AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
EIGHT HUNDRED FORTY SECOND MEETING
Thursday, February 17, 2022
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

ATTENTION
As a result of the COVID-19 emergency and Resolution 2022-01 making findings to allow teleconferenced meetings under California Government Code Section 54953(e) adopted on January 31, 2022, this meeting will occur solely via video and teleconference. There will not be a physical public access location.

Anyone who would like to participate in the meeting must use the Zoom video link or conference line below:

Zoom Webinar Video Conference link:
https://us02web.zoom.us/j/87503176283?pwd=YmNxOWU0dGpTWk1xTWt5cStwYzZvUT09

Webinar ID: 875 0317 6283
Passcode: 809315

Conference Dial in:
1-669-900-9128

Please submit your comments in writing to clerkoftheboard@edhfire.com and they will be entered into the public record. If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the "raise a hand" button or press *9 if dialing in by phone. Public comments will be limited to 3 minutes.

Thank you for your understanding during these challenging times.

NOTE
If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.

I.   Call to Order

II.   Closed Session Items
    A.   <u>Closed Session</u> pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633

III.   Pledge of Allegiance

IV.   Presentation
    A.   Presentation by the Lakehills Fire Safe Council – Peggy Willis Memorial Bench and Lending Library at Fire Station 84
    B.   Introduction of new Fire Equipment Mechanic David Dixon

V.   Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
    A.   Approve Minutes of the 840th Board meeting held January 20, 2022
    B.   Approve Minutes of the 841st Board meeting held January 31, 2022

C.   Approve Financial Statements and Check Register for January 2022
              <u>End Consent Calendar</u>

VI.   Oral Communications
      A.   EDH Professional Firefighters
      B.   EDH Firefighters Association
      C.   Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

VII.   Correspondence

VIII.   Attorney Items

IX.   Committee Reports
      A.   Administrative Committee (Directors Bennett and Durante)
      B.   Finance Committee (Directors Giraudo and White)
      C.   Joint Powers Authority (Directors Giraudo and White)
      D.   Communications (Ad-Hoc) (Directors Durante and Hartley)
      E.   Training Center (Ad-Hoc) (Directors Bennett and Hartley)

X.   Fire Chief's Report

XI.   Operations Report
      A.   Operations Report (Receive and File)

XII.   Community Risk Reduction Report
      A.   CRRD Report

XIII. Fiscal Items

XIV. New Business
      A.   Selection of Datacate, Inc. for IT Managed Services
      B.   Review and approve Public Salary Schedule effective 12/28/2021
      C.   Review and approve purchase of a Fire Mechanic Vehicle
      D.   Review and approve Resolution 2022-02 making findings to allow teleconferenced meetings under California government code section 54953(e)

XV.   Old Business
      A.   Rescue Annexation Update
      B.   Training Facility Update
      C.   EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)

XVI. Oral Communications
      A.   Directors
      B.   Staff
      C.   Schedule upcoming committee meetings

XVII. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED FORTIETH MEETING OF THE BOARD OF DIRECTORS

Thursday, January 20, 2022
5:30 p.m.
District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I.   CALL TO ORDER
President White called the meeting to order 5:33 p.m. Directors in attendance: Bennett, Durante, Giraudo, Hartley, and White. Director Durante attended via zoom. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:34 p.m.

II.   CLOSED SESSION ITEMS
A.   Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief

The meeting reconvened at 5:48 p.m. The Board reported that the Fire Chief's contract was reviewed and the Board approved a 3-year contract with a monthly salary of $19,928 for 2022.

III.   PLEDGE OF ALLEGIANCE

IV.   PRESENTATION
A.   David Taussig and Associates, Inc. (DTA) on formation of Community Facilities District (CFD) – Chris Hnatiuk with DTA gave a presentation on the what a CFD is, the process of setting one up, and the next steps to pursue this option if the District chooses to proceed.

V.   CONSENT CALENDAR
A.   Approve Minutes of the 838th Special Board meeting held December 2, 2021
B.   Approve Minutes of the 839th Board meeting held December 16, 2021
C.   Approve Financial Statements and Check Register for December 2021

Director Hartley made a motion to approve the Consent Calendar, seconded by Director Giraudo and unanimously carried.

VI.   ORAL COMMUNICATIONS
A.   EDH Professional Firefighters – None
B.   EDH Firefighters Association – None
C.   Public Comment – Bob Grant, resident and former volunteer firefighter, presented an overview of the history of the District and the volunteer involvement.

VII.   CORRESPONDENCE – None

VIII.   ATTORNEY ITEMS – None.

 IX.   COMMITTEE REPORTS
    A.   Administrative Committee (Directors Durante and Hartley) – No report.
    B.   Finance Committee (Directors Bennett and Giraudo) – No report.
    C.   Joint Powers Authority (Directors Giraudo and White) – Chief Johnson reported that the JPA is working on the contract extension with the County and they are working on a strategic plan.
    D.   Communications (Ad-Hoc) (Directors Bennett and Durante) – No report.
    E.   Training Center (Ad-Hoc) (Directors Hartley and White) – No report.

 X.   FIRE CHIEF'S REPORT- Chief Johnson reported the following to the Board:
-    There was a pre-bid conference for the Training Center RFB and had 11 firms attend to discuss the project.
-    Staff is working on setting up a committee meeting to discuss the next steps in the Rescue annexation process.
-    Mike Despain will be sending a draft of the Strategic Plan for the Board and the Union representatives to review.
-    David Dixon, the new Fire Equipment Mechanic, started on January 11.
-    There are Fire Inspector and Defensible Space Inspector recruitments underway to fill soon to be vacant and seasonal positions.
-    The Firescope board of directors meeting was postponed due to Covid.
-    Covid cases have increased significantly, and staff is recommending passing a resolution to restrict access to meeting in person and limit exposure.

 XI.   OPERATIONS REPORT
    A.   Operations Report (Receive and File) **–** Received and filed.

 XII.   COMMUNITY RISK REDUCTION REPORT
    A.   CRRD Report (Receive and File) **–** Chief Johnson stated that plan reviews continue to remain behind schedule and stated that part of that delay is a communication problem at the County that will hopefully improve.

XIII.   FISCAL ITEMS

XIV.   NEW BUSINESS
    A.   Reorganization of Committees for 2022 – Director Bennett reported that the committee assignments for 2022 will be as follows:
Admin Committee: Directors Bennett and Durante (alternate is Director White)
Finance Committee: Directors Giraudo and White (alternate is Director Durante)
JPA: Directors Giraudo and White (alternate is Director Bennett)
Communications Ad-Hoc Committee: Directors Hartley and Durante (alternate is Director Giraudo)
Training Center Ad-Hoc Committee: Directors Bennett and Hartley (alternate is Director White)

EDHCSD/EDHFD 2x2 Ad-Hoc Committee: Directors Bennett and Durante (alternate is Director Hartley)

XV. **OLD BUSINESS**
   A. **Rescue Annexation Update** – No report.
   B. **Training Facility Update** – Chief reported that when the bids are received staff will bring their recommendation to the Training Facility Committee.
   C. **EDHCSD/EDHFD 2x2 update (Directors Hartley and White)** – No report.

XVI. **ORAL COMMUNICATIONS**
   A. **Directors –** Director Hartley stated that the MSR draft is out for review and Director White reported that he was elected to join the LAFCO board and highlighted the article that Chief Lilienthal was featured in. Director Bennett stated that she is looking forward to a great 2022 and thanked everyone for all their efforts.
   B. **Staff –** None
   C. **Schedule upcoming committee meetings** – None

XVII. **ADJOURNMENT**

   Director White made a motion to adjourn the meeting, seconded by Director Giraudo and unanimously carried.

   The meeting adjourned at 6:44 p.m.

   Approved:

   _____   _____
   Bobbi Bennett, President   Jessica Braddock, Board Secretary

   This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED FORTY-FIRST MEETING OF THE BOARD OF DIRECTORS

Monday, January 31, 2022
3:00 p.m.
District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I.   CALL TO ORDER
President White called the meeting to order 3:01 p.m. Directors in attendance: Bennett, Durante, Giraudo, Hartley, and White. Director Giraudo attended via zoom. Staff in attendance: Chief Johnson and Director of Finance Braddock.

II.   PLEDGE OF ALLEGIANCE

III. ORAL COMMUNICATIONS
A.   Public Comment – None

IV.   NEW BUSINESS
A.   Review and approve Resolution 2022-01 making findings to allow teleconferenced meetings under California government code section 54953(e) – Chief Johnson reported that Resolution 2022-01 will restrict public access to the board meetings and give a teleconference or zoom option for the Directors for 30 days at a time.

Director White made a motion to approve Resolution 2022-01 making findings to allow teleconferenced meetings under California government code section 54953(e), seconded by Director Hartley and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

B.   Review and approve purchase of new self-contained breathing apparatus (SCBA) and award the RFQ to Allstar Fire Equipment in the amount of $600,251.88 – Chief Hall stated that the RFQ submissions for the new SCBAs have been reviewed and staff recommends awarding the RFQ to Allstar Fire Equipment in the amount of $600,251.88.

Director White made a motion to approve purchase of new self-contained breathing apparatus (SCBA) and award the RFQ to Allstar Fire Equipment in the amount of $600,251.88, seconded by Director Hartley and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

V.   ADJOURNMENT

The meeting adjourned at 3:13 p.m.

Approved:

_____   _____
Bobbi Bennett, President   Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.

(Target 58%)

	FINAL Budget FY21/22	Actual January 2022	Actual YTD January 31, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	20,675,551	513,644	10,956,420	(9,719,131)		
3270 · Unsecured Tax Revenue	354,593	2,215	345,732	(8,861)		
3280 · Homeowners Tax Revenue	153,531	54,970	78,529	(75,002)		
3320 · Supplemental Tax Revenue	400,000	69,514	226,369	(173,631)		Property Tax Revenue on target to budget
3330 · Sacramento County Revenue	31,051	16,980	17,231	(13,820)		
3335 · Latrobe Revenue			-			
3335.2 · Latrobe Special Tax	36,900	1,740	20,865	(16,035)		
3335.3 · Latrobe Base Transfer	86,642		-	(86,642)		
3340 · Property Tax Administration Fee	(445,411)		-	445,411		
Total 3240 · Tax Revenue	**21,292,857**	**659,064**	**11,645,146**	**(9,647,711)**	**55%**	
3500 · Misc. Operating Revenue						
3506 · CRRD Cost Recovery Fees	230,000	35,115	218,450	(11,550)	95%	Collections trending higher than budget
3507 · Hosted Training Revenue	40,000	31,437	37,834	(2,166)	95%	Timing of classes
3512 · JPA Revenue	1,150,000	95,833	670,833	(479,167)	58%	
3513 · Rental Income (Cell site)	54,180	4,515	31,605	(22,575)	58%	
3514.1 · Operating Grants Revenue	-	-	-	-	0%	
3514.2 · Capital Grants Revenue	-	-	-	-	0%	
3515 · OES/Mutual Aid Reimbursement	731,400	24,333	1,161,902	430,502	159%	Timing and severity of fire season
3520 · Interest Earned	85,000	8,586	22,590	(62,410)	27%	Interest revenue trending lower than budget
3500 · Misc. Operating Revenue - Other	132,000	10,359	207,778	75,778	157%	Collected Rescue Shared Services Agreement Admin Fee in Aug-21; Unbudgeted workers' compensation dividends awarded in Jul-Aug 2021
Total 3500 · Misc. Operating Revenue	**2,422,580**	**210,177**	**2,350,992**	**(71,588)**	**97%**	
Total Operating Revenue	**$ 23,715,437**	**$ 869,241**	**$ 13,996,138**	**$ (9,719,299)**	**59%**	
3550 · Development Fee						
3560 · Development Fee Revenue	1,100,000	109,276	755,132	(344,868)	69%	Collections trending slightly higher than budget
3561 · Development Fee Interest	-	2,891	45,599	45,599	100%	
Total 3550 · Development Fee	**1,100,000**	**112,167**	**800,731**	**(299,269)**	**73%**	
3568 · Proceeds from Insurance	-	-	3,003	3,003	100%	
3570 · Proceeds from Sale of Assets	-			-	0%	
Total Revenue	**$ 24,815,437**	**$ 981,409**	**$ 14,799,871**	**$ (10,015,566)**	**60%**	

	FINAL Budget FY21/22	Actual January 2022	Actual YTD January 31, 2022	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	7,127,488	558,534	4,240,570	2,886,918	59%	
6011 · Education/Longevity Pay	486,250	37,158	276,883	209,367	57%	
6016 · Salaries & Wages, Admin/Prev	1,089,657	85,078	664,161	425,497	61%	
6017 · Intern/Volunteer Stipends	3,000	390	1,365	1,635	46%	
6018 · Director Pay	16,000	900	5,600	10,400	35%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,729,736	171,271	881,814	847,923	51%	
6019.2 · Overtime, Outside Aid	600,000	-	880,552	(280,552)	147%	Higher strike team OT than budgeted; offset by strike team revenue
Total 6019 · Overtime	2,329,736	171,271	1,762,365	567,371	76%	
6020 · P.E.R.S. Retirement	3,285,400	243,287	2,536,815	748,585	77%	Annual UAL lump sum payments made in Jul-21
6030 · Workers Compensation	636,007	38,348	306,258	329,748	48%	
6031 · Life Insurance	6,799	1,764	3,862	2,937	57%	
6032 · P.E.R.S. Health Benefits	1,798,544	148,809	1,021,515	777,029	57%	
6033 · Disability Insurance	21,240	1,741	10,354	10,886	49%	
6034 · Health Cost of Retirees	1,190,583	72,329	811,479	379,104	68%	Annual lump sum payment to CERBT made in Sep-21
6040 · Dental/Vision Expense	235,560	13,614	131,492	104,068	56%	
6050 · Unemployment Insurance	15,120	10,278	11,559	3,561	76%	
6070 · Medicare	159,890	12,695	103,350	56,540	65%	
Total 6000 · Salaries & Wages	**18,401,275**	**1,396,197**	**11,887,628**	**6,513,647**	**65%**	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	53,000	24,638	49,238	3,762	93%	Semi-Annual Uniform Allowance paid in Jul-21 and Jan-22
6102 · Other Clothing & Personal Supplies	72,357	818	44,787	27,570	62%	
Total 6100 · Clothing & Personal Supplies	**125,357**	**25,456**	**94,026**	**31,331**	**75%**	
6110 · Network/Communications						
6111 · Telecommunications	53,387	4,128	23,174	30,213	43%	Timing of invoices

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2022

	FINAL Budget FY21/22	Actual January 2022	Actual YTD January 31, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget (Target 58%)	Notes/Comments
6112 · Dispatch Services	60,000	-	22,148	37,852	37%	
6113 · Network/Connectivity	61,492	4,453	32,158	29,333	52%	
Total 6110 · Communications	**174,879**	**8,581**	**77,480**	**97,399**	**44%**	
6120 · Housekeeping	**59,037**	**8,328**	**34,926**	**24,111**	**59%**	
6130 · Insurance						
6131 · General Insurance	80,000	-	87,945	(7,945)	110%	Insurance renewal in Oct-21 higher than budget
Total 6130 · Insurance	**80,000**	**-**	**87,945**	**(7,945)**	**110%**	
6140 · Maintenance of Equipment						
6141 · Tires	35,000	832	9,236	25,764	26%	
6142 · Parts & Supplies	50,000	288	21,136	28,864	42%	
6143 · Outside Work	140,000	2,903	48,563	91,438	35%	
6144 · Equipment Maintenance	35,994	559	6,518	29,476	18%	
6145 · Radio Maintenance	20,250	977	16,639	3,611	82%	
Total 6140 · Maintenance of Equipment	**281,244**	**5,559**	**102,092**	**179,152**	**36%**	Timing of maintenance
6150 · Facilities Maintenance	**215,700**	**39,873**	**88,217**	**127,483**	**41%**	Timing of budgeted facilities projects
6160 · Medical Supplies						
6161 · Medical Supplies	60,975	15,961	32,234	28,741	53%	
Total 6160 · Medical Supplies	**60,975**	**15,961**	**32,234**	**28,741**	**53%**	Timing of purchases
6170 · Dues and Subscriptions	**15,268**	**571**	**6,957**	**8,310**	**46%**	
6180 · Miscellaneous						
6181 · Miscellaneous	12,000	165	7,203	4,797	60%	
6182 · Honor Guard	2,150	-	461	1,689	21%	
6183 · Explorer Program	2,044	-	70	1,974	3%	
6184 · Pipes and Drums	-	-	-	-	0%	
Total 6180 · Miscellaneous	**16,194**	**165**	**7,734**	**8,460**	**48%**	
6190 · Office Supplies	**45,712**	**1,214**	**15,917**	**29,794**	**35%**	
6200 · Professional Services						
6201 · Audit	15,900	-	14,925	975	94%	Audit fieldwork completed
6202 · Legal/Human Resources	207,050	10,900	61,840	145,210	30%	Timing

