

Approval of Contract for Construction Manager/Inspector of Record for Station 84

Summary:

As an Essential Services provider, the El Dorado Hills Fire Department is required to provide a Certified Inspector of Record for the Fire Station 84 construction project. This position is required and approved by El Dorado County Building Services. By nature of the position, the Inspector will be spending 25-40 hours per week on site ensuring that the project remains on schedule, within budget, and meets local and state requirements. This affords the opportunity to also provide construction management oversight for the project.

In an effort to remain fiscally responsible, and provide the community with a safe, cost effective fire station, the Construction Committee chose to combine the Construction Manager and Inspector of Record into one position. This combined position was first proven to be effective during the construction of Fire Station 87; this model has subsequently been used by other agencies as well. This process and delegation of responsibility has been approved by El Dorado County Building Services.

The Construction Committee shall retain all decision making authority in regards to the construction of Station 84; the Construction Manager/Inspector of Record shall be the on-site facilitator and “watch dog” for the Fire Department.

The El Dorado Hills Fire Department submitted a Request for Proposal for a Construction Manager/Inspector of Record position for the construction of Station 84. The position responsibility will include but not be limited to:

- Pre-construction Plan Review
- Cost Management
- Construction Management
- Certified Inspections and Documentation as required

In response, six companies submitted proposals for the position. The proposals ranged from \$89,900.00 to \$261,988. All submittals were diligently evaluated and compared for cost, experience and references. Following background calls, five companies were interviewed in person and given the opportunity to provide the Construction Committee with additional feedback regarding their ability to meet the needs of the Department.

Fiscal Impact:

The cost of the contract for a Construction Manager/Inspector of Record is \$89,900.00. Details are identified in the RFP and submittal.

Recommendation:

After a comprehensive review of the candidates, Staff recommends awarding a contract to FDC Consultants, the lowest bidder, for the Construction Manager/Inspector of Record position. Mr. Fred Russell represents FDC Consultants and has served as Construction Manager for El Dorado Hills Fire Department and other local agencies. Final details of the contract (start date, etc.) shall be subject to Staff and Legal Counsel approval.