

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED SEVENTH MEETING
Thursday, May 15, 2014
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 706th meeting held April 17, 2014
 - B. Approve Financial Statements for April 2014
End Consent Calendar
- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. EDH Volunteer Firefighters
 - D. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
 - A. Correspondence from El Dorado Hills Professional Firefighters
- V. Attorney Items
- VI. Committee Reports
 - A. Administrative Committee (Directors Fullerton and Hidahl)
 1. Review and update construction progress of Station 84
 2. **Closed Session:** Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Chief.
 - B. Fire Committee (Directors Durante and Winn)
 - C. Ad Hoc Committee Reports
 1. Report from Regional Operations Committee (Directors Hartley and Fullerton)
 - a. Report and update on progress of annexation process with Latrobe Fire Protection District
 - b. Review and discuss fiscal peer review of the annexation of Latrobe Fire Protection District
 - c. Review and approve the shared labor agreement with Rescue Fire Protection District
 2. Report from the Committee for Commission for Collaborative Fire Departments (Directors Hidahl and Hartley)
 3. Report from Solar Committee (Directors Durante and Hidahl)
 4. Report from Budget Advisory Committee (Directors Hidahl and Winn)
 5. Report from Communications Committee (Directors Durante and Fullerton)

6. Report from Human Resources Committee (Directors Durante and Winn)
Closed Session: Pursuant to Government Code Section 54957 and 54957.6: Public Employee Performance Evaluation: Position: Contract employment with Cooperative Personnel Services; and Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation: Development of Evaluation Criterion and Protocols

VII. Operations Report

- A. Operations Report (Receive and file)
- B. Review and update regarding Joint Powers Authority
 1. Review and approve 2014-2015 JPA Preliminary Budget
- C. Review and approve Comtech proposal for communications at Station 84

VIII. Fiscal Items

- A. Review and approve Actuarial Study for retiree medical benefits

IX. New Business

- A. Approve Resolution 2014-09 declaring an election be held in its Jurisdiction and consolidating with other Districts requesting election services

X. Old Business

- A. Review and discuss payment policy for Directors

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

Note: Action may be taken on any item posted on this agenda.

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This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED SIXTH MEETING OF THE BOARD OF DIRECTORS

Thursday, April 17, 2014

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Winn called the meeting to order at 6:04 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Fullerton, Hartley, Hidahl and Winn. (Absent: Director Durante). Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

A. Approve minutes of the 705th meeting held March 20, 2014

B. Approve financial statements for March 2014

Director Hartley made a motion to approve the consent calendar, seconded by Director Fullerton and unanimously carried.

III. ORAL COMMUNICATIONS

A. EDH Professional - None

B. EDH Firefighters Association - None

C. EDH Volunteer Firefighters - None

D. Public Comments - None

IV. **CORRESPONDENCE** - Chief Roberts discussed the receipt of a letter from Mr. Steve Bristow of the Blackstone community opposing the CAL FIRE fee. Director Hartley suggested that a copy of the Board Resolution opposing the CAL FIRE fee be sent to Mr. Bristow in support of his appeal; Chief Roberts will send him a copy.

Chief Roberts also stated that correspondence had been received from AT&T regarding the proposal of the addition of a new story to the existing cell tower at Station 85 to house antennas. Chief Cook recommended having a committee review the proposal; President Winn assigned the Administrative Committee to review and make a recommendation.

V. **ATTORNEY ITEMS** – None

VI. COMMITTEE REPORTS

A. Administrative Committee (Directors Durante and Hidahl)

- 1. Review and update construction progress of Station 84** – Director Hidahl reported that there has been further architectural delays but the final documents are scheduled for review on April 28 and will then be ready to go out to bid. Chief Roberts added that Fred Russell, the Project Manager, has done an excellent job of finding ways to save money.
 - a. Review and approve storm water pollution program with associated proposal from Warren Consulting (Station 84)** – Director Hidahl reported that due to a known drainage issue, the committee is recommending that a storm water pollution study and program be implemented to address potential problems during construction.

