net of Embedded Fund Fees)

HighMark Plus (Active)		Index Plus (Passive)	
Current Quarter*	0.60%	Current Quarter*	1.07%
Blended Benchmark**	1.18%	Blended Benchmark**	1.18%
Year To Date	6.82%	Year To Date	8.26%
Blended Benchmark	8.38%	Blended Benchmark	8.38%
1 Year	6.82%	1 Year	8.26%
Blended Benchmark	8.38%	Blended Benchmark	8.38%
3 Year	3.81%	3 Year	4.44%
Blended Benchmark	5.13%	Blended Benchmark	5.13%
5 Year	8.12%	5 Year	8.07%
Blended Benchmark	8.57%	Blended Benchmark	8.57%
10 Year	4.78%	Inception to Date (111-Mos.)	4.49%
Blended Benchmark	5.33%	Blended Benchmark	5.02%

* Returns less than 1-year are not annualized. **Breakdown for Blended Benchmark: 32% S&P500, 6% Russell Mid Cap, 9% Russell 2000, 4% MSCI EM FREE, 7% MSCI EAFE, 27% BC US Agg, 6.75% ML 1-3 Yr US Corp/Gov't, 1.25% US High Yield Master II, 2% Wiltshire REIT, and 5% Citi 1 Mth T-Bill. Prior to October 2012, the blended benchmarks were 51% S&P 500; 3% Russell 2000, 6% MSCI EAFE, 5% ML 1-3 Year Corp/Gov't, 30% BC Agg, 5% Citi 1 Mth T-Bill. Prior to April 2007, the blended benchmarks were 60% S&P 500, 5% ML 1-3Yr Corp/Gov, 30% BC Agg, and 5% Citi 1 Mth T-Bill.

ANNUAL RETURNS

HighMark Plus (Active)		Index Plus (Passive)	
2008	-25.72%	2008	-23.22%
2009	21.36%	2009	17.62%
2010	14.11%	2010	12.76%
2011	-0.46%	2011	1.60%
2012	13.25%	2012	11.93%
2013	16.61%	2013	15.63%
2014	4.70%	2014	6.08%
2015	0.04%	2015	-0.81%
2016	6.82%	2016	8.26%

PORTFOLIO FACTS

HighMark Plus (Active)		Index Plus (Passive)	
Inception Data	10/2006	Inception Data	10/2007
No of Funds in Portfolio	20	No of Funds in Portfolio	14

A newly funded account enters a composite after three full months of management and is removed from a composite at the end of the last full month that the account is consistent with the criteria of the composite. Terminated accounts are included in the historical results of a composite through the last full month prior to closing. Composites may include accounts invested in domestic (U.S.) or international (non-U.S.) individual securities, funds, or a combination thereof. Account exclusions based on equity security concentrations are applied quarterly. Employing a construction methodology different from the above could lead to different results.

WHY THE PARS DIVERSIFIED CAPITAL APPRECIATION PORTFOLIO?

Comprehensive Investment Solution
HighMark® Capital Management, Inc.'s (HighMark) diversified investment portfolios are designed to balance return expectations with risk tolerance. Key features include: sophisticated asset allocation and optimization techniques, four layers of diversification (asset class, style, manager, and security), access to rigorously screened, top tier money managers, flexible investment options, and experienced investment management.

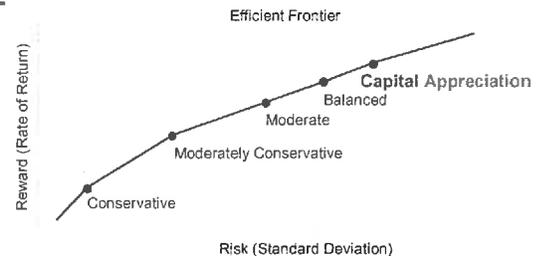
Rigorous Manager Due Diligence
Our manager review committee utilizes a rigorous screening process that searches for investment managers and styles that have not only produced above-average returns within acceptable risk parameters, but have the resources and commitment to continue to deliver these results. We have set high standards for our investment managers and funds. This is a highly specialized, time consuming approach dedicated to one goal: competitive and consistent performance.

Flexible Investment Options
In order to meet the unique needs of our clients, we offer access to flexible implementation strategies: HighMark Plus utilizes actively managed mutual funds while Index Plus utilizes index-based securities, including exchange-traded funds. Both investment options leverage HighMark's active asset allocation approach.

Risk Management
The portfolio is constructed to control risk through four layers of diversification – asset classes (cash, fixed income, equity), investment styles (large cap, small cap, international, value, growth), managers and securities. Disciplined mutual fund selection and monitoring process helps to drive return potential while reducing portfolio risk.

INVESTMENT OBJECTIVE

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.



ASSET ALLOCATION — CAPITAL APPRECIATION PORTFOLIO

	Strategic Range	Policy	Tactical
Equity	65 - 85%	75%	72%
Fixed Income	10 - 30%	20%	24%
Cash	0 - 20%	5%	4%

ANNUALIZED TOTAL RETURNS (Gross of Investment Management Fees, but Net of Embedded Fund Fees)

Current Quarter*	1.80%
Blended Benchmark**	1.91%
Year To Date	8.81%
Blended Benchmark	9.58%
1 Year	8.81%
Blended Benchmark	9.58%
3 Year	4.79%
Blended Benchmark	5.52%
5 Year	9.53%
Blended Benchmark	9.95%
Inception to Date (96-Mos.)	10.20%
Blended Benchmark	11.04%

* Returns less than 1-year are not annualized. **Breakdown for Blended Benchmark: 39.5% S&P500, 7.5% Russell Mid Cap, 10.5% Russell 2000, 5.25% MSCI EM FREE, 10.25% MSCI EAFE, 16% BC US Agg, 3% ML 1-3 Yr US Corp/Gov't, 1% US High Yield Master II, 2% Wisshire REIT, and 5% Citi 1 Mth T-Bill.

ANNUAL RETURNS

2008	N/A%
2009	23.77%
2010	12.95%
2011	-1.35%
2012	13.87%
2013	20.33%
2014	6.05%
2015	-0.27%
2016	8.81%

PORTFOLIO FACTS

HighMark Plus (Active)		Index Plus (Passive)	
Inception Data	01/2009	Inception Data	N/A
No of Funds in Portfolio	20	No of Funds in Portfolio	14

A newly funded account enters a composite after three full months of management and is removed from a composite at the end of the last full month that the account is consistent with the criteria of the composite. Terminated accounts are included in the historical results of a composite through the last full month prior to closing. Composites may include accounts invested in domestic (U.S.) or international (non-U.S.) individual securities, funds, or a combination thereof. Account exclusions based on equity security concentrations are applied quarterly. Employing a construction methodology different from the above could lead to different results.

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

Amador El Dorado Unit
2840 Mt. Danaher Road
Camino, CA. 95762
Website: www.fire.ca.gov



Dave Roberts
Fire Chief
El Dorado Hills Fire Department
1050 Wilson Blvd.
EDH, CA. 95762

March 24th, 2016

Re: Quote for El Dorado Hills FD Feasibility Report

Chief Roberts:

Per the direction from the El Dorado County JPA Board of Directors Meeting on Mar. 22nd, 2017, I am providing you with an estimation of costs to answer specific questions in your letter dated February 1st, 2017.

This letter asked for specific answers to questions about communications infrastructure improvements and technology advancement. It also asked for implementation timelines for each specific question. Because the Camino ECC utilizes a radio infrastructure that is in part owned by El Dorado County and because the ECC utilizes a CAD system that is statewide and under the administration of CAL FIRE, we felt it was imperative to bring in personnel that could answer those questions with as much specific expertise as possible.

The following program areas were contacted and will be used to provide this information:

Camino ECC Communication Operator
Camino ECC Battalion Chief
Unit Deputy Chief
CAL FIRE Sacramento CAD Administrator
El Dorado County Communications Manager
El Dorado County JPA Administrator
El Dorado County IT Coordinator

This estimation of costs is based on a personnel time reimbursement and does not have any profit factored into it. The estimation of costs are viewed as a "do not exceed". If additional work is needed or desired, that additional cost will be approved before additional work is executed.

It is my intention to make this process as transparent and honest as possible and I would ask for the same from your agency as you consider different options and are seeking requests from any other outside entities. I value our relationship with you and would not want to waste your time or that of the personnel committed to this task if intentions are other than specifically noted in your letter of February 1st, 2017

The estimated cost in staff time reimbursement for this feasibility study is:

\$ 8, 295.00

If approved by the El Dorado County JPA Board of Directors, The Camino ECC would be able to provide this study back to you and to the JPA Board within a 90 day period from the time that direction is given. This reimbursement for staff time would be billed to the JPA, who would then bill El Dorado Hills FD as a specific cost for services.

My suggestion would be that this item is placed on the agenda for the next JPA board meeting unless there is a manner in which it can be done appropriately before that time.

Thank you Chief and I look forward to talking to you about this process.

Sincerely,



Brian Estes
Deputy Chief – Operations
CAL FIRE Amador El Dorado Unit

Cc:

CAL FIRE Unit Chief - Chief Mike Kaslin
EDC Fire Chiefs Association President – Chief Clive Savacool
El Dorado County JPA Executive Director – Marty Hackett
CAL FIRE ECC Chief – Battalion Chief David Wood



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT MARCH 2017

“YOUR SAFETY ... OUR COMMITMENT”

The Board of Directors is considering adopting performance measurement goals to direct fire crew planning and to monitor the operation of the Department. These measures of time are designed to deliver outcomes that will save patients medically salvageable upon arrival and to keep small fires from becoming more serious. Such measures and goals provide the Department a foundation upon which future deployment decisions are based.

These deployment measurements include:

- DM 1 – 911 Call Handling Time
- DM 2 – Turnout Time
- DM 3 – Travel Time
- DM 4 – Total Response Time
- DM 5 – Effective Response Force Time

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. There is a time lag from when the dispatch center indicates that they alert a station to a call and when the station alerting activates. This lag time can skew the statistics by anywhere from several seconds to greater than one minute.

ALARM STATISTICS

Response District	Total Number of Responses – MAR 2017	Total Number of Responses –2017	Total Number of Responses – MAR 2016	Total Number of Responses –2016
84	72	179	50	149
85	68	172	44	132
86	31	104	31	88
87	49	149	48	138
91/92	7	24	4	18
Mutual Aid	56	196	73	206
Transfer	20	60	18	53
TOTALS	303	884	268	784

86.06% Medic Unit Response, 10 Minutes (before exception reports)

89.64% Medic Unit Response, 11 Minutes (before exception reports)

Report: Queries – Incident – NFIRS Incident – Incident By District (Summary) Note: Run all Districts on 1 page (manually add subdistricts)

Crystal: Emergency Response Summary-Medic Unit Response Time-El Dorado

Deployment Measure 1 - 911 Call Handling Time

- 90 Seconds 90% of the time

Note: Call Handling Times are reported by CalFire Camino and shown below. El Dorado Hills Fire Department also tracks Call Handling Times listed below. There is a discrepancy in the Call Handling Time reports. This discrepancy demonstrates the technology lag that exists in the system.