(Target 58%)

	FINAL Budget FY21/22	Actual January 2022	Actual YTD January 31, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
6203 · Notices	2,500	-	-	2,500	0%	
6204 · Other Professional Services	109,573	12,871	49,312	60,260	45%	Timing
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	4,505	496	3,077	1,428	68%	
Total 6200 · Professional Services	**339,528**	**24,266**	**129,154**	**210,373**	**38%**	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	189,534	11,547	32,787	156,747	17%	Timing of subscription payments and budgeted IT projects
6212 · IT Support/Implementation	271,100	11,554	84,359	186,741	31%	
6213 · IT Equipment	96,175	7,048	35,061	61,114	36%	
Total 6210 · Information Technology	**556,809**	**30,150**	**152,208**	**404,601**	**27%**	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	58,064	6,185	34,705	23,360	60%	
6222 · Solar Lease	17,277	-	14,049	3,228	81%	Lease payments paid through purchase date of solar systems
Total 6220 · Rents and Leases	**75,341**	**6,185**	**48,754**	**26,588**	**65%**	
6230 · Small Tools and Supplies	**102,316**	**3,858**	**31,704**	**70,612**	**31%**	Timing of purchases
6240 · Special Expenses						
6241 · Non-Hosted Training	180,482	10,723	59,406	121,075	33%	Timing of training
6241.1 · EDC Hosted Training	30,000	50	16,359	13,641	55%	
6242 · Fire Prevention	119,050	5,194	26,035	93,015	22%	Timing of Pre-Plan review services
Total 6240 · Special Expenses	**329,532**	**15,967**	**101,800**	**227,731**	**31%**	
6250 · Transportation and Travel						
6251 · Fuel and Oil	115,341	13,767	58,710	56,631	51%	
6252 · Travel	42,000	3,185	18,803	23,197	45%	
6253 · Meals & Refreshments	23,000	1,186	11,280	11,720	49%	
Total 6250 · Transportation and Travel	**180,341**	**18,137**	**88,792**	**91,549**	**49%**	
6260 · Utilities						
6261 · Electricity	17,500	1,021	8,850	8,650	51%	
6262 · Natural Gas/Propane	25,193	5,389	10,895	14,298	43%	
6263 · Water/Sewer	19,161	-	8,865	10,296	46%	
Total 6260 · Utilities	**61,854**	**6,410**	**28,611**	**33,243**	**46%**	
Total Operating Expenditures	**$ 21,121,361**	**$ 1,606,878**	**$ 13,016,178**	**$ 8,105,182**	**62%**	

El Dorado Hills Fire Department

Revenue and Expense Summary - ALL FUNDS

For the Period Ending January 31, 2022

	FINAL Budget FY21/22	Actual January 2022	Actual YTD January 31, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget (Target 58%)	Notes/Comments
Operating Revenue - Operating Expenditures	$ 2,594,076	$ (737,637)	$ 979,959	$ 1,614,117		
6570 · OPEB UAL Lump Sum Payment	175,437	1,021,551	1,021,551	(846,114)	582%	Timing of transfer
6720 · Fixed Assets	4,377,128	71,722	2,649,306	1,727,823	61%	Solar System purchases complete, Engines placed in service, $694k in Training Center WIP
Total Expenditures	$ 25,673,926	$ 2,700,151	$ 16,687,035	$ 8,986,891	65%	
Total Revenue - Total Expense	$ (858,489)	$ (1,718,742)	$ (1,887,164)	$ (1,028,675)		

FUND TRANSFERS

Transfers to Development Fee Fund	$ (1,100,000)
Transfers from Development Fee Fund	1,862,594
Transfers to Pension Reserve Fund	(1,000,000)
Transfers from Capital Replacement Fund	2,550,277
Transfers to Capital Replacement Fund	(1,454,382)
Net Change in Unassigned/Non-Spendable Fund Balance	$ (0)

Register: 1000 · Bank of America

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/01/2022	EFT	El Dorado Disposal ...	-split-	12/01/21-12/31...	1,071.43	X		903,762.79
01/01/2022	EFT	VSP Vision Care	6043 · Vision Insurance	Jan-22	724.25	X		903,038.54
01/02/2022	EFT	Sterling Administrati...	-split-		75.00	X		902,963.54
01/03/2022	EFT	P. G. & E.	-split-	Dec-21	37.13	X		902,926.41
01/03/2022	24761	District Church	6241 · Non-Hosted Tra...	Firescope Meet...	100.00	X		902,826.41
01/04/2022	EFT	P.E.R.S. ING	-split-	PR21-12-3	1,620.23	X		901,206.18
01/04/2022	EFT	P.E.R.S. Retirement	-split-	PR21-12-3	107,015.76	X		794,190.42
01/04/2022	EFT	Sterling Administrati...	-split-		1,907.80	X		792,282.62
01/04/2022	EFT	Sterling Administrati...	-split-		593.54	X		791,689.08
01/04/2022	EFT	Sterling Administrati...	-split-		9.21	X		791,679.87
01/04/2022	EFT	P. G. & E.	-split-	Dec-21	951.61	X		790,728.26
01/05/2022	EFT	Sterling Administrati...	-split-		343.00	X		790,385.26
01/06/2022		Transfer from Paypal	1010 · Paypal	Deposit		X	23,640.05	814,025.31
01/06/2022	EFT	Nationwide Retireme...	-split-	PR21-12-3	20,029.37	X		793,995.94
01/06/2022	EFT	Sterling Administrati...	-split-		150.00	X		793,845.94
01/06/2022	24762	7th Dimension LLC	-split-	Invoice # 184224	10,769.48			783,076.46
01/06/2022	24763	Andrew Doe	-split-		195.00	X		782,881.46
01/06/2022	24764	Aramark	-split-	Acct. # 175878...	82.40	X		782,799.06
01/06/2022	24765	AT&T	-split-	Dec-21	305.79	X		782,493.27
01/06/2022	24766	Blue Ribbon Personn...	6016 · Salaries & Wag...	Invoice # 12282	1,021.20	X		781,472.07
01/06/2022	24767	Burkett's	6190 · Office Supplies	Invoice # 1472...	179.67	X		781,292.40
01/06/2022	24768	CA Assoc. of Profess...	-split-	Jan 2022	1,740.50	X		779,551.90
01/06/2022	24769	Capital Building Mai...	-split-	Invoice # 1349...	1,286.36	X		778,265.54
01/06/2022	24770	Churchll's Hardware ...	-split-	Customer Acco...	110.99	X		778,154.55
01/06/2022	24771	Cummins Pacific Sac...	6143 · Outside Work	Invoice # Y5-6...	308.00	X		777,846.55
01/06/2022	24772	Deal Heating & Air, ...	-split-		24,012.82	X		753,833.73
01/06/2022	24773	Doug Veerkamp Gen...	6143 · Outside Work		525.00	X		753,308.73
01/06/2022	24774	AT&T Mobility	-split-	Invoice # 2872...	2,550.35	X		750,758.38
01/06/2022	24775	G & O Body Shop Inc.	6241 · Non-Hosted Tra...	VOID: Inv # 20		X		750,758.38
01/06/2022	24776	The Home Depot Pro	-split-	Supplies	1,730.29	X		749,028.09
01/06/2022	24777	InterState Oil Compa...	-split-		4,525.87	X		744,502.22
01/06/2022	24778	Interwest Consulting ...	6242 · Fire Prevention	Invoice # 74507	4,398.75	X		740,103.47
01/06/2022	24779	JTC Technologies LLC	6211 · Software Licens...		7,401.60	X		732,701.87
01/06/2022	24780	Liberty Bell Smart H...	-split-		74.99	X		732,626.88
01/06/2022	24781	Liebert Cassidy Whit...	-split-		1,520.00	X		731,106.88
01/06/2022	24782	Life Assist	-split-		5,887.66	X		725,219.22
01/06/2022	24783	L.N. Curtis & Sons	-split-		301.36	X		724,917.86
01/06/2022	24784	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	654.59	X		724,263.27
01/06/2022	24785	Metropolitan Life Ins...	6031 · Life Insurance	VOID: Custom...		X		724,263.27
01/06/2022	24786	NetPilot Web Solutio...	6212 · IT Support/Impl...	Invoice # 26108	285.00	X		723,978.27

Register: 1000 · Bank of America

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/06/2022	24787	Regional Governmen...	6202 · Legal/Human R...	Invoice # 12778	1,955.25	X		722,023.02
01/06/2022	24788	Rotary	-split-	Dec 2021 Dues	280.00			721,743.02
01/06/2022	24789	Teleflex	6161 · General Medica...	Invoice # 9504...	4,761.85	X		716,981.17
01/06/2022	24790	Zoll Medical Corpor...	6161 · General Medica...	Invoice # 3416...	1,272.96	X		715,708.21
01/06/2022	24791	Bobbi Bennett	-split-	Dec-21	200.00	X		715,508.21
01/06/2022	24792	Greg F. Durante (Dir...	-split-	Dec- 21	200.00	X		715,308.21
01/06/2022	24793	Charles J. Hartley	-split-	Dec-21	200.00			715,108.21
01/06/2022	24794	John Giraudo	-split-	VOID: Dec-21		X		715,108.21
01/06/2022	24795	Timothy J. White	-split-	Dec-21	300.00			714,808.21
01/06/2022	24796	Chase Bank	2029 · Other Payable	December 2021	675.00	X		714,133.21
01/06/2022	24797	Wells Fargo Bank	2026 · EDH Associate...	December 2021	7,891.65	X		706,241.56
01/07/2022	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	277.50	X		705,964.06
01/07/2022	EFT	Employment Develo...	-split-	Account ID# 7...	2,556.55	X		703,407.51
01/07/2022	EFT	ADP	6204 · Other Professio...	Payroll Process...	691.96	X		702,715.55
01/07/2022	EFT	Sterling Administrati...	-split-		46.32	X		702,669.23
01/07/2022	EFT	Sterling Administrati...	-split-		557.50	X		702,111.73
01/07/2022	EFT	P. G. & E.	-split-	Dec-21	10.51	X		702,101.22
01/08/2022	EFT	Sterling Administrati...	-split-		157.22	X		701,944.00
01/10/2022	EFT	P. G. & E.	-split-	Dec-21	3,054.90	X		698,889.10
01/11/2022		Transfer from LAIF	1074 · Local Agency I...	Confirm #1709...		X	2,272,000.00	2,970,889.10
01/11/2022	EFT	Sterling Administrati...	-split-		138.00	X		2,970,751.10
01/11/2022	24798	U.S. Bank PARS Ac...	-split-		2,271,551.00	X		699,200.10
01/13/2022		Deposit	-split-	County Transfe...		X	10,950,107...	11,649,307...
01/13/2022		Deposit	1114 · Due from other ...	Deposit		X	33,960.93	11,683,268...
01/13/2022	EFT	Nationwide Retireme...	-split-	PR22-1-1	22,264.55	X		11,661,004...
01/13/2022	EFT	P.E.R.S. Retirement	-split-	PR22-1-1	111,147.40	X		11,549,856...
01/13/2022	EFT	Sterling Administrati...	-split-		144.99	X		11,549,711...
01/13/2022	EFT	Sterling Administrati...	-split-		732.98	X		11,548,978...
01/13/2022	EFT	Sterling Administrati...	-split-		205.75	X		11,548,773...
01/13/2022	PR22-1-1		-split-	Total Payroll T...	84,965.97	X		11,463,807...
01/13/2022	PR22-1-1		1000 · Bank of Americ...	Direct Deposit	274,399.86	X		11,189,407...
01/13/2022	PR22-1-1		1000 · Bank of Americ...	Payroll Checks		X		11,189,407...
01/15/2022			6204 · Other Professio...	Service Charge	271.73	X		11,189,135...
01/15/2022	EFT	Verizon Wireless	-split-	Dec-21	3,054.71	X		11,186,080...
01/15/2022	EFT	De Lage Landen Fina...	6190 · Office Supplies	Account # 152...	301.31	X		11,185,779...
01/18/2022	EFT	Sterling Administrati...	-split-		464.97	X		11,185,314...
01/18/2022	EFT	Sterling Administrati...	-split-		23.90	X		11,185,290...
01/19/2022	24799	A-CHECK	6202 · Legal/Human R...	Inv # 59-06668...	15.00	X		11,185,275...
01/19/2022	24800	Advanced IPM	-split-		123.00	X		11,185,152...
01/19/2022	24801	Aflac	2100 · Payroll Liabilities	Inv # 559661	648.94	X		11,184,503...

Register: 1000 · Bank of America

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/19/2022	24802	Aramark	6120 · Housekeeping	Acct. # 175878...	41.20	X		11,184,462...
01/19/2022	24803	Blue Ribbon Personn...	-split-		2,059.42	X		11,182,403...
01/19/2022	24804	Caltronics Business ...	6190 · Office Supplies	Invoice # 3405...	249.89	X		11,182,153...
01/19/2022	24805	Churchll's Hardware ...	6150 · Facilities Maint...	Customer Acco...	5.35	X		11,182,147...
01/19/2022	24806	Comtech Communic...	6150 · Facilities Maint...	Invoice # 0103...	836.00			11,181,311...
01/19/2022	24807	Datacate, Inc.	-split-	Invoice # 2045...	4,533.20	X		11,176,778...
01/19/2022	24808	El Dorado Disposal ...	-split-	12/01/21-12/31...	391.98			11,176,386...
01/19/2022	24809	Ferrell Gas	6262 · Natural Gas/Pro...	Account # 886...	1,454.75	X		11,174,932...
01/19/2022	24810	Firefighters Burn Inst...	6170 · Dues and Subsc...	Invoice # 1473	250.00	X		11,174,682...
01/19/2022	24811	Green Valley Road S...	6221 · Facilities/Equip...	Unit: H19 Tena...	339.00	X		11,174,343...
01/19/2022	24812	InterState Oil Compa...	-split-		7,789.64	X		11,166,553...
01/19/2022	24813	Kronos	6211 · Software Licens...		0.34	X		11,166,553...
01/19/2022	24814	Larry R. Fry	6034 · Health Cost of ...		238.10	X		11,166,314...
01/19/2022	24815	L.N. Curtis & Sons	6232 · Apparatus Tool...		627.37	X		11,165,687...
01/19/2022	24816	Liebert Cassidy Whit...	6202 · Legal/Human R...		806.00	X		11,164,881...
01/19/2022	24817	Longyear & Lavra, L...	6202 · Legal/Human R...	Inv # 21012	200.00	X		11,164,681...
01/19/2022	24818	Motorola Solutions Inc	6145 · Radio Maintena...	Customer Acct....	701.59	X		11,163,980...
01/19/2022	24819	National Garage Doo...	6150 · Facilities Maint...		150.00			11,163,830...
01/19/2022	24820	Nick Sharples Produ...	6204 · Other Professio...	Invoice # 1696	2,675.00	X		11,161,155...
01/19/2022	24821	PowerGen Inc.	-split-		7,620.93	X		11,153,534...
01/19/2022	24822	Quadient Finance US...	6190 · Office Supplies	Account # 790...	96.49	X		11,153,437...
01/19/2022	24823	Regional Governmen...	6202 · Legal/Human R...	Invoice # 12426	1,391.25	X		11,152,046...
01/19/2022	24824	Ross Drulis Cusenbery	-split-	Invoice # 2019...	70,757.90	X		11,081,288...
01/19/2022	24825	Sentinel Fire Equipm...	6150 · Facilities Maint...	Invoice # 89994	133.61	X		11,081,154...
01/19/2022	24826	Time Printing	6190 · Office Supplies	Invoice # TP57...	146.06	X		11,081,008...
01/19/2022	24827	Vickers Consulting S...	6204 · Other Professio...	Invoice # 026380	50.00			11,080,958...
01/20/2022		Deposit	-split-	Deposit		X	344,140.49	11,425,099...
01/20/2022	24828	4640 Golden Foothill...	-split-	Invoice # 2128...	6,764.66	X		11,418,334...
01/21/2022	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Reference # 17...	33,020.66	X		11,385,313...
01/21/2022	EFT	P. G. & E.	-split-	Dec-21	538.30	X		11,384,775...
01/21/2022	EFT	Verizon Wireless	-split-	Dec-21	420.11	X		11,384,355...
01/21/2022	EFT	Sterling Administrati...	-split-		118.00	X		11,384,237...
01/22/2022	EFT	Sterling Administrati...	-split-		195.00	X		11,384,042...
01/24/2022		Deposit	1114 · Due from other ...	Deposit		X	24,332.88	11,408,375...
01/24/2022		Transfer to LAIF	1074 · Local Agency I...	Confirm #1656...	10,000,000...	X		1,408,375.42
01/25/2022	EFT	Allied Administrator...	6042 · Dental Insurance	February 2022	4,942.56	X		1,403,432.86
01/25/2022	EFT	Sterling Administrati...	-split-		76.00	X		1,403,356.86
01/25/2022	EFT	Sterling Administrati...	-split-		122.00	X		1,403,234.86
01/26/2022	EFT	P.E.R.S. ING	-split-	PR22-1-2	1,620.23	X		1,401,614.63
01/26/2022	EFT	P.E.R.S. Health	-split-	Febuary 2022	219,446.38	X		1,182,168.25