Director Hidahl made a motion to approve a Storm Water Pollution Program study and program contract to Warren Consulting in the amount of \$12,500, seconded by Director Hartley and unanimously carried.

- 2. Closed Session: Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Chief** - Was not held.

B. Fire Committee (Directors Durante and Winn) – Nothing to report.

C. Ad Hoc Committee Reports

- 1. Report from Regional Operations Committee (Directors Hartley and Fullerton)** – Director Hartley reported that an initial meeting was held with the County regarding AB8 negotiations and the County appeared amenable to the tax rate increment. Director Fullerton added that the Board of Supervisors were pleased with the cooperative efforts that Rescue, Latrobe and El Dorado Hills have demonstrated.
 - a. Report and update on progress of annexation process with Latrobe Fire Protection District** – No report.
 - b. Review and discuss fiscal peer review of the annexation of Latrobe Fire Protection District** – Director Fullerton stated this has been put on hold until the AB8 rate has been established.
 - c. Review and discuss the shared labor agreement with Rescue Fire Protection District** – Director Hartley reported that a meeting had been held to work through details of the shared labor agreement with at least a one year contract. A meeting will be held in the next few weeks to review the draft documents.

- 2. Report from the Committee for Commission for Collaborative Fire Departments** (Directors Hidahl and Hartley) – Director Hidahl gave an update of the last meeting stating that Director Fullerton acted as an alternate and Chief Keating also attended on behalf of Chief Roberts. He stated that a concern had been raised that Joe Harn, County Auditor/Controller, had conveyed that he will not sign some of the augmentation funds as presently configured; Director Fullerton clarified that this does not directly affect our District. Director Hidahl added that the labor unions are being invited to participate in the commission. Director Hartley added that John Moalli, Chairman of the CCFD, published an excellent article tracing the history, accomplishments and goals of the organization in the Mountain Democrat.
- 3. Report from Solar Committee** (Directors Durante and Hidahl) – Director Hidahl reported that the committee met and is recommending that a solar power consultant be contracted to assess the needs for solar power at all four stations and prepare a Request for Proposal. The Board gave the committee approval to move forward in obtaining a solar power consultant to begin formulating a plan.
- 4. Report from Budget Advisory Committee** (Directors Hidahl and Winn) – Director Hidahl said that the committee met and reviewed the BANC Committee’s basic philosophy, history and goals. He said that the first BANC Committee was very successful and worked proactively together to find solutions to declining revenues; the second go around was more reactive due to unforeseen circumstances. The committee discussed the importance of communication, transparency and inviting all stakeholders to participate in the BANC process. The committee will also be evaluating the impact of the Latrobe annexation. CFO Bair will be scheduling a two day workshop with Staff to review the budget.
- 5. Report from Communications Committee** (Directors Durante and Fullerton) – Director Fullerton said that they had not met yet. Chief Roberts said that he has been trying to schedule a meeting with Chief Kaslin of CAL FIRE. The purpose of the meeting will be to discuss options and review timelines for technological enhancements which will have an effect on the District’s ISO rating and chances of obtaining international accreditation.

President Winn stated that she and Director Durante will be scheduling a meeting for the Human Resource Committee this month.

VIII. OPERATIONS REPORT

- A. Operations Report** – Received and filed.
- B. Review and update regarding Joint Powers Authority**
- 1. Review and approve 2014-2015 JPA Preliminary Budget** – Chief Roberts gave an update saying that the full Board approved the Preliminary Budget. He stated the budget was still in the negative and he disagreed with approving it but was outvoted. He also stated that the preliminary budget will be ready for presentation to this Board at the next Board meeting.

- C. Request from Mr. Ribeiro to refund Development Fee** – CFO Bair said that Mr. Riberiro has decided not to build and is asking for a development fee refund. Staff is recommending the fees be refunded less the standard one percent processing fee charged by the County.

