

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED EIGHTY THIRD MEETING
Thursday, August 16, 2018
5:30 p.m. (Note Special Start Time)
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order, Pledge of Allegiance and Recess to Closes Session

- II. Closed Session Items
 - A. Closed Session pursuant to Government Code Section 54956.9: Conference with legal counsel regarding existing litigation; LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC
 - B. Closed Session Pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding pending litigation; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633

6:00 p.m. Reconvene to Open Session and Closed Session Reports

- III. Presentation
 - A. Recognition of Years of Service and Promotions

- IV. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 782nd Board meeting held July 19, 2018
 - B. Approve Financial Statements for July 2018

End Consent Calendar

- V. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- VI. Correspondence
 - A. El Dorado County LAFCO report regarding the ability for LAFCO to initiate a consolidation or dissolution

- VII. Attorney Items

- VIII. Committee Reports
 - A. Administrative Committee (Directors Durante and Hus)
 - B. Finance Committee (Directors Giraud and Hus)
 - 1. Update on the land parcel located at Heffren/Dodson in Latrobe, lot APN# 087-330-391

- C. Ad Hoc Committee Reports
 - 2. Strategic Planning Committee (Directors Hus and Winn)
 - 3. Communications Committee (Directors Durante and Winn)
 - 4. Training Facility Committee (Directors Hartley and Durante)
 - 5. Fire Chief Recruitment Committee (Directors Hartley and Hus)

- IX. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority

- X. Fiscal Items
 - A. Review and discuss financial statement audit progress, feedback, and communications with President Durante
 - B. Review and approve the Capital Asset policy effective June 30, 2018
 - C. Review and approve 2017-18 Capital Asset write-offs

- XI. New Business
 - A. Review proposed updates to the District's Conflict of Interest Code
 - B. Review and approve replacement of Fire Prevention Staff Utility Vehicle

- XII. Old Business
 - A. Review and approve Verizon Cell Phone Tower contract for Station 85

- XIII. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings

- XIV. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED EIGHTY SECOND MEETING OF THE BOARD OF DIRECTORS

Thursday, July 19, 2018

5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

Meeting convened at 5:30 for Closed Session and reconvened to open session at 6:00 p.m. No action was taken in closed session.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND RECESS TO CLOSED SESSION

President Durante reconvened the meeting at 6:00 p.m. and Chief Keating led the Pledge of Allegiance. Directors in attendance: Durante, Giraud, Hartley, Hus, and Winn. Director Winn attended via teleconference for closed session and did not return for open session. Staff in attendance: Chief Keating and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CLOSED SESSION ITEMS

- A. **Closed Session pursuant to Government Code Section 54956.9: Conference with legal counsel regarding existing litigation; LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC**
- B. **Closed Session Pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding pending litigation; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633**
- C. **Closed Session Pursuant to Government Code Section 54957(b)(1); Consideration of public employee appointment/employment; Positions under consideration: Fire Chief (Permanent); Review of Required Qualifications and Certifications**

III. CONSENT CALENDAR

- A. **Approve Minutes of the 781st Board meeting held June 21, 2018**
- B. **Approve Financial Statements for June 2018**

Director Hartley made a motion to approve the consent calendar, seconded by Director Giraud and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters** – None
- B. **EDH Firefighters Association** – Marshall Cox, Association Vice President, reported that the association donated \$250 to the Burn Institute in honor of recently deceased Clem Boll.
- C. **Public Comment** – None

V. PRESENTATION

- A. EDH Development Snapshot** – Fire Marshal Cox presented a slideshow covering current development projects in El Dorado Hills.

VI. CORRESPONDENCE – Chief Keating presented a memo from LAFCO and informed the Board that the meeting would be posted as a Board workshop.

VII. ATTORNEY ITEMS – None

VIII. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hus)** – No report.
- B. Finance Committee (Directors Giraud and Hus)** – No report.
- C. Ad Hoc Committee Reports**
- 1. Strategic Planning Committee (Directors Hus and Winn)** – No report.
 - 2. Communications Committee (Directors Durante and Winn)** – Chief Keating reported the NDC project is moving forward and is on track for completion this fall.
 - 3. Training Facility Committee (Directors Hartley and Durante)** – Chief Keating stated that the RFP is being reviewed by Counsel Cook’s office and he is estimating that the bid documents will go out by the end of the year.
 - 4. Fire Chief Recruitment Committee (Directors Hartley and Hus)** – Director Hartley reported that the committee made some recommendations on changes to the recruitment flyer and it should be publicly distributed on Monday, July 23.

IX. OPERATIONS REPORT

- A. Operations Report (Receive and file)**
- B. Review and update regarding Joint Powers Authority** – Chief Keating reported that the fixed rate contract is in effect and the District will be receiving monthly payments.

X. FISCAL ITEMS – None

XI. NEW BUSINESS

- A. Review and approve Resolution 2018-09 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred** – Fire Marshal Cox presented the resolution imposing the cost of weed abatement including the newly approved administration fee.

Director Giraud made a motion to approve Resolution 2018-09 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred, seconded by Director Hartley, and unanimously carried. (Roll call: Ayes: 4, Noes: 0)

- A. **Review and approve Department surplus items** – Chief Keating explained that the provided list includes items that are no longer in use and is requesting approval to surplus the items.

Director Hartley made a motion to approve Department surplus items, seconded by Director Hus, and unanimously carried.

- B. **Review and approve the amendment to the El Dorado Hills/Rescue FPD Shared Services Agreement** – Chief Keating stated that the Rescue Board approved an amendment to the shared service agreement ending the agreement no later than December 31, 2018 and collecting the full \$32,000 in one lump sum.

Director Hus made a motion to approve the amendment to the El Dorado Hills/Rescue FPD Shared Services Agreement, seconded by Director Durante, and carried.

- C. **Review and update the District’s Conflict of Interest Code as needed** – Director of Finance Braddock recommended that no adjustments be made to the existing Conflict of Interest Code. Director Hus requested that the Board of Directors be relocated before Fire Chief on the Appendix. The new draft resolution will be included on the August agenda.

XII. OLD BUSINESS

- A. **Review and approve Verizon Cell Phone Tower contract for Station 85** – Continued to August meeting.

XIII. ORAL COMMUNICATIONS

- A. **Directors** – Director Hus asked that Staff continue to follow up about the signage at the 90 degree turn on Bass Lake Road. Director Durante stated that the Directors used to get together with other board members in the area for a social event.
- B. **Staff** – None
- C. **Schedule upcoming committee meetings** – A Finance Committee meeting was scheduled for August 8, 2018, at 9:00 a.m.

XIV. ADJOURNMENT

Director Hartley made a motion to adjourn the meeting, seconded by Director Hus, and

unanimously carried.

The meeting adjourned at 6:44 p.m.

Approved:

Jessica Braddock, Board Secretary

Greg Durante, President

DRAFT

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending July 31, 2018



	PRELIMINARY Full Year Budget FY17/18	Actual July 2018	Actual YTD July 31, 2018	Variance YTD Actual to Full Year Budget	(Target 8.3%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	17,166,841			(17,166,841)		} Timing of property tax collection
3270 · Unsecured Tax Revenue	292,232			(292,232)		
3280 · Homeowners Tax Revenue	156,541			(156,541)		
3320 · Supplemental Tax Revenue	252,000			(252,000)		
3330 · Sacramento County Revenue	17,091			(17,091)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840			(36,840)		Timing of collection
3335.3 · Latrobe Base Transfer	256,000			(256,000)		
3340 · Property Tax Administration Fee	(353,953)			353,953		Not charged by County yet
Total 3240 · Tax Revenue	17,823,591	-	-	(17,823,591)	0%	
3505 · Misc. Revenue, Vacant Lot	-	(15,160)	(15,160)	(15,160)	0%	Timing of collection
3506 · Misc. Revenue, Fire Prev. Fees	75,000	3,577	3,577	(71,423)	5%	
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,150,000	-	-	(1,150,000)	0%	JPA is billed on a quarterly basis
3513 · Rental Income (Cell site)	25,200	2,100	2,100	(23,100)	8%	
3515 · OES/Mutual Aid Reimbursement	525,000	3,987	3,987	(521,013)	1%	Timing of OES billing
3520 · Interest Earned	160,000	-	-	(160,000)	0%	Timing of interest collection
3510 · Misc. Operating Revenue - Other	20,000	-	-	(20,000)	0%	
Total 3510 · Misc. Operating Revenue	1,880,200	6,087	6,087	(1,874,113)	0%	
Total Operating Revenue	\$ 19,778,791	\$ (5,496)	\$ (5,496)	\$ (19,784,287)	0%	
3550 · Development Fee						
3560 · Development Fee Revenue	2,000,000			(2,000,000)	0%	} Timing of collection
3561 · Development Fee Interest	-			-	0%	
Total 3550 · Development Fee	2,000,000	-	-	(2,000,000)	0%	
3570 · Proceeds from Sale of Assets	-	-	-	-	0%	
Total Revenue	\$ 21,778,791	\$ (5,496)	\$ (5,496)	\$ (21,784,287)	0%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending July 31, 2018



	PRELIMINARY Full Year Budget FY17/18	Actual July 2018	Actual YTD July 31, 2018	Variance YTD Actual to Full Year Budget	(Target 8.3%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	6,243,614	447,643	447,643	5,795,971	7%	
6011 · Education/Longevity Pay	464,497	33,380	33,380	431,117	7%	
6016 · Salaries & Wages, Admin/Prev	697,794	49,098	49,098	648,696	7%	
6017 · Volunteer Pay	10,000	-	-	10,000	0%	
6018 · Director Pay	17,850	-	-	17,850	0%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,463,690	190,585	190,585	1,273,105	13%	Timing of strike team season
6019.2 · Overtime, Outside Aid	450,000	-	-	450,000	0%	
6019.3 · Overtime, JPA	115,832	26,816	26,816	89,016	23%	Timing of strike team season
Total 6019 · Overtime	2,029,522	217,401	217,401	1,812,121	11%	
6020 · P.E.R.S. Retirement	2,524,968	977,966	977,966	1,547,002	39%	Annual required lump sum payments made in July (\$845k)
6030 · Workers Compensation	659,027	46,748	46,748	612,279	7%	
6031 · Life Insurance	6,607	494	494	6,113	7%	
6032 · P.E.R.S. Health Benefits	1,467,105	120,064	120,064	1,347,041	8%	
6033 · Disability Insurance	17,346	1,445	1,445	15,901	8%	
6034 · Health Cost of Retirees	930,028	348,400	348,400	581,628	37%	Annual required lump sum payment made in July (\$300k)
6040 · Dental/Vision Expense	191,160	13,043	13,043	178,117	7%	
6050 · Unemployment Insurance	14,490	-	-	14,490	0%	
6060 · Vacation & Sick Expense Reserve	100,000	-	-	100,000	0%	
6070 · Medicare	137,469	11,861	11,861	125,609	9%	
Total 6000 · Salaries & Wages	15,511,477	2,267,544	2,267,544	13,243,933	15%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	55,200	24,800	24,800	30,400	45%	Semi-annual uniform allowance paid in July
6102 · Other Clothing & Personal Supplies	64,268	1,934	1,934	62,334	3%	
Total 6100 · Clothing & Personal Supplies	119,468	26,734	26,734	92,734	22%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending July 31, 2018



