

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
EIGHT HUNDRED TWENTY-FIRST MEETING
Thursday, October 15, 2020
5:30 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

ATTENTION

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

Please submit your comments in writing to inquiries@edhfire.com and they will be entered into the public record. If you are healthy and chose to attend the meeting, we ask that you maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.

Thank you for your understanding during these challenging times.

NOTE

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.

- I. Call to Order

Adjourn to Closed Session

- II. Closed Session Items

- A. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
B. Closed Session Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter

6:00 p.m. Reconvene to Open Session and Closed Session Reports

- III. Pledge of Allegiance

- IV. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)

- A. Approve Minutes of the 820th Board meeting held September 17, 2020
B. Approve Financial Statements and Check Register
C. Approve Employee Development Center (EDC) Financial Report
End Consent Calendar

- V. Oral Communications

- A. EDH Professional Firefighters
B. EDH Firefighters Association
C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- VI. Correspondence
- VII. Attorney Items
- VIII. Committee Reports
 - A. Administrative Committee (Directors Bennett and Hartley)
 - 1. Training Facility Presentation
 - B. Finance Committee (Directors Giraudo and White)
 - C. Joint Powers Authority (Directors Hartley and Giraudo)
- IX. Fire Chief's Report
- X. Operations Report
 - A. Operations Report (Receive and File)
- XI. Community Risk Reduction Report
 - A. CRRD Report (Receive and File)
- XII. Fiscal Items
- XIII. New Business
 - A. Review and approve proposed amendment to Rescue Shared Services Agreement
 - B. Approve purchase of Type I Engine
 - C. Review and approve strike team reimbursement to Deputy Chief Michael Lilienthal
- XIV. Old Business
 - A. Rescue Annexation Update
 - B. Training Facility Update
 - C. EDHCSD/EDHFD 2x2 update (Directors Durante and White)
- XV. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings
- XVI. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED TWENTIETH MEETING OF THE BOARD OF DIRECTORS

Thursday, September 17, 2020

5:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President Hartley called the meeting to order at 5:00 p.m. Directors in attendance: Bennett, Durante, Giraud, Hartley, and White. Director Durante attended via teleconference. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:00 p.m.

II. CLOSED SESSION

- A. **Closed Session Pursuant to Government Code Sections 54957(b)(1); Public Employee Performance Evaluation: Fire Chief**
- B. **Closed Session Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter**

The meeting reconvened at 6:01 p.m. The Board took no action during closed session.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC HEARING

- A. **Appeal by Ryan Fraser of Weed Abatement Charges Applied as a Special Assessment Against His Property at 6041 Toscano Loop in Accordance with El Dorado Hills County Water District Resolution 2019-01** – Chief Phillips presented the request from Ryan Fraser to refund the weed abatement charges from 2019 assessed against his property.

A public hearing was opened at 6:15 p.m.

Ryan Fraser stated his case for refunding the charges.

The public hearing was closed at 6:30 p.m.

Director White made a motion to grant Ryan Fraser's request and refund the charges applied as a Special Assessment Against His Property at 6041 Toscano Loop in Accordance with El Dorado Hills County Water District Resolution 2019-01, seconded by Director Durante and unanimously carried. (Roll Call: Ayes: 5, Noes: 0)

- B. **Appeal by Oral Shtulvarg of Weed Abatement Charges Applied as a Special Assessment Against Her Property at 3060 Vista Le Fonti in Accordance with**

El Dorado County Water District Resolution 2020-05 – Chief Phillips presented Oral Shtulvarg’s appeal of the weed abatement charges from 2020 and stated that Staff recommends denying the appeal.

A public hearing was opened at 6:36 p.m.

The public hearing was closed at 6:40 p.m.

Director Bennett made a motion to deny the appeal by Oral Shtulvarg of Weed Abatement Charges Applied as a Special Assessment Against Her Property at 3060 Vista Le Fonti in Accordance with El Dorado County Water District Resolution 2020-05, seconded by Director White and carried. (Roll Call: Ayes: 4, Noes: 1- Hartley)

V. PRESENTATION

- A. Communications Study Presentation** – Federal Engineering representatives presented the findings of the communications study and their recommendation. Several public members made comments pertaining to a specific incident in which the current communications system failed. Chief Johnson explained the purpose of the presentation is for the Board to receive and file the report, and next steps will be to take the report back to both internal and external stakeholder groups to determine what the recommended option will be for the Department moving forward.

VI. CONSENT CALENDAR

- A. Approve Minutes of the 819th Board meeting held August 20, 2020**
- B. Approve Financial Statements and Check Register**
- C. Approve Employee Development Center (EDC) Financial Report**

Director Giraudo made a motion to approve the consent calendar, seconded by Director Bennett and unanimously carried. (Roll call: Ayes: 5; Noes: 0)

VII. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters** – Mark Ali, president, recognized the firefighters’ response to the call to help other communities with the fires all over California. He also talked about his experience as Union President and stated that Brian Wilkey would hold that position going forward. The Board thanked Captain Ali for his service to the District.
- B. EDH Firefighters Association** – None
- C. Public Comment** – None

VIII. CORRESPONDENCE – None

IX. ATTORNEY ITEMS – None

X. COMMITTEE REPORTS

- A. **Administrative Committee (Directors Bennett and Hartley)** – No report.
- B. **Finance Committee (Directors Giraud and White)** – No report.
- C. **Joint Powers Authority (Directors Hartley and Giraud)** – Chief Johnson reported that the JPA is in the final interview stage of selecting a new Executive Director.

XI. FIRE CHIEF'S REPORT – Chief Johnson reported the following to the Board:

- The EDC has 10 classes scheduled through January.
- The Department hired Eric Haydt as Operation Specialist.
- Engineer promotional exam is in the planning phases.
- Lt. Bertelsen Park Flag Ceremony was held on 9/16.
- COVID antibody testing is being researched to potentially offer to the personnel.
- Thanked firefighters for sending additional resources to support OES while covering the District.

XII. OPERATIONS REPORT

- A. **Operations Report (Receive and file)** – Received and filed.

XIII. COMMUNITY RISK REDUCTION REPORT

- A. **CRRD Report (Receive and file)** – Received and filed.

XIV. FISCAL ITEMS

- A. **Public Hearing: Review and approve Resolution 2020-16 approving the Final Budget for fiscal year 2020/21 and authorize expenditures from Reserve Funds** – Director of Finance Braddock summarized the changes from the preliminary budget and recommended adoption of the 2020/21 final budget.

A public hearing was opened at 8:30 p.m.

The public hearing was closed at 8:30 p.m.

Director Giraud made a motion to approve Resolution 2020-16 approving the Final Budget for fiscal year 2020/21 and authorize expenditures from Reserve Funds, seconded by Director Bennett and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- B. **Review annual Development Fee balance and expenditures report** – Director of Finance Braddock stated that the presented report shows the activity in the Development fee account for fiscal year 2019/20 and will be submitted to the County. Received and filed.
- C. **Review and approve 2019/20 Capital Asset write-offs/surplus items** – Director of Finance Braddock explained that the District has one capital asset write-off detailed in the report for 2019/20.

Director White made a motion to approve the 2019/20 Capital Asset write-offs/surplus items, seconded by Director Hartley and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

XV. NEW BUSINESS

- A. Review and approve the District’s Conflict of Interest Code Resolution 2020-17** - Director of Finance Braddock reported that the only change to the proposed Conflict of Interest Code is the addition of the Director of Human Resources position.

Director Giraud made a motion to approve the District’s Conflict of Interest Code Resolution 2020-17, seconded by Director Benentt, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- B. Review and approve strike team reimbursement to Deputy Chief Dustin Hall** – Director of Finance Braddock explained that the Deputy Chiefs and Fire Chiefs are not entitled to overtime per policy, but the Board can approve overtime pay up to the amount that the District is reimbursed by OES.

Director White made a motion approve strike team reimbursement to Deputy Chief Dustin Hall, seconded by Director Giraud and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

XVI. OLD BUSINESS

- A. Rescue Annexation Update** – Chief Johnson reported that the Rescue Board of Directors would like to discuss the governance issue further and would be reaching out to schedule a meeting.
- B. Training Center Update** – Chief Johnson stated that Staff would be bring a formal recommendation to the October Board meeting.
- C. EDHCSD/EDHFD 2x2 update (Directors Durante and White)** – No report.

XVII. ORAL COMMUNICATIONS

- A. Directors** – Director Hartley complimented Staff on the ceremony at Bertelsen park.
- B. Staff** – Chief Johnson thanked the Board for the recognition of 30 years in the fire service.

C. Schedule upcoming committee meetings – None

XVIII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director White and unanimously carried.

The meeting adjourned at 8:56 p.m.