Director Hidahl made a motion to approve the refunding of Mr. Ribeiro's development fees in the amount of \$28,486.06 which takes into account the standard one percent processing fee, seconded by Director Fullerton and unanimously carried.

- D. Review and discuss Apparatus Replacement Plan** – Chief Roberts presented the new Apparatus Replacement Plan stating that it is a work in progress.

Richard Ross, citizen, commented that he was concerned that Chief Roberts had discounted the mileage and hours of usage in calculating depreciation and impact to maintenance; he also suggested a more routine report to the public to keep them better informed of potential needs. Chief Roberts replied saying that hours and mileage are an important factor but are not always a key factor in determining what apparatus should be replaced; he offered to add a graph depicting downtime in the Quarterly Activity Report. Richard Ross also commented that he would like to see some innovative thinking as it relates to cost savings measures while responding to medical emergencies; he suggested using emergency vans for responding to medical emergencies rather than costly fire apparatus.

IX. NEW BUSINESS

- A. Review and discuss payment policy for Directors** – Counsel Cook reviewed the current payment policy for compensating Directors’ for their attendance at public meetings explaining that currently the bylaws state that compensation is limited to \$100 per meeting, limited to one meeting per day and not more than six meetings per month. He asked the Board if they saw the need to make any clarifications or amendments to the bylaws. After a discussion, Counsel Cook stated that he and CFO Bair will define the types of meetings that Directors attend outside of the Board, Committee and JPA meetings and will bring it back to the next Board meeting for further discussion.
- B. Review and adopt Resolution 2014-08 approving tax increment revenues for LAFCO Project No. 2014-01 Diamonte Estates Reorganization** - CFO Bair presented the Resolution stating that it was a standard AB8 negotiation and the Board of Supervisors is offering \$0.17 to the El Dorado Hills County Water District for their tax increment share.

Director Hartley made a motion to adopt Resolution 2014-08 approving tax increment share for LAFCO Project No. 2014-01 Diamonte Estates Reorganization, seconded by Director Hidahl and unanimously carried. (Roll Call: Ayes: All; Noes: None; Absent: Director Durante.)

X. OLD BUSINESS - None

XI. ORAL COMMUNICATIONS

- A. Directors** – Director Hidahl recognized Engineer Rob Karnow and members of the engine crew for attending the Community Services District’s CC&R Planning Meeting. He said that Engineer Karnow’s presentation was very well received and the attendees were pleased to learn about the many services provided by the Department. Director Hartley commented that he and Chief Roberts attended an event at the Ramona “Moni” Gilmore Senior Center and said that the Department was recognized for their donation of the old fire station to the senior community.
- B. Staff** – Chief Roberts announced that the Every 15 Minutes Program will take place at Oak Ridge High School on April 28 and 29 and commended Captain Owens for his efforts in planning the event. CFO Bair distributed copies of the amended and updated bylaws of the El Dorado County Water District.

XII. ADJOURNMENT

Director Hartley made a motion to adjourn the meeting, seconded by Director Fullerton and unanimously carried.

The meeting adjourned at 7:52 p.m.

Approved:

Connie Bair, Board Secretary

Barbara Winn, President

El Dorado Hills Fire Department Revenue and Expense Summary April 2014

	Final Budget Fiscal Year 2013-2014	Actual Revenue Collected April 2014	Actual Revenue Collected YTD April 30 2014	Unrealized Revenues More Revenue than Expected	% of Revenue Collected
Revenue					
3240 - Tax Revenue					
3260 - Secured Tax Revenue	11,719,201		11,383,565.33	335,635.67	97.14%
3270 - Unsecured Tax Revenue	254,894		277,427.61	(22,533.61)	108.84%
3280 - Homeowners Tax Revenue	133,602		114,395.67	19,206.33	85.62%
3320 - Supplemental Tax Revenue	0		113,562.64	(113,562.64)	100.00%
3330 - Sacramento County Revenue	10,000		4,499.89	5,500.11	45.00%
Total 3240 - Tax Revenue	12,117,697	* See Note	11,893,451.14	224,245.86	98.15%
3510 - Misc. Operating Revenue					
3511 - Contributions/Prev Fees	20,000	1,366.28	12,217.49	7,782.51	61.09%
3512 - JPA Revenue	995,000	0.00	419,522.34	575,477.66	42.16%
3513 - Rental Income (Cell site)	21,960	1,937.32	18,853.80	3,106.20	85.86%
3515 - OES/Mutual Aid Reimbursement	250,000	0.00	206,839.68	43,160.32	82.74%
3520 - Interest Earned	80,000	670.05	32,832.39	47,167.61	41.04%
3510 - Misc. Operating Revenue - Other	93,040	0.00	86,265.28	6,774.72	92.72%
Total 3510 - Misc. Operating Revenue	1,460,000	3,973.65	776,530.98	683,469.02	53.19%
3550 - Development Fee					
3560 - Development Fee Revenue	575,000		573,582.88	1,417.12	99.75%
3561 - Development Fee Interest	0		2,237.57	(2,237.57)	100.00%
Total 3550 - Development Fee	575,000	* See Note	575,820.45	(820.45)	100.14%
Total Revenue	14,152,697		13,245,802.57	906,894.43	
- Transfers (Board Authorized)					
Transfer from Capital Res/Sale of Assets	805,900			805,900.00	0.00%
Transfer from General Reserve Fund	3,826,945			3,826,945.00	0.00%
Total Transfers	4,632,845		0.00	4,632,845.00	0.00%
Total Revenue and Transfers	18,785,542	3,973.65	13,245,802.57	5,539,739.43	70.51%

Notes: Tax Revenue for current month is not available. County Admin fee is \$235,247.

Tax Revenue collected/received in January and April. Development Fee recorded thru Dec 13.

**El Dorado Hills Fire Department
Revenue and Expense Summary
April 2014**

	Prelim Budget Fiscal Year 2013-2014	Actual Expended April 2014	Actual Expended YTD April 30 2014	Remaining Balance Available	% of Budget Expended
Expense					
6000 · Salaries & Wages					
6001 · Salaries & Wages, Fire	5,069,205	375,347.74	3,938,381.31	1,130,823.69	77.69%
6011 · Education Pay	372,900	26,572.32	289,600.29	83,299.71	77.66%
6016 · Salaries & Wages, Clerical/Misc	403,083	30,322.11	296,462.61	106,620.39	73.55%
6017 · Volunteer Pay	75,000	0.00	19,615.00	55,385.00	26.15%
6018 · Director Pay	14,800	1,600.00	10,900.00	3,900.00	73.65%
6019 · Overtime					
6019.1 · Overtime, Operational	1,185,000	141,275.87	1,092,139.84	92,860.16	92.16%
6019.2 · Overtime, Outside Aid	250,000	0.00	174,908.15	75,091.85	69.96%
6019.3 · Overtime, JPA	100,000	2,562.00	204,634.78	(104,634.78)	204.64%
Total 6019 · Overtime	1,535,000	143,837.87	1,471,682.77	63,317.23	95.88%
6020 · P.E.R.S. Retirement					
6020 · P.E.R.S. Retirement	2,079,987	150,722.64	1,601,660.09	478,326.91	77.00%
6031 · Life Insurance	5,746	402.80	4,096.40	1,649.60	71.29%
6032 · P.E.R.S. Health Benefits	1,086,537	86,670.51	848,678.81	237,858.19	78.11%
6033 · Disability Insurance	12,870	994.50	9,652.50	3,217.50	75.00%
6034 · Health Cost of Retirees	750,000	32,480.88	628,377.21	121,622.79	83.78%
6040 · Dental/Vision Expense	147,460	11,531.00	102,016.00	45,444.00	69.18%
6050 · Unemployment Insurance	15,994	366.37	13,531.85	2,462.15	84.61%
6060 · Vacation & Sick Expense Reserve	125,000	0.00	35,317.95	89,682.05	28.25%
6070 · Medicare	105,968	7,977.37	85,595.90	20,372.10	80.78%
Total 6000 · Salaries & Wages	11,799,550	868,826.11	9,355,568.69	2,443,981.31	79.29%
6100 · Clothing & Personal Supplies					
6100 · Clothing & Personal Supplies	92,300	4,780.14	40,394.34	51,905.66	43.76%
6110 · Communications					
6111 · Business Phones	57,200	4,924.60	40,212.08	16,987.92	70.30%
6112 · Dispatch Services	18,000	0.00	0.00	18,000.00	0.00%
Total 6110 · Communications	75,200	4,924.60	40,212.08	34,987.92	53.47%