	PRELIMINARY Full Year Budget FY17/18	Actual July 2018	Actual YTD July 31, 2018	Variance YTD Actual to Full Year Budget	(Target 8.3%) YTD Actual % of Full Year Budget	Notes/Comments
6110 · Network/Communications						
6111 · Telecommunications	42,357	39	39	42,319	0%	
6112 · Dispatch Services	60,000	-	-	60,000	0%	Dispatch services billed quarterly.
6113 · Network/Connectivity	50,012	3,336	3,336	46,675	7%	
Total 6110 · Communications	152,369	3,375	3,375	148,994	2%	
6120 · Housekeeping	37,960	3,277	3,277	34,683	9%	
6130 · Insurance						
6131 · General Insurance	55,000	-	-	55,000	0%	Annual insurance premium paid in October
Total 6130 · Insurance	55,000	-	-	55,000	0%	
6140 · Maintenance of Equipment						
6141 · Tires	25,000	-	-	25,000	0%	
6142 · Parts & Supplies	20,000	349	349	19,651	2%	
6143 · Outside Work	130,000	4,830	4,830	125,170	4%	
6144 · Equipment Maintenance	41,753	1,106	1,106	40,647	3%	
6145 · Radio Maintenance	43,696	-	-	43,696	0%	
Total 6140 · Maintenance of Equipment	260,449	6,284	6,284	254,164	2%	
6150 · Maintenance, Structures & Ground	99,739	1,924	1,924	97,815	2%	
6160 · Medical Supplies						
6161 · Medical Supplies	5,000	2,102	2,102	2,898	42%	
Total 6160 · Medical Supplies	5,000	2,102	2,102	2,898	42%	
6170 · Dues and Subscriptions	12,610	467	467	12,143	4%	
6180 · Miscellaneous						
6181 · Miscellaneous	3,500	72	72	3,428	2%	
6182 · Honor Guard	5,000	-	-	5,000	0%	
6183 · Explorer Program	2,000	-	-	2,000	0%	
6184 · Pipes and Drums	-	-	-	-	0%	
Total 6180 · Miscellaneous	10,500	72	72	10,428	1%	
6190 · Office Supplies	20,109	1,115	1,115	18,994	6%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending July 31, 2018



	PRELIMINARY Full Year Budget FY17/18	Actual July 2018	Actual YTD July 31, 2018	Variance YTD Actual to Full Year Budget	(Target 8.3%) YTD Actual % of Full Year Budget	Notes/Comments
6200 · Professional Services						
6201 · Audit	15,900	-	-	15,900	0%	
6202 · Legal/Human Resources	193,250	13,102	13,102	180,148	7%	
6203 · Notices	2,500	-	-	2,500	0%	
6204 · Other Professional Services	93,363	1,799	1,799	91,563	2%	
6205 · Elections/Tax Administration	25,000	-	-	25,000	0%	
6206 · Public Relations	2,566	-	-	2,566	0%	
Total 6200 · Professional Services	332,579	14,901	14,901	317,678	4%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	63,850	15,002	15,002	48,848	23%	
6212 · IT Support/Implementation	118,000	-	-	118,000	0%	Timing of invoices
6213 · IT Equipment	-	39	39	(39)	100%	
Total 6210 · Information Technology	181,850	15,041	15,041	166,809	8%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	-	-	-	-	0%	
6222 · Solar Lease	67,224	5,524	5,524	61,700	8%	
Total 6220 · Rents and Leases	67,224	5,524	5,524	61,700	8%	
6230 · Small Tools and Supplies	77,625	1,967	1,967	75,657	3%	
6240 · Special Expenses						
6241 · Training	145,107	933	933	144,174	1%	
6242 · Fire Prevention	51,982	450	450	51,532	1%	
Total 6240 · Special Expenses	197,089	1,383	1,383	195,705	1%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	62,000	4,967	4,967	57,033	8%	
6252 · Travel	25,000	246	246	24,754	1%	
6253 · Meals & Refreshments	23,000	2,145	2,145	20,855	9%	
Total 6250 · Transportation and Travel	110,000	7,358	7,358	102,642	7%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending July 31, 2018



	PRELIMINARY Full Year Budget FY17/18	Actual July 2018	Actual YTD July 31, 2018	Variance YTD Actual to Full Year Budget	(Target 8.3%) YTD Actual % of Full Year Budget	Notes/Comments
6260 · Utilities						
6261 · Electricity	16,872	-	-	16,872	0%	
6262 · Natural Gas/Propane	20,000	-	-	20,000	0%	
6263 · Water/Sewer	20,000	-	-	20,000	0%	
Total 6260 · Utilities	56,872	-	-	56,872	0%	
Total Operating Expenditures	\$ 17,307,919	\$ 2,359,070	\$ 2,359,070	\$ 14,948,849	14%	
Operating Revenue - Operating Expenditures	\$ 2,470,872	\$ (2,364,566)	\$ (2,364,566)	\$ 4,835,438		
6560 · Pension/OPEB UAL Lump Sum Payment	1,600,000	-	-	1,600,000	0%	
6720 · Fixed Assets	1,993,460	1,496	1,496	1,991,964	0%	
Total Expenditures	\$ 20,901,379	\$ 2,360,566	\$ 2,360,566	\$ 18,540,813	11%	
Total Revenue - Total Expense	\$ 877,412	\$ (2,366,062)	\$ (2,366,062)	\$ (3,243,474)		
Less: Development Fee Revenue	(2,000,000)		-			
Add: Development Fee Qualified Expenditures	1,200,425		-			
Total Revenue - Total Expense Net of Dev Fees	\$ 77,837		\$ (2,366,062)			

El Dorado Hills Fire Department

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Register: 1000 · Bank of America
 From 07/01/2018 through 07/31/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2018	EFT	De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	X		10,785.76
07/01/2018	EFT	Technology Credit C...	-split-	Jul-18	5,524.00	X		5,261.76
07/02/2018	EFT	El Dorado Disposal S...	-split-	Jun 2018	737.39	X		4,524.37
07/03/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1535...		X	650,000.00	654,524.37
07/05/2018	EFT	P. G. & E.	-split-	Jun-18	40.81	X		654,483.56
07/05/2018	EFT	ADP (FSA)	-split-		384.62	X		654,098.94
07/05/2018	PR18-7-1		-split-	Total Payroll T...	105,068.44	X		549,030.50
07/05/2018	PR18-7-1		1000 · Bank of Americ...	Direct Deposit	263,310.40	X		285,720.10
07/05/2018	PR18-7-1		1000 · Bank of Americ...	Payroll Checks...		X		285,720.10
07/06/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1535...		X	1,200,000.00	1,485,720.10
07/06/2018	EFT	Nationwide Retireme...	-split-	PR18-7-1	21,314.91	X		1,464,405.19
07/06/2018	EFT	Employment Develo...	-split-	Account ID# 7...	1,594.87	X		1,462,810.32
07/06/2018	EFT	P.E.R.S. ING	-split-	PR18-7-1	3,016.59	X		1,459,793.73
07/06/2018	EFT	P.E.R.S. Retirement	-split-	PR18-7-1	82,460.53	X		1,377,333.20
07/06/2018	EFT	P.E.R.S. Retirement (...)	6020 · P.E.R.S. Retire...	Bennett- Mand...	3,110.84	X		1,374,222.36
07/09/2018	EFT	CalPERS	-split-	CalPERS 2018/...	844,804.00	X		529,418.36
07/09/2018	EFT	P. G. & E.	-split-	Jun-18	2,640.11	X		526,778.25
07/11/2018	EFT	ADP (FSA)	-split-		1,270.00	X		525,508.25
07/11/2018	21469	7th Dimension, LLC	2029 · Other Payable	Inv # 180508	8,598.79	X		516,909.46
07/11/2018	21470	A-CHECK	-split-	Inv # 59-05518...	17.50	X		516,891.96
07/11/2018	21471	Advanced IPM	-split-	Invoice # 1420...	80.00	X		516,811.96
07/11/2018	21472	Aflac	2029 · Other Payable	Inv # 115587	209.44	X		516,602.52
07/11/2018	21473	Alastair Brady	2029 · Other Payable	Invoice # 104	150.00	X		516,452.52
07/11/2018	21474	Aramark	-split-		102.20	X		516,350.32
07/11/2018	21475	AT&T	-split-	Jun-18	274.36	X		516,075.96
07/11/2018	21476	Best Best & Krieger	2029 · Other Payable	Inv # 824992	12,058.64	X		504,017.32
07/11/2018	21477	CA Assoc. of Profess...	6033 · Disability Insur...	JULY 2018	1,445.50	X		502,571.82
07/11/2018	21478	California Family Fit...	6204 · Other Professio...	Inv # 22062018	174.98	X		502,396.84
07/11/2018	21479	Capital Building Mai...	2029 · Other Payable	Invoice # 10166	185.91	X		502,210.93
07/11/2018	21480	CalPERS (OPEB Pre...	6034 · Health Cost of ...		300,000.00	X		202,210.93
07/11/2018	21481	Caltronics Business ...	6190 · Office Supplies	Inv# 2550129	116.90	X		202,094.03
07/11/2018	21482	Diamondback Fire &...	-split-	Invoice # 1401...	9,475.37	X		192,618.66
07/11/2018	21483	Dion Nugent	2029 · Other Payable	VOID: Roberts'...		X		192,618.66
07/11/2018	21484	Doug Veerkamp	2029 · Other Payable	Invoice # 325898	3,083.50	X		189,535.16
07/11/2018	21485	ESO Solutions, Inc.	6211 · Software Licens...	Invoice # INV0...	6,994.00	X		182,541.16
07/11/2018	21486	Government Finance ...	6170 · Dues and Subsc...	Membership # ...	160.00	X		182,381.16
07/11/2018	21487	InterState Oil Compa...	-split-		5,308.69	X		177,072.47
07/11/2018	21488	Interwest Consulting ...	-split-		1,517.50	X		175,554.97
07/11/2018	21489	Jeno Inzerillo	6040 · Dental/Vision E...		57.00	X		175,497.97
07/11/2018	21490	Solon Fire Control	6144 · Equipment Mai...	Invoice # 5745...	389.19	X		175,108.78

