

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
EIGHT HUNDRED FIFTY FIRST MEETING
Thursday, July 21, 2022
5:30 p.m. Closed Session
6:00 p.m. Open Session
(1050 Wilson Blvd., El Dorado Hills, CA)

ATTENTION

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

Anyone who would like to participate in the meeting must use the Zoom video link or conference line below:

Zoom Webinar Video Conference link:

<https://us02web.zoom.us/j/87503176283?pwd=YmNxOWU0dGpTWk1xTWt5cStwYzZvUT09>

Webinar ID: 875 0317 6283

Passcode: 809315

Conference Dial in:

1-669-900-9128

*Please submit your comments in writing to clerkoftheboard@edhfire.com and they will be entered into the public record. If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the "raise a hand" button or press *9 if dialing in by phone. Public comments will be limited to 3 minutes.*

Thank you for your understanding during these challenging times.

NOTE

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.

- I. Call to Order
- II. Closed Session Items
 - A. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
- III. Pledge of Allegiance
- IV. Presentation
 - A. Introduction of New Employees
- V. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 850th Board meeting held June 16, 2022
 - B. Approve Financial Statements and Check Register for June 2022
End Consent Calendar
- VI. Oral Communications

- A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- VII. Correspondence
- VIII. Attorney Items
- A. Accept grant deed for Station 91 property
- IX. Committee Reports
- A. Administrative Committee (Directors Bennett and Durante)
 - 1. Review and approve moving the Conference Room Usage Policy from the Board of Director's Policy Manual to the Department's internal Policies and Procedures Manual
 - 2. Review and approve proposed revisions to Board Policy Manual
 - 3. Fitch and Associates Strategic Assessment (Receive and File)
 - B. Finance Committee (Directors Giraudo and White)
 - C. Joint Powers Authority (Directors Giraudo and White)
 - D. Communications (Ad-Hoc) (Directors Durante and Hartley)
 - E. Training Center (Ad-Hoc) (Directors Bennett and Hartley)
- X. Fire Chief's Report
- XI. Operations Report
- A. Operations Report (Receive and File)
- XII. Community Risk Reduction Report
- A. CRRD Report
- XIII. Fiscal Items
- A. Audit Engagement Letter for the 2021-22 Fiscal Year Audit (Receive and File)
- XIV. New Business
- A. Review and approve purchase of Ladder Truck
 - B. Review and approve purchase of Type I WUI Engine
 - C. Review and approve Air 85 Upgrade
 - D. Review and approve purchase of two (2) replacement Deputy Chief vehicles
 - E. Review and approve modification to the BC command vehicle purchase
 - F. Review and approve compensation to Chief Lilienthal for OES assignment
 - G. Review and approve Resolution 2022-11 confirming the report of the Fire Marshall and exercising its statutory authority to abate hazardous vegetation and rubbish constituting a public nuisance and imposing such costs upon properties upon which abatement has occurred
- XV. Old Business
- A. Rescue Shared Services Agreement Update
 - B. Training Facility Update
 - C. EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)
- XVI. Oral Communications
- A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings
- XVII. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED FIFTIETH MEETING OF THE BOARD OF DIRECTORS

Thursday, June 16, 2022, 5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President Bennett called the meeting to order 5:26 p.m. Directors in attendance: Bennett, Giraud, Hartley, and White. Director Durante was absent. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CLOSED SESSION

A. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief

The Board adjourned to closed session at 5:26 p.m.

The meeting reconvened at 6:00 p.m. The Board approved the timeline for the evaluation process in Closed Session.

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATION

A. Introduction and badge pinning of new Firefighter/Paramedics – Chief Johnson introduced new hires Ty Dennis and Jourdan Herr to the Board.

The Board took a break from 6:04 p.m. to 6:15 p.m. for cake to celebrate the new hires.

V. CONSENT CALENDAR

- A. Approve Minutes of the 848th Board meeting held May 19, 2022**
- B. Approve Minutes of the 849th Special Board meeting held May 25, 2022**
- C. Approve Financial Statements and Check Register for May 2022**

Director White made a motion to approve the Consent Calendar, seconded by Director Hartley and unanimously carried.

VI. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None**
- B. EDH Firefighters Association – None**
- C. Public Comment – John Whitfield, resident, expressed concern about the communication and delays in the building plan review process.**

VII. CORRESPONDENCE – None

VIII. ATTORNEY ITEMS – Counsel Cook reported that the County has completed the

certificate of compliance and there are just a couple things left to get the Station 91 property transferred to the District.

IX. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Bennett)** – No report.
- B. Finance Committee (Directors White and Giraudo)** – No report.
- C. Joint Powers Authority (Directors Giraudo and White)** – Chief Johnson stated that the JPA is still working on a contract extension and stated that Diamond Springs is in the process of determining if they will continue to staff Medic 49.
- D. Communications (Ad-Hoc) (Directors Hartley and Durante)** – No report.
- E. Training Center (Ad-Hoc) (Directors Hartley and Bennett)** – No report.

X. FIRE CHIEF'S REPORT - Chief Johnson reported the following to the Board:

- Firefighters Franzen and Lewis completed their probation.
- Captain Zarback has completed his Captain probationary period.
- Engineer Sommercamp, Captain Hathaway, Captain MacKenzie, Engineer Lowe, and Captain Landry all reached 15-years of service to the District.
- Captains Hathaway and Landry both successfully passed the Battalion Chief testing process and are on the eligibility list.
- The academy graduation went very well Chief Johnson recognized staff members Christina Wilson and Stephanie Layton for their efforts on this event.
- The District has made an offer to an HR Specialist who is backgrounds.

XI. OPERATIONS REPORT

- A. Operations Report (Receive and File)** – Received and filed.

XII. COMMUNITY RISK REDUCTION REPORT

- A. CRRD Report (Receive and File)** – Chief Johnson reported that the CRRD Staff are doing their best to get caught up, but they have a backlog of around 350 plans that they are working through.

XIII. FISCAL ITEMS

- A. Review and approve Resolution 2022-10 adopting the 2022-2023 Preliminary Budget and set notice for public hearing as required by law** – Director of Finance Braddock summarized the 2022-23 Preliminary Budget.

Director White requested that the Administrative Committee review and discuss clarifying language on Board Policy Manual Section 7.4.

The Board opened the public hearing at 7:02 p.m.

The Board closed the public hearing at 7:03 p.m.

Director Giraudo made a motion to approve Resolution 2022-10 adopting the 2022-2023 Preliminary Budget and set notice for public hearing as required by law, seconded by Director Hartley and unanimously carried. (Roll call: Ayes: 4;

Noes: 0)

- B. Review and approve Public Salary Schedule effective 7/12/2022** – Director of Finance Braddock stated the proposed salary schedule reflects the change in the Fire Marshal salary range and the MOU/Unrepresented Employee Resolution driven salary increases for most other positions.

Director Giraud made a motion to approve the Public Salary Schedule effective 7/12/2022, seconded by Director White and unanimously carried. (Roll call: Ayes: 4; Noes: 0)

- C. Authorize Staff to transfer \$1M to PARS 2022** – Director of Finance Braddock stated that the recommended PARS transfer of \$1,000,000 was in the Board-approved 2021-22 Mid-Year Budget and Staff is requesting approval to move forward with the transfer.

Director Giraud made a motion to authorize Staff to transfer \$1M to PARS, seconded by Director Hartley and unanimously carried. (Roll call: Ayes: 4; Noes: 0)

XIV. NEW BUSINESS

XV. OLD BUSINESS

- A. Rescue Shared Services Agreement Update** – Chief Johnson reported that Rescue FPD is looking to appoint an interim Fire Chief at their next meeting and they are going to interview for the Administrative Assistant position shortly after.
- B. Training Facility Update** – Chief Hall reported that the training facility project is going well and is on schedule.
- C. EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)** – Chief Johnson stated that they met with the CSD and discussed the 11 acres next to Station 85, the central plan, and the cityhood research progress.

XVI. ORAL COMMUNICATIONS

- A. Directors** – Directors recognized a couple of community members, the new hires, and the employees that have hit various milestones.
- B. Staff** – Chief Johnson thanked Staff for all their hard work and dedication.
- C. Schedule upcoming committee meetings** – None

XVII. ADJOURNMENT

The meeting adjourned at 7:17 p.m.

Approved:

Bobbi Bennett, President

Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2022
(Pending Closing JE's)



					(Target 100%)	
	MID-YEAR Budget FY21/22	Actual June 2022	Actual YTD June 30, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	20,675,551	205,621	20,346,086	(329,465)		
3270 · Unsecured Tax Revenue	354,593	1,141	355,736	1,143		
3280 · Homeowners Tax Revenue	153,531	23,559	157,058	3,527		
3320 · Supplemental Tax Revenue	481,712	85,461	560,325	78,613		Property Tax Revenue on target to budget. Pending closing JE's
3330 · Sacramento County Revenue	31,051	-	30,089	(962)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,900	450	34,857	(2,043)		
3335.3 · Latrobe Base Transfer	86,642	90,945	90,945	4,303		
3340 · Property Tax Administration Fee	(363,175)		(363,175)	-		
Total 3240 · Tax Revenue	21,456,805	407,177	21,211,920	(244,885)	99%	
3500 · Misc. Operating Revenue						
3506 · CRRD Cost Recovery Fees	420,897	25,679	471,732	50,835	112%	Collections trending higher than budget; pending closing JE
3507 · Hosted Training Revenue	90,125	9,828	99,953	9,828	111%	
3512 · JPA Revenue	1,150,000	95,833	1,150,000	(0)	100%	
3513 · Rental Income (Cell site)	54,180	4,515	54,180	-	100%	
3514.1 · Operating Grants Revenue	-	-	-	-	0%	
3514.2 · Capital Grants Revenue	-	-	-	-	0%	
3515 · OES/Mutual Aid Reimbursement	1,162,366	-	1,162,366	0	100%	
3520 · Interest Earned	48,441	862	38,659	(9,782)	80%	Q4 LAIF interest not yet recorded
3500 · Misc. Operating Revenue - Other	246,347	2,766	253,751	7,404	103%	
Total 3500 · Misc. Operating Revenue	3,172,356	139,484	3,230,641	58,285	102%	
Total Operating Revenue	\$ 24,629,161	\$ 546,661	\$ 24,442,561	\$ (186,600)	99%	
3550 · Development Fee						
3560 · Development Fee Revenue	1,391,472	59,675	1,380,010	(11,462)	99%	
3561 · Development Fee Interest	-	8,005	71,255	71,255	100%	
Total 3550 · Development Fee	1,391,472	67,680	1,451,265	59,793	104%	
3568 · Proceeds from Insurance	3,003	-	3,003	(0)	100%	
3570 · Proceeds from Sale of Assets	(1,688)		(1,688)	0	100%	
Total Revenue	\$ 26,021,947	\$ 614,341	\$ 25,895,141	\$ (126,807)	100%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2022
(Pending Closing JE's)



					(Target 100%)	
	MID-YEAR Budget FY21/22	Actual June 2022	Actual YTD June 30, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	7,323,069	846,882	7,323,257	(188)	100%	Pending closing JE's
6011 · Education/Longevity Pay	480,626	55,361	480,968	(342)	100%	
6016 · Salaries & Wages, Admin/Prev	1,130,096	144,116	1,154,438	(24,342)	102%	
6017 · Intern/Volunteer Stipends	1,950	-	1,625	325	83%	
6018 · Director Pay	12,900	1,700	12,900	-	100%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,742,374	299,961	1,910,752	(168,378)	110%	
6019.2 · Overtime, Outside Aid	874,428	-	874,428	(0)	100%	
Total 6019 · Overtime	2,616,802	299,961	2,785,180	(168,378)	106%	
6020 · P.E.R.S. Retirement	3,310,508	203,806	3,277,556	32,952	99%	
6030 · Workers Compensation	659,502	80,882	656,510	2,992	100%	
6031 · Life Insurance	5,632	-	5,626	6	100%	
6032 · P.E.R.S. Health Benefits	1,754,970	1,935	1,754,966	3	100%	
6033 · Disability Insurance	20,591	1,711	20,591	(0)	100%	
6034 · Health Cost of Retirees	1,157,273	238	1,156,391	882	100%	
6040 · Dental/Vision Expense	236,410	11,252	235,433	977	100%	
6050 · Unemployment Insurance	12,143	498	12,741	(598)	105%	
6070 · Medicare	171,002	20,421	175,006	(4,004)	102%	
Total 6000 · Salaries & Wages	18,893,473	1,668,765	19,053,188	(159,715)	101%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	49,854	249	50,080	(226)	100%	
6102 · Other Clothing & Personal Supplies	71,075	11,413	71,270	(195)	100%	
Total 6100 · Clothing & Personal Supplies	120,929	11,661	121,350	(421)	100%	
6110 · Network/Communications						
6111 · Telecommunications	52,542	3,665	42,406	10,136	81%	Timing of invoices/pending closing accrual JE
6112 · Dispatch Services	70,743	13,622	44,365	26,378	63%	
6113 · Network/Connectivity	61,651	4,507	54,422	7,229	88%	
Total 6110 · Communications	184,936	21,794	141,193	43,743	76%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2022
(Pending Closing JE's)



					(Target 100%)	
	MID-YEAR Budget FY21/22	Actual June 2022	Actual YTD June 30, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
6120 · Housekeeping	60,611	4,302	61,095	(484)	101%	
6130 · Insurance						
6131 · General Insurance	85,514	-	85,514	0	100%	
Total 6130 · Insurance	85,514	-	85,514	0	100%	
6140 · Maintenance of Equipment						
6141 · Tires	24,354	5,568	23,834	520	98%	
6142 · Parts & Supplies	43,575	2,826	51,153	(7,578)	117%	Timing of invoices/pending closing accrual JE
6143 · Outside Work	72,630	(345)	54,659	17,971	75%	
6144 · Equipment Maintenance	30,984	3,283	17,548	13,436	57%	
6145 · Radio Maintenance	25,471	613	23,866	1,605	94%	
Total 6140 · Maintenance of Equipment	197,014	11,944	171,060	25,954	87%	
6150 · Facilities Maintenance	210,881	8,099	176,735	34,146	84%	Timing of invoices/pending closing accrual JE
6160 · Medical Supplies						
6161 · Medical Supplies	56,840	1,731	47,338	9,502	83%	Timing of invoices/pending closing accrual JE
Total 6160 · Medical Supplies	56,840	1,731	47,338	9,502	83%	
6170 · Dues and Subscriptions	12,971	(239)	14,209	(1,238)	110%	
6180 · Miscellaneous						
6181 · Miscellaneous	11,205	902	12,206	(1,001)	109%	
6182 · Honor Guard	2,167	-	1,967	200	91%	
6183 · Explorer Program	1,070	-	70	1,000	7%	
6184 · Pipes and Drums	-	-	-	-	0%	
Total 6180 · Miscellaneous	14,442	902	14,243	199	99%	
6190 · Office Supplies	35,077	3,635	34,712	365	99%	
6200 · Professional Services						
6201 · Audit	14,925	-	14,925	-	100%	
6202 · Legal/Human Resources	199,117	40,301	182,511	16,606	92%	Timing of invoices/pending closing accrual JE
6203 · Notices	100	-	-	100	0%	
6204 · Other Professional Services	75,066	6,812	71,373	3,693	95%	Timing of invoices/pending closing accrual JE
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	8,839	2,205	9,073	(234)	103%	
Total 6200 · Professional Services	298,047	49,317	277,882	20,165	93%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2022
(Pending Closing JE's)



					(Target 100%)	
	MID-YEAR Budget FY21/22	Actual June 2022	Actual YTD June 30, 2022	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	116,394	5,481	108,455	7,939	93%	
6212 · IT Support/Implementation	224,962	28,849	194,841	30,121	87%	Timing of invoices/pending closing accrual JE
6213 · IT Equipment	76,394	10,146	84,621	(8,227)	111%	
Total 6210 · Information Technology	417,750	44,476	387,917	29,833	93%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	54,845	-	54,769	76	100%	
6222 · Solar Lease	14,049	-	14,049	-	100%	
Total 6220 · Rents and Leases	68,894	-	68,818	76	100%	
6230 · Small Tools and Supplies	89,397	8,181	95,450	(6,053)	107%	
6240 · Special Expenses						
6241 · Non-Hosted Training	97,854	14,856	99,209	(1,355)	101%	
6241.1 · EDC Hosted Training	73,393	7,425	78,677	(5,284)	107%	
6242 · Fire Prevention	79,942	4,116	69,829	10,113	87%	
Total 6240 · Special Expenses	251,189	26,397	247,715	3,474	99%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	108,247	21,239	111,085	(2,838)	103%	
6252 · Travel	30,267	665	23,168	7,099	77%	Travel favorable to budget
6253 · Meals & Refreshments	21,586	1,456	20,867	719	97%	
Total 6250 · Transportation and Travel	160,100	23,360	155,119	4,981	97%	
6260 · Utilities						
6261 · Electricity	30,786	9,441	21,867	8,919	71%	Timing of true-up invoices/pending closing accrual JE
6262 · Natural Gas/Propane	30,456	605	28,414	2,042	93%	
6263 · Water/Sewer	19,063	2,736	16,587	2,476	87%	
Total 6260 · Utilities	80,305	12,783	66,869	13,436	83%	
Total Operating Expenditures	\$ 21,238,370	\$ 1,897,108	\$ 21,220,408	\$ 17,962	100%	
Operating Revenue - Operating Expenditures	\$ 3,390,791	\$ (1,350,448)	\$ 3,222,154	\$ 168,637		
6570 · OPEB UAL Lump Sum Payment	1,021,551	-	1,021,551	-	100%	
6720 · Fixed Assets	4,963,838	1,448,682	4,346,139	617,699	88%	Pending invoices for Training Center Construction
Total Expenditures	\$ 27,223,759	\$ 3,345,790	\$ 26,588,097	\$ 635,662	98%	
Total Revenue - Total Expense	\$ (1,201,812)	\$ (2,731,449)	\$ (692,956)	\$ 508,855		

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending June 30, 2022
(Pending Closing JE's)



	MID-YEAR Budget FY21/22	Actual June 2022	Actual YTD June 30, 2022	Variance YTD Actual to Full Year Budget	(Target 100%) YTD Actual % of Full Year Budget	Notes/Comments
<u>FUND TRANSFERS</u>						
Transfers to Development Fee Fund	\$ (1,391,472)					
Transfers from Development Fee Fund	2,349,143					
Transfers to Pension Reserve Fund	(2,250,000)					
Transfers from Capital Replacement Fund	2,614,695					
Transfers to Capital Replacement Fund	(2,392,105)					
Net Change in Unassigned/Non-Spendable Fund Balance	\$ (2,271,551)					

El Dorado Hills Fire Department

7/14/2022 12:46 PM

Register: 1000 · Bank of America
 From 06/01/2022 through 06/30/2022
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/01/2022		Transfer from LAIF	1074 · Local Agency I...	Confirm #1665...		X	2,000,000.00	2,216,626.67
06/01/2022	EFT	El Dorado Disposal ...	-split-	5/01/22-5/31/22	1,026.94	X		2,215,599.73
06/01/2022	EFT	De Lage Landen Fina...	6190 · Office Supplies	Account # 159...	175.03	X		2,215,424.70
06/02/2022	EFT	P.E.R.S. Retirement	-split-	PR22-6-1	110,837.45	X		2,104,587.25
06/02/2022	EFT	P.E.R.S. ING	-split-	PR22-6-1	2,570.23	X		2,102,017.02
06/02/2022	EFT	Sterling Administrati...	-split-		530.00	X		2,101,487.02
06/02/2022	EFT	P. G. & E.	-split-	May-22	346.50	X		2,101,140.52
06/02/2022	EFT	VSP Vision Care	6043 · Vision Insurance	Jun-22	717.51	X		2,100,423.01
06/02/2022	25224	Aflac	2100 · Payroll Liabilities	Inv # 465894	648.94	X		2,099,774.07
06/02/2022	25225	Aramark	-split-	Acct. # 175878...	82.40	X		2,099,691.67
06/02/2022	25226	ARI Investigations Inc.	-split-	Invoice # 22-1...	1,000.00	X		2,098,691.67
06/02/2022	25227	AT&T	-split-	May-22	88.99	X		2,098,602.68
06/02/2022	25228	Cal Fire	6241.1 · EDC Hosted ...	Invoice # FS-S...	1,125.00	X		2,097,477.68
06/02/2022	25229	CA Assoc. of Profess...	-split-	June 2022	1,711.00	X		2,095,766.68
06/02/2022	25230	Caltronics Business ...	-split-	Invoice # 3502...	47.66	X		2,095,719.02
06/02/2022	25231	Cummins Sales and ...	6143 · Outside Work	Invoice # Y5-7...	189.69	X		2,095,529.33
06/02/2022	25232	East Bay Tire Co.	6141 · Tires	Invoice # 1835...	5,568.27	X		2,089,961.06
06/02/2022	25233	El Dorado Disposal ...	-split-	5/01/22-5/31/22	391.98	X		2,089,569.08
06/02/2022	25234	The Home Depot Pro	-split-		367.58	X		2,089,201.50
06/02/2022	25235	Howard Cooke	-split-		6,300.00	X		2,082,901.50
06/02/2022	25236	InterState Oil Compa...	-split-		8,483.21	X		2,074,418.29
06/02/2022	25237	Interwest Consulting ...	6242 · Fire Prevention	Invoice # 78545	2,448.75	X		2,071,969.54
06/02/2022	25238	Jorgensen Company	-split-		1,183.07	X		2,070,786.47
06/02/2022	25239	Liebert Cassidy Whit...	6202 · Legal/Human R...		1,176.00	X		2,069,610.47
06/02/2022	25240	Life Assist	-split-		420.37	X		2,069,190.10
06/02/2022	25241	Mountain Democrat	6170 · Dues and Subsc...		84.50	X		2,069,105.60
06/02/2022	25242	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	654.59	X		2,068,451.01
06/02/2022	25243	National Garage Doo...	6150 · Facilities Maint...		180.00	X		2,068,271.01
06/02/2022	25244	Nick Sharples Produ...	-split-	Invoice # 1760/...	2,150.00	X		2,066,121.01
06/02/2022	25245	Preferred Alliance, Inc.	6202 · Legal/Human R...	Invoice # 0174...	42.00	X		2,066,079.01
06/02/2022	25246	Rotary	-split-	May 2022 Dues	210.00	X		2,065,869.01
06/02/2022	25247	SignChef Inc.	6242 · Fire Prevention		53.63	X		2,065,815.38
06/02/2022	25248	Streamline	6212 · IT Support/Impl...		1,250.00	X		2,064,565.38
06/02/2022	25249	Valley Power System...	6142 · Parts & Supplies		88.18	X		2,064,477.20
06/02/2022	25250	Chase Bank	2029 · Other Payable	May 2022	450.00	X		2,064,027.20
06/02/2022	25251	Wells Fargo Bank	2026 · EDH Associate...	May 2022	5,168.80	X		2,058,858.40
06/02/2022	25252	Bobbi Bennett	-split-	May-22	200.00	X		2,058,658.40
06/02/2022	25253	Greg F. Durante (Dir...	-split-	May-22	300.00	X		2,058,358.40
06/02/2022	25254	Charles J. Hartley	-split-	May-22	300.00	X		2,058,058.40
06/02/2022	25255	John Giraudo	-split-	May-22	500.00	X		2,057,558.40