Register: 1000 · Bank of America

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/26/2022	EFT	Sterling Administrati...	-split-		225.00	X		1,181,943.25
01/27/2022		Transfer from Paypal	1010 · Paypal	Deposit		X	36,645.93	1,218,589.18
01/27/2022	EFT	P.E.R.S. Retirement	-split-	PR22-1-2	107,763.75	X		1,110,825.43
01/27/2022	EFT	P.E.R.S. ING	-split-	PR22-1-1	1,620.23	X		1,109,205.20
01/27/2022	EFT	Sterling Administrati...	-split-		2,553.20	X		1,106,652.00
01/27/2022	EFT	Sterling Administrati...	-split-		9.21	X		1,106,642.79
01/27/2022	24829	Andrew Doe	-split-		195.00			1,106,447.79
01/27/2022	24830	Aramark	-split-	Acct. # 175878...	82.40	X		1,106,365.39
01/27/2022	24831	Arnolds for Awards	6181 · Other Miscellan...	Invoice # 91445	164.94			1,106,200.45
01/27/2022	24832	Big O Tires	6141 · Tires		30.00			1,106,170.45
01/27/2022	24833	Capital Building Mai...	-split-	Invoice # 13535	1,207.17			1,104,963.28
01/27/2022	24834	Deal Heating & Air, ...	-split-		585.00			1,104,378.28
01/27/2022	24835	Doug Veerkamp Gen...	-split-		802.00	X		1,103,576.28
01/27/2022	24836	AT&T Mobility	-split-	Invoice # 2872...	296.68			1,103,279.60
01/27/2022	24837	Fitch & Associates	-split-	Invoice # 21-8...	8,250.00			1,095,029.60
01/27/2022	24838	Fit Guard	-split-		480.00	X		1,094,549.60
01/27/2022	24839	Folsom Lake Ford	-split-		2,070.05			1,092,479.55
01/27/2022	24840	G & O Towing	-split-	Inv # 20	4,000.00			1,088,479.55
01/27/2022	24841	The Home Depot Pro	6120 · Housekeeping	Supplies	244.94			1,088,234.61
01/27/2022	24842	InterState Oil Compa...	-split-		1,451.04	X		1,086,783.57
01/27/2022	24843	Kaiser Foundation H...	-split-	Account # 320...	956.00			1,085,827.57
01/27/2022	24844	Liberty Bell Smart H...	-split-		74.99	X		1,085,752.58
01/27/2022	24845	Liebert Cassidy Whit...	-split-		2,206.40			1,083,546.18
01/27/2022	24846	Life Assist	-split-		3,294.88			1,080,251.30
01/27/2022	24847	L.N. Curtis & Sons	-split-		2,233.66			1,078,017.64
01/27/2022	24848	Longyear & Lavra, L...	6202 · Legal/Human R...	Inv # 21073	137.80	X		1,077,879.84
01/27/2022	24849	State Water Resource...	6720 · Fixed Assets	Invoice # SW-...	964.00			1,076,915.84
01/27/2022	24850	Steve Maranville	-split-		708.00			1,076,207.84
01/27/2022	24851	Preferred Alliance, Inc.	6202 · Legal/Human R...	Invoice # 0172...	42.00	X		1,076,165.84
01/27/2022	24852	Metropolitan Life Ins...	-split-	Customer Num...	1,323.00	X		1,074,842.84
01/27/2022	24853	Metropolitan Life Ins...	6031 · Life Insurance	Customer Num...	441.00	X		1,074,401.84
01/27/2022	PR22-1-2		-split-	Total Payroll T...	92,520.39	X		981,881.45
01/27/2022	PR22-1-2		1000 · Bank of Americ...	Direct Deposit	303,966.54	X		677,914.91
01/27/2022	PR22-1-2		1000 · Bank of Americ...	Payroll Checks		X		677,914.91
01/28/2022	EFT	Nationwide Retireme...	-split-	PR22-1-2	22,264.55	X		655,650.36
01/29/2022	EFT	Sterling Administrati...	-split-		250.00	X		655,400.36
01/31/2022		Deposit	3330 · Sacramento Co...	Deposit		X	16,980.07	672,380.43
01/31/2022		Deposit	3513 · Rental Income (...	Verizon Cell Si...		X	2,100.00	674,480.43
01/31/2022	EFT	State Compensation ...	-split-	Policy # 11048...	38,348.31			636,132.12
01/31/2022	EFT	P.E.R.S. Retirement	-split-	Uniform Allow...	5,546.54			630,585.58

EL DORADO HILLS FIRE DEPARTMENT
"YOUR SAFETY … OUR COMMITMENT"

MONTHLY OPERATIONS REPORT
JANUARY 2022

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

Response (Per District) - 2022 vs. 2021

Response District	# of Responses JAN. 2022	# of Responses Y.T.D. 2022	# of Responses JAN. 2021	# of Responses Y.T.D. 2021
84	73	73	64	64
85	76	76	87	87
86	55	55	40	40
87	100	100	110	110
91	8	8	6	6
92	2	2	2	2
Mutual Aid	81	81	53	53
Transfer	10	10	15	15
TOTALS	**405**	**405**	**377**	**377**

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By District (Summary)
Note: Run all Districts on 1 page each (manually add subdistricts)

Response (Per Unit) – 2022 vs. 2021

Unit Number	# of Responses JAN. 2022	# of Responses Y.T.D. 2022	# of Responses JAN. 2021	# of Responses Y.T.D. 2021	# of Responses TOTAL 2021
E-84	80	80	79	79	948
T-85/E-85	105	105	112	112	1,254
E-86	69	69	48	48	813
E-87	106	106	110	110	1,370
E-91	22	22	24	24	288
M-85	221	221	216	216	2,426
B-85	47	47	28	28	545

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By Unit By District
Note: Run all Units (Monthly/YTD/Yearly) Report total number per report

Response (By Type of Call) – January 2022

RESPONSE DISTRICT	FALSE ALARMS	FIRE CALLS	GOOD INTENT CALLS	HAZERDOUS CONDITION	EMS, RESCUE CALLS	PUBLIC SERVICE CALLS	EXPLOSIONS	SEVERE WEATHER CALLS	SPECIAL, OTHER CALLS
84	7	4	3	0	53	4	0	0	0
85	1	1	5	0	58	10	0	0	0
86	2	2	8	0	33	10	0	0	0
87	1	0	13	1	69	16	0	0	0
91	0	0	2	0	4	2	0	0	0
92	0	0	0	0	1	0	0	0	0
A/M	1	4	26	0	54	5	0	0	0
TOTAL	12	11	57	1	273	47	0	0	0

(Totals exclude transfers by M85)

Response (Incident Type) – January 2022

Incident Type	Incident Description	Number of Incidents
111	Building fire	3
114	Chimney or flue fire, confined to chimney or flue	2
131	Passenger vehicle fire	3
140	Natural vegetation fire, Other	1
142	Brush or brush-and-grass mixture fire	1
151	Outside rubbish, trash or waste fire	1
251	Excessive heat, scorch burns with no ignition	1
321	EMS call, excluding vehicle accident with injury	9
321C	EMS call, Cardiac	19
321G	EMS call, General Medical	148
321N	EMS call, Cancelled at Scene No Pt. Contact	5
321R	EMS call, Respiratory	31
321T	EMS call, Trauma, excluding veh accident with injury	39
321X	EMS call, Transfer	11
322	Motor vehicle accident with injuries	7
323	Motor vehicle/pedestrian accident (MV Ped)	1
324	Motor Vehicle Accident with no injuries	2
341	Search for person on land	1
400	Hazardous condition, Other	1
410	Combustible/flammable gas/liquid condition, other	1
412	Gas leak (natural gas or LPG)	2
463	Vehicle accident, general cleanup	1
510	Person in distress, Other	1
521	Water evacuation	1
522	Water or steam leak	1
531	Smoke or odor removal	2
542	Animal rescue	1
550	Public service assistance, Other	2
552	Police matter	2
553	Public service	6
554	Assist invalid	28
571E	ENGINE/TRUCK Cover assignment, standby, moveup	3
600	Good intent call, Other	1
611	Dispatched & cancelled en route	3
611A	Dispatched & canceled en route Fire Alarm	3
611F	Dispatched & canceled en route to Fire	7

611M	Dispatched & canceled en route Medical	19
611S	Dispatched & canceled en route Special Duty	2
611T	Dispatched & canceled en route Traffic Collision	4
622	No Incident found on arrival at dispatch address	16
651	Smoke scare, odor of smoke	1
652	Steam, vapor, fog or dust thought to be smoke	1
700	False alarm or false call, Other	1
733	Smoke detector activation due to malfunction	3
736	CO detector activation due to malfunction	1
743	Smoke detector activation, no fire - unintentional	5
745	Alarm system activation, no fire - unintentional	2

Emergency Response Summary –
Medic Units Response Time - El Dorado
January 2022

URBAN RESPONSE,
11-minutes, 90% of time

Response Time Between 00:00:00 - 00:00:59	**1.68%**
Response Time Between 00:01:00 - 00:01:59	**4.36%**
Response Time Between 00:02:00 - 00:02:59	**8.72%**
Response Time Between 00:03:00 - 00:03:59	**17.45%**
Response Time Between 00:04:00 - 00:04:59	**31.54%**
Response Time Between 00:05:00 - 00:05:59	**46.98%**
Response Time Between 00:06:00 - 00:06:59	**61.07%**
Response Time Between 00:07:00 - 00:07:59	**71.14%**
Response Time Between 00:08:00 - 00:08:59	**78.86%**
Response Time Between 00:09:00 - 00:09:59	**86.91%**
Response Time Between 00:10:00 - 00:10:59	**91.28%**

Medic Unit Response Comparison by Month/Year

MONTH	2022	2021
January	**91.28%**	**93.57%**
February		**91.13%**
March		**93.59%**
April		**91.67%**
May		**89.19%**
June		**88.48%**
July		**89.59%**
August		**85.71%**
September		**89.32%**
October		**89.96%**
November		**90.98%**
December		**87.54%**

Incidents by Hour of the Day

January 2022

Hour of Day

Year To Date 2022

Hour of Day

Tools – Queries – Incident Report – NFIRS – Count of Incidents by Alarm Hour
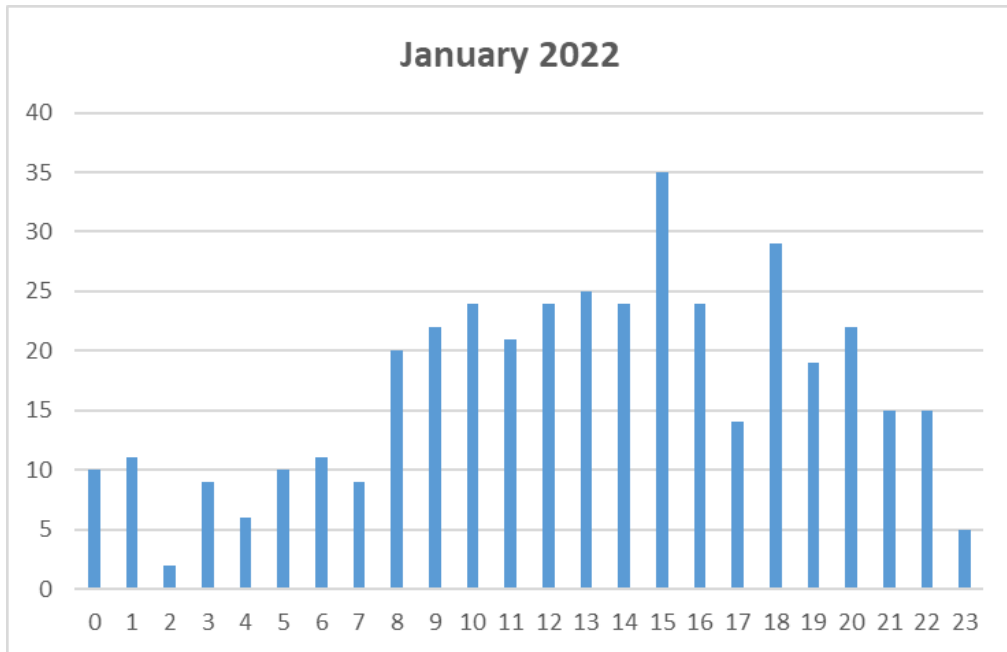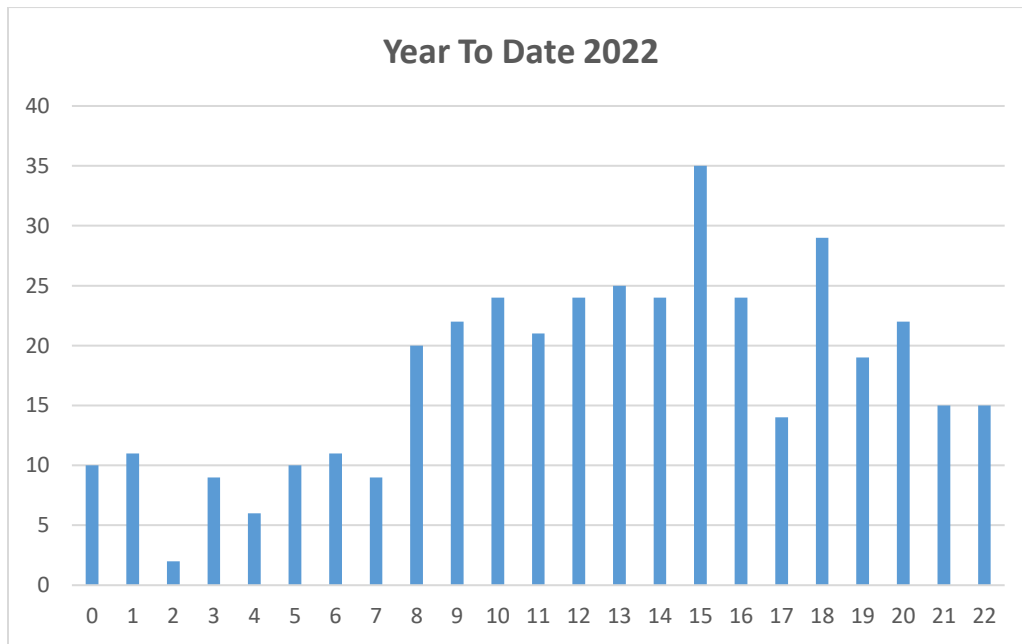
Training Division Update

January started a three-month training block, where crews will focus on residential structural firefighting. Personnel focused on SOG/Policies and reinforced the strategy and tactics for a successful incident.   Crews also focused on hose pulls, deployment, and hose handling.

EDH personnel also participated in auto-extrication training. Crews worked on extricating victims from different types of vehicles that were brought to Station 86. The training was conducted to improve extrication techniques and handling of tools. The training was conducted by Engineer Ramsey and FF/PM Nielsen.

As a productive regional partner, EDH Fire's Training Captain Hathaway continues to work on the planning of three county wide drills for 2022.

The Training Division finalized the following items;

- Water Tender Operator Task Book
- Acting Captain process and Task Book
- Training Program Overview update

Battalion Chief Updates

A-Shift – Chief John Johnston

<u>Incidents</u>

MOTOR VEHICLE COLLISION - Single vehicle crash on Sunridge Meadows. One transport.

TRAUMATIC EMERGENCY - Mountain Bike accident on Dorrington Trail. One transport.

RESIDENTIAL STRUCTURE FIRE - Small attic fire. Confined to a small area in the attic.

MOTOR VEHICLE FIRE - Assist EDSO with a small vehicle fire

MOTOR VEHICLE COLLOSION - Traffic Collision at White Rock and Post. One transport.

B-Shift – Chief Antonio Moreno

Incidents

VEHICLE FIRE - A single vehicle with an engine compartment fire.   Engine 86 arrived and quickly extinguished the fire.
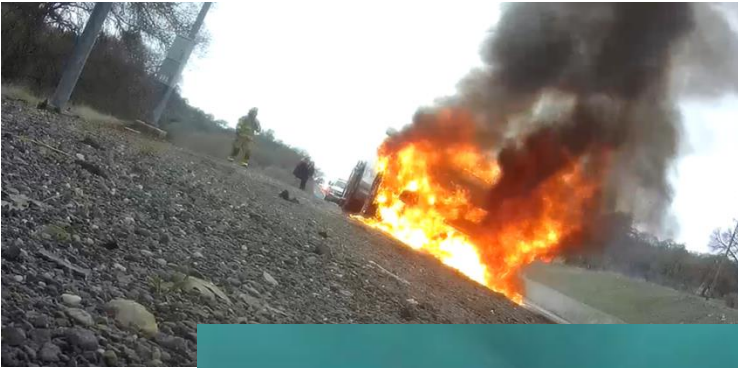
MOTOR VEHICLE COLLISION - A single vehicle rollover accident with one patient.

