

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED SIXTIETH MEETING OF THE BOARD OF DIRECTORS

Thursday, May 18, 2017

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Director Hartley called the meeting to order at 6:00 p.m. and Chief Keating led the Pledge of Allegiance. Directors in attendance: Durante, Giraud, Hartley, and Hus. Director Winn was absent. Staff in attendance: Chief Keating and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

- A. Approve Minutes of the 759th Board meeting held April 20, 2017
- B. Approve Financial Statements for April 2017

Director Durante made a motion to approve the consent calendar, seconded by Director Giraud and unanimously carried.

President Hartley requested that **Item V-A, Item V-B, and Item VI-B.1** be moved on the agenda after **Item III. Oral Communications** and the Board concurred.

III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. Latrobe Advisory Committee – None
- D. Public Comment – Lisa Mason, member of public and employee, spoke about a variety of workplace concerns.

The Board adjourned to discuss Closed Session Item V-A, Item V-B, and Item VI-B.1 at 6:08 p.m.

The meeting reconvened at 6:52 p.m. The Board took no action during closed session. Counsel Cook stated that the lack of commentary from the Board in open session regarding the public comment does not indicate a lack of concern. He added that the Board takes these allegations very seriously and they are the subject of an ongoing investigation.

IV. CORRESPONDENCE

- A. Letter from Cal Fire Local 2881 – Chief Keating Stated that the Department received a second public records request from CalFire Local 2881 and has responded.
- B. Elections announcement
- C. Email regarding parcel in the EDH Business Park – Chief Keating reported that the committee met regarding an email requesting information about

purchasing a parcel in the business park from the District. He added that the District is required to offer it to the CSD and then plans to bring it to the Board to potentially surplus that property and sell it.

Fred Allen, citizen and representative of ClearBags, expressed his company's interest in purchasing the property and stated that they will await the response from the CSD and the Board's decision.

V. ATTORNEY ITEMS

- A. **Closed Session Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633**
- B. **Closed Session pursuant to Government Code Section 54957(b); Personnel Matters, Grievance; Number of Matters: One**

VI. COMMITTEE REPORTS

- A. **Administrative Committee (Directors Durante and Hartley) –**

Review and approve Vaping Policy – Chief Keating reported that the new vaping policy would prohibit employees from vaping on duty, in uniform and in or on Department property.

Richard Ross, citizen, supported the policy stating that from strictly an image perspective, the general public will not be able to tell the difference between vaping tobacco verses oils.

Director Hus made a motion to approve the Vaping Policy, seconded by Director Hartley, and unanimously carried.

- 1. **Letter from Local 3604 El Dorado Hills Professional Firefighters Association regarding current Non-Tobacco Use Policy** – Chief Keating stated that the Union sent a letter asking to revise the Non-Tobacco Use Policy and reported that he is working with legal counsel on a response to that request.
- 2. **Review and approve Rescue shared services agreement** – Chief Keating presented the updated Rescue shared services agreement to the Board and President Hartley stated that the committee reviewed and is recommending approval of the contract.

Director Hartley made a motion to approve the Rescue shared services agreement, seconded by Director Durante, and unanimously carried.

B. Finance Committee (Directors Giraudo and Winn)

1. **Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiations; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters; District negotiators are Directors Giraudo and Winn or designated alternate – No report.**

C. Ad Hoc Committee Reports

1. Strategic Planning Committee (Directors Hus and Giraudo) –

- a. **Review and approve Strategic Plan 2017-2022** – Director Hus expressed that he would prefer that the strategic plan incorporated financial and operations issues and stated that, in his opinion, it does not give a true vision for the department.

Richard Ross, citizen, asked that the draft of this document be posted on the website for public review prior to approving the document.

The item was deferred to the July meeting and Staff was asked to post the draft on the website.

Director Durante asked that Director Hus' concerns about the document be addressed in future strategic plan documents.