El Dorado Hills Fire Department

8/10/2018 12:49 PM

Register: 1000 · Bank of America
 From 07/01/2018 through 07/31/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/11/2018	21491	L.N. Curtis & Sons	-split-		3,367.73	X		171,741.05
07/11/2018	21492	Lexipol, LLC	-split-		2,347.00	X		169,394.05
07/11/2018	21493	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	651.24	X		168,742.81
07/11/2018	21494	Blue Ribbon Personn...	-split-		1,762.50	X		166,980.31
07/11/2018	21495	MES - California	2029 · Other Payable	Invoice # IN12...	16,569.05	X		150,411.26
07/11/2018	21496	Norcal Beverage Co. ...	-split-		307.00	X		150,104.26
07/11/2018	21497	Physio-Control, Inc.	6161 · Medical Supplies	Invoice # 1180...	2,102.10	X		148,002.16
07/11/2018	21498	Rapid Information D...	2029 · Other Payable	Invoice # 57740	141.50	X		147,860.66
07/11/2018	21499	Sacramento Regional...	2029 · Other Payable	Invoice # 0607...	7,200.00	X		140,660.66
07/11/2018	21500	Standard Insurance Co.	6031 · Life Insurance	Policy # 00 359...	494.00	X		140,166.66
07/11/2018	21501	Tri-Signal Integratio...	2029 · Other Payable	Invoice # 93911	166.00	X		140,000.66
07/11/2018	21502	West Coast Frame/C...	6143 · Outside Work		1,930.64	X		138,070.02
07/11/2018	21503	Greg F. Durante (Di...	2029 · Other Payable	Jun-18	100.00			137,970.02
07/11/2018	21504	Charles J. Hartley	-split-	Jun-18	200.00	X		137,770.02
07/11/2018	21505	John Giraudo	-split-	Jun-18	300.00	X		137,470.02
07/11/2018	21506	Douglas A. Hus	-split-	Jun-18	200.00	X		137,270.02
07/11/2018	21507	Barbara Winn	6018 · Director Pay	Jun-18	100.00	X		137,170.02
07/11/2018	21508	Connie Bair	-split-		150.00	X		137,020.02
07/11/2018	21509	Brian Bresnahan	-split-		150.00			136,870.02
07/11/2018	21510	David Kennedy	-split-		100.00			136,770.02
07/11/2018	21511	John Niehues	-split-		150.00	X		136,620.02
07/11/2018	21512	Dwight Piper	-split-		150.00	X		136,470.02
07/11/2018	21513	Frederick Russell	-split-		150.00	X		136,320.02
07/11/2018	21514	Sean Ward	-split-		150.00	X		136,170.02
07/11/2018	21515	Chase Bank	2029 · Other Payable	Jun 7, 21	400.00	X		135,770.02
07/11/2018	21516	Wells Fargo Bank	2026 · EDH Associate...	Deposit to Acct...	4,984.20	X		130,785.82
07/12/2018		Deposit	-split-	Deposit		X	9,070.40	139,856.22
07/12/2018	EFT	Verizon Wireless	-split-	Jun-18	2,356.35	X		137,499.87
07/13/2018		Transfer from Paypal	1010 · Paypal	Deposit		X	10,837.19	148,337.06
07/13/2018	EFT	ADP	6204 · Other Professio...	PR18-7-1	309.70	X		148,027.36
07/13/2018	EFT	State Board of Equali...	-split-	Q2 2018	1,097.28	X		146,930.08
07/13/2018	EFT	Board of Equalizatio...	2029 · Other Payable	Account Numb...	55.00	X		146,875.08
07/15/2018			6204 · Other Professio...	Service Charge	213.99	X		146,661.09
07/17/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1541...		X	550,000.00	696,661.09
07/17/2018	EFT	ADP (FSA)	-split-		30.00	X		696,631.09
07/18/2018	EFT	ADP (FSA)	-split-		2,692.34	X		693,938.75
07/19/2018	EFT	Nationwide Retireme...	-split-	PR18-7-2	20,314.91	X		673,623.84
07/19/2018	EFT	ADP (FSA)	-split-		387.28	X		673,236.56
07/19/2018	21517	Advanced IPM	-split-		320.00	X		672,916.56
07/19/2018	21518	EDC Air Quality Ma...	-split-	Inv # IN0105922	685.83	X		672,230.73

El Dorado Hills Fire Department

8/10/2018 12:49 PM

Register: 1000 · Bank of America
 From 07/01/2018 through 07/31/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/19/2018	21519	Aramark	-split-	Inv #636165451	37.40			672,193.33
07/19/2018	21520	Benuto Tree Service	-split-		7,295.00	X		664,898.33
07/19/2018	21521	Betz Landscaping, Inc	3505 · Misc. Revenue, ...	2018 Weed Ab...	7,850.00			657,048.33
07/19/2018	21522	Capital Building Mai...	2029 · Other Payable	Invoice # 10196	669.50	X		656,378.83
07/19/2018	21523	Core Logic	6170 · Dues and Subsc...	Inv # 81902392	137.50	X		656,241.33
07/19/2018	21524	Doug Veerkamp	6143 · Outside Work	Invoice # 325963	1,919.10	X		654,322.23
07/19/2018	21525	FedEx	-split-	Acct 5320-132...	42.97	X		654,279.26
07/19/2018	21526	Hefner, Stark & Mar...	-split-	Statement # 368	10,755.00	X		643,524.26
07/19/2018	21527	InterState Oil Compa...	-split-		3,123.80	X		640,400.46
07/19/2018	21528	Kay Williams	2029 · Other Payable	Marty Hackett	750.00			639,650.46
07/19/2018	21529	KME Fire Apparatus	6142 · Parts & Supplies	Invoice # ca 54...	69.25	X		639,581.21
07/19/2018	21530	Rotary	-split-	July 2018 Dues	150.00	X		639,431.21
07/19/2018	21531	Ryan Brown	6040 · Dental/Vision E...	Kaiser 7/10/18	1,569.26	X		637,861.95
07/19/2018	21532	TargetSolutions Lear...	6211 · Software Licens...	Invoice # INV0...	6,488.00	X		631,373.95
07/19/2018	21533	Trace Analytics, Inc.	6143 · Outside Work	Invoice # 18-1...	176.00	X		631,197.95
07/19/2018	21534	West Coast Frame/C...	6143 · Outside Work		574.71	X		630,623.24
07/19/2018	PR18-7-2		-split-	Total Payroll T...	84,159.72	X		546,463.52
07/19/2018	PR18-7-2		1000 · Bank of Americ...	Direct Deposit	280,164.77	X		266,298.75
07/19/2018	PR18-7-2		1000 · Bank of Americ...	Payroll Checks -		X		266,298.75
07/20/2018	EFT	ADP (FSA)	-split-		563.90	X		265,734.85
07/21/2018	EFT	Verizon Wireless	-split-	Jun-18	40.01	X		265,694.84
07/21/2018	EFT	Verizon Wireless	-split-	Jun-18	2,723.76	X		262,971.08
07/21/2018	EFT	El Dorado Disposal S...	-split-	Jun1 2018	113.92	X		262,857.16
07/23/2018	EFT	P.E.R.S. ING	-split-	PR18-7-2	3,016.59	X		259,840.57
07/23/2018	EFT	P.E.R.S. Retirement	-split-	PR18-7-2	88,786.74	X		171,053.83
07/23/2018	EFT	P. G. & E.	-split-	Jun-18	352.36	X		170,701.47
07/23/2018	EFT	P. G. & E.	-split-	Jun-18	80.71	X		170,620.76
07/24/2018	EFT	WageWorks	6204 · Other Professio...	INV840569	96.15	X		170,524.61
07/25/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1542...		X	100,000.00	270,524.61
07/25/2018	EFT	P.E.R.S. Health	-split-	August 2018	168,463.98	X		102,060.63
07/26/2018	EFT	U.S. Bank Telepay	2010 · Accounts Payable		17,282.52	X		84,778.11
07/27/2018	EFT	ADP	6204 · Other Professio...	PR18-7-2	337.79	X		84,440.32
07/27/2018	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	238.05	X		84,202.27
07/30/2018	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 11048...	46,748.17	X		37,454.10
07/31/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1542...		X	550,000.00	587,454.10

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF JUNE 27, 2018

REGULAR MEETING

TO: Shiva Frentzen, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

AGENDA ITEM #7: **DISCUSSION ON THE ABILITY FOR LAFCO TO INITIATE A
CONSOLIDATION OR DISSOLUTION**

RECOMMENDATION

None beyond the receipt and file of this report.

REASON FOR RECOMMENDED ACTION

At the May meeting, the Commission asked that staff provide a synopsis of its authority under the law on the issue of consolidations.

BACKGROUND

The Legislature gave LAFCO broad authority when it comes to considering changes in the service area of local agencies. LAFCO's powers are delineated in Government Code Section 56375 (refer to Attachment A). In summary, the Commission can deny or approve, with or without conditions, a wide range of boundary changes to local governments (as defined by the Government Code) including annexations, dissolutions, detachments, formations, mergers and consolidations. Consolidations is the type of action that the Commission inquired about and will be the focus of this memorandum.

Three Fundamental Things to Keep in Mind

First, a consolidation is legally two actions rolled into one: the dissolution of two or more independent special districts, and the formation of a single district that encompasses the entirety of the service areas of the dissolved districts. This is an important characteristic to note because of what it means legally to the impacted agencies. It means a restriction on what districts are eligible to consolidate into one (only agencies under the same principal act) and that all of the legal rights, responsibilities and restrictions and all contractual commitments for each of the involved districts are "erased" upon dissolution, unless those contractual commitments are transferred to the new district by LAFCO.

