

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED FIFTY NINTH MEETING OF THE BOARD OF DIRECTORS

Thursday, April 20, 2017

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Director Hartley called the meeting to order at 6:00 p.m. and Captain MacKenzie led the Pledge of Allegiance. Directors in attendance: Durante, Giraud, Hartley, Hus, and Winn. Director Winn attended via teleconference. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

President Hartley requested that **Item VI-A, Item VI-B, and Item VII-A.1** be moved on the agenda before **Item III. Oral Communications** and the Board concurred.

II. CONSENT CALENDAR

- A. Approve Minutes of the 757th Board meeting held March 16, 2017
- B. Approve Minutes of the 758th Special Board meeting held April 13, 2017
- C. Approve Financial Statements for March 2017

Director Hus made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.

III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. Latrobe Advisory Committee – None
- D. Public Comment – Tim White, chair of the El Dorado Hills Area Planning Advisory Committee, thanked Staff for attending their meeting and the presentation on how the Fire Department regulates new development.

IV. PRESENTATION

- A. EDH Development Snapshot – Fire Marshal Cox presented a slideshow covering current development projects in El Dorado Hills.

V. CORRESPONDENCE

- A. Letter from Cal Fire Local 2881 – No discussion.

VI. ATTORNEY ITEMS

- A. Closed Session Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633 – No action taken.
- B. Closed Session Pursuant to Government Code Section 54956.9(d)(2); Conference with Legal Counsel Regarding Potential Exposure to Litigation;

Number of potential matters (1) – No action taken.

VII. COMMITTEE REPORTS

A. Administrative Committee (Directors Durante and Hartley) –

- 1. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation; Title: Fire Chief David Roberts – No action taken.**

B. Finance Committee (Directors Giraud and Winn)

- 1. Review and approve PARS funding strategy and recommendation for initial deposit –** Director of Finance Braddock stated that the committee reviewed the investment strategy options for the PARS account and is recommending to the Board that they select the most aggressive strategy due to the length of time and the amount of money needed to fund the OPEB liability. She added that the committee also recommended that the Board deposit one million dollars from the general fund. Director Hus asked that the deposit be made as four separate installments paid quarterly to enter the market at different times and the Board concurred. Counsel Cook asked that the vote be delayed for him to review the Board adopted Investment Policy to be sure that this Board decision is consistent with the Policy.

Tim White, citizen, asked about the cost of the investing with PARS and Director of Finance Braddock responded that the fees are higher than what PERS charges. She added that after reviewing historical trends, it appears that the returns on investment with PARS are slightly higher than PERS net of fees charged.

Item VII-B.1 was revisited after agenda **Item VIII-B**. After Counsel Cook's review of the Investment Policy, he verified that the motion is consistent with the intent of the Policy and the Board proceeded to a vote on the standing motion.

Director Hartley made a motion to approve the Capital Appreciation PARS funding strategy with an initial deposit of one million dollars deposited quarterly in \$250,000 increments, seconded by Director Winn, and unanimously carried.

C. Ad Hoc Committee Reports

- 1. Strategic Planning Committee (Directors Hus and Giraud) –** Chief Roberts reported that the Strategic Planning Committee met and the draft would be presented to the Board at the May Board meeting. Director Hus asked that the Committee meet again prior to the draft being presented to

the Board. Director Giraudo did not see a reason for an additional meeting. It was decided that the draft would be emailed to the committee members for review prior to submission to the Board.

2. **Communications Committee (Directors Durante and Winn)**
 - a. **Review and approve quote for feasibility study from Cal Fire** – Chief Roberts explained that the Department received a quote for the feasibility study from Cal Fire and is recommending approval from the Board. He added that the quote still must be approved by the JPA Board, but anticipates it will be approved without contention.

Director Durante made a motion to approve the quote for a feasibility study by Cal Fire, seconded by Director Giraudo, and unanimously carried.

3. **Training Facility Committee (Directors Hartley and Durante)** – Chief Lilienthal reported that Dennis Dong has presented a first rough draft of the site plan and Staff is reviewing that and making changes as well as looking at props, getting quotes, and developing both operational and financial plans for the potential facility. He added that the Special Use Permit expires May 7, and Staff will be asking for a one year extension at the Planning commission on April 27th.
4. **CSD/Fire Collaboration Committee (Directors Giraudo and Durante)** – Chief Roberts reported that Staff is moving forward with a collaborative IT solution with the CSD.
5. **Armament Committee (Directors Durante and Hartley)** – Item can be removed from future agendas.
6. **Station 91 Building Committee (Directors Durante and Giraudo)** – Chief Roberts reported that the exterior is nearly complete and the lease on the trailer was extended for 3 months.

VIII. OPERATIONS REPORT

- A. **Operations Report (Receive and file)**
- B. **Review and update regarding Joint Powers Authority** – No report.

IX. FISCAL ITEMS

- A. **Review revenue and expense forecast for fiscal year 2016/17** – Director of Finance stated that she plans to include a fiscal year forecast at the remaining Board meetings and the current forecast is favorable to budget.

X. NEW BUSINESS

- A. **Review and approve purchase of Type I Engine** – Continued to May Board

meeting.

- B. Review and discuss plan for Nexus study** – Counsel Cook stated that a RPF will be prepared so that as soon as the remaining necessary information is assembled, including the cost of the potential training facility, Staff can quickly move forward with the RFP and then the study.
- C. Election of Special District Representative to LAFCO and vote to adopt the policy statement** – The Board ranked Noelle Mattock number one and Holly Morrison number two in the election of Special District Representative to LAFCO.

Director Hartley made a motion to vote yes on the policy statement, seconded by Director Giraud, and unanimously carried.

- D. Inquiry from Cameron Park Community Services District regarding contract for fire and EMS services** – Chief Roberts informed the Board that Cameron Park CSD contacted Staff about getting a quote contract for services. The Board created an Ad Hoc Committee assigned to Directors Hartley and Durante.

XI. OLD BUSINESS – None

The Board adjourned to discuss Closed Session Item VI-A, Item VI-B, and Item VII-A.1 at 7:26 p.m.

The meeting reconvened at 8:25 p.m. The Board took no action during closed session.

XII. ORAL COMMUNICATIONS

- A. Directors** – Director Hus asked when the Tobacco Policy would be brought to the Board and Chief Keating responded that he hopes to bring the Vaping Policy to the May Board meeting, but the Tobacco Policy may require further discussion. Director Durante reminded the Board about the Feb Dinner on May 6th.
- B. Staff** – Chief Roberts reported about several events coming up including, Admin Professionals Day, the Honor Guard pinning, a town hall meeting, old guys breakfast, a training burn, Sober Grad Night, and Lakehills Firesafe Council BBQ.
- C. Schedule upcoming committee meetings** – The Board scheduled the Admin Committee meeting for April 27, at 9:00 a.m. and the Finance Committee meeting for May 4, at 1:00 p.m.

XIII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Giraudo, and unanimously carried.

The meeting adjourned at 8:37 p.m.

Approved:

Jim Hartley, President

Jessica Braddock, Board Secretary