Approved:

Charles J. Hartley, President

Jessica Braddock, Board Secretary

DRAFT

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2020



	FINAL Full Year Budget FY20/21	Actual September 2020	Actual YTD September 30, 2020	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	19,490,891	1,176	1,650	(19,489,241)		} Timing of collection
3270 · Unsecured Tax Revenue	353,986	1,406	3,205	(350,781)		
3280 · Homeowners Tax Revenue	157,520	-	-	(157,520)		
3320 · Supplemental Tax Revenue	370,000	32,559	76,068	(293,932)		
3330 · Sacramento County Revenue	31,170	-	-	(31,170)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,900	15	45	(36,855)		
3335.3 · Latrobe Base Transfer	82,000			(82,000)		
3340 · Property Tax Administration Fee	(433,893)	-	-	433,893		
Total 3240 · Tax Revenue	20,088,575	35,156	80,968	(20,007,607)	0%	
3505 · Misc. Revenue, Vacant Lot	-	(3,820)	(27,285)	(27,285)	100%	Weed abatement costs incurred not yet collected through property tax liens
3506 · Misc. Revenue, Fire Prev. Fees	200,000	4,603	9,191	(190,809)	5%	Timing of collection
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,150,000	191,667	383,333	(766,667)	33%	October payment collected in Sept
3513 · Rental Income (Cell site)	54,180	4,515	13,545	(40,635)	25%	
3514.1 · Operating Grants Revenue	175,896	-	-	(175,896)	0%	
3514.2 · Capital Grants Revenue	66,764	-	-	(66,764)	0%	
3515 · OES/Mutual Aid Reimbursement	432,000	169,162	340,243	(91,757)	79%	Severe fire season
3520 · Interest Earned	300,000	768	1,581	(298,419)	1%	Timing of collection
3510 · Misc. Operating Revenue - Other	95,000	7,797	20,925	(74,075)	22%	
Total 3510 · Misc. Operating Revenue	2,273,840	373,908	759,627	(1,514,213)	33%	
Total Operating Revenue	\$ 22,562,414	\$ 409,847	\$ 822,501	\$ (21,739,914)	4%	
3550 · Development Fee						
3560 · Development Fee Revenue	1,400,000	65,419	239,955	(1,160,045)	17%	Collection rate lower than budget (to date)
3561 · Development Fee Interest	-	8,165	16,808	16,808	100%	
Total 3550 · Development Fee	1,400,000	73,584	256,763	(1,143,237)	18%	
3568 · Proceeds from Insurance	-	-	-	-	0%	
3570 · Proceeds from Sale of Assets	-	-	585	585	100%	
Total Revenue	\$ 23,962,414	\$ 483,431	\$ 1,079,849	\$ (22,882,565)	5%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2020



	FINAL Full Year Budget FY20/21	Actual September 2020	Actual YTD September 30, 2020	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	6,943,601	527,812	1,833,252	5,110,349	26%	
6011 · Education/Longevity Pay	506,548	38,242	133,163	373,385	26%	
6016 · Salaries & Wages, Admin/Prev	927,463	74,077	241,835	685,629	26%	
6017 · Volunteer Pay	3,000		-	3,000	0%	
6018 · Director Pay	16,000	2,000	3,300	12,700	21%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,843,249	(140,535)	411,498	1,431,751	22%	
6019.2 · Overtime, Outside Aid	360,000	616,459	726,037	(366,037)	202%	
6019.3 · Overtime, JPA	150,000	58,860	130,914	19,086	87%	
Total 6019 · Overtime	2,353,249	534,784	1,268,449	1,084,799	54%	Higher OT due to COVID Emergency Responder Leave + Strike Teams Annual required lump sum payments made in Jul-20
6020 · P.E.R.S. Retirement	3,074,979	137,798	1,757,695	1,317,283	57%	
6030 · Workers Compensation	621,404	47,731	143,192	478,213	23%	
6031 · Life Insurance	6,671	1,003	2,006	4,665	30%	
6032 · P.E.R.S. Health Benefits	1,798,141	292,726	585,298	1,212,843	33%	Oct premium paid in Sept
6033 · Disability Insurance	21,122	3,422	6,844	14,278	32%	
6034 · Health Cost of Retirees	1,063,825	428,009	556,176	507,649	52%	Lump sum payment of \$300k made in Sept
6040 · Dental/Vision Expense	222,360	15,679	47,481	174,879	21%	
6050 · Unemployment Insurance	15,120	49	49	15,072	0%	
6070 · Medicare	156,195	17,270	50,937	105,258	33%	
Total 6000 · Salaries & Wages	17,729,678	2,120,602	6,629,677	11,100,001	37%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	52,200	126	23,526	28,674	45%	Semi-annual uniform allowance paid in Jul-20
6102 · Other Clothing & Personal Supplies	120,225	1,098	4,492	115,733	4%	Timing of purchases
Total 6100 · Clothing & Personal Supplies	172,425	1,224	28,018	144,407	16%	
6110 · Network/Communications						
6111 · Telecommunications	37,750	4,416	10,877	26,873	29%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2020



	FINAL Full Year Budget FY20/21	Actual September 2020	Actual YTD September 30, 2020	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
6112 · Dispatch Services	60,000	-	(15,803)	75,803	-26%	Reversal of Q4 accrual for dispatch services - invoice not yet received
6113 · Network/Connectivity	58,262	1,517	7,668	50,594	13%	
Total 6110 · Communications	156,011	5,933	2,741	153,270	2%	
6120 · Housekeeping	54,311	7,268	11,650	42,662	21%	
6130 · Insurance						
6131 · General Insurance	66,000	-	20,437	45,563	31%	Insurance Premium paid through 10/31/20
Total 6130 · Insurance	66,000	-	20,437	45,563	31%	
6140 · Maintenance of Equipment						
6141 · Tires	25,000	7,829	16,539	8,461	66%	Timing of tire replacements
6142 · Parts & Supplies	35,000	3,369	12,633	22,367	36%	CargoGlide Extension Truck Bed Trays (3)
6143 · Outside Work	160,000	18,220	48,461	111,539	30%	
6144 · Equipment Maintenance	42,960	1,470	2,419	40,541	6%	
6145 · Radio Maintenance	16,680	2,423	5,300	11,380	32%	
Total 6140 · Maintenance of Equipment	279,640	33,311	85,352	194,288	31%	
6150 · Maintenance, Structures & Ground	171,867	13,007	18,655	153,212	11%	
6160 · Medical Supplies						
6161 · Medical Supplies	80,931	16,285	27,439	53,492	34%	COVID-19 Supplies
Total 6160 · Medical Supplies	80,931	16,285	27,439	53,492	34%	
6170 · Dues and Subscriptions	14,044	910	9,445	4,599	67%	Prepaid Business Park Homeowners, CA Fire Chiefs' Assn., Survey Monkey, Other Annual Subscriptions in Jul-20
6180 · Miscellaneous						
6181 · Miscellaneous	12,000	(107)	220	11,780	2%	
6182 · Honor Guard	2,600	-	70	2,530	3%	
6183 · Explorer Program	4,087	-	-	4,087	0%	
6184 · Pipes and Drums	3,000	-	-	3,000	0%	
Total 6180 · Miscellaneous	21,687	(107)	290	21,397	1%	
6190 · Office Supplies	29,443	2,613	5,657	23,786	19%	
6200 · Professional Services						
6201 · Audit	15,900	5,835	5,835	10,065	37%	First installment for annual audit paid in Sept
6202 · Legal/Human Resources	242,118	25,900	33,683	208,434	14%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2020



	FINAL Full Year Budget FY20/21	Actual September 2020	Actual YTD September 30, 2020	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
6203 · Notices	2,500	-	120	2,380	5%	
6204 · Other Professional Services	111,144	46,596	47,172	63,972	42%	LAFCO Admin Fee, Communications Study, Fire Prevention Fee Study
6205 · Elections/Tax Administration	25,000	-	-	25,000	0%	
6206 · Public Relations	6,400	-	-	6,400	0%	
Total 6200 · Professional Services	403,062	78,331	86,810	316,252	22%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	178,640	1,656	39,508	139,132	22%	
6212 · IT Support/Implementation	205,076	17,719	17,719	187,357	9%	Timing of IT billing/projects
6213 · IT Equipment	25,398	72	2,665	22,733	10%	Timing of budgeted equipment purchases
Total 6210 · Information Technology	409,114	19,446	59,892	349,222	15%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	55,299	8,941	17,883	37,416	32%	Oct lease payment made in Sept
6222 · Solar Lease	69,108	693	6,373	62,735	9%	
Total 6220 · Rents and Leases	124,407	9,635	24,256	100,151	19%	
6230 · Small Tools and Supplies	75,275	25,209	34,061	41,214	45%	Timing of technical rescue equipment purchase
6240 · Special Expenses						
6241 · Training	143,821	(3,722)	4,342	139,479	3%	Training restricted due to COVID-19
6242 · Fire Prevention	81,300	5,048	7,150	74,150	9%	
Total 6240 · Special Expenses	225,121	1,326	11,492	213,629	5%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	80,000	9,076	18,798	61,202	23%	
6252 · Travel	35,000	6,307	8,039	26,961	23%	
6253 · Meals & Refreshments	19,000	1,765	2,288	16,712	12%	
Total 6250 · Transportation and Travel	134,000	17,148	29,125	104,875	22%	
6260 · Utilities						
6261 · Electricity	18,400	3,235	2,845	15,555	15%	
6262 · Natural Gas/Propane	22,200	213	979	21,221	4%	
6263 · Water/Sewer	16,200	117	2,843	13,357	18%	
Total 6260 · Utilities	56,800	3,566	6,668	50,132	12%	
Total Operating Expenditures	\$ 20,203,816	\$ 2,355,705	\$ 7,091,665	\$ 13,112,151	35%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2020



	FINAL Full Year Budget FY20/21	Actual September 2020	Actual YTD September 30, 2020	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
Operating Revenue - Operating Expenditures	\$ 2,358,598	\$ (1,945,858)	\$ (6,269,164)	\$ 8,627,763		
6560 · Pension UAL Lump Sum Payment	1,000,000	-	-	1,000,000	0%	Timing of transfer to PARS
6570 · OPEB UAL Lump Sum Payment	11,870	-	-	11,870	0%	
6720 · Fixed Assets	2,000,805	(8)	10,351	1,990,454	1%	Timing of capital expenditures
Total Expenditures	\$ 23,216,491	\$ 2,355,697	\$ 7,102,016	\$ 16,114,475	31%	
Total Revenue - Total Expense	\$ 745,923	\$ (1,872,266)	\$ (6,022,167)	\$ (6,768,090)		
Less: Development Fee Revenue	(1,400,000)		(256,763)			
Add: Development Fee Qualified Expenditures	1,047,250		-			
Total Revenue - Total Expense Net of Dev Fees	\$ 393,173		\$ (6,278,930)			