Second, almost all LAFCO actions require that a petition be submitted by an external party [e.g. by registered voters, by landowners or by resolution(s) of application adopted by other governmental entity(ies)]. Unless waived by Commission action, the initiating party is responsible for all LAFCO processing costs and indemnification to this agency for any lawsuits that arise from the Commission action. Government Code Section 56375(a)3 does allow for the Commission to initiate some proposals on its own, including consolidations, provided that the action is consistent with the "recommendation or conclusion" of a study, be it an independent study or an MSR. Please note that the types of proposals that can be initiated by the Commission are limited to those listed in Government Code Section 56375(a)2.

Third, should LAFCO approve any proposal (with or without conditions) that does not have 100% consent from landowners or voters in the affected area, a second hearing, called a "conducting authority hearing," must be held. The conducting authority hearing gives landowners and voters the opportunity to voice their opposition to the goals behind a project. The number of protests submitted and not withdrawn are counted at the conducting authority hearing, and that number determines the next course of action. The possible actions involve an affirmation of the Commission action (if the number of protests is below a certain threshold), the override of the Commission action (if the number of protests is over 50% of landowners or voters) or an election to decide the matter (if the number of protests is between the two other actions).

Interesting But What Does It All Mean For This Discussion?

The three items above are at the center of the answer to the question of "If LAFCO has the ability to initiate consolidations, why doesn't it?" While it is certain that legally LAFCO has the ability to initiate consolidations, its ability to finish a consolidation – practically speaking – is less than certain. This is because the assumption behind LAFCO initiating a consolidation is that the impacted agencies, for whatever reason, have not initiated the consolidation themselves. It is likely that the impacted agencies *do not want* to initiate a consolidation. Otherwise, those districts would be applying to LAFCO to consolidate. By logical extension, if LAFCO were to force a consolidation, it means it is a hostile endeavor: Not only would there be no consent by the districts to the proposal, it may also be with their outright opposition to it.

Issue #1 - Impacts to Employees

With their opposition comes numerous issues. Please recall that a consolidation means, among other things, that the impacted districts dissolve. Along with the dissolution comes the termination of all of their legal obligations. One of those would be all labor agreements those districts have with their employees. Since LAFCO is initiating the consolidation without the consent of the districts, it means that there is a low probability that there is an already-negotiated contract that would serve as a replacement for those agreements. In addition, there are very few mechanisms that LAFCO has at its disposal that would compel the districts to negotiate a post-consolidation labor agreement against their will. This uncertain situation will cause angst and anger among the districts' employees. Transferring the labor agreements to the new district would only work if all of the labor agreements are substantially the same; otherwise, in order to reduce or minimize outrage among the labor groups, the most palatable and mitigating transfer would be of the agreement with the highest

salaries and/or most generous benefits. This has the potential of undermining the argument of realizing salary savings as one of the justifications for the consolidation.

Issue #2 - Political Repercussions

The uncertainty, angst and anger among district employees also makes them a motivated group that can easily mobilize, or be mobilized, to thwart a consolidation effort. Please recall the third item above about the conducting authority hearing. Terminating the proceedings via protests will be difficult because it would take a highly motivated electorate to submit protests at a rate that would exceed 50% of landowners or voters. Sending the question to an election is another matter. On a petition brought to LAFCO by a third party, the protest threshold to trigger an election is 25% of landowners or registered voters. For a LAFCO-initiated consolidation, the threshold is down to 10%. Meaning, in order to combat going to an election, the LAFCO action must have an affirmation support of over 90% of registered voters or landowners. Outside of a resolution affirming that puppies and kittens are cute, that level of support of a LAFCO action among voters, and probably against the wishes of the locally-elected district board, is a tall order. As a result, getting to the election stage should be fairly easy when there is such a low protest threshold, especially when that effort is undertaken by a well-mobilized group like an unhappy board of directors, a union or an association.

Issue #3 - Then There are Costs to Consider

Lastly, because this would be a LAFCO-initiated petition, LAFCO would absorb all of the processing costs and any costs associated with conducting an election. In addition, no district would indemnify LAFCO should it be sued for ordering the consolidation. LAFCO would be unable to pass those costs as conditions upon the new district, since conditions are only good as leverage when LAFCO is doing something that the districts want to do.

Issue #4 – Not to Mention Political Fallout

What would be the effect on the relationships LAFCO has with its sibling agencies should it pursue a consolidation with little political or financial support? It is difficult to say for certain, but several dynamics could be identified. First, if it is a particularly unpopular consolidation, it is possible for the sibling agencies, which are also funding agencies to LAFCO's budget, would balk that part of their contributions went on to fund such a proposal. Then there would also be a concern that LAFCO might target other districts besides those of the consolidation. That may make some districts hesitate with giving LAFCO information about their operations and finances.

Conclusions

In essence, the authority to order consolidations is akin to a small country having a nuclear weapon. While it is a powerful thing to possess, under what circumstance can it be used? And if it is ever used, how confident can anyone be that there will not be substantial collateral damage that would occur as a result of using it? So, it is not necessarily a good thing to have if it cannot be used for anything productive. The answer to the question posed above is that LAFCO does not use its powers to initiate consolidations because LAFCO will end up using a lot of financial and political capital on an effort with a dubious chance of succeeding.

Over the years, the Legislature, the Little Hoover Commission and several grand juries have encouraged LAFCOs to be more “proactive” in initiating consolidations without recognizing that this is a small agency with limited resources and a substantial check on its power as a result of the low protest threshold. Staff from this LAFCO has joined others from around the state calling on the Legislature to do something about the low protest threshold but has yet to find a receptive audience in the Capitol.

Assemblywoman Caballero’s AB 2258 might provide partial answers to some of the issues listed above. The bill provides grants to LAFCOs to study possible consolidations and to fund any proceedings that LAFCOs want to pursue. In addition, the bill raises the protest threshold to 25% for any LAFCO-initiated consolidations that use AB 2258 funds. This bill’s future is uncertain as it is currently making its way through the Assembly at the time this report was written. The California Special Districts Association has taken an oppose position over concerns it has with the raising the protest threshold. As a result, the Assembly Republican Caucus has also taken an oppose position to the bill. AB 2258 faces an uncertain fate in the Senate should it make it out of the Assembly. Further, it is currently uncertain how Governor Brown will react should the bill reach his desk since he has not taken a position on the bill. However, AB 2258 has the support of Ken Alex, the current director of the Governor’s Office of Planning and Research, which will be the administrative agency dispensing the AB 2258 funds should it become law.

Attachments

Attachment A: Government Code Section 56375

Attachment B: LAFCO-Initiated Change of Organization/Reorganization Flowchart



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT JULY 2018

“YOUR SAFETY ... OUR COMMITMENT”

The Board of Directors is considering adopting performance measurement goals to direct fire crew planning and to monitor the operation of the Department. These measures of time are designed to deliver outcomes that will save patients medically salvageable upon arrival and to keep small fires from becoming more serious. Such measures and goals provide the Department a foundation upon which future deployment decisions are based.

These deployment measurements include:

- DM 1 – 911 Call Handling Time
- DM 2 – Turnout Time
- DM 3 – Travel Time
- DM 4 – Total Response Time
- DM 5 – Effective Response Force Time

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

SIGNIFICANT TRAINING/INCIDENTS

July 3rd Fireworks – Town Center





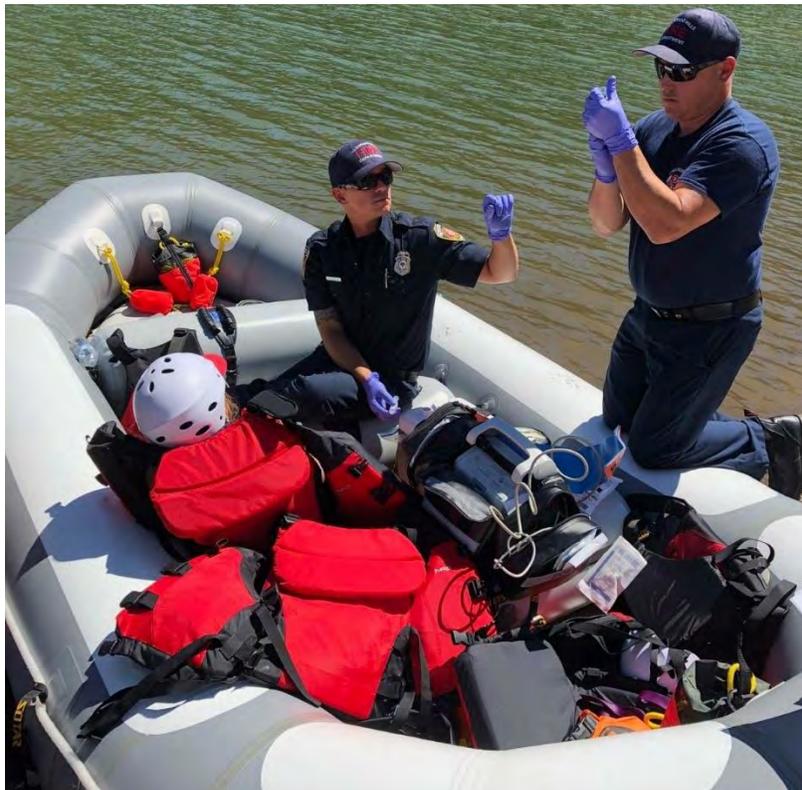
Vegetation Fire – Latrobe July 4th 316 Acres Burned – Structures Saved



Vegetation Fire – Francisco/Green Valley July 5th



Water Rescue – Hospital Bar Rapid July 8th



Strike Team 4076-C – County and Klamath Fires July 10th



STATISTICS

Response District	Total Number of Responses – JULY 2018	Total Number of Responses –2018	Total Number of Responses –JULY 2017	Total Number of Responses –2017
84	71	447	66	451
85	73	463	82	457
86	31	320	52	310
87	82	625	85	441
91	9	27	10	39
92	0	12	3	12
Mutual Aid	77	475	66	465
Transfer	22	146	21	122
TOTALS	365	2515	385	2297

91.37% Medic Unit Response, 10 Minutes (before exception reports)

93.73% Medic Unit Response, 11 Minutes (before exception reports)

