

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
EIGHT HUNDRED TWELFTH MEETING
Thursday, February 20, 2020
5:30 p.m. (Note Special Start Time)
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order, Pledge of Allegiance

Adjourn to Closed Session

- II. Closed Session Items

- A. Closed Session pursuant to Government Code Section 54956.9(D)(1):
Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- B. Closed Session Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter

6:00 p.m. Reconvene to Open Session and Closed Session Reports

- III. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)

- A. Approve Minutes of the 811th Board meeting held January 16, 2020
- B. Approve Financial Statements for January 2020

End Consent Calendar

- IV. Oral Communications

- A. EDH Professional Firefighters
- B. EDH Firefighters Association
- C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- V. Correspondence

- VI. Attorney Items

- VII. Committee Reports

- A. Administrative Committee (Directors Bennett and Hartley)
- B. Finance Committee (Directors Giraudo and White)
- C. Strategic Planning Ad Hoc Committee (Directors Durante and White)
1. Review and approve Strategic Planning Consultant RFP

- VIII. Fire Chief's Report

- IX. Operations Report
 - D. Operations Report (Receive and file)
 - E. Review and update regarding Joint Powers Authority

- X. Fiscal Items
 - A. 2020/21 Budget Timeline

- XI. New Business
 - A. Review Board of Directors' Policy Manual, Section 8.1 (j)
 - B. Review and approve Resolution 2020-01 CalPERS Resolution of Intent to Amend Contract
 - C. Review and approve updated salary schedule

- XII. Old Business

- XIII. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings

- XIV. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED ELEVENTH MEETING OF THE BOARD OF DIRECTORS

Thursday, January 16, 2020

5:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND RECESS TO CLOSED SESSION

President Hartley called the meeting to order at 5:00 p.m. and Counsel Cook led the Pledge of Allegiance. Directors in attendance: Bennett, Durante, Giraudo, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:00 p.m.

The meeting reconvened at 6:05 p.m. The Board reported out on Closed Session item B as noted below and took no action during closed session on items A or C.

II. CLOSED SESSION ITEMS

A. **Closed Session pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633**

B. **Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief** – President Hartley reported that the Board finished evaluating the Fire Chief’s performance for the previous year and also reviewed a compensation analysis for the Fire Chief position provided by the Administrative Committee. The Administrative Committee recommended an increase of 3.8% to the Fire Chief’s base salary, resulting in a revised base salary of \$18,517 per month. President Hartley explained that the recommendation is in line with comparable agencies and would resolve a compression problem between the Deputy Chief and Fire Chief ranks.

Director Hartley made a motion to increase the Fire Chief’s salary by 3.8% to a total of \$18,517 per month effective January 1, 2020, seconded by Director White and unanimously carried (Roll Call: Ayes: 5; Noes: 0).

C. **Closed Session Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter**

III. Presentation

- A. **Badge Pinning for Engineer Ramsey** – Chief Johnson presented recently promoted Engineer Ramsey with his badge.

IV. **CONSENT CALENDAR**

- A. **Approve Minutes of the 810th Board meeting held December 19, 2019**
- B. **Approve Financial Statements for December 2019**

Director Durante made a motion to approve the consent calendar, seconded by Director Giraud and unanimously carried.

V. **ORAL COMMUNICATIONS**

- A. **EDH Professional Firefighters** – None
- B. **EDH Firefighters Association** – None
- C. **Public Comment** – Richard Ross, citizen, cited a news article regarding another local Fire Chief's salary.

VI. **CORRESPONDENCE** – None

VII. **ATTORNEY ITEMS** – None

VIII. **COMMITTEE REPORTS**

- A. **Administrative Committee (Directors Bennett and Durante)** – Director Bennett reported that the committee met on January 7th for a kickoff meeting with Federal Engineering for the Communications System Study. A timeline was discussed and the final recommendations are tentatively expected in June.
- B. **Finance Committee (Directors Giraud and White)** – Director of Finance Braddock reported that the Finance Committee met on January 18th and completed a mid-year budget review and a bank reconciliation review. The committee also discussed an update on the Training Facility project. Chief Johnson reported that the Training Facility project is on track and a financial analysis of the cost of the project and potential financing options will be coming shortly.

Director Durante asked for clarification on which committee is responsible for reviewing the Training Facility project. Directors White and Hartley clarified that the Finance Committee was reviewing the financial implications of the project, but the Administrative Committee is still responsible for monitoring the project as a whole.

Richard Ross, citizen, asked whether the Board of Directors has taken an official vote on whether a Training Center will be constructed. Counsel Cook explained that the Board has taken votes that a training center will be constructed but specifically “what” will be constructed has not yet been decided. Another vote

will need to take place before actual construction begins. He added that this project has been included in the District's Capital Facilities plan for years and is a major component of the Development fees that are being collected.

Richard Ross asked how many additional training hours will be needed once the new facility is built and what the expense of that will be. Further, he asked if an analysis on the cost of operation of the Training Facility has been completed. Chief Johnson explained that there is both a Business Plan and an Operations Plan for this project on the Department website.

Item XII.A was taken out of order and presented prior to Item IX, Fire Chief's Report.

- IX. FIRE CHIEF'S REPORT** – Chief Johnson reported the following to the Board:
- The Department has engaged with a surveying engineering firm to review all the parcel maps needed for the Rescue FPD annexation application. Preliminary maps are expected in the next 30 days.
 - Rescue FPD has hired a temporary Administrative Assistant, Megan Scollard, and Stephanie Layton will resume her duties in the Operations/Training Division.
 - The Department has opened a recruitment for Firefighter/Paramedic and Lateral Firefighter/Paramedic.
- X. OPERATIONS REPORT**
- A. Operations Report (Receive and file)** – Received and filed. Director White asked about data on page 5 of the report detailing the number of cancelled calls. Chief Johnson explained these statistics are industry standard.
- B. Review and update regarding Joint Powers Authority** – Chief Johnson reported there is a Special Board Meeting scheduled to review the process for recruiting a full-time Executive Director for the JPA.
- XI. FISCAL ITEMS** – None
- XII. NEW BUSINESS**
- A. Receive and file a study prepared by Lutz & Associates on the Community Risk Reduction Division** – Lutz & Associates presented a summary of the study they completed on the Community Risk Reduction Division, including several recommendations. They discussed inspection frequency, performance standards and measures, the collection of data and State mandates. Director White asked for clarification on page 8 of the report and recommended the Administrative Committee review the report's recommendations in more detail.

- B. Review and approve Department surplus items** – Director of Finance Braddock explained the Department would like to surplus the old stove from the Station 85 Admin kitchen so it can be sold at auction.

Director Giraud made a motion to approve Department surplus items, seconded by Director Bennett and unanimously carried.

XIII. OLD BUSINESS – None

XIV. ORAL COMMUNICATIONS

- A. Directors** – Director Durante announced that invitations for the annual Feb Dinner will be sent out soon. The event will take place on February 29th. Director Hartley reported that he and Chief Johnson discussed recognizing Dennis Ferguson for his years of service volunteering for the Santa Run.
- B. Staff** – None
- C. Schedule upcoming committee meetings** – None

XV. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director White and unanimously carried.

The meeting adjourned at 7:31p.m.

Approved:

Charles J. Hartley, President

Jessica Braddock, Board Secretary

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2020



	FINAL Full Year Budget FY19/20	Actual January 2020	Actual YTD January 31, 2020	Variance YTD Actual to Full Year Budget	(Target 58.3%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	18,522,265	8,222,347	10,009,574	(8,512,691)		Property Tax Revenue on target to Budget
3270 · Unsecured Tax Revenue	335,334	19,435	327,397	(7,937)		
3280 · Homeowners Tax Revenue	154,410	23,628	78,760	(75,650)		
3320 · Supplemental Tax Revenue	160,000	34,804	231,486	71,486		
3330 · Sacramento County Revenue	17,859	139	16,385	(1,473)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840	15,897	21,072	(15,768)		
3335.3 · Latrobe Base Transfer	79,000		-	(79,000)		
3340 · Property Tax Administration Fee	(398,750)	(377,298)	(377,298)	21,452		
Total 3240 · Tax Revenue	18,906,958	7,938,952	10,307,377	(8,599,581)	55%	
3505 · Misc. Revenue, Vacant Lot	-	18,619	(12,531)	(12,531)	-100%	Timing of recovery
3506 · Misc. Revenue, Fire Prev. Fees	120,000	43,448	124,446	4,446	104%	Higher collections partially offset by higher interest charges
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,150,000	-	766,667	(383,333)	67%	Feb payment collected in Jan
3513 · Rental Income (Cell site)	28,980	4,515	29,820	840	103%	Additional Cell Site Rent Collected for Verizon 85 Tower
3515 · OES/Mutual Aid Reimbursement	216,000	170,563	205,575	(10,425)	95%	Timing/Severity of Fire Season
3520 · Interest Earned	380,000	2,131	171,710	(208,290)	45%	Timing of Collection
3510 · Misc. Operating Revenue - Other	20,000	-	34,979	14,979	175%	Workers' Comp Reimbursements
Total 3510 · Misc. Operating Revenue	1,794,980	177,210	1,208,750	(586,230)	67%	
Total Operating Revenue	\$ 20,821,938	\$ 8,178,229	\$ 11,628,042	\$ (9,193,896)	56%	
3550 · Development Fee						
3560 · Development Fee Revenue	1,000,000	353,270	900,024	(99,976)	90%	December revenue higher than average
3561 · Development Fee Interest	-	17,303	109,248	109,248	100%	
Total 3550 · Development Fee	1,000,000	370,573	1,009,272	9,272	101%	
3568 · Proceeds from Insurance	-	-	-	-	0%	
3570 · Proceeds from Sale of Assets	-	-	-	-	0%	
Total Revenue	\$ 21,821,938	\$ 8,548,802	\$ 12,637,314	\$ (9,184,624)	58%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2020



	FINAL Full Year Budget FY19/20	Actual January 2020	Actual YTD January 31, 2020	Variance YTD Actual to Full Year Budget	(Target 58.3%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	6,675,922	539,171	4,126,045	2,549,877	62%	
6011 · Education/Longevity Pay	598,048	39,226	330,601	267,446	55%	
6016 · Salaries & Wages, Admin/Prev	916,847	73,550	492,963	423,884	54%	Savings due to Fire Marshal vacancy
6017 · Volunteer Pay	21,060	-	2,210	18,850	10%	Intern stipends less than anticipated in budget
6018 · Director Pay	14,000	1,200	9,500	4,500	68%	More committee meetings than budgeted
6019 · Overtime						
6019.1 · Overtime, Operational	1,445,613	(27,413)	925,775	519,837	64%	
6019.2 · Overtime, Outside Aid	180,000	141,462	169,910	10,090	94%	
6019.3 · Overtime, JPA	200,000	5,495	77,995	122,005	39%	
Total 6019 · Overtime	1,825,613	119,543	1,173,680	651,933	64%	Strike Team Season/Workers' Comp Injuries
6020 · P.E.R.S. Retirement	2,843,912	135,096	2,143,428	700,483	75%	Annual required lump sum payments made in Jul-19
6030 · Workers Compensation	611,933	43,011	297,267	314,666	49%	Favorable renewal rate for 2020
6031 · Life Insurance	6,895	517	3,549	3,346	51%	
6032 · P.E.R.S. Health Benefits	1,843,059	147,164	1,123,743	719,316	61%	
6033 · Disability Insurance	21,948	1,741	13,329	8,619	61%	
6034 · Health Cost of Retirees	1,041,804	62,456	768,738	273,066	74%	Annual lump sum payment made in Oct
6040 · Dental/Vision Expense	226,620	8,425	83,806	142,814	37%	Timing of reimbursements
6050 · Unemployment Insurance	15,120	70	9,590	5,530	63%	
6070 · Medicare	146,004	11,420	90,190	55,814	62%	
Total 6000 · Salaries & Wages	16,808,784	1,182,589	10,668,640	6,140,145	63%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	56,800		49,554	7,246	87%	
6102 · Other Clothing & Personal Supplies	285,920	4,379	29,492	256,428	10%	Timing of turnout purchases/active shooter gear
Total 6100 · Clothing & Personal Supplies	342,720	4,379	79,047	263,673	23%	
6110 · Network/Communications						
6111 · Telecommunications	43,780	3,343	21,199	22,581	48%	
6112 · Dispatch Services	60,000		18,189	41,811	30%	Timing of billing