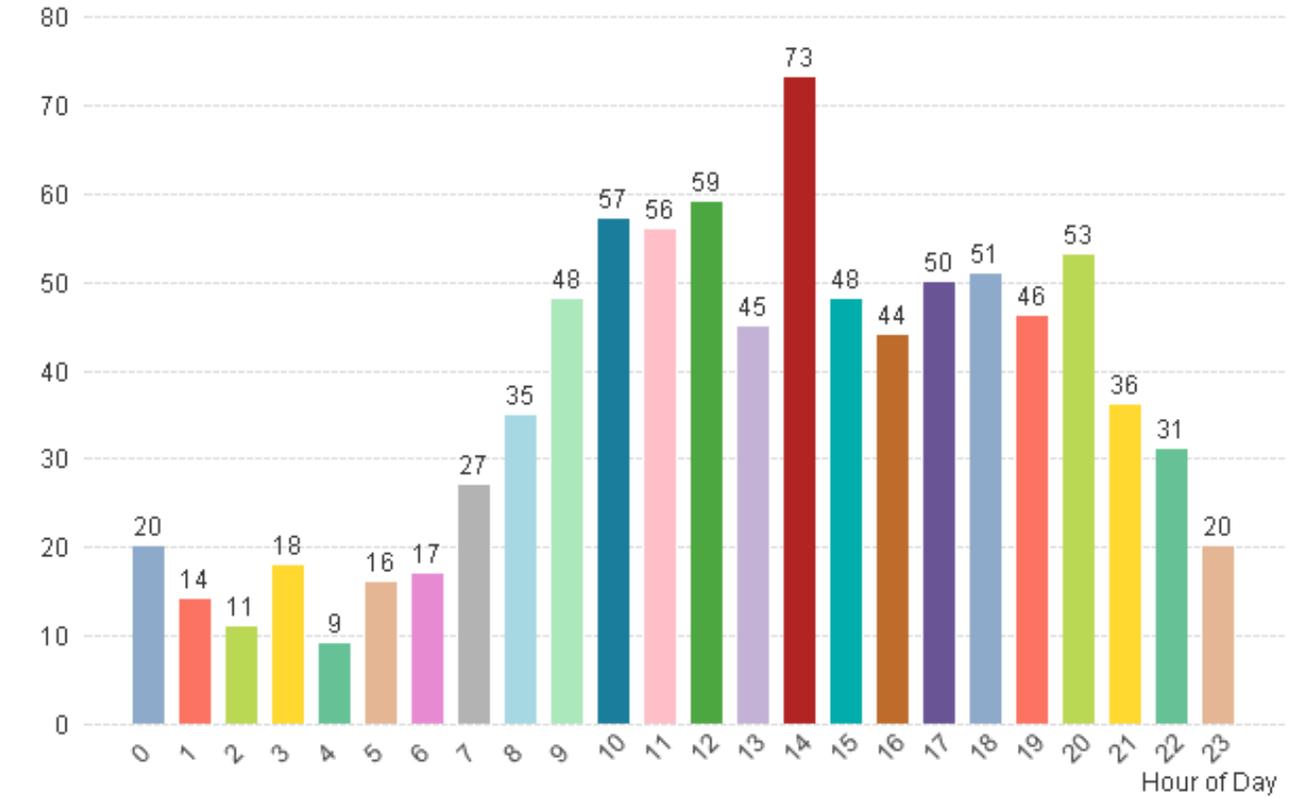
	Camino Call Handling Report	EDH Fire Call Handling Report
Incidents Dispatched Under 60 Seconds	Unable – Report No Longer Exists in Crystal	38% (115 of 303)
Incidents Dispatched Under 90 Seconds	Unable – Report No Longer Exists in Crystal	65% (197 of 303)
	Report – Crystal – JPA Report – Call Processing Report – Filter by EDH Jurisdiction and Dates	Report – Firehouse Analytics – Filter by Dates

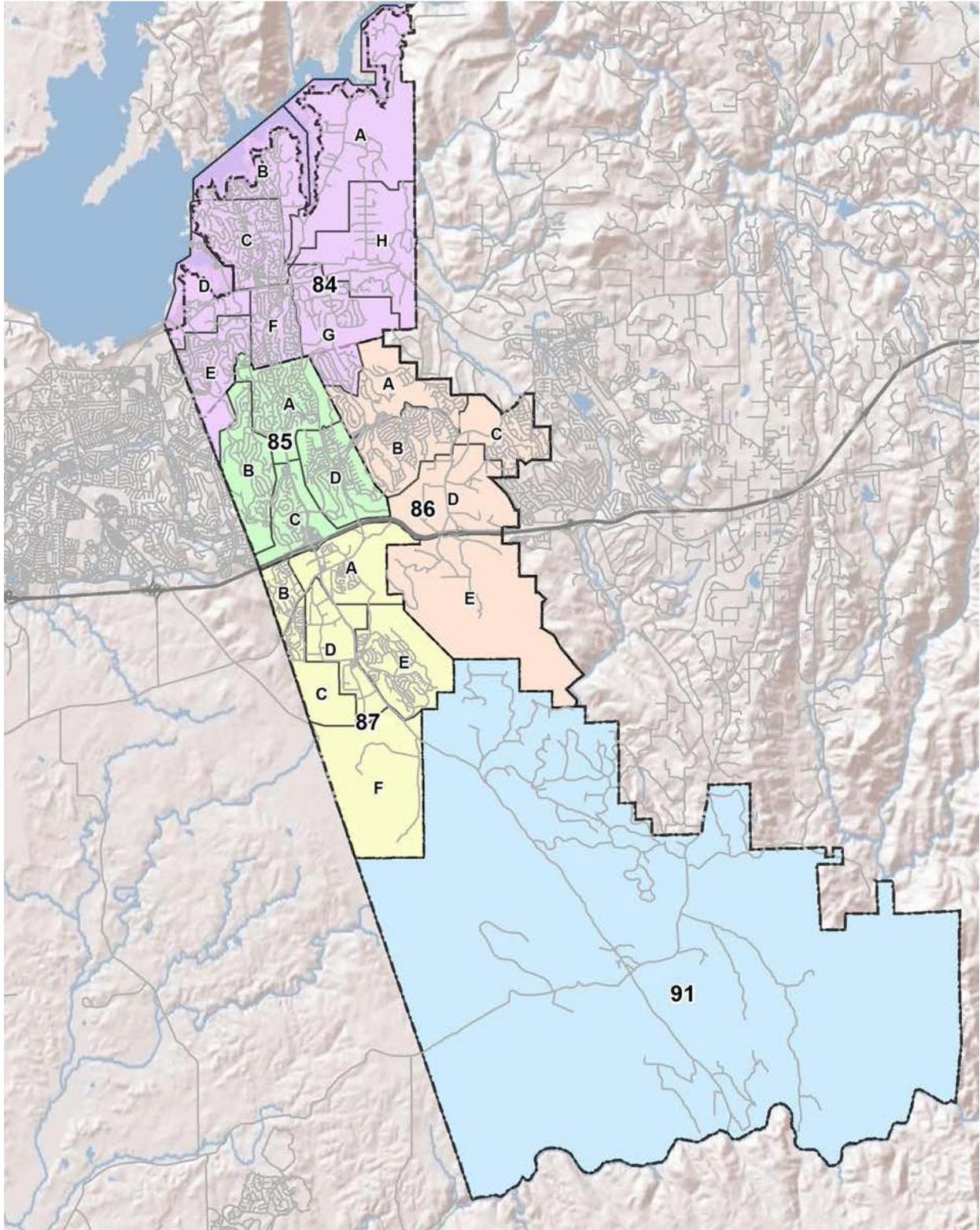
The following Deployment Measures are unable to be reported/tracked as required by the Deployment Measures due to technology issues with our current system and software limitations:

- Deployment Measure 2 - Turnout Time
- Deployment Measure 3 - Travel Time
- Deployment Measure 4 - Total Response Time
- Deployment Measure 5 - Effective Response Force (Fire/Rescue Large Emergency)

INCIDENTS BY HOUR OF DAY

JANUARY 1, 2017 THROUGH MARCH 31, 2017







EL DORADO HILLS FIRE DEPARTMENT

QUARTERLY PREVENTION REPORT JANUARY TO MARCH 2017

“YOUR SAFETY ... OUR COMMITMENT”

Public Education

- Fire station tours (13 tours / 44 personnel / 39.75 staff hours).
- Public education activities (10 activities / 19 personnel / 41 staff hours)

Juvenile Fire Setter Program

- 0 Case(s) / 0 personnel / 0 staff hours

Fire Investigations

- 1 Investigation(s) / 1 personnel / 1 staff hours

Buckle Up Baby

- 7 installations / 10 personnel / 21 staff hours

Wildland Fire Safe Plans

- 1 plans / 1 personnel / 2 staff hours

Vacant Lot Program

- This program has started for 2017. Mailing list have been created and envelopes are being sent out for first notices.

Hazard Reduction Program

- We are continuing to work with the community for complaints and compliance.

Business Inspection Program

- We have launched the new iPad inspections with all crews. Feedback is good so far and efficiency has been improved. Inspections are more comprehensive and complete. We have added gate inspection for all automatic gates that serve the community (not single residences). We will continue to monitor the program throughout this first year.

Fire Prevention Officers Meetings

- 2 meetings / 6 personnel / 16.5 staff hours
- Fire code adoption for 2016 is complete. We are now working on the CA Fire Safe Regulations as adopted by the County, as well as revising outdated standards for EDH as well as the Region.

Fire Safe Council

- Meetings have begun for 2017, starting in March. Chipping program has been suspended due to funding concerns. The Fire Safe Council remains very active and is receiving and filing for grant money on a regular basis.

