

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED EIGHTY SECOND MEETING
Thursday, July 19, 2018
5:30 p.m. (Note Special Start Time)
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order, Pledge of Allegiance and Recess to Closes Session

- II. Closed Session Items
 - A. Closed Session pursuant to Government Code Section 54956.9: Conference with legal counsel regarding existing litigation; LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC
 - B. Closed Session Pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding pending litigation; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
 - C. Closed Session Pursuant to Government Code Section 54957(b)(1); Consideration of public employee appointment/employment; Positions under consideration: Fire Chief (Permanent); Review of Required Qualifications and Certifications

6:00 p.m. Reconvene to Open Session and Closed Session Reports

- III. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 781st Board meeting held June 21, 2018
 - B. Approve Financial Statements for June 2018

End Consent Calendar

- IV. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- V. Presentation
 - A. EDH Development Snapshot

- VI. Correspondence

- VII. Attorney Items

- VIII. Committee Reports
 - A. Administrative Committee (Directors Durante and Hus)
 - B. Finance Committee (Directors Giraudo and Hus)
 - C. Ad Hoc Committee Reports
 - 1. Strategic Planning Committee (Directors Hus and Winn)
 - 2. Communications Committee (Directors Durante and Winn)
 - 3. Training Facility Committee (Directors Hartley and Durante)
 - 4. Fire Chief Recruitment Committee (Directors Hartley and Hus)
- IX. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority
- X. Fiscal Items
- XI. New Business
 - A. Review and approve Resolution 2018-09 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred
 - B. Review and approve Department surplus items
 - C. Review and approve the amendment to the El Dorado Hills/Rescue FPD Shared Services Agreement
 - D. Review and update the District's Conflict of Interest Code as needed
- XII. Old Business
 - A. Review and approve Verizon Cell Phone Tower contract for Station 85
- XIII. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings
- XIV. Adjournment

*Director Barbara Winn will be attending via teleconference from:
Claremont Hilton
555 W. Foothill Blvd.
Claremont, CA 91711-3478*

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED EIGHTY FIRST MEETING OF THE BOARD OF DIRECTORS

Thursday, June 21, 2018

5:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

Meeting convened at 5:00 for Closed Session and reconvened to open session at 6:00 p.m. No action was taken in closed session.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante reconvened the meeting at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Giraud, Hartley, Hus, and Winn. Director Winn attended via teleconference. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

Item IV-D was taken out of order after Item I. Call to order and Pledge of Allegiance.

II. CLOSED SESSION ITEMS

- A. **Closed Session pursuant to Government Code Section 54956.9: Conference with legal counsel regarding existing litigation; LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC**
- B. **Closed Session Pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding pending litigation; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633**
- C. **Closed Session: Pursuant to Government Code Section 54957(b)(1): Consideration of public employee appointment/employment; Positions under consideration: Fire Chief (Permanent)**

III. CONSENT CALENDAR

- A. **Approve Minutes of the 779th Board meeting held May 17, 2018**
- B. **Approve Minutes of the 780th Special Board meeting held May 29, 2018**
- C. **Approve Financial Statements for May 2018**

Director Hartley made a motion to approve the consent calendar, seconded by Director Giraud and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters – None**
- B. **EDH Firefighters Association – None**
- C. **Public Comment – None**

- D. **Report from Greg Nelson, Ralph Anderson and Associates, regarding Chief Recruitment process** – Greg Nelson, Ralph Anderson and Associates, updated the public on his company and the timeline and process for the recruitment of a new Fire Chief.

V. **CORRESPONDENCE** – None

VI. **ATTORNEY ITEMS** – None

VII. **COMMITTEE REPORTS**

- A. **Administrative Committee (Directors Durante and Hus)** – No Report
- B. **Finance Committee (Directors Giraudo and Hus)** – No Report
- C. **Ad Hoc Committee Reports**
 - 1. **Strategic Planning Committee (Directors Hus and Winn)** – No Report
 - 2. **Communications Committee (Directors Durante and Winn)** – No Report
 - 3. **Training Facility Committee (Directors Hartley and Durante)** – No Report
 - 4. **Chief Recruitment Committee (Directors Hartley and Hus)** – No Report

VIII. **OPERATIONS REPORT**

- A. **Operations Report (Receive and file)**
- B. **Review and update regarding Joint Powers Authority** – Chief Roberts stated that the fixed rate contract has been submitted to the county for approval.

IX. **FISCAL ITEMS** –

- A. **Review revenue and expense forecast for fiscal year 2017/18** – Director of Finance Braddock stated that there were no significant changes in the forecast from the prior month. She added that she anticipates ending the year with a General Fund increase of about \$600,000 and will likely be making a recommendation to transfer that money into the PARS [pension] account.
- B. **Review and approve Annual Financial Audit RFP staff recommendation** – Director of Finance Braddock reported that the Finance committee reviewed the submissions from the Audit RFP and the Committee and Staff would like to recommend awarding the contract to Richardson and Co. for the 2017/18 Fiscal year with the option to renew the following two years. Director Hus stated that the committee supports the recommendation.

Director Hus made a motion to approve Annual Financial Audit RFP staff recommendation, seconded by Director Giraudo, and unanimously carried.

- C. Review and approve California Employee Retiree Benefit Trust (CERBT) Asset Allocation Strategy** – Director of Finance Braddock explained that our retiree health account strategy must be reviewed and re-selected every two years. She recommended that the Board stay with Strategy 1. Director Hus added that the Finance Committee supports Staff recommendation.

Director Hus made a motion to approve California Employee Retiree Benefit Trust (CERBT) Asset Allocation Strategy, seconded by Director Giraudo, and unanimously carried.

- D. Review and approve Resolution 2018-04 adopting the 2018-2019 Preliminary Budget and set notice for public hearing as required by law** – Director of Finance Braddock presented the 2018/19 preliminary budget summarizing the changes from the May Board meeting.

Director Giraudo made a motion to approve Resolution 2018-04 adopting the 2018-2019 Preliminary Budget and set notice for public hearing as required by law, seconded by Director Hus, and unanimously carried. (Roll call: Ayes: 5, Noes: 0).

- E. Review and approve Resolution 2018-06 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act (CalPERS Health Contract Amendment)** – Director of Finance Braddock presented Resolution 2018-06 stating that it is a CalPERS resolution to amend the District's current health contract. The amendment would update the maximum employer contribution (highest HMO) to be in line with current labor agreements. Such an amendment should be completed on an annual basis.

Director Hus made a motion to approve Resolution 2018-06 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act (CalPERS Health Contract Amendment), seconded by Director Giraudo, and carried. (Roll call: Ayes: 5, Noes: 0).

X. NEW BUSINESS

- A. Review and approve Resolution 2018-08 in appreciation of Fire Chief Dave Roberts**

Director Hus made a motion to approve Resolution 2018-08 in appreciation of Fire Chief Dave Roberts, seconded by Director Hartley, and unanimously carried. (Roll call: Ayes: 5, Noes: 0)

- B. Approve surplus of old fire hose** – Chief Roberts stated that Staff would like to surplus old fire hose that has been replaced do that it can be donated. He stated that there is not remaining value to the Department.

Director Hartley made a motion to surplus of old fire hose, seconded by Director Durante, and unanimously carried.

- C. Review and discuss Grand Jury Report, Case 17-04 dated June 30, 2018** – Director Hartley wanted the Grand Jury Report, Case 17-04 included for Board and public review.

XI. OLD BUSINESS

- A. Review and approve Verizon Cell Phone Tower contract for Station 85** – Chief Roberts reported that Verizon needs to amend the contract to include the proposed changes due to safety concerns and the final contract will likely be brought back for approval at the July meeting.

XII. ORAL COMMUNICATIONS

- A. Directors** – Director Hus asked if the department could write a letter asking DOT to add warning signs on the Bass Lake Road 90 degree turn to help avoid accidents.
- B. Staff** – Chief Roberts stated that it would be his last Board meeting and he is honored to have served the community of El Dorado Hills.
- C. Schedule upcoming committee meetings** – A Training Facility Committee meeting was scheduled for July 16, 2018, at 2:00 p.m.