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2020



	FINAL Full Year Budget FY19/20	Actual January 2020	Actual YTD January 31, 2020	Variance YTD Actual to Full Year Budget	(Target 58.3%) YTD Actual % of Full Year Budget	Notes/Comments
6113 · Network/Connectivity	59,367	3,117	21,577	37,790	36%	Timing of station internet upgrade
Total 6110 · Communications	163,147	6,460	60,966	102,182	37%	
6120 · Housekeeping	39,011	5,180	24,555	14,456	63%	
6130 · Insurance						
6131 · General Insurance	60,000	(20,213)	59,241	759	99%	Annual Insurance renewal in October 2019
Total 6130 · Insurance	60,000	(20,213)	59,241	759	99%	
6140 · Maintenance of Equipment						
6141 · Tires	28,000	2,139	11,557	16,443	41%	
6142 · Parts & Supplies	35,000	494	8,877	26,123	25%	
6143 · Outside Work	150,000	15,386	114,525	35,475	76%	
6144 · Equipment Maintenance	48,600	4,503	8,509	40,091	18%	
6145 · Radio Maintenance	27,780	3,029	22,770	5,010	82%	
Total 6140 · Maintenance of Equipment	289,380	25,551	166,239	123,142	57%	
6150 · Maintenance, Structures & Ground	268,594	14,927	68,532	200,062	26%	Timing of maintenance; Sta 91 repairs pending
6160 · Medical Supplies						
6161 · Medical Supplies	5,500	-	892	4,608	16%	
Total 6160 · Medical Supplies	5,500	-	892	4,608	16%	
6170 · Dues and Subscriptions	16,655	524	7,835	8,820	47%	
6180 · Miscellaneous						
6181 · Miscellaneous	12,000	1,830	5,406	6,594	45%	Feb Dinner timing
6182 · Honor Guard	5,375	257	1,762	3,613	33%	
6183 · Explorer Program	3,500	332	1,010	2,490	29%	
6184 · Pipes and Drums	4,500	-	-	4,500	0%	
Total 6180 · Miscellaneous	25,375	2,419	8,177	17,198	32%	
6190 · Office Supplies	23,472	2,184	18,558	4,914	79%	
6200 · Professional Services						
6201 · Audit	15,900	1,220	14,300	1,600	90%	Audit completed in Nov-19
6202 · Legal/Human Resources	261,770	22,521	136,257	125,513	52%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2020



	FINAL Full Year Budget FY19/20	Actual January 2020	Actual YTD January 31, 2020	Variance YTD Actual to Full Year Budget	(Target 58.3%) YTD Actual % of Full Year Budget	Notes/Comments
6203 · Notices	2,500	-	384	2,116	15%	
6204 · Other Professional Services	217,575	2,912	47,889	169,686	22%	Radio Engineering Study timing
6205 · Elections/Tax Administration	-		-	-	0%	
6206 · Public Relations	3,253	295	2,683	570	82%	
Total 6200 · Professional Services	500,998	26,948	201,514	299,485	40%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	116,912	6,287	90,149	26,762	77%	NeoGov, Telestaff, Weed Abatement Compliance Software, Target Solutions, Simtable
6212 · IT Support/Implementation	113,000	9,389	53,983	59,017	48%	
6213 · IT Equipment	79,550	-	33,534	46,016	42%	Firewall upgrade capitalized (\$20k); Timing of Server OS Upgrade
Total 6210 · Information Technology	309,462	15,675	177,667	131,795	57%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	35,333		-	35,333	0%	Timing of Employee Development Center Lease
6222 · Solar Lease	68,124	5,680	45,249	22,875	66%	
Total 6220 · Rents and Leases	103,457	5,680	45,249	58,208	44%	
6230 · Small Tools and Supplies	108,686	573	42,883	65,803	39%	
6240 · Special Expenses						
6241 · Training	145,107	3,630	36,012	109,095	25%	Timing; some delays due to development of training document
6242 · Fire Prevention	80,550	22,013	65,166	15,384	81%	Interwest; Timing of Prevention Month & Santa Run
6243 · Licenses	-	400	400	(400)	100%	
Total 6240 · Special Expenses	225,657	26,043	101,578	124,079	45%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	68,171	7,958	47,552	20,619	70%	Switch to undyed diesel
6252 · Travel	18,000	4,152	19,259	(1,259)	107%	CalJac Conference - will seek reimbursement
6253 · Meals & Refreshments	18,555	2,980	11,822	6,733	64%	
Total 6250 · Transportation and Travel	104,726	15,091	78,633	26,093	75%	
6260 · Utilities						
6261 · Electricity	16,872	406	1,908	14,964	11%	Timing of annual true-ups

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2020



	FINAL Full Year Budget FY19/20	Actual January 2020	Actual YTD January 31, 2020	Variance YTD Actual to Full Year Budget	(Target 58.3%) YTD Actual % of Full Year Budget	Notes/Comments
6262 · Natural Gas/Propane	20,000	791	7,579	12,421	38%	More natural gas used in winter season
6263 · Water/Sewer	20,000	3,487	9,625	10,375	48%	
Total 6260 · Utilities	56,872	4,684	19,112	37,760	34%	
Total Operating Expenditures	\$ 19,452,497	\$ 1,318,694	\$ 11,829,316	\$ 7,623,181	61%	
Operating Revenue - Operating Expenditures	\$ 1,369,441	\$ 6,859,534	\$ (201,274)	\$ 1,570,714		
6560 · Pension UAL Lump Sum Payment	1,500,000	-	1,000,000	500,000	67%	Lump sum payment made to PARS in Jul-19
6570 · OPEB UAL Lump Sum Payment	-		-	-	0%	
6720 · Fixed Assets	1,050,023	71,159	311,556	738,467	30%	
Total Expenditures	\$ 22,002,520	\$ 1,389,853	\$ 13,140,872	\$ 8,861,648	60%	
Total Revenue - Total Expense	\$ (180,582)	\$ 7,158,949	\$ (503,558)	\$ (322,975)		
Less: Development Fee Revenue	(1,000,000)		(1,009,272)			
Add: Development Fee Qualified Expenditures	526,500		121,913			
Total Revenue - Total Expense Net of Dev Fees	\$ (654,082)		\$ (1,390,917)			

El Dorado Hills Fire Department

2/12/2020 10:55 AM

Register: 1000 · Bank of America
 From 01/01/2020 through 01/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/01/2020	EFT	P. G. & E.	-split-	Nov-19	816.44	X		750,271.90
01/01/2020	EFT	Technology Credit C...	-split-	Jan-20	5,680.00	X		744,591.90
01/02/2020	EFT	De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	X		744,361.31
01/03/2020	EFT	Nationwide Retireme...	-split-	PR20-1-1	21,569.70	X		722,791.61
01/03/2020	EFT	ADP (FSA)	-split-		2,506.36	X		720,285.25
01/03/2020	PR20-1-1		-split-	Total Payroll T...	76,078.66	X		644,206.59
01/03/2020	PR20-1-1		1000 · Bank of Americ...	Direct Deposit	254,766.33	X		389,440.26
01/03/2020	PR20-1-1		1000 · Bank of Americ...	Payroll Checks		X		389,440.26
01/04/2020	EFT	Sterling Administrati...	6040 · Dental/Vision R...		822.79	X		388,617.47
01/04/2020	EFT	Sterling Administrati...	-split-		139.00	X		388,478.47
01/06/2020	EFT	Sterling Administrati...	6040 · Dental/Vision R...		1,143.42	X		387,335.05
01/06/2020	EFT	P.E.R.S. Retirement	-split-	PR20-1-1	98,478.44	X		288,856.61
01/06/2020	EFT	P. G. & E.	-split-	Dec-19	47.65	X		288,808.96
01/07/2020	EFT	P.E.R.S. ING	-split-	PR20-1-1	3,566.45	X		285,242.51
01/07/2020	22893	Void	6181 · Miscellaneous			X		285,242.51
01/07/2020	22894	7th Dimension LLC	6212 · IT Support/Impl...	Inv # 182299	8,848.79	X		276,393.72
01/07/2020	22895	A-CHECK	6202 · Legal/Human R...	Inv # 59-06067...	70.00	X		276,323.72
01/07/2020	22896	Advanced IPM	6150 · Maintenance,Str...		80.00	X		276,243.72
01/07/2020	22897	Aflac	6204 · Other Professio...	Inv # 764536	432.10	X		275,811.62
01/07/2020	22898	Aramark	-split-	Acct. # 792270...	103.60	X		275,708.02
01/07/2020	22899	ArchiveSocial	6206 · Public Relations		2,388.00	X		273,320.02
01/07/2020	22900	AT&T	-split-	Dec-19	287.27	X		273,032.75
01/07/2020	22901	Blue Ribbon Personn...	-split-		1,424.50	X		271,608.25
01/07/2020	22902	Brad Ballenger	6040 · Dental/Vision R...		197.00	X		271,411.25
01/07/2020	22903	CA Assoc. of Profess...	6033 · Disability Insur...	JANUARY 20...	1,740.50	X		269,670.75
01/07/2020	22904	Capital Building Mai...	6120 · Housekeeping	Invoice # 11696	780.90	X		268,889.85
01/07/2020	22905	Chima's Towing	6143 · Outside Work	Invoice # 12448	740.00	X		268,149.85
01/07/2020	22906	Deal Heating & Air, ...	-split-		6,340.00	X		261,809.85
01/07/2020	22907	Doug Veerkamp Gen...	-split-		7,569.83	X		254,240.02
01/07/2020	22908	Fastenal Company	-split-	Invoice # CAE...	50.04	X		254,189.98
01/07/2020	22909	FireCom	6145 · Radio Maintena...	Invoice # INV3...	128.70	X		254,061.28
01/07/2020	22910	Firefighters Burn Inst...	6241 · Training		250.00	X		253,811.28
01/07/2020	22911	Fit Guard	6144 · Equipment Mai...	Invoice # 166948	820.75	X		252,990.53
01/07/2020	22912	Folsom Lake Ford	6143 · Outside Work	Invoice No. FO...	2,227.90	X		250,762.63
01/07/2020	22913	The Home Depot Pro	-split-		699.78	X		250,062.85
01/07/2020	22914	Hunter Gold	-split-		260.00	X		249,802.85
01/07/2020	22915	InterState Oil Compa...	-split-		3,178.49	X		246,624.36
01/07/2020	22916	Joshua Couch	-split-		420.00	X		246,204.36
01/07/2020	22917	KME Fire Apparatus	-split-	Invoice # ca 55...	395.39	X		245,808.97
01/07/2020	22918	Lehr Auto Electric, Inc	6143 · Outside Work	Invoice # S39326	501.08	X		245,307.89