El Dorado Hills Fire Department

10/8/2020 1:07 PM

Register: 1000 · Bank of America
 From 09/01/2020 through 09/30/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/01/2020		Deposit	6720 · Fixed Assets	VOID Check #...		X	320.00	1,381,499.81
09/01/2020	EFT	Void	6181 · Miscellaneous	Void Transaction		X	150.00	1,381,649.81
09/01/2020	EFT	VSP Vision Care	6043 · Vision Insurance	Sep-20	381.53	X		1,381,268.28
09/01/2020	EFT	De Lage Landen Fina...	6190 · Office Supplies	Account # 988...	230.59	X		1,381,037.69
09/01/2020	EFT	Sterling Administrati...	-split-		2,421.00	X		1,378,616.69
09/01/2020	EFT	Sterling Administrati...	-split-		300.00	X		1,378,316.69
09/01/2020	EFT	P. G. & E.	-split-	AUG-20	108.90	X		1,378,207.79
09/01/2020	EFT	Technology Credit C...	-split-	Sept-20	693.22	X		1,377,514.57
09/01/2020	TEFT	Sterling Administrati...	-split-		450.00	X		1,377,064.57
09/02/2020		Deposit	-split-	Deposit		X	106,002.06	1,483,066.63
09/02/2020	23446	4640 Golden Foothill...	-split-	Invoice # 21222	5,130.64	X		1,477,935.99
09/02/2020	23447	7th Dimension LLC	6212 · IT Support/Impl...		8,848.79	X		1,469,087.20
09/02/2020	23448	Advanced IPM	-split-		162.00	X		1,468,925.20
09/02/2020	23449	Aramark	-split-	Acct. # 792270...	72.40	X		1,468,852.80
09/02/2020	23450	AT&T	-split-	Aug-20	297.34	X		1,468,555.46
09/02/2020	23451	Benuto Tree Service	-split-	Weed Abatement	2,700.00	X		1,465,855.46
09/02/2020	23452	Blue Ribbon Personn...	-split-	Invoice # 7732	947.20	X		1,464,908.26
09/02/2020	23453	CTA Engineering & ...	6204 · Other Professio...	Account # 20-0...	3,700.00	X		1,461,208.26
09/02/2020	23454	Carahsoft Technolog...	6211 · Software Licens...	Invoice # IN81...	178.70	X		1,461,029.56
09/02/2020	23455	Capital Building Mai...	6120 · Housekeeping	Invoice # 12212	780.90	X		1,460,248.66
09/02/2020	23456	CA Assoc. of Profess...	-split-	September 2020	1,711.00	X		1,458,537.66
09/02/2020	23457	Chima's Towing	6143 · Outside Work	Invoice # 13923	693.75	X		1,457,843.91
09/02/2020	23458	Deal Heating & Air, ...	-split-		2,385.00	X		1,455,458.91
09/02/2020	23459	Domco Plumbing, Inc.	6150 · Maintenance,Str...	Invoice # 122424	725.00	X		1,454,733.91
09/02/2020	23460	David Taussig and A...	6204 · Other Professio...	Invoice # 2007...	2,393.67	X		1,452,340.24
09/02/2020	23461	Hefner, Stark & Mar...	-split-		12,507.50	X		1,439,832.74
09/02/2020	23462	The Home Depot Pro	-split-		1,107.99	X		1,438,724.75
09/02/2020	23463	InterState Oil Compa...	-split-		3,555.84	X		1,435,168.91
09/02/2020	23464	Liebert Cassidy Whit...	-split-		4,201.00	X		1,430,967.91
09/02/2020	23465	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	654.59	X		1,430,313.32
09/02/2020	23466	National Garage Doo...	-split-	Invoice # 1527...	5,268.70	X		1,425,044.62
09/02/2020	23467	Rotary	-split-	Aug 2020 Dues	280.00	X		1,424,764.62
09/02/2020	23468	Signal Service	6150 · Maintenance,Str...	Invoice # 320588	126.00	X		1,424,638.62
09/02/2020	23469	Standard Insurance Co.	6031 · Life Insurance	Policy # 00 35...	501.60	X		1,424,137.02
09/02/2020	23470	Sacramento Regional...	6204 · Other Professio...		3,137.78	X		1,420,999.24
09/02/2020	23471	Bobbi Bennett	-split-	Aug-20	100.00	X		1,420,899.24
09/02/2020	23472	Greg Durante	6018 · Director Pay	Aug-20	100.00	X		1,420,799.24
09/02/2020	23473	Charles J. Hartley	-split-	Aug-20	200.00	X		1,420,599.24
09/02/2020	23474	John Giraud	-split-	Aug-20	300.00	X		1,420,299.24
09/02/2020	23475	Timothy J. White	-split-	Aug-20	200.00			1,420,099.24

El Dorado Hills Fire Department

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Register: 1000 · Bank of America
 From 09/01/2020 through 09/30/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/02/2020	23476	Chase Bank	2029 · Other Payable	Aug 2020	450.00	X		1,419,649.24
09/02/2020	23477	Wells Fargo Bank	2026 · EDH Associate...	Aug 2020	5,168.80	X		1,414,480.44
09/03/2020	EFT	Sterling Administrati...	-split-		260.30	X		1,414,220.14
09/04/2020	EFT	P. G. & E.	-split-	AUG-20	46.66	X		1,414,173.48
09/04/2020	EFT	Sterling Administrati...	-split-		254.60	X		1,413,918.88
09/08/2020	EFT	P.E.R.S. Health	-split-	September 2020	209,820.55	X		1,204,098.33
09/08/2020	EFT	P.E.R.S. Retirement (...)	6201 · Audit	GASB Reporti...	2,100.00	X		1,201,998.33
09/08/2020	EFT	P. G. & E.	-split-	AUG-20	9.85	X		1,201,988.48
09/09/2020	EFT	Sterling Administrati...	-split-		598.00	X		1,201,390.48
09/10/2020	EFT	Nationwide Retireme...	-split-	PR20-9-1	22,252.44	X		1,179,138.04
09/10/2020	EFT	P.E.R.S. ING	-split-	PR20-9-1	1,911.23	X		1,177,226.81
09/10/2020	EFT	P.E.R.S. Retirement	-split-	PR20-9-1	102,958.80	X		1,074,268.01
09/10/2020	EFT	Sterling Administrati...	6204 · Other Professio...		392.00	X		1,073,876.01
09/10/2020	EFT	P. G. & E.	-split-	AUG-20	161.26	X		1,073,714.75
09/10/2020	23478	7th Dimension LLC	6212 · IT Support/Impl...		8,869.78	X		1,064,844.97
09/10/2020	23479	A-CHECK	6202 · Legal/Human R...	Inv # 59-06240...	7.50	X		1,064,837.47
09/10/2020	23480	Blue Ribbon Personn...	-split-	Invoice # 7802	947.20	X		1,063,890.27
09/10/2020	23481	Caltronics Business ...	6190 · Office Supplies	Invoice # 3094...	361.25	X		1,063,529.02
09/10/2020	23482	Carahsoft Technolog...	6211 · Software Licens...	Invoice # IN83...	178.70	X		1,063,350.32
09/10/2020	23483	EDC Air Quality Ma...	6144 · Equipment Mai...	Inv # IN0115750	704.63	X		1,062,645.69
09/10/2020	23484	Delta Wireless Inc	6145 · Radio Maintena...		1,545.00	X		1,061,100.69
09/10/2020	23485	Doug Veerkamp Gen...	-split-		2,532.10	X		1,058,568.59
09/10/2020	23486	Fit Guard	-split-		360.00	X		1,058,208.59
09/10/2020	23487	The Home Depot Pro	-split-		277.51	X		1,057,931.08
09/10/2020	23488	InterState Oil Compa...	-split-		471.68	X		1,057,459.40
09/10/2020	23489	Josh Couch	6040 · Dental/Vision R...		50.00	X		1,057,409.40
09/10/2020	23490	Larry R. Fry	6034 · Health Cost of ...		202.40	X		1,057,207.00
09/10/2020	23491	Life Assist	-split-		5,531.90	X		1,051,675.10
09/10/2020	23492	Motorola Solutions Inc	6145 · Radio Maintena...	Customer Acct...	749.21	X		1,050,925.89
09/10/2020	23493	National Garage Doo...	-split-	Invoice # 1532...	120.00	X		1,050,805.89
09/10/2020	23494	North State Tire Co., ...	-split-	Invoice # K105...	3,926.35	X		1,046,879.54
09/10/2020	23495	PowerGen Inc.	-split-	Invoice # 20-1...	845.26	X		1,046,034.28
09/10/2020	23496	Preferred Alliance, Inc.	6202 · Legal/Human R...	Invoice # 0158...	42.00	X		1,045,992.28
09/10/2020	23497	Riebes Auto Parts	-split-		1,489.82	X		1,044,502.46
09/10/2020	23498	Richardson & Comp...	6201 · Audit	Invoice No. 11...	3,735.00	X		1,040,767.46
09/10/2020	23499	West Coast Frame/C...	-split-		6,230.45	X		1,034,537.01
09/10/2020	PR20-9-1		-split-	Total Payroll T...	137,200.35	X		897,336.66
09/10/2020	PR20-9-1		1000 · Bank of Americ...	Direct Deposit	366,187.42	X		531,149.24
09/10/2020	PR20-9-1		1000 · Bank of Americ...	Payroll Checks		X		531,149.24
09/11/2020	EFT	ADP	6204 · Other Professio...	Aug 2020	635.68	X		530,513.56

