

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
EIGHT HUNDRED FOURTEENTH MEETING
(A Special Meeting)

REVISED

Tuesday, March 31, 2020
3:30 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

ATTENTION

Residents planning to address the Board of Directors at this Tuesday's (March 31st) Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

Please submit your comments in writing to inquiries@edhfire.com and they will be entered into the public record. If you are healthy and chose to attend the meeting, we ask that you maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.

Thank you for your understanding during these challenging times.

- I. Call to Order, Pledge of Allegiance
- II. New Business
 - A. Review and approve Resolution 2020-03 proclaiming a local emergency and ratifying the proclamation by the County of El Dorado
 - B. Review and approve Resolution 2020-04, Designation of Applicant's Agent Resolution for Non-State Agencies, which designates authorized agents to provide OES all required information for state disaster assistance
- III. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings
- IV. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

RESOLUTION NO. 2020-03

**EL DORADO HILLS COUNTY WATER DISTRICT RESOLUTION OF
THE BOARD PROCLAIMING A LOCAL EMERGENCY AND
RATIFYING THE PROCLAMATION OF A LOCAL EMERGENCY BY
THE COUNTY OF EL DORADO**

WHEREAS, the Governor of the State of California proclaimed on March 4, 2020, a State of Emergency to exist in California as a result of the threat from the rapid spread of a respiratory illness caused by novel coronavirus 2019 (COVID-19); and

WHEREAS, on March 12, 2020, the County of El Dorado Public Health Officer declared a Local Public Health Emergency in response to COVID-19, which was ratified by the County Board of Supervisors on March 17, 2020; and

WHEREAS, on March 12, 2020, the Director of the Office of Emergency Services of El Dorado County, proclaimed a Local Emergency based on conditions of extreme peril to the safety of persons and property within the territorial limits of the County of El Dorado as a result of the COVID-19 pandemic; which was ratified by the County Board of Supervisors on March 17, 2020; and

WHEREAS, on March 13, 2020, the President of the United States issued a proclamation declaring the COVID-19 outbreak in the United States as a national emergency, beginning March 1, 2020; and

WHEREAS, the El Dorado Hills County Water District President of the Board of Directors or his/her designee, may declare a state of local disaster emergency within El Dorado Hills County Water District. Such declaration shall be based on the judgment that a state of local disaster emergency is necessary to deal with a current or imminent emergency/disaster situation; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 pandemic has caused, and will continue to cause, conditions of extreme peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, requiring the combined forces of other political subdivisions to combat, and desires to proclaim a local emergency and ratify the proclamation of local emergency by the County of El Dorado.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE EL DORADO HILLS COUNTY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby declares a local health emergency and taking the action herein and proclaims that a local emergency now exists throughout the District.

Section 3. Ratification of County of El Dorado Proclamation. The Board hereby ratifies the County of El Dorado's Proclamation of Local Health Emergency and Proclamation of Local Emergency, effective as of its issuance date of March 17, 2020. The Board hereby ratifies the Order of the Health Officer of the County of El Dorado dated March 12, 2020.

Section 4. Necessary Acts. The Fire Chief or designee is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, request any available funding from the California Disaster Assistance Act, the Small Business Administration, State and Federal government, and/or any other funding available as a result of this proclamation and ratification of local emergency. During the existence of this local emergency, the powers, functions, and duties of the District shall be prescribed by federal, state and local law, and by the District's ordinances, resolutions and regulations.

The Fire Chief or his designee is hereby authorized to take the necessary steps within his authority as Fire Chief of the El Dorado Hills Fire Department, and within the operational area or mutual aid area of the District, to carry out any law, order, regulation, or legal directive issued by the federal, state, or local government, including any applicable provisions of the California Emergency Services Act (Cal Government Code §8550 et. Seq.), the California Office of Emergency Services Emergency Plan, the California Department of Public Health, the Centers for Disease Control and any other local State of Emergency Plan or Proclamation which provides direction to local fire and rescue agencies or districts.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until terminated by the Board of Directors.

PASSED AND ADOPTED by the Board of the El Dorado Hills County Water District

this 31st day of March, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Hartley, Board President

Jessica Braddock, Board Secretary

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Directors OF THE El Dorado Hills County Water District
(Governing Body) (Name of Applicant)

THAT Fire Chief, OR
(Title of Authorized Agent)

Deputy Chief, OR
(Title of Authorized Agent)

Director of Finance
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the El Dorado Hills County Water District, a public entity
(Name of Applicant)
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the El Dorado Hills County Water District, a public entity established under the laws of the State of California,
(Name of Applicant)
hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 19 day of April, 2020

Charles J. Hartley, Board President
(Name and Title of Governing Body Representative)

Timothy J. White, Board Vice President
(Name and Title of Governing Body Representative)

John Giraudo, Director
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Jessica Braddock, duly appointed and Board Secretary of
(Name) (Title)

El Dorado Hills County Water District, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the El Dorado Hills County Water District
(Governing Body) (Name of Applicant)

on the 19 day of April, 2020.

(Signature) (Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")

From: Sandy

Date: March 28, 2020 at 6:03:16 PM PDT

Subject: A sincere thank you to all of our local EDH Departments, Firefighters, EMTs and all staff

My husband and I live in Crown Village and over the years I have had to have an ambulance a couple times The El Dorado Hills fire department was always there, friendly, comforting and professional. I just want to send a sincere thank you from the bottom of my heart for all of you, what you're doing, putting your lives on the line, not just for accidents but responding to people's homes around this coronavirus. I pray for all of you and pray you stay safe just a concerned neighbor, resident of EDH