El Dorado Hills Fire Department

2/12/2020 10:55 AM

Register: 1000 · Bank of America
 From 01/01/2020 through 01/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/07/2020	22919	Liebert Cassidy Whit...	-split-		8,073.50	X		237,234.39
01/07/2020	22920	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	654.59	X		236,579.80
01/07/2020	22921	Motorola Solutions Inc	-split-	Customer Acct...	8,062.11	X		228,517.69
01/07/2020	22922	Sentinel Fire Equipm...	6150 · Maintenance,Str...	Invoice # 84646	121.39	X		228,396.30
01/07/2020	22923	Sutphen Corporation	-split-	Invoice # 5000...	37,170.61	X		191,225.69
01/07/2020	22924	Bobbi Bennett	-split-	Dec-19	300.00	X		190,925.69
01/07/2020	22925	Greg F. Durante (Di...	-split-	Dec-19	300.00	X		190,625.69
01/07/2020	22926	Charles J. Hartley	-split-	Dec-19	200.00	X		190,425.69
01/07/2020	22927	John Giraudo	-split-	Dec-19	300.00	X		190,125.69
01/07/2020	22928	Timothy J. White	-split-	Dec-19	200.00	X		189,925.69
01/10/2020	EFT	ADP	6204 · Other Professio...	PR19-12-1; PR...	647.72	X		189,277.97
01/10/2020	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Ref # 1131011...	28,396.08	X		160,881.89
01/10/2020	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	255.60	X		160,626.29
01/10/2020	EFT	P. G. & E.	-split-	Dec-19	1,283.82	X		159,342.47
01/10/2020	22929	LisaMarie Mason	-split-	FSA Reimburs...	1,825.00	X		157,517.47
01/13/2020		Deposit	-split-	Deposit		X	103,398.63	260,916.10
01/13/2020	EFT	P. G. & E.	-split-	Dec-19	391.25	X		260,524.85
01/13/2020	EFT	ADP (FSA)	-split-		169.02	X		260,355.83
01/13/2020	EFT	Sterling Administrati...	-split-		262.39	X		260,093.44
01/15/2020		Transfer from County	-split-	Deposit		X	9,905,873.30	10,165,966....
01/15/2020			6204 · Other Professio...	Service Charge	256.83	X		10,165,709....
01/15/2020	EFT	Verizon Wireless	-split-	Dec-19	1,292.34	X		10,164,417....
01/15/2020	EFT	Verizon Wireless	-split-	Dec-19	70.28	X		10,164,347....
01/15/2020	EFT	Verizon Wireless	-split-	Dec-19	304.52	X		10,164,042....
01/15/2020	EFT	Verizon Wireless	-split-	Dec-19	1,026.85	X		10,163,015....
01/15/2020	EFT	ADP (FSA)	-split-		35.18	X		10,162,980....
01/15/2020	EFT	Sterling Administrati...	-split-		89.00	X		10,162,891....
01/16/2020		Transfer from LAIF	1074 · Local Agency I...	Confirm #1591...		X	750,000.00	10,912,891....
01/16/2020		Transfer to LAIF	1074 · Local Agency I...	Confirm #1591...	10,000,000....	X		912,891.74
01/16/2020	EFT	Sterling Administrati...	-split-		111.00	X		912,780.74
01/16/2020	PR20-1-2		-split-	Total Payroll T...	63,062.78	X		849,717.96
01/16/2020	PR20-1-2		1000 · Bank of Americ...	Direct Deposit	237,000.00	X		612,717.96
01/16/2020	PR20-1-2		1000 · Bank of Americ...	Payroll Checks		X		612,717.96
01/17/2020	EFT	P.E.R.S. ING	-split-	PR20-1-2	3,566.45	X		609,151.51
01/17/2020	EFT	Nationwide Retireme...	-split-	PR20-1-2	21,569.70	X		587,581.81
01/17/2020	EFT	P.E.R.S. Retirement	-split-	PR20-1-2	95,010.20	X		492,571.61
01/17/2020	EFT	P.E.R.S. Health	-split-	February 2020	208,725.82	X		283,845.79
01/17/2020	EFT	ADP (FSA)	-split-		28.14	X		283,817.65
01/17/2020	EFT	Sterling Administrati...	-split-		164.00	X		283,653.65
01/18/2020	EFT	El Dorado Disposal S...	-split-	12/01/19-12/31...	985.36	X		282,668.29

El Dorado Hills Fire Department

2/12/2020 10:55 AM

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/21/2020	EFT	State Board of Equali...	-split-	Q4 2019	1,380.00	X		281,288.29
01/21/2020	EFT	ADP (FSA)	-split-		153.37	X		281,134.92
01/21/2020	EFT	Sterling Administrati...	-split-		361.00	X		280,773.92
01/21/2020	EFT	Sterling Administrati...	-split-		15.00	X		280,758.92
01/22/2020	EFT	Employment Develo...	-split-	Account ID# 7...	1,322.12	X		279,436.80
01/22/2020	EFT	Sterling Administrati...	-split-		977.00	X		278,459.80
01/22/2020	EFT	Sterling Administrati...	-split-		492.30	X		277,967.50
01/22/2020	EFT	Sterling Administrati...	-split-		470.96	X		277,496.54
01/23/2020		Transfer from Paypal	1010 · Paypal	Deposit		X	20,330.81	297,827.35
01/23/2020	EFT	Sterling Administrati...	-split-		10.26	X		297,817.09
01/23/2020	EFT	P. G. & E.	-split-	Dec-19	535.57	X		297,281.52
01/23/2020	22930	7th Dimension LLC	6212 · IT Support/Impl...	Inv # 182359	310.80			296,970.72
01/23/2020	22931	Advanced IPM	6150 · Maintenance,Str...		80.00	X		296,890.72
01/23/2020	22932	Aramark	-split-	Acct. # 792270...	99.90			296,790.82
01/23/2020	22933	ARI Investigations Inc.	6202 · Legal/Human R...	Invoice # 20-103	400.00	X		296,390.82
01/23/2020	22934	Arnolds for Awards	-split-		516.57	X		295,874.25
01/23/2020	22935	Best Best & Krieger ...	6202 · Legal/Human R...	Inv # 867130	451.36	X		295,422.89
01/23/2020	22936	Big O Tires	6141 · Tires		998.59	X		294,424.30
01/23/2020	22937	Blue Ribbon Personn...	-split-		802.90	X		293,621.40
01/23/2020	22938	California Family Fit...	6204 · Other Professio...	Inv # 7012020	174.98	X		293,446.42
01/23/2020	22939	Caltronics Business ...	6190 · Office Supplies	Invoice # 2943...	343.85	X		293,102.57
01/23/2020	22940	The Daily Dispatch	6202 · Legal/Human R...	Inv # 000514	280.00			292,822.57
01/23/2020	22941	Deal Heating & Air, ...	6150 · Maintenance,Str...		585.00	X		292,237.57
01/23/2020	22942	Ferrell Gas	6262 · Natural Gas/Pro...	Account # 886...	1,047.06			291,190.51
01/23/2020	22943	Fit Guard	6144 · Equipment Mai...	Invoice # 168065	165.00	X		291,025.51
01/23/2020	22944	Folsom Lake Ford	6143 · Outside Work	Invoice No. FO...	66.19			290,959.32
01/23/2020	22945	FSTEP - RBO0059	6241 · Training		288.00	X		290,671.32
01/23/2020	22946	Governmentjobs.com...	-split-		13,042.00			277,629.32
01/23/2020	22947	Hefner, Stark & Mar...	-split-	Statement # 38...	5,070.00	X		272,559.32
01/23/2020	22948	InterState Oil Compa...	-split-		3,373.70	X		269,185.62
01/23/2020	22949	Atwood Insurance	-split-	Invoice # 1297...	680.00	X		268,505.62
01/23/2020	22950	Kaiser Foundation H...	-split-	Account # 320...	2,734.00	X		265,771.62
01/23/2020	22951	Kronos	-split-		223.57			265,548.05
01/23/2020	22952	L.N. Curtis & Sons	-split-	INV338364 / I...	343.21	X		265,204.84
01/23/2020	22953	Larry R. Fry	-split-		202.40	X		265,002.44
01/23/2020	22954	Longyear & Lavra, L...	6202 · Legal/Human R...	Invoice # 19713	1,581.85	X		263,420.59
01/23/2020	22955	Motorola Solutions Inc	-split-	Customer Acct...	6,812.95	X		256,607.64
01/23/2020	22956	Phillip Wesson	6242 · Fire Prevention		100.00			256,507.64
01/23/2020	22957	Rescue Fire Departm...	6143 · Outside Work	Invoice # 0001	53.00			256,454.64
01/23/2020	22958	Rescue Training Insti...	6161 · Medical Supplies	Invoice # 13550	386.10	X		256,068.54

El Dorado Hills Fire Department

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01/23/2020	22959	Ross Drulis Cusenbery	-split-		17,990.44			238,078.10
01/23/2020	22960	Rotary	-split-	Jan 2020 Dues	280.00			237,798.10
01/23/2020	22961	Roebbelen Construct...	-split-	Invoice # 7	2,170.00	X		235,628.10
01/23/2020	22962	Skylar Roper	-split-	Intern Stipend	780.00			234,848.10
01/23/2020	22963	State Water Resource...	6720 · Fixed Assets	Invoice # SW-0...	778.00			234,070.10
01/23/2020	22964	Standard Insurance Co.	6031 · Life Insurance	Policy # 00 359...	509.20			233,560.90
01/23/2020	22965	TP Solutions Provider	6190 · Office Supplies	Invoice # 1351	270.15			233,290.75
01/23/2020	22966	WageWorks	6204 · Other Professio...	Invoice # INV1...	96.15			233,194.60
01/23/2020	22967	Warren Consulting E...	6720 · Fixed Assets	Invoice # 40547	1,625.00			231,569.60
01/24/2020	EFT	Verizon Wireless	-split-	Dec-19	532.14	X		231,037.46
01/24/2020	EFT	Verizon Wireless	-split-	Dec-19	40.01	X		230,997.45
01/24/2020	EFT	Sterling Administrati...	-split-		688.46	X		230,308.99
01/24/2020	EFT	Sterling Administrati...	-split-		115.38	X		230,193.61
01/27/2020	EFT	ADP (FSA)	-split-		2,496.21	X		227,697.40
01/27/2020	EFT	Sterling Administrati...	-split-		20.00	X		227,677.40
01/28/2020		Transfer from LAIF	1074 · Local Agency I...	Confirm #1592...		X	400,000.00	627,677.40
01/28/2020	EFT	Sterling Administrati...	-split-		800.00	X		626,877.40
01/29/2020	EFT	Sterling Administrati...	-split-		365.00	X		626,512.40
01/29/2020	EFT	Sterling Administrati...	-split-		1,052.73	X		625,459.67
01/29/2020	EFT	Allied Administrator...	6042 · Dental Insurance	January 2020	2,331.92	X		623,127.75
01/30/2020	EFT	Deposit	3513 · Rental Income (...)	Deposit		X	2,100.00	625,227.75
01/30/2020	EFT	P.E.R.S. ING	-split-	PR20-1-3	3,566.45	X		621,661.30
01/30/2020	EFT	P.E.R.S. Retirement	-split-	PR20-1-3	98,921.37	X		522,739.93
01/30/2020	EFT	Sterling Administrati...	-split-		330.00	X		522,409.93
01/30/2020	PR20-1-3		-split-	Total Payroll T...	78,444.05	X		443,965.88
01/30/2020	PR20-1-3		1000 · Bank of Americ...	Direct Deposit	279,680.85	X		164,285.03
01/30/2020	PR20-1-3		1000 · Bank of Americ...	Payroll Checks		X		164,285.03
01/31/2020		Deposit	3330 · Sacramento Cou...	Deposit		X	16,246.17	180,531.20
01/31/2020		Deposit	-split-	Deposit		X	12,814.92	193,346.12
01/31/2020	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 11048...	19,601.77			173,744.35
01/31/2020	EFT	Nationwide Retireme...	-split-	PR20-1-3	21,569.70	X		152,174.65
01/31/2020	EFT	Sterling Administrati...	-split-		988.00	X		151,186.65
01/31/2020	EFT	Sterling Administrati...	-split-		57.69	X		151,128.96

EL DORADO HILLS FIRE DEPARTMENT

Request for Proposal

February 11, 2020

SECTION 1 – INTRODUCTION

The El Dorado Hills Fire Department (“Department”) is accepting proposals from qualified consultants (“Proposer’s”) to research, write, and produce a Strategic Plan for the Department. The intent of the Department is to hire a qualified consultant that can offer the highest service at the lowest overall cost to the Department.

The Strategic Plan is intended to guide the Department by (a) reviewing current conditions with an analysis of existing strengths, weaknesses, opportunities, and threats (SWOT); (b) suggesting organizational improvements over three (3) years; (c) establishing realistic strategic initiatives; (d) reviewing the Department’s existing mission statement, vision and values; (e) engaging the El Dorado Hills Community and collecting both internal and external stakeholder input including labor, management, staff and the Board of Directors as part of the planning process; (f) developing draft and final versions of the Strategic Plan; (g) presenting the final Strategic Plan to the Board of Directors.

The Department is an independent California special district that provides fire and emergency medical services to a portion of the West end of the unincorporated area of El Dorado County. The Department operates under a Shared Services Agreement with the Rescue Fire Protection District. The Department currently operates six (6) fire stations (including Rescue). The Department encompasses approximately 100 square miles and serves an estimated population of 50,000 people. The Department provides fire suppression, emergency medical, paramedic ambulance transport, technical and heavy rescue, fire prevention/community risk reduction, and public education services to a predominately suburban community that still retains large areas that are rural in nature.

SECTION 2 – PROPOSAL SUBMISSION

Release Request for Proposal	February 21, 2020
Deadline for Proposer Questions	March 16, 2020 at 5:00 PM PDT
Proposals Due	March 27, 2020 at 5:00 PM PDT
Board of Directors Presentation	Summer 2020 (target date)

The Department will endeavor to administer the proposal process in accordance with the terms and dates outlined, however, the Department reserves the right to modify the activities, timeline, or any other aspect of the process at any time, as deemed necessary.