XIII. ADJOURNMENT

Director Hus made a motion to adjourn the meeting, seconded by Director Durante, and unanimously carried.

The meeting adjourned at 6:34 p.m.

Approved:

Jessica Braddock, Board Secretary

Greg Durante, President

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2018



	FINAL Full Year Budget FY17/18	Actual June 2018	Actual YTD June 30, 2018	Variance YTD Actual to Full Year Budget	(Target 100%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	16,271,887	197,073	16,074,213	(197,674)		
3270 · Unsecured Tax Revenue	276,634	769	276,766	132		
3280 · Homeowners Tax Revenue	148,380	22,860	152,399	4,019		
3320 · Supplemental Tax Revenue	251,098	76,574	384,608	133,510		
3330 · Sacramento County Revenue	16,200	-	16,663	463		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840	903	35,742	(1,098)		Collection of Latrobe Base Revenue Transfer in January 2018 (\$500k)
3335.3 · Latrobe Base Transfer	180,000	-	500,000	320,000		
3340 · Property Tax Administration Fee	(404,964)	-	(307,782)	97,182		
Total 3240 · Tax Revenue	16,776,075	298,178	17,132,609	356,535	102%	
3505 · Misc. Revenue, Vacant Lot	-	1,024	2,086	2,086	100%	
3506 · Misc. Revenue, Fire Prev. Fees	70,000	15,441	94,686	24,686	135%	
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,028,857	301,716	1,162,436	133,580	113%	
3513 · Rental Income (Cell site)	25,200	2,100	25,200	-	100%	
3515 · OES/Mutual Aid Reimbursement	560,000	-	524,246	(35,754)	94%	
3520 · Interest Earned	80,000	4,399	146,042	66,042	183%	Interest rates higher than budgeted
3510 · Misc. Operating Revenue - Other	20,000	1,006	37,045	17,045	185%	Primarily workers' compensation reimbursements
Total 3510 · Misc. Operating Revenue	1,714,057	309,221	1,894,970	180,914	111%	
Total Operating Revenue	\$ 18,560,131	\$ 623,865	\$ 19,124,352	\$ 564,221	103%	
3550 · Development Fee						
3560 · Development Fee Revenue	2,500,000	186,176	2,218,499	(281,501)	89%	
3561 · Development Fee Interest	-	10,240	77,753	77,753	100%	
Total 3550 · Development Fee	2,500,000	196,416	2,296,251	(203,749)	92%	
3570 · Proceeds from Sale of Assets	-	-	752,373	752,373	100%	Sale of business park 5-acre parcel
Total Revenue	\$ 21,060,131	\$ 820,281	\$ 22,172,977	\$ 1,112,845	105%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2018



	FINAL Full Year Budget FY17/18	Actual June 2018	Actual YTD June 30, 2018	Variance YTD Actual to Full Year Budget	(Target 100%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	5,931,801	474,168	5,819,710	112,091	98%	
6011 · Education/Longevity Pay	484,081	36,113	447,252	36,829	92%	
6016 · Salaries & Wages, Admin/Prev	643,697	44,921	606,120	37,577	94%	
6018 · Director Pay	17,850	2,800	14,795	3,055	83%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,561,587	220,381	2,054,305	(492,719)	132%	Several long-term vacancies filled with OT
6019.2 · Overtime, Outside Aid	480,000	-	443,307	36,693	92%	
6019.3 · Overtime, JPA	155,479	25,723	208,244	(52,765)	134%	Several long-term vacancies filled with OT
Total 6019 · Overtime	2,197,066	246,103	2,705,856	(508,790)	123%	
6020 · P.E.R.S. Retirement	2,293,349	124,806	2,209,754	83,595	96%	
6030 · Workers Compensation	819,067	46,748	669,394	149,672	82%	2018 premium savings
6031 · Life Insurance	6,224	502	5,609	616	90%	
6032 · P.E.R.S. Health Benefits	1,444,276	-	1,417,119	27,157	98%	
6033 · Disability Insurance	16,758	1,446	16,663	95	99%	
6034 · Health Cost of Retirees	881,479	536	890,325	(8,846)	101%	
6040 · Dental/Vision Expense	177,960	4,954	168,817	9,143	95%	
6050 · Unemployment Insurance	14,490	-	14,553	(63)	100%	
6060 · Vacation & Sick Expense Reserve	100,000	(146,995)	176,138	(76,138)	176%	True-up of liability
6070 · Medicare	134,842	11,184	135,218	(376)	100%	
Total 6000 · Salaries & Wages	15,162,941	847,286	15,297,323	(134,383)	101%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	52,800	-	49,437	3,363	94%	
6102 · Other Clothing & Personal Supplies	47,683	4,756	53,058	(5,375)	111%	
Total 6100 · Clothing & Personal Supplies	100,483	4,756	102,494	(2,011)	102%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2018



	FINAL Full Year Budget FY17/18	Actual June 2018	Actual YTD June 30, 2018	Variance YTD Actual to Full Year Budget	(Target 100%) YTD Actual % of Full Year Budget	Notes/Comments
6110 · Network/Communications						
6111 · Telecommunications	50,544	9,220	48,425	2,119	96%	
6112 · Dispatch Services	50,000	26,804	56,115	(6,115)	112%	
6113 · Network/Connectivity	41,225	750	37,332	3,893	91%	
Total 6110 · Communications	141,769	36,774	141,871	(102)	100%	
6120 · Housekeeping	35,268	1,871	35,597	(329)	101%	
6130 · Insurance						
6131 · General Insurance	55,000	-	50,312	4,688	91%	
Total 6130 · Insurance	55,000	-	50,312	4,688	91%	
6140 · Maintenance of Equipment						
6141 · Tires	21,791	5,830	38,029	(16,239)	175%	
6142 · Parts & Supplies	22,209	115	23,622	(1,414)	106%	
6143 · Outside Work	118,167	20,487	125,282	(7,115)	106%	
6144 · Equipment Maintenance	37,308	10,058	33,270	4,038	89%	
6145 · Radio Maintenance	24,279	378	13,625	10,654	56%	
Total 6140 · Maintenance of Equipment	223,754	36,867	233,829	(10,075)	105%	
6150 · Maintenance, Structures & Ground	98,364	57,119	89,457	8,907	91%	
6160 · Medical Supplies						
6161 · Medical Supplies	5,867	309	5,791	76	99%	
Total 6160 · Medical Supplies	5,867	309	5,791	76	99%	
6170 · Dues and Subscriptions	12,655	719	11,070	1,585	87%	
6180 · Miscellaneous						
6181 · Miscellaneous	3,352	32	2,521	832	75%	
6182 · Honor Guard	3,562	-	1,311	2,251	37%	
6183 · Explorer Program	2,095	776	6,908	(4,813)	330%	
6184 · Pipes and Drums	-	-	-	-	0%	
Total 6180 · Miscellaneous	9,010	808	10,740	(1,730)	119%	
6190 · Office Supplies	20,739	2,217	20,630	109	99%	