******Development Snapshot Powerpoint Provided at the regularly scheduled meeting***



EL DORADO HILLS FIRE DEPARTMENT

VEHICLE REPORT
JANUARY-MARCH 2017

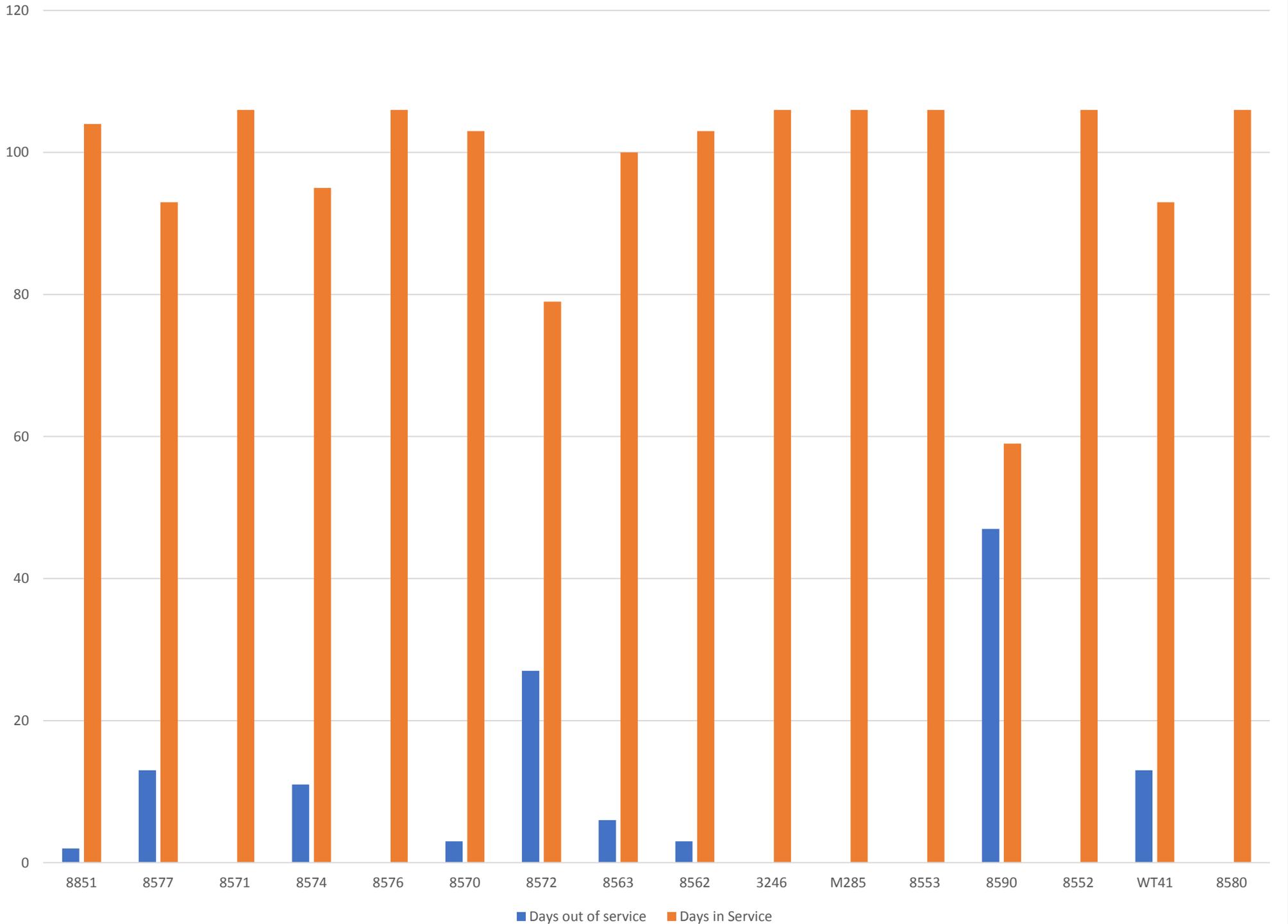
“YOUR SAFETY ... OUR COMMITMENT”

Days In/Out of Service

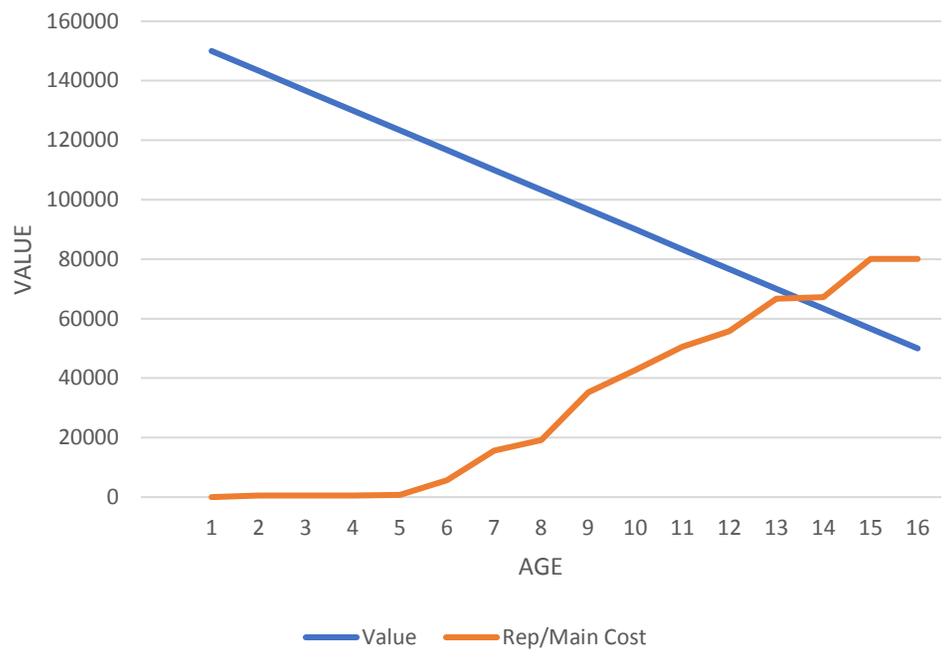
Vehicle Assessment

- Age, Value, Cost
- Vehicles Included:
 - Air Unit 85
 - Engine 285
 - Engine 85
 - Engine 86
 - Engine 87
 - Engine 286
 - Engine 387
 - Engine 386
 - Engine 84
 - Engine 391
 - P91
 - T85
 - S 91 Type 6
 - Water Tender 92

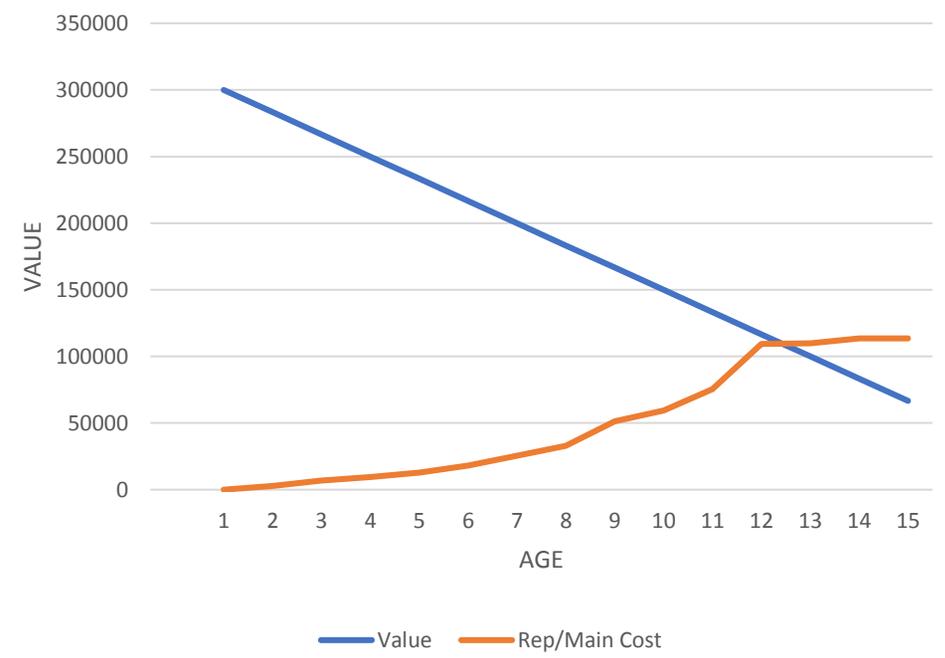
Days In/Out of Service 2017



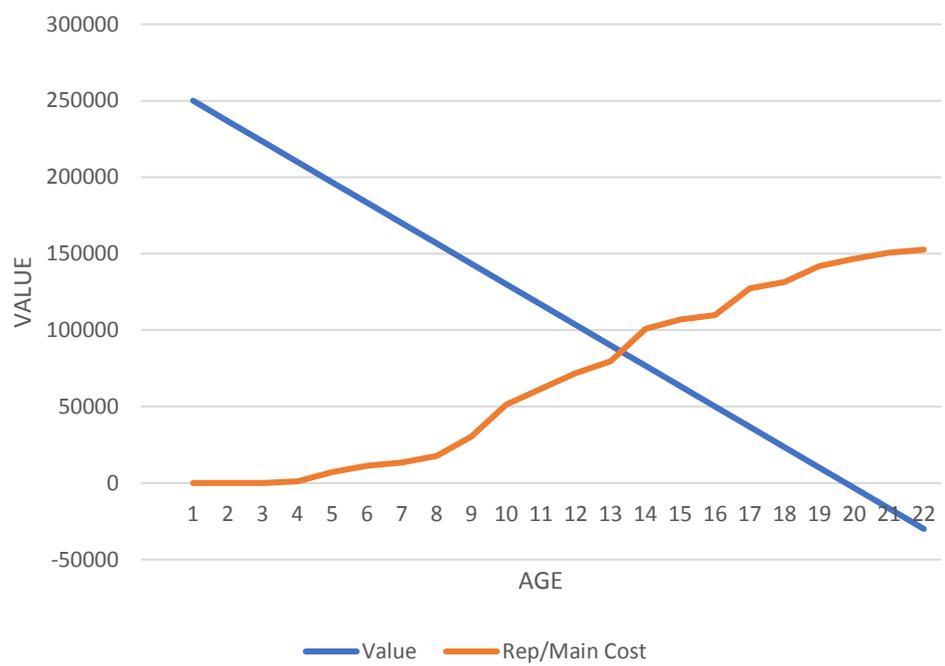
8551 (A85)



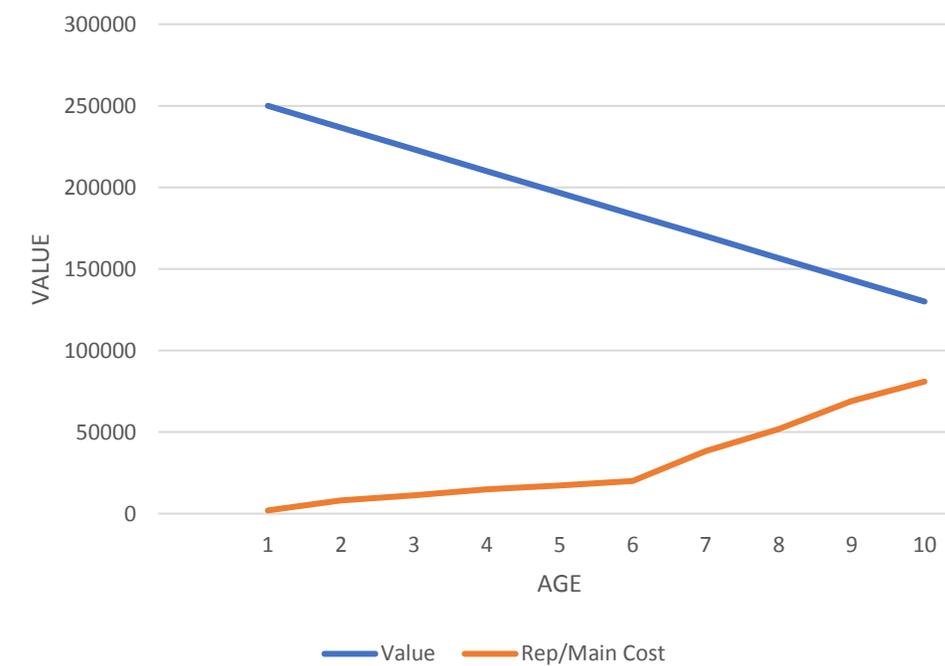
8570 (E285)