RFP and Attachments

This Request for Proposal (“RFP”) in its entirety is available on the Department’s website at www.edhfire.com. It is the Proposer’s responsibility to check back on the website for any addenda that may be issued prior to the proposal due date.

Inquires

All inquiries related to this RFP are to be directed, in writing, to Deputy Chief Lilienthal, at mlilienthal@edhfire.com. **All inquiries must be received by 5:00 PM, PDT, Monday, March 16, 2020.** Inquiries will be answered via e-mail. Information obtained from any other source is not official and should not be relied upon by Proposer's.

Submission

Submit one signed original, four (4) copies, and an electronic version of the proposal. Mark the original "MASTER COPY". If discrepancies between two or more copies of the proposal are noted, the Master Copy shall be used as the basis for resolving any discrepancies. All proposals, whether accepted or rejected, shall become the property of the Department upon submission.

Proposals must be received no later than 5:00 PM Pacific Daylight Time, on March 27, 2020. Proposals received after this time and date will not be considered.

Mail your proposals to:

El Dorado Hills Fire Department Ad Hoc Strategic Planning Committee
c/o Deputy Chief Michael Lilienthal
1050 Wilson Boulevard
El Dorado Hills, CA 95762

Email your proposal to the following three (3) email addresses:

mlilienthal@edhfire.com
gdurante66@gmail.com
tjwhiteJD@gmail.com

SECTION 3 – SCOPE OF SERVICES

Services to be Provided

1. Complete a Strategic Plan for the Department to include, but not limited to the following (collectively, "Scope of Services"):
 - a. Review current conditions with an analysis of existing strengths, weaknesses, opportunities, and threats (SWOT).
 - b. Suggest organizational improvements over a three (3) year timeframe.
 - c. Review the existing Strategic plan and other relevant documents (on the Department website) and establish realistic strategic initiatives for the future.
 - d. Review the Department's existing mission statement, vision and values.
 - e. Engage the El Dorado Hills Community and collect both internal and external stakeholder input including labor, management, staff and the Board of Directors as part of the planning process (note: input from the Department's firefighters who work shift assignments will require three (3) separate site visits to capture the Department's three (3) separate work shifts).
 - f. Develop draft and final versions of the Strategic Plan
 - g. Present the final Strategic Plan to the Board of Directors at a designated meeting.

SECTION 4 – RFP PROCEDURES

Evaluation of Proposals

All proposals submitted will be reviewed by the Department's Ad Hoc Strategic Planning Committee. Overall responsiveness to the RFP is an essential factor in the evaluation process. At the completion of the proposal review, top ranking Proposers may be asked to provide a presentation and demonstration of services and product. Additional information may be requested at that time.

The Ad Hoc Strategic Planning Committee will recommend to the Department's Board of Directors the Proposer that best fulfills the Department's requirements and represents the best value to the Department. No single factor will determine the final award decision.

Determination of best value to the Department shall be based upon, but not limited to, the following:

1. Qualifications and experience researching, writing, and Strategic Plans.
2. Performance (quality and efficiency) producing Strategic Plans to government agencies with similar services and size to the Department.
3. Industry knowledge of Strategic Plans.
4. Service availability, ease of process, customer service, and convenience.
5. Proven systems in place for timely communication and follow-up.
6. Ability to provide efficient, user-friendly services and support.
7. Cost.

Terms of Agreement

1. The Ad Hoc Strategic Planning Committee will recommend a Proposer to the Department's Board of Directors along with the pricing and contract form delivered during the submission process. If a contract cannot be negotiated for any reason, another Proposer may be selected.
2. Proposers will be required to obtain, and during the terms of the contract maintain, insurance policies as detailed in Attachment A – Insurance Requirements.
3. Proposers that employ any person or persons to fulfil the contract will be required to have a policy of Worker's Compensation Insurance as required by the Labor Code of the State of California.
4. The successful Proposer will commence work after the transmittal of a fully executed contract.

SECTION 5 – RFP SUBMISSION REQUIREMENTS

General Information

1. If a service requirement or section of the RFP cannot be met by a Proposer, then "No Proposal" should be indicated in the relevant section of the RFP. An alternative equivalent service may be proposed.
2. If a service is provided by a third party, indicate this clearly in the appropriate section, and include the name of the company that will be providing the service.
3. Provide all costs associated with all requested services and any recommended service enhancements in the Proposal.

Proposal Format

Proposals must follow prescribed format. Do not include any extraneous or marketing material. Proposals shall include sections using the titles as shown below.

Cover Letter

1. Legal name and address of the Proposer.
2. Address where contract will be housed.
3. Website address of Proposer.
4. Signature of the individual who is authorized to bind the Proposer contractually.
5. Confirmation of the receipt of the RFP and all addenda thereto.
6. Statement that the proposal is valid for a 60-day period from the proposal due date.
7. Name, title, address, telephone number, and e-mail address of the individual to whom correspondence and other contacts should be directed during the selection process.

References

Provide three (3) government agency references for which Strategic Plan development services have been provided that are of similar size, and with similar scope of services as the Department. Include the following information for each reference:

1. Contact name and title.
2. Name and address of government agency.
3. Telephone number and e-mail address of contact.
4. Services provided by the government agency.

Written Response

1. Profile – General overview of corporate structure including the individuals/unit that will be the Proposer's lead contact for the contract.
2. Experience – Experience in providing Strategic Plans to government agencies of similar size and services as the Department.
3. Qualifications – Qualifications to provide consulting services to the Department including, but not limited to, certifications, licenses, professional association memberships, training, knowledge of industry standards, and expertise with the fire service in California and the United States. Describe what sets the Proposer's services apart from others.
4. Service Availability – Include hours of operation, and after-hours availability.
5. Process – Explain the process, step-by-step, by which the Strategic Plan will be developed, and written.
6. Implementation Plan – Plan for implementing the contracted services including proposed timeline and tasks required by the Department and the Proposer.
7. Service Enhancements – Please include any service enhancements, additional services, or alternate approaches to the requested services, where feasible, which may not be specifically requested, but would be of benefit to the Department.

Cost Proposal

Provide an itemized list of potential procedures and associated costs to fulfil the Scope of Services. Under each, list each procedure that will be included and the associated cost. If there are services offered under a category that are no cost to the Department, please indicate the services in the list with N/A for cost. Please include a sample contract form and the signature of the individual who is authorized to bind the Proposer contractually on the Cost Proposal.

SECTION 6 – GENERAL INFORMATION

Notice to Proposer

The RFP does not constitute a contract or offer of employment. The cost of preparation and submission of proposals shall be the obligation of the Proposers.

Rejection of Proposals

The Department reserves the right to reject any or all of the proposals and further reserves the right to waive any informalities or irregularities in any proposal. Proposals that do not address the requirements will be considered non-compliant and will not be reviewed or rated.

Protest of Bid Process

Any Proposer who wishes to file a complaint about the bid process, selection process, or method of award may do so in writing. Protest letters must be submitted to the Department within ten (10) days of awarding the contract.

Discrepancy or Other Errors in RFP

If a Proposer perceives a discrepancy, conflict, omission, or error amongst terms within the RFP or between the RFP and any other relevant documents, the Proposer shall immediately and timely notify the Department in writing of the specific problem(s) perceived. Notice of any modification made by the Department to the RFP and any relevant documents at issue will be sent to all parties who were sent an RFP and of which the District is aware.

If a Proposer fails to timely notify the Department of the perceived error prior to the date and time stated for submission of proposals, the proposal shall be submitted at the Proposer's own risk, and if awarded the contract, the contractor shall not be entitled to additional compensation, damages, or time by reason of any and all perceived errors or their later correction.

Conflict of Interest

A conflict of interest exists wherever an individual could benefit directly or indirectly from access to information or from a decision over which they may have influence and also includes a perceived conflict where someone might reasonably perceive there to be such benefit and influence. A conflict of interest occurs when a staff member or Proposer attempts to promote a private or personal interest that results in an interference with the objective exercise of their job responsibilities, or gains any advantage by virtue of his/her position with the El Dorado Hills Fire Department or businesses, consultants, or individuals doing business with the El Dorado Hills County Water District or the El Dorado Hills Fire Department. Conflicts of interest may be real, potential or perceived.

The Proposer should disclose conflicts of interest, in writing, to the Ad Hoc Strategic Planning Committee which will consider the nature of the Proposer's responsibilities and the degree of potential or apparent conflict in deciding the course of action that the Proposer needs to take to remedy the conflict of interest.

Limitations

The Department reserves the right to reject any or all proposals and to waive any and all irregularities to choose the successful Proposer and may amend the scope of this RFP at any

time and in any manner, which in its opinion, best serves the Department interests. The Department expects to complete its evaluation process to select a qualified Proposer, but reserves the right to change key dates and action as the need arises. The Department intends to award the project to one Proposer; however, the Department retains the right to award one or more separate contracts to one or more Proposers, at the Department sole discretion. The proposals in response to this RFP will become the property of the Department and may be used by the Department in any way it deems appropriate. The Department reserves the unqualified right to modify and/or suspend any and all aspects of the RFP, to request further information from any firm or person responding to the RFP, to waive any defect as to form or content of this RFP or any response thereto, to extend deadlines for accepting responses or accept amendments to responses after expiration of deadlines and to reject any and all responses to the RFP.

No individual or firm responding to this RFP shall obtain any claim or right of action against the Department by reason of any aspect of the RFP, defects or abnormalities contained herein, defects or abnormalities in the selection process, the rejection of any proposal, the acceptance of any proposal, any statements, representation, acts or omissions of the Department, the exercise of any discretion by the Department in connection with any of the foregoing, or any and all other matters arising out of all or any of the foregoing.

The Department shall not be obligated to respond to any proposal submitted, nor be legally bound in any manner by submission of the proposal.

The Department is not required to accept the lowest price proposal. A variety of factors will be evaluated to determine the most advantageous proposal based on, for example, experience, financial strength, technical capability, costs and performance. All costs of preparing and submitting responses to this RFP shall be borne by the Proposer and not the Department.

ATTACHMENT A: INSURANCE REQUIREMENTS

Minimum Insurance

The accepted Proposer (“Contractor”) shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, or employees.

Contractor shall maintain limits no less than:

1. General Liability including operations, products and completed operations, as applicable
\$1,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Errors and Omissions Liability
\$1,000,000 per occurrence or per claim. If protection is accomplished through a “claims made” policy, a 36-month extended reporting period shall be provided.
3. Automobile Liability
\$1,000,000 per accident for bodily injury and property damage.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the Department. At the option of the Department - Either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Department, its officers, officials, employees, and volunteers; or, the Contractor shall provide a financial guarantee satisfactory to the Department guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

Other Insurance Provisions

The general liability is to contain, or be endorsed to contain, the following provisions:

1. The Department, its officers, officials, employees, and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Department, its officers, officials, employees, or volunteers.
2. For any claims related to the services provided by the Contractor, the Contractor's insurance coverage shall be primary insurance as respects the Department, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Department, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Any failure to comply with reporting or other provisions of any policies required by this clause, including breaches of warranties, shall not affect coverage provided to the Department, its officers, officials, employees, or volunteers.
4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, except for non-payment of premium, by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Department. In the event the policy is cancelled for non-payment of premium, ten (10) days' prior written notice, as stated above, will be given.

Acceptability of Insurers

The insurance company providing coverage must be licensed to do business in the State of California, with an A.M. Best rating of not less than A:VII.

Verification of Coverage

Contractor shall furnish the Department original certificates of insurance and endorsement(s) affecting coverage to the Department for approval. The Commercial General Liability endorsement shall be a form CG 20 10 11 85, and shall have the required wording. All certificates and endorsements are to be received and approved by the Department before work commences. The Department reserves the right to require complete, certified copies of all insurance policies required by this section.