El Dorado Hills Fire Department

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/02/2022	25256	Timothy J. White	-split-	May-22	400.00	X		2,057,158.40
06/02/2022	PR22-6-1		-split-	Total Payroll T...	88,694.02	X		1,968,464.38
06/02/2022	PR22-6-1		1000 · Bank of Americ...	Direct Deposit	287,471.21	X		1,680,993.17
06/02/2022	PR22-6-1		1000 · Bank of Americ...	Payroll Checks		X		1,680,993.17
06/03/2022	EFT	Nationwide Retireme...	-split-	PR22-6-1	22,553.01	X		1,658,440.16
06/03/2022	EFT	Sterling Administrati...	-split-		679.00	X		1,657,761.16
06/04/2022	EFT	Sterling Administrati...	-split-		15.00	X		1,657,746.16
06/06/2022	EFT	Sterling Administrati...	-split-		3.02	X		1,657,743.14
06/06/2022	EFT	P. G. & E.	-split-		141.38	X		1,657,601.76
06/07/2022		Transfer from Paypal	1010 · Paypal	Transfer from ...		X	78,336.43	1,735,938.19
06/07/2022	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Reference # 18...	47,725.57	X		1,688,212.62
06/07/2022	EFT	Sterling Administrati...	-split-		2,184.48	X		1,686,028.14
06/07/2022	EFT	Sterling Administrati...	-split-		135.80	X		1,685,892.34
06/07/2022	EFT	Sterling Administrati...	-split-		262.00	X		1,685,630.34
06/08/2022	25257	A-CHECK	6202 · Legal/Human R...	Inv # 59-06789...	53.00	X		1,685,577.34
06/08/2022	25258	Advantage Gear, Inc.	6102 · Other Clothing ...	Invoice # 5413...	375.32	X		1,685,202.02
06/08/2022	25259	AT&T	-split-	May-22	168.43	X		1,685,033.59
06/08/2022	25260	Blue Ribbon Personn...	-split-		1,797.31	X		1,683,236.28
06/08/2022	25261	Burkett's	-split-		191.16	X		1,683,045.12
06/08/2022	25262	Caltronics Business ...	-split-	Invoice # 3511...	525.51	X		1,682,519.61
06/08/2022	25263	El Dorado County Fi...	6170 · Dues and Subsc...	2022/23 Annua...	50.00	X		1,682,469.61
06/08/2022	25264	El Dorado County E...	6112 · Dispatch Services	Invoice # EDC...	13,621.84	X		1,668,847.77
06/08/2022	25265	The Home Depot Pro	6120 · Housekeeping		55.77	X		1,668,792.00
06/08/2022	25266	Atwood Insurance	6030 · Workers Compe...	Invoice # 14522	526.00	X		1,668,266.00
06/08/2022	25267	Jack Clancy Associates	6202 · Legal/Human R...	Invoice # 1406	16,500.00	X		1,651,766.00
06/08/2022	25268	Jon Adams	6202 · Legal/Human R...		939.18			1,650,826.82
06/08/2022	25269	Life Assist	-split-		798.68	X		1,650,028.14
06/08/2022	25270	Miles Jennings	6202 · Legal/Human R...		72.00	X		1,649,956.14
06/09/2022		Deposit	-split-	Deposit		X	107,211.21	1,757,167.35
06/09/2022	EFT	P. G. & E.	-split-	May-22	6.80	X		1,757,160.55
06/09/2022	EFT	Sterling Administrati...	-split-		434.79	X		1,756,725.76
06/09/2022	EFT	Sterling Administrati...	-split-		357.00	X		1,756,368.76
06/09/2022	EFT	Sterling Administrati...	-split-		28.50	X		1,756,340.26
06/10/2022	EFT	ADP	6204 · Other Professio...	Payroll Process...	1,053.40	X		1,755,286.86
06/10/2022	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	273.75	X		1,755,013.11
06/10/2022	EFT	P. G. & E.	-split-	May-22	8,327.53	X		1,746,685.58
06/10/2022	EFT	Sterling Administrati...	6204 · Other Professio...	May-22	364.00	X		1,746,321.58
06/10/2022	EFT	Sterling Administrati...	-split-		1,051.00	X		1,745,270.58
06/13/2022	EFT	P. G. & E.	-split-	May-22	85.82	X		1,745,184.76
06/13/2022	EFT	P. G. & E.	-split-		208.41	X		1,744,976.35

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06/14/2022	EFT	Sterling Administrati...	-split-		455.20	X		1,744,521.15
06/14/2022	EFT	Sterling Administrati...	-split-		559.35	X		1,743,961.80
06/15/2022			6204 · Other Professio...	Service Charge	215.25	X		1,743,746.55
06/15/2022	EFT	Verizon Wireless	-split-	May-22	3,119.40	X		1,740,627.15
06/15/2022	EFT	De Lage Landen Fina...	6190 · Office Supplies	Account # 152...	301.31	X		1,740,325.84
06/16/2022	EFT	Sterling Administrati...	-split-		240.00	X		1,740,085.84
06/16/2022	EFT	Sterling Administrati...	-split-		218.00	X		1,739,867.84
06/16/2022	PR22-6-2		-split-	Total Payroll T...	92,706.71	X		1,647,161.13
06/16/2022	PR22-6-2		1000 · Bank of Americ...	Direct Deposit	300,378.86	X		1,346,782.27
06/16/2022	PR22-6-2		1000 · Bank of Americ...	Payroll Checks	1,294.43	X		1,345,487.84
06/17/2022	EFT	State Compensation ...	-split-	Policy # 11048...	26,650.52	X		1,318,837.32
06/17/2022	EFT	P.E.R.S. Health	-split-	July 2022	215,105.16	X		1,103,732.16
06/20/2022	EFT	P.E.R.S. ING	-split-	PR22-6-2	2,570.23	X		1,101,161.93
06/20/2022	EFT	P.E.R.S. Retirement	-split-	PR22-6-2	109,647.99	X		991,513.94
06/21/2022		Transfer from LAIF	1074 · Local Agency I...	Confirm #1666...		X	1,750,000.00	2,741,513.94
06/21/2022	EFT	Sterling Administrati...	-split-		54.00	X		2,741,459.94
06/21/2022	EFT	Verizon Wireless	-split-	June-22	411.53	X		2,741,048.41
06/21/2022	25271	4640 Golden Foothill...	-split-	Invoice # 21316	5,365.16	X		2,735,683.25
06/21/2022	25272	Aramark	6120 · Housekeeping	Acct. # 175878...	41.20	X		2,735,642.05
06/21/2022	25273	Arnolds for Awards	6190 · Office Supplies		55.38	X		2,735,586.67
06/21/2022	25274	Benuto Tree Service	-split-	Weed Abatement	6,700.00	X		2,728,886.67
06/21/2022	25275	Caltronics Business ...	-split-	Invoice # 3511...	214.01	X		2,728,672.66
06/21/2022	25276	Churchll's Hardware ...	-split-	Customer Acco...	123.29	X		2,728,549.37
06/21/2022	25277	Cummins Pacific Sac...	6143 · Outside Work	Invoice # Y5-7...	54.02	X		2,728,495.35
06/21/2022	25278	Colantuono, Highsmi...	6202 · Legal/Human R...	Invoice# 52113	35.00	X		2,728,460.35
06/21/2022	25279	Datacate, Inc.	-split-	Invoice # 2045...	702.00	X		2,727,758.35
06/21/2022	25280	DG Granade	6720 · Fixed Assets	Application # 2	1,346,701.98	X		1,381,056.37
06/21/2022	25281	Fastenal Company	6233 · Station Tools/S...	Invoice # CAE...	232.30	X		1,380,824.07
06/21/2022	25282	Fit Guard	-split-		500.00	X		1,380,324.07
06/21/2022	25283	Green Valley Road S...	1200 · Prepaid Expenses	Unit: H19 Tena...	339.00	X		1,379,985.07
06/21/2022	25284	Iceman Mike	6150 · Facilities Maint...	Invoice # 0086	380.00	X		1,379,605.07
06/21/2022	25285	InterState Oil Compa...	-split-		4,213.50	X		1,375,391.57
06/21/2022	25286	Larry R. Fry	6034 · Health Cost of ...		238.10	X		1,375,153.47
06/21/2022	25287	Liebert Cassidy Whit...	6202 · Legal/Human R...		1,212.00	X		1,373,941.47
06/21/2022	25288	Life Assist	-split-		307.84	X		1,373,633.63
06/21/2022	25289	Metropolitan Life Ins...	1200 · Prepaid Expenses	Customer Num...	434.70	X		1,373,198.93
06/21/2022	25290	Motorola Solutions Inc	6145 · Radio Maintena...	Customer Acct...	76.35	X		1,373,122.58
06/21/2022	25291	Quadient Finance US...	6190 · Office Supplies	Account # 790...	902.00	X		1,372,220.58
06/21/2022	25292	Results Physical The...	6204 · Other Professio...		250.00	X		1,371,970.58
06/21/2022	25293	Roebbelen Construct...	-split-	RCMS Billing:...	28,535.00	X		1,343,435.58

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06/21/2022	25294	Ross Drulis Cusenbery	-split-	Invoice # 2019...	18,874.00	X		1,324,561.58
06/21/2022	25295	Scott's PPE Recon, I...	6102 · Other Clothing ...	Invoice # 37963	49.00	X		1,324,512.58
06/21/2022	25296	The Permanente Med...	6204 · Other Professio...	Inv # EDHFD0...	1,000.00	X		1,323,512.58
06/21/2022	25297	U.S. Bank PARS Ac...	1090 · Restricted Cash ...		1,000,000.00	X		323,512.58
06/22/2022	EFT	Nationwide Retireme...	-split-	PR22-6-2	22,553.01	X		300,959.57
06/22/2022	EFT	Sterling Administrati...	-split-		157.90	X		300,801.67
06/24/2022	EFT	Sterling Administrati...	-split-		496.20	X		300,305.47
06/25/2022	EFT	Allied Administrator...	6042 · Dental Insurance	July 2022	4,882.31	X		295,423.16
06/27/2022		Transfer from County	1072 · Fund Balance - ...	Deposit		X	1,346,701.98	1,642,125.14
06/27/2022	EFT	State Compensation ...	-split-	Policy # 11048...	53,705.92	X		1,588,419.22
06/27/2022	25298	El Dorado County	6720 · Fixed Assets	Building Permi...	29,937.99	X		1,558,481.23
06/27/2022	25299	El Dorado County	6720 · Fixed Assets	Building Permi...	17,016.07	X		1,541,465.16
06/27/2022	25300	El Dorado County	6720 · Fixed Assets	Building Permi...	7,616.67	X		1,533,848.49
06/28/2022		Transfer from LAIF	1074 · Local Agency I...	Confirm #1667...		X	850,000.00	2,383,848.49
06/28/2022		Transfer from Paypal	1010 · Paypal	Deposit		X	19,953.53	2,403,802.02
06/28/2022	EFT	Sterling Administrati...	-split-		136.75	X		2,403,665.27
06/28/2022	EFT	Sterling Administrati...	-split-		340.00	X		2,403,325.27
06/29/2022		Transfer from County	1072 · Fund Balance - ...	Transfer from ...		X	312,662.50	2,715,987.77
06/29/2022	EFT	P. G. & E.	-split-		466.40	X		2,715,521.37
06/29/2022	EFT	Sterling Administrati...	-split-		250.00	X		2,715,271.37
06/29/2022	25301	Acme Saw & Industr...	-split-		2,080.60			2,713,190.77
06/29/2022	25302	Advantage Gear, Inc.	-split-		934.04			2,712,256.73
06/29/2022	25303	Allstar Fire Equipme...	6241 · Non-Hosted Tra...	Inv # 240712	7,099.91			2,705,156.82
06/29/2022	25304	Aramark	-split-	Acct. # 175878...	82.40			2,705,074.42
06/29/2022	25305	ARI Investigations Inc.	-split-	Invoice # 22-1...	4,700.00	X		2,700,374.42
06/29/2022	25306	AT&T	-split-	June-22	88.99			2,700,285.43
06/29/2022	25307	Blue Ribbon Personn...	-split-		1,174.38			2,699,111.05
06/29/2022	25308	CA Assoc. of Profess...	-split-	July 2022	1,829.00			2,697,282.05
06/29/2022	25309	Caltronics Business ...	-split-	Invoice # 3522...	41.48			2,697,240.57
06/29/2022	25310	Capital Building Mai...	-split-	Invoice # 13941	1,567.35			2,695,673.22
06/29/2022	25311	Carahsoft Technolog...	-split-		3,484.55			2,692,188.67
06/29/2022	25312	CMC Rescue Inc.	6102 · Other Clothing ...		7,430.07			2,684,758.60
06/29/2022	25313	Datacate, Inc.	-split-	Invoice # 2045...	14,306.27			2,670,452.33
06/29/2022	25314	DiscountCell Inc.	6213 · IT Equipment		2,448.86			2,668,003.47
06/29/2022	25315	GeoCivix, LLC	-split-	Invoice# 1050	24,937.50			2,643,065.97
06/29/2022	25316	Hefner, Stark & Mar...	-split-		10,840.00			2,632,225.97
06/29/2022	25317	InterState Oil Compa...	-split-		8,339.26			2,623,886.71
06/29/2022	25318	Interwest Consulting ...	6242 · Fire Prevention	Invoice # 79387	1,123.75			2,622,762.96
06/29/2022	25319	Liberty Bell Smart H...	-split-		74.99			2,622,687.97
06/29/2022	25320	Liebert Cassidy Whit...	6202 · Legal/Human R...		1,713.50			2,620,974.47

El Dorado Hills Fire Department

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06/29/2022	25321	Life Assist	-split-		203.93			2,620,770.54
06/29/2022	25322	Longyear & Lavra, L...	6202 · Legal/Human R...	Inv # 21405	1,967.88			2,618,802.66
06/29/2022	25323	L.N. Curtis & Sons	-split-		2,703.39			2,616,099.27
06/29/2022	25324	Managed Health Net...	1200 · Prepaid Expenses	Invoice # PRM...	654.59			2,615,444.68
06/29/2022	25325	Motorola Solutions Inc	6145 · Radio Maintena...	Customer Acct...	450.00			2,614,994.68
06/29/2022	25326	MSA Safety Sales, L...	6233 · Station Tools/S...		1,011.04			2,613,983.64
06/29/2022	25327	Peraton Inc.	6212 · IT Support/Impl...		8,561.00			2,605,422.64
06/29/2022	25328	The Home Depot Pro	6120 · Housekeeping		20.10			2,605,402.54
06/29/2022	25329	Rotary	-split-	June 2022 Dues	210.00			2,605,192.54
06/29/2022	25330	SignChef Inc.	6242 · Fire Prevention		348.56			2,604,843.98
06/29/2022	25331	Silverado Avionics	6145 · Radio Maintena...	Invoice # 2395	86.30			2,604,757.68
06/29/2022	25332	The Permanente Med...	6204 · Other Professio...		3,001.00			2,601,756.68
06/29/2022	25333	Time Printing	6190 · Office Supplies	Invoice # 7514	227.09			2,601,529.59
06/30/2022		Deposit	3513 · Rental Income (...)	Deposit		X	2,100.00	2,603,629.59
06/30/2022		Deposit	3335.3 · Latrobe Base ...	Deposit		X	90,945.00	2,694,574.59
06/30/2022	EFT	P.E.R.S. ING	-split-	PR22-6-3	2,570.23			2,692,004.36
06/30/2022	EFT	P.E.R.S. Retirement	-split-	PR22-6-3	113,468.12			2,578,536.24
06/30/2022	EFT	Sterling Administrati...	-split-		627.50			2,577,908.74
06/30/2022	EFT	Sterling Administrati...	-split-		245.94			2,577,662.80
06/30/2022	EFT	Sterling Administrati...	-split-		190.00			2,577,472.80
06/30/2022	PR22-6-3		-split-	Total Payroll T...	87,893.14	X		2,489,579.66
06/30/2022	PR22-6-3		1000 · Bank of Americ...	Direct Deposit	290,654.92	X		2,198,924.74
06/30/2022	PR22-6-3		1000 · Bank of Americ...	Payroll Checks		X		2,198,924.74

MEMORANDUM

To: Board of Directors
From: Michael J. Cook
Date: July 21, 2022
Re: Station 91 Property

We have completed our work on the Station 91 property. The County of El Dorado on Friday, July 15, recorded a Certificate of Compliance establishing the .249 acre property upon which Station 91 exists as a separate, legal parcel distinct from the balance of a larger parcel of which it was formerly a part. Ms. Donna L. Richmond owned the overall, larger parcel and was the District's Lessor pursuant to a 99 year lease through which the District occupied the property. Ms. Richmond desires to build upon the balance of the overall parcel and was prevented from doing so due to the existing Fire Department structure and some cross easements unrelated to our Station 91. Ms. Richmond was advised to resolve these issues by creating the Fire Department parcel as a separate legal parcel. She contacted the District and suggested that if we could process the necessary application through the County, she would deed the Fire Department parcel to us.

The County process has concluded and the .249 acre parcel has been created as a legal parcel. Ms. Richmond executed and delivered a Grant Deed to the Property on July 14, 2022, at no cost to the District. To record this Grant Deed, the District must formally accept the dedication of this property by adoption of a Certificate of Acceptance, a copy of which is attached hereto. There is no cost to the District except a nominal recording fee (i.e. approximately \$25.00).

I recommend the Board adopt the Certificate of Acceptance and accept dedication of the Station 91 property.

Respectfully submitted,

Michael J. Cook
Legal Counsel

EL DORADO HILLS COUNTY WATER DISTRICT

Certificate of Acceptance of Grant of Real Property

This is to certify that the interest in real property conveyed the Grant Deed dated July 14, 2022, From Donna L. Richmond, Trustee of the Donna L. Richmond Family Trust dated August 27, 2015, to El Dorado Hills County Water District, a California special district, is hereby accepted, by order of the Board of Directors on this 21st day of July, 2022. The President of the Board is hereby authorized to execute this certificate and to cause the Grant Deed to be recorded by the office of the County Recorder for the County of El Dorado.

Adopted this 21st day of July, 2022.

Bobbi, Bennett, President of the Board

ATTEST:

Jessica Braddock, Board Secretary

RECORDING REQUESTED BY
AND WHEN RECORDED, MAIL TO:

El Dorado Hills County Water District
1050 Wilson Blvd.
El Dorado Hills, CA 95672

(SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE)

GRANT DEED

The undersigned grantor declares:

Documentary Transfer Tax is \$ 0.00 pursuant to R&T Code Section 11922; Public Agency Grantee:

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, DONNA L. RICHMOND, TRUSTEE OF THE DONNA L. RICHMOND FAMILY TRUST, DATED AUGUST 27, 2015 ("Grantor"), hereby GRANTS to EL DORADO HILLS COUNTY WATER DISTRICT, a California special district ("Grantee"), that certain real property in the County of El Dorado, State of California, which is more particularly described on Exhibit "A" attached hereto and incorporated herein by this reference (the "Property"), together with all of Grantor's interest in all rights, privileges, easements and appurtenances benefiting the Property, including, without limitation, all mineral and water rights and all easements, rights-of-way and other appurtenances used or connected with the beneficial use or enjoyment of the Property.

SUBJECT ONLY TO THE FOLLOWING:

1. Nondelinquent general real property taxes and assessments.
2. All matters of record.
3. All matters that would be reflected on an accurate survey, as of the time of recordation of this Deed.

In witness whereof, the parties hereto have caused this Grant Deed to be executed this ___ day of June, 2022.

GRANTOR:



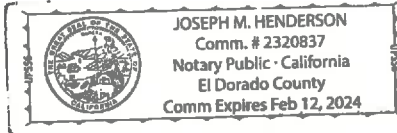
Donna L. Richmond, Trustee of the Donna L.

Richmond Family Trust Dated August 27, 2015

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of El Dorado
On July 14, 2022 before me, Joseph M Henderson Notary Public
Date Here Insert Name and Title of Officer
Personally appeared Donna L Richmond
Name(s) of Signer(s)



Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Joseph M Henderson
Signature of Notary Public

Please Henry Road Address

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on this document and could prevent the usual removal and replacement of this form to another document.