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/11/2020	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	248.50	X		530,265.06
09/12/2020	EFT	Verizon Wireless	-split-	Aug-20	70.20	X		530,194.86
09/12/2020	EFT	Sterling Administrati...	-split-		580.05	X		529,614.81
09/13/2020	EFT	Verizon Wireless	-split-	Aug-20	1,623.91	X		527,990.90
09/13/2020	EFT	Verizon Wireless	-split-	Aug-20	1,102.29	X		526,888.61
09/13/2020	EFT	Verizon Wireless	-split-	Aug-20	836.52	X		526,052.09
09/14/2020	EFT	P. G. & E.	-split-	AUG-20	1,628.28	X		524,423.81
09/14/2020	23500	Department of Motor...	6720 · Fixed Assets		312.00	X		524,111.81
09/15/2020			6204 · Other Professio...	Service Charge	215.52	X		523,896.29
09/15/2020	EFT	Sterling Administrati...	-split-		396.00	X		523,500.29
09/15/2020	EFT	Sterling Administrati...	-split-		80.00	X		523,420.29
09/15/2020	EFT	Sterling Administrati...	-split-		402.00	X		523,018.29
09/15/2020	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Ref # 1308091...	22,296.69	X		500,721.60
09/15/2020	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Ref # 1130809...	47,356.16	X		453,365.44
09/16/2020	EFT	Sterling Administrati...	-split-		106.00	X		453,259.44
09/17/2020	EFT	Sterling Administrati...	-split-		225.00	X		453,034.44
09/17/2020	EFT	Sterling Administrati...	-split-		631.80	X		452,402.64
09/18/2020	EFT	Sterling Administrati...	-split-		518.40	X		451,884.24
09/18/2020	EFT	El Dorado Disposal ...	-split-	8/01/20-8/31/20	529.85	X		451,354.39
09/19/2020	EFT	Sterling Administrati...	-split-		505.00	X		450,849.39
09/21/2020	EFT	Allied Administrator...	6042 · Dental Insurance	October 2020	2,691.11	X		448,158.28
09/21/2020	EFT	P. G. & E.	-split-	AUG-20	528.50	X		447,629.78
09/22/2020	EFT	Transfer from LAIF	1074 · Local Agency I...	Confirm #1614...		X	300,000.00	747,629.78
09/22/2020	EFT	Sterling Administrati...	-split-		2,996.12	X		744,633.66
09/22/2020	EFT	Sterling Administrati...	-split-		313.00	X		744,320.66
09/23/2020		Deposit	-split-	Deposit		X	105,453.91	849,774.57
09/23/2020	EFT	Verizon Wireless	-split-	Aug-20	380.10	X		849,394.47
09/23/2020	EFT	Verizon Wireless	-split-	Aug-20	40.01	X		849,354.46
09/23/2020	EFT	Sterling Administrati...	-split-		300.52	X		849,053.94
09/23/2020	EFT	El Dorado Disposal ...	-split-	8/01/20-8/31/20	353.96	X		848,699.98
09/23/2020	23501	Advanced IPM	-split-		160.00	X		848,539.98
09/23/2020	23502	Aflac	2100 · Payroll Liabilities	Inv # 111651	432.10			848,107.88
09/23/2020	23503	Airgas USA, LLC	-split-	VOID:		X		848,107.88
09/23/2020	23504	Aramark	-split-	Acct. # 792270...	72.40	X		848,035.48
09/23/2020	23505	Arnolds for Awards	6242 · Fire Prevention		12.87			848,022.61
09/23/2020	23506	Breathe Easy with C...	6142 · Parts & Supplies		82.85			847,939.76
09/23/2020	23507	CA Assoc. of Profess...	-split-	October 2020	1,711.00	X		846,228.76
09/23/2020	23508	Capital Building Mai...	6120 · Housekeeping	Invoice # 12284	780.90			845,447.86
09/23/2020	23509	Doug Veerkamp Gen...	-split-		5,865.83	X		839,582.03
09/23/2020	23510	David Taussig and A...	6204 · Other Professio...	Invoice # 2008...	5,962.41			833,619.62

El Dorado Hills Fire Department

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09/23/2020	23511	ECMS	6102 · Other Clothing ...		335.85	X		833,283.77
09/23/2020	23512	Extreme Towing	6143 · Outside Work	Invoice # 2036...	215.00			833,068.77
09/23/2020	23513	Fastenal Company	6233 · Station Tools/S...	Invoice # CAE...	252.85	X		832,815.92
09/23/2020	23514	Federal Engineering, ...	6204 · Other Professio...	Invoice 2020-3...	13,600.00	X		819,215.92
09/23/2020	23515	FireCom	6145 · Radio Maintena...	Invoice # INV3...	128.70	X		819,087.22
09/23/2020	23516	Folsom Lake Ford	6143 · Outside Work	Invoice No. FO...	3,301.38	X		815,785.84
09/23/2020	23517	Folsom Lock and Sec...	6150 · Maintenance,Str...	Invoice # 030803	239.42	X		815,546.42
09/23/2020	23518	Hefner, Stark & Mar...	-split-		2,435.00	X		813,111.42
09/23/2020	23519	The Home Depot Pro	-split-		51.36	X		813,060.06
09/23/2020	23520	InterState Oil Compa...	-split-		2,937.93	X		810,122.13
09/23/2020	23521	Interwest Consulting ...	-split-	Invoice # 62808	5,035.00			805,087.13
09/23/2020	23522	Kaiser Foundation H...	-split-	Account # 320...	65.00	X		805,022.13
09/23/2020	23523	Kronos	-split-	Invoice # 1164...	94.29	X		804,927.84
09/23/2020	23524	L.N. Curtis & Sons	-split-		20,502.36	X		784,425.48
09/23/2020	23525	Liebert Cassidy Whit...	-split-		4,774.10	X		779,651.38
09/23/2020	23526	Life Assist	-split-		9,948.18	X		769,703.20
09/23/2020	23527	Longyear & Lavra, L...	-split-	Inv # 20101/20...	1,933.13	X		767,770.07
09/23/2020	23528	National Garage Doo...	-split-	Invoice # 1537...	492.04			767,278.03
09/23/2020	23529	North State Tire Co., ...	-split-	Invoice # K106...	542.40	X		766,735.63
09/23/2020	23530	Riebes Auto Parts	-split-		256.01	X		766,479.62
09/23/2020	23531	Rotary	-split-	Sept 2020 Dues	280.00			766,199.62
09/23/2020	23532	Ryan Fraser	3505 · Misc. Revenue, ...		1,120.00	X		765,079.62
09/23/2020	23533	Sacramento Regional...	6232 · Apparatus Tool...	INV1316	5,628.00	X		759,451.62
09/23/2020	23534	Stryker Sales Corpor...	6161 · Medical Supplies		90.97	X		759,360.65
09/23/2020	23535	TJS Property Services	6120 · Housekeeping	Inv # 12435	2,450.00			756,910.65
09/24/2020		Transfer from LAIF	1074 · Local Agency I...	Confirm #1614...		X	450,000.00	1,206,910.65
09/24/2020	EFT	Nationwide Retireme...	-split-	PR20-9-2	22,252.44	X		1,184,658.21
09/24/2020	EFT	P.E.R.S. ING	-split-	PR20-9-2	1,911.23	X		1,182,746.98
09/24/2020	EFT	P.E.R.S. Health	-split-	October 2020	208,928.26	X		973,818.72
09/24/2020	EFT	Sterling Administrati...	-split-		180.00	X		973,638.72
09/24/2020	EFT	Sterling Administrati...	-split-		462.60	X		973,176.12
09/24/2020	23536	Dustin Hall	-split-		17,921.65	X		955,254.47
09/24/2020	23537	CalPERS (OPEB Pre...	6034 · Health Cost of ...		300,000.00	X		655,254.47
09/24/2020	PR20-9-2		-split-	Total Payroll T...	152,589.19	X		502,665.28
09/24/2020	PR20-9-2		1000 · Bank of Americ...	Direct Deposit	404,616.17	X		98,049.11
09/24/2020	PR20-9-2		1000 · Bank of Americ...	Payroll Checks	2,122.05	X		95,927.06
09/25/2020	EFT	P.E.R.S. Retirement	-split-	PR20-9-2	106,851.98	X		-10,924.92
09/28/2020	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 11048...	47,730.50	X		-58,655.42
09/30/2020		Transfer from LAIF	1074 · Local Agency I...	Confirm #1615...		X	1,000,000.00	941,344.58
09/30/2020		Deposit	3513 · Rental Income (...)	Deposit		X	2,100.00	943,444.58

