

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED SIXTH MEETING OF THE BOARD OF DIRECTORS

Thursday, September 19, 2019

5:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND RECESS TO CLOSED SESSION

President Giraudo called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance. Directors in attendance: Bennett, Durante, Giraudo, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:00 p.m.

The meeting reconvened at 6:07 p.m. The Board took no action during closed session.

II. CLOSED SESSION ITEMS

- A. Closed Session pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC
- B. Closed Session pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- C. Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiator is Chief Johnson
- D. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief

III. CONSENT CALENDAR

- A. Approve Minutes of the 805th Board meeting held August 15, 2019
- B. Approve Financial Statements for August 2019

Director Durante made a motion to approve the consent calendar, seconded by White and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. Public Comment – None

V. **CORRESPONDENCE** – None

VI. **ATTORNEY ITEMS** – None

VII. **COMMITTEE REPORTS**

- A. **Administrative Committee (Directors Bennett and Durante)** – Director Bennett reported that the Committee met and discussed the Chief’s evaluation process and format, and she reported that the Training Center RFQ results have been received and are being reviewed and the RFP for the communications system is being developed.
- B. **Finance Committee (Directors Giraud and White)** – Director White reported that the Finance Committee met and discussed the potential Rescue annexation proposal, updated the EFT list, reviewed the bank reconciliations, and reviewed the final budget to be presented under Item X. Fiscal Items.

VIII. **FIRE CHIEF’S REPORT** – Chief Johnson stated that Staff is reviewing the Training Center RFQ submissions to make an Architect selection, he reported that a Communications RFP will be going out on 9/20/19. He said that a 2x2 committee made up of two Board members from both Rescue and El Dorado Hills met and discussed the next steps to looking at the Rescue annexation. Chief Johnson also informed the Board that the Department participated in the Lt. Bertlesen Memorial service, Staff has completed the Admin re-organization, and Staff would be recruiting for a Fire Marshal/Division Chief.

IX. **OPERATIONS REPORT**

- A. **Operations Report (Receive and file)** –
- B. **Review and update regarding Joint Powers Authority** – Chief Johnson stated that the fixed rate contract is being discussed and how to calculate expenses.

X. **FISCAL ITEMS**

- A. **Public Hearing: Review and approve Resolution 2019-08, approving the Final Budget for fiscal year 2019/20 and authorize expenditures from Reserve Funds** – Director of Finance Braddock summarized the changes from the preliminary budget.

Director White made a motion to approve Resolution 2019-08, approving the Final Budget for fiscal year 2019/20 and authorize expenditures from Reserve Funds, seconded by Director Bennett, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- B. Review and approve Resolution 2019-09 adopting the appropriation limits for the 2019-20 fiscal year** – Director of Finance Braddock presented Resolution 2019-09 setting the appropriation limits for 2019-09.

Director Bennett made a motion to approve Resolution 2019-09 adopting the appropriation limits for the 2019-20 fiscal year, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- C. Review annual Development Fee balance and expenditures report** – Director of Finance Braddock stated that we are required to submit a report to the County showing what was collected in development fees and what was spent. She explained that although the Department had qualifying expenditures in 2018-19, the reports shows zero because those funds have not yet been transferred to the District from the County.

- D. Review and approve 2018-19 Capital Asset write-offs** – Director of Finance Braddock presented a list of Capital Asset write-offs for the 2018-19 Fiscal Year. She added that a physical inventory was done and some items were not found, some were out of service, and some were surplus.

Director Durante made a motion to approve 2018-19 Capital Asset write-offs, seconded by Director Hartley, and unanimously carried.

XI. NEW BUSINESS

- A. Review and approve Resolution 2019-07 authorizing the District to perform residential fire sprinklers and collect a fee for such service** – Director White stated that he and Director Hartley reviewed a number of documents and correspondence regarding the topic of residential fire sprinklers and determined that the District has the authority and capability to perform the inspections.

Richard Ross, resident, expressed his concern that the District would be contracting inspections out to a 3rd party consultant. Both Director White and Chief Johnson clarified that the consultants would only be used for overflow when Staff is unavailable because of high volume.

Director Hartley made a motion to approve Resolution 2019-07 authorizing the District to perform residential fire sprinklers and collect a fee for such service with the stated revisions, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- B. Review and approve Resolution 2019-10 adopting findings supporting amendments to the fire code** – Marshall Cox summarized the process for amending the Fire Code and presented Resolution 2019-10 to adopt the findings that support amendments to the fire code.

Director White made a motion to approve Resolution 2019-10 adopting findings supporting amendments to the fire code, seconded by Director Bennett, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- C. Review and approve purchase of the OES Type I Engine** – Chief Johnson stated that Staff is recommending the purchase of a used OES Type I Engine to respond out of Station 91. He explained that the vehicle has very low mileage and will provide a good first-out engine while a new vehicle is being selected and built, and then a good reserve engine for years to come.

Director Hartley made a motion to approve purchase of the OES Type I Engine, seconded by Director White, and unanimously carried.

- D. Review and approve job reclassification and salary range for the position of Accounting Specialist/Board Clerk** – Director of Human Resources Hall presented her recommendation to re-classify Administrative Assistant II, Megan Selling, to the position of Accounting Specialist/Board Clerk. Along with her recommendation, she described the process used in her determination and presented a recommendation and justification of a new salary scale.

Director White made a motion to approve job reclassification and salary range for the position of Accounting Specialist/Board Clerk, seconded by Director Hartley, and unanimously carried.

- E. Review and approve updated salary schedule** – Chief Johnson explained that the new proposed salary schedule includes the new positions and salary ranges for the positions of Accounting Specialist/Board Clerk and Fire Marshal/Division Chief.

Director Durante made a motion to approve the updated Public Salary Schedule, seconded by Director Bennett, and unanimously carried.

Director Giraudo disbanded the Residential Fire Sprinkler Ad-Hoc Committee.

XII. OLD BUSINESS – None

XIII. ORAL COMMUNICATIONS

- A. Directors** – Director White invited the Board members and Staff to attend the Lakehills Fire Safe Council meetings and Director Hartley thanked Staff for their participation at the Bertlesen Memorial.
- B. Staff** – Chief Johnson expressed his appreciation to Staff for all their work.
- C. Schedule upcoming committee meetings** – No meetings were scheduled.

XIV. ADJOURNMENT

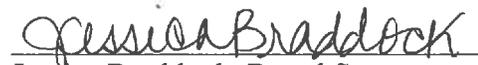
Director Durante made a motion to adjourn the meeting, seconded by Hartley, and unanimously carried.

The meeting adjourned at 7:12 p.m.

Approved:



John Giraudo, President



Jessica Braddock, Board Secretary