Approved budget overage offset by savings in other categories

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2018



	FINAL Full Year Budget FY17/18	Actual June 2018	Actual YTD June 30, 2018	Variance YTD Actual to Full Year Budget	(Target 100%) YTD Actual % of Full Year Budget	Notes/Comments
6200 · Professional Services						
6201 · Audit	13,050	-	12,650	400	97%	
6202 · Legal/Human Resources	161,673	25,360	251,298	(89,625)	155%	Pending legal matters
6203 · Notices	2,514	-	1,367	1,147	54%	
6204 · Other Professional Services	135,397	2,076	117,435	17,962	87%	
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	3,042	-	1,272	1,770	42%	
Total 6200 · Professional Services	315,676	27,436	384,022	(68,346)	122%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	71,501	1,310	44,617	26,884	62%	Savings on Target Solutions/Firehouse
6212 · IT Support/Implementation	118,496	17,198	120,676	(2,180)	102%	
Total 6210 · Information Technology	189,997	18,508	165,294	24,704	87%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	14,710	416	6,819	7,891	46%	Budget savings on cost of removing modular/sanitary waste tank at end of use
6222 · Solar Lease	66,936	5,524	66,105	831	99%	
Total 6220 · Rents and Leases	81,646	5,940	72,924	8,722	89%	
6230 · Small Tools and Supplies	78,108	7,665	45,556	32,552	58%	Hose; Rescue 85 Tools; HazMat Decon Equipment; Smooth Bore; Class A/B Foam
6240 · Special Expenses						
6241 · Training	148,981	3,615	64,210	84,771	43%	Planned training postponed due to staffing shortage
6242 · Fire Prevention	64,280	10,584	44,239	20,041	69%	Favorable on May dinner, E15M, Santa Run
6243 · Licenses	-	-	10	(10)	100%	
Total 6240 · Special Expenses	213,261	14,199	108,459	104,802	51%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	62,000	10,624	65,672	(3,672)	106%	
6252 · Travel	25,200	33	17,976	7,224	71%	Planned training postponed due to staffing shortage
6253 · Meals & Refreshments	22,680	1,125	18,456	4,224	81%	
Total 6250 · Transportation and Travel	109,880	11,783	102,104	7,776	93%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2018



	FINAL Full Year Budget FY17/18	Actual June 2018	Actual YTD June 30, 2018	Variance YTD Actual to Full Year Budget	(Target 100%) YTD Actual % of Full Year Budget	Notes/Comments
6260 · Utilities						
6261 · Electricity	16,872	1,369	5,245	11,627	31%	Annual true-ups not yet posted
6262 · Natural Gas/Propane	25,000	337	17,786	7,214	71%	Timing of invoice receipt
6263 · Water/Sewer	16,000	2,719	18,077	(2,077)	113%	
Total 6260 · Utilities	57,872	4,425	41,108	16,764	71%	
Total Operating Expenditures	\$ 16,912,288	\$ 1,078,681	\$ 16,918,580	\$ (6,292)	100%	
Operating Revenue - Operating Expenditures	\$ 1,647,843	\$ (454,816)	\$ 2,205,772	\$ (557,929)		
6560 · Pension/OPEB UAL Lump Sum Payment	1,450,000	-	1,450,000	-	100%	
6720 · Fixed Assets	2,989,298	14,241	613,706	2,375,593	21%	Timing of Training Facility expenditures and delivery of Type I Engine
Total Expenditures	\$ 21,351,586	\$ 1,092,921	\$ 18,982,286	\$ 2,369,300	89%	
Total Revenue - Total Expense	\$ (291,455)	\$ (272,641)	\$ 3,190,691	\$ 3,482,146		
Less: Development Fee Revenue	(2,500,000)		(2,296,251)			
Add: Development Fee Qualified Expenditures	1,970,000		482,394			
Total Revenue - Total Expense Net of Dev Fees	\$ (821,455)		\$ 1,376,834			

El Dorado Hills Fire Department

7/16/2018 12:36 PM

Register: 1000 · Bank of America
 From 06/01/2018 through 06/30/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/01/2018	EFT	ADP	6200 · Professional Ser...	PR18-5-2	301.46	*		175,960.87
06/01/2018	EFT	Technology Credit C...	-split-	Jun-18	5,524.00	*		170,436.87
06/01/2018	EFT	De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	*		170,206.28
06/04/2018	EFT	P. G. & E.	-split-	Apr-18	15.55	*		170,190.73
06/04/2018	EFT	P. G. & E.	-split-	Apr-18	132.67	*		170,058.06
06/04/2018	EFT	ADP (FSA)	-split-		15.00	*		170,043.06
06/05/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1533...		*	550,000.00	720,043.06
06/06/2018	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Confirmation #...	16,617.37	*		703,425.69
06/07/2018	EFT	Nationwide Retireme...	-split-	PR18-6-1	21,314.91	*		682,110.78
06/07/2018	EFT	P.E.R.S. Retirement	-split-	PR18-6-1	83,497.74	*		598,613.04
06/07/2018	EFT	P.E.R.S. ING	-split-	PR18-6-1	3,016.59	*		595,596.45
06/07/2018	EFT	ADP (FSA)	-split-		192.31	*		595,404.14
06/07/2018	PR18-6-1		-split-	Total Payroll T...	77,444.62	*		517,959.52
06/07/2018	PR18-6-1		1000 · Bank of Americ...	Direct Deposit	271,069.76	*		246,889.76
06/07/2018	PR18-6-1		1000 · Bank of Americ...	Payroll Checks...		*		246,889.76
06/08/2018		Deposit	-split-	Deposit		*	8,592.35	255,482.11
06/08/2018	EFT	ADP (FSA)	-split-		70.00	*		255,412.11
06/11/2018	EFT	P. G. & E.	-split-	May-18	358.54	*		255,053.57
06/11/2018	EFT	P. G. & E.	-split-	May-18	506.66	*		254,546.91
06/12/2018	EFT	Verizon Wireless	-split-	May-18	1,708.48	*		252,838.43
06/12/2018	EFT	Verizon Wireless	-split-	May-18	114.03	*		252,724.40
06/12/2018	EFT	Verizon Wireless	-split-	May-18	70.20	*		252,654.20
06/12/2018	EFT	Verizon Wireless	-split-	May-18	483.33	*		252,170.87
06/13/2018	EFT	ADP (FSA)	-split-		1.08	*		252,169.79
06/13/2018	21381	Greg F. Durante (Di...	-split-	May-18	400.00			251,769.79
06/13/2018	21382	Charles J. Hartley	-split-	May-18	500.00	*		251,269.79
06/13/2018	21383	John Giraudo	-split-	May-18	400.00	*		250,869.79
06/13/2018	21384	Douglas A. Hus	-split-	May-18	600.00	*		250,269.79
06/13/2018	21385	Connie Bair	-split-		150.00	*		250,119.79
06/13/2018	21386	Brian Bresnahan	-split-		150.00	*		249,969.79
06/13/2018	21387	David Kennedy	-split-		100.00	*		249,869.79
06/13/2018	21388	John Niehues	-split-		150.00	*		249,719.79
06/13/2018	21389	Dwight Piper	-split-		150.00	*		249,569.79
06/13/2018	21390	Frederick Russell	-split-		150.00	*		249,419.79
06/13/2018	21391	Sean Ward	-split-		150.00	*		249,269.79
06/13/2018	21392	7th Dimension, LLC	6210 · Information Tec...	Inv # 180436	8,598.79	*		240,671.00
06/13/2018	21393	A-CHECK	-split-	Inv # 59-05500...	17.50	*		240,653.50
06/13/2018	21394	Advanced IPM	-split-		420.00	*		240,233.50
06/13/2018	21395	Aflac	2029 · Other Payable	Inv # 686244	209.44	*		240,024.06
06/13/2018	21396	Air Exchange	6150 · Maintenance,Str...	Invoice # 42413	70.00	*		239,954.06