El Dorado Hills Fire Department

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09/30/2020	EFT	Sterling Administrati...	-split-		1,458.00		941,986.58
09/30/2020	23538	4640 Golden Foothill...	-split-	Invoice # 21223	5,319.08		936,667.50
09/30/2020	23539	Aflac	2100 · Payroll Liabilities	Inv # 528146	432.10		936,235.40
09/30/2020	23540	AT&T	-split-	Sept-20	86.48		936,148.92
09/30/2020	23541	Blue Ribbon Personn...	-split-		1,894.40		934,254.52
09/30/2020	23542	Capital Building Mai...	6120 · Housekeeping	Invoice # 12310	112.22		934,142.30
09/30/2020	23543	Doug Veerkamp Gen...	-split-		544.91		933,597.39
09/30/2020	23544	Folsom Chevrolet	6143 · Outside Work	Invoice # 480078	2,197.30		931,400.09
09/30/2020	23545	Folsom Lawn & Pow...	6144 · Equipment Mai...	Invoice # 268174	30.00		931,370.09
09/30/2020	23546	The Home Depot Pro	-split-		175.88		931,194.21
09/30/2020	23547	InterState Oil Compa...	-split-		1,195.74		929,998.47
09/30/2020	23548	Kronos	-split-	Invoice # 1165...	97.88		929,900.59
09/30/2020	23549	Life Assist	-split-		713.98		929,186.61
09/30/2020	23550	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	654.59		928,532.02
09/30/2020	23551	PowerGen Inc.	-split-	Invoice # 20-1...	1,925.60		926,606.42
09/30/2020	23552	Standard Insurance Co.	6031 · Life Insurance	Policy # 00 35...	501.60		926,104.82
09/30/2020	23553	Sutphen Corporation	-split-	Invoice # 4004...	194.63		925,910.19
09/30/2020	23554	Time Printing	6190 · Office Supplies	Inv # 3137	150.15		925,760.04
09/30/2020	23555	Bobbi Bennett	-split-	Sept-20	200.00		925,560.04
09/30/2020	23556	Greg F. Durante (Dir...	-split-	Sept-20	100.00		925,460.04
09/30/2020	23557	Charles J. Hartley	-split-	Sept-20	300.00		925,160.04
09/30/2020	23558	Timothy J. White	-split-	Sept-20	200.00		924,960.04
09/30/2020	23559	John Giraudo	-split-	Sept-20	300.00		924,660.04
09/30/2020	23560	Chase Bank	2029 · Other Payable	Sept 2020	450.00		924,210.04
09/30/2020	23561	Wells Fargo Bank	2026 · EDH Associate...	Sept 2020	5,168.80		919,041.24

10/08/20 **El Dorado Hills Fire Department**
Employee Development Center Revenue and Expense Summary
 July through September 2020

	<u>Jul - Sep 20</u>	<u>Budget</u>
Ordinary Income/Expense		
Expense		
6110 · Network/Communications		
6111 · Telecommunications	49.98	
	<hr/>	
Total 6110 · Network/Communications	49.98	
6120 · Housekeeping	469.92	
6130 · Insurance		
6131 · General Insurance	291.00	
	<hr/>	
Total 6130 · Insurance	291.00	
6140 · Maintenance of Equipment		
6141 · Tires	-155.37	
6145 · Radio Maintenance	150.13	
	<hr/>	
Total 6140 · Maintenance of Equipment	-5.24	
6150 · Maintenance, Structures & Ground	138.53	
6210 · Information Technology		
6213 · IT Equipment	955.72	
	<hr/>	
Total 6210 · Information Technology	955.72	
6220 · Rents and Leases - Bldgs/Imprv		
6221 · Facilities/Equipment Lease	13,412.10	
	<hr/>	
Total 6220 · Rents and Leases - Bldgs/Imprv	13,412.10	
6260 · Utilities		
6261 · Electricity	1,440.01	
6263 · Water/Sewer	184.23	
	<hr/>	
Total 6260 · Utilities	1,624.24	
Total Expense	<hr/> 16,936.25	
Net Ordinary Income	<hr/> -16,936.25	
Net Income	<hr/> <hr/> -16,936.25	

EL DORADO HILLS FIRE DEPARTMENT
“YOUR SAFETY ... OUR COMMITMENT”



MONTHLY OPERATIONS REPORT
SEPTEMBER 2020

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

Response (Per District) - 2020 vs. 2019

Response District	# of Responses <u>SEP. 2020</u>	# of Responses <u>Y.T.D. 2020</u>	# of Responses <u>SEP. 2019</u>	# of Responses <u>Y.T.D. 2019</u>
84	76	653	73	636
85	64	660	74	663
86	48	428	38	384
87	94	912	120	865
91	5	50	9	63
92	1	15	6	27
Mutual Aid	59	494	49	557
Transfer	16	148	15	188
TOTALS	363	3,360	384	3,383

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By District (Summary)
 Note: Run all Districts on 1 page each (manually add subdistricts)

Response (Per Unit) – 2020 vs. 2019

Unit Number	# of Responses <u>SEP. 2020</u>	# of Responses <u>Y.T.D. 2020</u>	# of Responses <u>SEP. 2019</u>	# of Responses <u>Y.T.D. 2019</u>	# of Responses <u>TOTAL 2019</u>
E-84	83	698	80	701	943
T-85/E-85	87	863	100	880	1,168
E-86	57	530	55	511	700
E-87	95	957	135	931	1,248
E-91	26	192	23	228	276
M-85	200	1,802	197	1,736	2,332
B-85	40	382	55	491	669

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By Unit By District

Note: Run all Units (Monthly/YTD/Yearly) Report total number per report

Emergency Response Summary – Medic Units Response Time - El Dorado September 2020

URBAN RESPONSE,

11-minutes, 90% of time

Response Time Between 00:00:00 - 00:00:59	1.29%
Response Time Between 00:01:00 - 00:01:59	4.31%
Response Time Between 00:02:00 - 00:02:59	9.05%
Response Time Between 00:03:00 - 00:03:59	16.38%
Response Time Between 00:04:00 - 00:04:59	33.19%
Response Time Between 00:05:00 - 00:05:59	49.57%
Response Time Between 00:06:00 - 00:06:59	64.66%
Response Time Between 00:07:00 - 00:07:59	73.28%
Response Time Between 00:08:00 - 00:08:59	81.03%
Response Time Between 00:09:00 - 00:09:59	84.05%
Response Time Between 00:10:00 - 00:10:59	89.66%

Response (By Type of Call) – September 2020

RESPONSE DISTRICT	FIRE CALLS	EXPLOSIONS	EMS, RESCUE, ACCIDENT	HAZEROUS CONDITION	SERVICE CALLS	GOOD INTENT CALLS	FALSE ALARMS	SEVERE WEATHER CALLS	SPECIAL, OTHER CALLS
84	2	0	54	1	13	5	1	0	0
85	1	0	42	2	11	6	2	0	0
86	0	0	32	0	7	4	5	0	0
87	3	0	61	0	22	7	2	0	0
91	0	0	2	2	0	1	0	0	0
92	0	0	1	0	0	0	0	0	0
A/M	6	0	44	0	7	18	1	0	0
TOTAL	12	0	236	5	60	41	10	0	0

(Totals exclude transfers by M85)

Response (Incident Type) – September 2020

Incident Type	Incident Description	Number of Incidents
111	Building fire	2
131	Passenger vehicle fire	1
140	Natural vegetation fire, Other	1
141	Forest, woods or wildland fire	1
142	Brush or brush-and-grass mixture fire	1
143	Grass fire	3
150	Outside rubbish fire, Other	1
154	Dumpster or other outside trash receptacle fire	1
160	Special outside fire, Other	1
321	EMS call, excluding vehicle accident with injury	1
321C	EMS call, Cardiac	28
321G	EMS call, General Medical	131
321N	EMS call, Cancelled at Scene No Pt. Contact	6
321R	EMS call, Respiratory	10
321T	EMS call, Trauma, excluding veh. accident with injury	28
321X	EMS call, Transfer	16
322	Motor vehicle accident with injuries	7
324	Motor Vehicle Accident with no injuries	8
331	Lock-in (if lock out , use 511)	1
412	Gas leak (natural gas or LPG)	2
440	Electrical wiring/equipment problem, Other	1
444	Power line down	2
510	Person in distress, Other	8
522	Water or steam leak	1
531	Smoke or odor removal	3
541	Animal problem	1
541S	Animal problem snake	25
542	Animal rescue	1
551	Assist police or other governmental agency	1
554	Assist invalid	12
561	Unauthorized burning	1
571E	ENGINE/TRUCK Cover assignment, standby, moveup	6
611A	Dispatched & canceled enroute Fire Alarm	3
611F	Dispatched & canceled enroute to Fire	2
611M	Dispatched & canceled enroute Medical	23

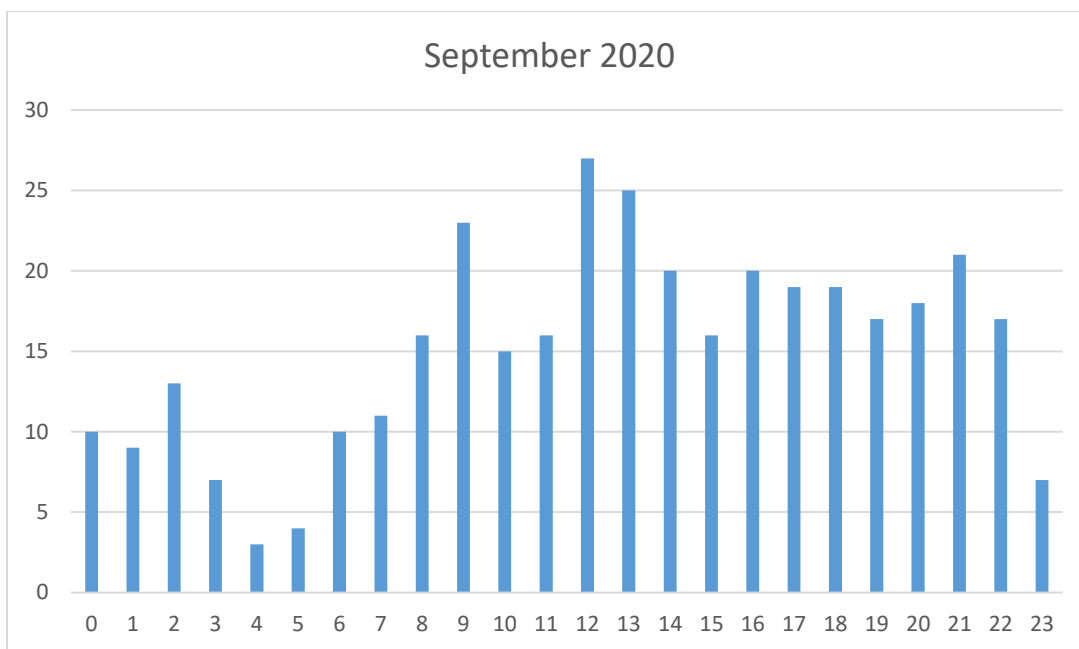
611S	Dispatched & canceled enroute Special Duty	1
611T	Dispatched & canceled enroute Traffic Collision	3
622	No Incident found on arrival at dispatch address	9
700	False alarm or false call, Other	1
733	Smoke detector activation due to malfunction	3
736	CO detector activation due to malfunction	2
743	Smoke detector activation, no fire - unintentional	1
745	Alarm system activation, no fire - unintentional	2
746	Carbon monoxide detector activation, no CO	1