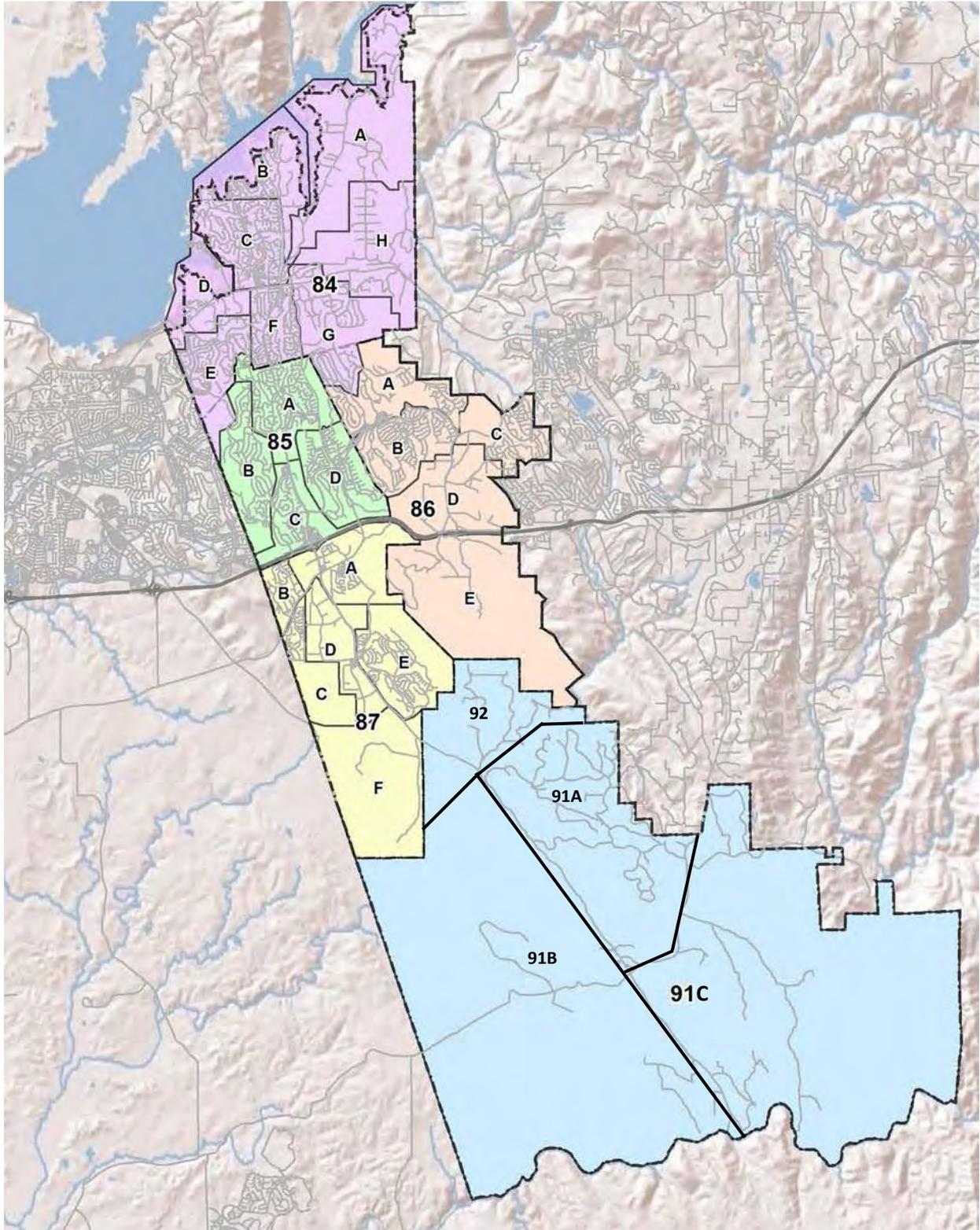
Report: Queries – Incident – NFIRS Incident – Incident By District (Summary) Note: Run all Districts on 1 page (manually add subdistricts)

Crystal: Emergency Response Summary-Medic Unit Response Time-El Dorado

Deployment Measures

The 2016 Deployment Measures Policies are unable to be reported/tracked due to technology issues with our current Dispatch system and software limitations:

- Deployment Measure 1 - 911 Call Handling Time
- Deployment Measure 2 - Turnout Time
- Deployment Measure 3 - Travel Time
- Deployment Measure 4 - Total Response Time
- Deployment Measure 5 - Effective Response Force (Fire/Rescue Large Emergency)



Questions for the President of the Body in Charge of Governance

EDH Fire Department

Date of Inquiries: **07/26/18**

Name of Board President: **Gregory Durante**

The following items were discussed with person named above:

1. We informed the person named above that he should refer to the engagement letter for our responsibilities under generally accepted auditing standards and the planned scope of the audit. We also discussed how we will address significant risks of material misstatement due to fraud or error, and how we use materiality in our planning and performance of the audit. *(SAS 114-Planned Scope and Timing of the Audit)*

2. What are the entity's objectives and strategies and the related business risks? *(SAS 114-Planned Scope and Timing of the Audit)*

3. What actions has the governing body taken to respond to developments in financial reporting, laws, accounting standards, governance practices and other related matters? *(SAS 114-Planned Scope and Timing of the Audit)*

4. What actions has the governing body taken in response to our previous communications (management letter)? *(SAS 114-Planned Scope and Timing of the Audit)*

5. What are the governing body's views on the risks of fraud actually occurring? Does the governing body discuss the potential for fraudulent activities and assess the capability of the entity's implemented controls to actually prevent any fraud? *(Fraud Risk Inquires Form-PPC)*

6. Does the governing body have any knowledge of any fraud or suspected fraud affecting the entity, or any procedures that entity personnel are not following? *(Fraud Risk Inquires Form-PPC)*

7. Does the governing body have an active role in oversight of the entity's assessment of the risks of fraud and the programs and controls established to mitigate those risks, and if so how does the governing body exercise such oversight activities. *(Fraud Risk Inquires Form-PPC)*

8. Does the governing body have any knowledge of employees attempting to override internal controls, or any pressure on management by outside individuals or the governing body to override internal controls? (*Fraud Risk Inquires Form-PPC*)

9. Are there any issues of concern which the governing body wishes us to address this year? (*SAS 114-Planned Scope and Timing of the Audit*)

10. We informed the person named above that we began (will begin) our audit in April and will finish May 31, 2018 or the first week of June and expect to issue the financial statements in June. (*SAS 114-Planned Scope and Timing of the Audit*)

11. The person named above was informed that Brian Nash is the Partner responsible for approving the financial statements for signature (required if not in engagement letter for older jobs). (*Statement on Quality Control Standards No. 7, A Firm's System of Quality Control*)

**El Dorado Hills County Water District
Capital Asset Policy
Effective 6/30/2018**

I. Purpose

The purpose of this policy is to define the process for acquisition, valuation and disposal of capital assets for the El Dorado Hills County Water District (“the District”). Proper accounting for capital assets in accordance with the requirements of the Governmental Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP) ensures the District can prepare accurate financial reports and appropriately safeguard its assets.

II. Definitions

1. District – El Dorado Hills County Water District (Fire Department)
2. Capital Assets – Capital assets include all tangible and intangible assets acquired, fabricated or constructed for use in the District’s operations and have a useful life longer than one year. The District classifies its capital assets into the following categories for reporting purposes:
 - a. Land & Easements
 - b. Buildings/Improvements
 - c. Construction in Progress
 - d. Office/IT Equipment
 - e. Fire Equipment
 - f. Apparatus/Vehicles
 - g. Furniture/Fixtures/Tools
 - h. Radio Communications Equipment
3. Depreciation – Allocation of the cost of a capital asset over its useful life using an acceptable basis.
4. Useful Life – Period of time a capital asset will be of value and use to the District.
5. Salvage Value – Remaining value of a capital asset at the end of its useful life.
6. Historical Cost – Value placed on an asset at the time of acquisition, including ancillary costs required to place an asset in service, such as shipping and installation costs.
7. Acquisition Date – The date the District took ownership of the capital asset.
8. Net Book Value – The original cost of an asset minus any accumulated depreciation.
9. Capitalization Threshold – Required minimum value of an asset as defined by the District to qualify it as a capital asset or expense for accounting purposes.

III. Overview

Capital assets are recorded at historical cost, or if cost is not determinable, at estimated fair market value at the acquisition or in-service date. Although capital assets are broadly defined as having a useful life of greater than one year, the District’s policy is to capitalize only assets with a useful life of 3 years or greater. In addition, the District defines the minimum capitalization threshold by category as follows:

Capital Asset Category	Capitalization Threshold
Land & Easements	\$0
Buildings/Improvements	\$50,000
Fire Equipment (SCBA's)	\$1,000
Fire Equipment (Other)	\$3,000
Hose (LDH)	\$3,000
Office Equipment	\$3,000
Radio Communications Equipment	\$3,000
Apparatus/Vehicles	\$3,000
Furniture/Fixtures/Tools	\$3,000

Assets purchased with an individual unit cost below the dollar threshold defined above or with a useful life of less than 3 years will be expensed in the period acquired.

IV. Depreciation

The District's policy is to depreciate its capital assets using the straight-line method of depreciation. The straight-line method expenses an asset evenly over its estimated useful life. The formula used to calculate depreciation expense is as follows:

$$(\text{Cost} - \text{Salvage Value}) / \text{Estimated Useful Life in Years} = \text{Annual Depreciation Expense}$$

Capital Asset useful lives are defined as follows:

Capital Asset Category	Estimated Useful Life
Land & Easements	N/A
Buildings/Improvements	39.5 years
Fire Equipment (SCBA's)	8-15 years
Fire Equipment (Other)	5-15 years
Hose (LDH)	15-20 years
Office Equipment	3-7 years
Radio Communications Equipment	5 years
Fire Apparatus	15 years
Vehicles	5-7 years
Furniture/Fixtures/Tools	3-7 years

Any useful life determinations that vary from the table above must be approved by the Fire Chief.

V. Tracking and Inventory

Capital assets are recorded and tracked from the date of acquisition to the date of sale or disposal. At the end of each fiscal year, the Finance Department will provide the Deputy Chief of Operations with the most current inventory list of capital assets. The Deputy Chief of Operations will distribute the list as appropriate to various program managers to conduct a physical inventory. Results of the physical inventory must be reviewed and signed off on by the Deputy Chief of Operations and returned to the Finance Department within 10 business days.

VI. Disposals/Sales

Capital Assets that are no longer needed in service by the District are submitted to the Board of Directors for approval to surplus. If approved, the assets are then evaluated for sale or disposal. All sales and disposals shall be approved by the Fire Chief or designee.

Sales are made in the form of public sale or auction. Proceeds from the sale are deposited into the District's General Fund. If the asset was purchased with development impact fees, proceeds from the sale of the asset shall subsequently be transferred back to the Development Fee Fund at the same ratio used for the purchase (i.e. if 75% of the cost of the asset was funded with development fees, 75% of the sale proceeds will be returned to the Development Fee Fund).