El Dorado Hills Fire Department

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Register: 1000 · Bank of America
 From 06/01/2018 through 06/30/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/13/2018	21397	Appliance Company	6150 · Maintenance,Str...	Invoice # 38925	625.00	*		239,329.06
06/13/2018	21398	Aramark	-split-	Invoice # 6360...	179.50	*		239,149.56
06/13/2018	21399	AT&T	-split-	May-18	274.47	*		238,875.09
06/13/2018	21400	Best Best & Krieger	6200 · Professional Ser...	Inv# 822863	3,352.96	*		235,522.13
06/13/2018	21401	Brad Ballenger	-split-		703.00	*		234,819.13
06/13/2018	21402	CA Assoc. of Profess...	6000 · Wages & Benef...	JUNE 2018	1,445.50	*		233,373.63
06/13/2018	21403	Caltronics Business ...	-split-	Inv# 2518664 /...	601.67	*		232,771.96
06/13/2018	21404	Capital Building Mai...	6120 · Housekeeping	Invoice # 10113	669.50	*		232,102.46
06/13/2018	21405	Carnahan Electric	6150 · Maintenance,Str...	Invoice # 529-...	238.27	*		231,864.19
06/13/2018	21406	Carol Caughey	-split-		847.00	*		231,017.19
06/13/2018	21407	El Dorado County A...	1200 · Prepaid Expenses	2018/19 LAFC...	15,366.34			215,650.85
06/13/2018	21408	Deal Heating & Air, ...	6150 · Maintenance,Str...		498.24	*		215,152.61
06/13/2018	21409	Department of Finance	6200 · Professional Ser...	Invoice # 4054	250.00	*		214,902.61
06/13/2018	21410	Doug Veerkamp	-split-	Invoice # 3257...	6,293.39	*		208,609.22
06/13/2018	21411	East Bay Tire Co.	-split-	Invoice # 1423...	4,599.45	*		204,009.77
06/13/2018	21412	El Dorado County E...	-split-		26,803.81	*		177,205.96
06/13/2018	21413	El Dorado County Tr...	6240 · Special Expense...	Steven GoveTr...	300.00			176,905.96
06/13/2018	21414	El Dorado Hills Busi...	-split-		3,315.61	*		173,590.35
06/13/2018	21415	El Dorado Irrigation ...	6720 · Fixed Assets	Project Numbe...	610.58	*		172,979.77
06/13/2018	21416	Extreme Towing	-split-	Invoice # 101	2,200.00	*		170,779.77
06/13/2018	21417	FedEx	-split-	Acct	111.64	*		170,668.13
06/13/2018	21418	Fit Guard	-split-		240.00	*		170,428.13
06/13/2018	21419	Flowline Contractors...	6720 · Fixed Assets		5,400.00	*		165,028.13
06/13/2018	21420	Folsom Lake Ford	6140 · Maintenance of ...	Invoice No. FO...	733.24	*		164,294.89
06/13/2018	21421	Interwest Consulting ...	-split-	Inv# 40962 / 4...	780.00	*		163,514.89
06/13/2018	21422	InterState Oil Compa...	-split-		4,655.94	*		158,858.95
06/13/2018	21423	Kronos	6210 · Information Tec...	Invoice # 1132...	108.68	*		158,750.27
06/13/2018	21424	Lehr Auto Electric, Inc	-split-		3,348.74	*		155,401.53
06/13/2018	21425	L.N. Curtis & Sons	-split-		12,969.19	*		142,432.34
06/13/2018	21426	Managed Health Net...	6200 · Professional Ser...	Invoice # PRM...	651.24	*		141,781.10
06/13/2018	21427	Mike Brown Grandst...	6240 · Special Expense...	Invoice # 1123...	11,200.00	*		130,581.10
06/13/2018	21428	Blue Ribbon Personn...	-split-		2,150.00	*		128,431.10
06/13/2018	21429	Mountain Democrat	6170 · Dues and Subsc...	Invoice # 5032	25.00	*		128,406.10
06/13/2018	21430	National Garage Doo...	-split-		3,344.70	*		125,061.40
06/13/2018	21431	Overhead Door Com...	6150 · Maintenance,Str...	Invoice # 155573	290.00	*		124,771.40
06/13/2018	21432	California Profession...	6170 · Dues and Subsc...	Invoice # PER-...	311.79	*		124,459.61
06/13/2018	21433	Rapid Information D...	6190 · Office Supplies	Invoice # 56776	50.00	*		124,409.61
06/13/2018	21434	Rotary	-split-	Jun 2018 Dues	225.00	*		124,184.61
06/13/2018	21435	Sentinel Fire Equipm...	6150 · Maintenance,Str...	Invoice # 79736	121.39	*		124,063.22
06/13/2018	21436	Signal Service	6150 · Maintenance,Str...	Invoice # 282757	120.00	*		123,943.22

El Dorado Hills Fire Department

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06/13/2018	21437	Steve Maranville	6000 · Wages & Benef...		272.00			123,671.22
06/13/2018	21438	Supplyworks	6120 · Housekeeping	Invoice # 4417...	437.07	*		123,234.15
06/13/2018	21439	The Fire Connection	6180 · Miscellaneous:6...	Invoice # 12888	776.22	*		122,457.93
06/13/2018	21440	Standard Insurance Co.	6000 · Wages & Benef...	Policy # 00 359...	501.60	*		121,956.33
06/13/2018	21441	Tim Johnson Services	6150 · Maintenance,Str...	Invoice # 8776	2,205.00	*		119,751.33
06/13/2018	21442	Time Printing	6190 · Office Supplies	Inv # 13296	113.89	*		119,637.44
06/13/2018	21443	Treehenge Constructi...	6150 · Maintenance,Str...	Application No...	40,366.33	*		79,271.11
06/13/2018	21444	Wally Jukes	6000 · Wages & Benef...		335.00	*		78,936.11
06/13/2018	21445	West Coast Frame/C...	-split-		2,436.97	*		76,499.14
06/13/2018	21446	Chase Bank	2029 · Other Payable	May 10, 24	400.00	*		76,099.14
06/13/2018	21447	Wells Fargo Bank	2026 · EDH Associate...	Deposit to Acct...	5,076.50	*		71,022.64
06/13/2018	21448	Hefner, Stark & Mar...	-split-	Statement # 36...	9,913.30	*		61,109.34
06/13/2018	21449	UPS Store	6190 · Office Supplies		15.00	*		61,094.34
06/14/2018	EFT	Modular Space Corp...	-split-	Invoice # 5024...	415.63	*		60,678.71
06/15/2018	EFT	ADP	6200 · Professional Ser...	PR18-6-1	301.46	*		60,377.25
06/15/2018	EFT	P. G. & E.	-split-	May-18	385.46	*		59,991.79
06/18/2018	EFT	ADP (FSA)	-split-		45.00	*		59,946.79
06/19/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1534...		*	700,000.00	759,946.79
06/19/2018	EFT	P.E.R.S. Health	-split-	July 2018	173,717.41	*		586,229.38
06/19/2018	EFT	ADP (FSA)	-split-		9.40	*		586,219.98
06/20/2018	EFT	Verizon Wireless	-split-	May-18	40.01	*		586,179.97
06/20/2018	EFT	Verizon Wireless	-split-	May-18	1,153.32	*		585,026.65
06/20/2018	EFT	ADP (FSA)	-split-		15.00	*		585,011.65
06/21/2018	EFT	Nationwide Retireme...	-split-	PR18-6-2	21,314.91	*		563,696.74
06/21/2018	EFT	P.E.R.S. Retirement	-split-	PR18-6-2	82,978.20	*		480,718.54
06/21/2018	EFT	P.E.R.S. ING	-split-	PR18-6-2	3,016.59	*		477,701.95
06/21/2018	EFT	ADP (FSA)	-split-		192.31	*		477,509.64
06/21/2018	21450	Aramark	6120 · Housekeeping	Invoice # 6361...	37.40	*		477,472.24
06/21/2018	21451	Brad Ballenger	-split-		180.00	*		477,292.24
06/21/2018	21452	Breaker Glass Co., Inc.	-split-	Invoice # 6775...	100.00	*		477,192.24
06/21/2018	21453	Core Logic	6170 · Dues and Subsc...	Inv # 81895779	137.50	*		477,054.74
06/21/2018	21454	Extreme Towing	6240 · Special Expense...	Invoice # 101	600.00			476,454.74
06/21/2018	21455	heartsmart.com	6160 · Medical Supplie...		268.00	*		476,186.74
06/21/2018	21456	InterState Oil Compa...	6250 · Transportation a...		1,157.24	*		475,029.50
06/21/2018	21457	James Davidson	6000 · Wages & Benef...		404.00			474,625.50
06/21/2018	21458	Larry R. Fry	6000 · Wages & Benef...		536.00	*		474,089.50
06/21/2018	21459	Lehr Auto Electric, Inc	-split-		1,686.50	*		472,403.00
06/21/2018	21460	Blue Ribbon Personn...	6000 · Wages & Benef...		587.50	*		471,815.50
06/21/2018	21461	Motorola Solutions Inc	-split-	Customer Acct....	37.75	*		471,777.75
06/21/2018	21462	Sandra Sanders	6000 · Wages & Benef...		432.00			471,345.75