Training Division Update

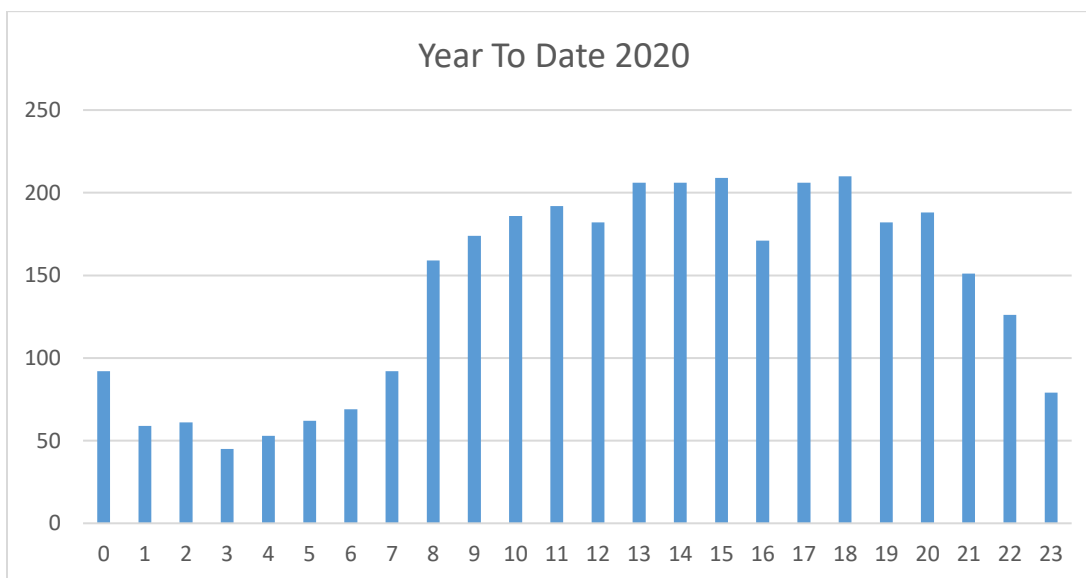
The month of September was a busy month for training. In total, there were 15 hours of training assigned to each person and an additional five hours for company level training. The topics included swift water rescue, commercial structure fire response, quarterly SCBA training, back injury prevention, and EMS topics of intubation, needle chest decompression, and the intervention of 12-lead EKGs.

Over the last couple of months, the Training Division has been working on updating the Department's Acting Engineer process. The update included establishing guidelines and rewriting the test and evaluations used to assess a candidate's knowledge, skills, and abilities in an objective manner. Staff is happy to report that to date, there have been four individuals who have successfully completed all requirements and are now able to act as engineers. This process will be continually evaluated and refined where needed to ensure that it remains relevant to current day practices, standards, and Department needs. Thank you to all who were instrumental in seeing this project to completion.

Incidents by Hour of the Day

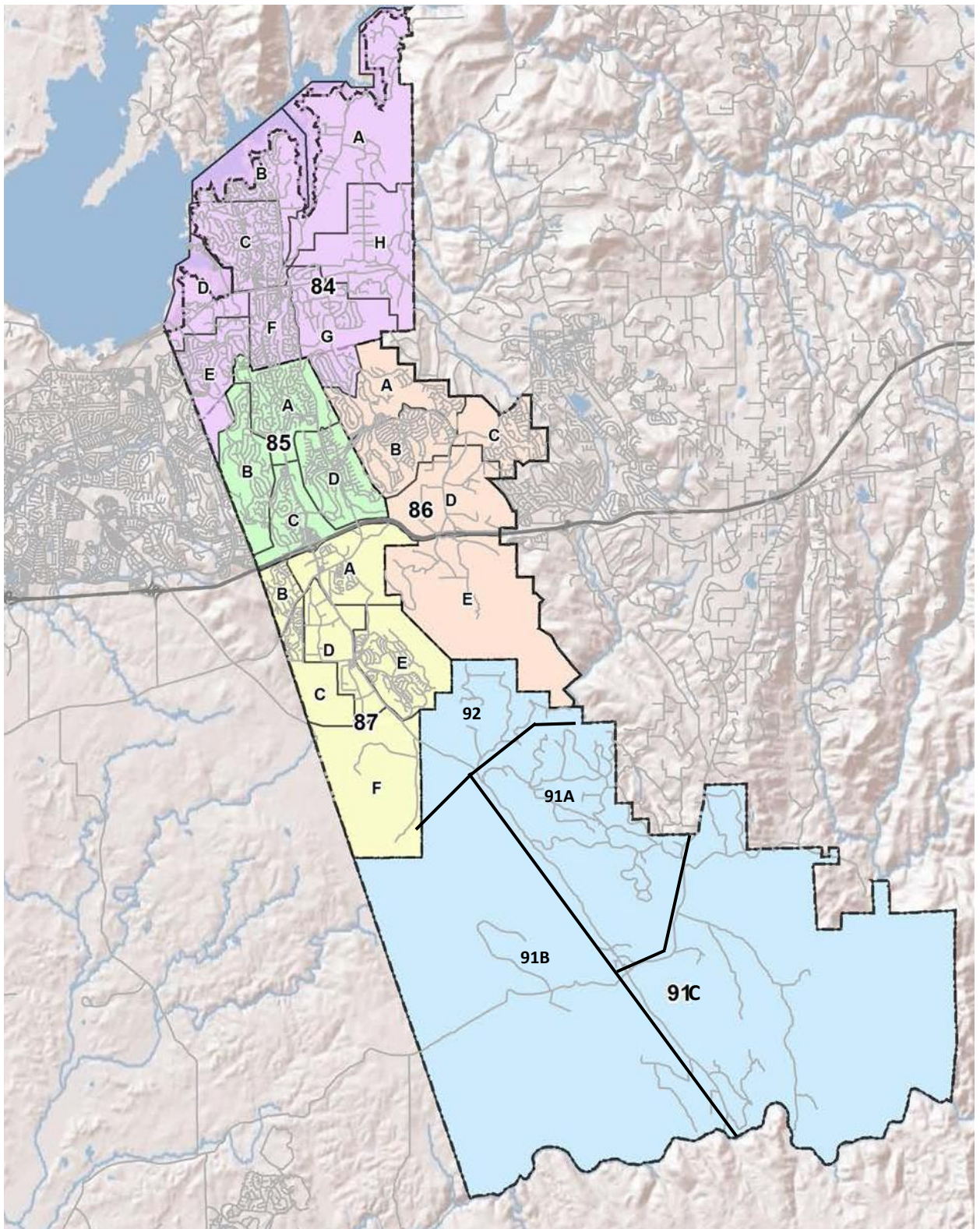


Hour of Day



Hour of Day

Tools – Queries – Incident Report – NFIRS – Count of Incidents by Alarm Hour



SHARED SERVICES AGREEMENT

This SHARED SERVICES AGREEMENT (“Agreement”) is made effective as of March 31, 2019 by and between EL DORADO HILLS COUNTY WATER DISTRICT d/b/a El Dorado Hills Fire Department (“EDHFD”) and the RESCUE FIRE PROTECTION DISTRICT (“RESCUE”) (collectively, “the Parties”).

RECITALS

WHEREAS, EDHFD and RESCUE have had a long-standing relationship; and

WHEREAS, RESCUE believes it could benefit from some of the “Depth of Organization” training and other support services EDHFD provides to its own personnel; and

WHEREAS, the two agencies agree that they can work cooperatively to meet one another’s needs in these areas at reasonable costs to either Party, and have been doing so for several months; and

WHEREAS, the Parties’ current relationship has been working well and the Parties desire to expand and maximize their sharing of personnel resources while the parties explore annexation options;

NOW, THEREFORE, the Parties hereby agree to share various services between them as follows:

AGREEMENT

1. TERM

The term of this Agreement shall commence on January 1, 2020 and terminate at 5:00p.m. on December 31, 2024 unless terminated sooner by either Party pursuant to Section 5.