EL DORADO HILLS FIRE DEPARTMENT
“YOUR SAFETY ... OUR COMMITMENT”



MONTHLY OPERATIONS REPORT
JANUARY 2020

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

Response (Per District) - 2020 vs. 2019

Response District	# of Responses <u>Jan. 2020</u>	# of Responses <u>Y.T.D. 2020</u>	# of Responses <u>Jan. 2019</u>	# of Responses <u>Y.T.D. 2019</u>
84	64	64	81	81
85	82	82	65	65
86	40	40	34	34
87	97	97	91	91
91	6	6	5	5
92	0	0	2	2
Mutual Aid	56	56	69	69
Transfer	16	16	21	21
TOTALS	361	361	368	368

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By District (Summary)
 Note: Run all Districts on 1 page each (manually add subdistricts)

Response (Per Unit) – 2020 vs. 2019

Unit Number	# of Responses <u>JAN. 2020</u>	# of Responses <u>Y.T.D. 2020</u>	# of Responses <u>JAN. 2019</u>	# of Responses <u>Y.T.D. 2019</u>	# of Responses <u>TOTAL 2019</u>
E-84	75	75	86	86	943
T-85/E-85	104	104	94	94	1,168
E-86	52	52	48	48	700
E-87	104	104	95	95	1,248
E-91/P-91	14	14	25	25	276
M-85	216	216	206	206	2,332
B-85	41	41	54	54	669

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By Unit By District
 Note: Run all Units (Monthly/YTD/Yearly) Report total number per report

Emergency Response Summary – Medic Units Response Time - El Dorado January 2020

URBAN RESPONSE.

11-minutes, 90% of time

Response Time Between 00:00:00 - 00:00:59	1.59%
Response Time Between 00:01:00 - 00:01:59	3.98%
Response Time Between 00:02:00 - 00:02:59	7.57%
Response Time Between 00:03:00 - 00:03:59	18.73%
Response Time Between 00:04:00 - 00:04:59	34.26%
Response Time Between 00:05:00 - 00:05:59	49.40%
Response Time Between 00:06:00 - 00:06:59	64.14%
Response Time Between 00:07:00 - 00:07:59	74.10%
Response Time Between 00:08:00 - 00:08:59	80.88%
Response Time Between 00:09:00 - 00:09:59	86.85%
Response Time Between 00:10:00 - 00:10:59	93.63%

Response (By Type of Call) – January 2020

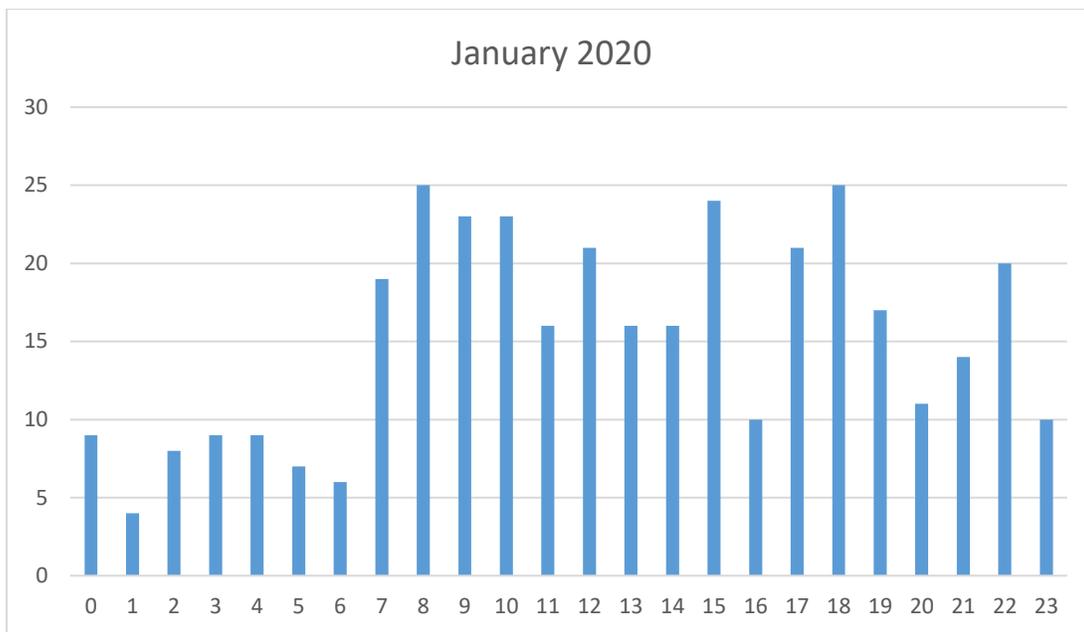
RESPONSE DISTRICT	FIRE CALLS	EXPLOSIONS	EMS, RESCUE, ACCIDENT	HAZARDOUS CONDITION	SERVICE CALLS	GOOD INTENT CALLS	FALSE ALARMS	SEVERE WEATHER CALLS	SPECIAL, OTHER CALLS
84	2	0	42	3	9	5	2	1	0
85	0	0	66	2	4	6	5	0	0
86	1	0	28	0	4	4	3	0	0
87	0	0	77	2	5	11	3	0	0
91	0	0	4	0	0	2	0	0	0
92	0	0	0	0	0	0	0	0	0
A/M	2	0	50	0	3	16	2	0	0
TOTAL	15	0	267	7	25	44	15	1	0

(Totals exclude transfers by M85)

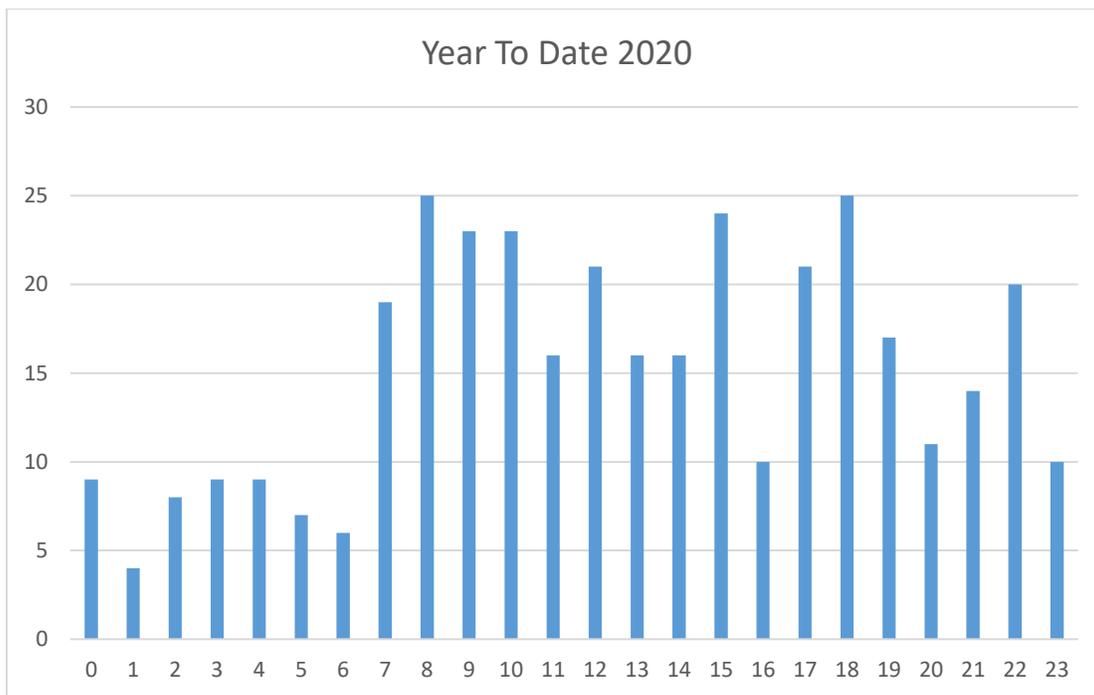
Incident Type	Incident Description	Number of Incidents
111	Building fire	1
113	Cooking fire, confined to container	1
114	Chimney or flue fire, confined to chimney or flue	1
131	Passenger vehicle fire	1
311	Medical assist, assist EMS crew	1
321	EMS call, excluding vehicle accident with injury	1
321C	EMS call, Cardiac	37
321G	EMS call, General Medical	130

321N	EMS call, Cancelled at Scene No Pt. Contact	4
321R	EMS call, Respiratory	27
321T	EMScall, Trauma,excluding veh accident with injury	31
321X	EMS call, Transfer	15
322	Motor vehicle accident with injuries	10
324	Motor Vehicle Accident with no injuries	11
400	Hazardous condition, Other	1
411	Gasoline or other flammable liquid spill	1
412	Gas leak (natural gas or LPG)	1
440	Electrical wiring/equipment problem, Other	2
441	Heat from short circuit (wiring), defective/worn	1
445	Arcing, shorted electrical equipment	1
510	Person in distress, Other	3
520	Water problem, Other	2
521	Water evacuation	2
522	Water or steam leak	1
531	Smoke or odor removal	2
550	Public service assistance, Other	1
553	Public service	3
554	Assist invalid	7
561	Unauthorized burning	2
571E	ENGINE/TRUCK Cover assignment, standby, moveup	2
611	Dispatched & cancelled en route	4
611A	Dispatched & canceled en route Fire Alarm	6
611F	Dispatched & canceled en route to Fire	3
611M	Dispatched & canceled en route Medical	19
611T	Dispatched & canceled en routeTraffic Collision	1
622	No Incident found on arrival at dispatch address	8
651	Smoke scare, odor of smoke	2
671	HazMat release investigation w/no HazMat	1
700	False alarm or false call, Other	1
730	System malfunction, Other	2
733	Smoke detector activation due to malfunction	2
735	Alarm system sounded due to malfunction	1
736	CO detector activation due to malfunction	4
743	Smoke detector activation, no fire - unintentional	1
744	Detector activation, no fire - unintentional	2
746	Carbon monoxide detector activation, no CO	2
812	Flood assessment	1

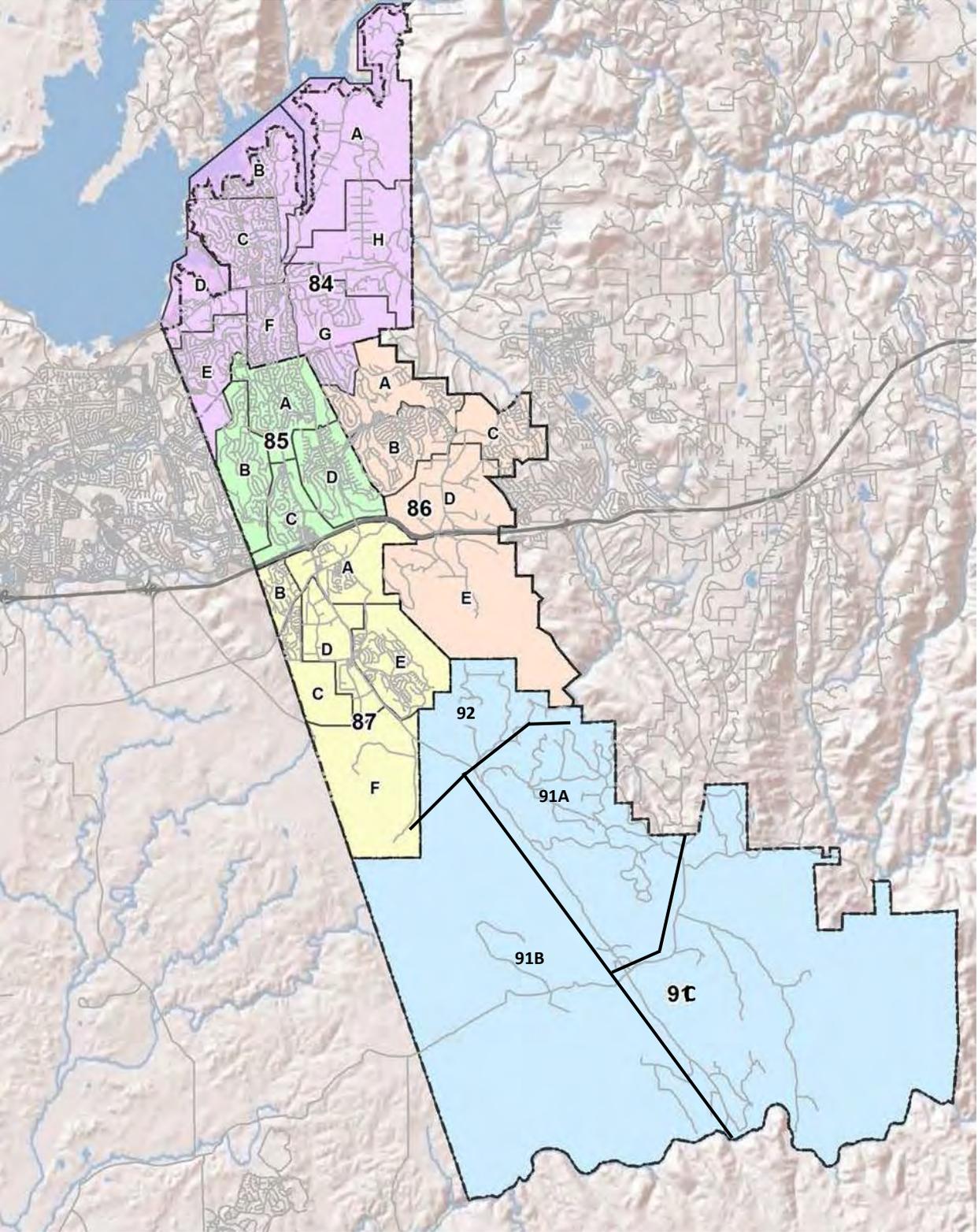
Incidents by Hour of the Day



Hour of Day



Hour of Day



Gratitude for the Care Provided

On January 18, 2020, the crews from Fire Station 87 and Medic 85 responded to a report of a traumatic injury involving a juvenile patient. Captain Jason Smith, Engineer Don Lorence, and Firefighters Carmen Stiern, Clinton Vogan and Thomas Zarback took exceptional care of the patient. An example of the standard of care by the personnel of El Dorado Hills Fire provide on a daily basis.