Description of Attached Document

Title or Type of Document: Grant Deed

Document Date: July 14, 2022 Number of Pages: 1

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Donna L Richmond Signer's Name: _____

- Individual
- Corporate Officer - Title(s): _____
- Partner - Limited General
- Attorney-in-Fact
- Trustee
- Guardian or Conservator
- Other: _____

Signer is Representing: _____



- Individual
- Corporate Officer - Title(s): _____
- Partner - Limited General
- Attorney-in-Fact
- Trustee
- Guardian or Conservator
- Other: _____

Signer is Representing: _____



EXHIBIT "A"

Portion of Assessor's Parcel Number 087-132-023/Being 0.249± acre
Latrobe Fire Protection/Richmond
File Number: COC21-0001

The real property situated in the State of California, County of El Dorado unincorporated area and described as follows:

Lot 1

A portion of Tract 1 as shown on the Record of Survey filed for record in Book 20 of Surveys, at Page 48, Official Records of El Dorado County, State of California, more particularly described as follows:

BEGINNING at the Southernmost corner of said Tract 1; **THENCE** from said **POINT OF BEGINNING**, along the Southwesterly lines of said Tract 1, the following two (2) courses and distances: (1) North 36°58'57" West, 97.91 feet; (2) North 51°15'17" East, 112.03 feet; **THENCE** along the southeasterly extension of the line labeled "N 36°11'35" W" on said Record of Survey, South 36°11'35" East, 97.26 feet, to the Northwesterly line of South Shingle Road, a public road, as shown on said Record of Survey; **THENCE** along said Northwesterly line, South 50°53'37" West, 110.70 feet, to the **POINT OF BEGINNING**.
Containing 0.249 net acres.

NOTES: (1) The information hereon, including but not limited to legal description, is obtained from official records in the Office of the County Recorder. Planning Services makes no representation as to the accuracy of that information and disclaims all warranties-express or implied with respect to that information.

(2) All parcels cited hereinabove constitute only one parcel of land in conformance with the Subdivision Map Act.



EL DORADO HILLS FIRE DEPARTMENT

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"

DATE: June 27, 2022
TO: Board of Directors
AGENDA ITEM: Item IX-A.1
SUBJECT: Conference Room Usage Policy

Summary

Staff is proposing to move the existing "Community Meeting Room Policy" from the Addendum in the Board of Directors Policy Manual to the Department's Internal Policy and Procedures Manual.

This policy is more appropriately managed under the direction of the Fire Chief in the Department's internal Policy and Procedures Manual than at the Board of Directors level. The Fire Chief understands the day-to-day needs for using the Department's meeting rooms and is better positioned to adjust this policy as needed.

This policy was created at a time when the Employee Development Center did not exist. The Employee Development Center has added two additional meeting/training rooms. Coordination between use of all meeting/training rooms is most efficient at the Fire Chief level.

As part of this policy move, the policy name will become Policy 1108 – Community Room Usage. The policy will include community use of the rooms at Station 85 and Station 86. The room at Station 92 has been removed as a public use option as it is not in condition for public use.

Fiscal Impact

There is no fiscal impact as a result of these changes.

Recommendation

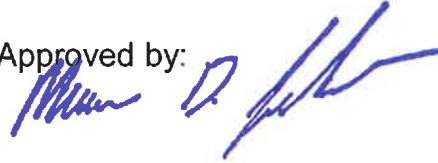
Staff recommends the board approve the movement of the existing "Community Meeting Room Policy" from the Addendum in the Board of Directors Policy Manual to the Department's Internal Policy and Procedures Manual.

Submitted by:



Michael Lilienthal
Deputy Chief Administration

Approved by:



Maurice Johnson
Fire Chief

Note: this will be moved from the Board Policy document to a Department internal policy after approved to do so by the Board of Directors

Community Room Usage

1108.1 PURPOSE AND SCOPE

- To establish guidelines for non-departmental use of all El Dorado Hills Fire Department Community Rooms located at Station 85 and Station 86 (Station 92 is not authorized for Community use) by groups unaffiliated with the Fire Department. Fire Administration is responsible for implementation of this policy and maintains and coordinates use of all Community Room facilities. Failure to comply with the provisions of this policy may result in denial of approval for use of the facilities, withdrawal of approval at any time without prior notice, and/or denial of future use of the facilities.
- The usage of the Fire Department Community Rooms does not constitute Fire Department endorsement of points of view expressed by any group or organization. Advertisements or announcements implying such endorsement are prohibited.

RESPONSIBILITY

- Chief
- Director of Finance
- Administrative Assistant

PROCEDURE

- 1) The EDHFD community room may be utilized at no charge, no deposit, and without restriction to the number of meetings yearly by the following organizations:
 - a) El Dorado County Government agencies, Fire Departments, Sheriff, CHP, Fire Safe Councils, CSD, Red Cross, APAC, Community Councils, and other emergency service organizations, etc.
 - 2) The EDHFD community room may be utilized at no charge, with a deposit, and with restriction to a maximum of four (4) meetings yearly by the following organizations:
 - a) Recognized non-profit, community organizations may use the community room for meetings associated with public purposes. Users may be El Dorado Hills based homeowners' groups; neighborhood associations; non-profit community groups or organizations that are open to the public; and public schools whose purposes are not related to fundraising or fee-related events.
- 3) Meetings must be booked by submitting a request form online at www.edhfire.com in advance of requested meeting date. Please allow three business days for confirmation. After the meeting date is confirmed, the meeting organizer must come to the Administration Office during business hours no sooner than the closest business day prior to the date of the meeting. The meeting organizer will be responsible for signing the usage contract, submitting a Security Deposit of \$100 in the form of a check made payable to the EDHFD and will be given a key for the office doors, if necessary. The applicant will be responsible for charges

Note: this will be moved from the Board Policy document to a Department internal policy after approved to do so by the Board of Directors

incurred if the key is not returned by the next business day or if the room has not been left in good order. A key return box is available at the Administrative Office if using the meeting room at Station 85. **Security deposit checks will be shredded after inspection of room and key return (if applicable).** Groups or organizations who incur excessive "No Show" bookings will be denied future use of the rooms. Groups who violate any of the restrictions set forth herein, or violate usage rules promulgated from time to time shall be denied future use of the room.

- 4) Groups may not exceed the fire code occupancy: 114 people for Station 85; 20 people for Station 86..
- 5) The meeting room may be used for **official business purposes only**. Parties, social gatherings, fundraising, partisan political activities, religious and private business activities are excluded from the use of the meeting room. The room is not conducive to minor's activities or any use which involves or includes physical exercise, running, jumping, dancing, game playing, or similar activities, the nature in which might cause wear and tear to the furniture, fixtures, wall coverings, window coverings or floor coverings. El Dorado Hills Fire Department retains ultimate authority with regard to approval or disapproval of any given use and reviews each event prior to authorization or final approval to ensure the safety of the use and that equipment and furnishings will not damage the facilities.
- 6) Fire Administration may cancel any approved use of the facilities at any time for any reason. If available, the Department will offer the use of another Department facility. **Fire Department use of all of its facilities should at all times have higher priority than non-department use.** The Community Rooms are an integral part of the normal District operations. These rooms are routinely utilized by the District and affiliated entities for training, instruction, meetings, etc. Other uses are subject to cancellation or rescheduling at any time due to District requirements.
- 7) Groups, organizations or individuals hereby agree that during the use of the facility, they shall not exclude any person from participation in, or deny anyone the benefits of their services or assets or the use of the facility, or otherwise subject any person to discrimination of any sort because of age, race, color, disability, or national origin.
- 8) The person requesting the use of a Community Room shall be the primary contact for the group, but the group itself will be held liable for compliance with all provisions contained in this Policy. If the primary contact cannot be present during the entire scheduled time, another individual must be appointed to be responsible and accountable. Subleasing of the Facility is prohibited. The group or organization is responsible for maintaining the orderly conduct of all its guests/speakers, etc., ensuring admittance to the facilities of approved personnel only, informing all admitted of the rules by which they must abide, compliance with the rules by all guests/participants, and for any damage to the facility and its contents. The group or organization must ensure that events are adjourned and

Note: this will be moved from the Board Policy document to a Department internal policy after approved to do so by the Board of Directors

facilities vacated at the specified end time. Repeated end-time violations may result in denial of further facility use. Tables and chairs are provided at no charge and must be returned to the configuration posted or returned to the original layout. Equipment, supplies or personal belongings of any group may not be stored in the community rooms.

- 9) No decoration may be attached to painted walls or ceiling tiles. No decorations are allowed on the exterior of the building. Any use of decorations shall be that which will not leave any damage to walls of facilities and must be removed and properly disposed of. Telephone use (where available) is restricted to local calls only.

- 10) El Dorado Hills Fire Department does not provide usage of Laptops, Projectors, A/V Equipment, or Technical Support (unless otherwise allowed by the Fire Chief, or designee).

- 11) Food and beverages (non-alcoholic) are allowed in meeting facilities, however the room must be left clean or a clean-up fee will be assessed. No cooking is allowed unless expressly authorized. Consumption of alcoholic beverages and use of tobacco products are strictly prohibited on District property.

- 12) Groups shall promptly report any damage done to the facility. Groups damaging furniture, carpeting or walls will be assessed a damage fee relative to the restoration cost. Repeated instances of failure to clean will lead to room charges and/or revocation of use privileges.

- 13) The El Dorado Hills Fire Department assumes no responsibility for loss or damage to possessions of, or equipment and materials used by user groups, individual attendees, their employees or volunteers, nor for any injury to any person as a result of, or in any way arising from, any given use of the facility.

- 14) Users must agree to indemnify and hold harmless the El Dorado Hills Fire Department against any and all claims, actions or causes of action, whether relating to personal injury or loss or damage to any item, which results from or in any way arises out of the use of any meeting room facility. The Fire Department is not responsible for theft or damage, nor will any storage space be provided to groups or organizations.

- 15) Subject to the provisions regarding exercise of First Amendment rights, Fire Administration reserves the right to refuse or revoke permission for the use of meeting rooms to any group or individual whose activities, use or proposed use, endanger any property or person, or interfere with any other use of the property upon which the Facilities are located, or of the Facilities, in the sole and absolute discretion of the Chief.

Note: this will be moved from the Board Policy document to a Department internal policy after approved to do so by the Board of Directors

Conference-Community Room Usage

1108.1 PURPOSE AND SCOPE

- To establish guidelines for non-departmental use of all El Dorado Hills Fire Department Community Rooms located at Station 85 and Station 86 (Station 92 is not authorized for Community use) by groups unaffiliated with the Fire Department. Fire Administration is responsible for implementation of this policy and maintains and coordinates use of all Community Room facilities. Failure to comply with the provisions of this policy may result in denial of approval for use of the facilities, withdrawal of approval at any time without prior notice, and/or denial of future use of the facilities.
- The usage of the Fire Department Community Rooms does not constitute Fire Department endorsement of points of view expressed by any group or organization. Advertisements or announcements implying such endorsement are prohibited.

RESPONSIBILITY

- Chief
- Director of Finance
- Administrative Assistant

PROCEDURE

- 1) The EDHFD meeting-community room may be utilized at no charge, no deposit, and without restriction to the number of meetings yearly by the following organizations:
 - a) El Dorado County Government agencies, Fire Departments, Sheriff, CHP, Fire Safe Councils, CSD, Red Cross, APAC, Community Councils, and other emergency service organizations, etc.
 - a)2) The EDHFD community room may be utilized at no charge, with a deposit, and with restriction to a maximum of four (4) meetings yearly by the following organizations:
 - a) Recognized non-profit, community organizations may use the meeting-community room for meetings associated with public purposes. Users may be El Dorado Hills based homeowners' groups; neighborhood associations; non-profit community groups or organizations that are open to the public; and public schools whose purposes are not related to fundraising or fee-related events.
- 2) Meetings must be booked by submitting a request form online at www.edhfire.com five days in advance of requested meeting date, and within 30 days of requested meeting date. Please allow three business days for confirmation. After the meeting date is confirmed, the meeting organizer must come to the Administration Office during business hours no sooner than the closest business day prior to the date of the meeting. The meeting organizer will be responsible for signing the usage contract, submitting a Security Deposit of \$100 in the form of a check made payable to the EDHFD and will be given a key for the office doors, if

Note: this will be moved from the Board Policy document to a Department internal policy after approved to do so by the Board of Directors

necessary. The applicant will be responsible for charges incurred if the key is not returned by the next business day or if the room has not been left in good order. A key return box is available at the Administrative Office if using the meeting room at Station 85. ***Security deposit checks will be shredded after inspection of room and key return (if applicable).***

Note: this will be moved from the Board Policy document to a Department internal policy after approved to do so by the Board of Directors

- 3) ~~To avoid monopolization of the room, usage is limited to four times per year.~~ Groups or organizations who incur excessive "No Show" bookings will be denied future use of the rooms. Groups who violate any of the restrictions set forth herein, or violate usage rules promulgated from time to time shall be denied future use of the room.
- 4) Groups may not exceed the fire code occupancy: 114 people for Station 85; 20 people for Station 86; ~~25 people for Station 92.~~
- 5) The meeting room may be used for **official business purposes only**. Parties, social gatherings, fundraising, partisan political activities, religious and private business activities are excluded from the use of the meeting room. The room is not conducive to minor's activities or any use which involves or includes physical exercise, running, jumping, dancing, game playing, or similar activities, the nature in which might cause wear and tear to the furniture, fixtures, wall coverings, window coverings or floor coverings. El Dorado Hills Fire Department retains ultimate authority with regard to approval or disapproval of any given use and reviews each event prior to authorization or final approval to ensure the safety of the use and that equipment and furnishings will not damage the facilities.
- 6) Fire Administration may cancel any approved use of the facilities at any time for any reason. If available, the Department will offer the use of another Department facility. **Fire Department use of all of its facilities should at all times have higher priority than non-department use.** The Community Rooms are an integral part of the normal District operations. These rooms are routinely utilized by the District and affiliated entities for training, instruction, meetings, etc. Other uses are subject to cancellation or rescheduling at any time due to District requirements.
- 7) Groups, organizations or individuals hereby agree that during the use of the facility, they shall not exclude any person from participation in, or deny anyone the benefits of their services or assets or the use of the facility, or otherwise subject any person to discrimination of any sort because of age, race, color, disability, or national origin.
- ~~8)~~ The person requesting the use of a Community Room shall be the primary contact for the group, but the group itself will be held liable for compliance with all provisions contained in this Policy. If the primary contact cannot be present during the entire scheduled time, another individual must be appointed to be responsible and accountable. Subleasing of the Facility is prohibited. The group or organization is responsible for maintaining the orderly conduct of all its guests/speakers, etc., ensuring admittance to the facilities of approved personnel only, informing all admitted of the rules by which they must abide, compliance with the rules by all guests/participants, and for any damage to the facility and its contents. The group or organization must ensure that events are adjourned and facilities vacated at the specified end time. Repeated end-time violations may result in denial of further facility use.

[Note: this will be moved from the Board Policy document to a Department internal policy after approved to do so by the Board of Directors](#)

~~9)8)~~ _____ Tables and chairs are provided at no charge and must be returned to the configuration posted or returned to the original layout. Equipment, supplies or personal belongings of any group may not be stored in the community rooms.

~~10)9)~~ _____ No decoration may be attached to painted walls or ceiling tiles. No decorations are allowed on the exterior of the building. Any use of decorations shall be that which will not leave any damage to walls of facilities and must be removed and properly disposed of. Telephone use (where available) is restricted to local calls only.

~~11)10)~~ _____ El Dorado Hills Fire Department does not provide usage of Laptops, Projectors, A/V Equipment, or Technical Support ([unless otherwise allowed by the Fire Chief, or designee](#)).

~~12)11)~~ _____ Food and beverages (non-alcoholic) are allowed in meeting facilities, however the room must be left clean or a clean-up fee will be assessed. No cooking is allowed unless expressly authorized. Consumption of alcoholic beverages and use of tobacco products are strictly prohibited on District property.

~~13)12)~~ _____ Groups shall promptly report any damage done to the facility. Groups damaging furniture, carpeting or walls will be assessed a damage fee relative to the restoration cost. Repeated instances of failure to clean will lead to room charges and/or revocation of use privileges.

~~14)13)~~ _____ The El Dorado Hills Fire Department assumes no responsibility for loss or damage to possessions of, or equipment and materials used by user groups, individual attendees, their employees or volunteers, nor for any injury to any person as a result of, or in any way arising from, any given use of the facility.

~~15)14)~~ _____ Users must agree to indemnify and hold harmless the El Dorado Hills Fire Department against any and all claims, actions or causes of action, whether relating to personal injury or loss or damage to any item, which results from or in any way arises out of the use of any meeting room facility. The Fire Department is not responsible for theft or damage, nor will any storage space be provided to groups or organizations.

~~16)15)~~ _____ Subject to the provisions regarding exercise of First Amendment rights, Fire Administration reserves the right to refuse or revoke permission for the use of meeting rooms to any group or individual whose activities, use or proposed use, endanger any property or person, or interfere with any other use of the property upon which the Facilities are located, or of the Facilities, in the sole and absolute discretion of the Chief.



El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: July 21, 2022
TO: Board of Directors
AGENDA ITEM: IX-A.2
SUBJECT: Board of Directors Policy Manual Revision

TOPIC

Proposed revision of Policy 7 – Governance Roles, Section 7.4 of the Board of Directors Policy Manual.

SUMMARY

Staff seeks Board approval to amend Policy 7.4 of the Board of Directors Policy Manual.

DISCUSSION

The Board has directed Staff to revise the existing Policy 7.4 of the Board of Directors Policy Manual. The proposed revisions to Policy 7.4 will give the Board hiring authority of the position of Fire Chief, will give the Fire Chief hiring authority of all other Department positions, and provides further guidance and parameters on these processes.

The proposed revisions are enclosed herein. Both a track-changed and clean version have been provided.

FISCAL IMPACT

There is no fiscal impact as a result of these changes.

RECOMMENDATION

Approve and adopt the proposed revisions to Policy 7.4 of the Board of Directors Policy Manual.

Submitted by:

Cora Hall

Cora Hall
Director of Human Resources

POLICY 7
Governance Roles

7.4 The Board of Directors is the hiring authority for the position of Fire Chief. Recognizing the importance of the selection of the Fire Chief an Ad-hoc committee shall be defined by the Board President to work with the Director of Human Resources and other staff for this purpose. The terms of the employment contract shall be reviewed for approval by the Board prior to the offer being made to the applicant. The starting wage offer must be within the established public salary schedule.

The Fire Chief is the hiring authority for all other positions within the Department. The Fire Chief will advise the Board in advance of the recruitment and will provide the outcome of the recruitment. The starting wages offered by the Fire Chief must be within the established public salary schedule.

POLICY 7
Governance Roles

7.4 The Board of Directors is the hiring authority for the position of Fire Chief. Recognizing the importance of the selection of the Fire Chief selecting the best personnel available for all Chief Officer (excluding Battalion Chiefs) and the Director of Finance positions, the Board shall participate in the selection process and in establishing the starting wage for these positions within the established and approved public salary schedule. An Ad-hoc committee shall be defined by the Board President to work with the Fire Chief Director of Human Resources and other staff (as appropriate) for this purpose. The terms of the employment contract shall be reviewed for approval by the Board prior to the offer being made to the applicant. The starting wage offer must be within the established public salary schedule.

The Fire Chief is the hiring authority for all other positions within the Department. The Fire Chief will advise the Board in advance of the recruitment and will provide the outcome of the recruitment. The starting wages offered by the Fire Chief must be within the established public salary schedule. The Board's participation shall be limited to a go/no-go determination based upon the review of the applicants' qualifications, (i.e. submitted resumes and cover letters from amongst the highest ranked two or three candidates) and background checks (as applicable). Starting wage offers within the established public salary schedule shall be reviewed for approval by the Board prior to the offer being made to the applicant.

February 2022

STRATEGIC PLAN

2022-2027



El Dorado Hills Fire Department
El Dorado Hills, CA

Prepared by:



FITCH & ASSOCIATES, LLC
2901 Williamsburg Terrace #G ▪ Platte City ▪ Missouri ▪ 64079
816.431.2600 ▪ www.fitchassoc.com

CONSULTANT REPORT

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EXECUTIVE SUMMARY

Fitch & Associates, LLC was contracted by the El Dorado Hills Fire Department (EDHFD) to provide a facilitated strategic planning process. The process included a total of nine days of onsite meetings, and 11 virtual interviews with firefighters, command officers, fire district board members, and support staffing between May 24 and October 29, 2021. The agency also hosted a one-day virtual meeting on June 12, 2021, where a twenty-four-member group of internal and external stakeholders completed a strategic visioning process. The process included a review of the value of strategic planning; a review of the community stakeholders' perception of the El Dorado Hills Fire Department before and after the facilitated process; an analysis of the agency's strengths, weaknesses, opportunities and challenges; an introduction to the Commission on Fire Accreditation International fire agency accreditation process; plus, a review of the agency's desired strategic planning statements for final inclusion into a strategic plan. At the conclusion of the process, the stakeholders derived three key themes:

1. How do we continue to improve on saving lives, property, and the environment during and prior to emergency events?
2. How do we meet the increasing service demands over the coming years?
3. How do we better market our services and demonstrate our value to our community?

From these key themes, members of the agency's command, line and administrative staff developed a list of 12 strategic objectives, 13 outcome measurements and 51 unique supporting goals to prepare the El Dorado Hills Fire Department to meet the needs and expectations of their community and to communicate performance and progress in a way that would be easily understood by the community.

PURPOSE OF STRATEGIC PLANNING

Strategic planning is an intentional process by which an agency or organization surveys the industry trends; the customer’s needs and wants; the current and future available resources, and the current and future capabilities of the agency to determine performance gaps. Once these gaps are identified, the agency can then determine organizational objectives, supporting goals and critical tasks necessary to close or eliminate the performance gaps. At the completion of the process, the agency will possess a planning document that helps better focus organizational resources towards measurable outcomes versus possible inefficient or counterproductive activities. The process of strategic planning also provides additional value when a broad array of stakeholders come together to develop consensus on organizational performance gaps and potential solutions. The effectiveness of the team is enhanced through the power of shared vision and goals.



