

EL DORADO HILLS COUNTY WATER DISTRICT

SIX HUNDRED NINETY THIRD MEETING OF THE BOARD OF DIRECTORS

Thursday, April 18, 2013

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Directors Barber, Durante, Hartley, Hidahl and Winn. (Director Barber attended via teleconference with Director Winn arriving later in meeting.) Staff in Attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

With Board concurrence, President Durante requested that Agenda Item VI, Committee Reports, be moved on the agenda.

VI. COMMITTEE REPORTS (Taken out of Sequence)

A. Administrative Committee (Directors Barber and Hidahl)

1. **Review and update on progress of construction at Station 84** - Director Hidahl stated that there has been good progress on the project.

2. **Review proposed Station 84 demolition and construction project and provide staff direction** - Chief Roberts requested that the Board give formal direction and approval to proceed with the Station 84 demolition and construction project. Counsel Cook outlined the costs of the project stating an approximated total cost of four million dollars per the staff report given to the Board.

Director Barber made a motion to approve Staff recommendation to proceed with plans to move Station 84 temporarily into the shopping center located south of Station 84, demolish old Station 84, and rebuild a new Station 84. The motion was seconded by Director Hidahl and unanimously carried.

3. **Review and approve lease with D.C. Management, LLC for the temporary Station 84 site** - Counsel Cook reviewed the tenant improvements and terms of the lease and asked for Board approval of the lease for the temporary facility at a monthly cost of \$8,686.98 and a total cost of \$208,487.52 over a 24 month lease term as recommended by Staff.

Director Barber made a motion to approve the lease terms with D.C. Management and proceed with the finalization of the lease for the temporary Station 84 site per Staff's recommendation, seconded by Director Hidahl, and unanimously carried.

President Durante asked Chief Roberts to send a letter to Mr. Bob Leach of the property management company for the temporary facility to advise him that the District will proceed with the lease and to order the building to house the engines.

- VI. B. **Fire Committee** (Directors Hidahl and Winn) - (Taken Out of Sequence)
1. **Review and discuss Capital Improvement and/or Facilities Master Plan** - Director Hidahl reported that the Committee had met with Staff and Counsel Cook. It has been concluded that it would be in the best interest to proceed with plans to have a study completed and move forward with an RFP for these services.
- VI. A. **Administrative Committee** (Directors Barber and Hidahl)
4. **Review and discuss update to Board Policy Manual** - Director Hidahl reported that a Committee meeting will be held with Staff and recommendations for updates to the Board Policy Manual will be brought back to the Board for approval.

Director Hidahl departed the meeting at 6:20 p.m.

- VI. C. **Ad Hoc Committee Reports**
1. **Report from the Regional Operations Committee regarding contract with Latrobe Fire Protection District** (Directors Hartley and Barber) - Director Hartley gave an update stating that the last meeting was well attended, however, was not productive. Chief Roberts added that meetings with representation from both Boards and Chiefs will need to take place in order to move forward.
 2. **Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments (CCFD), formerly the League of Fire Districts** (Directors Durante and Hartley) - Director Hartley gave an update stating that the CCFD has asked the districts to forward their Board agendas to the CCFD. He complimented Chief Roberts on the excellent presentation he gave to the Board of Supervisors. Chief Roberts reported that the Board voted 5-0 in favor of their plan to help the smaller fire districts. The committee has been asked to provide another report in 8 weeks with further recommendations to address the financial shortfalls.

II. **CONSENT CALENDAR**

- A. **Approve minutes of the 692nd meeting held February 21, 2013**
- B. **Approve Financial Statements for February and March 2013**

Director Hartley made a motion to approve the Consent Calendar, seconded By Director Winn and unanimously carried.

III. ORAL COMMUNICATIONS

A. EDH Professional Firefighters – None

B. EDH Firefighters Association – Dion Nugent, Volunteer Firefighter, updated the Board stating that the Association recently sponsored two youth sports teams, established a formal Class A uniform process, granted retired Chief Brad Ballenger Life Member status, and awarded educational scholarships to graduating high school students pursuing college degrees.