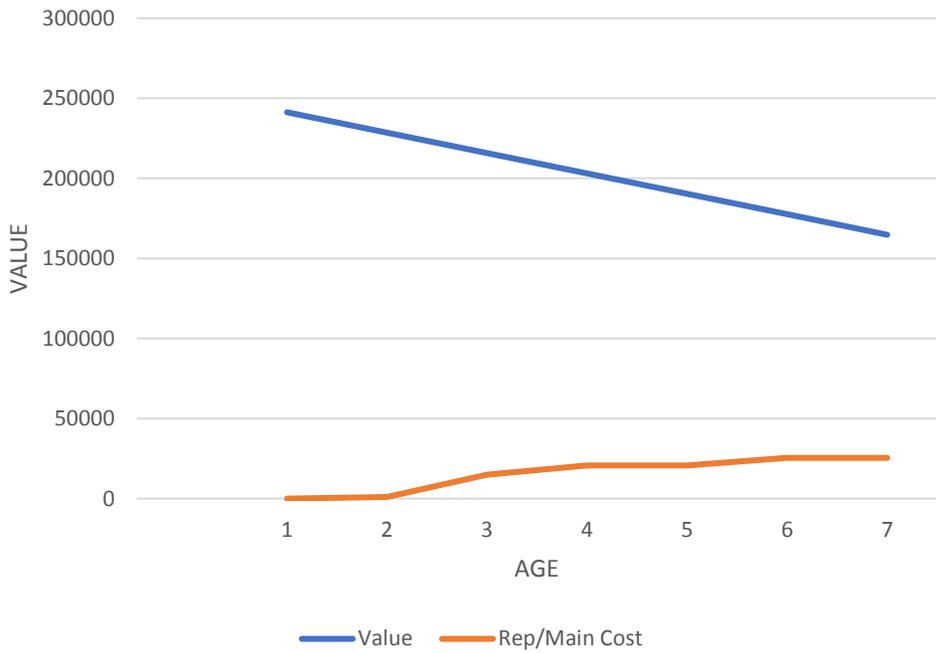
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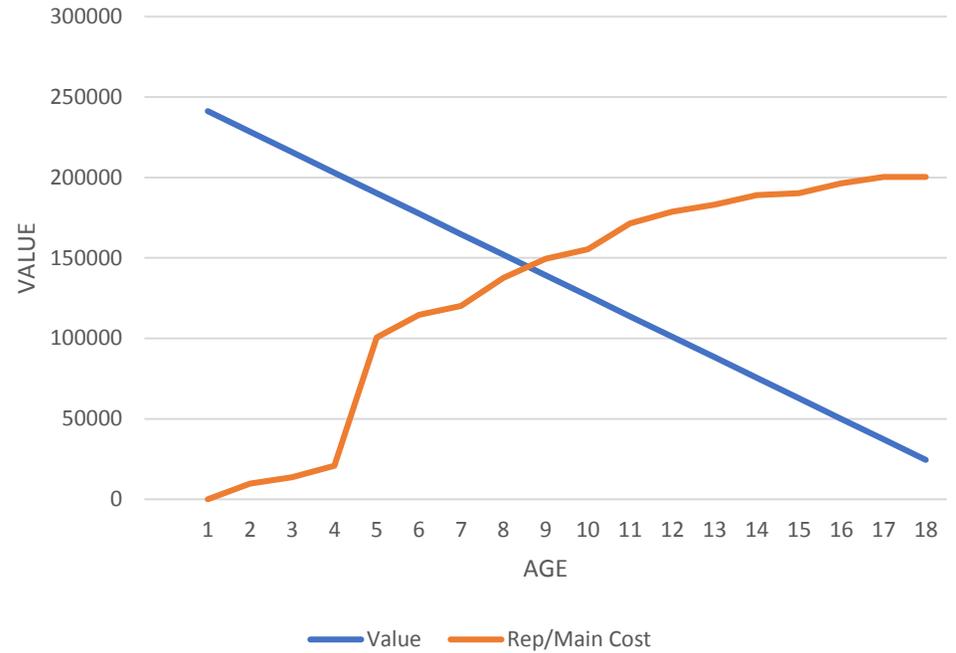
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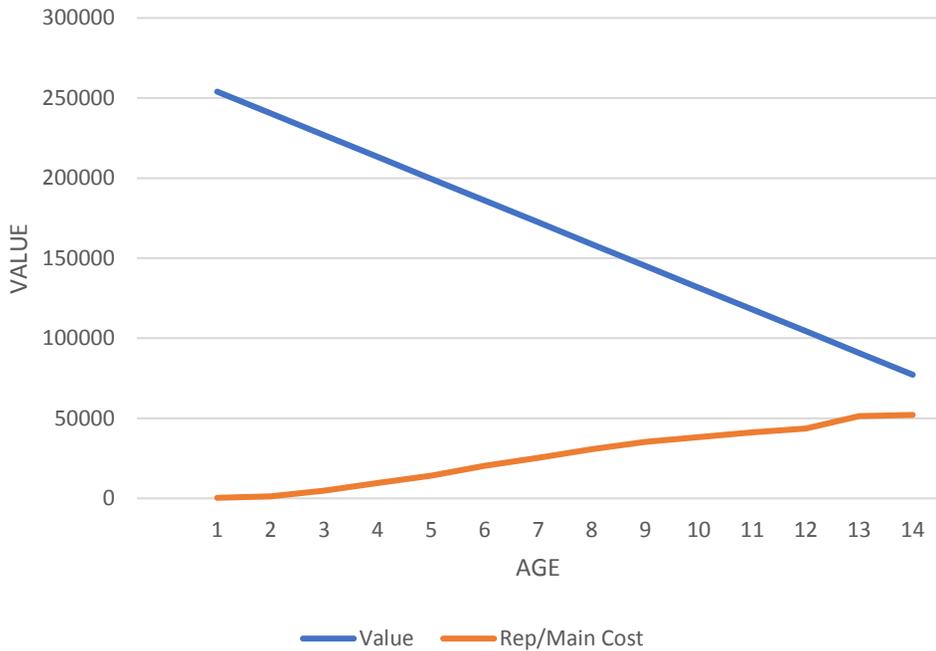
8576 (E87)



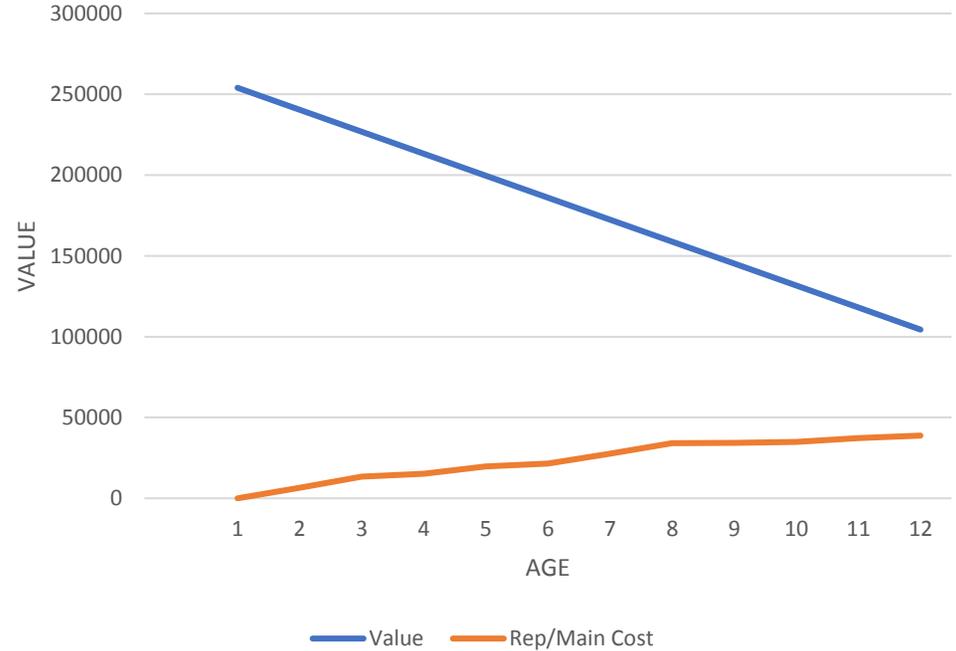
8572 (E286)



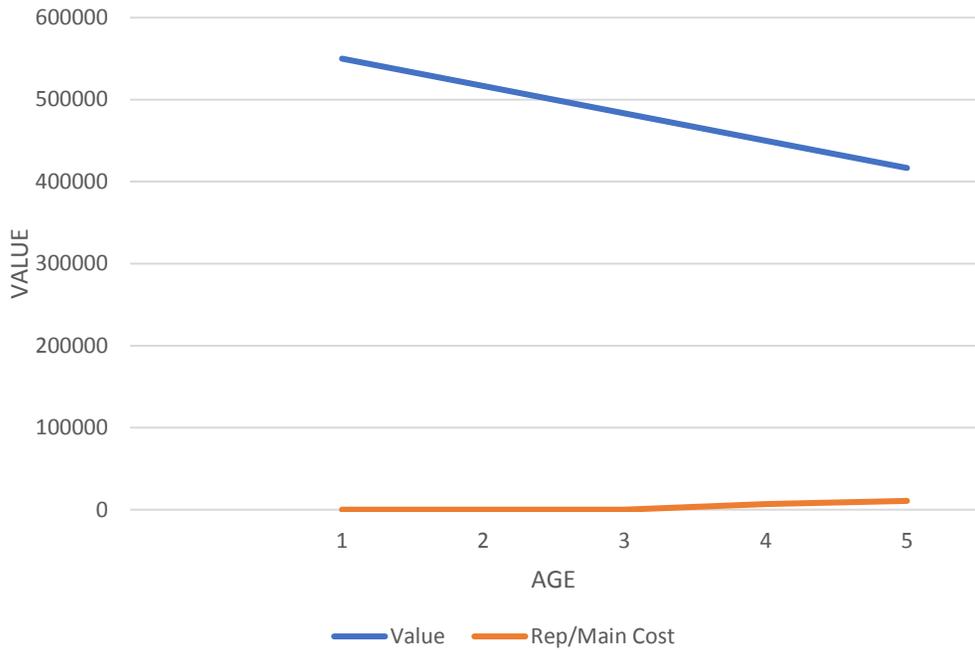
8562 (E387)