“From outside the fire service looking in, you can never really understand it. From inside the fire service looking out, you can never really explain it” ~ Unknown

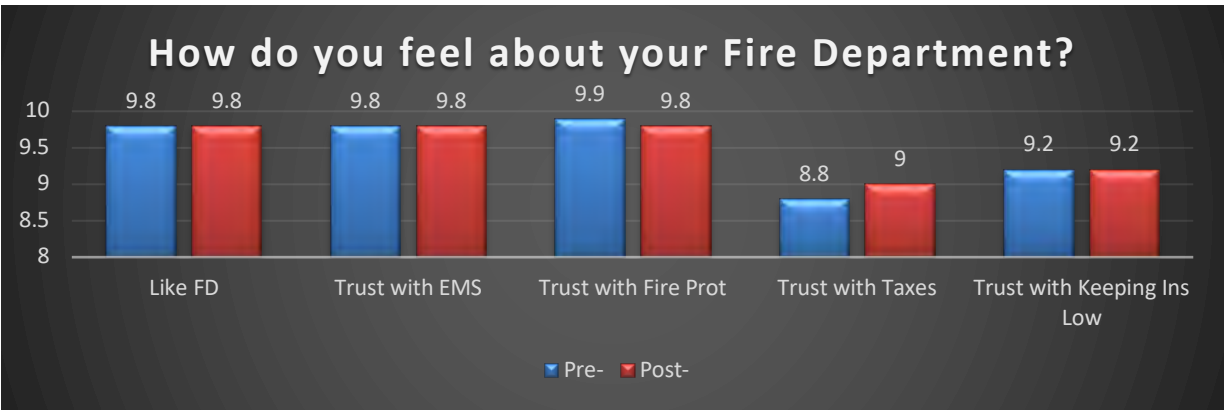
METHODOLOGY

Fitch & Associates, LLC was contracted by the El Dorado Hills Fire Department to provide a facilitated strategic planning process. The process included a total of nine days of onsite meetings, and 11 virtual interviews with firefighters, command officers, fire district board members, and support staffing between May 24 and October 29, 2021. The agency also hosted a one-day virtual meeting on June 12, 2021, where a twenty-four-member group of internal and external stakeholders completed a strategic visioning process. The process included a review of the value of strategic planning; a review of the community stakeholders’ perception of the El Dorado Hills Fire Department before and after the facilitated process; an analysis of the agency’s strengths, weaknesses, opportunities, and challenges; an introduction to the Commission on Fire Accreditation International fire agency accreditation process; plus, a review of the agency’s desired strategic planning statements for final inclusion into a strategic plan. At the conclusion of the process, the stakeholders derived three key themes:

- 1. How do we continue to improve on saving lives, property, and the environment during and prior to emergency events?
- 2. How do we meet the increasing service demands over the coming years?
- 3. How do we better market our services and demonstrate our value to our community?

From these key themes, members of the agency’s command, line and administrative staff developed a list of 12 strategic objectives, 13 outcome measurements, and 51 unique supporting goals to prepare the El Dorado Hills Fire Department to meet the needs and expectations of their community and remain a “value-added” organization into the future.

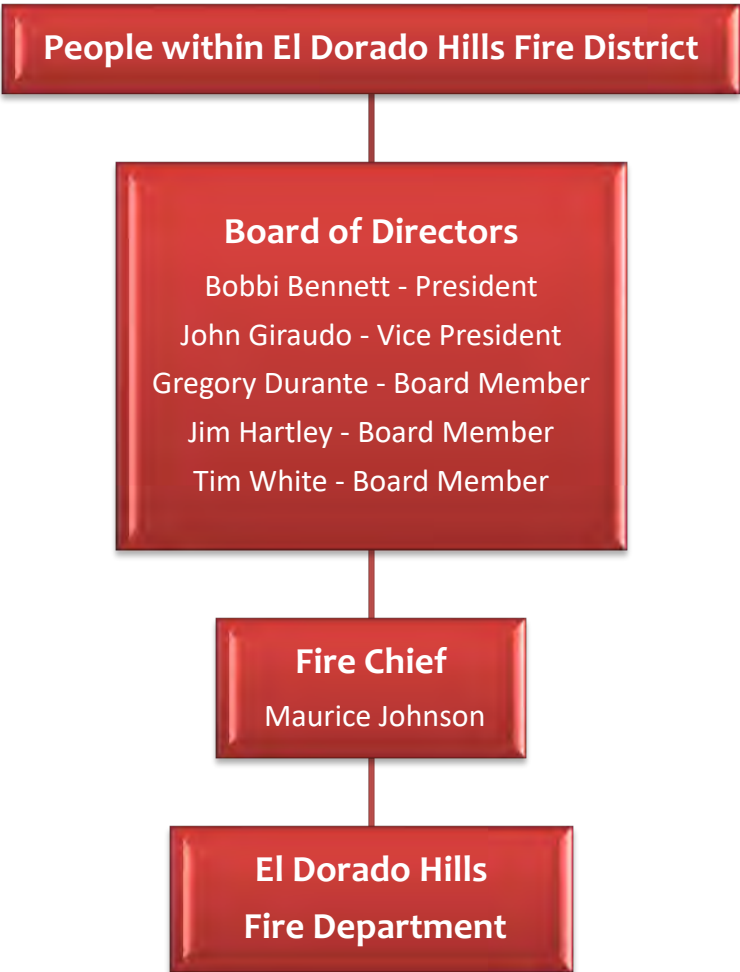
A draft of the proposed strategic plan was provided to the agency to review for errors prior to publishing. The final report also included an internal progress tracking spreadsheet.



GOVERNANCE

The residents of the El Dorado Hills Fire “District” elect five board members from the community as their governing body. Board members are all elected at-large and must reside within the district boundaries during their entire term. All elections are non-partisan. Terms are four years in length, and directors have no term limits.

The Board of Directors selects and appoints the Fire Chief who serves as the chief executive officer of the district. The Fire Chief directs and coordinates the various functions and divisions within the organization, administers the budget, and makes reports and recommendations to the Board. The Fire Chief is an at-will position (under contract) with authority to hire, fire, promote, and transfer all district employees.



FIRE DEPARTMENT HISTORY AND OVERVIEW

The El Dorado Hills Fire Department was formed in 1963 as part of the formation of a county water district. In 1973, after a community vote, the water and sewer system governance was transferred to the El Dorado Irrigation District, but the fire department remained.

At its inception, the El Dorado Hills Fire Department (El Dorado County Water District), included approximately 10,500 acres, about 90 homes, one school, one market and one fire station. Today the EDHFD protects an area of over 120 square miles, thousands of homes, multiple schools, and regional shopping destinations from five fire stations.



Station 85 (formerly Station 1) was constructed in 1963 with the help of the volunteer firefighters and was utilized as a fire station, community building, Community Services District office, and County Water District office. In 1990, the station was remodeled and expanded. The project included remodeling the existing station and adding 3,800 square feet.

Station 84 (formerly Station 2) was constructed in 1982 and staffed exclusively with volunteer personnel for the first nine years. In 1991, Station 84 was staffed with paid personnel, in addition to volunteer personnel. A major remodel of Station 84 was completed in 1993, adding a storage area, dormitory, and restroom facilities to accommodate the paid staff assigned there. In addition, the outside was remodeled, adding a hose tower and an above ground fuel tank.

In June 1995, the agency hired three paramedics and operated a paramedic engine out of Station 84. Since that time, all stations have operated with Advanced Life Support capabilities.

In order to meet the increasing demands of the wildland urban interface/intermix, in 1996, the EDHFD purchased two new engines designed for wildland interface fires and one new engine for fighting structure type fires.



In 1999, the EDHFD purchased a ten-acre parcel in the Bass Lake area to build a new fire station. In February 2001, the agency also placed in service a new Quint apparatus with a 105-foot aerial ladder and a new fire engine. The agency also completed its hiring process by adding twelve new paid positions and seven new volunteer positions. This brought the EDHFD total staffing up to forty-seven paid personnel and forty-five volunteers.

In February 2001, the EDHFD also began operating a full-time paramedic ambulance which is funded through a contract with the Joint Powers Authority (JPA) and El Dorado County.

In March 2001, Station 86 opened and was staffed with three personnel and equipped with an advanced life support engine. Also placed into service was a new wildland urban interface engine.

In 2003, the EDHFD completed the purchase of property at Wilson and El Dorado Hills Boulevard and began construction on a new Fire Station/Administrative Office to replace the forty-year-old station at Lassen Lane. Also in 2003, the agency reorganized its administrative staff by adding two Battalion Chief positions which were filled through an internal promotional process.

In 2004, the EDHFD established their own Honor Guard. Membership has encompassed Chief Officers, Captains, Engineers, Firefighters, and Volunteer Firefighters. The Honor Guard members perform their duties on a voluntary, non-compensated basis honoring those that have gone before as well as performing at many community events.

Construction of the new Administrative Offices and Fire Station 85 was completed in January of 2005. This facility is 26,000 square feet and will accommodate the agency's needs for the next fifty years providing ample room to add staff when needed. The new facility includes a large community meeting room.

In 2005, the EDHFD purchased a 21-acre site on Cypress Point Court in the El Dorado Hills Business Park and in January 2008, the agency opened its fourth fire station.

Over the past 120 years, the EDHFD has evolved and grown to meet the expanding mission and needs of the community. Today the agency is comprised of 72 employees, protecting a population of over 50,000 permanent residents. Services have expanded over the years to include technical rescue, hazardous materials response, fire prevention, public education, and emergency management.



The following is a description of minimum staffing configurations; not including cross-staffed specialty units such as, hazardous material and technical rescue units.

In total, EDHFD operates the following response units: (Minimum daily staffing of 18)

- 5 Fire engine companies (ALS)
- 1 Truck company (ALS) (Cross-Staffed)
- 1 Ambulance (ALS)
- 1 Battalion chief



In relating the El Dorado Hills Fire Department to other comparable agencies in the region, it is impressive to note the “cost per capita” (total annual cost of operations divided by the population) is approximately 19 percent lower than the comparable average, demonstrating a commitment to a highly cost-efficient service model. It is important to note that “cost per capita” is not, in and of itself, a comprehensive measurement of an agency’s performance or value to the community, but rather a broad measurement of how the agency compares in terms of resources provided to accomplish its mission such as funding, staffing, and facilities (See Table 1 – Comparable Agencies).

The El Dorado Hills Fire Department continues to strive for effective and efficient service levels within the community by analyzing data, exploring best practices, development standards of cover and incorporating strategic planning in its administrative oversight.

Table 1 – Comparable Agencies

Peer Agency	Population Estimate	General Fund Operating Budget	Calls for Service	Per Capita General Fund Expenditures	Full Time Employees	ISO Rating (1 is best)	# of Fire Stations
Consumnes Fire Department	205,000	\$60,563,000	20,300	\$295.43	180	2	8
Menlo Park Fire District	90,000	\$56,563,000	8,500	\$628.48	145	2	7
Moraga-Orinda Fire District	38,500	\$30,878,200	3,000	\$802.02	64	3	5
North Lake Tahoe Fire Prot. Dist.	8,700	\$24,565,000	2,038	\$2,823 (excluded)	48	1	3
Novato Fire Protection District	66,000	\$28,736,000	5,000	\$435.39	70	1	5
San Ramon Valley Fire Prot. Dist.	195,400	\$85,846,000	9,000	\$439.33	173	2	9
Peer Agency Average	100,600	\$47,858,533	7,973	\$475.73	113	2	5
El Dorado Hills Fire	55,000	\$24,815,437	4,500	\$451.19	69	3	5



STRATEGIC PLANNING STAKEHOLDERS

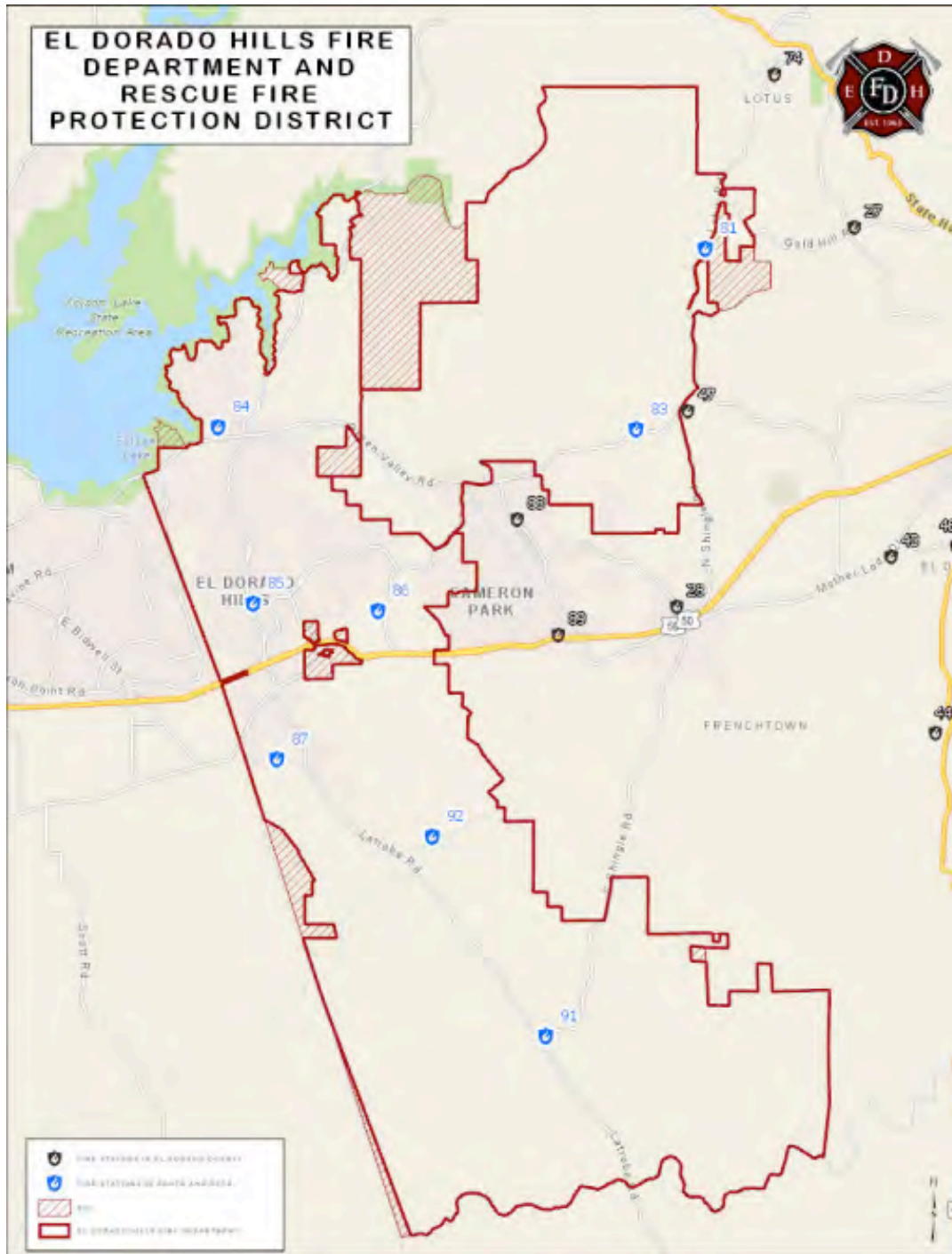
External Stakeholders	Internal Stakeholders
Sita Burges	Bobbi Bennett
John Davey	Jessica Braddock
Bill Gilmore	Dave Brady
Andrea Howard	Greg Durante
Elaine Howle	Matthew Eckhardt
Kevin Lowen	Cora Hall
John Rasilear	Dustin Hall
Richard Ross	Dale Hemstalk
Noel Stack	Christopher Landry
Cindy Traxie	Mike Lilienthal
Gay Willard	Dan Nelson
Steve Willis	Ron Phillips
	Tim White
	Brian Wilkey



“A society grows great when old men plant trees whose shade they know they shall never sit in” ~ Greek Proverb



SERVICE AREA AND FACILITIES



Fire Stations and Facilities:

Station 84 (Marina Station), 2180 Francisco Drive. El Dorado Hills, CA 95762



Station 85 (Headquarters), 1050 Wilson Boulevard



Station 86 (Bass Lake), 3670 Bass Lake Road



Station 87 (Business Park), 4680 Golden Foothill Parkway



Station 91 (Latrobe), 7660 South Shingle Road. Shingle Springs, CA 95682



AGENCY VISION, MISSION, VALUES

The El Dorado Hills Fire Department has a well-established organizational vision, mission and list of values.

VISION STATEMENT

“We, the El Dorado Hills Fire Department, exist to serve and protect the community through emergency management.”

MISSION STATEMENT

-Currently being updated-

VALUES

**Integrity
Service
Excellence**

MOTTO

“Your Safety, Our Commitment”



AGENCY STATUS ANALYSIS

The Strengths, Weaknesses, Opportunities, and Challenges (SWOC) analysis is designed to help the organization evaluate itself in order to determine its current state of effectiveness as well as its future competitiveness/survival based foreseeable changes. Stakeholders were asked to develop a broad list of items from each category, which was then summarized as follows:

Strengths: Things the agency does particularly well, competitive advantages, preparedness investments that are paying off, etc.

- Best in class customer service
- Good community relations
- Active with community events (Santa Run, Toys for Tots, Bike Rodeo, etc.)
- Strong financial positions in terms of reserves
- New joint labor-management meetings
- Employees value their roles and responsibilities in terms of customer service
- Employees have shown community involvement and have several opportunities for interaction
- The ability to provide mutual aid/auto aid to both Operational Area and statewide
- Facilities are well designed and maintained
- Employees are passionate about moving the organization forward and providing better than average service to the community
- Good financial management and financial position
- Department enjoys broad support from the community
- Board of Directors are actively involved and support the agency
- Department is perceived as a good regional partner by other fire agencies
- Department can attract and retain employees due to good pay and benefits
- Administrative and operational staffing levels meet minimum standards
- The additional HR staff has been a huge benefit to the agency and reduced risk
- Department has experienced a very low frequency of high-risk events
- Building stock/condition throughout the community relatively new and in good shape
- Community values fire safety
- Department has a diverse list of services: water, trench, confined space rescue, etc. High level of technical expertise, some teach
- Department has only the staffed truck company in the county
- Department can provide a self-sufficient effective response force
- Incident Support Unit provides expanded mutual aid learning opportunities and serves as a backup department operations center (DOC) for continuity of operations (required for emergency management program)
- Highly educated staff

Weaknesses: Things that the agency doesn't do particularly well, competitive disadvantages, blind spots, not prepared for, liabilities, etc.

- Poor call handling times by dispatch/lack of data sharing
- Need to standardize fire apparatus
- Need better radio coverage. Too many dead spots.
- Ambulance inter-facility transfers and “wall time”.
- Lack of formal succession planning policy and procedures
- Recruitment process lacks consistency and not timely (hiring process needs to proceed fire season and peak vacation season)
- Department is doing too much without vision, direction, or closure
- Fire apparatus fleet needs more rapid replacement, need additional reserves and repair process
- Need to better formalize a weekly/monthly meeting schedule, agenda, attendees, and action items
- Need to update list of committees along with formal list of committee members
- Need to improve the frequency and depth of communication to organization
- Need a formal policy on mutual aid staffing commitments based on availability of staffing over time. Policy should provide more or less mutual aid commitment based on available staffing (account for those injured or unavailable)
- Need a formal training plan and be more disciplined in following it
- Lack of understanding of the value of the Rescue Fire District contract by the members
- Jurisdiction has significant water deficient areas
- No Standard Operating Guidelines (SOGs) for the 2-person staffed unit at Station 91
- Need PrePlans updated and immediately accessible to the responding crews
- Need better prioritization of key programs to improve quality of results
- Need to collect a broader array of data for better data analytics
- Need better data entry and report writing by officers, paramedics, other staff
- Refine disciplinary policy and procedure (managing member performance)
- Refine and re-format the policy manual
- Need to update continuity of operations plan
- Need to grow Information Technology (IT) support to meet the needs of the organization moving forward
- Logistical support and fleet maintenance
- Need to finish updating annual employee performance evaluation program
- Improve business process documentation for office staff
- Update procurement process
- Refine administrative areas of responsibilities
- Need a process to measure internal customer service

Opportunities: Opportunities the agency should explore that would improve its mission, service delivery, efficiencies, reputation, survivability as an organization.

- Explore opportunities for better call handling and incident coordination
- Explorer bringing in outside instructors for the betterment of the organization. (peer support, behavior health)
- Review fire prevention fees to potentially improve delivery model
- Leverage technology to improve processes
- Provide more relative performance measurements to the community
- Continue engagement with local leaders
- Company level engagement with the community
- Enforcement of codes – cost recovery options
- Continue to support Fire Wise community programs
- Better communication from the Fire Chief to all levels of the organization
- Explore additional grants or other funding opportunities
- Improve functionality of prevention/community risk reduction (CRR) throughout the organization
- Improve reliability of staffing levels impacted by fire weather and other higher periods of higher-than-normal service demands
- Better market Department’s services via social media and community relations
- Explore opportunities to improve recruitment & retention of staff (40-hour staff assignments)
- Expand opportunities for Community Emergency Response Teams
- New records management system (RMS) should provide better computer-aided dispatch (CAD) data for analysis
- Better use of data
- Improve cardiac survival program

Challenges: Things that threaten to undermine the agency mission, service delivery, efficiencies, reputation, survivability as an organization.

- Maintain service levels over time, due to rapid increase in population
- Department is in the process of significant and rapid change
- Healthcare costs
- Pension and other post-retirement employment benefits/unfunded liabilities
- Financial health and sustainability of surrounding fire districts in the county
- Recruiting paramedic and fire prevention staff
- Rapidly changing expectations of the community
- Population growth & density
- Social media impacts
- Reputation management
- Keeping connected with the community
- Ability to staff during highest demands (summer, wildfire season, mutual aid, etc.)
- Maintaining membership (quantity) in the Community Emergency Response Team (CERT) program over time

- Competing media messaging
- Climate change- Red flag days
- Coordinating 2 different agencies and their respective processes
- Future economic downturn
- Unfunded political/regulatory mandates (state and federal)
- Litigation
- Servicing water deficient areas
- Maintaining Insurance Services Office (ISO) ratings
- PG&E power shut off policy to the community
- Growing threat of cyber attacks
- Regional politics such as the Grand Jury and the Local Agency Formation Committee (LAFCo)
- Interagency relationships
- Ambulance JPA
- Prospective cityhood of El Dorado Hills
- Changing workforce – culture, capabilities, expectations
- Improving diversity of the workforce
- Insurance cost and availability for the community
- Maintaining the funding needed from Latrobe



STRATEGIC OBJECTIVES, OUTCOMES AND GOALS

Theme #1

“How do we continue to improve on protecting Lives, Property and the Environment during and prior to emergency events?”