Hello, Please pass my thanks to your wonderful crew that transported and took care of my 10 year old daughter with the broken arm today! She ended up breaking both bones in her arm and needed surgery to reset! She was terrified (as was I) but you guys rocked and made the trip the best it could be under the circumstances. Thank you again! Stephanie and Sophia Barreto.

Stephanie Barreto, January 18, 2020

Rossler Structure Fire

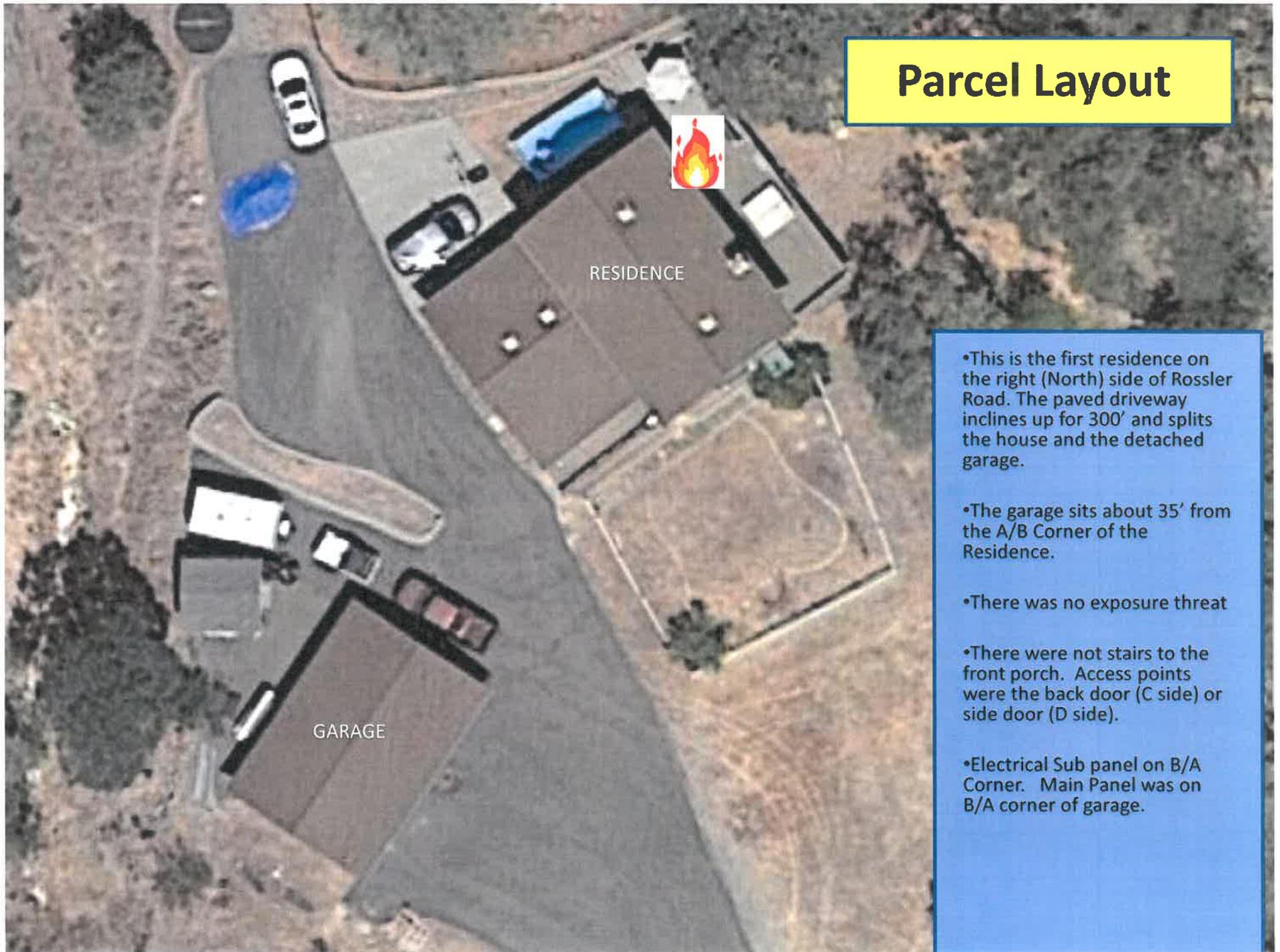
January 16th, 2019
B-Shift



4461 Rossler Road
Rescue, CA

Battalion Chief Antonio Moreno, 85-B

Parcel Layout



- This is the first residence on the right (North) side of Rossler Road. The paved driveway inclines up for 300' and splits the house and the detached garage.

- The garage sits about 35' from the A/B Corner of the Residence.

- There was no exposure threat

- There were not stairs to the front porch. Access points were the back door (C side) or side door (D side).

- Electrical Sub panel on B/A Corner. Main Panel was on B/A corner of garage.

Assigned Resources Dispatched @ 00:35:03

Resource	At Scene	Response	+ Time
Engine 83	00:45:04	10m 01s	=00:00*
Tender 83	00:45:04	10m 01s	=00:00
Engine 28	00:47:58	12m 55s	+02:54
Medic 28	00:47:58	12m 55s	+02:54
BC 85	00:51:00	15m 57s	+05:56
Engine 88	00:51:24	16m 21s	+06:20
Engine 89	00:52:19	17m 19s	+07:18
Engine 86	00:57:30	22m 30s	+12:29
Tender 41	00:57:30	22m 30s	+12:29
Air 84	01:05:53	30m 23s	+20:22

Resource Totals

Chief Officers	2
Engines	5
Water Tenders	2
Support	1
Medic Unit	1
Total Personnel	18

*The 1st company achieved the District 10-minute response time. In 20 minutes we had 4 engines, 1 Medic, 1 Water Tender. And 1 Chief Officer on scene for a total of 14 personnel. Fire was contained with 17 personnel .

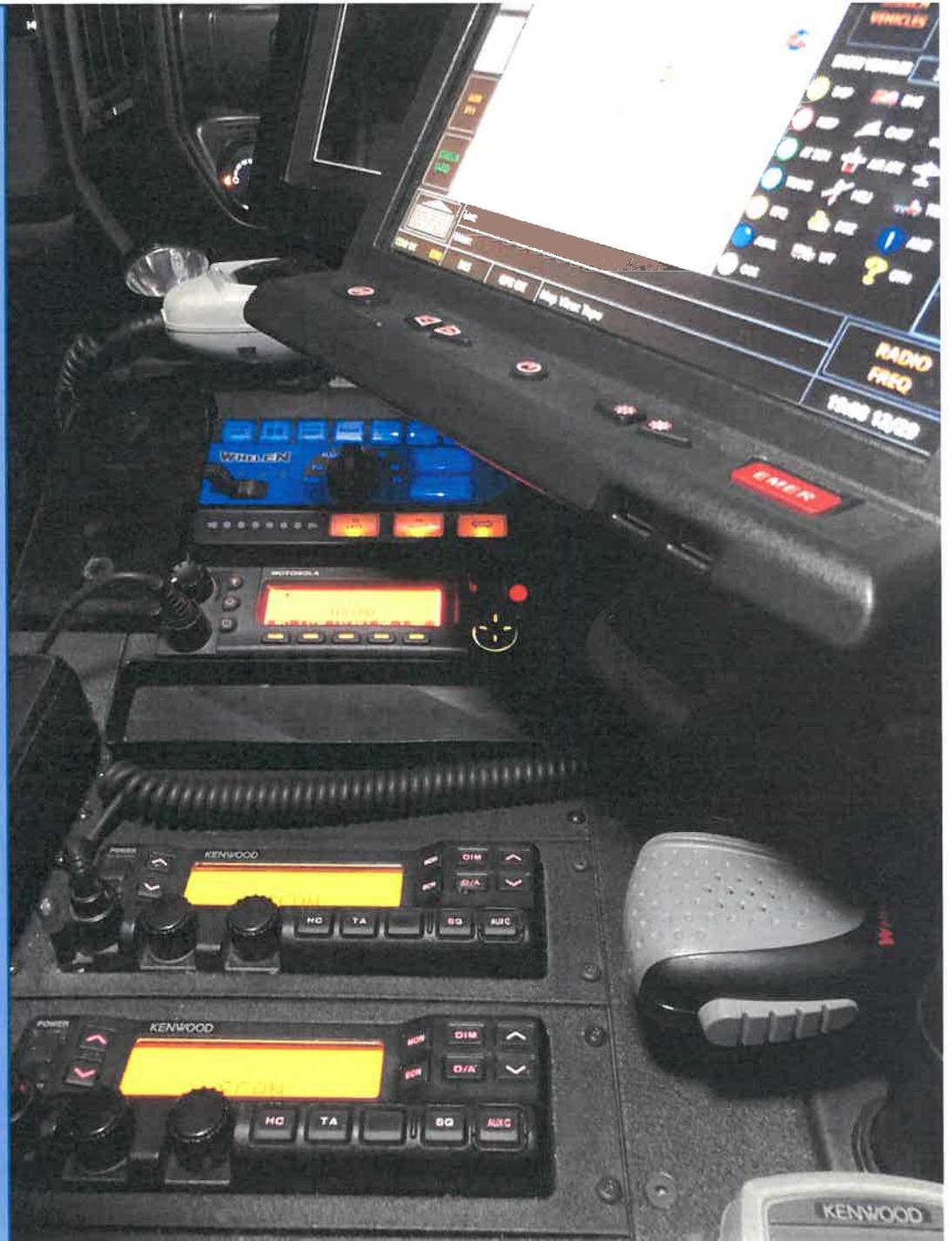
The screenshot shows a mobile application interface for incident management. At the top, there are navigation buttons: AEU001502, MSGS, MAP, FORMS, SEND MSG, and UTILS. The incident details are as follows:

- NAME:** ROSSLER
- TYPE:** FIRE, RESIDENTIAL
- LOCATION:** 4461 ROSSLER RD ,RESCUE
- NEAR:** DEAD-END x 1611 BLK SPRINGVALE RD
- PRIORITY:** 2
- AREA:** 81A
- MAP PAGE:** 223
- RESOURCES:** E83 E28 E88 E89 AIR84 W83 B85
- REMARKS:** 01/16/2020-02:20:13: RED CROSS CASE NUMBER 20-481
01/16/2020-00:38:49: pge notified

On the left side, there are status indicators for 'AT SCN F6', 'REQ F10', 'ADR F11', and 'STATUS'. On the right side, there are buttons for 'LOCATION HISTORY' and 'INCIDENT DETAIL'. At the bottom, there is a status bar with 'Loc: 4461 ROSSLER RD ,RESCUE', 'Near: DEAD-END x 1611 BLK SPRINGVALE RD', and 'RADIO FREQ'. The bottom-most bar shows 'COM OK', 'ETH', 'BBS', 'GPS OK', 'Message Received', and '02:46 01/16'.

Check Back Information

“Back end of the house on fire, they were evacuating, said their vehicle is in the driveway ”



Arrival Conditions

•Engine 83 Observations:

•Engine 83 was able to see the Delta side of the home as they turned onto Rossler Road. As they drove up the driveway and parked to the rear of the home, all four sides had been observed.

•There was active fire from ground level to the roof line on the Delta Side of the home.

•Visible interior thru the back door was light laminar smoke on the first floor, with smoke rolling out from the bottom of the stairwell.