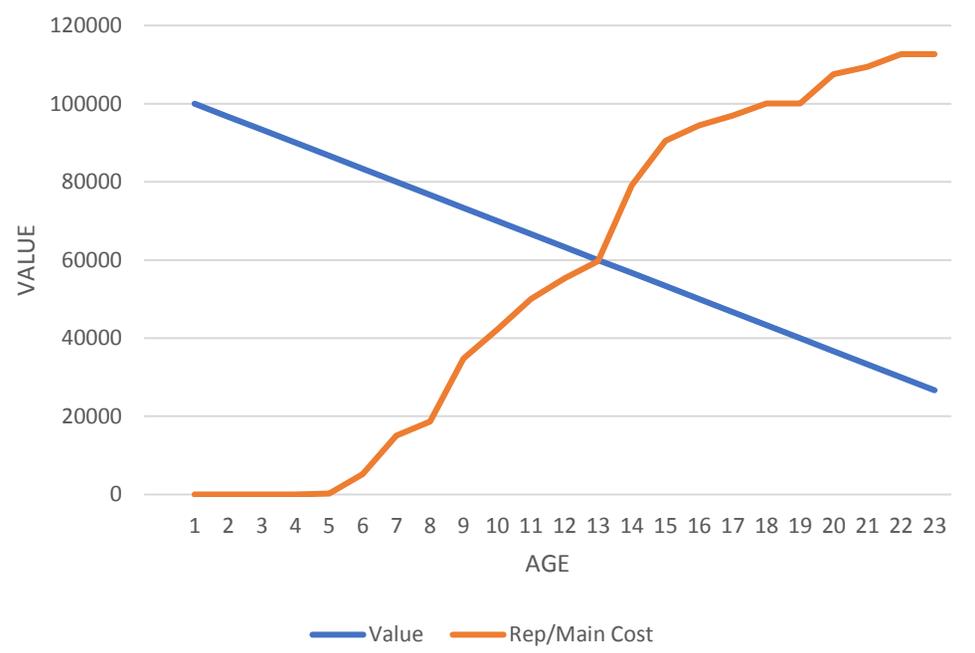
8563 (E386)



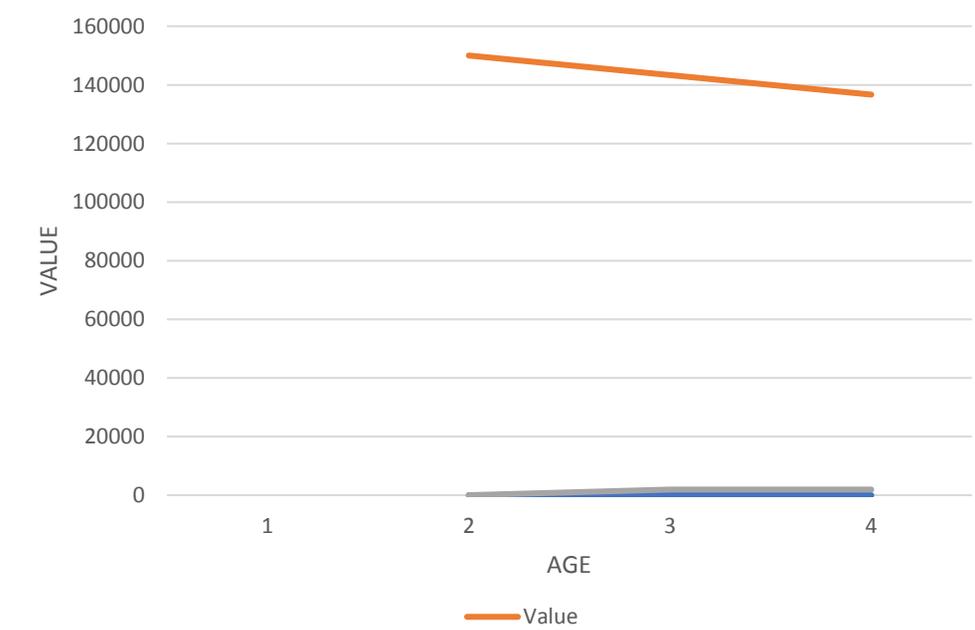
8577 (E84)



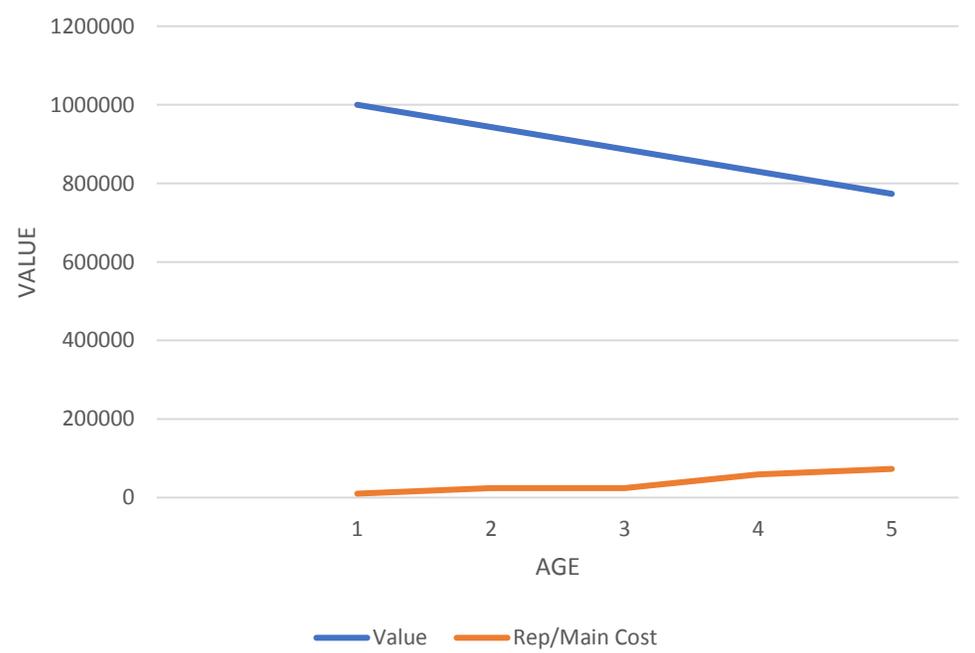
8560 (E391)



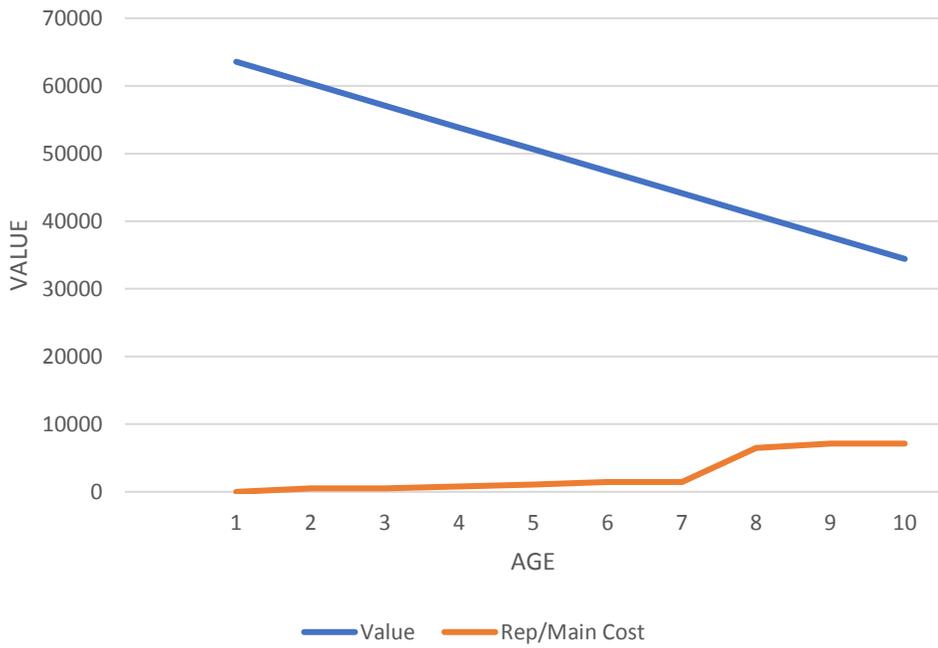
8553 (P91)



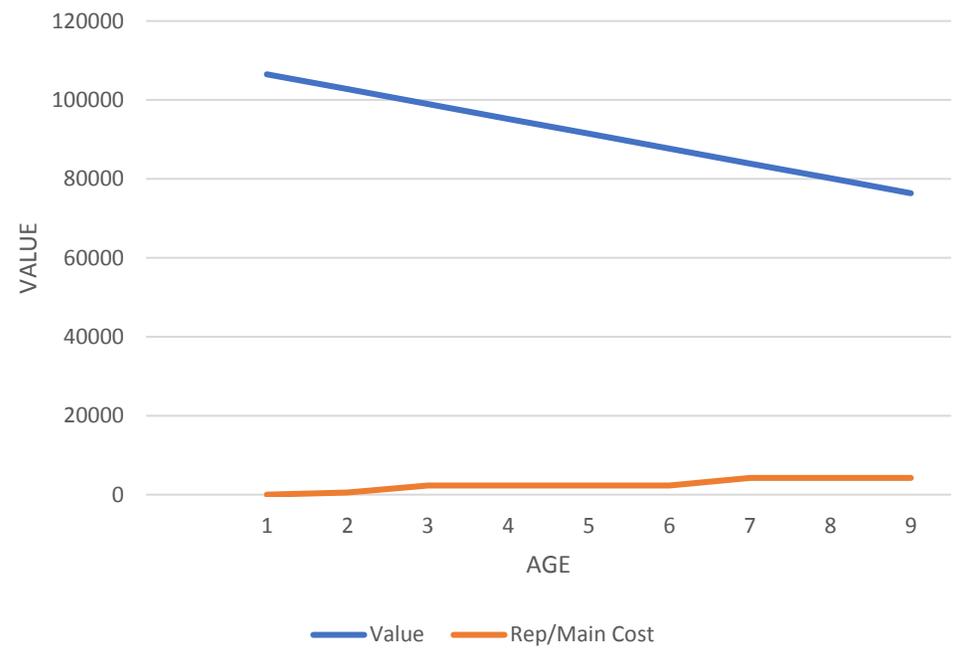
8590 (T85)