**El Dorado Hills Fire Department
Revenue and Expense Summary
April 2014**

	Prelim Budget Fiscal Year 2013-2014	Actual Expended April 2014	Actual Expended YTD April 30 2014	Remaining Balance Available	% of Budget Expended
6120 · Housekeeping	21,360	561.00	17,801.58	3,558.42	83.34%
6130 · Insurance					
6131 · General Insurance (Annual)	51,000	0.00	46,417.00	4,583.00	91.01%
6132 · Workers Compensation	519,898	51,942.25	486,162.68	33,735.32	93.51%
Total 6130 · Insurance	<u>570,898</u>	<u>51,942.25</u>	<u>532,579.68</u>	<u>38,318.32</u>	<u>93.29%</u>
6140 · Maintenance of Equipment					
6141 · Tires	14,000	0.00	8,143.63	5,856.37	58.17%
6142 · Parts & Supplies	10,000	3,316.22	10,965.96	(965.96)	109.66%
6143 · Outside Work	100,500	4,291.72	36,464.44	64,035.56	36.28%
6144 · Equipment Maintenance	120,845	6,724.93	78,229.68	42,615.32	64.74%
6145 · Radio Maintenance	5,000	0.00	1,960.33	3,039.67	39.21%
Total 6140 · Maintenance of Equipment	<u>250,345</u>	<u>14,332.87</u>	<u>135,764.04</u>	<u>114,580.96</u>	<u>54.23%</u>
6150 · Maintenance, Structures & Ground	55,300	951.38	34,741.57	20,558.43	62.82%
6160 · Medical Supplies					
6161 · Medical Supplies	1,000	0.00	0.00	1,000.00	0.00%
Total 6160 · Medical Supplies	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
6170 · Dues and Subscriptions	7,355	75.00	6,083.23	1,271.77	82.71%
6180 · Miscellaneous					
6181 · Miscellaneous	8,700	0.00	1,925.72	6,774.28	22.14%
6182 · Honor Guard	3,000	1,452.17	2,490.49	509.51	83.02%
6183 · Explorer Program	1,000	0.00	730.86	269.14	73.09%
6183 · Pipes and Drums	3,000	0.00	0.00	3,000.00	0.00%
Total 6180 · Miscellaneous	<u>15,700</u>	<u>1,452.17</u>	<u>5,147.07</u>	<u>10,552.93</u>	<u>32.78%</u>
6190 · Office Supplies	20,350	1,890.36	14,077.69	6,272.31	69.18%