MOTOR VEHICLE COLLISION - A single vehicle rollover accident with one patient pinned inside by the crushed roof of the car. Crews used hydraulic extrication to cut the roof of the car and remove the dash.   Patient was flown to a valley trauma center.

VEGITATION FIRE - An escaped control burn ignited a small brush fire behind a residence on Hickok Road. Personnel deployed a progressive hose lay to the fire. The fire consumed 2/3 of an acre before being contained. The fire was aided by a cold north wind and lower humidity (19%). Areas of brush were completely consumed, and flame lengths reached 30'-40', unusual for this time of year.

Note the flame length just above Engine 84 taller than the tree.

MEDICAL EMERGENCY - Dispatched for an elderly female had fallen. Personnel arrived to find the woman had fallen down a hole in the floor. She had minor injuries and crews were able to extricate her quickly.

TRAINING - Pique Apartments, Folsom - Crews conducted a walk-thru of the two building models in this complex.   Personnel also ladder the building with the 35'.

3-story 2-dwelling unit building.   The first is garage, the second floor is living space, and the third are bedrooms.

3-story 6-dwelling unit building.   The two outside apartments on the second floor have interior stairs to the garage.

AFTER ACTION REVIEW – Extrication - Brown's Ravine and Salmon Falls MVAs B85, E85, M85

Crews conducted a after action review to share the experiences posed by these two extrications and the lessons learned.

AREA ORIENTATIO - Response Area 83: Jurgens Road and Ridgeview Road B85

Battalion 85 began orientating to access points and hazard potentials for these areas in preparation for the upcoming fire season.

<u>Office Emergency Services:</u>

Mobile Data Terminal installed in OES Engine 4102.

Preparing for annual inspection of Engine 4102

C-Shift – Chief Dave Brady

Incidents

MOTOR VEHICLE COLLISOIN - Car over the side on Appian Way

Three car Vehicle Accident, Green Valley Rd. at Francisco Dr.
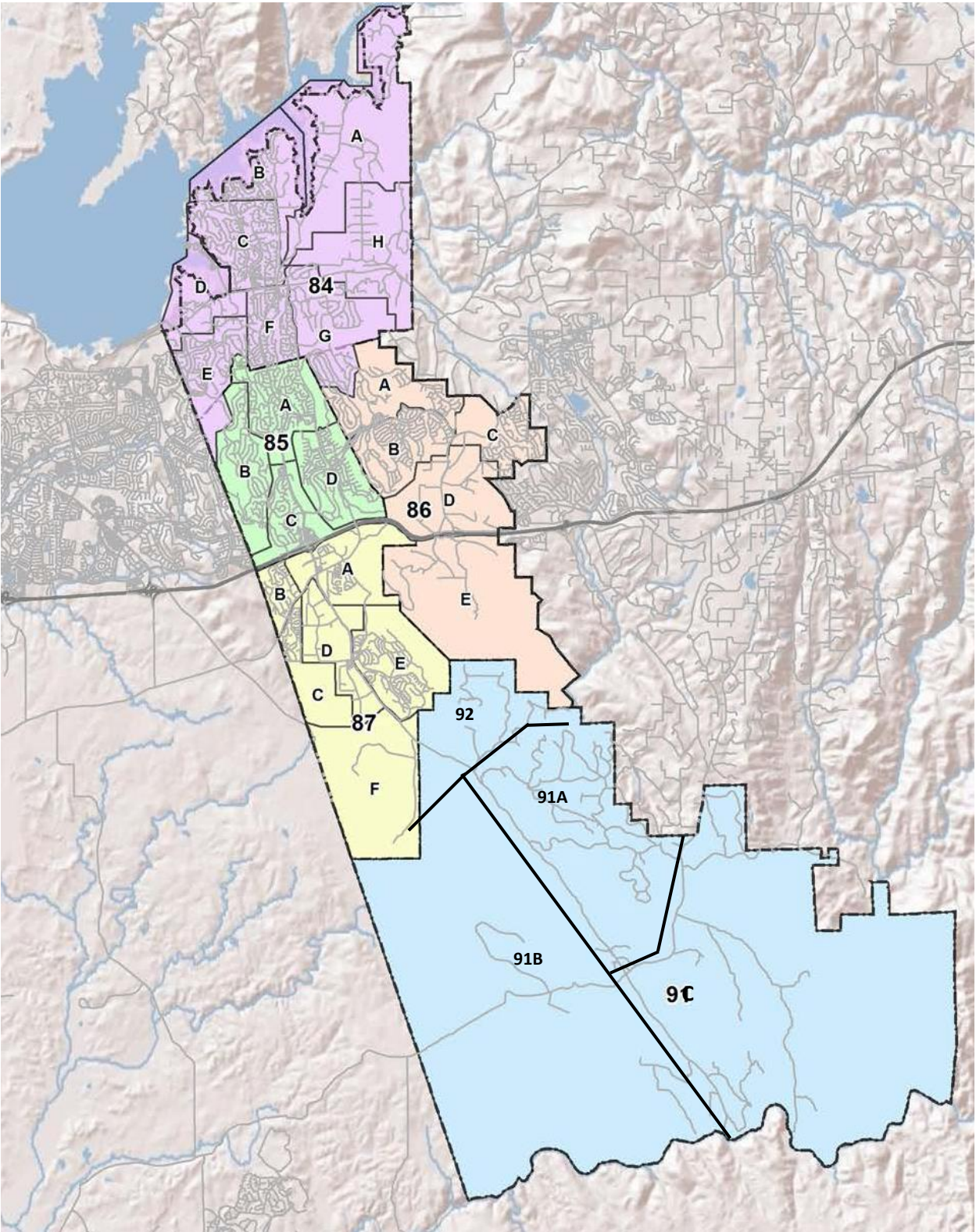
EL DORADO HILLS FIRE DEPARTMENT
"YOUR SAFETY ... OUR COMMITMENT"

Community Risk Reduction Division
February 2022 Report

OVERVIEW

The El Dorado Hills Fire Department, Community Risk Reduction Division (CRRD) continues to see significant residential development and vegetation management program activity throughout the reporting period. Development planning efforts continue with the Central EDH and Marble Valley Plan areas. Major construction activity remains very active in the Saratoga Estates, Serrano, Carson Creek, Bell Ranch and Sienna Ridge areas of the district.

CRRD has received a total of **99** construction permit plan review submittals since 1-1-22. Home construction permit activity was the leading permit submittal type with **64** plan applications received followed by **20** fire protection system applications and **13** miscellaneous applications.

CRRD completed **0** vacant lot and **8** defensible space inspections throughout the district. CRRD also investigated **4** Defensible Space citizen complaints on behalf of the County of El Dorado as part of their Vegetation Management program.

CRRD initiated a new Pre-Fire Plan program this month that is designed to assist emergency responders with site plans and key information when they are on scene. Eight (**8**) pre-fire plans were prepared for use.

MAJOR ACCOMPLISHMENTS

CRRD staff completed the following activities during the last 30 days:

- Completed **100** site, building and fire protection plan reviews and **296** construction inspections.
- Completed **31** fire and life safety inspections of residential and commercial occupancies.
- Completed **7** car seat installation inspections for new parents.
- Completed **123** inspections of smoke and carbon monoxide alarms in existing homes.
- Staff issued **11** fire lane warning notices to vehicle owners violating parking restrictions.
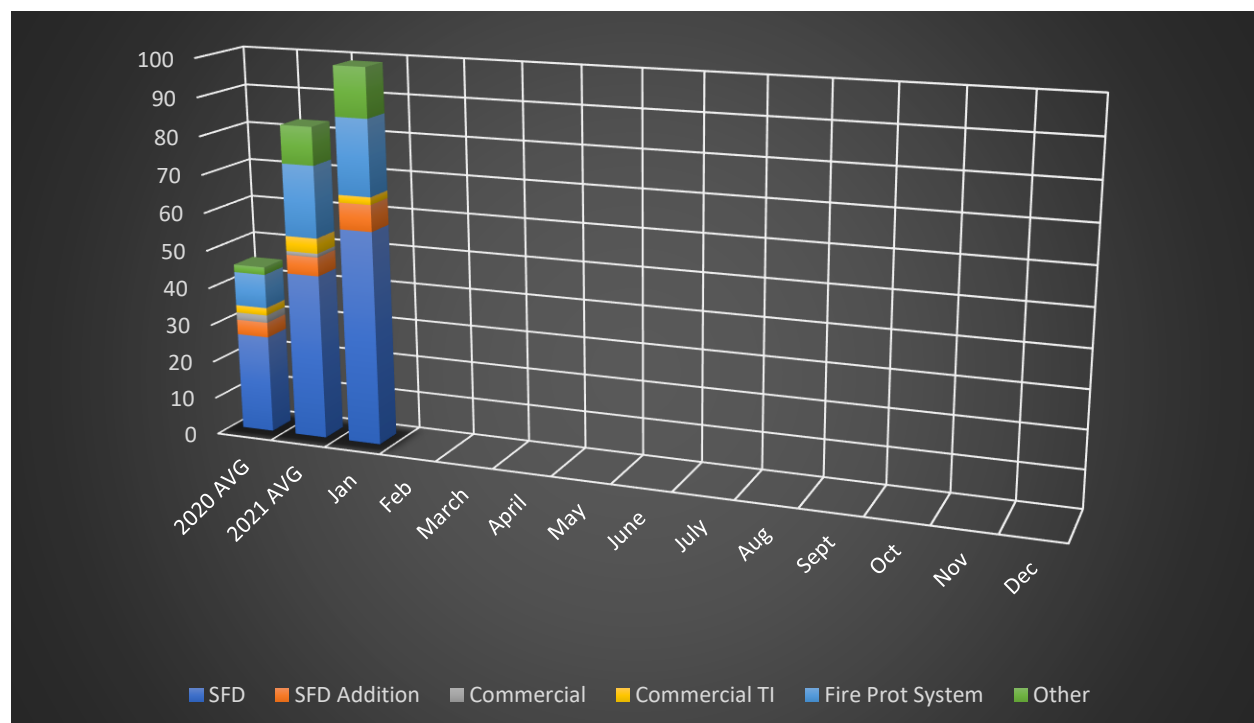
Table 1: 2021 New Construction Permits by Month
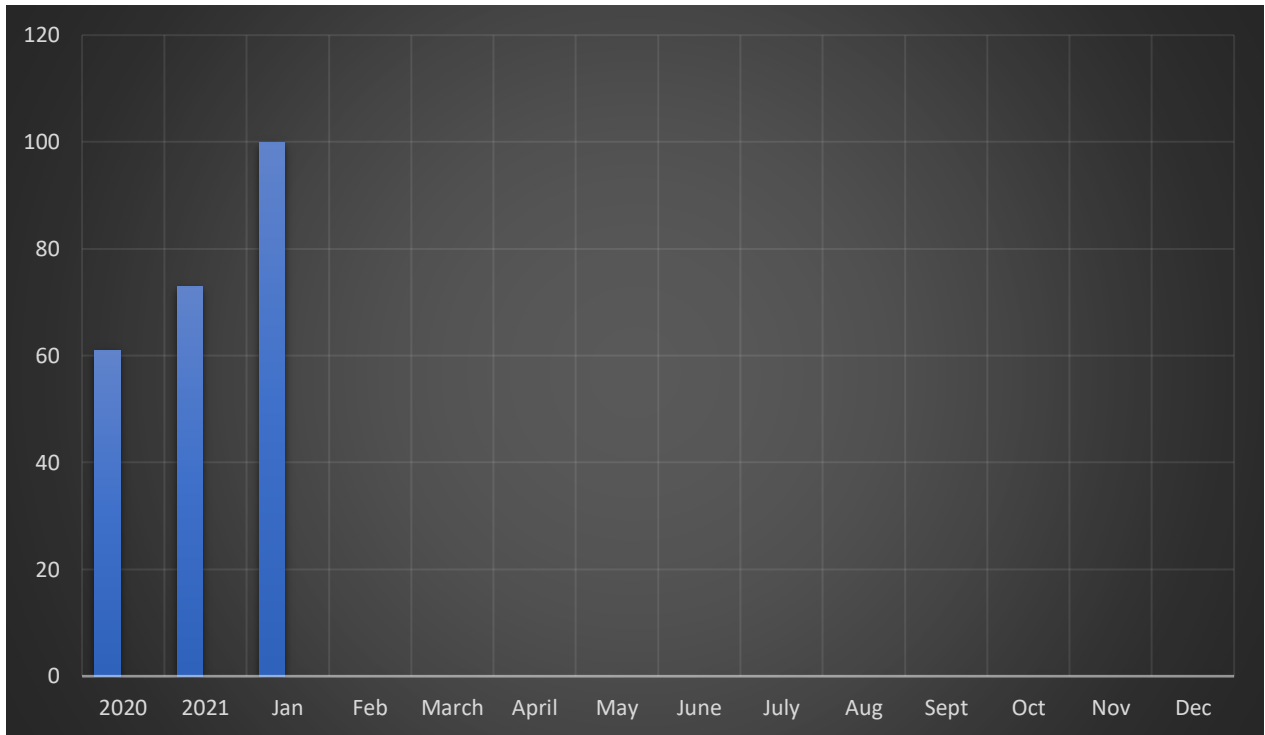
Table 2: Plans Reviews Completed by Month Report
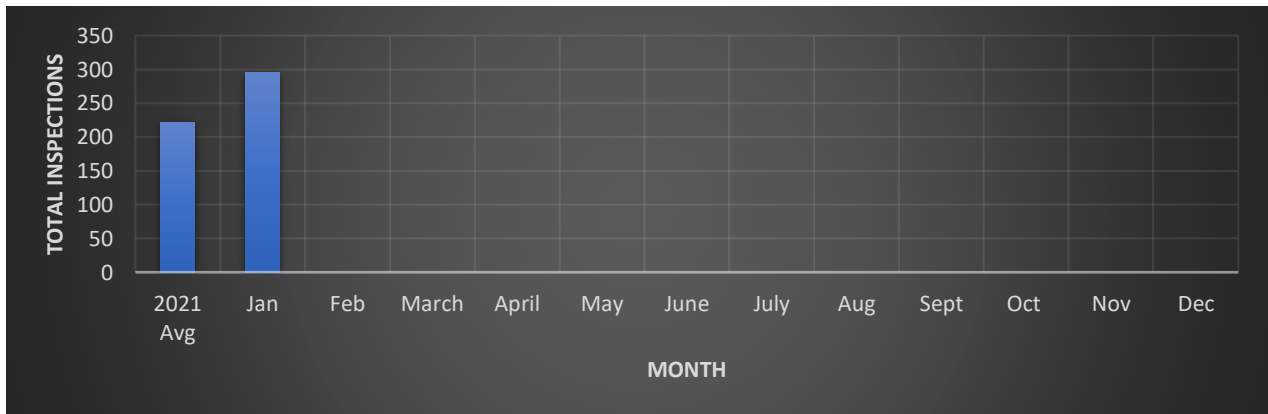
Table 3: Construction Inspections by Month Report
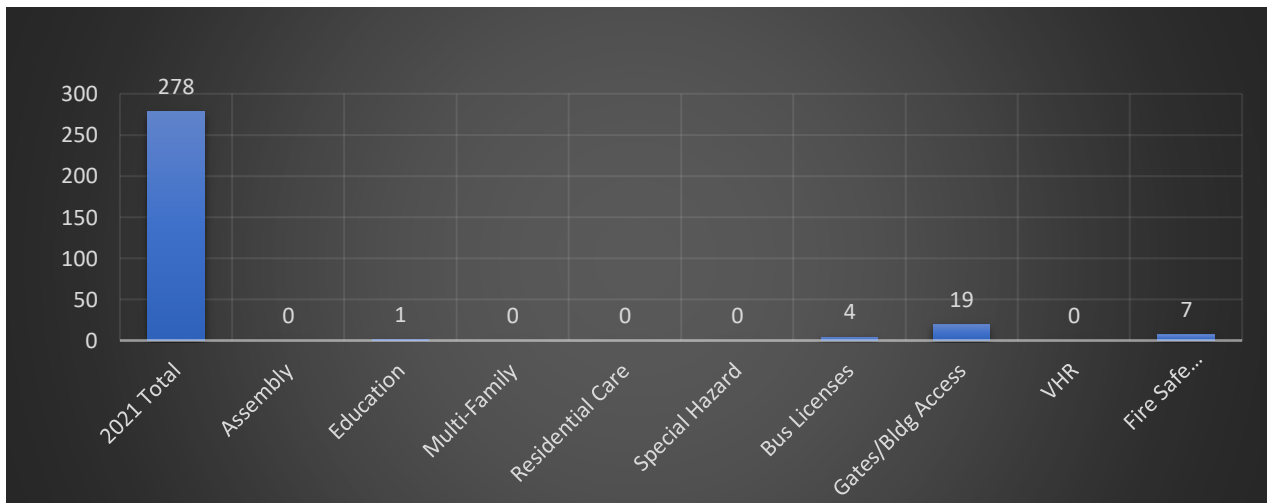
Table 4: Fire and Life Safety Inspection Report

3
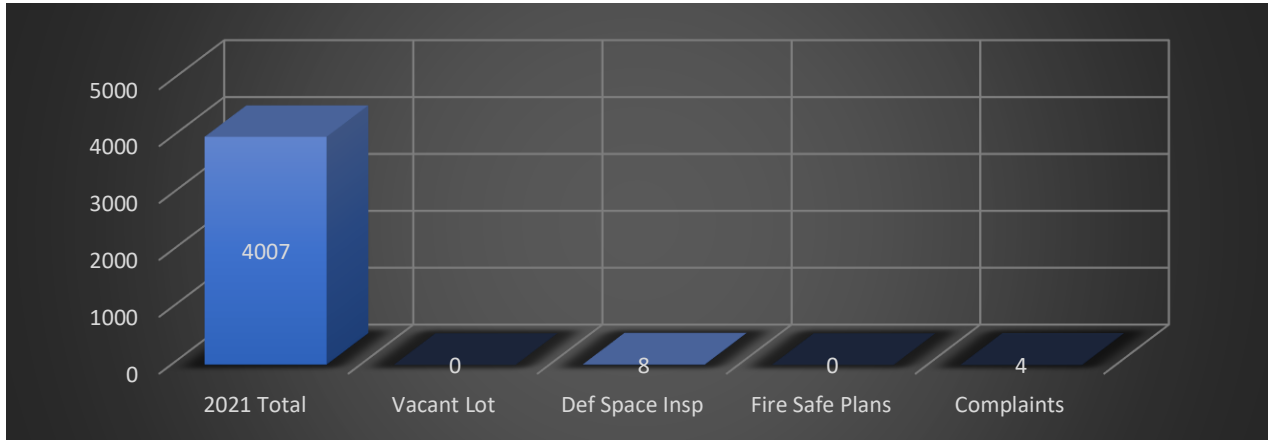
Table 5: Vegetation Management/ Defensible Space Inspections by Type Report

COMMUNITY EMERGENCY RESPONSE TEAM

No significant activities to report.