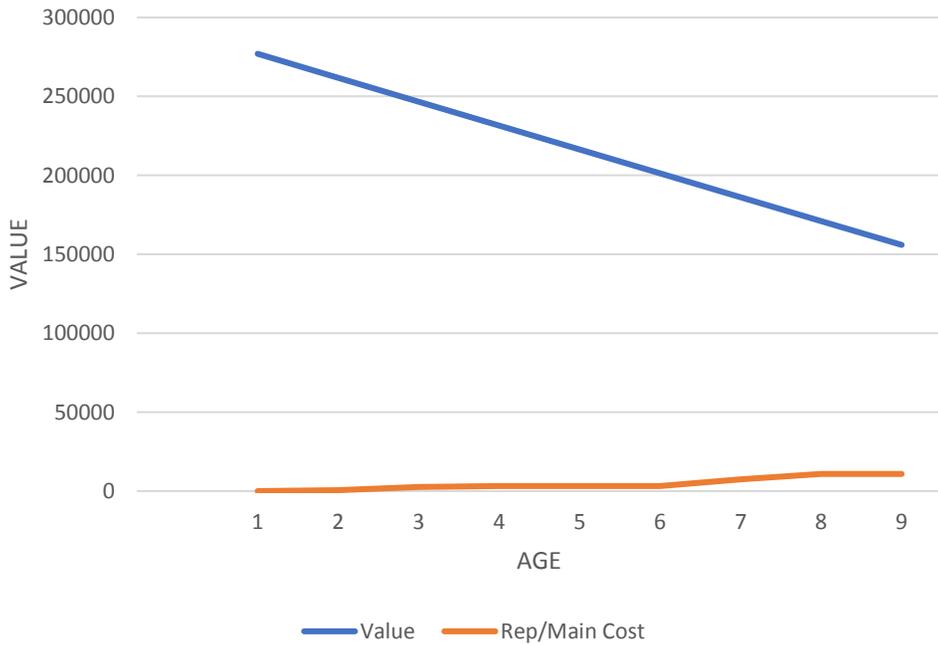
8552 (S91)



8581 (WT91)



8580 (WT92)





EL DORADO HILLS FIRE DEPARTMENT

QUARTERLY TRAINING REPORT JANUARY – MARCH 2017

“YOUR SAFETY ... OUR COMMITMENT”

TRAINING HOURS

TOTAL HOURS FOR ALL PERSONNEL = 4530.3

SIGNIFICANT TRAINING

- Residential Structure Fire Training
- Residential Structure Fire Search & Rescue
- Residential Structure Fire Ventilation
- Commercial Structure Fire Training
- Commercial Structure Fire Search & Rescue
- Commercial Structure Fire Ventilation
- SCBA Quarterly Time Standard Training
- Ground Ladder Training
- Live Fire Training
- Apartment Complex Fire Training
- Paramedic Skills Training – (PATS)
- EMS: Cardiac Arrest Training
- EMS: Childbirth Training
- EMS: Protocol, Policy, & Procedure Review
- Annual Sexual Harassment & Ethics Training
- EDH Fire: Policy Review
- EDH Fire: Standard Operating Guideline (SOG) Review
- Monthly Safety Briefs

El Dorado Hills Fire Department
Revenue and Expense Forecast - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Full Year Forecast June 30, 2017	Variance Full Year Forecast to Budget	Variance %	Notes/Comments
Revenue					
3240 · Tax Revenue					
3260 · Secured Tax Revenue	15,164,380	15,164,380	-	0%	
3270 · Unsecured Tax Revenue	287,393	287,393	-	0%	
3280 · Homeowners Tax Revenue	144,962	144,962	-	0%	
3320 · Supplemental Tax Revenue	234,671	234,671	-	0%	
3330 · Sacramento County Revenue	27,456	27,456	-	0%	
3335 · Latrobe Revenue					
3335.2 · Latrobe Special Tax	36,840	36,840	-	0%	
3335.3 · Latrobe Base Transfer	256,651	180,000	(76,651)	-30%	ERAF Dispute w/ County
3340 · Property Tax Administration Fee	(364,250)	(352,143)	12,107	-3%	Fee came in slightly favorable to budget
Total 3240 · Tax Revenue	15,788,103	15,723,559	(64,544)	0%	
3505 · Misc. Revenue, Vacant Lot	-	(0)	(0)	0%	
3506 · Misc. Revenue, Fire Prev. Fees	70,000	70,077	77	0%	
3510 · Misc. Operating Revenue					
3512 · JPA Revenue	918,537	1,003,354	84,818	9%	OT higher than budget - offset w/ expense below
3513 · Rental Income (Cell site)	36,000	25,200	(10,800)	-30%	2nd cell site did not come to fruition
3515 · OES/Mutual Aid Reimbursement	414,000	560,154	146,154	35%	Severe fire season - offset w/ OT below
3520 · Interest Earned	70,000	80,031	10,031	14%	Interest rates slightly higher than budget
3510 · Misc. Operating Revenue - Other	20,000	20,428	428	2%	
Total 3510 · Misc. Operating Revenue	1,458,537	1,689,168	230,632	16%	
Total Operating Revenue	\$ 17,316,639	\$ 17,482,804	\$ 166,165	1%	
3570 · Proceeds from Sale of Assets	60,000	97,130	37,130	62%	Sale of E-8560 not budgeted - also other small surplus sales
Total Revenue	\$ 17,376,639	\$ 17,579,933	\$ 203,294	1%	

El Dorado Hills Fire Department
Revenue and Expense Forecast - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Full Year Forecast June 30, 2017	Variance Full Year Forecast to Budget	Variance %	Notes/Comments
Expenditures					
6000 · Salaries & Wages					
6001 · Salaries & Wages, Fire	5,912,782	5,926,100	(13,317)	0%	
6011 · Education/Longevity Pay	495,050	461,491	33,559	7%	Timing of Chief Officer Certs for Chiefs
6016 · Salaries & Wages, Admin/Prev	615,556	557,925	57,631	9%	More hours budgeted for part-time admins than utilized. Timing of step increases.
6017 · Volunteer Pay	100,000	78,974	21,026	21%	Suspension of volunteer program
6018 · Director Pay	18,000	13,867	4,133	23%	Fewer committee meetings than budgeted.
6019 · Overtime		-			
6019.1 · Overtime, Operational	1,685,706	1,550,389	135,317	8%	Fewer OT hours worked than budgeted for constant staffing
6019.2 · Overtime, Outside Aid	412,000	482,087	(70,087)	-17%	Sever fire season - offset w/ revenue above
6019.3 · Overtime, JPA	103,397	186,062	(82,665)	-80%	Several employees out on extended leave/position vacancies
Total 6019 · Overtime	2,201,102	2,218,537	(17,435)	-1%	
6020 · P.E.R.S. Retirement	2,306,236	2,343,442	(37,206)	-2%	
6030 · Workers Compensation	798,529	765,483	33,047	4%	
6031 · Life Insurance	6,224	5,877	348	6%	
6032 · P.E.R.S. Health Benefits	1,449,069	1,435,999	13,070	1%	
6033 · Disability Insurance	16,170	16,660	(490)	-3%	
6034 · Health Cost of Retirees	866,964	852,008	14,956	2%	
6040 · Dental/Vision Expense	174,840	183,438	(8,598)	-5%	
6050 · Unemployment Insurance	14,490	15,374	(884)	-6%	
6060 · Vacation & Sick Expense Reserve	150,000	(0)	150,000	100%	No liability adjustments expected
6070 · Medicare	139,261	132,072	7,188	5%	
Total 6000 · Salaries & Wages	15,264,273	15,007,245	257,028	2%	

El Dorado Hills Fire Department
Revenue and Expense Forecast - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Full Year Forecast June 30, 2017	Variance Full Year Forecast to Budget	Variance %	Notes/Comments
6100 · Clothing & Personal Supplies					
6101 · Uniform Allowance	64,850	58,050	6,800	10%	Fewer Class A Reimbursements than budgeted
6102 · Other Clothing & Personal Supplies	54,845	56,271	(1,427)	-3%	
Total 6100 · Clothing & Personal Supplies	119,695	114,321	5,373	4%	
6110 · Network/Communications					
6111 · Telecommunications	67,352	53,589	13,763	20%	AT&T CalNet 3 favorable to budget; less VOIP system maintenance than budgeted Dispatch Services less than budgeted
6112 · Dispatch Services	120,000	100,840	19,160	16%	
6113 · Network/Connectivity	34,850	30,724	4,126	12%	
Total 6110 · Communications	222,202	185,153	37,049	17%	
6120 · Housekeeping	30,214	33,864	(3,650)	-12%	
6130 · Insurance					
6131 · General Insurance	55,659	51,023	4,636	8%	
Total 6130 · Insurance	55,659	51,023	4,636	8%	
6140 · Maintenance of Equipment					
6141 · Tires	25,000	20,034	4,966	20%	Apparatus/Equipment Maintenance unpredictable \$23k paid to date for Sta 91 repairs - to be reimbursed by development fees
6142 · Parts & Supplies	21,000	32,546	(11,546)	-55%	
6143 · Outside Work	116,053	142,164	(26,111)	-22%	
6144 · Equipment Maintenance	90,420	22,975	67,445	75%	
6145 · Radio Maintenance	20,430	13,605	6,825	33%	
Total 6140 · Maintenance of Equipment	272,903	231,324	41,579	15%	
6150 · Maintenance, Structures & Ground	107,566	124,679	(17,113)	-16%	
6160 · Medical Supplies					
6161 · Medical Supplies	5,500	5,500	-	0%	
Total 6160 · Medical Supplies	5,500	5,500	-	0%	
6170 · Dues and Subscriptions	11,339	11,339	-	0%	

El Dorado Hills Fire Department
Revenue and Expense Forecast - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Full Year Forecast June 30, 2017	Variance Full Year Forecast to Budget	Variance %	Notes/Comments
6180 · Miscellaneous		-			
6181 · Miscellaneous	4,000	4,069	(69)	-2%	
6182 · Honor Guard	1,000	1,237	(237)	-24%	
6183 · Explorer Program	2,500	2,000	500	20%	
6184 · Pipes and Drums	-	-	-	0%	
Total 6180 · Miscellaneous	7,500	7,307	193	3%	
6190 · Office Supplies	24,599	28,249	(3,650)	-15%	
6200 · Professional Services					
6201 · Audit	10,500	10,250	250	2%	
6202 · Legal/Human Resources	138,210	130,225	7,985	6%	
6203 · Notices	3,000	883	2,117	71%	
6204 · Other Professional Services	214,094	206,244	7,851	4%	
6205 · Elections/Tax Administration	20,000	23,449	(3,449)	-17%	
6206 · Public Relations	4,900	100	4,800	98%	
Total 6200 · Professional Services	390,704	371,150	19,554	5%	
6210 · Information Technology					
6211 · Software Licenses/Subscriptions	68,744	69,798	(1,054)	-2%	
6212 · IT Support/Implementation	107,374	72,910	34,464	32%	Lower cost of server upgrade than budgeted; Lower IT consulting than budgeted
Total 6210 · Information Technology	176,118	142,708	33,410	19%	
6220 · Rents and Leases					
6221 · Facilities/Equipment Lease	17,998	17,998	-	0%	
6222 · Solar Lease	65,388	52,016	13,372	20%	Solar lease started later in fiscal year than budgeted
Total 6220 · Rents and Leases	83,386	70,014	13,372	16%	
6230 · Small Tools and Supplies	49,850	58,504	(8,654)	-17%	Rope equipment replacements - offset with savings in maintenance category