El Dorado Hills Fire Department

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06/21/2018	21463	Chima's Towing	6140 · Maintenance of ...	Invoice # 6833	832.50			470,513.25
06/21/2018	21464	Wally Jukes	6000 · Wages & Benef...		87.00	*		470,426.25
06/21/2018	21465	Wilkinson Portables, ...	6240 · Special Expense...	Invocie # 101261	105.00			470,321.25
06/21/2018	PR18-6-2		-split-	Total Payroll T...	82,975.46	*		387,345.79
06/21/2018	PR18-6-2		1000 · Bank of Americ...	Direct Deposit	284,911.42	*		102,434.37
06/21/2018	PR18-6-2		1000 · Bank of Americ...	Payroll Checks...		*		102,434.37
06/22/2018		Deposit	-split-	Deposit		*	2,743.80	105,178.17
06/22/2018	EFT	WageWorks	6200 · Professional Ser...	INV726666	96.15	*		105,082.02
06/22/2018	EFT	ADP	-split-	Add AZ State J...	8.95	*		105,073.07
06/22/2018	EFT	ADP HCM	6200 · Professional Ser...	Workforce No...	238.05	*		104,835.02
06/22/2018	EFT	ADP (FSA)	-split-		1,970.03	*		102,864.99
06/22/2018	EFT	P. G. & E.	-split-	May-18	306.61			102,558.38
06/25/2018	21466	Daniel Skubal	6000 · Wages & Benef...	PPE 6/18/18	271.21			102,287.17
06/25/2018	21467	Treehenge Constructi...	6150 · Maintenance,Str...	Application No...	8,283.20			94,003.97
06/26/2018	EFT	State Compensation ...	6000 · Wages & Benef...	Policy # 11048...	46,748.17	*		47,255.80
06/29/2018	EFT	ADP	6200 · Professional Ser...	PR18-6-2	298.61	*		46,957.19
06/30/2018	21468	David Roberts	2029 · Other Payable	Final Pay	35,742.88			11,214.31



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT JUNE 2018

“YOUR SAFETY ... OUR COMMITMENT”

The Board of Directors is considering adopting performance measurement goals to direct fire crew planning and to monitor the operation of the Department. These measures of time are designed to deliver outcomes that will save patients medically salvageable upon arrival and to keep small fires from becoming more serious. Such measures and goals provide the Department a foundation upon which future deployment decisions are based.

These deployment measurements include:

- DM 1 – 911 Call Handling Time
- DM 2 – Turnout Time
- DM 3 – Travel Time
- DM 4 – Total Response Time
- DM 5 – Effective Response Force Time

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

SIGNIFICANT TRAINING/INCIDENTS

Trauma Call – Latrobe June 4th



Fatal Accident – Child Fatality



Vegetation Fire – Latrobe 6/25/18



Vegetation Fire – Latrobe 6/28/18



Gold Country Half Marathon – June 11th Town Center



New Engine 85 at Factory



Mutual Aid Structure Fire Folsom 7/1/18



STATISTICS

Response District	Total Number of Responses – JUNE 2018	Total Number of Responses –2018	Total Number of Responses –JUNE 2017	Total Number of Responses –2017
84	72	376	72	385
85	64	388	72	375
86	46	290	54	258
87	107	539	77	356
91	4	18	2	29
92	4	12	2	9
Mutual Aid	69	392	61	399
Transfer	18	124	13	101
TOTALS	384	2139	353	1912

90.75% Medic Unit Response, 10 Minutes (before exception reports)

92.51% Medic Unit Response, 11 Minutes (before exception reports)

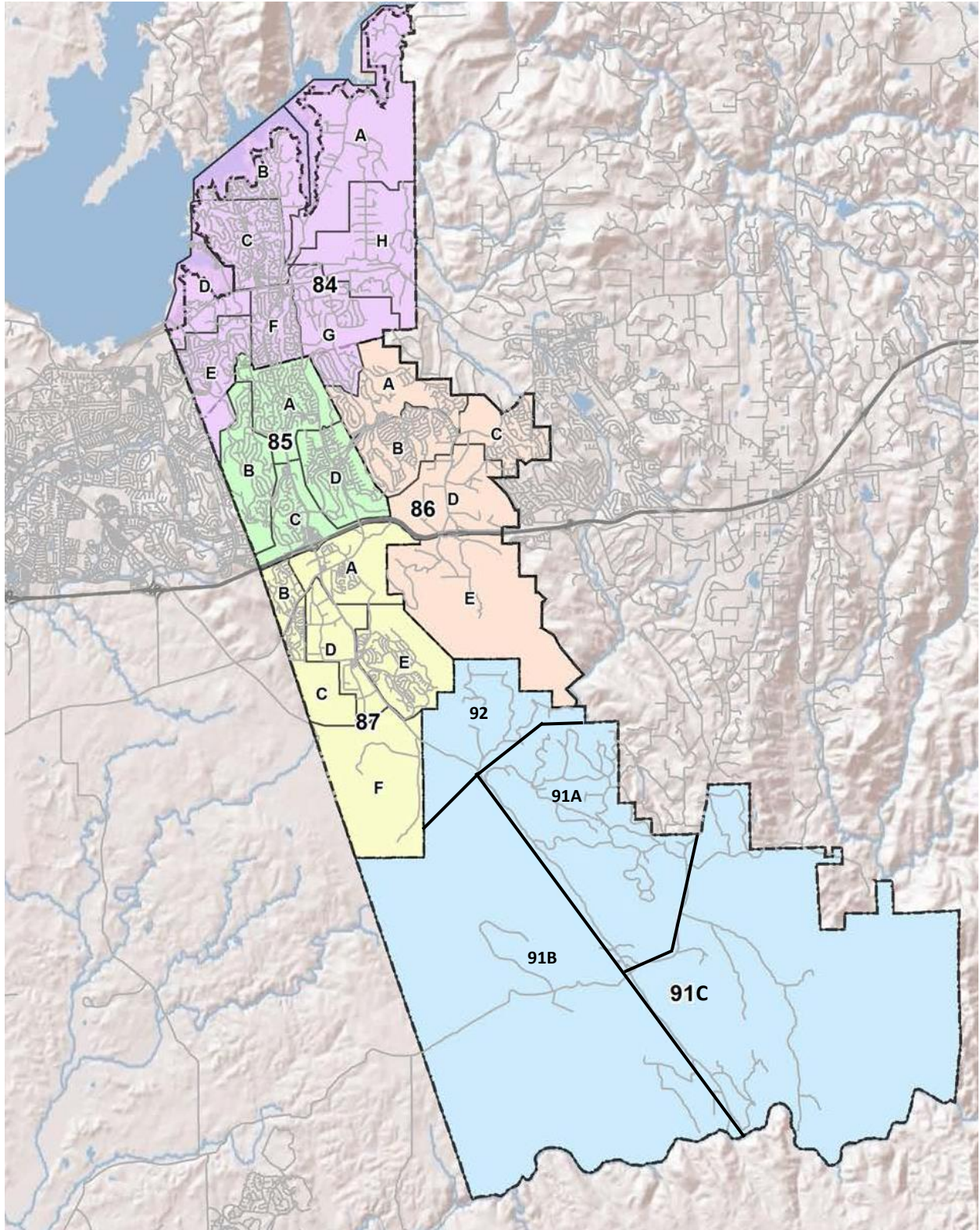
Report: Queries – Incident – NFIRS Incident – Incident By District (Summary) Note: Run all Districts on 1 page (manually add subdistricts)

Crystal: Emergency Response Summary-Medic Unit Response Time-El Dorado

Deployment Measures

The 2016 Deployment Measures Policies are unable to be reported/tracked due to technology issues with our current Dispatch system and software limitations:

- Deployment Measure 1 - 911 Call Handling Time
- Deployment Measure 2 - Turnout Time
- Deployment Measure 3 - Travel Time
- Deployment Measure 4 - Total Response Time
- Deployment Measure 5 - Effective Response Force (Fire/Rescue Large Emergency)





EL DORADO HILLS FIRE DEPARTMENT

QUARTERLY PREVENTION REPORT APRIL - JUNE 2018

“YOUR SAFETY ... OUR COMMITMENT”

Public Education Program

The Public Education Program includes all activities performed by fire crews and Prevention staff that involve training, educating, and assisting the community, residents and organizations in the learning and training on fire & life safety topics.