**El Dorado Hills Fire Department
Revenue and Expense Summary
April 2014**

	Prelim Budget Fiscal Year 2013-2014	Actual Expended April 2014	Actual Expended YTD April 30 2014	Remaining Balance Available	% of Budget Expended
6200 · Professional Services					
6201 · Audit	10,500	0.00	9,500.00	1,000.00	90.48%
6202 · Legal	120,000	12,616.75	81,618.84	38,381.16	68.02%
6203 · Notices	3,500	150.13	1,365.18	2,134.82	39.01%
6204 · Misc.	239,440	17,193.83	136,151.80	103,288.20	56.86%
6205 · Elections/Tax Administration	1,000	0.00	0.00	1,000.00	0.00%
Total 6200 · Professional Services	374,440	29,960.71	228,635.82	145,804.18	61.06%
6220 · Rents and Leases - Buildings	104,744	8,829.48	87,676.57	17,067.43	83.71%
6230 · Small Tools and Supplies	46,900	7,296.47	24,560.69	22,339.31	52.37%
6240 · Special Expenses					
6241 · Training	69,750	2,891.00	43,866.29	25,883.71	62.89%
6242 · Fire Prevention	14,250	(915.27)	8,827.14	5,422.86	61.95%
6243 · Licenses	1,000	(7.00)	33.00	967.00	3.30%
6244 · Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
Total 6240 · Special Expenses	88,000	1,968.73	52,726.43	35,273.57	59.92%
6250 · Transportation and Travel					
6251 · Fuel and Oil	75,000	5,152.75	57,936.40	17,063.60	77.25%
6252 · Travel	15,000	4,142.06	20,911.21	(5,911.21)	139.41%
6253 · Meals & Refreshments	18,000	2,358.03	17,587.39	412.61	97.71%
Total 6250 · Transportation and Travel	108,000	11,652.84	96,435.00	11,565.00	89.29%
6260 · Utilities					
6261 · Electricity	60,000	3,013.43	40,846.36	19,153.64	68.08%
6262 · Natural Gas/Propane	27,000	1,905.26	11,087.70	15,912.30	41.07%
6263 · Water/Sewer	14,000	1,373.10	10,473.11	3,526.89	74.81%
Total 6260 · Utilities	101,000	6,291.79	62,407.17	38,592.83	61.79%
6720 · Fixed Assets	5,053,100	25,743.64	628,181.94	4,424,918.06	12.43%
6999 · Contingencies	0	0.00	0.00	0.00	0.00%
Total Budget and Expenses	18,785,542	1,041,479.54	11,362,993.59	7,422,548.41	60.49%
Net Revenue/Expenses Over/Short +/-	0		1,882,808.98		