El Dorado Hills Fire Department
Revenue and Expense Forecast - ALL FUNDS
For the Period Ending March 31, 2017



	FINAL Full Year Budget FY16/17	Full Year Forecast June 30, 2017	Variance Full Year Forecast to Budget	Variance %	Notes/Comments
6240 · Special Expenses		-			
6241 · Training	118,327	114,714	3,613	3%	
6242 · Fire Prevention	18,310	17,351	959	5%	
6243 · Licenses	-	10	(10)	0%	
6244 · Directors' Training & Travel	-	-	-	0%	
Total 6240 · Special Expenses	136,637	132,075	4,562	3%	
6250 · Transportation and Travel					
6251 · Fuel and Oil	70,000	51,582	18,418	26%	Fuel prices favorable to budget Offset with savings in Meals & Refreshments below
6252 · Travel	19,000	22,150	(3,150)	-17%	
6253 · Meals & Refreshments	21,000	18,045	2,955	14%	
Total 6250 · Transportation and Travel	110,000	91,776	18,224	17%	
6260 · Utilities					
6261 · Electricity	10,200	16,088	(5,888)	-58%	Solar lease started later in fiscal year than anticipated - offset with solar savings above
6262 · Natural Gas/Propane	17,000	25,604	(8,604)	-51%	Higer rates/usage than budgeted
6263 · Water/Sewer	14,000	14,795	(795)	-6%	
Total 6260 · Utilities	41,200	56,487	(15,287)	-37%	
Total Operating Expenditures	\$ 17,109,345	\$ 16,722,719	\$ 386,626	2%	
Operating Revenue - Operating Expenditures	\$ 207,294	\$ 760,085	\$ (552,791)	-267%	
6560 · Payroll Exps- PERS Prepayment	-	-	-	0%	
6720 · Fixed Assets	1,587,905	1,523,510	64,395	4%	Dependent on timing of Type 1 engine purchase
Total Expenditures	\$ 18,697,250	\$ 18,246,229	\$ 451,021	2%	
Total Revenue - Total Expense	\$ (1,320,611)	\$ (666,296)	\$ 654,315		

New Type 1 Engine Purchase

Summary:

Engine 8571 is located at Firehouse 85. It serves as the **front-line** type 1 engine out of Firehouse 85 when Truck 85 is not responding. This type 1 engine was purchased in 1996 and is now 21 years old.

Throughout the years, the engine has served El Dorado Hills well. It is now due to be replaced as it is worn out and not front line service capable. Some of the issues with E8571 are:

1. Reached the service life of 20+ years (21 years old)
2. Broken dash - to repair would be very costly because parts are no longer available.
3. Seats need refurbishment
4. Service lights on dash stuck on and they can't determine why after multiple repair visits
5. The apparatus is generally worn and in need of replacement
6. Parts for these older engines are hard to find and take a long time to get when they are found
7. Inadequate compartment space – does not meet current deployment objectives for a Heavy Engine
 - a. Requires us to tandem the air unit for responses
 - b. Meaning
 - i. We are sending two pieces of equipment to calls
8. Current lighting package is worn out and in need of updating (parts unavailable)
9. Small cab space
10. Does not meet power demand for rapid driving around hills
11. Overheating issue during pump testing

The Department has adopted an apparatus replacement schedule as shown in Appendix 1 of this staff report. There is a life expectancy created for each type of engine, truck, patrol and utility vehicle. Careful analysis and input from the Apparatus Committee was used to create this replacement schedule.

The Department desires to purchase a new Pierce Type 1 Velocity PUC Pumper consistent with the specifications shown in Appendix 2. This engine will serve as the **first-out front line apparatus** from Station 85 consistent with the new deployment

recommendation of only using Truck 85 for fire related incidents. This will save the Department money on wear and tear on the ladder truck (by putting less use and miles on the truck).

The new engine will have an estimated 20-year service life. It will take approximately 8-12 months to arrive after the contract is signed. It should be noted that the new engine will be powered with the maximum capability so that it can rapidly respond to emergencies in our hilly terrain.

The Department has chosen Pierce Manufacturing Inc. for several reasons. Pierce has a proven track record throughout California. It is used throughout the region in Sacramento, Placer, Napa, and El Dorado County. This means that it is easier to get service and parts for the engine which shortens down time and cost. Also, local repair shops are familiar with equipment which also shortens down time.

The Pierce PUC pumper has many advantages to fit the needs of the El Dorado Hills Fire Department such as:

1. 26% more compartment space in a PUC compared to a conventionally configured engine, making it more suitable to carry Type I Heavy equipment
2. More cab space for 4 personnel with gear
3. PUC gives us ability to pump and roll without purchasing a separate Aux pump, thus less cost and maintenance
4. Ability to carry a 35' extension ladder that we require
5. Low crosslays
6. Enhanced safety features such as air bags, side roll protection, and back up camera

It should be recognized that this engine is very like the new engines used by Folsom, Roseville, Napa and many other Fire Department's in California. Folsom has four Pierce engines (one in service and three on order). Folsom is paying almost \$720,000 for their latest engine.

Purchasing of this apparatus will be accomplished by using the Houston – Galveston Area Council (H-GAC) Purchasing Program. Products offered through H-GAC have been subjected to either the competitive bid or competitive proposal format and are used by fire departments throughout California.

Purchasing Options

There are two purchasing options available from Pierce for the new engine. Option A requires 100% prepayment at time of contract signing and saves \$33,594. Option B allows payment to be made at the time of delivery (with no discount).

OPTION A: 100% PRE-PAYMENT AT TIME OF CONTRACT SIGNING

#	Description	Each
A	One (1) Pierce Velocity PUC Pumper (<i>HGAC contract number FS12-15, TC07</i>)	656,849.82
B	Factory Inspection Trips (2 trips for 3 EDHFD representatives)	9,000.00
C	Delivery / Dealer Preparation	4,250.00
D	Performance Bond	1,879.76
E	DISCOUNT FOR FULL PAYMENT AT CONTRACT SIGNING	(33,864.85)
F	SUBTOTAL	638,114.73
G	State Sales Tax @ 7.25%	46,263.32
H	TOTAL PURCHASE PRICE	684,378.05

OPTION B: PAYMENT AT TIME OF DELIVERY / ACCEPTANCE

#	Description	Each
A	One (1) Pierce Velocity PUC Pumper (<i>HGAC contract number FS12-15, TC07</i>)	656,849.82
B	Factory Inspection Trips (2 trips for 3 EDHFD representatives)	9,000.00
C	Delivery / Dealer Preparation	4,250.00
D	Performance Bond	1,879.76
E	SUBTOTAL	671,979.58
F	State Sales Tax @ 7.25%	48,718.52
G	TOTAL PURCHASE PRICE	720,698.10

Fiscal Impact:

This item was approved in the 2016/2017 Final Budget. The cost is \$684,378.05 with Option A (plus \$15,000 equipment) for a total of \$699,378.05.

Recommendation:

Staff recommends that the Board authorize the purchase of a Pierce Type 1 Velocity PUC Pumper consistent with the specifications shown in Appendix 2 using payment option A. The purchase price is not to exceed \$700,000. This price includes an additional \$15,000 for new heavy/extrication equipment to outfit the engine.

Appendix 1



El Dorado Hills Fire Department

Apparatus Replacement Schedule

FEBRUARY 21, 2017

Apparatus Replacement Schedule 2/21/17

Engine Number	Type	Current Designator	Year Purchased/Age	Front Line /Reserve?	Cost to Replace	Years Until Replacement	FY to Replace
Type 1 & Type 2 - 15 Years Front Line/5 Years Reserve							
8571	1	E85	1996 21	Front Line	700,000	Immediate	16/17
8572	2	E286	2001 16	Reserve	700,000	4	21/22
8570	2	E285	2003 14	Reserve	700,000	6	23/24
8574	2	E86	2007 10	Front Line	700,000	10	27/28
8576	1	E87	2007 7	Front Line	700,000	13	30/31
8577	1	E84	2014 3	Front Line	700,000	17	34/35
Type 3 - 20 Year Replacement Schedule							
8562	3	E387	2005 12	Front Line	450,000	8	25/26
8563	3	E386	2007 10	Front Line	450,000	10	27/28
Type 6 - 10 Years Front Line/5 Years Reserve							
8553	6	P91	2015 2	Front Line	175,000	13	30/31
8554	6	P85	2016 1	Reserve	175,000	14	31/32
Truck – 20 Year Replacement Schedule							
8590	T	T85	2012 5	Front Line	1,250,000	15	32/33
BC Vehicle - 5 Year Front Line (or Max miles 100,000)							
8536		B85	2016 1	Front Line	80,000	4	21/22
Backup B85/STL Vehicle – 15 years							
8541		STL	2006 11	Backup B85	80,000	4	21/22
Chief Officer Vehicles - 10 Year Replacement or 100,000 miles							
8535		8500	2015 2	Front Line	80,000	8	25/26
Keating		8501	N/A	N/A	N/A	N/A	N/A
8534		8502	2015 2	Front Line	80,000	7	24/25
8549		8503	2003 14	Front Line	80,000	Immediate	16/17
8548		Boneyard	2003 14	Reserve	80,000	N/A	N/A
8546		Boneyard	2003 14	Ultra/reserve	80,000	N/A	N/A
Prevention - 15 Year Replacement or 150,000 miles							
8544		8520	2003 14	Front Line	45,000	1	18/19
8532		8521	2016 1	Front Line	45,000	14	31/32
8533		8522	2016 1	Front Line	45,000	14	31/32
Utilities - 20 Year Replacement or 150,000 miles							
8542		BUTT	1999 18	Reserve	60,000	2	19/20

Annual Replacement Schedule by FY

FY	Engine Number	Type/Notes	Cost
16/17	8571	1	675,000
16/17	8503	Chief Officer	80,000
17/18			
18/19	8520	Prevention	45,000
19/20	8542	BUTT	60,000
20/21			
21/22	8572	2	700,000
21/22	8536	B85	80,000
21/22	8541 is deleted – 8536 becomes new backup B85/STL		
22/23			
23/24	8570	1	700,000
24/25	8531	OPS SPT	60,000
25/26	8562	3	450,000
25/26	8535	Chief officer	80,000
25/26	8539	VIRV	60,000
25/26	8552	WR84	200,000
26/27			
27/28	8574	1	700,000
27/28	8563	3	450,000
27/28	8551	A85	325,000
28/29			
29/30			
30/31	8576	1	700,000
30/31	8553	6	175,000
30/31	8580	WT91	300,000
31/32	8554	6	175,000
31/32	8532	Prevention	45,000
31/32	8533	Prevention	45,000
32/33	8590	T85	1,250,000
33/34			
34/35	8577	1	700,000

Appendix 2

Pierce Manufacturing Inc.