- Fire station tours
 - 2 activities / 10 personnel / 26.75 staff hours
- Public education activities
 - 10 activities / 28 personnel / 48.50 staff hours
 - Community Events, Social Media
- This program runs year-round

Prevention Month (Schools)

The Prevention Month Program includes all activities performed by fire crews and Prevention staff which take place at the schools in EDH. Each year, we provide a robust program that includes a Fire Prevention Safety Trailer (grades K-1), School assemblies (grades 2-5), fire & life safety education, prizes, poster contest, awards, & more.

- 0 activities / 0 personnel / 0 staff hours
- This program runs August to November, or as needed

Juvenile Fire Setter Program

The Juvenile Fire Setter Program works directly with families to provide valuable fire and burn prevention education including the consequences of playing with fire. The Juvenile Fire Setter Program consists of one 2-hour session held at the Burn Institute, requires the participation of the child and at least one parent or guardian, and is set in a casual setting where confidential interviews are conducted with the child and parent to determine the reason behind the fire setting behavior.

- 0 activities / 0 personnel / 0 staff hours
- This program runs year-round

Fire Investigations

The Fire Investigation Program includes all investigation activities relating to fires in EDH to determine fire cause & origin. Arson fires sometimes require the need for the County Arson Task Force and local investigators to investigate fire scenes for hours/days on end to gather all evidence & information necessary for full & detailed reports, and also may require extensive time away from the station for court hearings and expert testimony.

- 3 activities / 4 personnel / 17.61 staff hours
- This program runs year-round

Buckle Up Baby Program

The BUB Program was created to ensure the safety of our youngest citizens. Car seats are inspected for proper installation by a Certified Passenger Safety Technician for FREE. These inspections take place at Station 87.

- 3 activities / 6 personnel / 18 staff hours
- This program runs year-round
- BUB staff in process of annual recertification (Layton and Stiern)

Vacant Lot Program

The Vacant Lot Program is implemented each year to establish a defensible space of 100 feet around all homes, buildings, and combustible fences that abut to unimproved property. The defensible space improves the ability to survive a wildland fire and increases the safety margin and working room for Firefighters.

- 18 activities / 20 personnel / 89.75 staff hours
- This program runs February to August, or as needed
- Vacant Lot Resolution passed by the Fire Board of Directors in March 2018
- Final notices and inspections are complete and forced abatement is currently underway
- July Board Meeting will have an agenda item to approve the forced abatement amount and to lien the properties for non-compliance reimbursement.

Hazard Reduction (4291) Inspection Program

The Hazard Reduction Program includes all activities performed by fire crews and Prevention staff which enforces Public Resources Code 4291 (PRC 4291). The enforcement of this law creates a 100-foot defensible space around all combustible dwelling structures on improved parcels, with a goal of protecting your home while providing a safe area for Firefighters.

- 19 activities / 60 personnel / 72.25 staff hours
- This program runs May to July, or as needed

Hydrant Inspection Program

The Hydrant Inspection Program in the El Dorado Hills area includes over 3,000 public fire hydrants. These hydrants are owned by El Dorado County Irrigation District, however you will see our Firefighters out doing inspections on the fire hydrants to ensure that each one is operational, ensuring that they can be relied upon in a moment's notice to provide fire flow for the protection of a business or home.

- 0 activities / 0 personnel / 0 staff hours
- This program runs year-round. Hydrants that need repair are sent to EID for maintenance.

Business Inspection Program

The Business Inspection Program includes all inspection activities performed by fire crews and Prevention staff. These activities involve all CA State Fire Marshal mandated inspections on Assemblies, Schools, Hazardous Occupancies, Hotels, RCFEs, Apartments, etc. Fire crews inspect the standard business occupancies on a semi-annual basis, as well as all gates annually in EDH to help ensure the functionality of those gates in the event of an emergency.

- 572 activities / ~1500 personnel / ~429 staff hours
- This program runs year-round
- 84, 85, 86 have assigned inspections for 2018 to be completed by June 30, 2018
- 87 has assigned inspections for 2018 to be completed by December 15, 2018
- Prevention performs over 1,000 inspections annually, including all CA SFM mandated inspections - Assemblies, Schools, Hazardous Facilities, Hotels, RCFEs, Rural Water Tanks/Hydrants & more.

Life Jacket Program

The Life Jacket Program participates in National Safe Boating Week in May each year. The El Dorado Hills Fire Department received a grant from the Life Jacket Loaner Program sponsored by the U.S. and California Boats and Waterways Association which allows our stations 84 & 85 to loan flotation devices to local boaters to help save lives on our local waterways.

- 3 activities / 3 personnel / 1 staff hours
- This program runs from May to September, or as needed

Construction Plan Review Program

The Construction Plan Review Program is responsible for all plan reviews & plan fees in EDH, whether they are for tenant improvements (TI), new construction, new structures, expansions, grading, civil improvements; both residential & commercial. This program ensures that buildings are built in compliance with all codes, providing needed/required safety to the community and Firefighters.

- 51 activities / 51 personnel / 96.16 staff hours
- This program runs year-round

Planning & Development Program

The Planning & Development Program involves residential and commercial planning activities including, but not limited to, Board of Supervisors Hearings, Planning Commission Hearings, Pre-applications, Fire Flows, Specific Plans, Tentative Maps, Time Extensions, Civil Improvements, Design Waivers, Final Maps, Conditions of Approval, Disaster Preparedness, Evacuation Planning, Fire Safety Planning, Wildland Fire Safe Plans, Reporting, and Prevention Division Planning & Development.

- 45 activities / 45 personnel / 46.50 staff hours
- This program runs year-round

Smoke & CO Detector Giveaway Program

This Community Event Program provides much needed public education about Smoke Detectors and Carbon Monoxide Detectors and their proper placement in your home. It covers education on battery replacement and proper functionality to help prevent loss of life due to fire. This event takes many hands to make happen, and involves the Rotary Club, Rotary Interact, EDH Fire personnel, and volunteers in support. One community is picked each year and teams canvas the selected area, providing detectors, batteries, and installation services to anyone who needs them.

- 0 activities / 0 personnel / 0 staff hours
- This program runs August to October, or as needed

Fire Prevention Officers Program

The Fire Prevention Officers Program includes any FPO activity in El Dorado Hills, El Dorado County, and Sacramento areas. This includes attended monthly meetings, Fire Code adoptions, Standards updates and creation, Building Department interaction, Code/Standards committees, etc.

- 18 activities / 41 personnel / 129.5 staff hours
- This program runs year-round

Fire Safe Council Program

The Fire Safe Council Program involves the Fire Departments interaction and collaboration with Fire Safe Councils and Fire Wise Communities of EDH and surrounding areas, to help create and implement the best fire safety programs, education, events, and other activities that promote fire & life safety in our community. The Fire Departments role is crucial to providing experience and Code related knowledge of fire and emergency information.