Assets determined to be missing during the physical inventory process will be reported to the Fire Chief and written off. Asset write-offs with a remaining net book value shall be submitted to the Board of Directors for approval.

**El Dorado Hills Fire Department
2017-18 Capital Asset Proposed Write-offs**

Asset Number	Asset Description	Reason	Asset Category	GL Account #	Cost	Date Acquired	Estimated Useful Life	Remaining Useful Life	Annual Depreciation Expense	Accumulated Depreciation 7/1/2017	Cost less Accumulated Depreciation
1003	Bullard Camera 2	Write-off	Fire Equipment	1581	46,193	6/16/1999	7	-	6,599	46,193	-
1006	Honda Generator	Write-off	Fire Equipment	1581	3,648	2/9/2000	7	-	521	3,648	-
1007	Fire Com System	Write-off	Fire Equipment	1581	13,441	6/20/2000	7	-	1,920	13,441	-
1015	Water Fountain/Refer	Write-off	Fire Equipment	1581	644	3/21/2001	7	-	92	644	-
1017	Bullard Camera	Write-off	Fire Equipment	1581	16,189	5/3/2001	7	-	2,313	16,189	-
1027	BiPhasic Monitor	Write-off	Fire Equipment	1581	12,011	10/1/2003	7	-	1,716	12,011	-
1033	Dishwashers/Extractors	Write-off	Fire Equipment	1581	8,199	1/10/2005	7	-	1,171	8,199	-
1038	Generator	Write-off	Fire Equipment	1581	507	9/28/2006	7	-	72	507	-
1040	JLT Computers 2	Write-off	Fire Equipment	1581	21,036	12/7/2006	7	-	3,005	21,036	-
1041	Equipment for New engine/Tank Cover Flashlight Adapter Stretcher	Write-off	Fire Equipment	1581	18,389	12/21/2006	7	-	2,627	18,389	-
1043	GPS Units Trimble 450	Write-off	Fire Equipment	1581	1,270	1/4/2007	7	-	181	1,270	-
1044	Fire Extinguishers	Threshold	Fire Equipment	1581	482	2/1/2007	7	-	69	482	-
1045	Telelight for Generator Light	Write-off	Fire Equipment	1581	1,330	5/10/2007	7	-	190	1,330	-
1046	Hose backpacks	Threshold	Fire Equipment	1581	704	5/10/2007	7	-	101	704	-
1047	Workout Equipment	Threshold	Fire Equipment	1581	733	5/31/2007	7	-	105	733	-
1051	Nozzles 8574	Write-off	Fire Equipment	1581	3,268	6/30/2007	7	-	467	3,268	-
1054	Hose Parts/Adaptors Wyes	Write-off	Fire Equipment	1581	8,601	9/14/2007	15	4.2	573	5,304	3,297
1055	Adaptor/1.5NH/Spanner/Wrench	Threshold	Fire Equipment	1581	1,006	10/25/2007	15	4.3	67	604	402
1057	Thermal Imaging Camers 2 Bullard	Write-off	Fire Equipment	1581	22,523	10/25/2007	7	-	3,218	22,523	-
1058	Lifecycle 95C1	Threshold	Fire Equipment	1581	2,400	10/25/2007	7	-	343	2,400	-
1059	Bench/Half Rack	Threshold	Fire Equipment	1581	2,418	10/25/2007	7	-	345	2,418	-
1063	Air compressor 87	Threshold	Fire Equipment	1581	1,723	12/3/2007	7	-	246	1,723	-
1067	Workout 87 Misc.	Write-off	Fire Equipment	1581	9,687	12/6/2007	7	-	1,384	9,687	-
1068	Lifecycle 95C1	Threshold	Fire Equipment	1581	2,544	12/6/2007	7	-	363	2,544	-
1071	Recliners 87	Threshold	Fire Equipment	1581	3,318	12/19/2007	7	-	474	3,318	-
1072	Modular Cabinet - Grainger	Threshold	Fire Equipment	1581	2,017	12/20/2007	15	4.5	134	1,143	874
1074	Tools, Dewalt hammer 87	Threshold	Fire Equipment	1581	3,347	1/16/2008	7	-	478	3,347	-
1075	Bunn Coffee Maker	Write-off	Fire Equipment	1581	795	2/4/2008	5	-	159	795	-
1077	Small Tools - 87 Startup	Write-off	Fire Equipment	1581	1,786	2/28/2008	15	4.7	119	952	833
1078	Hose Roller/High Rise Pk	Write-off	Fire Equipment	1581	4,217	2/28/2008	15	4.7	281	2,249	1,968
1079	Coffee Make/Water Filter/Ice 87	Threshold	Fire Equipment	1581	1,642	2/28/2008	7	-	235	1,642	0
1080	Gym Equip	Threshold	Fire Equipment	1581	2,089	3/3/2008	7	-	298	2,089	0
1081	BBQ 87	Write-off	Fire Equipment	1581	592	3/3/2008	7	-	85	592	-
1083	Eng Equipment Ball Valve/Shutoff	Threshold	Fire Equipment	1581	2,746	3/17/2008	15	4.7	183	1,693	1,052
1087	Mobile Computers (7) Grant Assets	Write-off	Fire Equipment	1581	51,540	4/1/2009	5	-	10,308	51,540	-
1093	Equipment for 8576	Threshold	Fire Equipment	1581	2,208	5/10/2011	7	-	315	1,932	276
1095	Vehicle Cameras / Ipad mounts	Threshold	Fire Equipment	1581	469	1/12/2012	5	-	94	469	-
1096	Ipad (verizon)	Threshold	Fire Equipment	1581	889	2/8/2012	5	-	178	889	-
1097	Cradlepoint w/modem (8)	Write-off	Fire Equipment	1581	5,276	4/5/2012	5	-	1,055	5,276	-
1098	Wifi Antennas (9)	Threshold	Fire Equipment	1581	1,221	5/3/2012	5	-	244	1,221	-
1100	Cradle Point w/Modem 7	Write-off	Fire Equipment	1581	4,043	9/6/2012	5	-	809	3,841	202
1102	IPAD (1) retina 64 g	Threshold	Fire Equipment	1581	896	2/6/2013	5	-	179	777	119
1103	IPAD mounts (12)	Threshold	Fire Equipment	1581	2,040	3/6/2013	5	-	408	1,734	306
1104	Apple TV (4)	Threshold	Fire Equipment	1581	426	3/6/2013	5	-	85	362	64
1106	Shed at 84 Temp	Write-off	Fire Equipment	1581	4,359	8/22/2013	15	10.1	291	1,090	3,269
1110	Fuel tank moved from 84 to 86	Threshold	Fire Equipment	1581	2,270	1/9/2014	15	10.5	151	454	1,816

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1111	Thermal Imaging Camera Chgr	Threshold	Fire Equipment	1581	773	4/3/2014	5	0.8	155	387	387
1112	Blower for 87	Threshold	Fire Equipment	1581	2,171	4/3/2014	5	0.8	434	1,085	1,085
1114	Ice Maker Sta 86	Threshold	Fire Equipment	1581	2,785	8/6/2014	7	3.1	398	1,152	1,633
1115	28' Chainsaw for 8572	Threshold	Fire Equipment	1581	1,064	8/21/2014	7	3.1	152	434	630
1116	20' Chainsaw Stihl for 8572	Threshold	Fire Equipment	1581	454	8/21/2014	7	3.1	65	185	269
1117	Honda Generator/Light	Threshold	Fire Equipment	1581	1,548	9/17/2014	7	3.2	221	615	933
1119	LATROBE SCBA Equipment	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1120	LATROBE Training Tables	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1121	LATROBE Radios	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1122	LATROBE Laptop - Chief	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1123	LATROBE Pager	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1124	LATROBE Computer Sta 91	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1125	LATROBE Jaws of Life	Threshold	Fire Equipment	1581	402	11/24/2014	0	-	-	402	-
1127	LATROBE Powerplant	Write-off	Fire Equipment	1581	7,107	11/24/2014	0.3	-	-	7,107	-
1128	LATROBE Airbag Set	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1129	LATROBE Sawzall	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1130	LATROBE Gen Light	Threshold	Fire Equipment	1581	370	11/24/2014	0.3	-	-	370	-
1131	LATROBE K-12 Saw	Threshold	Fire Equipment	1581	416	11/24/2014	0.3	-	-	416	-
1132	LATROBE Honda 3500W Generator	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1133	LATROBE Thermal Demo Camera	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1134	LATROBE Rescue Saw and Blades	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1135	LATROBE 4 Blade PPV Honda 5.5	Threshold	Fire Equipment	1581	-	11/24/2014	0	-	-	-	-
1137	LATROBE 1997 International 4800 Eng291	Write-off	Fire Equipment	1581	4,042	11/24/2014	5.1	1.5	793	2,057	1,985
1142	TV for Sta 84	Threshold	Fire Equipment	1581	756	4/16/2015	5	1.8	151	333	422
1145	Structure Turnouts (84 pieces) (Black Set)	Threshold	Fire Equipment	1581	88,118	5/23/2015	7	3.9	12,588	26,483	61,634
1147	Stihl Chainsaw (2)	Threshold	Fire Equipment	1581	1,620	6/30/2015	7	4.0	231	463	1,157
1148	Structure Turnouts (4 sets)	Threshold	Fire Equipment	1581	8,127	9/2/2015	7	4.2	1,161	2,122	6,005
1149	Wildland Gear Volunteer FF	Write-off	Fire Equipment	1581	9,718	9/15/2015	7	4.2	1,388	2,488	7,231
1151	Swift Water Rescue Gear	Threshold	Fire Equipment	1581	3,442	1/7/2016	7	4.5	492	727	2,714
1153	Swift Water Rescue Gear	Threshold	Fire Equipment	1581	715	3/17/2016	7	4.7	102	132	583
1154	UPS Battery Backup Replacement	Threshold	Fire Equipment	1581	2,255	5/31/2016	3	0.9	752	813	1,441
1157	Gym Equipment Sta 91 - Club 50 Set SKU 505-00654-00	Threshold	Furniture/Fixtures/Tools	1584	818	9/22/2015	7	4.2	117	207	611
1158	Johnston - EDGE Series 26-in. 6-Drawer Ball-Bearing Top Chest	Threshold	Furniture/Fixtures/Tools	1584	432	9/25/2015	7	4.2	62	109	323
1159	Storz - Office Chairs Sta 84	Threshold	Furniture/Fixtures/Tools	1584	1,037	9/25/2015	7	4.2	148	261	776
1160	Ali - BBQ Genesis S-310 Sta 84	Threshold	Furniture/Fixtures/Tools	1584	869	9/25/2015	3	0.2	290	511	358
1161	Ali - LED TV (2) LG 42LF5600 1080P	Threshold	Furniture/Fixtures/Tools	1584	766	9/25/2015	3	0.2	255	450	315
1162	Ali - Leesa Sleep 2 Twin Mattresses Sta 84	Threshold	Furniture/Fixtures/Tools	1584	1,175	9/25/2015	7	4.2	168	296	879
1163	Ali - Casper Sleep 3 Twin Mattresses Sta 84	Threshold	Furniture/Fixtures/Tools	1584	1,881	9/25/2015	7	4.2	269	474	1,407
1164	Ali - File Cabinet JDA GMILL Sta 84	Threshold	Furniture/Fixtures/Tools	1584	269	9/25/2015	7	4.2	38	68	201
1165	Warren - 20V Combo Dewalt Max BL Premium 2 Kit Sta 84	Threshold	Furniture/Fixtures/Tools	1584	399	9/25/2015	7	4.2	57	100	298
1166	Ali - Bed Frames for Sta 84	Threshold	Furniture/Fixtures/Tools	1584	82	10/6/2015	7	4.3	12	20	62
1167	Storz - Bed Boxsprings for Sta 84	Threshold	Furniture/Fixtures/Tools	1584	486	10/6/2015	7	4.3	69	120	366
1170	Sta 85 Television Samsung UN32J5500AFXZA LED 108	Threshold	Furniture/Fixtures/Tools	1584	361	10/26/2015	3	0.3	120	202	159
1171	Tools for Sta 84	Threshold	Furniture/Fixtures/Tools	1584	718	10/26/2015	7	4.3	103	172	546
1172	Garden Hose Reels	Threshold	Furniture/Fixtures/Tools	1584	301	10/26/2015	7	4.3	43	72	229
1173	End Tables (4) Sta 84	Threshold	Furniture/Fixtures/Tools	1584	297	10/26/2015	7	4.3	42	71	226
1174	End Tables Sta 84	Threshold	Furniture/Fixtures/Tools	1584	393	10/26/2015	7	4.3	56	94	298
1177	Framed Art & Decor Sta 84 Open House	Threshold	Furniture/Fixtures/Tools	1584	777	2/29/2016	7	4.7	111	148	629
1178	Office Chair - Braddock	Threshold	Furniture/Fixtures/Tools	1584	259	4/30/2016	7	4.8	37	43	216