AN OSHEOBY CORPORATION COMPANY • ISO 9001:2008 CERTIFIED

2600 AMERICAN DRIVE
 POST OFFICE BOX 2017
 APPLETON, WISCONSIN 54912-2017
 920-832-3000 • FAX 920-832-3208
 www.piercemfg.com



PROPOSAL FOR PIERCE® FIRE APPARATUS

El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, CA 95672

DATE	March 7, 2017
QUOTE NO.	70307-17
EXPIRES	April 28, 2017
SALES REP.	Mark Paulsen

The undersigned is prepared to manufacture for you, upon an order being placed by you, for final acceptance by Pierce Manufacturing, Inc., at its home office in Appleton, Wisconsin, the apparatus and equipment herein named and for the following prices:

OPTION A: 100% PRE-PAYMENT AT TIME OF CONTRACT SIGNING

#	Description	Each
A	One (1) Pierce Velocity PUC Pumper (HGAC contract number FS12-15, TC07)	656,849.82
B	Factory Inspection Trips (2 trips for 3 EDHFD representatives)	9,000.00
C	Delivery / Dealer Preparation	4,250.00
D	Performance Bond	1,879.76
E	DISCOUNT FOR FULL PAYMENT AT CONTRACT SIGNING	(33,864.85)
F	SUBTOTAL	638,114.73
G	State Sales Tax @ 7.25%	46,263.32
H	TOTAL PURCHASE PRICE	684,378.05

OPTION A: 100% PRE-PAYMENT AT TIME OF CONTRACT SIGNING TERMS AND CONDITIONS:

1. El Dorado Hills Fire Department shall pay the purchase price of **\$684,378.05** for the Product within fifteen (15) calendar days of contract signing directly to Pierce Manufacturing Inc.
2. The proposed delivery timeframe for the Product will not begin until Pierce Manufacturing Inc. approves the contract and receives full payment of the purchase price of **\$684,378.05**.
3. If payment of **\$684,378.05** is late and if El Dorado Hills Fire Department elects not to have the delivery extended, **\$200.00** per calendar day will be added to the final invoice.

OPTION B: PAYMENT AT TIME OF DELIVERY / ACCEPTANCE

#	Description	Each
A	One (1) Pierce Velocity PUC Pumper (HGAC contract number FS12-15, TC07)	656,849.82
B	Factory Inspection Trips (2 trips for 3 EDHFD representatives)	9,000.00
C	Delivery / Dealer Preparation	4,250.00
D	Performance Bond	1,879.76
E	SUBTOTAL	671,979.58
F	State Sales Tax @ 7.25%	48,718.52
G	TOTAL PURCHASE PRICE	720,698.10

OPTION B - PAYMENT AT TIME OF DELIVERY / ACCEPTANCE TERMS AND CONDITIONS:

1. El Dorado Hills Fire Department shall pay the purchase price of \$720,698.10 for the Product within thirty (30) calendar days after the Product departs the manufacturing facility.
2. If payment of \$720,698.10 is late, \$200.00 per calendar day will be added to the final invoice.

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or intentional conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about 365 TO 395 calendar days after receipt of this order and the acceptance thereof at our office at Appleton, Wisconsin, and to be delivered to you at EL DORADO HILLS, CALIFORNIA.

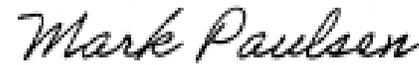
The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customers as an addition to the price set forth above.

Any Purchase Order (PO) issued as a result of this proposal should be made out to Pierce Manufacturing Inc.

Unless accepted by April 28, 2017, the right is reserved to withdraw this proposition.

Respectfully Submitted,



Authorized Sales Representative

Appendix 3

Similar Engine – Napa



Similar Compartment Space – Folsom



EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

ELECTION BALLOT

**EL DORADO HILLS
COUNTY WATER DISTRICT**

Special District Representative to LAFCO

**The election ends on May 8, 2017 at 5:00 p.m. or until a quorum of
Special District ballots is received, whichever occurs later.**

Rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.

Name; District	1	2	3	4	5	6
Dale Coco, MD; El Dorado Irrigation District	1	2	3	4	5	6
Noelle Mattock; El Dorado Hills Community Services District	1	2	3	4	5	6
Holly Morrison; Cameron Park Community Services District	1	2	3	4	5	6
Tim Palmer; Georgetown Divide Resource Conservation District	1	2	3	4	5	6
District has decided not to vote in this election (please circle →)	NO VOTE					

For purposes of establishing quorums in future LAFCO special district representative elections, should the independent special districts in El Dorado County adopt a local policy that states, "A quorum of ballots is based on 50% plus 1 of the total number of independent special districts that have participated in at least one of the last two elections. If a District that has not participated in one of the prior two elections does participate, its ballot would be counted as part of the quorum and its vote would be valid."?

Yes _____ No _____

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.

PRINTED NAME OF PRESIDING OFFICER (Required):

**Mail to: LAFCO
550 Main Street, Suite E
Placerville, CA 95667**

IMPORTANT

**Please return this ballot with or without a vote.
If you choose not to vote, the presiding officer's signature is still required.**

S:\Elections\2017 Special District Election\2017 SDE Ballots\2017 SDE Ballots Emailed\2017 Election Ballot_EI Dorado Hills County Water District.docx

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Michael Powell
City Members: Mark Acuna, Brooke Laine • Alternate City Member: John Clerici
County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli
Special District Members: Dale Coco, MD, Ken Humphreys • Alternate Special District Member: Holly Morrison

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst
Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

April 4, 2017

Dave Roberts, Fire Chief
El Dorado Hills Fire Department
1050 Wilson Blvd
El Dorado Hills, CA 95762

This letter is in praise of your two outstanding Firemen, Ben and Todd. Yesterday they responded to my 911 phone call when all the smoke alarms in my house went off all at once, possibly due to the power outage we had here in the area. They immediately attended to the task of disconnecting each alarm and helped to replace all old batteries with new ones. They were so helpful, knowledgeable and congenial besides being very attentive to my particular considerations. My first call had been to PG&E thinking that they might be able to disable the alarms because of the power outage. They could not help me, but your two wonderful Firemen, Ben and Todd came to my rescue. Because most of the alarms are so high up on the twelve foot ceilings here and because of recent hip surgery, I cannot climb the ladder to disconnect the alarms myself.

The El Dorado Hills Fire Department is truly fortunate to have such talented employees on its Staff and so are we, the residents of Shingle Springs.

Sincerely,



**Rotary Club of Folsom
PO Box 756
Folsom, CA 95763**

April 3, 2017

Dear Chief David Roberts:

On behalf of the Planning Committee for the "Partnerships for Tomorrow" youth leadership conference, I want to thank you for your participation as an adult mentor at the event.

Your participation helped make the 22nd annual conference on March 14, 2017, a great success. I hope you enjoyed participating and felt it was a valuable use of your time and energy.

If you have any comments or suggestions to improve the program, please contact the Conference Chair, John Abernethy, at (916) 983-5062 or brainyteach@comcast.net.

The Partnerships for Tomorrow conference is jointly coordinated and conducted between the Rotary Club of Folsom and Folsom High School of the Folsom-Cordova Unified School District with the Rotary Club of Folsom as the primary sponsor. This longstanding relationship between the two entities has provided over one thousand students the opportunity to engage in discussions and activities related to leadership and ethics with community leaders from a wide variety of vocations. Thanks to your involvement, the latest conference continued to be a valuable experience for the students and mentors alike.

If you would like to learn more about Rotary, please visit our club's website at www.clubrunner.ca/Folsom and Rotary International's website at www.rotary.org.

As an additional thank-you for your participation, please be our guest for dinner and a meeting on a future Thursday evening. We meet every Thursday from 6:30pm – 8:30pm at the Rotary Clubhouse at Lew Howard Park, 7150 Baldwin Dam Road in

Folsom. Upon your arrival, just tell the Secretary you were a participant in the Partnerships for Tomorrow youth leadership conference, or as an alternative, contact John Abernethy to coordinate a visit.

Again, thank you for your participation in the Partnerships for Tomorrow conference, and we hope to see you again next year!

Sincerely,

A handwritten signature in black ink, appearing to read "Rich Rider". The signature is fluid and cursive, with the first name "Rich" being more prominent than the last name "Rider".

RICH RIDER, PLANNING COMMITTEE MEMBER
Rotary Club of Folsom

From: Kristin Cramer

Sent: Monday, March 27, 2017 1:44 PM

To: Antonio Moreno <amoreno@edhfire.com>; Don Lorence <dlorence@edhfire.com>; Brian Wilkey <bwilkey@edhfire.com>; Hank Ferlini <hferlini@edhfire.com>

Cc: David Roberts <droboterts@edhfire.com>

Subject: Very Appreciative Resident

Good Afternoon,

I just had a call from a woman living in Serrano, Sumaira. She is 8 months pregnant with a child that has complications. She wanted to let us know how thankful she is that the 86C crew came to help her out with a lizard in her home. She has a **SERIOUS** phobia of lizards and was **EXTREMELY** thankful to our crew's assistance and understanding. She offered to bring the crew cupcakes, however after speaking with Don Lorence, he said that wouldn't be necessary and was happy to help her.

Sometimes the things our residents ask for may seem out of the ordinary, but when you treat them as kindly as you guys did today, we earn their support and dedication. She said this may seem silly to us, but it truly was "lifesaving" to her. She thanks you from the bottom of her heart.

Have a happy day!

Kristin Cramer



El Dorado Hills Fire Department

1050 Wilson Boulevard, El Dorado Hills, CA 95762

Phone: (916) 933-6623 ext. 1014 ***Fax:*** (916) 933-5983

Email: kcramer@edhfire.com ***Website:*** www.edhfire.com



On behalf of Marble Valley Academy, I would like to thank you for your donation to our school auction. Your generous contribution helped make the Marble Valley Academy Auction fund raiser a huge success!

Warmest regards,

Dagny Merrill

Dagny Merrill