- 2 activities / 2 personnel / 6 staff hours
- This program runs March to October, or as needed

Programs on the Horizon

- *Elderly Fire Safety and Fall Prevention Program*
- *Vacation Home Rental Inspection Program*
- *Permit Program per CA SFM & Fire Code*

*****Development Snapshot will be provided at the regularly scheduled meeting**



EL DORADO HILLS FIRE DEPARTMENT

QUARTERLY TRAINING REPORT APRIL - JUNE 2018

“YOUR SAFETY ... OUR COMMITMENT”

TRAINING HOURS

TOTAL HOURS FOR ALL PERSONNEL = 6835

SIGNIFICANT TRAINING

- New Hire Academy. Seven new Firefighter/Paramedics completed 12 weeks of intensive training in structure and wildland firefighting, technical rescue, and EMS.
- PATS training. Quarterly Paramedic Accreditation Training and Skills exposed crews to intense scenarios where they used their most invasive and technical skills (i.e. needle-chest decompression).
- Wildland Refresher Training. The focus for this quarter was refresher training on wildland firefighting in anticipation of the 2018 campaign. Crews practiced various tactics and techniques to combat an advancing grass-fire as well as structure protection methods. Crews also reviewed communications, equipment, and safety.
- Probationary FF Training. New firefighters were the focus of frequent training and drills to teach and assess their proficiency.

RESOLUTION NO. 2018-09
EL DORADO HILLS COUNTY WATER DISTRICT
RESOLUTION OF THE BOARD CONFIRMING THE REPORT OF
THE FIRE MARSHAL RELATED TO COST OF WEED ABATEMENT AND
IMPOSING SUCH COSTS UPON PROPERTIES UPON WHICH ABATEMENT
HAS OCCURRED

WHEREAS, the El Dorado Hills County Water District Board (Fire Department) has the authority pursuant to Section 13879 of the Health and Safety Code to declare weeds a public nuisance and abate said weeds; and

WHEREAS, pursuant to the terms of said weed abatement program, the El Dorado Hills County Water District (EDHCWD) has provided notice to individual property owners declaring that weeds existing upon the identified properties constitute a public nuisance and providing the property owner with notice to abate said weeds within a specified time period; and

WHEREAS, said notices to property owners informed the subject property owner(s) that in the event the subject weeds were not abated within the time frames set forth in said notices, the El Dorado Hills County Water District would, pursuant to the authority granted to it by the Health and Safety Code, contract for the abatement of said weeds with the cost thereof incurred by the Fire Department constituting a special assessment against the property from which removal occurs; and

WHEREAS, the required abatement did not occur on certain properties more fully described in "Exhibit A" attached hereto, and the District contracted for the abatement of said weeds as set forth in its weed abatement program and in the notices to property owners; and

WHEREAS, the cost of the District's abatement of individual lots, including a two-hundred dollar (\$200.00) charge per abated lot for investigation, boundary determination, contracting, clerical and related costs as authorized by Health and Safety Code Section 14912, is detailed in the Report attached hereto, which Report must be approved by the Board prior to transmittal to the County Auditor's Office for collection; and

WHEREAS, the Report has been prepared as required by the governing statutes and posted for the requisite period;

NOW, THEREFORE, the District resolves as follows:

The Report required by Health and Safety Code Sections 14910 and 14911, having been properly prepared and posted for the requisite period, is hereby approved. The Fire Marshal is hereby directed to transmit a copy of said Report to the Office of the County Auditor Controller for purposes of collection of the costs of abatement of the respective properties referenced therein. The District submits to the Auditor Controller the costs of abatement for the attached parcel numbers which shall be included as a separate item on each tax bill of each such parcel and shall be collected at the same time and manner as County property taxes are collected as set forth in the applicable provisions of the Revenue and Taxation Code, and shall be subject to the same penalties and the same procedure and sale in the case of delinquency as provided for such taxes. All laws applicable to the levy, collection, and enforcement of County property taxes shall be applicable to each tax.

PASSED AND ADOPTED by the Board of the El Dorado Hills County Water District this 19th day of July, 2018 by the following vote:

AYES:

NOES:

ABSENT:

Greg Durante, Board President

ATTEST:

Jessica Braddock, Board Secretary

Approval of Department Surplus Items

Summary:

Over the years, items that have been determined to have no further use to the Department but are believed to have some remaining life or value have been collected and stored. To ensure proper verification of the sale, donation, or disposal of items within State ethics laws, it is recommended that the surplus items listed in Attachment A go to auction.

Fiscal Impact:

Potential reimbursement for surplus items.

Recommendation:

Staff recommends the approval of the list of surplus items in Attachment A be taken to auction at Bar None Auction located at 4751 Power Inn Road, Sacramento.

ATTACHMENT A

Department Surplus Items

Quantity	Title	Description
1	Kyocera Ecosys printer toner	FS-C5250DN
1	Brother printer toner	MFC-J6920DW
1	Kyocera toner	TK-592C
1	Kyocera toner	TK-592K
1	Kyocera toner	TK-592Y
1	Kyocera toner	TK-592M
1	Panasonic Toughbook	CF 30
3	Copystar toner	TK-18CS
1	Polaroid Pro Pack Camera and Flash	1989
3	Lazy Boy Recliners	Color=Navy, Maroon, or Brown
1	36" Viking Stove	Model #VGIC365-6BSS – broken igniter and burners
3	Toto Toilets	Drake tank ST743S#01 and Bowl C743E#01
1	Large Office Cabinet	Horizontal - 6 drawers, 1 cabinet Color=Cream
17	Standard vertical file cabinet	Lockable, 4 drawer, Color=Tan or Black
1	Black horizontal file cabinet	Lockable, 2 drawer, Color=Black
1	Professional Framed Photograph	Titled "On the River"

Approval of Amended Shared-Services Contract with Rescue Fire District

Summary:

With the retirement of Chief Roberts, we are required to amend the current shared-services agreement with El Dorado Hills Fire Department (EDHFD).

The changes to the agreement allow Chief Keating to serve as the Interim Fire Chief until the first day of employment of the new EDHFD Fire Chief but no later than December 31, 2018.

Chief Keating will still be available to assist with the transition of the newly appointed Fire Chief even with the termination of this agreement.

The Rescue Board of Directors approved these recommended changes based on Chief Keating's anticipated retirement in early 2019, and the belief that an Annexation between both agencies is not likely to occur. They have directed staff to look at other options including; Annexation possibilities with Diamond Springs Fire District, contracting services to CALFIRE, or hiring a Fire Chief.

The cost of the contract has been \$32,000.00 a year with two payments made in July/January. Rescue is requesting that they receive one payment of \$32,000.00 to off-set the loss of Chief Roberts and the additional duties of the Interim Fire Chief.

During the next several months, we will begin to transition any integrated services from EDHFD back to Rescue including; Training, Prevention, Maintenance, Fire Chief Coverage and Administrative Support.

Fiscal Impact:

Contract cost \$32,000.00.

Recommendation:

Staff recommends the approval of the amended agreement.

AMENDMENT TO SHARED SERVICES AGREEMENT

This AMENDMENT TO SHARED SERVICES AGREEMENT (“Amendment”) is made effective as of July 1, 2018, by and between EL DORADO HILLS COUNTY WATER DISTRICT d/b/a El Dorado Hills Fire Department (“EDHFD”) and the RESCUE FIRE PROTECTION DISTRICT (“RESCUE”) (collectively, “the Parties”).