End of Report

EL DORADO HILLS
FIRE DEPARTMENT

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"

DATE:	February 17, 2022
TO:	Board of Directors
AGENDA ITEM:	**XIV-A**
SUBJECT:	Selection of Datacate, Inc. for IT Managed Services

TOPIC

Staff seeks Board approval to select Datacate, Inc. for managed IT services.

SUMMARY

On December 16, 2021, the El Dorado Hills Fire Department ("Department") requested proposals from qualified consultants ("Proposers") to provide the Department with comprehensive managed IT services. The deadline for proposals was February 1, 2022.

The Department received six (6) responses to the RFP. The following companies submitted a response:

1. 7th Dimension
2. Datacate, Inc.
3. SDI Presence
4. Direct Technology
5. TechRoe
6. Crown Enterprises

DISCUSSION

IT management in the Department has evolved over the last decade. We have transitioned between several different IT managed service providers.

The Department's reliance on technology is increasing every year to meet the administrative and operational objectives of providing a high level of service to the community. Emergency calls rely on the use of technology for receiving the call, responding to the call, mapping, and documenting emergency scene activities.

Datacate, Inc. is recommended to be awarded the contract for IT managed services. Datacate, Inc. has a demonstrated history of providing reliable and experienced managed IT services to the El Dorado Hills Community Service District. Datacate, Inc. has the technical expertise to ensure that public tax dollars are spent on only the best IT infrastructure improvements.

A copy of their response is attached for reference. The target start date for the new company is March 1, 2022, to ensure adequate transition time from our current IT vendor.

FISCAL IMPACT

Datacate, Inc. has proposed an initial new client intake fee of $7,200 and an annual cost of $121,200. This includes overall management of the Department's IT system and 24/7/365 helpdesk support. The cost also includes 24 hours/week of onsite support, ten (10) hours/month of consulting, and Tier 3 project support.

Currently, the Department spends approximately $120,000 annually on our current managed IT service provider.

In addition to the service contract cost, the Department will continue to pay separately for any special IT projects.

The Department's IT budget will cover the cost of this new contract.

RECOMMENDATION

Staff recommends the Board of Directors authorize the Fire Chief to sign an agreement with Datacate, Inc. for IT Managed Services.

Approved by:

Maurice Johnson
Fire Chief

SERVICE PROPOSAL

datacate⁴

PREPARED FOR: **El Dorado Hills Fire Department**

CONTACT: **Michael Lilienthal**

REFERENCE:

DATE: **February 1st, 2022**

VERSION: **1.0**

PREPARED BY

Datacate, Inc.

2999 Gold Canal Dr.

Rancho Cordova, CA 95670

916.526.0737 x1010 | ehayes@datacate.com

www.datacate.net

HIPAA

sb
SACRAMENTO AREA
SustainableBusiness

CSA
cloud security
alliance℠

Cover Letter

Datacate, Inc.
2999 Gold Canal Dr.
Rancho Cordova CA 95670
www.datacate.net

Thank you for inviting Datacate to bid on your MSP services, we were happy to receive all information and addendums to assist us in this response. As a result, I believe that we have put together a response that meets all of your requirements.

It is our mission to become your Information Technology department, a team that you can both rely on for immediate needs and to ensure that your mission is rarely interrupted. Our unique "relationship first" approach goes beyond the technology support. We are here as your technology partner to move the technology forward with you, keep you informed and ready. Here at Datacate, we all believe that EDHFD would be an amazing fit for our culture and unique approach to technology.

With that, my team is honored to submit this response for your review. This response will be valid for 90 days from the due date. Feel free to contact us should you need to extend that time or have any questions or concerns.

Technical Contacts for duration of contract:
Emory Hayes
VP of Client Services
O. 916.526.0737 x 1010
ehayes@datacate.com

Business Contact
Damon Brown
President and Business Development Advisor
C. 916.712.1275
damon@datacate.com

Best regards,

Damon Brown
Partner and Business Development Lead

References

Kevin Loewen - General Manager

El Dorado Hills Community Services District
1021 Harvard Way, El Dorado Hills, CA 95762
916-614-3233 | klowen@edhcsd.org

Services:
- MSP Help Desk Support
- Google Workspace Administration
- Managed Firewall/Routing
- Managed DNS
- Security Server Management
- Managed Wireless

Diana Cortez - Director

Animal Rehabilitation Center
3017 Gold Canal Dr, Rancho Cordova, CA 95670
916-747-0698 | dcortez@animalrehab.net

Services:
- MSP Help Desk Support
- Google Workspace Administration
- Managed Firewall/Routing
- Managed DNS
- Security Server Management
- Managed Wireless w/ P2P Bridge
- Managed PBX/VoiP Services

Emily Trites - Controller/Office Manager

Gone Fishin Marine & RideOn Powersports
1880 N Lincoln St. Dixon, CA 95620
707-678-1600 | etrites@gfmarine.com

Services:
- MSP Help Desk Support
- Google Workspace Administration
- Managed Firewall/Routing
- Managed DNS
- Managed Wireless w/ P2P Bridge
- Managed PBX/VoiP Services

Project Narrative

Datacate is made up of 4 departments: Customer Support lead by Emory Hayes, Technology lead by Chris James, Sales lead by Ed LaFrance and Accounting lead by James Betts. Datacate has 10 full time staff and 1 part time employee.

Datacate Inc Corporate Information	
Legal name of organization:	Datacate, Inc.
Entity type:	California S Corporation
Year Founded:	2010
Year Incorporated:	2010
Fed. Employer Identification Number:	27-2627248
DUNS:	020285777
CA SB Certification ID:	2001922
Headquarters:	2999 Gold Canal Dr Rancho Cordova, CA 95670
Hours of operation - administrative:	8:00 am - 4:00 pm Pacific, Mon - Fri
Hours of operation - facilities:	24x365
Business contact:	Damon Brown Partner and Business Development o: 916-526-0737 x1001 damon@datacate.com
Accounting contact:	James Betts Accounts Receivable Office: 916-526-0737 press 3 accounting@datacate.com
Technical contact:	Emory Hayes VP of Client Services Office: 916-526-0737 x1010 ehayes@datacate.com

Key Staff

Chris James - CEO

Christoffer has a background in the finance industry and comes from a long history of success in real estate management. He plays a crucial role in Datacates' stability in both the physical facilities and financial elements of the company. The company and its partners rely on his technical and financial knowledge as we continue to grow. Additionally, Chris is head of Datacate's technology unit, and as such is tasked with continuously improving competitiveness and deploying the latest systems. As a business owner for over ten years, he possesses the financial and infrastructure acumen needed to ensure success. Chris resides in Granite Bay, CA with his wife and two children.

Damon Brown - Solutions Sales and Consulting

Damon has been developing B2B applications for desktop, web and mobile platforms since the mid-1990s. In 1999, Damon founded Technicate Solutions, an applications development company that continues to thrive today. In 2012, Damon was named President of Datacate to provide this same dedication and commitment to growth and success. Damon's goal for Datacate is to maintain its specific focus status while delivering unparalleled service to our clients.

Damon graduated from CSU San Marcos in 2002 with a degree in Computer Science and is a US Navy veteran. He resides in Fair Oaks, CA with his wife and two children.

Emory Hayes - VP of Client Services

Emory brings his 8+ years of experience and proficiency with technological project management and client services to his role as Datacate's VP of Client Services. His keen attention to detail allows the entire team to focus on their granular requirements while he handles the "big picture". His focus on communication with the client and overall efficiency ensures clients will have a positive experience which they will remember long after the project completion.

Emory holds a Bachelor of Arts degree in Philosophy and resides in Sacramento, CA with his partner and three cats.

Edward LaFrance - VP of Business Development

In 1997, Ed started New Media, an Internet services company offering web hosting, colocation, e-Commerce programming, and payment processing services. As the business evolved, colocation and Internet bandwidth became a primary focus, and eventually, New Media became Connex Internet Services Inc, a colocation and Internet transit provider serving five regional US markets and beyond.

In January of 2014, Datacate and Connex merged into one company, with Ed taking on full-time sales and marketing duties. The new Datacate gained a more diverse client base and multi-site capability. While continuing to serve the needs of the colocation marketplace, Ed and his colleagues

at Datacate are forging ahead into the decentralized future of a virtual and cloud-based computing universe. Ed and his wife live in Rancho Cordova, CA.

Robert "Bobby" Maxwell - Senior Network Engineer
Bobby brings a lifetime of experience with technology to his role as Senior Network Engineer at Datacate. Having worked at companies such as SGS, Sutter Health, MCI Worldcom, and others, he carries with him experience in multiple technologies but also industries. Bobby has seen it all, or at least something like it. His extensive knowledge allows Datacate to not only create and maintain our technology, but keeps us on the cutting edge of the Colocation and Managed Services industries.

Bobby lives in Pine Grove, CA with wife and has four children, two of which are members of our armed forces.

Experience

El Dorado Hills Community Services District

The El Dorado Hills Community Services District is a Special District in El Dorado Hills, CA which serves the community by maintaining parks and recreational facilities in the county's most populated area. The CSD has 27 full time park and recreation professionals and supporting staff, as well as over 150 part time or seasonal employees.

Currently, Datacate is serving the El Dorado Hills Community Service District as their Managed Service Provider. We have been working with EDHCSD for almost two years. In that time, we have helped them to improve their IT infrastructure in many ways.

One of our first projects was to improve the internet connection speeds at the CSD by performing a full network diagnostic and we determined that upgrading the core routers and peripheral switches would assist in improving connection speeds. The new routers also allowed us to create multiple networks to divide traffic between public, IoT and admin networks. During our diagnostic we also discovered that a damaged fiber cable was causing intermittent connection drops to one of the main administrative buildings. We were able to have the fiber re-tipped and that resolved a long standing issue for the Parks building.

Datacate also replaced the district's wireless access points, exchanging an overly expensive Ruckus solution with the cost effective and industry proven UniFi system. The District also needed to have wireless internet access around the pool for swim meets and the point of sales systems used at the Snack Bar. We were able to have UniFi access points mounted on the light poles and provide wireless network outdoors around the pool.

The district had also been trying to have security cameras installed around the 1021 Harvard Way facility and had gotten very expensive bids that were more than what they were looking for, and more expensive than was viable. Datacate was able to provide solutions at a cost effective rate and which met all of the Districts needs. The District now has 30 cameras constantly monitoring their facility and recordings can be reviewed in the event of theft or other malicious activity.

Another large project we undertook with the CSD was to transition them from an old Microsoft Exchange email server to the Google Workspace cloud services. We worked to migrate all of their old email, remove and consolidate email accounts and integrated their new google installation with their active directory. The CSD had been having problems with SPAM due to the complexity of having to manage their own email. Transitioning to Google allowed them to remove multiple pieces of expensive equipment as well as alleviate the work of having their IT department manage their SPAM. Also, because the Exchange Server was onsite at the CSD, whenever the main facility lost internet or power, the entire organization would lose access to their email. Transitioning them to a

cloud email service means that they have constant access to their email and documents whether remote, at the office, or in an emergency event.

Animal Rehabilitation Center
The Animal Rehabilitation Center is a local start-up and holistic veterinary clinic which uses a combination of eastern and traditional medicine to perform rehabilitation on injured and aging animals. ARC has 15 full time employees which assist them in their mission.

The Animal Rehabilitation Center approached Datacate to develop their entire IT environment from the ground up before ARC even opened its doors. Datacate performed an evaluation of the IT infrastructure prior to a remodeling ARC had planned. We were able to assist in planning ethernet cabling and make sure that the staff would have the infrastructure needed to be successful in their business. Datacate then procured all of ARC's IT assets including laptops, desktops, security cameras, APs, routers, switches and phones.

Once procurement was complete, Datacate started configuring and managing that equipment, tweaking it to work with the veterinary software and specialized equipment that ARC utilizes. Finally, due to ARC and Datacate's proximity, we are able to wirelessly beam internet to them utilizing point to point bridges mounted on the top of our buildings. We provide them a blended internet of multiple carriers, so if Comcast goes down, they automatically switch over to another carrier so they do not have to worry about regional internet outages.

Datacate and ARC's business anniversary is coming up soon and we look forward to continuing that relationship as they grow.

Qualifications

Certificates and Awards

Sustainable Business Award

Datacate is a two-time winner of the Sacramento Business Environmental Resource Center (BERC) Sustainable Business Award, which recognizes the top environmentally proactive Sacramento area businesses whose work practices demonstrate an outstanding commitment to enhancing sustainability. Prior award winners have included such well-known organizations as Sierra Nevada Brewing Co., the Sacramento Kings, Republic Services, and the California Public Employees Retirement System (CalPERS).

Datacate received BERC's Sustainable Business Award for 2016 in the category of energy efficiency. Datacate received a resolution from Sacramento County's Board of Supervisors and was honored at a public ceremony.

In 2018, Datacate won a second Sustainable Business Award, this time for the category of energy conservation. This award was garnered primarily for Datacate's installation of ultra-high efficiently Climate WizardTM pre-cooling systems for its Rancho Cordova data center, as well as other energy conservation measures, including path-of-travel lighting throughout the Rancho Cordova campus, installing low-power LED illumination, completely replacing the data center's internal data center power infrastructure with more efficient modern equipment, and more.

Sacramento-area Sustainable Business

Datacate has been continuously certified as a Sacramento Area Sustainable Business since 2016. The Sustainable Business program and certification is maintained by The Business Environmental Resource Center (BERC) in Sacramento, which was established by the Sacramento County Board of Supervisors in 1993 to assist businesses with various regulatory and compliance initiatives. BERC conducts on-premises audits to determine which companies qualify for Sustainable Business certification and performs review audits on a semi-annual basis.

Datacate completed its first audit in May of 2016 and was awarded certification as a Sacramento Area Sustainable Business in the categories of Energy Conservation, Transportation and Air Quality. Upon completing a semi-annual review in May/June of 2018, Datacate's Sustainable Business certification was renewed, and the category of Solid Waste Reduction was added to our certificate.

State Of California Small Business

Datacate, Inc has completed the California Office of Small Business application and vetting process and has subsequently been awarded Certified Small Business status. Our CA SB Certification ID is 2001922.

The Small Business (SB) Certification Programs were established to increase business opportunities for the SB communities with the State of California; thereby stimulating the state's overall economy. The Office of Small Business further promotes small business participation by administering the Certification Reciprocity Program. The program intends to build partnerships with cities, counties and special districts throughout California in accepting the state's small business certification.

Security Compliance

SOC 2 Type I & II

SOC 2 is a report based on AICPA's existing Trust Services principles and criteria. The purpose of the SOC 2 report is to evaluate an organization's information systems relevant to security, availability, processing integrity, and confidentiality or privacy. Datacate undergoes a regular third-party audit to certify individual products against this standard.

