



El Dorado Hills Fire Department

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Maurice Johnson
Fire Chief

DATE: April 16, 2020 **REVISED**

TO: Board of Directors

AGENDA ITEM: XI-D

SUBJECT: Approval of Amendment #1 to the Unrepresented Non-Safety Administrative Support Resolution

TOPIC

Amendment #1 to the Unrepresented Non-Safety Administrative Support Resolution.

SUMMARY

Staff seeks Board approval to adopt the revised Unrepresented Non-Safety Administrative Support Resolution.

DISCUSSION

The Unrepresented Non-Safety Administrative Support Resolution has been amended to reflect some recent changes. Below is an explanation and outline of these amendments:

1. With the addition of the position of Community Risk Reduction Technician, the Department analyzed the type of uniform that would be required for this position as well as the position of Operations Support Specialist. Due to the nature of each of these positions, it was determined by the Department that these positions would be required to wear khaki pants, a black belt, black closed toe shoes, and an authorized Department polo (specific uniform requirements are stated in Department Memo #20-002). Because the cost of this uniform is significantly less than the cost of a Class B uniform, as worn by the positions of Fire Prevention Inspector I/II and Fire Prevention Specialist, the Department made the decision to reduce the annual uniform allowance provided to the classifications of Community Risk Reduction Technician and the Operations Support Specialist to \$400.
2. On March 19, 2020, the Board authorized and approved a California Public Employees Retirement System (CalPERS) contract amendment, No. 2020-02, which approved the addition of Government Code Section 20434 being added to the contract. The addition of Government Code 20434 to the CalPERS contract means that now our fire prevention staff, specially the positions of Fire Inspector

I/II and Fire Prevention Specialist, shall now be classified as Safety, as defined by CalPERS, for the purpose of retirement. Because of this change, information regarding CalPERS Safety retirement needed to be included within the Resolution to outline the Safety retirement entitlement for Safety members.

3. Due to members of Administrative Support now being classified as Safety, as defined by CalPERS, the title of the Resolution was amended to be "Unrepresented Administrative Support Resolution" from the previous title of Unrepresented Non-Safety Administrative Support Resolution.
4. Due to the proposed title change of this Resolution, an amendment to Article I. General, A., needed to be made to reflect this change of title.

All the proposed amendments are reflected in Amendment #1 enclosed herein.

FISCAL IMPACT

There will be an \$800 savings in the next fiscal year due to the reduction of uniform allowance for the positions of Community Risk Reduction Technician and Operations Support Specialist given these positions are both filled. Because the Board previously approved the contract amendment with CalPERS to include Government Code 20434, thus making Fire Prevention Safety for the purpose of retirement, the proposed amendments to the Administrative Support Non-Safety Resolution in regards to: 1.) the change in title, 2.) Article I. General. A., and 3.) Article VIII. B. 1., were updated and included for informational purposes only and therefore there would be no fiscal impact.

RECOMMENDATION

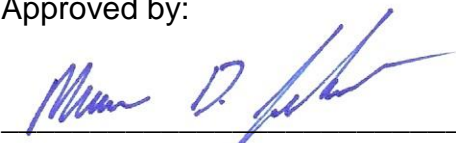
Approve and adopt Amendment #1 to the Unrepresented Non-Safety Administrative Support Resolution.

Submitted by:



Cora Hall
Director of Human Resources

Approved by:



Maurice Johnson
Fire Chief