Strategic Objective - 1.1 Improve Survivability for Victims of Fire, Hazardous Material Release, Entrapment, or other Crisis Incidents

Outcome Measurements

- 1.1.1 Keep annual growth rate of structure fire instances at or below annual population growth (percent of structure fires lower than the percentage of population growth year over year)
- 1.1.2 Contain structure fires to room of origin for 80 percent of incidents
- 1.1.3 Zero civilian fire deaths (structure fires/accidental/unintentional)

Supporting Goals

- Monitor to ensure 911 fire/rescue calls for service are processed (alarm handling) within 1 minute and 30 seconds, 90 percent of the time (emergent calls, 911 pick up to unit alert)
- Turnout time for fire/rescue calls for service within 2 minutes, 90 percent of the time (emergent calls, unit alert to wheels rolling)
 - Explore updating fire station alerting systems to improve turnout times
- First unit travel time to structure fires, hazardous material releases, and other crisis incidents requiring use of personal protective equipment within 6 minutes (urban) or 10 minutes (rural), 90 percent of the time (emergent calls, wheels rolling to unit arrival)
- Rescue victims of entrapment within 10 minutes from patient contact, 90 percent of the time (emergent calls, patient contact to patient extricated – In accordance with local hospital emergency room trauma accreditation standard)
- Inspect 100 percent of all CA State regulated occupancies that require an inspection and submit compliance reports annually (In accordance with California Code of Regulations Title 19)
- Inspect 95 percent of all commercial fire protection systems annually
- Inspect 95 percent of high-risk occupancies annually
- Inspect 90 percent of all moderate-risk occupancies during each two-year inspection cycle

- Inspect 90 percent of all low-risk occupancies during each three-year inspection cycle
- Develop strategies to improve quality and quantity of incident data reporting by officers and paramedics (room of origin, water on fire, primary search complete, fire under control, extrication complete, at patient/victim side, transfer of patient care)
- Keep annual Unit Hour Utilization percentage below 30 percent for all units
- Develop a process to provide access to preplans for responding crews (EDH Fire and Folsom Fire)
- Update the Standards of Cover document

Strategic Objective - 1.2 Improve Survivability of Patients Experiencing Acute Medical Emergencies

Outcome Measurements

1.2.1 Maintain a cardiac survival rate at or above the national average (ROSC, 3-year average)

1.2.2 Advocate to ensure a transport capable ambulance arrival at Emergency Medical Service (EMS) calls within 11 minutes (urban) or 24 minutes (rural), 90 percent of the time (emergent calls, 911 verification of address to unit arrival - JPA)

Supporting Goals

- Monitor to ensure 911 fire/rescue calls for service are processed (alarm handling) within 1 minute and 30 seconds, 90 percent of the time (emergent calls, 911 pick up to unit alert)
- Turnout time for EMS calls for service within 1 minute and 40 seconds, 90 percent of the time (emergent calls, unit alert to wheels rolling)
 - Explore updating fire station alerting systems to improve turnout times
- First unit travel time to EMS calls within 6 minutes (urban) or 10 minutes (rural), 90 percent of the time (emergent calls, wheels rolling to unit arrival)
- Develop a cardiopulmonary resuscitation (CPR) fraction rate performance measure for cardiac arrest incidents
- Increase bystander CPR participation rate to 50 percent (911 to provide data)
- Explore strategies that measure and improve definitive patient care
- Keep annual Unit Hour Utilization percentage below 30 percent for all units
- Update the Standards of Cover document

Strategic Objective- 1.3 Improve Firefighter Safety and Survival

Outcome Measurements

1.1.1 Keep annual growth rate of structure fire instances at or below annual population growth (percent of structure fires lower than the percentage of population growth year over year)

1.1.2 Contain structure fires to room of origin for 80 percent of incidents

1.3.1 Zero firefighter line of duty deaths

1.3.2 Maintain an employee injury rate below 20 percent of total allocated staffing positions (industrial injuries)

Supporting Goals

- Inspect 100 percent of all CA State regulated occupancies that require an inspection and submit compliance reports annually (In accordance with California Code of Regulations Title 19)
- Inspect 95 percent of all commercial fire protection systems annually
- Inspect 95 percent of high-risk occupancies annually
- Inspect 90 percent of all moderate-risk occupancies during each two-year inspection cycle
- Inspect 90 percent of all low-risk occupancies during each three-year inspection cycle
- Keep annual Unit Hour Utilization percentage below 30 percent for all units
- Update the Standards of Cover document
- Develop performance measures for the Safety, Health and Wellness committees
- Improve radio system coverage to 90 percent
- Explore opportunities and impacts of adding repeated and recorded tactical radio channel capabilities
- Develop an enhanced firefighter “mayday” accountability system

Strategic Objective - 1.4 Improve Agency Resiliency During Crisis-Level Events

Supporting Goals

- Formalize/update policy to control/limit provision of mutual aid during times of resource drawdown
- Update the Standards of Cover document
- Expand the use of the Community Emergency Response Team (CERT)
- Update all Emergency Management planning documents
- Refine the crisis communications policy

Strategic Objective - 2.1 Reduce Financial and Legal Risk/Liability to the El Dorado Hills Fire Department

Outcome Measurements

1.1.1 Keep annual growth rate of structure fire instances at or below annual population growth (percent of structure fires lower than the percentage of population growth year over year)

1.1.2 Contain structure fires to room of origin for 80 percent of incidents

1.3.1 Zero firefighter line of duty deaths

1.3.2 Maintain an employee injury rate below 20 percent of total allocated staffing positions

2.1.1 Zero cases of harassment/discrimination

2.1.2 Zero cases requiring formal disciplinary action (action above written reprimand)

Supporting Goals

- Update the agency's Mission Statement
- Review/update all disciplinary policies and procedures
- Provide liability reduction/harassment prevention/people-skills training to all employees annually (in compliance with AB1825/SB1343)
- Inspect 100 percent of all CA State regulated occupancies that require an inspection and submit compliance report annually (In accordance with California Code of Regulations Title 19)
- Inspect 95 percent of all commercial fire protection systems annually
- Inspect 95 percent of high-risk occupancies annually
- Inspect 90 percent of all moderate-risk occupancies during each two-year inspection cycle
- Inspect 90 percent of all low-risk occupancies during each three-year inspection cycle
- Update and maintain a two-year training plan (concurrent with periodic risk assessment)
- Update the Standards of Cover document
- Improve radio system coverage to 90 percent

- Develop a system to review/update all policies every three years
- Implement an employee satisfaction survey process and distribute annually

Strategic Objective - 2.2 Improve Efficiency within Current Budget System

Outcome Measurements

- 1.1.1 Keep annual growth rate of structure fire instances at or below annual population growth (percent of structure fires lower than the percentage of population growth year over year)
- 1.3.2 Maintain an employee injury rate below 20 percent of total allocated staffing positions
- 2.2.1 Maintain a “cost per capita” equal to or below the regional comparative average (\$476)
- 2.2.2 Maintain workers compensation costs below 3 percent of the annual budget

Supporting Goals

- Refine the fire apparatus replacement evaluation/scoring system
- Purchase sufficient fire apparatus to ensure fleet health complies with apparatus replacement plan
- Continue to standardize fire apparatus
- Improve efficiency of workers’ compensation treatment program
- Pursue grant opportunities with a positive return on staff time and monetary investment
- Plan for new facility locations
- Recruit, hire and train new firefighters in time to assist with fire season
- Update the agency’s procurement process
- Review/update master fee schedule

Strategic Objective - 2.3 Prepare the Agency for Next Economic Downturn

Supporting Goals

- Develop an operational cost and service “step down’ plan that will provide a progressive rate of savings within one year of implementations
- Invest in station improvements projects that provide economic savings measured in lower ongoing maintenance or utility costs
- Invest in high quality equipment/apparatus that can withstand deferred replacement when necessary
- Maintain the agency’s reserve fund at 50 percent or higher

Strategic Objective - 2.4 Prepare for Rapid Population Growth

Outcome Measurements

- 1.1.1 Keep annual growth rate of structure fire instances at or below annual population growth (percent of structure fires lower than percentage of population growth year over year)
- 1.1.2 Contain structure fires to room of origin for 80 percent of incidents
- 1.1.3 Zero civilian fire deaths (structure fires/accidental/unintentional)
- 1.2.1 Maintain a cardiac survival rate at or above the national average (ROSC, 3-year average)

Supporting Goals

- Keep annual Unit Hour Utilization percentage below 30 percent for all units
- Participate in County general plan updates to ensure planning elements account for future fire service impacts
- Plan for new facilities
- Review/update master fee schedule

Theme #3

“How do we better market our services and demonstrate our value to our community?”

Strategic Objective - 3.1 Promote A Positive Agency Reputation within the Community

Outcome Measurements

3.1.1 Maintain an ISO rating of Class 3/3X or better

3.1.2 Recruit and hire employees that represent the demographic make-up of the community
(census data for Sacramento regional area)

Supporting Goals

- Review ISO itemized performance one year prior to next review (Next review in 2024)
- Develop a formalized recruitment and hiring plan to enhance diversity
- Explore a “Fire Ops 101” program for interested community leaders and media
- Update the Standards of Cover document
- Meet with external strategic planning stakeholders annually to review progress and refine community expectations

Strategic Objective - 3.2 Mitigate Fire Related Damage to Allow Occupants to Remain in the Impacted Structure after Suppression Operations

Outcome Measurements

1.1.2 Contain structure fires to room of origin for 80 percent of incidents

Supporting Goals

- Monitor to ensure 911 fire/rescue calls for service are processed (alarm handling) within 1 minute and 30 seconds, 90 percent of the time (emergent calls, 911 pick up to unit alert)
- Turnout time for fire/rescue calls for service within 2 minutes, 90 percent of the time (emergent calls, unit alert to wheels rolling)
 - Explore updating fire station alerting systems to improve turnout times
- First unit travel time to structure fires, hazardous material releases, and other crisis incidents requiring use of personal protective equipment within 6 minutes (urban) or 10 minutes (rural), 90 percent of the time (emergent calls, wheels rolling to unit arrival)
- Inspect 100 percent of all CA State regulated occupancies that require an inspection and submit compliance reports annually (In accordance with California Code of Regulations Title 19)
- Inspect 95 percent of all commercial fire protection systems annually
- Inspect 95 percent of high-risk occupancies annually
- Inspect 90 percent of all moderate-risk occupancies during each two-year inspection cycle
- Inspect 90 percent of all low-risk occupancies during each three-year inspection cycle
- Develop a process to provide access to preplans for responding crews (EDH Fire and Folsom Fire)
- Update the Standards of Cover document
- Develop policy and training to emphasize early notification to a qualified restoration company

Strategic Objective - 3.3 Provide Downward Pressure on Fire Insurance Premium Costs within the Community

Outcome Measurements

1.1.1 Keep annual growth rate of structure fire instances at or below annual population growth (percent of structure fires lower than the percentage of population growth year over year)

1.1.2 Contain structure fires to room of origin for 80 percent of incidents

3.1.1 Maintain an ISO rating of Class 3/3X or better

Supporting Goals

- Monitor to ensure 911 fire/rescue calls for service are processed (alarm handling) within 1 minute and 30 seconds, 90 percent of the time (emergent calls, 911 pick up to unit alert)
- Turnout time for fire/rescue calls for service within 2 minutes, 90 percent of the time (emergent calls, unit alert to wheels rolling)
 - Explore updating fire station alerting systems to improve turnout times
- First unit travel time to structure fires, hazardous material releases, and other crisis incidents requiring use of personal protective equipment within 6 minutes (urban) or 10 minutes (rural), 90 percent of the time (emergent calls, wheels rolling to unit arrival)
- Inspect 100 percent of all CA State regulated occupancies that require an inspection and submit compliance reports annually (In accordance with California Code of Regulations Title 19)
- Inspect 95 percent of all commercial fire protection systems annually
- Inspect 95 percent of high-risk occupancies annually
- Inspect 90 percent of all moderate-risk occupancies during each two-year inspection cycle
- Inspect 90 percent of all low-risk occupancies during each three-year inspection cycle
- Develop a process to provide access to preplans for responding crews (EDH Fire and Folsom Fire)
- Update the Standards of Cover document
- Review ISO itemized performance one year prior to next review (Next review in 2024)
- Develop policy and training to emphasize early notification to a qualified restoration company
- Continue to participate in the Firewise community program

Strategic Objective - 3.4 Provide Value Beyond the 911 Call

Outcome Measurements

3.1.1 Maintain an ISO rating of Class 3/3X or better

3.1.2 Recruit and hire employees that represent the demographic make-up of the community (census data for Sacramento regional area)

Supporting Goals

- Provide fire safety education to elementary schools
- Develop a formalized recruitment and hiring plan to enhance diversity
- Review ISO itemized performance one year prior to next review (Next review in 2024)
- Provide support for non-profit organizations that support a public safety mission

EL DORADO HILLS FIRE DEPARTMENT

“YOUR SAFETY ... OUR COMMITMENT”



MONTHLY OPERATIONS REPORT

JUNE 2022

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

The month of June brought some significant change. Two new lateral firefighters started and successfully completed their two-week orientation academy and joined the ranks of the El Dorado Hills Fire Department on June 13th. We would like to recognize and express our gratitude to all the crews and personnel who assisted with the training, A special thank you to Fire Captains Ryan Hathaway and Chris Landry for their leadership and time facilitating the recruit academy.



For the past year, staff has been working on a project to update the Department's records management system (RMS). In June, all the hard work became reality when, on June 21st, the Department transitioned to ImageTrend as the new NFIRS and CEMSIS reporting system. The Department will also use this new tool to complete building inspections. With the implementation of the new RMS, incident information is now populated into the incident report directly from the dispatch center. This will help crews to more efficiently complete reports by reducing the amount of time it takes to gather incident information.

Without the assistance of the following individuals, this project would not have met the goal of quality the Department is known for; Captains Owens (lead), Warren, Zarback, and Firefighter VanDalen. We would also like to thank all personnel for their patience and assistance during this transition.

What analytical data represented in this month's Operations Report, is a combination of both reporting systems, Firehouse and ImageTrend.

IMAGETREND
ELITE™

Software Development -
Web-based Data
Management Solutions

GO TO ImageTrend.com

Firefighter Paramedics Alsaker, Franzen, Lewis, and Thorne were all successful and completed their yearlong probation. Special thanks to all the crews and personnel who assisted these new members in obtaining regular status successfully. Congratulations to all!!



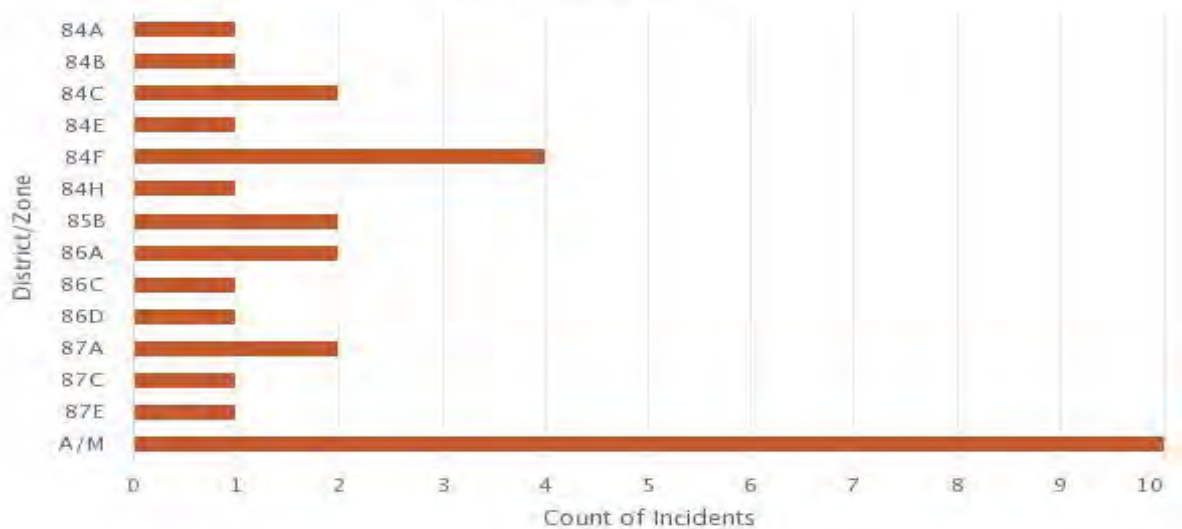
Response (Per District) - 2022 vs. 2021

Response District	# of Responses <u>JUN. 2022</u>	# of Responses <u>Y.T.D. 2022</u>	# of Responses <u>JUN. 2021</u>	# of Responses <u>Y.T.D. 2021</u>
84	48	351	81	413
85	50	434	85	432
86	38	298	54	305
87	83	580	118	682
91	5	36	2	27
92	1	8	3	16
Mutual Aid	40	323	75	347
Transfer	1	40	17	104
TOTALS	266	2,070	428	2,326

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By District (Summary)
 Note: Run all Districts on 1 page each (manually add subdistricts)

Incidents by District/Zone

Jun 01, 2022 to Jun 30, 2022



Report: ImageTrend Continuum Data June 21 through 30, 2022

Response (Per Unit) – 2022 vs. 2021

Unit Number	# of Responses <u>JUN. 2022</u>	# of Responses <u>Y.T.D. 2022</u>	# of Responses <u>JUN. 2021</u>	# of Responses <u>Y.T.D. 2021</u>	# of Responses <u>TOTAL 2021</u>
E-84	90	421	99	478	948
T-85/E-85	106	615	113	606	1,254
E-86	64	383	70	395	813
E-87	214	745	114	707	1,370
E-91	26	129	29	137	288
M-85	223	1,206	216	1,207	2,426
B-85	55	267	52	252	545

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By Unit By District
 Note: Run all Units (Monthly/YTD/Yearly) (June 1 through 20, 2022) Report total number per report include data from ImageTrend Continuum June 21 through 30, 2022

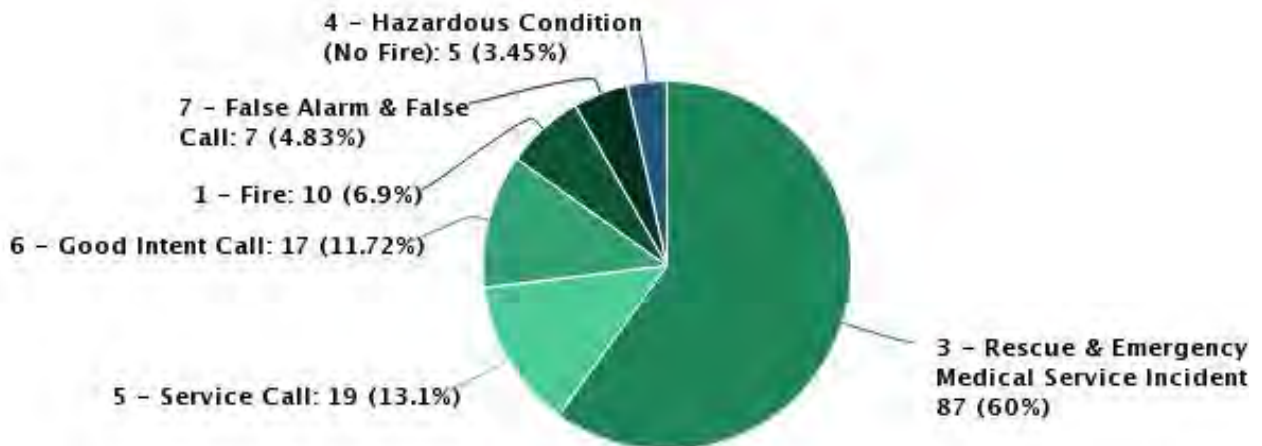
Response (By Type of Call) – May 2022

RESPONSE DISTRICT	FALSE ALARMS	FIRE CALLS	GOOD INTENT CALLS	HAZARDOUS CONDITION	EMS, RESCUE CALLS	PUBLIC SERVICE CALLS	EXPLOSIONS	SEVERE WEATHER CALLS	SPECIAL, OTHER CALLS
84	6	3	10	2	35	10	0	0	0
85	4	3	8	0	56	13	0	0	0
86	6	3	5	1	29	8	0	0	0
87	1	2	9	3	68	30	0	0	0
91	0	0	2	0	4	1	0	0	0
92	0	0	0	0	2	0	0	0	0
A/M	1	4	16	0	32	5	0	0	0
TOTAL	18	15	50	6	226	67	0	0	0

(Totals exclude transfers by M85)

Incident Type Categories

Jun 01, 2022 to Jun 30, 2022



Report: ImageTrend Continuum Data June 21 through 30, 2022

Response (Incident Type) – June 2022

Incident Type	Incident Description	Number of Incidents
111	Building fire	1
113	Cooking fire, confined to container	1
143	Grass fire	2
151	Outside rubbish, trash or waste fire	1
321C	EMS call, Cardiac	22
321G	EMS call, General Medical	99
321N	EMS call, Cancelled at Scene No Pt. Contact	1
321R	EMS call, Respiratory	20
321T	EMScall, Trauma,excluding veh accident with injury	24
321X	EMS call, Transfer	1
322	Motor vehicle accident with injuries	5
324	Motor Vehicle Accident with no injuries	4
353	Removal of victim(s) from stalled elevator	1
412	Gas leak (natural gas or LPG)	1
445	Arcing, shorted electrical equipment	2
510	Person in distress, Other	2
522	Water or steam leak	1
531	Smoke or odor removal	1
541S	Animal problem snake	18
542	Animal rescue	1
552	Police matter	1
553	Public service	3
554	Assist invalid	16
571E	ENGINE/TRUCK Cover assignment, standby, moveup	1
611	Dispatched & cancelled en route	3
611A	Dispatched & canceled en route Fire Alarm	1
611F	Dispatched & canceled en route to Fire	2
611M	Dispatched & canceled en route Medical	6
611T	Dispatched & canceled en routeTraffic Collision	3
622	No Incident found on arrival at dispatch address	12
733	Smoke detector activation due to malfunction	2
736	CO detector activation due to malfunction	1
743	Smoke detector activation, no fire - unintentional	2
744	Detector activation, no fire - unintentional	1
745	Alarm system activation, no fire - unintentional	4