IV. CORRESPONDENCE

Chief Roberts presented a letter dated April 16, 2013 from Diamond Springs-El Dorado Fire Protection District that expressed interest in opening discussions to explore restructuring or consolidating of Diamond Springs-El Dorado Fire Protection District with Rescue and El Dorado Hills Fire Departments.

President Durante asked that the Regional Operations Committee meet with with Diamond Springs-El Dorado Fire Protection District for discussion.

V. ATTORNEY ITEMS – None

VII. OPERATIONS REPORT

A. Operation Report - Received and filed.

B. Review and update regarding Joint Powers Authority - Director Hartley gave an update of the most recent meeting stating that a Request for Information from member agencies relative to providing ambulance service is being proposed. Chief Roberts stated that the El Dorado Hills Fire Department is preparing a proposal to assume the entire operation of the ambulance service.

C. Review and approve 2013-14 Preliminary Budget for the JPA - Chief Roberts reviewed the budget and recommended that the Board approve the budget with a million dollar cap for Class 30 and a \$20,000 cap for Class 40 for a total budget of \$10,593,505.

Director Hartley made a motion to approve 2013-14 Preliminary Budget for the JPA, seconded by Director Winn and unanimously carried.

D. Receive and file 2012 Annual Report for the El Dorado Hills Fire Department - Chief Roberts presented the 2012 Annual Report complimenting Staff and CFO Bair on their work in producing the report. The report was received and filed.

- E. Review and approve 2012-2017 Strategic Plan with its associated Mission Statement and Vision Statement** - Chief Roberts requested that the Board officially adopt the Strategic Plan with its associated Mission and Vision Statements.

Director Winn made a motion to approve the 2012-2017 Strategic Plan with its associated Mission and Vision Statements, seconded by Director Barber and unanimously carried.

- VIII. FISCAL ITEMS** – CFO Bair reported that a mid-year budget review was completed with the Fire Committee and the budget was on track.

IX. NEW BUSINESS

- A. Review and approve Resolution 2013-02 for Vacant Lot to be abated** - Chief Lilienthal presented the resolution which gives the Board of Directors authorization to exercise its statutory authority to abate weeds on properties on which said weeds constitute a public nuisance. He also stated that administrative time to administer this program is being tracked more closely.

Director Hartley made a motion to approve Resolution 2013-02 identifying the Vacant Lots to be abated, seconded by Director Barber and unanimously carried. (Roll Call: Ayes: all; Noes: None; Absent: Director Hidahl.)

X. OLD BUSINESS

- A. SRA Fee Update** - Chief Roberts reported that all bills to remove, appeal or change the SRA Fee have been rejected. An insurance surcharge of 4.5 percent for all of California is being discussed that will cover wildland fire, earthquakes, floods, and other disasters.

Chris Landry, Firefighter/Paramedic and Veteran, addressed a request from resident, Mr. Bill Sturch, who had asked the Board to consider a program to assist returning Veterans in obtaining employment in the Fire Service. Firefighter Landry spoke of plans to officially adopt a Veterans Preference Program that gives Veterans extra points on their application for having served. He also has made contact with local colleges to inform them that Veterans of the Fire Technology and EMS programs can receive mentorship and guidance from Department personnel to help guide them toward their goals and stated that 18 percent of Department personnel are Veterans.

XI. ORAL COMMUNICATIONS

Director Winn expressed her personal appreciation for the excellent medical aid response by the Department.

XII. ADJOURNMENT

Director Hartley made a motion to adjourn the meeting in remembrance of the victims of the Boston Marathon tragedy as well as the Firefighters and other victims of the recent explosion in Texas. The motion was seconded by Director Winn and unanimously carried.

The meeting adjourned at 7:10 p.m.

Approved:

Connie Bair, Board Secretary

Gregory Durante, President