RECITALS

WHEREAS, EDHFD and RESCUE have had a long-standing relationship; and

WHEREAS, EDHFD and RESCUE entered into a Shared Services Agreement (“Agreement”) in May 2014 to share certain senior-level management and training support activities and occasional extra administrative support; and

WHEREAS, the Parties’ current relationship has been working well and the Parties desire to temporarily expand and maximize their sharing of personnel resources during the period where EDHFD undertakes recruitment of a new Fire Chief;

WHEREAS, except as specifically amended below, the Parties intend for the Agreement to remain in full force and effect;

NOW, THEREFORE, the Parties hereby agree to amend the Agreement as follows:

AGREEMENT

1. EDHFD SERVICES: Section 2 of the Agreement is hereby amended as follows:

2. SERVICES PROVIDED BY EDHFD TO RESCUE

A. EDHFD personnel would provide services to RESCUE personnel as follows:

1. Providing 24/7/365 Chief Officer coverage through the on-duty Battalion Chief, including daily operational support;
2. Providing training services: (a) to ensure compliance with applicable federal and state regulations, and (b) including RESCUE personnel in EDHFD’s on-going “Shift Training” and “Target Solutions” programs;
3. Providing support as-needed to RESCUE’s fire prevention bureau; and
4. Providing human resources support, including but not limited to “TeleStaff” automated staffing services, coordinated testing and promotional exams, and apparatus maintenance support.

2. RESCUE SERVICES: Section 3 of the Agreement is hereby amended as follows:

3. SUPPORT SERVICES PROVIDED BY RESCUE

- A. The RESCUE Fire Chief will, in addition to regular duties for RESCUE, provide Interim Fire Chief services for EDHFD, as described more in the attached EDHFD Fire Chief job description (Exhibit A), which is incorporated into this Agreement by reference. Performance of all such duties shall be in accordance with the requirements and expectations of statutory law, applicable EDHFD rules and regulations, the direction and priorities provided by the EDHFD Board of Directors. Representative duties include but are not limited to:
1. Serving as JPA Systems Status Representative and as County Operations Representative;
 2. Processing and approving accounts payable and other bills submitted to EDHFD;
 3. With assistance from EDHFD's current administrative support staff, overseeing of apparatus and equipment maintenance;
 4. Overseeing and managing annual physicals;
 5. Processing incident report requests from the public;
 6. Tracking and maintaining OES/Strike Team and Cover Engine billing records; and
 7. In supplement to other EDHFD Chief Officers, and in conjunction with the existing mutual aid agreement between the two agencies, providing backup Emergency Response Chief Coverage.
- B. In addition, on an "as requested" basis, RESCUE shall provide EDHFD with administrative assistant support services ("Administrative Support"), including but not limited to the job functions listed in **Exhibit C**. Administrative Support shall be provided to EDHFD by RESCUE's Administrative Assistant, and such services shall be provided in accordance with applicable EDHFD rules and regulations, as well as the direction and priorities provided by the EDHFD Fire Chief or designee. The frequency and duration of Administrative Support provided by RESCUE to EDHFD under this Agreement shall be in the sole discretion of the EDHFD Fire Chief or designee.

3. CONSIDERATION: Section 4 of the Agreement is hereby amended as follows:

4. CONSIDERATION

- A. The Parties expressly acknowledge that the value of shared services substantially overlap and offset. However, given the greater needs of EDHFD as a larger agency, more management support will be provided by RESCUE than by EDHFD.

Therefore, EDHFD shall pay RESCUE the gross sum of thirty-two thousand dollars (\$32,000.00) per fiscal year for the Fire Chief (Interim) services provided by RESCUE under this Agreement.

- B. EDHFD shall pay RESCUE in the gross amount of fifteen dollars (\$15.00) per hour for the Administrative Support services provided by RESCUE under this Agreement. RESCUE shall invoice EDFHD once per month for such services, and EDHFD shall pay such invoices within thirty (30) days of receipt. Any disputes over accuracy of the invoiced amounts shall be raised within fifteen (15) days of receipt of the invoice.

4. TERM OF AMENDMENT: This Amendment shall take effect July 1, 2018 and shall terminate on the first day of employment for EDHFD's new Fire Chief, unless terminated earlier as part of the permissible termination of the entire Agreement but no later than 12/31/2018.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

Dated: _____

EL DORADO HILLS COUNTY WATER DISTRICT d/b/a El Dorado Hills Fire Department

By: _____

Name: _____

Its: _____

Dated: _____

RESCUE FIRE PROTECTION DISTRICT

By: _____

Name: _____

Its: _____

Conflict of Interest Code

Summary:

The law requires the Board of Directors to review on a bi-annual basis the District's Conflict of Interest Code. The County is requiring this review to be completed prior to August 24, 2018.

Fiscal Impact:

None

Staff Recommendation:

Upon review of the District's current Conflict of Interest Code, Staff has determined that it accurately designates all positions that make or participate in the making of governmental decisions and no amendment is required. Staff recommends that the Board authorize Staff to advise the County that no changes are needed and that the code satisfies the needs of the District.

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION NO. 2016-08

RESOLUTION ADOPTING THE CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code Sections 81000, et. seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code which can be incorporated by reference and may be amended after public notice and hearings to conform to amendments in the Political Reform Act; and

WHEREAS, this body has determined that the attached Appendix accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable;

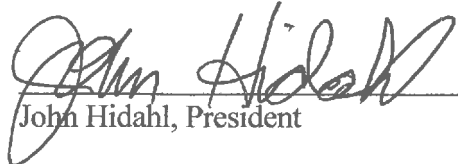
NOW, THEREFORE, be it resolved that:

1. The terms of 2 Cal. Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the El Dorado Hills County Water District.

2. Pursuant to Section 4(A) of the standard code, designated employees shall file a statement of economic interest with the District. Upon receipt of the statements from the Board of Directors and the Chief, the District shall make and retain a copy and forward the original of these statements to the El Dorado County Elections Department.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the El Dorado Hills County Water District held July 21, 2016, by the following vote:

AYES: 5
NOES: 0
ABSENT: 0


John Hidahl, President


Jessica Braddock, District Secretary

APPENDIX

PUBLIC OFFICIALS' FUNCTION/TITLE

TYPE OF BUSINESS ENTITY, BUSINESS POSITION, INVESTMENT, SOURCE OF INCOME, OR REAL PROPERTY DISCLOSABLE

Fire Chief
Deputy Chief
Division Chief
Battalion Chief
Director of Finance/Board Secretary
Directors or Candidates for Directors
Auditor
Attorneys

1. Office Equipment and Supplies
 2. Building Materials and Supplies
 3. Medical Supplies
 4. Household Supplies
 5. Hardware supplies and tools
 6. Fire equipment (hose, nozzles smoke masks, etc.)
 7. Fire apparatus (vehicles and vehicle supplies)
 8. Fire Equipment maintenance (extinguishing service, sprinklers, etc.)
 9. Radio equipment and repair
 10. Equipment and tool repair
 11. Newspapers and magazines
 12. Insurance
 13. Accounting
 14. Banks and Savings and Loans
 15. Construction
 16. Fuel (gasoline and liquid propane gas)
 17. Installation of hydrants
 18. Real property/real property development
 19. Firefighter clothing and supplies (turnouts, etc.)
 20. Engineering
 21. Soil Preparation, studies
 22. Retirement of Bond Proceedings
-

Engineering Consultants
Architectural Consultants

1. Real Property
 2. Building materials and supplies
 3. Soil preparation, studies
 4. Construction
-

Financial Consultants

1. Real Property
 2. Banks and Savings and Loans
 3. Retirement of bond proceedings
-

E.I.R. Consultants

1. Real Property
 2. Construction
 3. Building materials and supplies
 4. Soil preparation, studies
 5. Engineering
-

This was posted by my wife relating to the devastating fire in Folsom on Ilsley Way that was at my best friends house while we were all in the backyard. I want to add my heartfelt thanks to you great people for being who you are and doing what you do...THANK YOU

MY WIFES POST:I would personally like to thank all of the firefighters, neighbors and friends for coming together and helping all of us involved, especially our dear friends Andi Shaffer and Rick Shaffer. Every single one of you were significant in helping all of us and our animals and families in getting out safely. Every firefighter went the extra mile and showed so much compassion and care that I cannot say enough about how grateful we are for saving what you could, you all deserve great honors. This is a true testament of a caring community. Again to all of you, thank you for helping in every way, we are truly indebted and appreciative.