

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED TWENTY-FOURTH MEETING OF THE BOARD OF DIRECTORS

Thursday, January 21, 2021

5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President White called the meeting to order 5:34 p.m. Directors in attendance: Bennett, Durante, Giraud, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:34 p.m.

II. Closed Session

A. Closed Session Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter

The meeting reconvened at 6:00 p.m. The Board took no action during closed session.

III. PLEDGE OF ALLEGIANCE

IV. CONSENT CALENDAR

A. Approve Minutes of the 823rd Board meeting held December 16, 2020

B. Approve Financial Statements and Check Register for December 2020

Director White directed Staff to revise the minutes from the 823rd meeting to reflect Richard Ross' concerns with the lack of justification for the training facility. He stated that he would send the agreed upon statement for the minutes to be approved at the February meeting.

Director Bennett made a motion to approve the Financial Statements and Check Register for December 2020, seconded by Director Durante and unanimously carried. (Roll call: Ayes: 5; Noes: 0)

V. ORAL COMMUNICATIONS

A. EDH Professional Firefighters – Brian Wilkey, president, stated that the crews have started their new shift bids and they are training and preparing to put their new Lucas devices on the apparatus. He also highlighted a successful call responding to a motorcycle crash where the crew worked with CHP and CalStar to life flight a patient.

B. EDH Firefighters Association – None

C. Public Comment – None

VI. CORRESPONDENCE – None

VII. ATTORNEY ITEMS – None

VIII. COMMITTEE REPORTS

Director White stated that the new committee assignments are as follows:

Administrative Committee: Directors Durante and Hartley

Finance Committee: Directors Bennett and Giraudo

Joint Powers Authority: Directors Giraudo and White

Communications Committee (Ad-Hoc): Directors Bennett and Durante

Training Facility Committee (Ad-Hoc): Directors Hartley and White

- A. Administrative Committee (Directors Durante and Hartley) –** Director Durante asked the for the Board to approve the Administrative committee to move forward with the strategic plan revision and the Board concurred.
- B. Finance Committee (Directors Bennett and Giraudo) –** Director of Finance Braddock stated that the Finance Committee did a mid-year budget review, and most categories are trending on target, but due to the timing of fixed asset purchases, there will likely be a need to amend the budget later in the fiscal year.
- C. Joint Powers Authority (Directors Hartley and Giraudo) –** Chief Johnson reported that the JPA budget is looking good and the executive Staff is doing a great job.

IX. FIRE CHIEF'S REPORT – Chief Johnson reported the following to the Board:

- The modified Santa Run was a success and he appreciated Staff's efforts.
- CERT is having an event at the COVID-19 vaccination clinic.
- El Dorado County remains in the Purple Tier of the Covid-19 response.
- Chief Lilienthal did a great job putting together the vaccination clinic.
- The Captain's promotional test is planned for February or March.
- He congratulated Battalion Chief Brady, Captain Ali, Captain Beckett, Captain Cowles, Captain Owens, Engineer Wesson, Engineer Gygax, Engineer Leblanc and Firefighter Stiern for 20-years of service.

X. OPERATIONS REPORT

- A. Operations Report (Receive and file) –** Director White asked if the decrease in transfers was due to Staff's work to revise the County protocols on how they are handled. Chief Johnson responded that the new agreement has dramatically decreased the number of long-range transfers.

XI. COMMUNITY RISK REDUCTION REPORT

- A. CRRD Report (Receive and file) –** Chief Phillips presented the CRRD Report and highlighted that there was a significant increase in permit activity in December.

XII. FISCAL ITEMS – None

XIII. NEW BUSINESS

- A. Review and approve change to Positions Authorization Document (PAD) and Organizational Chart-** Chief Johnson stated that the revised Position

Authorization Document and Organizational Chart presented for Board approval includes the addition of a temporary Administrative Captain to assist with upcoming projects, and an additional Fire Prevention Specialist. He added the Fire Marshal position would not be filled at this time. He also stated that Staff is ready to move forward with hiring the temporary defensible space inspector to help with vegetation management as approved in the current fiscal year budget.

Director Bennett clarified that the Administrative Captain wages are presented in the staff report, but it could potentially be less if a different rank filled that role. Director Durante recommended evaluating the current project load on staff and re-prioritizing during the strategic plan process as opposed to hiring more staff. Chief Johnson stated that the projects are active operational issues that need to be addressed rather than items that would be looked at during the strategic planning process.

Director White expressed his concern that the position will become permanent and that the ratio of admin staff to line staff may get out of proportion. He also recommended that Staff look at the option to divide the workload between different people and compensate them in some way for the additional workload rather than an additional full-time person. Chief responded that the recommendation is to have one person managing the tasks.

Director Bennett made a motion to approve the change to Positions Authorization Document (PAD) and Organizational Chart adding a Fire Prevention Specialist and an Administrative Captain not to exceed the Captain wage scale with a 6-month critical review and moving forward with hiring the seasonal defensible space inspector, seconded by Director Giraud, and carried. (Roll Call: Ayes: 4; Noes: 1- Durante)

- B. Review and approve Public Salary Schedule effective 1/12/2021-** Director of Finance Braddock stated that the only change to note on the Public Salary Schedule is the Fire Chief salary increase effective 1/12/21.

Director Bennett made a motion to approve the Public Salary Schedule effective 1/12/2021, seconded by Director Hartley, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- C. Review and approve surplus of Department fleet vehicles-** Chief Hall presented a report recommending the surplus of 3 department vehicles that are no longer being utilized. He stated one of the vehicles would be sold to a local agency in need and the other two would be sent to public auction.

Director Durante made a motion to approve surplus of Department fleet vehicles, seconded by Director Hartley, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- D. Reorganization of Committees for 2021-** See Item VIII. Committee Reports

XIV. OLD BUSINESS

- A. **Rescue Annexation Update** – Chief Johnson stated that Staff is working on a plan for service and will be scheduling a meeting with El Dorado County to talk about funding.
- B. **Training Facility Update** – No report.
Richard Ross, resident, asked what kind of public outreach there has been in the Blackstone community with regards to the impact the Training Facility could have on that community. Chief Johnson stated that there has not been any recent outreach, but the project is well documented. Chief Lilienthal added that there was a well-attended public meeting a few years ago and any project with a special use permit would have been publicly vetted at the time of issuance.
- C. **EDHCSD/EDHFD 2x2 update (Directors Durante and White)** – Chief Hartley stated that the group selected a consultant to conduct the preliminary fiscal analysis of the potential El Dorado Hills incorporation, and it will be on the agenda for the next CSD Board meeting.

XV. ORAL COMMUNICATIONS

- A. **Directors** – Directors Giraudo and Hartley thanked Staff for their participation in the vaccination clinic. Director White thanked Director of Finance Braddock for the reminder to complete the ethics training, and he reminded the Directors to complete the form 700. He also congratulated the employees that completed 20-years of service.
- B. **Staff** – Chief Johnson encouraged everyone to continue to wear masks and stay safe.
- C. **Schedule upcoming committee meetings** – None

XVI. ADJOURNMENT


Director Durante made a motion to adjourn the meeting, seconded by Director Bennett and unanimously carried.

The meeting adjourned at 7:34 p.m.

Approved:



Tim White, President



Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.