2. SERVICES PROVIDED BY EDHFD TO RESCUE

A. EDHFD personnel would provide services to RESCUE personnel as follows:

1. Providing Interim Fire Chief services. The EDHFD Fire Chief will, in addition to regular duties for EDHFD, provide Interim Fire Chief services for RESCUE, including but not limited to general administration and oversight, budget administration, personnel management and supervision, and similar related activities described more fully in the attached Rescue Fire Chief job description (**Exhibit A**), which is incorporated into this Agreement by reference. Performance of all such duties shall be in accordance with the requirements and expectations of statutory law, applicable RESCUE rules and regulations, the direction and priorities provided by the RESCUE Board of Directors, and the customary duties and standards of a Fire Chief in California.

2. Providing Administrative Support Services;
 3. Providing 24/7/365 Chief Officer coverage through the on-duty Battalion Chief, including daily operational support;
 4. Providing training services: (a) to ensure compliance with applicable federal and state regulations, and (b) including RESCUE personnel in EDHFD's ongoing "Shift Training" and "Target Solutions" programs;
 5. Providing Fire Prevention/Community Risk Reduction services to RESCUE;
 6. Providing human resources support, including but not limited to "TeleStaff" automated staffing services, coordinated testing and promotional exams, and apparatus maintenance support.
 7. Serving as JPA Systems Status Representative and as County Operations Representative; and
 8. Attended monthly and Special Board meetings and provide support to the RESCUE Board of Directors.
- B. The services outlined in this Section will be directed and assigned by the EDHFD Fire Chief, with the approval of the RESCUE Board of Directors.
- C. Cost for Services
1. RESCUE shall compensate EDHFD for services described in this Agreement seventy-five thousand dollars (\$75,000) per annum. Payments will be made annually and are due on the first day of July of each Fiscal Year 2020-2021, 2021-2022, 2022-2023, and 2023-2024).
 2. RESCUE shall also reimburse EDHFD for the position of Administrative Assistant if this service is provided by EDHFD, whether an EDHFD employee, an outside agency, or otherwise.
 3. For Fiscal Year 2019-2020, partial payment will be due on January 1, 2020.

3. PARTIES EXCLUSIVELY MAINTAIN RESPECTIVE EMPLOYEES

- A. EDHFD employees providing services to RESCUE under this Agreement shall remain solely employees of EDHFD and shall have no claim to wages, benefits, pensions, civil service or any other rights provided by RESCUE to RESCUE's own employees.
- B. RESCUE employees providing services to EDHFD under this Agreement shall remain solely employees of RESCUE and shall have no claim to wages, benefits,

pensions, civil service or any other rights provided by EDHFD to EDHFD's own employees.

- C. EDHFD and RESCUE shall each secure and maintain workers' compensation insurance that will cover (i) its own employees who may provide services under this Agreement, as well as (ii) the other Party's employees who are providing services under this Agreement. EDHFD will indemnify and hold RESCUE harmless from and against claims by EDHFD employees injured while performing services for RESCUE. RESCUE will indemnify and hold EDHFD harmless from and against all such claims by RESCUE employees injured while performing services for EDHFD.
- D. Both Parties expressly agree that neither have, nor are assuming, any liability for the payment of wages or any other compensation or benefits to the other Party's employees performing services pursuant to this Agreement, nor shall either Party be liable for compensation to the other Party's employees for injury or sickness arising out of performance of services pursuant to this Agreement. All such liabilities are the exclusive responsibility of the Party employing such employees. EDHFD will indemnify and hold RESCUE harmless from and against claims by EDHFD employees. RESCUE will indemnify and hold EDHFD harmless from and against all such claims by RESCUE employees.
- E. Each Party shall be solely responsible for any and all labor discussions and negotiations with its own employees or their bargaining representative required by law (e.g. Gov't Code sections 3500 *et seq.*) or by each agency's ordinances, policies, or agreements. EDHFD agrees to indemnify and hold RESCUE harmless from and against any unfair labor practice charges or similar claims by RESCUE employees or their bargaining representative. RESCUE agrees to indemnify and hold EDHFD harmless from and against any unfair labor practice charges or similar claims by EDHFD employees or their bargaining representative.

4. **INSURANCE**

EDHFD and RESCUE shall each maintain insurance in the form and amounts prescribed below. Each agency's own individual coverage shall be primary as to claims arising out of activities performed by its own personnel.

- A. Commercial General Liability insurance, occurrence form, with the limits of not less than \$1 million each occurrence. The general aggregate limit shall be not less than \$2 million. The fire damage component of such insurance shall be not less than \$100,000.
- B. Automobile Liability insurance, occurrence form, with a limit of not less than \$1 million each occurrence. Such insurance shall include coverage for owned, hired, and non-owned automobiles.

- C. Workers Compensation in at least the minimum statutory limits.
- D. General provisions for all insurance shall include the other Party, as well as its elected and appointed officials, employees, and agents, as additional insureds with respect to this Agreement and the performance of services in this Agreement. Additional insured status under this provision shall be limited to each Party's obligation to indemnify the other as described in this Agreement.

No changes in insurance affecting the requirements above may be made without the written approval of all Parties.

5. TERMINATION OF AGREEMENT

- A. Either Party may unilaterally terminate this Agreement for any reason upon 30 days' written notice delivered by hand-delivery or by overnight delivery service allowing for package tracking (e.g. Federal Express, Golden State Overnight, etc.) The notice shall be effective as of the date of delivery.
- B. Notice of Termination shall be delivered either to the Party's Chairperson of its Board of Directors or to its Clerk of the Board.

6. INDEMNIFICATION

- A. RESCUE shall indemnify and hold harmless EDHFD, and its directors, officers, managers, employees, agents, contractors, successors and assigns, from and against any and all liability and loss including reimbursements of all costs and expenses created by a claim, including, but not limited to, costs to defend, administrative costs, judgments, awards or settlements resulting from (i) RESCUE's performance of its obligations hereunder, (ii) any actions or conduct of RESCUE, its agents or its employees, including, but not limited to, those that are the basis of a charge of retaliation, discrimination, harassment, wrongful termination, or other employment-related causes of action.
- B. EDHFD shall indemnify and hold harmless RESCUE, and its directors, officers, managers, employees, agents, contractors, successors and assigns, from and against any and all liability and loss including reimbursements of all costs and expenses created by a claim, including, but not limited to, costs to defend, administrative costs, judgments, awards or settlements resulting from (i) EDHFD's performance of its obligations hereunder, (ii) any actions or conduct of EDHFD, its agents or its employees, including, but not limited to, those that are the basis of a charge of retaliation, discrimination, harassment, wrongful termination, or other employment-related causes of action.
- C. In addition, each Party agrees to defend, indemnify, and save the other Party

harmless from any and all claims arising out of said Party's employees' intentional or negligent acts, errors, omissions or willful misconduct while performing pursuant to this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of said Party, its officers, employees, or agents.

- D. Each Party hereby agrees to defend itself from any claim, action or proceeding arising out of the concurrent acts or omissions of its employees. In such cases, each Party agrees to retain its own legal counsel, bear its own defense costs, and waive its right to seek reimbursement of such costs.
- E. Notwithstanding the above, where a trial verdict or arbitration award allocates or determines the comparative fault of the Parties, the Parties may seek reimbursement and/or reallocation of defense costs, settlement payments, judgments and awards, consistent with the verdict's or award's allocation or determination of comparative fault.
- F. For purposes of this section, the terms "employee" or "employees" shall refer to and include employees, officers, agents, representatives, subcontractors or volunteers. Notwithstanding the foregoing, no employee, officer, agent, representative, subcontractor or volunteer of any Party to this Agreement shall be considered an "employee" of any other Party to this Agreement for purposes of indemnification.
- G. The provisions listed under this Section shall survive termination of this Agreement. Both parties agree to notify each other immediately upon assertion or possible assertion of any and all such claims and to cooperate with one another in the investigation and defense of said claims. With specific regard to the aforementioned duty to cooperate, time is of the essence. Both parties acknowledge and agree that the failure to notify the other Party of any claim shall be deemed hereunder a material breach of this Agreement.

7. NO ASSIGNMENT

Any assignment or transfer of rights and/or obligations of any conditions, in whole or in part, of this Agreement by either Party hereto without the express written consent of the other Party shall be null and void.

8. MISCELLANEOUS

- A. Force Majeure. Neither Party shall be liable if the performance of any part or all of this Agreement is prevented, delayed, hindered or otherwise made impracticable or impossible by reason of any strike, flood, riot, fire, explosion, war, act of God, sabotage, accident or any other casualty or cause beyond either Party's control, and which cannot be overcome by reasonable diligence and without unusual expense.

- B. Construction and Enforcement. This Agreement shall be construed and enforced in accordance with the laws of the State of California. The article and paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the articles and paragraphs or be considered in their interpretation. This Agreement may be executed in several counterparts, each of which shall be deemed an original.
- C. Entire Agreement. This Agreement shall constitute the full and complete Agreement between the parties hereto. This Agreement supersedes all prior negotiations, representations or agreements, if any.
- D. Amendments. This Agreement may be modified in writing and signed by both parties.
- E. Invalidity of Provisions of this Agreement. If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.
- F. No Waiver. No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision. Nor shall such waiver constitute a continuing waiver unless otherwise expressed.
- G. Negotiated Agreement. The provisions of this Agreement are the product of negotiation among all parties and shall not be construed as having been prepared by one Party or another. Each Party to this Agreement understands its right to seek independent counsel and advice regarding the terms of this Agreement prior to execution of the Agreement.
- H. No Third-Party Beneficiary. This Agreement is only for the benefit of the Parties as municipal or corporate entities and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action or obtain any right to benefits or position of any kind for any reason whatsoever.
- I. Authorized Signatures. Each Party represents and warrants that the signatories to this Agreement are legally authorized to sign and enter into this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

Dated: _____

EL DORADO HILLS COUNTY WATER DISTRICT d/b/a El Dorado Hills Fire Department

By: _____

Name: _____

Its: _____

Dated: _____

RESCUE FIRE PROTECTION DISTRICT

By: _____

Name: _____

Its: _____



El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: October 15, 2020
TO: Board of Directors
AGENDA ITEM: Item XIII-B
SUBJECT: New Engine Purchase

TOPIC

Staff seeks Board approval for Authorization to Purchase a new Pierce Type 1 Wildland Urban Interface (WUI) Engine.