Datacate has completed an independently conducted Service Organization Control (SOC) 2sm Type II audit of its Colocation and Cloud Services System. Datacate had previously completed a SOC 2 Type I audit, including the relevant administrative, physical, and technical safeguards. SOC 2 Type I and Type II both report on the non-financial reporting controls and processes at a service organization as they relate to the Trust Services Principles (TSP). The Type I report attests that the controls are suitably designed and implemented. The Type II report goes further, attesting to the operating effectiveness of the controls by auditing operating records over a minimum six-month period.

Datacate's SOC 2 Type I and Type II reports can be made available to clients who have signed an NDA. Datacate's publicly distributable SOC 3 report can be freely downloaded from Datacate's public website.

HIPAA

Datacate's Service Organization Control (SOC) 2sm examination for its Rancho Cordova, CA facility is enhanced with the alignment of controls to the Health Insurance Portability and Accountability Act (HIPAA) security rule 45 CFR Section 164.308, 164.310, and 164.312. Mappings to HIPAA

include the relevant administrative, physical, and technical safeguards to protect electronic protected health information (e-PHI).

The report attests to Datacate's compliance with SOC 2sm and HIPAA requirements. Due to extensive overlap between TSP criteria and that of HIPAA, this unified SOC "plus" report effectively attests to Datacate's compliance with all.

Current and prospective clients can rest assured that Datacate will be able to meet the needs of projects that require enhanced security or conformance to HIPAA regulations. Datacate can provide a Business Associates Agreement (BAA) to clients who will be hosting data that falls under HIPAA requirements.

CSA STAR

The Cloud Security Alliance (CSA) is the world's leading organization dedicated to defining and raising awareness of best practices in Cloud Security Management (CSM) to help ensure a secure cloud computing environment. CSA operates the most popular certification program for cloud security providers, the CSA Security, Trust & Assurance Registry (STAR), a three-tiered provider assurance program of self-assessment, 3rd-party audit, and continuous monitoring.

Datacate's Service Organization Control (SOC) 2sm Type II audit of its Cloud Services System incorporates additional mappings for CSM. The CSM section of the report attests to Datacate's compliance with those standards by mapping SOC controls to the corresponding criteria in CSM. Due to extensive overlap between TSP criteria and that of CSM, this unified SOC "plus" report effectively attests to Datacate's compliance with all.

By completing this audit, Datacate earned a CSA STAR Attestation. The CSA STAR Attestation is a collaboration between CSA and the AICPA to provide guidelines for CPAs to conduct SOC 2 engagements using criteria from the AICPA (Trust Service Principles, AT 101) and the CSA Cloud Controls Matrix. STAR Attestation provides for rigorous third party independent assessments of cloud providers.

Service Availability

Datacate's Rancho Cordova data center is staffed 24/7/365 which means there is always someone at the other end of the support desk. The emergencies that you respond to don't take holidays, which means your technology can't either. Whenever there is an issue, we are available to help. Tier 1 support technicians are available 24/7/365. Our Tier 2 and 3 support technicians generally operate between 8am - 5pm Monday through Friday, however they can be utilized after hours by scheduling in advance or if needed in an emergency situation. When support is needed, Datacate can be contacted in three different ways:

1. By calling us at 916-526-0737 and selecting the support option. This will quickly get you to one of the on shift technicians.
2. By submitting an email to support@datacate.com. This will open a ticket in our support system and a technician will respond within one hour of the ticket submission.
3. By going online to portal.datacate.net and opening a support issue on the Tickets tab. In addition to opening a new ticket on the Tickets tab, the Datacate Portal allows you to manage your contacts, see past tickets and view invoices.

If there is an emergency situation after hours, and Tier 2 or 3 escalation is needed, the onsite Tier 1 technician will reach out to necessary Datacate staff in order to have the issue resolved in an appropriate time frame.

Service Enhancements

At Datacate, we recognize that your business technology is a journey. There will always be new technologies emerging that disrupt the industry, there will always be new projects and objectives, and there is always some way to increase technological efficiency. Our goal is to meet you where you are today, and once we have evaluated the current technology, work with you to get where you want to be. Datacate has many services that we offer, and many of them will greatly assist the Department's operations, however switching everything at once can be very disruptive to an organization. We see this RFP as the starting point of a long technological journey in which we will be beside you the entire way.

VoiP Phones

The ESI Phones that the Department is using are pretty old. We would certainly recommend upgrading the phone system to something more modern and with all of the features that are expected of a phone system in 2022. Datacate has created our own VoiP server using the PBX (private branch exchange) software Asterisk. Our solution allows our clients to create their own IVR (integrated voice recording) menu directing callers to any options that make sense for your

organizations. Our clients can also create as many extension or call groups as they need, and to have customized voicemails and call forwarding.

Our Asterisk VoiP solution works with many different kinds of phones. Generally we deploy Polycom VVX600s, however if there are phones that you would like to use from a different manufacturer that's not a problem.

As we discussed during the onsite Q/A session, we know that the priority is to get the Rescue Fire Department operational first, however we want to make sure that any solution for Rescue will also work for the rest of the Department, so that we keep continuity of technology between all stations.

Estimated Recurring Cost: $22.99/mo per dedicated line

Estimated One-Time Cost: Polycom $65 per device

Firewall

In order to make sure that your security is up to our expectations, we will want to replace your Firewall, and possibly some Network Switches, with equipment that we know and trust. Datacate utilizes MikroTik routers and Cisco switches for both our clients and our own data center infrastructure. Replacing the Watchguard system will allow us to make sure you are protected, but also to have the flexibility and availability needed to do your daily work without nuisance.

Estimated Recurring Cost: None

Estimated One-Time Cost: ~$300 per router, x7 routers= ~$2100

Terminal Server

In the pandemic age it is more important than ever that people are able to work both remotely and in the office, and have access to the same data and resources wherever they are working from. One solution we have found success with is the Remote Desktop Terminal Server. Essentially, we virtualize each user's desktop, by moving their files and applications onto a server which lives in our data center. When the end user needs to access their desktop, they use the native windows Remote Desktop Connection to connect to the server. This allows a user to connect from any computer, at any location and have the same desktop experience with all of their needed resources.

A terminal server also has the advantage of securing your organization's data. Because the data doesn't live on the laptop or desktop itself. If the device is stolen, no problem, all of the data lives on our server. We can simply hand the end user a new device, make sure they can connect and all of their same resources are there waiting for them.

Estimated Recurring Costs: ~$1500 a month for the server + $6.89 a month per user

Estimated One-Time Costs: $500 Setup Fee

Network Redesign for Redundancy

Based on discussions in the Q/A session, we think that creating a fully redundant network design would greatly benefit all stations and the department in general by allowing stations to connect to the internet from their telecom provider uplink if station 85 is inaccessible or unreachable. This would ensure work continuity within the Department and may require multiple stages to be implemented fully.

Estimated Recurring Costs: TBD based on design

Estimated One-Time Costs: TBD based on design

Scope of Services

1. Fully managed IT network solution 24/7/365 – management of the entire network system, including technical support for up to 80 end users. Fire Department employees work an alternating firefighter shift schedule and require technical support access 24/7/365

Datacate's dedicated team of support technicians are available 24/7/365 by phone or by email. Even after normal business hours, we pride ourselves on providing quick response times. Our average first response time is less than 10 minutes. Using our remote access tools we are able to provide assistance immediately by accessing the device or server remotely and getting to work resolving the issue. If the issue requires onsite support, we are right down the road and will send the right technician for the job in order to get the issue resolved.

Datacate also employs preventative measures to make sure problems are resolved before they become an issue for the end users. Our Anti-Virus software keeps end users protected as they browse and utilize the internet. We constantly monitor the networks and servers of our clients using the same monitoring system we utilize internally for our data center. These alerts let us know as soon as something happens, and even alerts us to issues that should be investigated before things break. Datacate also runs our own Windows System Update Server, which allows us to automate computer and server updates so that necessary security patches are applied in a timely manner. Also, by performing asset tracking and scheduled equipment upgrades we make sure that devices are replaced before they stop working.

2. Management of approximately fifty (50) PC/Laptops
Datacate hosts our own Antivirus Server utilizing TrendMicro software. The Trend Micro antivirus software makes sure that your end users are safe from malware and viruses as they surf the internet.

When an end user has a support issue, Datacate technicians are able to access computers and servers remotely using TeamViewer, our remote access tool. TeamViewer allows us to see what the end user is seeing on their screen and to take control of the mouse and keyboard in order to perform any device support remotely.

Datacate's WSUS (Windows System Update Server) allows us to manage and push updates to computers and servers. This ensures that critical security patches are applied in a timely manner so that hackers cannot exploit vulnerabilities and access your data.

3. Network Management of multiple printers

Network access to your printers is a must these days. We will make sure that end users have access to the printers they need. Depending on the number of printers and end users for each station we may implement print servers which will allow unified access to all printers at a location. If there are not enough printers at a particular station to warrant a print server then we will work with staff to make sure they have access to the printers they need.

4. Management of Department's 22 Vehicle Mounted Mobile Device Computers (MDC)

Our technicians are available 24/7/365 to assist with the Vehicle Mounted Mobile Devices. We can assist remotely or send an onsite technician to assist with any issues. One issue that was expressed is that the MDCs are not being updated with the most recent buildings and fire hydrants. If any integrations or data updating is needed, Datacate has access to a team of developers who can create software integrations to make sure that the information on the MDCs is always up to date.

5. Management of six (6) Department Servers

Because Datacate is a data center, we know how to monitor and manage servers better than most. Our Monitoring system allows us to know immediately when there is any kind of issue with your servers or network connections to them. We are even able to be notified when discs are beginning to degrade so that they can be replaced before they cause an issue. We use our WSUS service to keep servers up to date and our AV server to make sure that you are protected from viruses or malware.

Also, because of our data center, we have a plethora of hosting options. We can host the servers in our data center so you no longer have to worry about power, network, and physical security. Alternatively we can virtualize any environment converting it into a "cloud" server. If additional servers are needed, we are experts in procuring, configuring and managing servers.

6. Assist department personnel with the management of the Comtech Emergency Alerting System (3rd party system)

As part of being your Managed Service Provider, Datacate will be a part of any discussions with technology vendors to make sure that we are aware of the integrations and configurations needed for the department's technology to work as needed. It's important, not only to evaluate the vendor's technology, but also to make sure that there is nothing on the department's end that would prevent proper integration and communication.

In regard to Comtech specifically, our first action would be to evaluate all of the communication points to make sure that the issues the Department is experiencing is not a result of a configuration error. Once we are sure that the department's environment is solid, we would start to work with Comtech technicians in order to narrow down and solve the issues that the department is experiencing while an alternative solution is researched or purchased. If needed we will put in place monitoring and work around tools to make sure that Comtech is not losing communication to it's needed resources.

7. Management of the Department's hardline Rip and Run printers (Emergency Alerting Fax System)

We understand the importance of the Rip and Run printers and will make sure they are operational through regular onsite inspections and maintaining asset replacement schedules. These printers can be added to our monitoring system so that we are alerted if any loss of connection happens.

8. VPN access for employees to work remotely

Datacate understands the importance of being able to work remotely, especially in the current pandemic environment. Your VPN should be easy to use, and almost thoughtless so that you can get your data without any extra steps. If you like the VPN you are currently using then we can continue to manage that solution. If the department is looking for new solutions Datacate would be happy to suggest replacing the existing Watchguard systems with Mikrotik systems, implementing a remote desktop solution hosted in our highly available cloud environment, or a combination of solutions depending upon need.

9. Management of wireless internet at stations and training facilities

Datacate is experienced at managing wireless network solutions in workspaces ensuring that end users can connect to the internet and get their data from wherever they are on the facility. The Department is utilizing UniFi Access Points which is great! We are very familiar with the UniFi platform as that is what we use, and recommend for our clients. We run a self hosted cloud wireless controller for Ubiquiti devices and currently manage multiple clients/sites through it. We can even manage and update your Access Points remotely, ensuring that you have the fastest connection possible.

10. Management of the Department's four (4) Zoom rooms

Zoom is becoming an essential utility in the current pandemic working environment. We know that it needs to work, when you need it to work. Datacate uses our managed routing and firewall service to make sure that all zoom servers are able to connect to your network so you do not have any issues with your connection. We are also quite familiar with the cameras and microphones needed for zoom to be fully effective.

11. Assistance with management of the Department's Mobile Technology – thirty (30) Cell phones and sixty-five (65) iPads.

Datacate manages 100's of phones for our Managed Service Provider clients. We will use the current Mobile Device Manager that the department is utilizing to make sure devices are up to date, have the correct apps and network information, as well as manage a replacement schedule so devices stay current and functional.

12. On-site service as needed
a. Note: the Department is requesting a separate option in the bid to pay for up to twenty-four (24) hours of regular weekly on-site support by a Tier 1 Tech support person at the Fire Department Administrative Office located at 1050 Wilson Blvd. El Dorado Hills, CA.
If the Department would like an onsite technician Datacate can provide 24 hours or more of weekly onsite support broken up however makes the most sense for your organization. From our experience with other clients, historically, the demand for dedicated on-site support typically reduces after the first year. Please see the optional line in the Cost Proposal.

13. Assist Department personnel with website management (Joomla platform), including ensuring compliance with all appropriate laws (may be referred to a third party)
Datacate has plenty of experience with updating and maintaining websites. We also have access to a number of website developers through our sister company Technicate, if any advanced feature development or upgrades to the website are needed. With our data center and Hyper-V virtualization platform, Datacate also has the ability to host your website server, possibly reducing your cost and number of IT vendors. As for compliance, we will work with the department to determine what rules, regulations, and laws are applicable to the department's website and address these together to ensure compliance.

14. SharePoint/Intranet management/oversight (Office 365 bundle) including site design, functionality, and permissions (may be referred to a third party) – authorized Department employees will add content
As a Microsoft Partner, Datacate is intimately familiar with Office 365 and SharePoint and will manage the and oversee the permissions, functionality and site design. We utilize our own intranet and are able to suggest site design improvements or best practices when needed.

15. Voice Over IP Phone system management (current phones are ESI Phones) – roughly seventy (70) desk phones spread over six (6) fire stations to be managed and programmed (assistance available by 3rd party)
Datacate has created and managed our own VoiP system which we use internally and deploy for many of our Managed Service clients. We utilize an asterisk platform with polycom devices, and we have found that it is a malleable and cost effective solution that can work for all types of organizations. Datacate will maintain the current phone solution, understanding that the Department wants to upgrade their phones. We will work with you to determine the best VoiP solution for the Department, evaluate any implementation blockers, and propose solutions to those blockers. Whether or not you end up using our VoiP system, we have the knowledge and skills necessary to manage and implement any solution.

16. Assistance with recommending software and hardware infrastructure improvements as part of the Department's annual budget development
Datacate will assist in recommending software and hardware to improve the Department's operations. We will recommend upgrades and infrastructure improvements, as well as an implementation priority, so that the Department can make informed budget decisions. As part of the

asset management we will maintain a replacement schedule of equipment which will also be used to make budget decisions.

17. Maintain tracking lists of IT-related assets and warranties
Datacate will track and manage a list of all IT-related equipment and assets as well as the warranties on that equipment. Datacate will work with the Department to have any faulty items under warranty sent for repair and find/purchase/recommend loaner or replacement equipment.

18. Maintain an IT equipment replacement schedule
In combination with the asset tracking and budgetary recommendations, Datacate will maintain an IT equipment replacement schedule once we have fully documented and evaluated the current equipment.

19. Maintain security measures and software to protect the Department's IT system
Datacate uses a combination of procedures, software, and services to ensure that our client's have a secure and protected environment to work in. Here is a list of the ways that Datacate protects your network:

- **Trend Micro Antivirus Software** - Trend Micro protects every Windows computer and server at the Department by using cloud-based protection to protect you from malware and viruses. Datacate utilizes Worry-Free Services which is an all-in-one lightweight agent with an intuitive, cloud-based console. It gives you in-depth visibility and control across your entire organization.
- **BGP Blacklist & Managed Firewall** - Datacate will install, configure, manage and monitor your firewall/router to ensure that your network traffic is getting where it needs to go, but also that you are protected from malicious actors on the internet. Our Border Gateway Protocol Blacklist allows us to gather lists of known attackers and specific countries and block them from your network before they have any chance to cause a problem. For any unknown attackers we use a series of NAT rules and dynamic blacklists to ensure that they are quickly identified and blocked.
- **Vulnerability Scanning** - Datacate currently utilizes OpenVAS for vulnerability scanning. Its capabilities include unauthenticated and authenticated testing, various high-level and low-level internet and industrial protocols, tests for detecting vulnerabilities are obtained from a feed that has a long history and daily updates. OpenVAS has been developed and driven forward by the company Greenbone Networks since 2006. As part of the commercial vulnerability management product family "Greenbone Security Manager" (GSM), the scanner forms the Greenbone Vulnerability Management together with other Open Source modules.