*Emergency Response Summary –
Medic Units Response Time - El Dorado
June 2022*

URBAN RESPONSE,

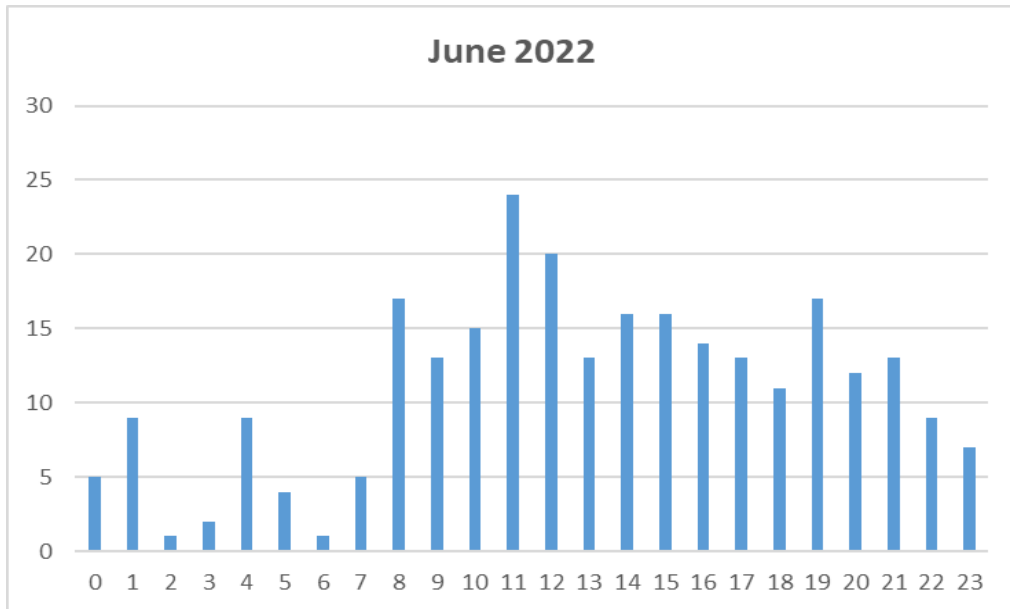
11-minutes, 90% of time

Response Time Between 00:00:00 - 00:00:59	1.99%
Response Time Between 00:01:00 - 00:01:59	3.59%
Response Time Between 00:02:00 - 00:02:59	8.76%
Response Time Between 00:03:00 - 00:03:59	21.51%
Response Time Between 00:04:00 - 00:04:59	34.66%
Response Time Between 00:05:00 - 00:05:59	50.20%
Response Time Between 00:06:00 - 00:06:59	62.15%
Response Time Between 00:07:00 - 00:07:59	72.91%
Response Time Between 00:08:00 - 00:08:59	81.67%
Response Time Between 00:09:00 - 00:09:59	86.45%
Response Time Between 00:10:00 - 00:10:59	91.24%

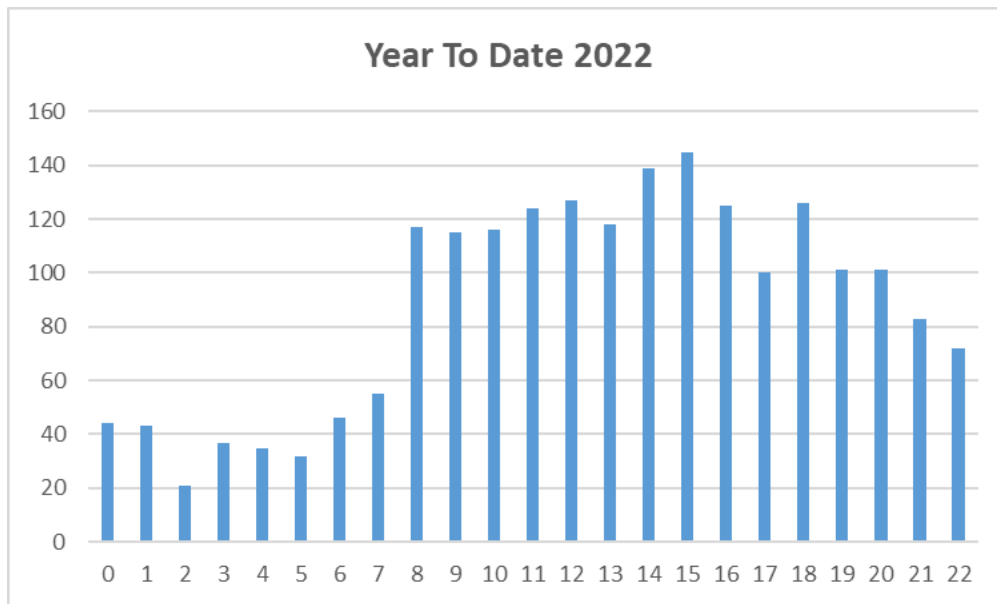
Medic Unit Response Comparison by Month/Year

MONTH	2022	2021
January	91.28%	93.57%
February	90.98%	91.13%
March	95.33%	93.59%
April	93.70%	91.67%
May	92.04%	89.19%
June	91.24%	88.48%
July		89.59%
August		85.71%
September		89.32%
October		89.96%
November		90.98%
December		87.54%

Incidents by Hour of the Day



Hour of Day



Hour of Day

Tools – Queries – Incident Report – NFIRS – Count of Incidents by Alarm Hour

Incidents by Day and Hour

Jun 01, 2022 to Jun 30, 2022

Day of Week	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200												
Sunday	0	1	1	0	0	1	0	0	0	1	1	2	1	0	0	0	2	2	1	1	0	0	0	0
Monday	1	0	0	0	1	0	2	0	1	0	0	2	1	0	1	2	1	2	0	0	1	2	1	1
Tuesday	0	1	0	0	0	0	1	1	1	1	2	0	4	8	0	0	2	3	0	2	7	2	0	0
Wednesday	3	0	0	1	0	0	0	0	1	1	1	2	2	3	2	0	4	0	0	1	3	1	0	2
Thursday	2	0	0	0	0	1	1	0	0	3	0	1	2	1	0	3	3	2	1	2	2	4	1	0
Friday	0	0	1	0	1	0	0	0	0	0	1	0	1	1	2	3	0	0	0	1	0	0	2	1
Saturday	2	1	1	1	0	0	1	0	0	1	1	1	0	1	0	1	1	0	1	0	1	0	2	1

Report: ImageTrend Continuum Data June 21 through 30, 2022

Training Division Update

The Training Division spent much of the month preparing for and completing the 22-01 Academy for new recruits. The academy cadre of Captains Hathaway and Landry prepared and completed many of the tasks and requirements of a lateral recruit academy. Recruits completed training in the following disciplines hose, ladders, forcible entry, vertical ventilation, water tender and air unit operations, EMS, and a host of other relevant topics. Many crews also assisted as adjunct instructors for Academy 22-01.

With the transition to ImageTrend, this month's EMS training was devoted to familiarization with the new program. Crews completed EMS simulations to be more prepared to use the program in the field.

Mandatory NFPA 1500 – Respiratory Protection training was completed as well.



Battalion Chief Updates

B-Shift – Chief Antonio Moreno

Incidents

Vehicle Accident Green Valley at Ullenkamp Rd B85, E383, E88, M89

Motor vehicle accident involving 3 vehicles. 1 person was extricated and transported, with two additional non-transported.



Law Enforcement Incident G.V. and Bass Lake Rd B85, E383, E88, M89

Personnel staged for a large L.E. operation involving multiple suspects.



Elevator Rescue

Windplay Drive

B85, D8501, E87, E85

Woman trapped inside elevator due to an area power blackout.



Vehicle Accident

Salmon Falls Road

B85, E84, E85, M85

Single vehicle into a power pole. One minor injury transported. Bark fire started under vehicle



Stove Fire

Gracious Living Retirement

B85, E87, E86

Electronic Tea Pot placed on a stover top.



Vehicle Accident

Latrobe Rd x South Shingle

B85, E91, E87, M85

Two car collision with power lines down. Minor injury. Latrobe was closed until PG&E arrived.



Commercial Structure Fire Vine Street

All Companies

Personnel responded to a kitchen fire in the Mimosa House Restaurant on Vine Street. Fire damage was limited to the kitchen area with smoke and water damage to the remainder of the occupancy.



Appliance Fire Leferve Steet, Folsom

B85, T85

Assisted with Folsom Fire with a fire in a dryer, filling the home with smoke.

Training

Multi-Agency Drill

Cameron Park Training Center

E383, B85

Above Ground rescues utilizing cantilever ladders and high pick points.



Metro Copter 1 Training

Dan Russell Arena

B85, E87, Folsom

Participated with Folsom and Metro Fire with Orientation to Copter 1.



T85 conducted an orientation drill with Cameron Park personnel at Station 89.



C-Shift – Chief Dave Brady

Incidents

Vehicle Accident

EDH Blvd



Landscape Fire

Serrano EDH



Training

RT-130 (Wildland Training) Drill

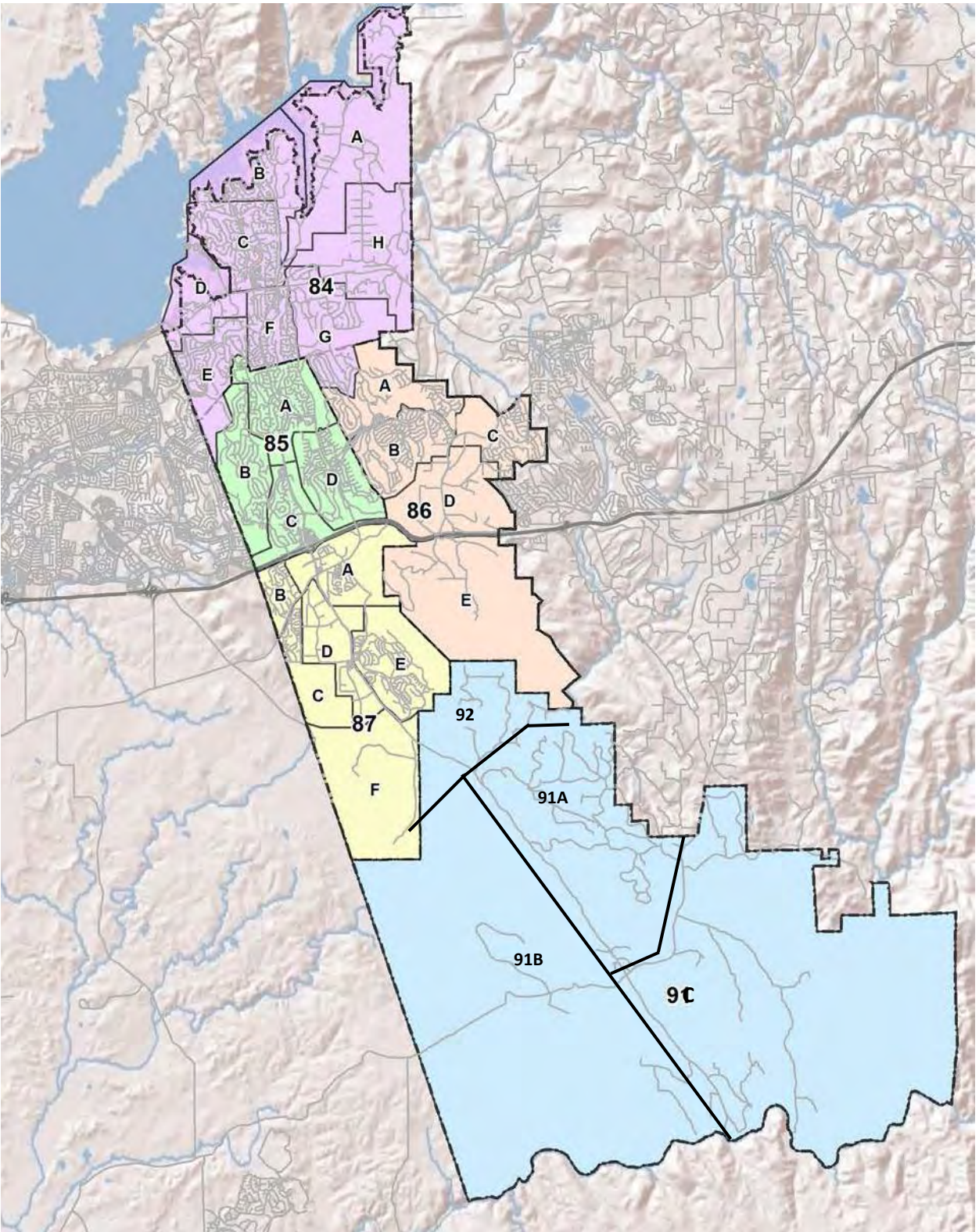
Brown's Ravine EDH, CA



Final Probationary Firefighter Testing

Fire Station 86







550 Howe Avenue, Suite 210
Sacramento, California 95825

Telephone: (916) 564-8727
FAX: (916) 564-8728

May 23, 2022

Board of Directors and Management
El Dorado Hills County Water District
DBA: El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, CA 95762

We are pleased to confirm our understanding of the services we are to provide the El Dorado Hills County Water District (District) (dba El Dorado Hills Fire Department) for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
3. Schedule of the Proportionate Share of Net Pension Liability
4. Schedule of Contributions to the Pension Plan
5. Schedule of Changes in the Net OPEB Liability and Related Ratios
6. Schedule of Contributions to the OPEB Plan

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1. Transmittal Letter
2. Statistical Section
3. Appropriations Limit Report

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the District and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is

not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes (including adjustments approved by you) of the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles

generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Richardson & Company, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency for the audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Richardson & Company, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies. All professional and administrative services and expenses relating to such access will be charged as an additional expense to the District.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the by the District or its cognizant agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our current peer review report accompanies this letter.

In the event we are requested or authorized by you or required by government regulation, subpoena, or other legal process to produce our workpapers or our personnel to respond to inquiries or serve as witnesses with respect to this or any engagement for you, you will, so long as we are

not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such a request. If such a request is made, and unless we are obligated by law or legal process to the contrary, we will inform you prior to providing such access.

Our Firm, as well as all other accounting firms with a significant audit practice, participates in a "peer review" program, covering our audit and accounting practices. This program requires that once every three years we subject our quality assurance practices to an examination by another accounting firm. Our latest peer review report accompanies this letter. As part of the process, the other firm will review a sample of our work. It is possible that the work we perform for you may be selected by the other firm for their review. If it is, they are bound by professional standards to keep all information confidential. If you object to having the work, we do for you reviewed by our peer reviewer, please notify us.

Brian Nash is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for the audit of the June 30, 2022 financial statements will be \$13,400 plus \$2,500 if an ACFR is issued. The fees include all out-of-pocket expenses. Therefore, our fees are all inclusive and represent a not to exceed amount. The fees quoted above include ten hours per year for consultation on financial accounting and reporting matters.

These estimates do not take into consideration changes in the scope of the audit due to changes in accounting or auditing pronouncements and standards, laws or regulations, the loss of key accounting personnel, material weaknesses in the internal control environment, or significant changes in the scope of the District's operations. The estimate also assumes the District will prepare its own closing adjustments and there will be minimal audit adjustments. We will discuss a new fee estimate with the District if such events occur.

In the event that the scope of our audit has to be increased due to changes in accounting or auditing pronouncements and standards, laws or regulations, material weaknesses in the internal control environment or significant changes in operations, we will discuss the situation with you and arrive at a new fee arrangement.

We understand that from time to time the District may require additional or special accounting and/or audit related services. Any such additional work agreed to between the District and the firm shall be performed at the following rates per hour for each fiscal year of the contract:

Classification	Hourly Rate
Partner	\$ 200
Senior Managers	180
Managers	160
Supervisors	140
Seniors	120
Staff	110
Clerical Staff	70

Reporting

We will issue a written report upon completion of our audit of the District’s financial statements. Our report will be addressed to Board of Directors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

El Dorado Hills County Water District
May 23, 2022
Page 9 of 12

If any provision in this letter is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Very truly yours,

RICHARDSON & COMPANY, LLP



Brian N. Nash, CPA
Partner

Response:

This letter correctly sets forth the understanding of the District and is signed by a person authorized by the Board of Directors to enter into this agreement on the District's behalf.

This letter correctly sets forth the understanding of El Dorado Hills County Water District dba El Dorado Hills Fire Department.

Management:

By: *Cassia Braddock* Title: *Director of Finance*

Date: *6/21/22*

Board of Directors:

By: *Folli Bennett* Title: President

Date: June 21, 2022



El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: July 21, 2022
TO: Board of Directors
AGENDA ITEM: Item XIV-A
SUBJECT: New Aerial Purchase

TOPIC

Staff seeks Board approval to Purchase a new Pierce 107' Aerial Apparatus.

SUMMARY

The current aerial apparatus has met its 10-year service life expectancy and is scheduled for replacement in 2023.

DISCUSSION

In 2012, the El Dorado Hills Fire Department ("Department") purchased a 2012 Sutphen 100' Aerial Platform (8590) to replace an aging aerial apparatus.

The current aerial apparatus has met the needs of the Department but has experienced significant repairs and downtime. The current aerial apparatus was not designed for the topography encountered in our community and is underpowered, decreasing the effectiveness of this resource. Due to the configuration and gearing of the truck, response times are extended in certain locations within the District.

Staff evaluated the maintenance cost associated with this apparatus and found that the annual maintenance cost exceeded, on average, \$32,000 per year between 2017 and 2022. In late 2019, due to the time the vehicle was out of service and the increase in maintenance costs, the Department placed Truck 85 as the secondary unit or as needed. This move reduced the wear on the aerial apparatus, extending the life of the vehicle.

Staff determined that a dependable, usable aerial apparatus was needed and began working on a replacement plan. Staff has been working with Pierce Manufacturing Inc. to design an aerial apparatus that will be dependable, effective, and meet the needs of a growing department for years to come.

FISCAL IMPACT

As a cost-saving measure, Staff recommends the 100% prepayment option at the time of order. The prepayment option will result in savings of \$76,290.87. Finance completed an analysis on this option and determined that the program savings exceed the estimated interest earned on those funds in LAIF over the estimated build period.

During the assessment, staff determined that the 2012 Sutphen aerial apparatus would be sold. After completing a value assessment, it was determined that the expected proceeds would be approximately \$400,000.00. These proceeds are reflected in the capital replacement fund.

The table below outlines the quoted cost, net of the prepayment discount, for this purchase:

Description	Price
One (1) Pierce Manufacturing, Inc. 107' Ascendant Quint Aerial	\$1,456,146.87
Discount for 100% Pre-Payment at Time of Order	<u>-76,290.87</u>
Subtotal	\$1,379,856.00
7.25% CA Sales Tax	100,039.56
California Tire Fee	17.50
<u>Changes/Mounting</u>	<u>20,086.94</u>
GRAND TOTAL	\$1,500,000.00

The estimated total of this purchase is currently included in the Board-approved 2022-23 Preliminary Budget.

RECOMMENDATION

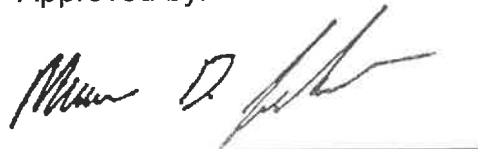
Staff recommends the Board approve the purchase of one (1) Pierce Manufacturing Inc. 107' Ascendant Heavy-Duty Quint Aerial through the HGAC Buy program. The total cost for this unit and associated upgrades, equipment, in-service inspections, and taxes/registration is not to exceed \$1,500,000.00.

Submitted by:



Dustin Hall
Deputy Chief – Operations

Approved by:



Maurice Johnson
Fire Chief

PROPOSAL PREPARED FOR:

El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, CA 95762

Submitted Date:	June 28, 2022
Proposal Number:	60628-22
<i>Expiration Date:</i>	<i>July 28, 2022</i>
Sales Consultant:	Brad Hansen

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the EL DORADO HILLS FIRE DEPARTMENT, hereinafter called "Customer" and an officer of Golden State Fire Apparatus, Inc., hereinafter called "GSFA", the following fire apparatus and equipment, hereinafter called "Product":

#	Description	Unit Price
A	One (1) Pierce Manufacturing, Inc. 107' Velocity Ascendant Quint Aerial (<i>HGAC contract FS12-19, Product Code FS19VA05</i>)	1,456,146.87
B	<i>Pre-Payment Discount for 100% Payment at Time of Order</i>	<i>(76,290.87)</i>
C	SUBTOTAL	1,379,856.00
D	7.25% State Sales Tax	100,039.56
E	California Tire Fee	17.50
F	GRAND TOTAL	1,479,913.06



PROPOSAL SUMMARY

This proposal includes the following items in accordance with the specifications hereto attached:

- Fire apparatus and equipment
- Delivery to GSFA service center in Sacramento
- Pre-delivery inspection/services by GSFA
- Final delivery from service center to Customer

PRODUCT COMPLETION

Product shall be built in accordance with the specifications hereto attached, delays due to acts of God, strikes, war, or intentional conflict, failures to obtain chassis, materials, unusual weather conditions or other causes beyond GSFA's control not preventing, within approximately **795 to 825 CALENDAR DAYS** after receipt of this order and the acceptance thereof at our Sacramento, California office. Within thirty (30) calendar days after receipt of this order and acceptance thereof, GSFA shall submit to Customer a production schedule including tentative pre-construction conference, final inspection and final delivery dates.

DELIVERY LOCATION

Product shall be shipped in accordance with the specifications hereto attached and be delivered to you at **EL DORADO HILLS, CALIFORNIA**. Proof of insurance must be demonstrated by the Customer to GSFA prior to transferring of the Product(s).



El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: July 21, 2022
TO: Board of Directors
AGENDA ITEM: **Item XIV-B**
SUBJECT: New Engine Purchase

TOPIC

Staff seeks Board approval for Authorization to Purchase a new Pierce Type 1 Wildland Urban Interface (WUI) Engine.

SUMMARY

The Apparatus Replacement Schedule identifies Engine 8579 (E-91), a 2003 HME Westates Engine, as due for replacement in 2023.

DISCUSSION

Engine 8579 has met its service life obligation. Staff continues to use the Apparatus Replacement Schedule to ensure that the front line and reserve apparatus are well maintained, the most current, and with the most up-to-date safety equipment available on the market for Department personnel.