2. Communications Committee (Directors Durante and Winn)

- a. **Review and approve quote for feasibility study from Sacramento Regional Fire/EMS Communications Center** – Chief Keating reported that the quote from Sacramento Regional Fire/EMS Communications Center came in at \$11,275 and is recommending approval to move forward with the feasibility study.

Director Durante made a motion to approve the quote for the feasibility study from Sacramento Regional Fire/EMS Communications Center in the amount of \$11, 275, seconded by Director Hartley, and unanimously carried.

3. Training Facility Committee (Directors Hartley and Durante) – No Report.

4. CSD/Fire Collaboration Committee (Directors Giraudo and Durante) – No report.

5. Station 91 Building Committee (Directors Durante and Giraudo) –

Chief Keating reported that the exterior is nearly complete and the project is still under budget, but he would like to schedule a meeting soon to review the budget.

6. **Cameron Park CSD/EDH Fire Collaboration Committee (Directors Durante and Hartley)** – Chief Keating stated that he and Chief Roberts met with the Cameron Park CSD to discuss a potential shared service agreement and are waiting to hear back if they would like to move forward with the discussion.

VII. OPERATIONS REPORT

- A. **Operations Report (Receive and file)**
- B. **Review and update regarding Joint Powers Authority** – No report.

VIII. FISCAL ITEMS

- A. **Review revenue and expense forecast for fiscal year 2016/17** – Director of Finance Braddock stated that the only significant change in the forecast was that the engine purchase was moved to fiscal year 17-18, bringing this year's revenue verses expenditures close to break-even.
- B. **Review and approve Resolution 2017-03 adopting the 2017-18 Preliminary Budget and set notice for public hearing as required by law** – Director of Finance Braddock reported that the 2017-18 Preliminary Budget was included in the packet and briefly summarized the highlights. Chief Keating added that staff made significant cuts in the operating portion of the budget to help prepare for the potential financial difficulties in the future. Director Hus expressed his concerns about continuing to draw from reserves given the trend of declining reserve balances over the last several years.

Director Giraud made a motion to approve Resolution 2017-03 adopting the 2017-18 Preliminary Budget and set notice for public hearing as required by law, seconded by Director Hus, and unanimously carried (Roll call: Ayes:4; Noes:0)

IX. NEW BUSINESS

- A. **Review and approve purchase of Type I Engine** – Chief Keating reported that all the necessary documents are available in the packet and have been reviewed by Counsel Cook to purchase a new Type I Engine. He stated that the current engine is beyond its useful life at 21 years old. If the Board approves the purchase, Chief Keating informed the Board that they will need to decide between the payment on delivery or prepayment option (which includes a 5% discount on the total cost). Counsel Cook recommended the more conservative approach of payment on delivery.

Director Durante made a motion to approve purchase of Type I Engine with the payment on delivery option, seconded by Director Giraudo, and unanimously carried.

X. OLD BUSINESS

- A. Receive and file memo regarding employee leaves and the associated cost –** Director of Finance Braddock stated that she worked with Counsel Sheston to provide a memo as requested by Director Hus regarding employee leaves. Director Hus observed that it does not appear that there is an evident problem to be addressed, but would like to see this topic discussed as part of future MOU negotiations.

XI. ORAL COMMUNICATIONS

- A. Directors –** Director Hus thanked staff for their participation in supporting Clarksville Day. Director Hartley thanked staff for presenting a quality budget and strategic plan.
- B. Staff –** Chief Keating thanked Director Durante and staff for their work on the February Dinner event and informed the Board of Captain Chris Storz' retirement. He added that as a result of the retirement, Mike MacKenzie, Jeff Cummins and Don Lorence were promoted. Chief Keating also stated that Dave Brady, Jake Baldwin, and Chris Sickenberger would be recognized at the National EMS appreciation week event on May 23.
- C. Schedule upcoming committee meetings –** The Board would like to schedule a Special Board meeting for the first week of June.

XII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Giraudo, and unanimously carried.

The meeting adjourned at 8:15 p.m.

Approved:

Jim Hartley, President

Jessica Braddock, Board Secretary