20. Special projects and weekly meetings related to IT issues
With all of our Managed Service clients, Datacate holds weekly "Scrums" to ensure that there is constant communication and that progress on active projects and support issues is continuous. During these meetings Datacate will meet with relevant stakeholders to cover general operation topics, open support issues, new support issues, and any active or upcoming projects. Notes are taken during each scrum and a summary is sent to the stakeholders at the Department.

Cost Proposal

PREPARED FOR:	El Dorado Hills Fire Department
CONTACT:	Michael Lilienthal
REFERENCE:	1580505443
DATE:	November 30th, 2021
TERM:	3 years
SERVICE LOCATION:	1050 Wilson Boulevard, El Dorado Hills CA 95762

Item	Qty	Unit MRC	Unit NRC	Ext MRC	Ext NRC
New client intake, per supported individual.	72		$100.00		$7,200.00
Managed IT, Helpdesk Level Unlimited Support provided by (1) Dedicated Human Resource Unlimited IT Assets (Sch 2) 10 hours/mo Consulting and Tier 3 project support* *Accumulates up to 30hours per quarter	1	$7,200.00		$7,200.00	
Additional Site (Address TBD)	5	$500.00		$2,500.00	
24 hours/week Onsite Support (optional)	1	($1,400.00)		($1,400.00)	
			SUBTOTAL:	$9,700.00	$7,200.00
		SUBTOTAL WITH ONSITE OPTION:		$10,100.00	
			TOTAL:	$9,700.00	$7,200.00

Dedicated Human Resource includes one dedicated personnel for 40 hours per week providing Tier 1-3 support.

El Dorado Hills Fire Department
Public Salary Schedule
12/28/2021

CLASSIFICATION		STEPS							
		1	2	3	4	5	6	7	8
ACCOUNTING SPECIALIST/ BOARD CLERK	Hourly	$ 31.26	$ 32.83	$ 34.45	$ 36.19	$ 37.99			
	Monthly	$ 5,419	$ 5,690	$ 5,972	$ 6,273	$ 6,586			
ADMIN. ASST. I	Hourly	$ 24.89	$ 26.14	$ 27.43	$ 28.81	$ 30.25			
	Monthly	$ 4,314	$ 4,530	$ 4,755	$ 4,994	$ 5,244			
ADMIN. ASST. II	Hourly	$ 29.77	$ 31.26	$ 32.81	$ 34.47	$ 36.18			
	Monthly	$ 5,161	$ 5,419	$ 5,687	$ 5,974	$ 6,272			
BATTALION CHIEF (LINE)	Hourly	$ 45.94	$ 48.02	$ 50.20	$ 52.48	$ 54.88			
	Monthly	$ 11,149	$ 11,652	$ 12,181	$ 12,736	$ 13,317			
CAPTAIN	Hourly	$ 36.15	$ 37.96	$ 39.86	$ 41.85	$ 43.94			
	Monthly	$ 8,772	$ 9,211	$ 9,672	$ 10,155	$ 10,663			
CAPTAIN/ PARAMEDIC	Hourly	$ 37.59	$ 39.47	$ 41.44	$ 43.51	$ 45.69			
	Monthly	$ 9,122	$ 9,578	$ 10,057	$ 10,560	$ 11,087			
COMMUNITY RISK REDUCTION SPECIALIST	Hourly	$ 29.77	$ 31.26	$ 32.81	$ 34.47	$ 36.18			
	Monthly	$ 5,161	$ 5,419	$ 5,687	$ 5,974	$ 6,272			
DEFENSIBLE SPACE INSPECTOR (TEMP/LIMITED TERM)	Hourly	$ 20.00							
	Monthly	N/A							
DEPUTY CHIEF	Hourly	$ 83.83	$ 87.71	$ 91.78	$ 96.05	$ 100.54			
	Monthly	$ 14,530	$ 15,203	$ 15,908	$ 16,649	$ 17,427			
DIRECTOR OF FINANCE	Hourly	$ 72.65	$ 75.97	$ 79.45	$ 83.11	$ 86.19			
	Monthly	$ 12,593	$ 13,168	$ 13,772	$ 14,406	$ 14,939			
DIRECTOR OF HUMAN RESOURCES	Hourly	$ 72.65	$ 75.97	$ 79.45	$ 83.11	$ 86.19			
	Monthly	$ 12,593	$ 13,168	$ 13,772	$ 14,406	$ 14,939			
ENGINEER	Hourly	$ 31.52	$ 33.10	$ 34.75	$ 36.49	$ 38.32			
	Monthly	$ 7,648	$ 8,030	$ 8,433	$ 8,854	$ 9,296			
ENGINEER/ PARAMEDIC	Hourly	$ 33.11	$ 34.77	$ 36.50	$ 38.33	$ 40.25			
	Monthly	$ 8,034	$ 8,436	$ 8,858	$ 9,301	$ 9,765			
FIRE CHIEF	Hourly	N/A							
	Monthly	$ 19,928							
FIRE EQUIPMENT MECHANIC	Hourly	$ 35.87	$ 37.67	$ 39.56	$ 41.53	$ 43.61			
	Monthly	$ 6,218	$ 6,530	$ 6,856	$ 7,199	$ 7,558			
FIREFIGHTER/ PARAMEDIC	Hourly	$ 25.88	$ 27.18	$ 28.53	$ 29.96	$ 31.46	$ 33.04	$ 34.69	$ 36.42
	Monthly	$ 6,280	$ 6,595	$ 6,925	$ 7,271	$ 7,634	$ 8,016	$ 8,417	$ 8,838
FIRE MARSHAL/ DIVISION CHIEF	Hourly	$ 58.21	$ 60.81	$ 63.53	$ 66.40	$ 69.40			
	Monthly	$ 10,090	$ 10,540	$ 11,011	$ 11,509	$ 12,029			
FIRE PREVENTION INSPECTOR I	Hourly	$ 33.26	$ 34.92	$ 36.66	$ 38.50	$ 40.42			
	Monthly	$ 5,764	$ 6,053	$ 6,355	$ 6,674	$ 7,007			
FIRE PREVENTION INSPECTOR II	Hourly	$ 39.14	$ 41.09	$ 43.15	$ 45.31	$ 47.58			
	Monthly	$ 6,784	$ 7,123	$ 7,479	$ 7,853	$ 8,247			
FIRE PREVENTION SPECIALIST	Hourly	$ 45.20	$ 47.46	$ 49.83	$ 52.32	$ 54.94			
	Monthly	$ 7,835	$ 8,226	$ 8,638	$ 9,069	$ 9,522			

El Dorado Hills Fire Department

1050 Wilson Blvd.• El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: February 17, 2022

TO: Board of Directors

AGENDA ITEM: **Item XIV C**

SUBJECT: Fire Equipment Mechanic Vehicle Purchase

TOPIC

Staff seeks Board authorization to purchase new fire mechanic vehicle.

SUMMARY

At the September 16, 2021, Board meeting, the Board authorized the reclassification of the Operations Support Technician position to a Fire Equipment Mechanic.

DISCUSSION

In October, 2021, the Department advertised/posted the Fire Equipment Mechanic position and on January 7, 2022, a Fire Equipment Mechanic was hired. As part of this process, $225,000 was approved to purchase a new vehicle and equipment.

Staff was able to locate an existing contract awarded through a competitive bid process from the City of Marysville Fire Department. The Department received the same price for the base vehicle awarded to Lodi Truck and Equipment, dated September 8, 2021.

FISCAL IMPACT

The table below outlines the quoted cost of this purchase:

Description	Price
Lodi Truck and Equipment vehicle and fees	$179,956.92
Radios, vehicle markings, and associated vehicle equipment	$20,000.00

The Department budgeted $225,000 for the purchase of a vehicle and mechanic equipment in its 2021/22 Final Budget.

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"
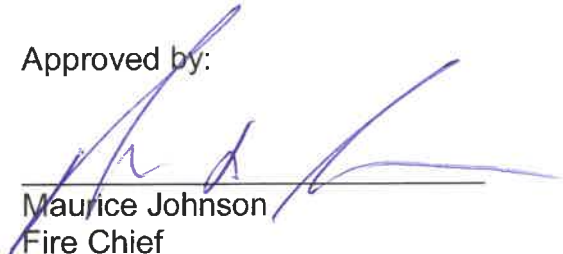
RECOMMENDATION

Staff respectfully recommends the Board approve the purchase of a Fire Mechanic vehicle to be built by Lodi Truck and Equipment not to exceed $210,000.

Submitted by:

Dustin Hall
Deputy Chief – Operations

Approved by:

Maurice Johnson
Fire Chief

Fire Department
107 9th Street, Marysville, CA 95901
(530) 741-6622

REQUEST FOR QUOTATION

Notice to Prospective Proposers

July 30, 2021

You are invited to review and respond to this Request for Quote (RFQ), entitled Mechanic Service Truck. In submitting your quote, you must comply with these instructions.

Note that all agreements entered into with the City of Marysville will include by reference General Terms and Conditions that may be viewed and downloaded at Internet site:

https://www.marysville.ca.us/bids-rfps

If you do not have Internet access, a hard copy can be provided by contacting the person listed below.

In the opinion of City Clerk, this Request for Quote is complete and without need of explanation. However, if you have questions, or should you need any clarifying information, the contact person for this RFQ is:

Nicole Moe, City Clerk
526 C Street, Marysville, CA 95901
530-749-3901
nmoe@marysville.ca.us

Please note that no *verbal* information given will be binding upon the City unless such information is issued in writing as an official addendum.

Citty of Marysville
Purchasing Agent

A) Purpose and Description of Product

The purpose of this bid specification is to establish the minimum requirements for a Mechanic Service Truck for the city of Marysville. The detailed bid specifications are listed below.

The Mechanic Service Truck shall consist of the following major sub-assemblies:

(1) Fully equipped truck chassis (2) mounted service body (3) with mounted electric crane to meet the specifications listed below.

Your participation in the Marysville competitive bidding process is encouraged and appreciated.

Bid Specification

Approvals

a. All components of this Mechanic Service Truck shall meet all California State Standards and OSHA Regulations pertaining to road operations and safety compliance for the vehicle mounted crane.

b) Specific Requirements

Truck Chassis

1) One new/slightly used Ford Super Duty F-550 DRW (X5H) XL Value Package 4WD Super Cab or Extended Cab 192" WB 84" with under 1,000 road miles.

2) Oxford white or vermillion red in color acceptable.

3) 6.7L OHV Power Stroke Diesel V8 with 10-speed Automatic Transmission.

4) 19,500 GVW Payload Plus Package.

5) 225/70/19.5G Tires.

6) HD Vinyl 40/20/40 Split Bench.

7) Chrome Bumper.

8) Power and remote entry group- Power Windows/ Locks- SYNC.

9) Engine block heater.

10) Trailer brake controller.

11) Platform running boards.

Lighting and Safety Features Included

1) Control Panel

a. Main control panel installed in curbside rear compartment with an additional control box in street side 1st compartment.

2) Work Light Package

    a. (4) 50W LED flood lights mounted on each corner of body package.

3) Compartment Light Package

    a. (10) LED compartment lights.

4) Fire Extinguisher

    a. 2A:10BC dry chemical fire extinguisher provided.

5) Back Up Alarm

    a. Electric alarm 94db. at 10 feet.

6) Crane certificate and stability test prior to delivery.

Safety Lighting

1) Code 3/ECCO 52" Amber light bar to include both alley and take down lights

2) (8) Amber/Clear strobe lights installed (2) front, (2) rear, (2) left side of body and (2) right side of body.

Service Body

1) IMT Dominator I Series III Body Features – 134" Length.

2) 52,000 ft-lb crane body rating.

3) 134" long X 96" wide X 44" tall with 60" right and left raised front two compartments.

4) 50" cargo floor.

5) 22" deep compartments.

6) 131.3 cubic feet total compartment capacity.

7) Oversize 30" workbench/ step bumper including through compartment.

8) 10-gauage galvanneal body structure.

9) 1/8"deckplate steel.

10) 14-gauge door construction with 3-point rotary T-handle latches/ stainless steel hinges.

11) Inverted A-Frame understructure with integral crane box receptacles and rear outrigger housings.

12) Recess for pintle hitch- 16,000lb max trailer capacity.

13) Fully integrated and sealed electrical system incorporating an automatic style harness system.

14) Power and function distribution box, multiplex wiring with programmable logic.

15) Wiring harness is protected by an overbraid that is heat and cut resistant.

16) Interior compartments Zolatone coated.

17) (6) recessed cargo tie- downs.

18) Gas shock door retainers.

19) 3 point access- large grab handle street side of workbench- slide out entry step curbside.

20) 10" fold down tailgate with single hand latch.

21) Back-up alarm.

22) Fully undercoated.

23) Lights, LED stop/ turn/ taillights and incandescent back-up lights.

24) 12v master power switch mounted on dash.

Compartment Content and Details (If the chassis is vermillion red, then all powder coating to be similar coloring)

1) Left vertical 1st compartment: HD Mechanic Drawer unit (1) 7" (2) 5" (5) 3"- 300lb. slides- lift out- powder coated white.

2) Left vertical 2nd compartment: HD bolt bin (16) drawer (4) dividers per drawer- powder coated white.

3) Left horizontal 3rd compartment: (1) adjustable/ removeable shelves.

4) Left rear vertical 4th compartment: (3) adjustable/ removeable shelves.

5) Right vertical 1st compartment: (2) oxygen/ acetylene rack (1) divider with 2 shelves (1) hook.

6) Right vertical 2nd compartment: (3) adjustable/ removeable shelves.

7) Right horizontal 3rd compartment: (1) adjustable/ removeable shelves.

8) Right rear vertical 4th compartment: crane controls- electrical control panel- air trim including reel.

Electric Crane

1) IMT 6006i crane or equivalent.

2) 6,000lb. maximum capacity.

3) Weight requirement of 1,660lb. @ 22 feet extension.

4) (2) hydraulic extensions to 22 feet.

5) 360-degree power rotation.

6) Proportional radio remote control pendent.

7) Flip sheave boom tip.

8) Hydraulic overload shut down system.

9) Anti-two-block device.

10) Snatch block with hook.

11) HD custom cradle style boom support.

12) Level vehicle after crane installation.

Specific Items of Consideration

1) Delivery of vehicle must be no later than six months from signing a contract or late penalties will apply to the vendor.

2) The city of Marysville will purchase the vehicle through general financing options.

3) Provide details on Ford Factory warranty for chassis.

4) Provide details for warranty for service body, crane and any other warranty issued for the complete build.

1) Quotation:

Quote can be submitted in invoice form or similar pricing form. Please include any additional rates (i.e. taxes, discounts, DOC fees, etc.) applicable. Quotes must be submitted to the address below, no later than **9:00AM August 12, 2021** to be considered.

Mechanic Service Truck
City of Marysville
526 C Street, Marysville, CA 95901
DO NOT OPEN

a) Mail or deliver quotes to the following address:

U.S. Postal Service Deliveries and Hand Deliveries
(UPS, Express Mail, Federal Express)

City of Marysville
ATTN: Nicole Moe, City Clerk
526 C Street
Marysville, CA 95901

DO NOT OPEN

2) Evaluation and Selection

The sealed envelopes containing the quote and cost information for the quotes that meet the format requirements and standards shall then be publicly opened and read.

3) Award

The agreement will be awarded to the initially apparent, lowest responsible quote meeting the requirements outlined in this RFQ.

STANDARD TERMS AND CONDITIONS – SOLICITATIONS

The following general terms and conditions are to be incorporated into and will become a part of this contractual agreement ("Solicitation") between Supplier/Vendor/Contractor, ("Supplier") and City of Marysville ("City").

1. **Agreement.** "Terms and Conditions" stated in this document shall apply to this Contract between the Supplier and City. Any other terms and conditions must be agreed to by the City in writing. Upon submittal of this Solicitation, the Supplier agrees to abide by these Terms and Conditions. This Solicitation is binding on the heirs, successors, assigns, and representatives of the Supplier.

2. **Acceptance.** Acceptance of Solicitation Bid implies the acceptance of all Terms and Conditions contained herein, and all specifications, drawings, and additional terms and conditions referred to herein and/or attached hereto. Read them carefully. A bid may be rejected if it is conditional or incomplete, or if it contains any alterations of form or other irregularities of any kind. The City may reject any or all bids and may waive any immaterial deviation in a bid. The City's waiver of immaterial deviation shall in no way modify the Bid document or excuse the proposer from full compliance with all requirements if awarded the agreement. Bidder should carefully examine work sites and specifications. No additions or increases to the agreement amount will be made due to lack of careful examination of work sites and all specifications. No oral understanding or agreement shall be binding on either party.