The proposed new Engine will be housed and respond from Fire Station 91, removing 8579 from front line service. At the time of delivery, staff will evaluate the four reserve engines to determine which engine will be surplus (sold or donated) in accordance with Department policy. Staff has completed a replacement assessment on this engine and determined the score to be 41 - Condition 4 "Needs Immediate Consideration". Any score of 28 or more, places the apparatus in this condition. The assessment is based on maintenance and repair cost, reliability, age, miles/hours, type of service, and overall condition.

Staff has been working with Pierce Manufacturing Inc. on the design of the Engine that will be like the Type 1 WUI platform the Department purchased in 2021. Pierce Manufacturing Inc. has advised staff that the estimated build time for this Engine is currently 24 ½ to 25 ½ months.

FISCAL IMPACT

This Engine was approved in the 2022-23 Preliminary Budget for \$900,000. Due to unforeseen market demands and inflation, the cost of this equipment has increased at a greater rate than expected. The updated cost of this engine from Pierce Manufacturing Inc. is \$902,489.56 (assuming the prepayment option is exercised). This price does not include any changes or equipment mounting.

As a cost-saving measure, Staff recommends the 100% pre-payment option at the time of order. The prepayment option saves the Department \$48,007.10 off the purchase price. Finance completed an analysis on this option and determined that the program savings exceeds the estimated interest that would be earned on those funds in LAIF over the estimated build period.

The table below outlines the estimated total cost, net of the prepayment discount, for this purchase:

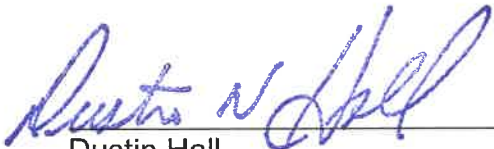
Description	Price
One (1) Pierce Manufacturing, Inc. Enforcer 1500 GPM Pumper	\$ 889,479.41
Discount for 100% Pre-Payment at Time of Order	-48,007.10
Subtotal	\$ 841,472.31
7.25% CA Sales Tax	61,006.74
California Tire Fee	10.50
Changes/Mounting	20,000.00
GRAND TOTAL	\$ 922,489.56

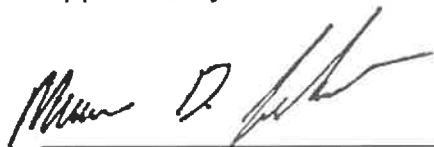
RECOMMENDATION

Staff respectfully recommends the Board approve the purchase of one (1) Pierce Manufacturing Type 1 WUI Engine through the HGAC Buy program. The total cost for this unit and associated upgrades, equipment, in-service inspections, and taxes/registration is not to exceed \$923,000.00.

Submitted by:

Approved by:


Dustin Hall
Deputy Chief – Operations


Maurice Johnson
Fire Chief

PROPOSAL PREPARED FOR:

El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, CA 95762

Submitted Date:	June 28, 2022
Proposal Number:	60628-22
Expiration Date:	July 28, 2022
Sales Consultant:	Brad Hansen

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the **EL DORADO HILLS FIRE DEPARTMENT**, hereinafter called "Customer" and an officer of Golden State Fire Apparatus, Inc., hereinafter called "GSFA", the following fire apparatus and equipment, hereinafter called "Product":

#	Description	Unit Price
A	One (1) Pierce Manufacturing, Inc. Enforcer 1500 GPM Pumper (<i>HGAC contract FS12-19, Product Code FS19VC07</i>)	889,479.41
B	<i>Pre-Payment Discount for 100% Payment at Time of Order</i>	<i>(48,007.10)</i>
C	SUBTOTAL	841,472.31
D	7.25% State Sales Tax	61,006.74
E	California Tire Fee	10.50
F	GRAND TOTAL	902,489.56



PROPOSAL SUMMARY

This proposal includes the following items in accordance with the specifications hereto attached:

- Fire apparatus and equipment
- Delivery to GSFA service center in Sacramento
- Pre-delivery inspection/services by GSFA
- Final delivery from service center to Customer

PRODUCT COMPLETION

Product shall be built in accordance with the specifications hereto attached, delays due to acts of God, strikes, war, or intentional conflict, failures to obtain chassis, materials, unusual weather conditions or other causes beyond GSFA's control not preventing, within approximately **795 to 825 CALENDAR DAYS** after receipt of this order and the acceptance thereof at our Sacramento, California office. Within thirty (30) calendar days after receipt of this order and acceptance thereof, GSFA shall submit to Customer a production schedule including tentative pre-construction conference, final inspection and final delivery dates.

DELIVERY LOCATION

Product shall be shipped in accordance with the specifications hereto attached and be delivered to you at **EL DORADO HILLS, CALIFORNIA**. Proof of insurance must be demonstrated by the Customer to GSFA prior to transferring of the Product(s).



El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: July 21, 2022
TO: Board of Directors
AGENDA ITEM: Item XIV-C
SUBJECT: Air Support Unit Refurbish

TOPIC

Staff seeks Board approval to refurbish the Air Support Unit by purchasing a new compressor and equipment.

SUMMARY

Due to the age and limited capability, it is necessary to purchase a new air compressor and refill station for the Air Support Unit. The current system does not allow for the unit to refill the District's new 5500psi SCBA (Self-Contained Breathing Apparatus) air bottles that will be delivered later this year.

DISCUSSION

In 2002, the El Dorado Hills Fire Department (Department) purchased the current Air Support Unit from Hackney Emergency Vehicles. The Department has been using this unit for refilling SCBA air bottles for approximately 20 years. Although the chassis and other components are in good condition and have significant life left, the compressor and fill station have met the end of their service life.

In January of this year, the Department made the strategic decision to update its SCBA equipment, replacing current equipment with new SCBA air packs and cylinders from the industry-leading manufacturer. This change to newer equipment has increased the air pressure in the cylinders from 4500 to 5500psi. With the Department's current air compressor, the required pressures cannot be reached.

In March of this year, the Board of Directors authorized staff to proceed with an RFQ (Request for Quotes) to refurbish the air compressor and associated equipment. After an open RFQ process and subsequent follow-up were completed, Bauer Compressors located in Livermore, CA has been selected as the successful vendor.

FISCAL IMPACT

The cost of the upgraded Air Support Unit equipment was approved in the Preliminary Budget for 2022/23 for a total of \$89,000. A portion of the cost, 26.5%, will come from the Development Fee Fund and the remaining balance will come from the Capital Replacement Fund.

Due to higher-than-expected inflation, the cost of the upgrade had increased slightly above what was approved in the preliminary budget. The selected and sole quote came in at \$89,632.72. This amount will be updated in the 2022/23 Final Budget.

The table below outlines the quoted cost of this refurbishment (please see the attached quote for greater detail):

<u>Description</u>	<u>Price</u>
Upgrade air compressor, fill station, and training	\$89,632.72

RECOMMENDATION

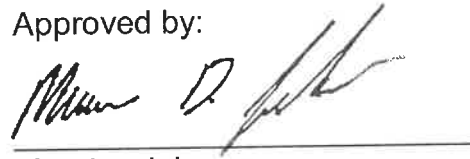
Staff respectfully recommends the Board approve the purchase of the air compressor and associated equipment to refurbish the Air Support Unit for a cost of \$89,632.72

Submitted by:



Dustin Hall
Deputy Chief – Operations

Approved by:



Maurice Johnson
Fire Chief



267 East Airway Blvd
Livermore, CA 94551
Phone: 925-449-7210
Fax: 925-449-7201

To:
Murray Morgan
El Dorado Hills Fire Department
Email: mmorgan@edhfire.com

Date: 5/1/2021

Quotation Valid for 60 Days.

ITEM	QTY	DESCRIPTION	PRICE	AMOUNT
1	1	K18.1-20-E3 Mobile Skid Less ASME Working pressure: 6,000 psi Charging rate: 25.2 scfm Horsepower: 20 three phase Including: -Electronic CO Monitor w/Calibration Kit -Soft Start Electrics -Wiring Harness		\$58,746.00
2	1	CFS5.5 2 Mobile Fill Station Including: -SCBA Fill Control Panel -Compressor Controls, HMI -Dual Function Cascade Control Panel -Regulated Remote Outlet to Supply High Pressure Hose Reel -Refill Port		\$14,726.00
3	4	VAL-0154 6,500 psi Kunkle Pressure Relief Valve to be installed on EDHFire Existing ASME Air Storage Cylinders	<u>\$600.00</u>	<u>\$2,400.00</u>
		Sub Total		\$75,872.00
		Sales Tax 7.25%		\$5,500.72
		Freight Estimate		\$3,500.00
		Installation 4 Days		<u>\$4,760.00</u>
		Total		\$89,632.72

Delivery: 12 weeks ARO. FOB Norfolk, VA.

Note: Bauer will perform the new air system installation at the Bauer Compressor Service Center located in Livermore. Bauer will remove existing air system from vehicle, install Four (4) existing ASME Air Storage Cylinders into the new Bauer compressor skid, install compressor skid and fill station into vehicle's body. Bauer will plumb system together, perform final operational test on equipment and train El Dorado Hills FD personnel on proper operation of system.

Prices do not include shipping/handling charges or sales tax unless specified.

Quotation prices are valid for 60 days. Call 925-449-7210 if past expiration date.

Thank you for the opportunity to submit this quotation. If you have any questions please give us a call.

Sincerely,

Tim McGuire

Phone: 925-449-7210 x 203

tim.mcguire@bauersf.com



El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: July 21, 2022
TO: Board of Directors
AGENDA ITEM: Item XIV D
SUBJECT: Deputy Chief Command Vehicles Purchase

TOPIC

Staff seeks Board authorization to purchase two (2) Deputy Chief Command Vehicles

SUMMARY

In 2015, the Department purchased two vehicles that are currently in use by the Deputy Chiefs. The vehicles are built on a Chevrolet Tahoe chassis which has caused limitations for standard operational use. The current chassis configuration is restrictive and provides an inadequate hauling capacity of tools and equipment, necessary for disciplines such as investigation, strike team leader, and overhead deployments on wildland incidents throughout the state. These limitations are preventing day-to-day operations and standard engagement on incidents within the District and the surrounding region.

The new vehicle purchases were approved in the 2022/23 preliminary budget. The current Deputy Chief vehicles were scheduled to be replaced in 2025. The replacement timeline has been moved up two years in the apparatus/fleet vehicle replacement plan for two main reasons. First, the Department has taken the necessary measure to surplus fleet vehicles that were past their service life. This has caused limited availability of vehicles at a time when there is an increase in staff members that need vehicles to complete their respective work functions. Secondly, the need for expanded capabilities for the Deputy Chiefs that the current vehicles do not accommodate. The need for these additional vehicles is significant.

Due to supply chain shortages and manufacturing-related issues, it has been very difficult to locate any available vehicles that would accommodate the current needs. Staff has contacted multiple vehicle dealerships, Enterprise Fleet, as well as Sourcewell, the vendor currently being used for the Battalion Chief vehicle conversion. The vendors were unsuccessful in locating a vehicle. Additionally, when staff contacted Sourcewell, they advised the market is experiencing lengthy delays from the time of order and unprecedented cancellations from all manufacturers. Evident from the experience that vehicles have been ordered for 6 to 10 months, only to be canceled.

Through an exhaustive search, staff has been able to source two Ram chassis that meet the specifications needed. These vehicles are located in Montana and are among only three available chassis that meet our specifications. Staff was advised by those working in the automotive sales industry that if a vehicle matching the specifications is located, to purchase the vehicle, as another may not be available.

Staff is researching and developing options pertaining to the conversion of the vehicles with the command build-up features desired. Once a determination has been made, staff will present this information to the Board at a later date.

Staff has reviewed this situation with legal counsel and due to the drastic shortage of chassis, the unknown timeline for market stabilization, and the need for the vehicles now, he advises that the circumstances justify sole source procurement of the chassis.

FISCAL IMPACT

The table below outlines the quoted cost of this purchase:

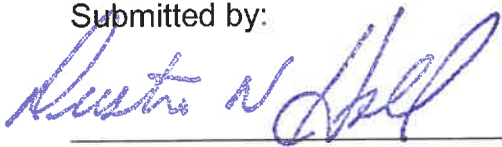
Description	Price
2 – Ram 2500 Laramie Crew Cab 4X4	\$149,760.00
Tax	\$10,857.60
Grand Total	\$160,617.60

The Department approved \$200,000 for the purchase of both vehicles in the preliminary budget for 2022/23.

RECOMMENDATION

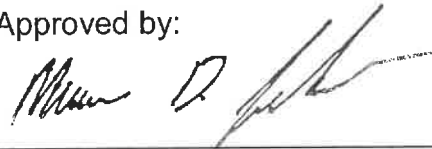
Staff recommends the Board authorize the purchase of the chassis directly from the dealer.

Submitted by:



Dustin Hall
Deputy Chief – Operations

Approved by:



Maurice Johnson
Fire Chief



2022 MODEL YEAR

RAM 2500 LARAMIE CREW CAB 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$61,200**

RAM 2500 LARAMIE CREW CAB 4X4

Exterior Color: Flame Red Clear-Coat Exterior Paint

Interior Color: Black Interior Color

Interior: Leather-Trimmed 40/20/40 Bench Seat

Engine: 6.7L I6 Cummins Turbo Diesel Engine

Transmission: 6-Speed Automatic 68RFE Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES

- Advanced Multistage Front Air Bags
- Supplemental Side-Curtain Front and Rear Air Bags
- Supplemental Front Seat-Mounted Side Air Bags
- 3.73 Axle Ratio
- ParkView® Rear Back-Up Camera
- ParkSense® Front and Rear Park-Assist System
- Electronic Shift-On-The-Fly Transfer Case
- Traction Control
- Trailer Sway Damping
- Trailer Brake Controller
- Electronic Stability Control
- Dampened Tailgate
- Sentry Key® Theft Deterrent System
- Remote-Start System
- Trailer Light Check
- Tire Pressure Monitoring Display
- Selectable Tire-Fill Alert

INTERIOR FEATURES

- Uconnect® 5 with 8.4-Inch Touch Screen Display
- Ram Connect (Connected Services) with Trial
- Handsfree Phone and Audio
- Integrated Voice Command
- 9 Alpine® Speakers with Subwoofer
- Apple CarPlay®
- Google Android Auto™
- SiriusXM® with 6-Month Radio Sub Call 800-643-2112
- Full Function Media Hub with 2-USB Plus Aux Port
- A/C with Dual-Zone Auto Temperature Control
- Power Front Windows with 1-Touch Up / Down
- Automatic-Dimming Rear-View Mirror
- Heated Front Seats
- 8-Way Power Adjustable Driver Seat
- 8-Way Power Adjustable Front Passenger Seat
- Leather-Trimmed 40/20/40 Bench Seat
- Heated Steering Wheel
- Sleering-Wheel-Mounted Audio Controls

EXTERIOR FEATURES

- 18-Inch x 8.0-Inch Polished Aluminum Wheels
- LT275/70R18E BSW All-Season Tires

- Front and Rear Floor Mats
- LED Hitch Lamp in Tailgate Handle
- LED Tail Lamps
- Front LED Fog Lamps
- Exterior 115V AC Outlet
- Rear Power-Sliding Window
- Fold-Flat Load Floor Storage

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

- Customer Preferred Package 2HH **\$9,595**
- 6.7L I6 Cummins Turbo Diesel Engine
- Tow Hooks
- 220-Amp Alternator
- LT275/70R18E OWL On/Off-Road Tires **\$295**
- Uconnect® 5 Nav with 12.0-Inch Touch Screen Display **\$1,995**
- SiriusXM® 360L with 6-Month Sub Call 800-643-2112

Destination Charge **\$1,795**

TOTAL PRICE: * \$74,880

WARRANTY COVERAGE

- 5-year or 100,000-mile Powertrain Limited Warranty
- 3-year or 36,000-mile Basic Limited Warranty.
- Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR / 100,000 MILE
POWERTRAIN WARRANTY**

Assembly Plant/Port of Entry: SALTILLO, MEX/ICO

S/L

SHIP TO:

SOLD TO:

vin: 3C6-UR5FLXNG-327165

LA-V0W 6019

06/28-0



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES, AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

California Air Resources Board

Diesel Vehicle

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings
For information on how to compare, please see www.arb.ca.gov/ep_label

Protect the environment. Choose vehicles with **higher ratings**:

Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicles measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash

Driver
Passenger

★★★★★

★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash

Front seat
Rear seat

★★★★★

★★★★★

Based on the risk of injury in a side impact.

Rollover

★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236



VEHICLE PROTECTION
A PRODUCT OF FCA US LLC

Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.



2022 MODEL YEAR

RAM 2500 LARAMIE CREW CAB 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$61,200

RAM 2500 LARAMIE CREW CAB 4X4

Exterior Color: Flame Red Clear-Coat Exterior Paint

Interior Color: Black Interior Color

Interior: Leather-Trimmed 40/20/40 Bench Seat

Engine: 6.7L I6 Cummins Turbo Diesel Engine

Transmission: 6-Speed Automatic 68RFE Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES

- Advanced Multistage Front Air Bags
- Supplemental Side-Curtain Front and Rear Air Bags
- Supplemental Front Seat-Mounted Side Air Bags
- 3.73 Axle Ratio
- ParkView® Rear Back-Up Camera
- ParkSense® Front and Rear Park-Assist System
- Electronic Shift-On-The-Fly Transfer Case
- Traction Control
- Trailer Sway Damping
- Trailer Brake Controller
- Electronic Stability Control
- Dampened Tailgate
- Sentry Key® Theft Deterrent System
- Remote-Start System
- Trailer Light Check
- Tire Pressure Monitoring Display
- Selectable Tire-Fill Alert

INTERIOR FEATURES

- Uconnect® 5 with 8.4-Inch Touch Screen Display
- Ram Connect (Connected Services) with Trial
- Handsfree Phone and Audio
- Integrated Voice Command
- 9 Alpine® Speakers with Subwoofer
- Apple CarPlay®
- Google Android Auto™
- SinusXM® with 6-Month Radio Sub Call 800-643-2112
- Full Function Media Hub with 2-USB Plus Aux Port
- A/C with Dual-Zone Auto Temperature Control
- Power Front Windows with 1-Touch Up / Down
- Automatic-Dimming Rear-View Mirror
- Heated Front Seats
- 8-Way Power Adjustable Driver Seat
- 8-Way Power Adjustable Front Passenger Seat
- Leather-Trimmed 40/20/40 Bench Seat
- Heated Steering Wheel
- Steering-Wheel-Mounted Audio Controls

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- LT275/70R18E BSW All-Season Tires

- Front and Rear Floor Mats
- LED Hitch Lamp in Tailgate Handle
- LED Tail Lamps
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- Fold-Flat Load Floor Storage

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

- Customer Preferred Package ZHH \$9,595
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- 220-Amp Alternator
- LT275/70R18E OWL On/Off-Road Tires \$295
- Uconnect® 5 Nav with 12.0-Inch Touch Screen Display \$1,995
- SinusXM® 360L with 6-Month Sub Call 800-643-2112

Destination Charge **\$1,795**

TOTAL PRICE: * \$74,880

WARRANTY COVERAGE

- 5-year or 100,000-mile Powertrain Limited Warranty
- 3-year or 36,000-mile Basic Limited Warranty.
- Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR / 100,000 MILE
POWERTRAIN WARRANTY**

Assembly Point/Port of Entry: SALTILLO, MEXICO S.L. SHIP TO: SOLD TO:

VIN: 3C6-UR5FL1NG-327166 U-VIN: 6020 0626-0



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

California Air Resources Board

Diesel Vehicle

Environmental Performance

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Smog Rating (tailpipe only)



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GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★★
	Passenger	★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	★★★★★
	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-866-327-4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.



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El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: July 21, 2022
TO: Board of Directors
AGENDA ITEM: Item XIV E
SUBJECT: Modification of Battalion Chief Command Vehicle Purchase

TOPIC

Staff seeks Board authorization to modify and purchase a Battalion Chief Command Vehicle.

SUMMARY

In October 2021, Board authorized staff to purchase a new Battalion Chief command vehicle for improved response capability through a competitive bid contract with Sourcewell, National Auto Fleet Group.

When the contract was executed with Sourcewell, staff selected a Ford Motor Company chassis. Staff was advised the vehicle would arrive around the middle of May 2022, to 9-1-1 Vehicle, the vendor contracted to complete the Chief Officer vehicle conversion package..

911 Vehicle informed us that they would not be able to perform due to an inability to secure the chassis for the vehicle in the near term. Commercial truck chassis supply is extremely limited due to current manufacturing issues, and chassis are simply unavailable to our vendor. Staff has independently verified this shortage situation by searching for a chassis that we might purchase directly. 911 Vehicle has indicated that they will honor the "build up" portion of our agreement if we are able to secure a chassis, with a deduction from our agreement in the amount of the initially intended vendor chassis cost. We have searched for suitable chassis. We were unable to locate a Ford chassis but have located a Ram chassis which is equivalent in capacity and performance to the Ford chassis. That vehicle is located in Montana, and is among only three available chassis meeting our specification, which further demonstrates the shortage. The Ram chassis would be purchased directly from the dealer at a cost of \$75,130.00. We will receive a credit from our 911 Vehicle in the amount of \$54,141.00, which was the chassis cost included in the submitted proposal. The difference between the proposed cost and the Ram chassis cost is \$20,989.00, which is an increase in the District's anticipated cost. 911 Vehicle will honor all other portions of its bid, so the increased cost will be associated with items that were originally purchased for the Ford chassis and cannot be installed on the Ram chassis.

Staff has reviewed this situation with legal counsel. He advises that the circumstances justify sole source procurement of the chassis and modification of our vendor contract to separate the chassis purchase from the Chief Officer conversion installation portion of the contract, based upon the vendor's claim of impossibility to comply with the contract terms due to a severe supply shortage. He advises the alternative is to terminate our agreement with the vendor and enter into a new contract for the vehicle when supply issues have stabilized.