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1179	Picnic Table Sta 85	Threshold	Furniture/Fixtures/Tools	1584	931	4/30/2016	7	4.8	133	155	775
1180	Hose	Write-off	Hose	1583	9,955	6/26/2014	1	-	9,955	9,955	-
1191	Stacking Chairs 86 48	Write-off	Office Equipment	1580	3,441	3/21/2001	7	-	492	3,441	-
1192	Conference Tables 10	Threshold	Office Equipment	1580	3,059	6/27/2002	7	-	437	3,059	-
1195	Conf Room Tables 12	Threshold	Office Equipment	1580	3,118	2/19/2004	7	-	445	3,118	-
1201	Chairs for 87 (table)	Threshold	Office Equipment	1580	3,280	12/20/2007	7	-	469	3,280	-
1202	Office Chairs 87	Threshold	Office Equipment	1580	775	1/16/2008	7	-	111	775	-
1203	Copier Printer 87	Threshold	Office Equipment	1580	1,174	1/16/2008	5	-	235	1,174	-
1205	File Cabinets 87 (3)	Threshold	Office Equipment	1580	1,069	2/4/2008	7	-	153	1,069	-
1206	Router/Install 87	Write-off	Office Equipment	1580	5,542	2/4/2008	5	-	1,108	5,542	-
1208	Wireless Internet all stations	Write-off	Office Equipment	1580	10,024	4/29/2008	5	-	2,005	10,024	-
1209	Router - Sta 85	Write-off	Office Equipment	1580	2,000	4/29/2008	5	-	400	2,000	-
1211	Dell Computers (4)	Write-off	Office Equipment	1580	3,982	1/24/2012	5	-	796	3,982	-
1212	New Host Server Dell PE R815	Write-off	Office Equipment	1580	16,319	1/24/2012	5	-	3,264	16,319	-
1213	Dell Poweredge Server - Telestaff	Write-off	Office Equipment	1580	6,104	3/8/2012	5	-	1,221	6,104	-
1214	T-1 Lines 85, 86, 87	Threshold	Office Equipment	1580	1,800	3/8/2012	5	-	360	1,800	-
1215	Polycom for conf Room	Threshold	Office Equipment	1580	567	3/8/2012	5	-	113	567	-
1216	Set up fee for Apptix email	Write-off	Office Equipment	1580	3,510	3/21/2012	5	-	702	3,510	-
1217	Taleo Premier for evaluations	Write-off	Office Equipment	1580	3,280	3/21/2012	5	-	656	3,280	-
1218	Laptop Mac for IT	Write-off	Office Equipment	1580	1,758	4/5/2012	5	-	352	1,758	-
1219	Dell Computers (2) Optiplex 790	Write-off	Office Equipment	1580	2,359	5/3/2012	5	-	472	2,359	-
1220	Virtual Server Host/Migration/TS	Write-off	Office Equipment	1580	4,900	5/17/2012	5	-	980	4,900	-
1221	Video Conferencing Equ	Threshold	Office Equipment	1580	220	5/17/2012	5	-	44	220	-
1222	4 Firewalls installed (Vital N)	Write-off	Office Equipment	1580	9,661	5/17/2012	5	-	1,932	9,661	-
1223	Dell Computers (2) Optiplex 790	Write-off	Office Equipment	1580	2,358	6/30/2012	5	-	472	2,358	-
1224	Backup for 85 at 87	Write-off	Office Equipment	1580	9,274	6/30/2012	5	-	1,855	9,274	-
1225	Color Printer Kyocera Office C5255DN	Write-off	Office Equipment	1580	1,502	12/4/2012	5	-	300	1,351	150
1226	I Mac Apple Computer	Write-off	Office Equipment	1580	1,292	12/2/2013	5	0.4	258	775	517
1227	3 Computers 7010 Minitower	Threshold	Office Equipment	1580	4,289	12/2/2013	5	0.4	858	2,573	1,716
1228	2 Computers Optiplex	Threshold	Office Equipment	1580	2,665	1/24/2014	5	0.6	533	1,599	1,066
1229	Optiplex 9020	Threshold	Office Equipment	1580	1,400	2/20/2014	5	0.6	280	745	655
1230	Optiplex Sanders	Threshold	Office Equipment	1580	1,077	5/15/2014	5	0.9	215	467	611
1231	iPad (10)	Threshold	Office Equipment	1580	6,985	8/6/2014	5	1.1	1,397	4,046	2,939
1232	Optiplex 9020 Computer & Monitor	Threshold	Office Equipment	1580	1,293	10/1/2014	5	1.3	259	710	584
1233	Ops Tech Workstation	Threshold	Office Equipment	1580	1,219	4/1/2015	5	1.8	244	547	671
1234	2 Computers Sta 91	Threshold	Office Equipment	1580	4,252	4/1/2015	5	1.8	850	1,910	2,342
1235	TV - Prevention Office	Threshold	Office Equipment	1580	716	4/27/2015	5	1.8	143	311	404
1236	HP Officejet Pro 8620 Printer DOF Office	Threshold	Office Equipment	1580	354	9/25/2015	3	0.2	118	208	146
1237	Printer Sta 85 Rip/Run Epson TM-T88V-330	Threshold	Office Equipment	1580	325	10/26/2015	3	0.3	108	182	143
1238	Sta 84 Wireless Access Point (3) - UAP-3 UniFi IEEE 802.11n	Threshold	Office Equipment	1580	199	10/26/2015	3	0.3	66	111	88
1239	Sta 84 Network Equipment - UniFiSwitch US-24-250W	Threshold	Office Equipment	1580	410	10/26/2015	3	0.3	137	230	180
1240	Sta 84 Printer HP LaserJet Pro 400 M401n CZ195A	Threshold	Office Equipment	1580	160	10/26/2015	3	0.3	53	90	70
1241	Sta 84 Printer HP LaserJet Pro 400 MFP M425dn All-in-One	Threshold	Office Equipment	1580	416	10/26/2015	3	0.3	139	233	183
1243	Sta 84 Hardware - 4 Desktop Computers/1 Ubiquity Switch	Threshold	Office Equipment	1580	6,934	11/4/2015	3	0.3	2,311	3,825	3,109
1248	New Computer - Captain's Office	Threshold	Office Equipment	1580	1,039	12/31/2015	3	0.5	346	519	520
1251	2 Computers - Kerwood & Crew Office	Threshold	Office Equipment	1580	2,065	1/28/2016	3	0.6	688	979	1,086
1254	Computer Monitors - Merlo/Kerwood	Threshold	Office Equipment	1580	462	1/31/2016	3	0.6	154	218	244
1255	14" Dell Laptop & Equipment Braddock	Threshold	Office Equipment	1580	2,257	3/31/2016	3	0.8	752	940	1,317
1256	Dispatch Printers Sta 84, 86, 87, 91	Threshold	Office Equipment	1580	1,304	3/31/2016	3	0.8	435	543	761
1257	15" Dell Laptop & Equipment Lilienthal	Threshold	Office Equipment	1580	2,460	5/4/2016	3	0.8	820	948	1,512