3. **Modifications and Amendments.** If it is determined amendments to the Solicitation are necessary, addenda shall be issued and sent to all bidders. A bidder may modify a bid after its submission by withdrawing its original bid and resubmitting a new bid prior to the bid submission deadline as set forth in the Bid Process Dates. Bid modifications offered in any other manner, oral or written, will not be considered. A bidder may withdraw its bid by submitting a written withdrawal request to the City, signed by the bidder or an authorized agent in accordance with the Department of Administrative Services. A bidder may thereafter submit a new bid prior to the bid submission deadline. Bids may not be withdrawn without cause subsequent to bid submission deadline. More than one bid from an individual, firm, partnership, corporation or association under the same or different names, will not be considered.

4. **Compliance with Law.** Supplier shall be subject to and comply with all Federal, State, City, and local regulations with respect to its performance and any disputes arising under this Bid, including but not limited to, licensing, employment, purchasing practices; wages, hours, and conditions of employment, and nondiscrimination; the Fair Labor Standards Act of 1938 as amended; Executive orders and rules and regulations of the President's Committee on Equal Employment Opportunity; and the California Occupational Safety and Health Act of 1973.

5. **Indemnification.** The Supplier agrees to indemnify and hold harmless the City, its officers, agents, and employees against all claims, demands, and judgments made or recovered against the City for damages to real, tangible, or personal property, including injury or death, in connection with this Solicitation to the extent such damage, injury, or death was caused by negligence, intentional, or willful misconduct of Supplier during the operations in connection with the performance of work or duties undertaken as a result of the acceptance of this Bid.

6. **Insurance.** Supplier shall provide proof of at least $1,000,000 General Liability coverage, unless otherwise specified. Supplier's shall be required to provide a certificate of insurance naming City as additional insured before beginning work/services in amounts specified by City for the term of a Contract.

7. **Jurisdiction.** This Solicitation is made in the City of Yuba and shall be governed and construed in accordance with the laws of the State of California. Any action relating to this Bid shall be instituted and prosecuted in the courts of the City of Yuba, State of California.

8. **Endorsements.** Supplier shall not in its capacity as a Supplier with the City publicly endorse or oppose the use of, or attribute qualities or lack of qualities of, any particular brand name or commercial product / service without the prior approval of the City. Supplier shall not imply City's endorsement of Suppliers products or name.

9. **Inspection.** Supplier's performance, place of business, and records pertaining to this Bid are subject to monitoring, inspection, review, and audit by authorized representatives of the City, State of California, and Federal Government. City of Yuba will verify compliance of business at www.SAM.gov.

1. 10. **Records.** Supplier shall keep and make available for inspection and copying by authorized representatives of the City, State of California, and Federal Government, the Supplier's regular business records and such additional records pertaining to this Bid as may be required by the City. City shall retain all documents pertaining to this Solicitation for three (3) years from the Solicitation ending date and for any further period that is required by law.

13. **Costs.** Costs incurred for developing bids and in anticipation of award of the agreement are entirely the responsibility of the bidder and shall not be charged to the City of Marysville.

15. **Contractors:** If Applicable, Supplier shall possess license(s) required in the bid at the time a Contract is awarded (PCC3300). Supplier shall provide a Payment Bond for public works projects, when project is in excess of $25,000 (PCC3247). For public works projects greater than $1000, the

Supplier shall pay the general prevailing rate of per diem wages to all workers employed on Bided project as established by the California Department of Industrial Relations (PCC1770-1780). Supplier shall be required to maintain and furnish upon request, a certified copy of each weekly payroll containing a signed statement of compliance (PCC1771.5(b)(3).

16. **Assignment.** This order or any payment due hereunder is not assignable by Supplier without written approval of City.

17. **Confidential Bid Information.** No part of the Bid response is to be marked as 'confidential.' City may refuse to consider any bid response marked as such. City shall not be liable in any way for disclosure of any such records. All bid responses shall become the property of City of Marysville. City reserves the right to make use of any information or ideas contained in submitted bid responses. This provision is not intended to require the disclosure of records that are exempt from disclosure under the California Public Records Act (Government Code Section 6250, et se   q.) or of "trade secrets" protected by the Uniform Trade Secrets Act (Civil Code Section 3426, et seq.) Each bid received, with the name of bidder, shall be recorded, and records will be open to public inspection after award of Contract.

20. **Activities on Premises and City Confidentiality.** Site-walks and pre-bid conferences are subject to a Confidentiality Agreement. Bidders will be required to accept and sign before execution of event. Supplier must meet all City facility safety and security guidelines. Supplier must maintain compliance with all Federal, State, and local confidentiality regulations. At no time shall Supplier's employees, agents, or representatives in any manner, either directly or indirectly, use for personal benefit or divulge, disclose, or communicate in any manner, any City information that they come across in the performance of this Bid.

21. **Time is of Essence.** All deadlines non-negotiable and are as set in Solicitation, unless otherwise adjusted in Addendum form. City reserves the right to reject bids that do not comply with any deadline.

22. **Conflicts of Interest.** Supplier, its officers, partners, associates, agents, and employees, shall not make, participate in making, or in any way attempt to use the position afforded them by this Bid to influence any governmental decision in which he or she knows or has reason to know that he or she has a financial interest under California Government Code Section 87100, et seq., or otherwise.

8

MARYSVILLE FIRE DEPARTMENT INTERNAL MEMORANDUM

NOTICE OF INTENT TO AWARD

September 8, 2021

Solicitation Number and Title: Mechanic Service Truck RFQ MFDMST2021

Opening Date and Time: July 30,2021 and 2:00 p.m.

Two bids were reviewed by the City Clerk for criteria stated in the solicitation, where the award shall be made to the responsible, responsive vendor whose proposal is determined in writing to be the most advantageous, given the evaluation factors. The evaluation panel made the preliminary review of all submitted proposals. Awarded is:

Lodi Truck and Equipment
724 Harbor Blvd.
West Sacramento, CA 95691-2231

We would like to thank you for your time and efforts in preparing a response to this solicitation. Moreover, we greatly appreciate your patience through the review process. You are reminded that any protests of this decision must be submitted to the City Clerk within five (5) calendar days after issuance of notice. The protest must be in writing, clearly identify the solicitation number and title, and detail the nature of the protest. For further questions, please submit a request to the City Clerk Nicole Moe at nmoe@marysville.ca.us.

The successful companies are instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until both the recipient and city sign the contract. Subcontracts must be pre-approved by the City, as requested in the original IFB. The City reserves the right to negotiations, prior to contract.

If you have any questions, please feel free to contact me.

Respectfully,

Ron Karlen
Fire Chief, Marysville Fire Department

To Whom It May Concern:

LODI TRUCK AND EQUIPMENT will charge the same contracted price to El Dorado Hills Fire Department for a comparable service truck as was billed to Marysville Fire Department.

Please contact us with any questions.

Thank you,

Lela Rosier

Lila Rosier
Controller
lrosier@loditruck.com
916-372-5634

LODI TRUCK & EQUIPMENT   J04840
byer.mathias@loditruck.com
916-742-3979

IMT Dominator I Series III Body Features – 134" Length-

- 52,000 ft-lb crane body rating
- 134" long x 96" wide x 44" tall with 60" right raised front two compartments
- 50" cargo floor
- 22" deep compartments
- 131.3 cubic feet total compartment capacity
- Over size 30" workbench / step bumper including through compartment
- 10-gauge galvanneal body structure
- 1/8" deckplate steel
- 14-gauge door construction with 3-point rotary T-handle latches / stainless steel hinges
- Inverted A-Frame understructure with integral crane box receptacles and rear outrigger housings
- Recess for pintle hitch – 16000lb max trailer capacity
- Fully integrated and sealed electrical system incorporating an automotive style harness system
- Power and function distribution box, multiplex wiring with programmable logic
- Wiring harness is protected by an overbraid that is heat and cut resistant
- Interior compartments Zolatone coated
- (6) recessed cargo tie-downs
- Gas shock door retainers
- 3 point access – large grab handle street side of workbench – slide out entry step curbside
- 10" fold down tailgate with single hand latch
- Back-up alarm
- Fully undercoated
- Lights, LED stop/ turn/ tail lights and incandescent backup lights
- 12v master power switch mounted on dash
- Master-lock system / single lock each side

Compartment Content and Details

- Left vertical 1st compartment: HD Mechanic drawer unit (1) 7" (2) 5" (5) 3" – 300lb slides – Lodi lift out – Powder coated white
- Left vertical 2nd compartment: HD Mechanic drawer unit (1) 7" (2) 5" (5) 3" – 300lb slides – Lodi lift out – Powder coated white
- Left horizontal 3rd compartment: (1) adjustable / removable shelves
- Left rear vertical 4th compartment: (3) adjustable / removable shelves
- Right vertical 1st compartment: (2) oxygen/acetylene rack (1) 20" divider w/2 shelves (1) hook
- Right vertical 2nd compartment: (3) adjustable / removable shelves
- Right horizontal 3rd compartment: (1) adjustable / removable shelves
- Right rear vertical 4th compartment: Crane controls – electrical control panel – Air trim including reel

IMT 7500 hydraulic crane

- 47,000 ft-lb capacity
- 7,500 lb max. capacity
- 2,045 lb @ 21'-5"
- (2) hydraulic extensions to 22'-6"
- 400 degree power rotation
- Single proportional radio remote control pendent with engine start/stop including radio elimination cable
- Flip sheave boom tip
- Electric shift direct mount PTO for automatic transmission
- Direct mount hydraulic pump
- 35 gallon bulkhead hydraulic reservoir
- Return line filter
- Hydraulic overload shut down system
- Anti-two-block device
- Snatch block with hook
- HD Custom Cradle Style Boom support
- Level vehicle after crane installation
- Stabilizer Hydraulic Power out up / down rear stabilizers – front manual drop down
- (2) LED Boom Tip Lights

Quotation: IMT 11' Service Body - 7500lb Hydraulic Crane – 40 CFM Hydraulic Air Compressor

LODI TRUCK & EQUIPMENT
byer.mathias@loditruck.com
916-742-3979

40 CFM hydraulic air compressor:
- 40 CFM @ 100 psi
- 125-150 psi operating pressure
- Selector valve to switch from crane to compressor
- Electronic throttle control to raise engine RPM to 1,250
- (2) 10 gallon ASME air tanks mounted under cab
- Reelcraft 7850 ½" hose reel installed in curbside rear compartment with couplers above workbench
- ½" Filter/Regulator/Lubricator installed in curbside rear compartment

Invertor:
- 3000 watt invertor pure sine wave output - Temperature controlled cooling fan
- Electrical power strip with (6) 110v outlets installed next to invertor

Miller Trailblazer 325 Excell – gasoline fired welder installed (907798004)
- Output range 30-325A
- Output range AC//DC Stick Tig 40-325A – FCAW/Mig 17-28V
- 12V / 24V jump start – charger
- 25' Miller jump start cables – 460lbs

Welder accessories:
- Lodi Weld Prep for in cabinet welder install
- 2" riser blocks welded to body – weld face in STSD 1st - auto bulb sealant
- Weld lead kit
- (2) 1/0 x 50' Leads with stinger clamp and ground clamp – Tweco disconnects

Line X cargo protector:
- Line x installed
- Cargo floor/walls – inside block storage – inside of tailgate
- Work Bench

Wilton Vise:
- Wilton 1765 tradesman vise – 6 1/2 " jaw – 4" throat – pipe jaws - 360 degree rotation
- Installed CBSD outer edge of workbench

Ramm Computer and Ipad Stand:
- Ramm computer and Ipad stand
- Installed CBSD outer edge of workbench

Lighting and Safety Features:
- Control panel
  - Main control panel installed in curbside rear compartment with an additional control box in street side 1St compartment
- Work Light Package
  - (4) 50W LED flood lights mounted on each corner of body package
- Compartment Light Package
  - (10) LED Compartment lights
- Fire Extinguisher
  - ABC dry type fire extinguisher installed in cab
- DOT Safety Kit
  - Triangle reflector kit and first aid kit installed in cab
- Back Up Alarm
  - Electric alarm 94 db at 10'
- Crane Certificate & Stability test prior to delivery

EQUIPMENT INSTALLED PRICE...$106,010.00

LODI
TRUCK AND EQUIPMENT
www.lodiequipment.com

Quotation: IMT 11' Service Body - 7500lb Hydraulic Crane – 40 CFM Hydraulic Air Compressor

LODI TRUCK & EQUIPMENT
byer.mathias@loditruck.com
916-742-3979

2022 Ford F550 extended cab 4x4:

- 2022 Ford F550 / Remote Keyless Entry / SecuriLock Passive Anti-Theft
- 6.7L OHV Power Stroke Diesel V8 / Block Heater
- TorqShift 10-speed w/od Automatic Transmission – manual push button exhaust brake
- 19,500 GVW Payload Plus Package
- 225/70/19.5G Tires / Argent Painted Steel Wheels / Stainless Simulators
- HD Vinyl 40/20/40 Split Bench
- Limited Slip 4.88 Ratio
- Chrome front bumper – Chrome grille
- Power and remote entry group – Power Windows / Locks – Bluetooth Wireless – Steering wheel audio controls
- 110V 400W in dash mounted outlet

CHASSIS PRICE……………... $61,702.00

LODI COMPLETED PACKAGE PRICE... $167,712.00

Terms and Conditions:
- Price good for 30 days
- Tax and License not included unless shown
- FOB West Sacramento

CUSTOMERS ACCEPTANCE_____

EL DORADO HILLS COUNTY WATER DISTRICT
RESOLUTION 2022-02
RESOLUTION MAKING FINDINGS TO ALLOW TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e)

WHEREAS, the Governor of the State of California proclaimed on March 4, 2020, a State of Emergency to exist in California as a result of the threat from the rapid spread of a respiratory illness caused by novel coronavirus 2019 (COVID-19); and

WHEREAS, on March 12, 2020, the County of El Dorado Public Health Officer declared a Local Public Health Emergency in response to COVID-19, which was ratified by the County Board of Supervisors on March 17, 2020; and

WHEREAS, on March 12, 2020, the Director of the Office of Emergency Services of El Dorado County, proclaimed a Local Emergency based on conditions of extreme peril to the safety of persons and property within the territorial limits of the County of El Dorado as a result of the COVID-19 pandemic; which was ratified by the County Board of Supervisors on March 17, 2020; and

WHEREAS, on March 13, 2020, the President of the United States issued a proclamation declaring the COVID-19 outbreak in the United States as a national emergency, beginning March 1, 2020; and

WHEREAS, On March 31, 2020, the El Dorado Hills County Water District approved Resolution 2020-03 proclaiming a local emergency and ratifying the emergency proclamation by the County of El Dorado; and

WHEREAS, On September 16, 2021, the Governor signed AB 361, a bill that amends the Brown Act to allow local policy bodies to continue to meet by teleconferencing during a state of emergency without complying with restrictions in State law that would otherwise apply, provided that the policy bodies make certain findings at least once every 30 days; and

WHEREAS, the El Dorado Hills County Water District Board of Directors has met remotely during the COVID-19 pandemic and can continue to do so in a manner that allows public participation and transparency while minimizing health risks to members, staff, and the public that would be present with in-person meetings while this emergency continues;

NOW, THEREFORE, BE IT RESOLVED that the El Dorado Hills County Water District Board of Directors finds as follows:

1. As described above, the State of California and El Dorado County remain in a state of emergency due to the COVID-19 pandemic. At this meeting, the El Dorado Hills County Water District Board of Directors has considered the circumstances of the state of emergency.

2. As described above, State and County Public Health officials continue to recommend measures to promote physical distancing and other social distancing measures, in some settings.
3. As described above, because of the COVID-19 pandemic, conducting meetings of this body in person could potentially present imminent risks to the safety of attendees, and the state of emergency may continue to directly impact the ability of members to meet safely in person; and

BE IT FURTHER RESOLVED That for at least the next 30 days meetings of the El Dorado Hills County Water District Board of Directors and its committees will continue to occur utilizing teleconferencing technology (and not by any in-person meetings or any other meetings with public access to the places where policy body members are present for the meeting). Such meetings of the Board of Directors and its committees that occur utilizing teleconferencing technology will provide an opportunity for members of the public to address this body and its committees and will otherwise occur in a manner that protects the statutory and constitutional rights of parties and the members of the public attending the meeting via teleconferencing; and

BE IT FURTHER RESOLVED, That the Board Secretary or Clerk of the El Dorado Hills County Water District Board of Directors is directed to place a resolution substantially similar to this resolution on the agenda of a future meeting of the Board of Directors within the next 30 days. If the Board of Directors does not meet within the next 30 days, the Board Secretary or Clerk is directed to place a such resolution on the agenda of the next meeting of the Board of Directors.

The foregoing resolution was duly passed and adopted by the Board of Directors of the El Dorado Hills County Water District at a meeting of said Board held on the 17th day of February, 2022 by the following vote:

AYES:
NOES:
ABSENT:

ATTEST:

_____
Jessica Braddock, Secretary

                                            _____
                                            Bobbi Bennett, President