FISCAL IMPACT

The table below outlines the quoted cost of this purchase:

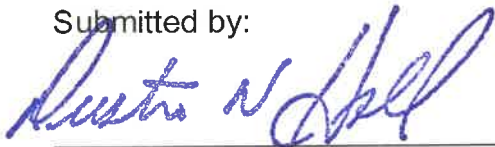
Description	Price
911 Vehicle Fees and associated vehicle equipment	\$94,550.94
Ram 2500 Laramie Crew Cab 4X4	\$75,130.00
Tax	\$12,301.87
Sub-total	\$181,982.81
Radio, technology, & associated equipment	\$36,600
Grand Total	\$218,582.81

The Department budgeted and approved \$220,000 for the purchase and installation of a Chief Officer Conversion package and chassis the 2021/22 Final Budget.

RECOMMENDATION

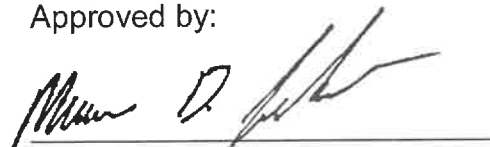
Staff recommends that the Board approve the updated agreement with 911 Vehicle for vehicle conversion and authorize the purchase of the chassis directly from the dealer for delivery to 911 Vehicle.

Submitted by:



Dustin Hall
Deputy Chief – Operations

Approved by:



Maurice Johnson
Fire Chief



2022 MODEL YEAR

RAM 2500 LARAMIE CREW CAB 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$61,200

RAM 2500 LARAMIE CREW CAB 4X4

Exterior Color: Flame Red Clear-Coat Exterior Paint

Interior Color: Black Interior Color

Interior: Leather-Trimmed Bucket Seats

Engine: 6.7L I6 Cummins Turbo Diesel Engine

Transmission: 6-Speed Automatic 68RFE Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES

- Advanced Multistage Front Air Bags
- Supplemental Side-Curtain Front and Rear Air Bags
- Supplemental Front Seat-Mounted Side Air Bags
- 3.73 Axle Ratio
- ParkView® Rear Back-Up Camera
- ParkSense® Front and Rear Park-Assist System
- Electronic Shift-On-The-Fly Transfer Case
- Traction Control
- Trailer Sway Damping
- Trailer Brake Controller
- Electronic Stability Control
- Dampened Tailgate
- Sentry Key® Theft Deterrent System
- Remote-Start System
- Trailer Light Check
- Tire Pressure Monitoring Display
- Selectable Tire-Fill Alert

INTERIOR FEATURES

- Uconnect® 5 with 8.4-Inch Touch Screen Display
- Ram Connect (Connected Services) with Trial
- Handsfree Phone and Audio
- Integrated Voice Command
- 9 Alpine® Speakers with Subwoofer
- Apple CarPlay®
- Google Android Auto™
- SiriusXM® with 6-Month Radio Sub Call 800-643-2112
- Full Function Media Hub with 2-USB Plus Aux Port
- A/C with Dual-Zone Auto Temperature Control
- Power Front Windows with 1-Touch Up / Down
- Automatic-Dimming Rear-View Mirror
- Heated Front Seats
- 8-Way Power Adjustable Driver Seat
- 8-Way Power Adjustable Front Passenger Seat
- Leather-Trimmed 40/20/40 Bench Seat
- Heated Steering Wheel
- Steering-Wheel-Mounted Audio Controls

EXTERIOR FEATURES

- 18-Inch x 8.0-Inch Polished Aluminum Wheels
- LT275/70R18E BSW All-Season Tires

- Front and Rear Floor Mats
- LED Hitch Lamp in Tailgate Handle
- LED Tail Lamps
- Front LED Fog Lamps
- Exterior 115V AC Outlet
- Rear Power-Sliding Window
- Fold-Flat Load Floor Storage

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

- Leather-Trimmed Bucket Seats **\$545**
- Customer Preferred Package 2HH **\$9,595**
- 6.7L I6 Cummins Turbo Diesel Engine
- Tow Hooks
- 220-Amp Alternator
- Uconnect® 5 Nav with 12.0-Inch Touch Screen Display **\$1,995**
- SiriusXM® 360L with 6-Month Sub Call 800-643-2112

Destination Charge \$1,795

TOTAL PRICE: * \$75,130

WARRANTY COVERAGE
 5-year or 100,000-mile Powertrain Limited Warranty
 3-year or 36,000-mile Basic Limited Warranty.
 Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR / 100,000 MILE
 POWERTRAIN WARRANTY**

Assembly Point/Port of Entry: SALTILLO, MEXICO S.L. SHIP TO: SOLD TO:
 VIN: 3C6-UR5FL2NG-323191 14-VON: 4526 0627-G



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

California Air Resources Board

Diesel Vehicle

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label

Protect the environment. Choose vehicles with **higher ratings:**
Greenhouse Gas Rating (tailpipe only) **Smog Rating** (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver Passenger	★★★★★
		★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat Rear seat	★★★★★
		★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA) www.safercar.gov or 1-888-327-4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.



VEHICLE PROTECTION
A PRODUCT OF FCA US LLC

Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.



National Auto Fleet Group

A Division of Chevrolet of Watsonville

480 Auto Center Drive, Watsonville, CA 95076

(855) 288-8572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

7/14/2022

Quote ID: 20708

Mr Dustin Hall
El Dorado Hills Fire Department
1050 Wilson Blvd
El Dorado Hills, California, 95762

Dear Mr Dustin Hall,

National Auto Fleet Group is pleased to quote the following vehicle(s) Upfit and Accessories for your consideration. One (1) New/Unused (Command Truck Conversion 911 Command Upfit) and delivered to your department yard, each for

One Unit

Subtotal	\$94,550.94
Tax (7.2500 %)	\$6,854.94
Total	\$101,405.88

- per the attached specifications.

This vehicle(s) Upfit is available under the **Sourcewell Contract 091521-NAF**. Please reference this Bid number on all purchase orders.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Kevin Buzzard
National Fleet Manager
Email: buzzard5150@gmail.com
Office: (626) 457-5590
Fax: (831) 480-8497



GMC



5604 E. La Palma Ave. Anaheim, CA 92807
 P: 714-808-0911 F: 714-808-0916 www.911vehicle.com

Your Single Source Provider for Emergency Vehicle Solutions

Quote#92421-1

To: Chief Dustin Hall From: Dan Walters
 Company: El Dorado Hills Fire Date: July 14, 2022
 Fax # _____ Phone # _____
Quotes are Valid for 90 Days

Regarding: **Command Truck Conversion Package - Revised - 2022 RAM 2500 Truck**

1 Number of Pages sent including cover sheet

QTY Breakdown with labor:

- BASE ELECTRICAL SYSTEM**
- 1 Engineering and Design Layout
- 1 Cola Hercul M284 Radio Master Disconnect Switch
- 2 Dual Battery system w/ (2) 65-PC1750 batteries
- 2 Dual Battery system w/ (2) 65-PC1750 batteries in rear communications area
- 1 (2) In Floor Battery Boxes for Dual Batteries
- 1 Dual Battery Isolation System
- 1 Main DC Power / Ground Electrical Buss System
- 1 911V-Mux Vehicle Load Manager
- 1 Key Ignition Control System
- 1 Park Neutral Control System
- 1 Command Center Control System
- EMERGENCY LIGHTING AND SIREN WARNING**
- 1 Whelen Cencom Core Siren and Lighting Controller Over Head
- 1 Whelen Liberty II Duo LED Lightbar with Infrared Opticom Dual Mode LEDs
- 1 GPS Opticom Pre-wire (GPS Antenna Installed and Harness for Triggers)
- 1 Headlight Flasher
- 1 Setline Push Bumper with 4 Whelen IOHR LEDs installed
- 2 Whelen M4VRC Red LED Lights on Front Side Fender
- 2 Whelen M4VRC Red LED Lights on Rear Side Fender
- 2 Whelen IOHR Red LEDs with License Plate Bracket on the Rear
- 2 Whelen Tracer LED Bars Red/White installed on each side below cab
- 1 Siren speaker mounted behind grill
- 1 Traffic Advisor mounted on rear of roof
- Command and Center Console Module**
- 1 Metal Center Console w/ Rear Storage for Radios and Lighting Controller
- 2 Arm rests mounted on each side of the console
- 2 LED Lighting in Side Compartments and Rear of Shell
- 1 911 Custom Rear Command Module
- 5 In Drawer Radio Speaker Modification for APX Radios
- 1 100DLB Aluminum Bed Slide with 70% & 100% Extension
- 1 90° Angle Lip Added to top storage area to prevent items falling
- 1 Communications Cabinet under Rear Seats
- 1 Interior Command center Lighting Red/White LED Bars at Command Desk
- 1 Dimmer Switch on Command Desk LED Light
- 1 Metal Dry Erase Surface on Tail Gates and Sides of Command Desk
- 1 Plexi-Glass on Tail Gate Dry Erase Surface
- 2 Drawer organizers in rear command desk
- 1 Aluminum Angle Lip for Gear Storage on Platform
- 2 Plexi-Glass Panels on side desk Dry Erase Surface
- RADIOS AND COMPUTERS**
- 2 Motorola APX 8500 All Band Dual Head Radios (CS)
- 2 Bendix King KNG-M150R Dual Head VHF Radios (CS)
- 4 Overhead radio speakers in cab
- 1 Radio Mobile MDC installed at Center Console (CS)
- 2 18.5" Captive Touch Remote Screens in Rear
- 1 HDMI 4 x 2 Matrix for Rear Monitors
- 1 HDMI & USB Input to Rear TrueView Monitors
- 1 Custom TV Mount for Rear Monitors Above Rear Command Desk
- 1 Mobile Keyboard at Rear Command
- 1 Heavy Duty Side Mount for MDC at Console
- 2 Motorola Drop-in Radio Chargers in Console (CS)
- 2 Dedicated Headset, Transmit Stations for 1 Rear BK & Motorola Radio
- 8 Roof Mounted Antennas
- 1 Ground Plane Installed on Shell for Radio Antennas
- 4 Motorola Accessory Connectors for Radio Mics
- 4 Motorola Hand Mic Modification for Rear of Head Output
- 9 Magnetic Mic Modifications All Radios and Siren
- 1 Cradle Point COR-IBR1700 Modem w/ MC400 Modem Option
- 1 Multi-Band Antenna for Cradle Point Modem
- 1 Additional Multi-Band Antenna for Cradle Point Modem
- 1 RAM iPad Mount at Center Console
- 1 Rear iPad Mount at Command Desk with dedicated charger
- 1 Extra CAT6 Cable from Console to Rear Command HDMI Hub
- OTHER EQUIPMENT**
- 1 Misc. Parts and Materials (Loom, Connectors, Etc.)
- 1 LED Lights with 3 way switch mounted under rear bumper
- 1 Interior Overhead LED Dome Light (Red/White) in Cab
- 1 Mount Front ID Plates in Bumper
- 1 Zico LH-5-30-35F SCBA Mounting Brackets Installed
- 1 Kussmaul 20 Amp Shore Power Inlet
- 1 Streamlight SL-20 Flashlight
- 1 Bluetooth/WiFi Printer
- 1 Shore Power Relay Bypass System
- 1 Samekl 100amp Battery Charger and 2200watt Pure Sine Inverter
- 2 Hospital Grade A/C Receptacles for Inverted Power Use
- 4 20 Amp Auxiliary DC Sockets with Rubber Cover
- 6 Dual USB Sockets with Rubber Cover
- 1 Apple TV to Matrix for Rear Monitors
- 1 Off Air HD TV Antenna and Cabling
- 1 Soft Open Check for Tail Gate
- 1 Rear Seat Organizer
- 1 SnugTop Pro Shell with Solid Side Doors and Glass Rear Door
- 1 Rhino Liner of Truck Bed
- 1 AMP Research Steps Installed

(CS) = Customer Supplied All line items include parts and labor unless identified with (CS)

Purchase Order Instructions & Resources

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle: www.NAFGETA.com

Use the upfitter of your choice: www.NAFGpartner.com

Vehicle Status: ETA@NationalAutoFleetGroup.com

General Inquiries: Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572

UpfitOnlyQuoteID: 20708

Name

Mr Dustin Hall

Organization Name

El Dorado Hills Fire Department

Address

1050 Wilson Blvd

El Dorado Hills California

95762



EL DORADO HILLS FIRE DEPARTMENT

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"

DATE: July 21, 2022
TO: Board of Directors
AGENDA ITEM: XIV-F
SUBJECT: Technical Specialist Assignment – Deputy Fire Chief Mike Lilienthal – Rices and Electra Incidents

SUMMARY/DISCUSSION

Deputy Chief Lilienthal was assigned as a Technical Specialist (THSP) with Sacramento Regional Incident Management Team at the Rices Vegetation Fire. The dates of his deployment were June 29, 2022, from 0400 hours until July 3, 2022, at 1200 hours. The incident number was CA-NEU-017228.

Chief Lilienthal was then deployed to the Electra Incident as part of the Sacramento Regional Incident Management Team/OES Incident Support Unit from July 4, 2022, from 1900 hours until July 11, 2022, at 1630 hours. The incident number was CA-AEU-017769.

This was an OES assignment funded by the California Fire Assistance Agreement (CFAA). The attached OES reimbursement rate sheet shows the pay rate for the Deputy Fire Chief is \$107.58 per hour and the recommended reimbursement is in alignment with the 2022 OES agreement. All costs, including total time, is reimbursed to the Department by the State of California OES.

FISCAL IMPACT

There is no fiscal impact to the Department. The State of California will reimburse the Department for all personnel, vehicle use costs, and will pay an Administrative fee back to the Department. Chief Lilienthal's normal 40-hour workweek time is also covered by the State of California.

RECOMMENDATION

After subtracting the costs of the normal daily commitment to the Department, staff recommends that Deputy Chief Lilienthal be awarded \$22,538.01 additional compensation per the following table for his OES assignment.

Total OES Strike Team Hours Committed -	269.5 Hours
Standard Duty Hours Already Compensated -	<u>60.0 Hours</u> (deducted)
Hours Committed to Incidents Beyond Standard -	209.5 Hours
 209.5 Hours x \$107.58 per Hour	 <u>\$ 22,538.01</u>

OT Hours Summary Calculation

Deployment Date/Time	Return Date/Time	Total Hours on Incident	Regular Scheduled Hours	Difference (OT)
Wednesday, June 29, 2022 0400 hours	Sunday, July 3, 2022 1200 hours	104	20	84
Monday, July 4, 2022 1900 hours	Tuesday, July 11, 2022 1630 hours	165.5	40	125.5


Breakdown of Hours Worked - Rices

Date	Regular Hours Normally Worked	Additional Hours Worked
Wednesday, June 29, 2022	10	10
Thursday, June 30, 2022	10	14
Friday, July 1, 2022	0	24
Saturday, July 2, 2022	0	24
Sunday, July 3, 2022	0	12
TOTALS	20	84

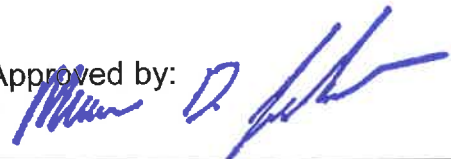
Breakdown of Hours Worked - Electra

Date	Regular Hours Normally Worked	Additional Hours Worked
Monday, July 4, 2022	0	5
Tuesday, July 5, 2022	10	14
Wednesday, July 6, 2022	10	14
Thursday, July 7, 2022	10	14
Friday, July 8, 2022	0	24
Saturday, July 9, 2022	0	24
Sunday, July 10, 2022	0	24
Monday, July 11, 2022	10	6.5
TOTALS	40	125.5

Submitted by:


 Michael Lienthal
 Deputy Chief

Approved by:


 Maurice Johnson
 Fire Chief

RESOLUTION 2022-11

RESOLUTION OF THE BOARD CONFIRMING THE REPORT OF THE FIRE MARSHAL AND EXERCISING ITS STATUTORY AUTHORITY TO ABATE HAZARDOUS VEGETATION AND RUBBISH CONSITUTING A PUBLIC NUISANCE AND IMPOSING SUCH COSTS UPON PROPERTIES UPON WHICH ABATEMENT HAS OCCURRED

WHEREAS, the El Dorado Hills County Water District Board (Fire Department) has the authority pursuant to Section 13879 of the Health and Safety Code to declare weeds and rubbish a public nuisance and abate said hazard; and

WHEREAS, pursuant to the terms of said weed abatement program, the El Dorado Hills County Water District (EDHCWD) has provided notice to individual property owners declaring that weeds and rubbish existing upon the identified properties constitute a public nuisance and providing the property owner with notice to abate said weeds and rubbish within a specified time period; and

WHEREAS, said notices to property owners informed the subject property owner(s) that in the event the subject weeds and rubbish were not abated within the time frames set forth in said notices, the El Dorado Hills County Water District would, pursuant to the authority granted to it by the Health and Safety Code, contract for the abatement of said weeds and rubbish with the cost thereof incurred by the Fire Department constituting a special assessment against the property from which removal occurs; and

WHEREAS, the required abatement did not occur on certain properties more fully described in "Exhibit A" attached hereto, and the District contracted for the abatement of said weeds and rubbish as set forth in its weed abatement program and in the notices to property owners; and

WHEREAS, the cost of the District's abatement of individual lots, including a three-hundred and fifteen dollar and zero cents (\$315.00) charge per abated lot for investigation, inspection, boundary determination, contracting, measurement, clerical and related costs as authorized by Health and Safety Code Section 14912, is detailed in the Report found in Exhibit A, which must be approved by the Board prior to transmittal to the County of El Dorado's Office of

Auditor-Controller for collection; and

WHEREAS, the Report has been prepared as required by the governing statutes and posted for the requisite period;

NOW, THEREFORE, the District resolves as follows:

The Report required by Health and Safety Code Sections 14910 and 14911, having been properly prepared and posted for the requisite period, is hereby approved. The Fire Marshal is hereby directed to transmit a copy of said Report to the Office of the County Auditor-Controller for purposes of collection of the costs of abatement of the respective properties referenced therein. The District submits to the Auditor-Controller the costs of abatement for the attached parcel numbers which shall be included as a separate item on each tax bill of each such parcel and shall be collected at the same time and manner as County property taxes are collected as set forth in the applicable provisions of the Revenue and Taxation Code, and shall be subject to the same penalties and the same procedure and sale in the case of delinquency as provided for such taxes. All laws applicable to the levy, collection, and enforcement of County property taxes shall be applicable to each tax.

PASSED AND ADOPTED by the Board of the El Dorado Hills County Water

District this 21st day of July, 2022, by the following vote:

AYES:

NOES:

ABSENT:

Bobbie Bennett, Board President

ATTEST:

Jessica Braddock, Board Secretary

Exhibit A

**LIST OF PROPERTIES UPON WHICH ABATEMENT OCCURRED IN
ACCORDANCE WITH EDHCWD RESOLUTION 2022-11**

**LIST OF PROPERITES UPON WHICH ABATEMENT OCCURRED IN
ACCORDANCE WITH EDHCWD RESOLUTION 2022-11**

Job #	APN	Address	Property Owner Name	Property Owner Name	Abatement Cost	Admin Fee	Total
22-026V	117060025	0 Golden Foothill Parkway	LILY COMPANY LP THE		\$2,900	\$315	\$3,215
22-079V	110601005	680 Shoreline Pointe	NIJJAR, PARAMINDER		\$1,200	\$315	\$1,515
22-093V	126470005	330 Lima Court	SAHTOUT LIMA M		\$1,600	\$315	\$1,915
22-100V	123200037	4935 Breese Circle	ALERZA TAGHI TR	MOZAFFARI LILLIE TR	\$1,100	\$315	\$1,415
22-139V	124220013	5182 Piazza Place	MCABE, LEO T		\$3,900	\$315	\$4,215
22-177V	124380028	990 Belfiore Court	MAKOEY, OLEG		\$1,100	\$315	\$1,415
22-195V	120422031	3641 Roble Court	ADAMO VIRGINIA		\$1,000	\$315	\$1,315
22-205V	120670008	1051 Via Treviso	GOLDEN STATE R E INVEST CA LLC		\$1,100	\$315	\$1,415



Budget/Schedule Delay

Potential Budget/Schedule Delay

On Time/On Budget

MONTHLY PROGRESS REPORT No. 003

El Dorado Hills Fire Department

Project Name: EDHFTC

Period Ending: June 30, 2022



EL DORADO HILLS
FIRE DEPARTMENT
"Serving the Communities of El Dorado Hills, Rescue and Lasteria"

Scope:

Surveys, grading, underground plumbing, electrical, earthwork, asphalt concrete paving, concrete paving, site concrete, chain link fences and gates, decorative metal fences and gates, irrigation system, planting, site utilities, construction of 2 new training buildings and 1 new outdoor classroom with restrooms.

Summary

Original Contract Amount: \$11,712,034.00

Contract Budget Status:

Original Contract Amount with Contingency and allowances;	\$11,712,034.00
Original Shared Contingency:	\$856,447.00
Original Shared Allowances:	\$150,000.00
Amount Billed to Date:	\$2,719,188.35
Retainage:	\$135,959.43

Remaining Balance Including Retainage:	\$9,128,805.08
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Percent of Construction Complete:	%23.22
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Remaining Contingency:	\$838,046.00
Remaining Allowances:	\$150,000.00

Progress This Period:

- Install sand-oil interceptor
- Install water mains
- Rebar footings for buildings 1 & 2
- Place footings for building 1
- Strip footings for building 1
- Set edge forms SOG for building 1

Anticipated Progress Next Period:

- SS Lift Station Start Up
- Excavate/Form/Pour Drafting Pit
- Excavate/Form/Pour Outfall Structures
- Water Tie-In
- Seal Building 1 Slab
- Set Interior/Exterior CMU to 1st Floor Level Building 1
- Place Foundation Concrete Building 2
- Place SOG Concrete Building 3 (Classroom)
- Place SOG Concrete Trash Enclosure

Changes/Clarifications:

- RFI #48 thru 63.
- Construction Bulletins 003, 004 & 005.

Progress Photos:



Photo taken on 06.30.22



Photo taken on 06.27.22

Issues:
- No Issues.

Project Team:

Owner:	El Dorado Hills Fire Department
Architect:	RDC
Construction Manager:	Roebbelen
Contractor:	DG Granade