SUMMARY

Due to the age and maintenance cost of current equipment, it is necessary for the Department to purchase a new Type 1 Engine.

DISCUSSION

In 2001, the El Dorado Hills Fire Department (“the Department”) purchased a HME Westates Type 1 Engine (8572). This engine is currently 19 years old and has 84,558 miles. Due to its age and mileage, it is time to replace this engine.

Over the years, the Department has purchased its engines from several manufactures. This has resulted in a lack of uniformity and consistency as it relates to work environment configuration for Department personnel, as well as lack of efficiencies in maintenance. In an effort to improve apparatus maintenance and reliability, as well as “after the sale” customer service, the Department selected a single source manufacturer for its apparatus in 2017, Pierce Manufacturing.

In 2019, the Department furthered its plans to streamline and bring efficiency to its fleet by purchasing specifically designed platforms. Four (4) platforms were ultimately determined to be required for the Department’s jurisdiction; a Type 1 Heavy, Type 1 WUI, Type 3, and an Aerial apparatus. It should be noted that Pierce Manufacturing builds all four of these platforms.

Based on the most current financial analysis, the needs of the Department, resource availability, and response level, Staff evaluated options that were available for the replacement of this apparatus. Staff designed a Type 1 WUI Engine that will be capable of meeting the needs of the Department for years to come.

“Serving the Communities of El Dorado Hills, Rescue and Latrobe”

In an effort to save on the cost of this purchase, the Department will utilize the HGAC Buy (Houston-Galveston Area Council) program. This is the same program used to purchase the Department's most recent apparatus purchase in 2017. Staff is also recommending pre-payment for this Engine at the time of order, which will save an additional \$24,775 based on the cost quote below.

FISCAL IMPACT

The table below outlines the quoted cost of this purchase:


Description	Price
One (1) Pierce Manufacturing, Inc. Enforcer 1500 GPM Pumper	753,207.35
Discount for HGAC contract FS12-19, Product Code FS19VC07	-38,705.00
Discount For 100% Pre-Payment at Time of Order	-24,775.11
Subtotal	689,727.24
7.25% CA Sales Tax	50,005.22
California Tire Fee	10.5
Equipment Mounting	10,500
GRAND TOTAL	750,242.96

The Department budgeted \$650,000 for the purchase of this Engine in its 2020/21 Final Budget. The updated cost estimate is approximately \$100,000 over the budgeted amount. Staff recommends transferring funds from the budgeted Training Center placeholder to cover this difference. This action would not require a budget amendment.

RECOMMENDATION

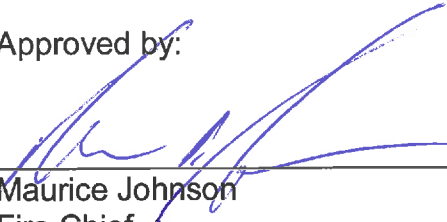
Staff respectfully recommends the Board approve the purchase of one (1) Pierce Manufacturing Type 1 WUI Engine through the HGAC Buy program. The total cost for this unit and associated upgrades, equipment, in-service inspections, and taxes/registration is not to exceed \$751,000.00.

Submitted by:



 Dustin Hall
 Deputy Chief – Operations

Approved by:



 Maurice Johnson
 Fire Chief



EL DORADO HILLS FIRE DEPARTMENT

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"

DATE: October 15, 2020

TO: Board of Directors

AGENDA ITEM: XIII-C

SUBJECT: Technical Specialist Assignment – Deputy Fire Chief Mike Lilienthal – North Complex West Zone and Zogg Fires

SUMMARY/DISCUSSION

Deputy Chief Lilienthal was assigned as a Technical Specialist (THSP) with the OES Incident Support Unit (OES5264) to the North Complex - West Zone and Zogg Fires. The dates of his deployment were September 6, 2020, from 0600 hours until October 7, 2020 at 1300 hours. The incident numbers are: North Complex – West Zone CA-BTU-010751 and Zogg Fire CA-SHU-009978.

This was an OES assignment funded by the California Fire Assistance Agreement (CFAA). The attached OES reimbursement rate sheet shows the pay rate for the Deputy Fire Chief is \$97.46 per hour and the recommended reimbursement is in alignment with the 2020 OES agreement. All costs, including total time, is reimbursed to the Department by the State of California OES.

FISCAL IMPACT

There is no fiscal impact to the Department. The State of California will reimburse the District for all personnel, vehicle use costs, and will pay an Administrative fee back to the Department.

RECOMMENDATION


After subtracting the costs of the normal daily commitment to the Department, staff recommends that Deputy Chief Lilienthal be awarded \$37,083.53 additional compensation per the following table for his OES assignment.

Total OES Strike Team Hours Committed -	510.5 Hours
Standard Duty Hours Already Compensated -	130 Hours (deducted)
Hours Committed to Incidents Beyond Standard -	380.5 Hours
 380.5 Hours x 97.46 per Hour	 \$37,083.53

Breakdown of Hours Worked

Time Left on ST	Time Returned from ST	Total Hours on ST	Regular Scheduled Hours	Difference (OT)
9/16/20 6:00	10/7/20 12:30	510.50	130	380.50

Submitted by:



Michael Lilienthal
Deputy Chief

Approved by:



Maurice Johnson
Fire Chief

Mountain Democrat

PLACERVILLE, CALIFORNIA



Investigation under way in death of medically distressed Placerville man



CERT members learn basic emergency skills during their training sessions. The team will continue to train so it can appropriately respond should a disaster strike the community. Courtesy photos

News

Local residents train for emergency response

By Sel Richard

A group of residents was recently faced with a scenario in which members were to enter a collapsed building to rescue injured victims. El Dorado Hills Fire Department's first Community Emergency Response Team was off and running.

Although CERT training is new to El Dorado Hills, it is based on a program initially developed in 1985 to build a volunteer force for the Los Angeles earthquake disasters. By 1993 it became a national program, adopted by FEMA, to aid in disaster relief, preparedness and community awareness.

Originally launched last November, the EDHFD program was postponed due to COVID-19 concerns. A much smaller class was formed in June to ensure appropriate social distancing. In three weeks the eight trainees completed more than 20 hours of hands-on training for Level Three — entry level certification.

For their final exercise June 27, trainees were required to gain entry and extinguish a fire, survey the interior of a building, triage, move and provide care for injured patients.

"It's very real-world stuff that your fire department does," said El Dorado Hills Fire Inspector Bryce DeWitt, adding that each team member acted in all roles: caregiver, incident command and observer.

DeWitt has been working on the local version of the program for the past year. In Level Three, trainees focused on awareness and preparedness, compiling their own 72-hour kit to provide survival or shelter-in-place supplies in the event of evacuation or loss of resources. Basic first aid was also covered, such as splinting, bandaging, bleeding control plus some basic CPR and other life-saving and survival skills.

The newly trained CERT members will start Level Two training in January, through which they become a fire department resource. "That's really exciting stuff because it lets the fire department become more functional," said DeWitt, explaining that the additional medical training taught at that level enables volunteers to staff a medical tent at community events. Level Two trainees require a background check.

Finally, Level One allows volunteers to become a FEMA resource as an emergency medical responder, what DeWitt terms as a step below an EMT. "If we had another Paradise incident, we would actually deploy a team of CERT members independently through FEMA," DeWitt said.

Former vocational nurse and CERT member Joel Wiley said his interest in community health assistance dates back to an accident he witnessed at age 17. "I felt helpless that I didn't know how to help," he remembered. "That is part of what interested me in the CERT program."

Wiley revealed that the training not only led him to change his own home safety plans but opened his eyes to multiple levels of involvement available to citizens through CERT. "I was impressed with Chief (Maurice) Johnson's enthusiastic support of the program, and the breadth of experiences of the participants," he said. "One of the CERT functions which was new to me was that of firefighter rehab as a response process to support firefighters at an incident to ensure they can rest, recuperate and return to action. It never occurred to me that there was such a need."

EDH Fire Board Director Bobbi Bennett powered through her training despite a broken foot. "I now have an understanding of how I, as a citizen, can assist my community in an emergency situation. That's a great feeling to know I can contribute," she said, adding that the most memorable part for her was her fellow trainees. "Each of them brought different skill sets and interests, which can only contribute to a well-rounded CERT team."

As CERT program manager, DeWitt's ultimate goal is to develop a completely community and volunteer based entity. "I'm just facilitating what they need," he said. "Eventually, this will become their program. They will be the ones that will be teaching the skills and classes. It will be 100% driven by them."

DeWitt hopes to offer three Level Three sessions per year and advanced sessions depending on interest. The next Level Three adult training program is slated for October and a teen program is tentatively scheduled for November. He is currently considering a hybrid curriculum to address COVID-19 health concerns with parts of the training completed on-line. A CERT animal rescue operation is also potentially in the works.

"I believe it's a great addition to the El Dorado Hills community and hope residents decide to participate," said Bennett.

For more information visit edhfire.com/prevention-safety/cert/certprogram.

Printed in the September 11, 2020 edition on page A3 | Published on September 11, 2020 | Last Modified on September 10, 2020 at 12:08 pm

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