Revenue and Expenditures should be 83%
Date prepared: 5/12/2014

El Dorado Hills Fire Department

5/12/2014 10:24 AM

Register: 1000 · Bank of America
 From 04/01/2014 through 04/30/2014
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/01/2014	17074	DC Management, LLC	6220 · Rents and Lease...	Mailed 3-25	8,686.48			428,933.70
04/02/2014	EFT	Transfer from LAIF	1074 · Local Agency I...	Confirm #1427...			400,000.00	828,933.70
04/02/2014	EFT	P.E.R.S. Health	-split-	Health Benefits...	119,536.29			709,397.41
04/03/2014	17075	Greg F. Durante (Di...	6000 · Salaries & Wag...		100.00			709,297.41
04/03/2014	17076	Charles J. Hartley	-split-	Director Pay	600.00			708,697.41
04/03/2014	17077	John Hidahl	-split-		200.00			708,497.41
04/03/2014	17078	Barbara Winn	6000 · Salaries & Wag...		100.00			708,397.41
04/03/2014	17079	Wallace Fullerton	-split-		600.00			707,797.41
04/03/2014	17080	California State Disb...	-split-	For 4-3-14 Pay...	666.92			707,130.49
04/03/2014	17081	Teresa Karnow	2029 · Other Payable	For 4-3-14 Pay...	1,615.38			705,515.11
04/03/2014	17082	James Davidson	6000 · Salaries & Wag...		298.00			705,217.11
04/03/2014	17083	Steve Maranville	6000 · Salaries & Wag...		76.00			705,141.11
04/03/2014	17084	David Kennedy	6000 · Salaries & Wag...		100.00			705,041.11
04/03/2014	17085	Dwight Piper	6000 · Salaries & Wag...		150.00			704,891.11
04/03/2014	17086	Dennis Planje	6000 · Salaries & Wag...		150.00			704,741.11
04/03/2014	17087	Frederick Russell	6000 · Salaries & Wag...		150.00			704,591.11
04/03/2014	17088	Angelica Silveira	6000 · Salaries & Wag...		150.00			704,441.11
04/03/2014	17089	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,799.85			702,641.26
04/03/2014	17090	Aflac	2029 · Other Payable		62.54			702,578.72
04/03/2014	17091	CA Assoc. of Profess...	6000 · Salaries & Wag...		994.50			701,584.22
04/03/2014	17092	Managed Health Net...	6200 · Professional Ser...		751.40			700,832.82
04/03/2014	17093	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	402.80			700,430.02
04/03/2014	17094	Absolute Secured Sh...	6190 · Office Supplies		35.00			700,395.02
04/03/2014	17095	Arnolds for Awards	-split-		238.22			700,156.80
04/03/2014	17096	A T & T	-split-	VOID: UVERS...		X		700,156.80
04/03/2014	17097	Burkett's	-split-		533.84			699,622.96
04/03/2014	17098	Cooperative Personn...	6200 · Professional Ser...		4,158.00			695,464.96
04/03/2014	17099	Carbon Copy, Inc	-split-		217.72			695,247.24
04/03/2014	17100	DH Construction Inc.	6240 · Special Expense...		2,000.00			693,247.24
04/03/2014	17101	Costco	-split-		241.21			693,006.03
04/03/2014	17102	Doug Veerkamp	6140 · Maintenance of ...		884.57			692,121.46
04/03/2014	17103	El Dorado Disposal S...	-split-	Garbage	547.27			691,574.19
04/03/2014	17104	El Dorado Press	6190 · Office Supplies		112.87			691,461.32
04/03/2014	17105	Fred Russell (FDC)	6720 · Fixed Assets		5,472.50			685,988.82
04/03/2014	17106	Ferrell Gas	6260 · Utilities:6262 · ...		1,116.83			684,871.99
04/03/2014	17107	Fit Guard	6140 · Maintenance of ...		175.08			684,696.91
04/03/2014	17108	Gary Pertle	6150 · Maintenance,Str...		380.00			684,316.91
04/03/2014	17109	InterState Oil Compa...	-split-		4,610.25			679,706.66
04/03/2014	17110	L.N. Curtis & Sons	-split-		11,084.76			668,621.90
04/03/2014	17111	Petty Cash	-split-		44.00			668,577.90