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1260	iPad 3 (7)	Threshold	Office Equipment	1580	3,764	6/3/2016	3	0.9	1,255	1,348	2,417	
1270	Knox Cell	Threshold	Radio Communications Equipment	1590	478	6/22/2005	5	-	96	478	-	
1271	Cable Software/Bendix King	Threshold	Radio Communications Equipment	1590	323	6/22/2005	5	-	65	323	-	
1272	Vehicle Chargers	Threshold	Radio Communications Equipment	1590	2,500	6/23/2005	5	-	500	2,500	-	
1274	Antenna	Threshold	Radio Communications Equipment	1590	194	6/23/2005	5	-	39	194	-	
1277	Mobile for 8548	Threshold	Radio Communications Equipment	1590	1,456	6/24/2005	5	-	291	1,456	-	
1282	Kenwood 8541	Threshold	Radio Communications Equipment	1590	1,249	1/4/2007	5	-	250	1,249	-	
1285	Kenwood Mobile 8576	Threshold	Radio Communications Equipment	1590	1,292	11/18/2010	5	-	258	1,292	-	
1293	Command Vehicle Port Radio Charger	Threshold	Radio Communications Equipment	1590	335	8/21/2014	5	1.1	67	151	184	
1300	Radio Bluetooth Option Board 8535	Threshold	Radio Communications Equipment	1590	172	3/19/2015	5	1.7	34	78	94	
1303	Wiring Harness Patrol 91	Threshold	Radio Communications Equipment	1590	116	8/20/2015	5	2.1	23	43	73	
1312	Infrared Eyes - Garage Doors	Threshold	Station 85 Building/Improvements	1528	1,755	3/21/2013	39.5	34.2	44	222	1,533	
1317	Infrared Eyes - garage	Threshold	Station 86 Building/Improvements	1529	1,240	3/21/2013	39.5	34.2	31	126	1,114	
1328	LATROBE Station 91	Write-off	Station 91/92 Building/Improvements	1533	11,995	11/24/2014	7.6	4.0	1,578	5,044	6,951	
1330	Kitchen Cabinet Sta 91	Threshold	Station 91/92 Building/Improvements	1533	1,317	1/22/2015	15	11.6	88	252	1,065	
1332	Sta 91 Triple Ozone System	Threshold	Station 91/92 Building/Improvements	1533	1,883	1/20/2016	7	4.6	269	388	1,495	
1393	Dell Precision 15 (3510) Laptop (Keating)	Threshold	Office Equipment	1580	2,190	7/12/2016	3	1.0	730	706	1,484	
1395	Computer Monitor - Kerwood	Threshold	Office Equipment	1580	117	8/31/2016	3	1.2	39	32	85	
1396	Conference Room TV - Vizio E55-DO Smartcase E-Series	Threshold	Office Equipment	1580	545	8/31/2016	3	1.2	182	151	394	
1397	Dell Optiplex 5040 Desktop Computers (10)	Threshold	Office Equipment	1580	9,412	9/6/2016	3	1.2	3,137	2,553	6,859	
1398	Dell Precision 15 (3510) Laptop Computers (3)	Threshold	Office Equipment	1580	5,743	9/6/2016	3	1.2	1,914	1,558	4,185	
1399	PR iPads	Threshold	Office Equipment	1580	1,118	10/31/2016	3	1.3	373	247	871	
1400	Ipad Air (Merino)	Threshold	Office Equipment	1580	539	12/31/2016	3	1.5	180	89	450	
1403	Disaster Recovery Appliance DATTO SIRIS 3 Pro 4000	Threshold	Office Equipment	1580	2,797	5/4/2017	3	1.8	932	146	2,651	
1405	Swift Water Rescue Dry Suits (4)	Threshold	Fire Equipment	1581	5,222	9/15/2016	7	5.2	746	589	4,634	
1407	Rescue Source Swiftwater Gear (Nelson)	Threshold	Fire Equipment	1581	1,767	1/31/2017	7	5.6	252	104	1,664	
1408	Water Rescue Equipment (ResQmax Line Deployment System)	Threshold	Fire Equipment	1581	2,548	2/28/2017	7	5.7	364	122	2,426	
1410	Swift Water Rescue Dry Suits (8)	Threshold	Fire Equipment	1581	12,068	4/6/2017	7	5.8	1,724	401	11,667	
1411	Rope Rescue Training Equipment	Threshold	Fire Equipment	1581	4,698	4/6/2017	7	5.8	671	156	4,541	
1413	Zoll Batteries	Threshold	Fire Equipment	1581	451	5/4/2017	5	3.8	90	14	437	
1418	Boat Trailer	Threshold	Vehicles	1582	1,268	6/30/2017	5	4.0	254	-	1,268	
1419	Office Chairs Sta 85	Threshold	Furniture/Fixtures/Tools	1584	778	9/6/2016	5	3.2	156	127	651	
1420	Station 85 Folding Chairs (120) & Storage Rack (2)	Threshold	Furniture/Fixtures/Tools	1584	2,132	9/6/2016	5	3.2	426	347	1,785	
1421	Sta 86 Recliners (3) LaZboy	Threshold	Furniture/Fixtures/Tools	1584	2,609	9/30/2016	5	3.3	522	390	2,218	
1423	Metal Carts (2) Sta 85	Threshold	Furniture/Fixtures/Tools	1584	2,280	12/31/2016	5	3.5	456	226	2,053	
1424	New Treadmill Sta 86 Life Fitness 95T s/n TSS102575	Threshold	Furniture/Fixtures/Tools	1584	1,377	1/19/2017	5	3.6	275	122	1,255	
1425	Office Chairs Sta 86	Threshold	Furniture/Fixtures/Tools	1584	259	1/19/2017	5	3.6	52	23	236	
1426	Office Chairs Sta 85 (Burroughs/Wright)	Threshold	Furniture/Fixtures/Tools	1584	517	3/8/2017	5	3.7	103	32	485	
1427	Leesa Sleep Mattresses (Qty 4) (Sta 85/86)	Threshold	Furniture/Fixtures/Tools	1584	2,296	5/31/2017	5	3.9	459	38	2,259	
1429	Portable Radios Speaker Microphones	Threshold	Radio Communications Equipment	1590	951	8/18/2016	5	3.1	190	165	786	
Total Write-offs 2017/18					\$ 693,619						\$ 491,070	\$ 202,549

Threshold: \$ 176,146
Missing/Cannot be Identified: \$ 26,404

Replacement of Staff Utility Vehicle for Fire Prevention

Summary:

The Department needs a new staff vehicle to replace the current vehicle (8520) that has an excess of 115,000 miles. The new vehicle will be assigned to the Fire Prevention Division.

Staff received a state contract bid from Folsom Lake Ford for a (2019 Ford Explorer). Folsom Lake Ford is the sole provider for this type of vehicle within the EL Dorado Hills/Folsom region.

Fiscal Impact: \$33,000.00

State Bid with deductions from Folsom Lake Ford price per vehicle is \$32,550.08 total.

Recommendation:

Staff recommends the purchase of the vehicle from Folsom Lake Ford with the estimated total price of 32,550.08

There will be additional equipment that the vehicle will be outfitted with that has been budgeted for in the amount of \$17,000.00.



TUESDAY, JULY 3, 2018



We would like to thank you for generously supporting our family. We were overwhelmed with your response to honor our son, David. You touched our hearts with your love and generosity.

"For the Lord your God....is a mighty Savior. He will rejoice over you with great gladness. With His love, He will calm all your fears. He will exult over you by singing a happy song."

Zephaniah 3:17

Thank you for the beautiful arrangement.

Paul & Jean Rose



BOY SCOUTS OF AMERICA®
NEVADA AREA COUNCIL

July 11, 2018

Fire Chief Tom Keating
1050 Wildon Blvd.
El Dorado Hills, CA 95762

Dear Tom Keating,

I wanted to personally thank you for supporting one of your employees, Michael Gygax, as he has spent 7 days at Camp Fleischmann, from July 8 to July 14, 2018 to ensure that his Scouts had the best experience possible. We know that Scouts attending a long-term camp are more likely to stay in Scouting, earn advancements and be better prepared to deal with life's many challenges.

Without the commitment of our leaders, their families and their employers many of these young people would not have such a positive experience.

Thank you again for your support in helping to deliver the promise of Scouting to our youth.

Sincerely,

Paul W. Penttila
Scout Executive/CEO

BOY SCOUTS OF AMERICA
Nevada Area Council
500 Double Eagle Court
Reno, Nevada 89521
P 775.787.1111
www.nevadabsa.org

Prepared. For Life.™

RECEIVED
JUL 23 2018
BY: _____



Dear El Dorado Hills Fire Department, 7/21/18

Thank you for helping fight the fires in Sonoma County last October. We are very grateful for everyone who worked to protect our homes and community.

Sincerely,



Deborah + Terry Ivy

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION NO. 2018-XX

RESOLUTION ADOPTING THE CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code Sections 81000, et. seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code which can be incorporated by reference and may be amended after public notice and hearings to conform to amendments in the Political Reform Act; and

WHEREAS, this body has determined that the attached Appendix accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable;

NOW, THEREFORE, be it resolved that:

1. The terms of 2 Cal. Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the El Dorado Hills County Water District.

2. Pursuant to Section 4(A) of the standard code, designated employees shall file a statement of economic interest with the District. Upon receipt of the statements from the Board of Directors and the Chief, the District shall make and retain a copy and forward the original of these statements to the El Dorado County Elections Department.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the El Dorado Hills County Water District held September 20, 2018, by the following vote:

AYES:

NOES:

ABSENT:

Greg Durante, President

Jessica Braddock, District Secretary

APPENDIX

PUBLIC OFFICIALS' FUNCTION/TITLE

TYPE OF BUSINESS ENTITY, BUSINESS POSITION, INVESTMENT, SOURCE OF INCOME, OR REAL PROPERTY DISCLOSABLE

Board Members	1. Office Equipment and Supplies
Fire Chief	2. Building Materials and Supplies
Deputy Chief	3. Medical Supplies
Division Chief	4. Household Supplies
Battalion Chief	5. Hardware supplies and tools
Director of Finance/Board Secretary	6. Fire equipment (hose, nozzles smoke masks, etc.)
Candidates for Directors	7. Fire apparatus (vehicles and vehicle supplies)
Auditor	8. Fire Equipment maintenance (extinguishing service, sprinklers, etc.)
Attorneys	9. Radio equipment and repair
	10. Equipment and tool repair
	11. Newspapers and magazines
	12. Insurance
	13. Accounting
	14. Banks and Savings and Loans
	15. Construction
	16. Fuel (gasoline and liquid propane gas)
	17. Installation of hydrants
	18. Real property/real property development
	19. Firefighter clothing and supplies (turnouts, etc.)
	20. Engineering
	21. Soil Preparation, studies
	22. Retirement of Bond Proceedings

Engineering Consultants	1. Real Property
Architectural Consultants	2. Building materials and supplies
	3. Soil preparation, studies
	4. Construction

Financial Consultants	1. Real Property
	2. Banks and Savings and Loans
	3. Retirement of bond proceedings

E.I.R. Consultants	1. Real Property
	2. Construction
	3. Building materials and supplies
	4. Soil preparation, studies
	5. Engineering