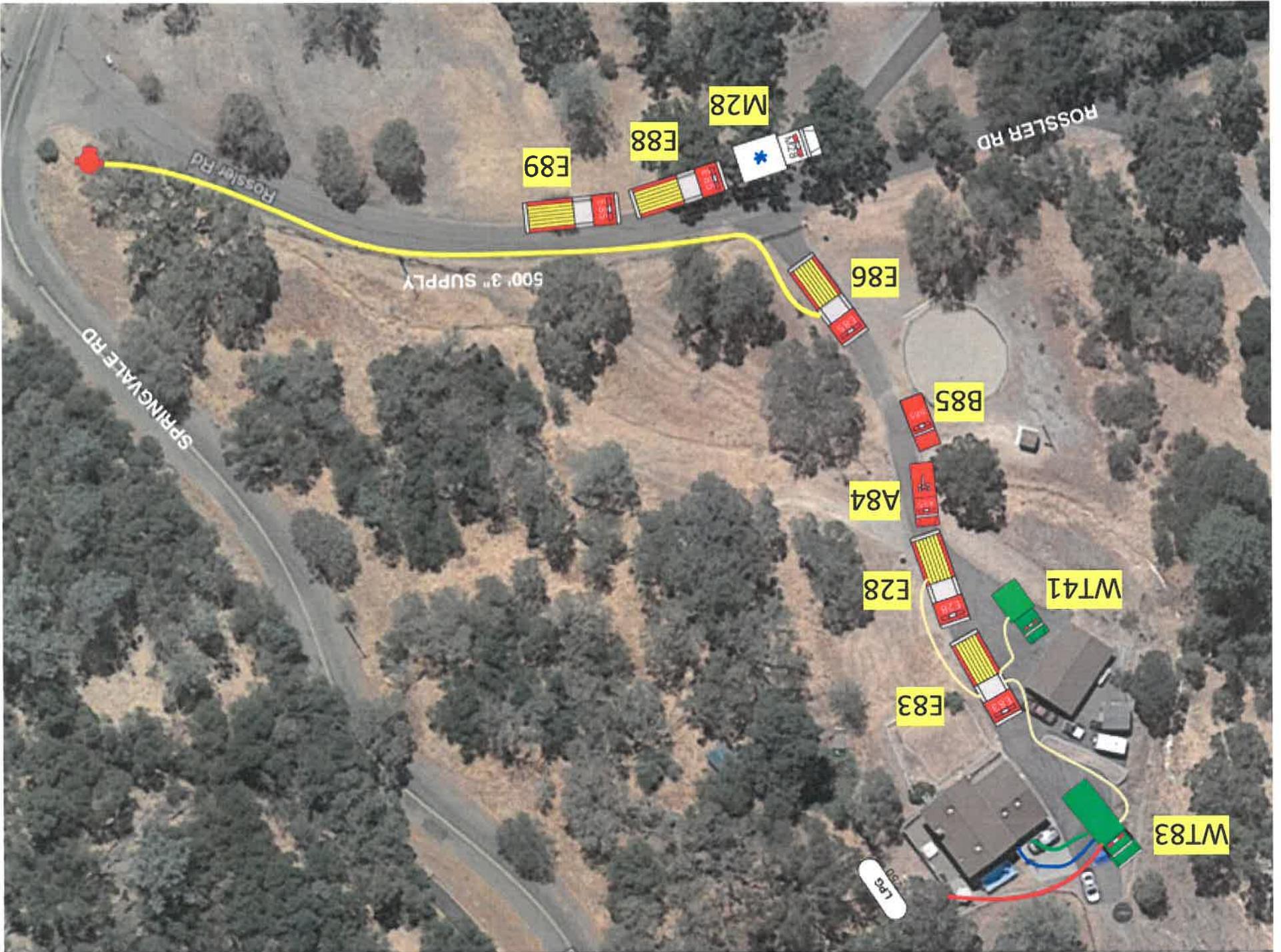
149 °F

302 °F

This IR image was taken of the Roof Gable on the Charlie side shortly after arrival of Battalion 85. Crews had just transitioned from Exterior to Interior operations.

Note the Temperature Range on the bar at the top of the image, as well as the targeted temperature at the bottom.





Exterior of Home

ALPHA



BRAVO



CHARLIE



DELTA



KITCHEN



STAIRS



**1st Floor,
cont.**



HALLWAY

LAUNDRY



BATH



VIEW of BACK DOOR



Bedroom on C Wall

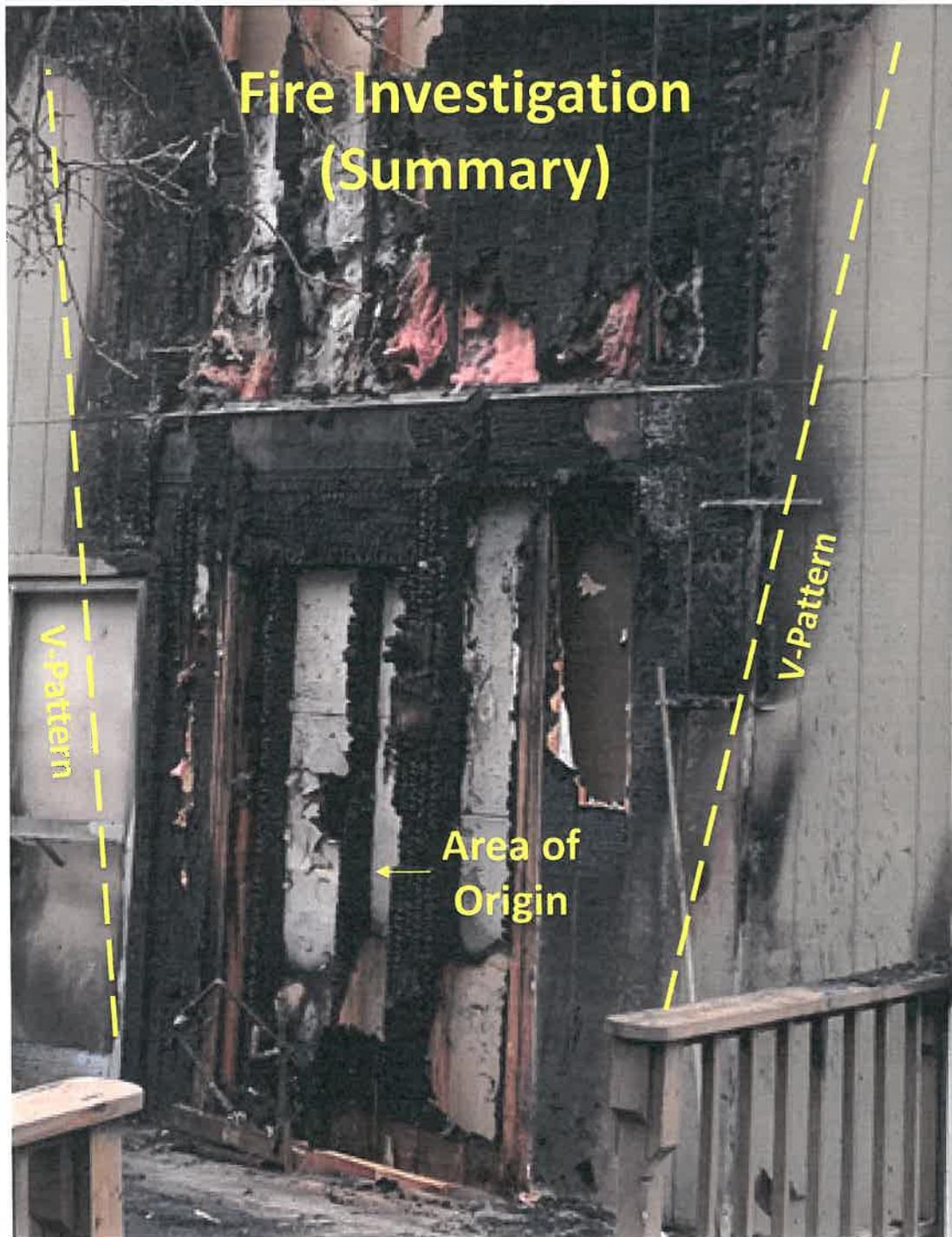


Bedroom in C/D Corner

Master Bedroom (A/B)



2nd Floor



- The husband stated that when he went outside to look, he observed about a 5' x'5 area of fire burning in the tankless water heater closet.

Kudos

•Salvage is Big!!!

- Great job throwing hall runners and salvage covers.
- Minimized size of inspection holes to check attic space.

•Communications

- Communications etiquette was excellent. Air wave was not overloaded.
- Primary Search was transmitted just after Transfer of Command.

•Accountability

- PAR checks occurred promptly.
- E89 provided PASSPORT to IC.

•Operations

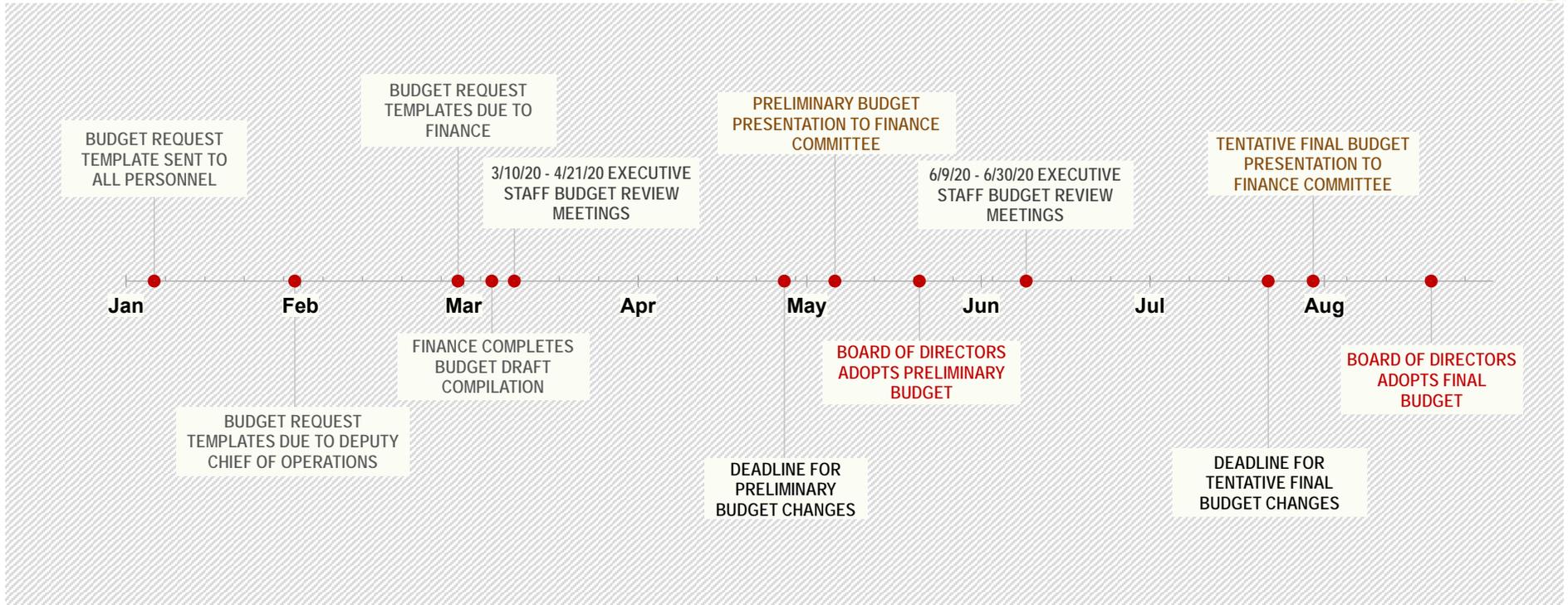
- Transitional attack cooled the fire until resources available for interior.
- Pre-laid attack lines for incoming resources.
- M28, E88, and E89 positioned on Rossler Rd out of the way. Allowing for Tender Operations and/or Hydrant Lay.

•Other Comments?



EL DORADO HILLS FIRE DEPARTMENT

2020/21 BUDGET TIMELINE



DATE	MILESTONE
1/6/2020	Budget Request Template sent to all personnel
1/31/2020	Budget Request Templates due to Deputy Chief of Operations
2/29/2020	Budget Request Templates due to Finance
3/6/2020	Finance completes Budget draft compilation
3/10/2020	3/10/20 - 4/21/20 Executive Staff Budget Review Meetings
4/27/2020	Deadline for Preliminary Budget Changes
5/6/2020	Preliminary Budget Presentation to Finance Committee
5/21/2020	Board of Directors Adopts Preliminary Budget
6/9/2020	6/9/20 - 6/30/20 Executive Staff Budget Review Meetings
7/22/2020	Deadline for Tentative Final Budget Changes
7/30/2020	Tentative Final Budget Presentation to Finance Committee
8/20/2020	Board of Directors Adopts Final Budget

- (j) Board members should refrain from endorsements of political candidates or ballot measures using their District Board title. Where deemed important to the District's best interests, the Board member seeking to provide a political endorsement using their District title shall request the approval of a majority of the Board members.
- (k) Board members should provide courtesy notifications to the appropriate District staff and/or the Board President of known absences, late arrival (tardiness) or early departure from any agendized regular, special or assigned committee meetings.

8.2 The work of the District is a team effort. All individuals should work together in the collaborative process assisting each other in conducting the affairs of the District.

- (a) When responding to constituent requests and concerns, Directors should be courteous, responding to individuals in a positive manner and routing their questions through appropriate channels and to responsible management personnel.
- (b) Directors should develop a working relationship with the Fire Chief wherein current issues, concerns and District projects can be discussed comfortably and openly.
- (c) Directors should function as a part of the whole. Issues should be brought to the attention of the Board as a whole, rather than to individual members selectively.
- (d) Directors are responsible for monitoring the District's progress in attaining its goals and objectives while pursuing its mission.
- (e) While working collaboratively with District Staff, the following practices should be honored by the Board members to ensure proper separation between the Board's role and Staff's role:
 - (i) Board members should not use any form of an internal e-mail account to receive, transmit or otherwise gain information related to internal district operations.
 - (ii) Board members should refrain from using their position to encourage any form of nepotism.
 - (iii) Board members should always advocate for the better good of the public's interest and refrain from exclusively advocating for internal departmental interests (i.e. staff, association, volunteers).
 - (iv) Board members should be cognizant of their role when using district facilities and in other interactions which are not Board authorized (i.e. casual communications while in district facilities).

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
EL DORADO HILLS COUNTY WATER DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide Section 20434 (Any officers or employees of a fire department employed to perform duties of firefighting, fire prevention, fire training, hazardous materials, emergency medical services, or fire or arson investigation services as "Local Fire Fighters" and Section 21574 (Fourth Level of 1959 Survivor Benefits) for local fire members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

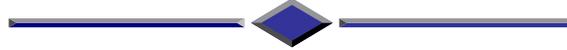
Title

Date adopted and approved



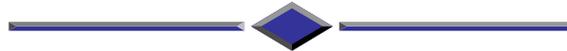
Exhibit

California
Public Employees' Retirement System



AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
El Dorado Hills County Water District



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective October 1, 1978, and witnessed September 20, 1978, and as amended effective December 30, 1986, December 26, 1989, November 21, 1991, January 16, 1992, December 22, 1994, June 26, 2001, July 1, 2002, August 1, 2006, October 22, 2010, September 20, 2011, November 27, 2012, October 11, 2016, August 29, 2017, July 3, 2018, November 20, 2018, and July 2, 2019 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 17 are hereby stricken from said contract as executed effective July 2, 2019, and hereby replaced by the following paragraphs numbered 1 through 17 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 60 for classic local miscellaneous members entering membership in the miscellaneous classification on or prior to November 27, 2012, age 55 for classic local miscellaneous members entering membership for the first time in the miscellaneous classification after November 27, 2012, age 62 for new local miscellaneous members, age 50 for classic local safety members entering membership in the safety classification on or prior to November 27, 2012, age 55 for classic local safety members entering membership for the first time in the safety classification after November 27, 2012 and age 57 for new local safety members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after October 1, 1978 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **ELECTIVE DIRECTORS; AND**
 - b. **POLICE OFFICERS.**

6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment before and not on or after August 1, 2006 shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment on or after August 1, 2006 and not entering membership for the first time with this agency in the miscellaneous classification after November 27, 2012 shall be determined in accordance with Section 21354.3 of said Retirement Law (3% at age 60 Full).
8. The percentage of final compensation to be provided for each year of credited current service as a classic local miscellaneous member entering membership for the first time with this agency in the miscellaneous classification after November 27, 2012 shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member entering membership in the safety classification on or prior to November 27, 2012 shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Full).
11. The percentage of final compensation to be provided for each year of credited current service as a classic local safety member entering membership for the first time with this agency in the safety classification after November 27, 2012 shall be determined in accordance with Section 21363.1 of said Retirement Law (3% at age 55 Full).
12. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
13. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21573 (Third Level of 1959 Survivor Benefits) for local miscellaneous members only.
 - b. Section 20042 (One-Year Final Compensation) for those classic local miscellaneous members and classic local safety members entering membership on or prior to November 27, 2012.
 - c. Section 21024 (Military Service Credit as Public Service) for local safety members only.

- d. Section 20903 (Two Years Additional Service Credit).
- e. Section 21427 (Improved Nonindustrial Disability Allowance).
- f. Section 21623.5 (\$5,000 Retired Death Benefit).
- g. Section 21540.5 (Special Death Benefit – Violent Act).
- h. Section 21547.7 (Alternate Death Benefit for Local Fire Members Credited with 20 or More Years of Service).
- i. Section 20516 (Employees Sharing Cost of Additional Benefits):

Section 21354.3 (3% at age 60 Full) for local miscellaneous members. From and after the September 20, 2011 for those local miscellaneous members entering membership on or prior to November 27, 2012 and until October 11, 2016 the miscellaneous employees of Public Agency shall be assessed an additional 3% of their compensation for a total contribution rate of 11% pursuant to Government Code Section 20516.

Section 21362.2 (3% at age 50 Full) and Section 21363.1 (3% at age 55 Full) for local safety members. From and after September 20, 2011 and until October 11, 2016 the safety employees of Public Agency shall be assessed an additional 3% of their compensation for a total contribution rate of 12% pursuant to Government Code Section 20516.

- j. Section 20475 (Different Level of Benefits): Section 21354 (2% at age 55 Full) and Section 20037 (Three-Year Final Compensation) are applicable to classic local miscellaneous members entering membership for the first time with this agency in the miscellaneous classification after November 27, 2012.

Section 21363.1 (3% at age 55 Full) and Section 20037 (Three-Year Final Compensation) are applicable to classic local safety members entering membership for the first time with this agency in the safety classification after November 27, 2012.

- k. Section 20516 (Employees Sharing Additional Cost):

From and after October 11, 2016 and August 29, 2017, 3.5% for classic local miscellaneous members.

From and after October 11, 2016 and until November 20, 2018, 6% for classic local safety members.

From and after August 29, 2017 and until July 3, 2018, 4% for classic local miscellaneous members.

- 16. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
- 17. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
EL DORADO HILLS COUNTY WATER DISTRICT

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

El Dorado Hills Fire Department
Public Salary Schedule
Effective 1/1/2020



CLASSIFICATION		STEPS								
		1	2	3	4	5	6	7	8	
ACCOUNTING SPECIALIST/ BOARD CLERK	Hourly	\$ 29.32	\$ 30.78	\$ 32.31	\$ 33.94	\$ 35.63				
	Monthly	\$ 5,082	\$ 5,336	\$ 5,600	\$ 5,883	\$ 6,176				
ADMIN. ASST. I	Hourly	\$ 23.34	\$ 24.51	\$ 25.73	\$ 27.02	\$ 28.37				
	Monthly	\$ 4,046	\$ 4,249	\$ 4,459	\$ 4,684	\$ 4,918				
ADMIN. ASST. II	Hourly	\$ 27.92	\$ 29.32	\$ 30.77	\$ 32.32	\$ 33.93				
	Monthly	\$ 4,840	\$ 5,082	\$ 5,334	\$ 5,603	\$ 5,882				
BATTALION CHIEF (LINE)	Hourly	\$ 43.09	\$ 45.03	\$ 47.07	\$ 49.22	\$ 51.47				
	Monthly	\$ 10,456	\$ 10,928	\$ 11,424	\$ 11,944	\$ 12,489				
CAPTAIN	Hourly	\$ 33.90	\$ 35.60	\$ 37.38	\$ 39.25	\$ 41.21				
	Monthly	\$ 8,227	\$ 8,638	\$ 9,070	\$ 9,524	\$ 10,000				
CAPTAIN/ PARAMEDIC	Hourly	\$ 35.25	\$ 37.02	\$ 38.86	\$ 40.80	\$ 42.85				
	Monthly	\$ 8,555	\$ 8,983	\$ 9,431	\$ 9,903	\$ 10,398				
COMMUNITY RISK REDUCTION TECHNICIAN	Hourly	\$ 23.34	\$ 24.51	\$ 25.73	\$ 27.02	\$ 28.37				
	Monthly	\$ 4,046	\$ 4,249	\$ 4,459	\$ 4,684	\$ 4,918				
DEPUTY CHIEF	Hourly	\$ 78.62	\$ 82.26	\$ 86.07	\$ 90.08	\$ 94.29				
	Monthly	\$ 13,627	\$ 14,258	\$ 14,919	\$ 15,614	\$ 16,343				
DIRECTOR OF FINANCE	Hourly	\$ 68.13	\$ 71.25	\$ 74.51	\$ 77.95	\$ 80.83				
	Monthly	\$ 11,810	\$ 12,349	\$ 12,916	\$ 13,511	\$ 14,010				
DIRECTOR OF HUMAN RESOURCES	Hourly	\$ 68.13	\$ 71.25	\$ 74.51	\$ 77.95	\$ 80.83				
	Monthly	\$ 11,810	\$ 12,349	\$ 12,916	\$ 13,511	\$ 14,010				
ENGINEER	Hourly	\$ 29.56	\$ 31.04	\$ 32.59	\$ 34.22	\$ 35.93				
	Monthly	\$ 7,172	\$ 7,531	\$ 7,909	\$ 8,303	\$ 8,718				
ENGINEER/ PARAMEDIC	Hourly	\$ 31.05	\$ 32.61	\$ 34.23	\$ 35.94	\$ 37.74				
	Monthly	\$ 7,534	\$ 7,912	\$ 8,307	\$ 8,723	\$ 9,158				
FIRE CHIEF	Hourly	\$ 107								
	Monthly	\$ 18,517								
FIREFIGHTER/ PARAMEDIC	Hourly	\$ 24.27	\$ 25.49	\$ 26.76	\$ 28.10	\$ 29.50	\$ 30.98	\$ 32.53	\$ 34.16	
	Monthly	\$ 5,890	\$ 6,185	\$ 6,494	\$ 6,819	\$ 7,159	\$ 7,518	\$ 7,893	\$ 8,288	
FIRE MARSHAL/ DIVISION CHIEF	Hourly	\$ 54.59	\$ 57.03	\$ 59.58	\$ 62.27	\$ 65.09				
	Monthly	\$ 9,463	\$ 9,885	\$ 10,326	\$ 10,794	\$ 11,281				
FIRE PREVENTION INSPECTOR I	Hourly	\$ 31.19	\$ 32.75	\$ 34.38	\$ 36.11	\$ 37.91				
	Monthly	\$ 5,406	\$ 5,677	\$ 5,960	\$ 6,259	\$ 6,571				
FIRE PREVENTION INSPECTOR II	Hourly	\$ 36.70	\$ 38.54	\$ 40.46	\$ 42.49	\$ 44.62				
	Monthly	\$ 6,362	\$ 6,680	\$ 7,014	\$ 7,365	\$ 7,734				
FIRE PREVENTION SPECIALIST	Hourly	\$ 42.39	\$ 44.51	\$ 46.74	\$ 49.07	\$ 51.52				
	Monthly	\$ 7,348	\$ 7,714	\$ 8,101	\$ 8,505	\$ 8,930				
OPS. SUPPORT SPECIALIST	Hourly	\$ 21.08	\$ 22.13	\$ 23.24	\$ 24.40	\$ 25.61				
	Monthly	\$ 3,653	\$ 3,837	\$ 4,028	\$ 4,229	\$ 4,440				



in your future, not heart
healthily but so heart felt.


american greetings

1-15-2020

Dear Fireman of Eldorado Hills,
you came to my rescue on January 4th.
Your fast response saved my life. My
family and I will always be thankful
for your timely response.

I was in the hospital for six
days and the doctor expects a full
recovery,

My love to you all,

P.S. I see a big "chocolate cake" →