El Dorado Hills Fire Department

5/12/2014 10:24 AM

Register: 1000 · Bank of America
 From 04/01/2014 through 04/30/2014
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/03/2014	17112	Pacific Gas & Electri...	6720 · Fixed Assets		16,879.15			651,698.75
04/03/2014	17113	P. G. & E.	-split-	Sta 84, 85, 86, 87	3,801.86			647,896.89
04/03/2014	17114	Scott's PPE Recon, Inc.	6100 · Clothing & Pers...		1,306.55			646,590.34
04/03/2014	17115	State Compensation ...	6130 · Insurance:6132 ...	Workers Comp	51,942.25			594,648.09
04/03/2014	17116	West Coast Frame/C...	6140 · Maintenance of ...		1,510.58			593,137.51
04/03/2014	17117	XMR Fire Consulting	-split-		305.00			592,832.51
04/03/2014	PR14-4-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	62,079.14			530,753.37
04/03/2014	PR14-4-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	194,355.38			336,397.99
04/04/2014	EFT	P.E.R.S. ING	-split-	PR14-4-1 Conf...	6,908.93			329,489.06
04/04/2014	EFT	P.E.R.S. Retirement	-split-	Conf# 1000412...	78,838.03			250,651.03
04/04/2014	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000412...	3,437.56			247,213.47
04/04/2014	EFT	P.E.R.S. Retirement (...)	-split-	Conf# 1000412...	2,619.86			244,593.61
04/07/2014	EFT	Nationwide Retireme...	-split-		12,388.14			232,205.47
04/07/2014	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Confirmed	10,384.20			221,821.27
04/11/2014		ADP	6200 · Professional Ser...		260.93			221,560.34
04/15/2014		Transfer from LAIF	1074 · Local Agency I...	Confirm #1430...			500,000.00	721,560.34
04/16/2014		Deposit	-split-	Deposit			3,036.41	724,596.75
04/16/2014		Deposit	-split-	Deposit			1,366.28	725,963.03
04/17/2014	EFT	Employment Develo...	2029 · Other Payable	Conf#1-993-53...	453.99			725,509.04
04/17/2014	EFT	P.E.R.S. Retirement	-split-	Conf# 1000417...	78,419.78			647,089.26
04/17/2014	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000417...	3,437.56			643,651.70
04/17/2014	EFT	P.E.R.S. Retirement (...)	-split-	Conf# 1000417...	2,641.02			641,010.68
04/17/2014	PR14-4-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	67,562.02			573,448.66
04/17/2014	PR14-4-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	197,929.16			375,519.50
04/18/2014	17118	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,799.85			373,719.65
04/18/2014	17119	Chase Bank	2029 · Other Payable	Pipes & Drums	450.00			373,269.65
04/18/2014	17120	California State Disb...	-split-	For 4-17-14 Pa...	666.92			372,602.73
04/18/2014	17121	Teresa Karnow	2029 · Other Payable	For 4-17-14 Pa...	1,615.38			370,987.35
04/18/2014	17122	Carol Caughey	6000 · Salaries & Wag...		383.00			370,604.35
04/18/2014	17123	APPTIX Inc.	6200 · Professional Ser...		1,247.64			369,356.71
04/18/2014	17124	Aramark	6100 · Clothing & Pers...	Rags	106.00			369,250.71
04/18/2014	17125	A T & T Wireless	6110 · Communication...	Cell Phones	287.60			368,963.11
04/18/2014	17126	AT&T (CALNET 2)	-split-		577.89			368,385.22
04/18/2014	17127	Best Best & Krieger	6200 · Professional Ser...		3,432.00			364,953.22
04/18/2014	17128	Blue Ribbon Personn...	-split-		4,482.39			360,470.83
04/18/2014	17129	California Profession...	6240 · Special Expense...		690.00			359,780.83
04/18/2014	17130	Cambridge Hardware	6150 · Maintenance,Str...		99.15			359,681.68
04/18/2014	17131	Cartridge World	6190 · Office Supplies		115.23			359,566.45
04/18/2014	17132	CTA Engineering & ...	6200 · Professional Ser...		2,584.00			356,982.45
04/18/2014	17133	Doug Veerkamp	6140 · Maintenance of ...		1,259.85			355,722.60

El Dorado Hills Fire Department

5/12/2014 10:24 AM

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/18/2014	17134	El Dorado Irrigation ...	-split-	Water/Sewer	1,373.10			354,349.50
04/18/2014	17135	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			354,274.50
04/18/2014	17136	El Dorado Press	6190 · Office Supplies		375.17			353,899.33
04/18/2014	17137	FYI Telecommunicat...	6110 · Communication...		555.00			353,344.33
04/18/2014	17138	Harrold Ford Inc.	-split-		469.22			352,875.11
04/18/2014	17139	Hefner, Stark & Mar...	6200 · Professional Ser...	Legal Services	9,184.75			343,690.36
04/18/2014	17140	Lehr Auto Electric, Inc	6140 · Maintenance of ...		167.50			343,522.86
04/18/2014	17141	Madeira Group Inter...	6200 · Professional Ser...		895.00			342,627.86
04/18/2014	17142	Marshall Medical Ce...	-split-		4,306.00			338,321.86
04/18/2014	17143	Project Leadership A...	-split-		5,440.00			332,881.86
04/18/2014	17144	Reibes Auto Parts	-split-		726.74			332,155.12
04/18/2014	17145	Sentinel Fire Equipm...	6150 · Maintenance,Str...		121.15			332,033.97
04/18/2014	17146	State Board of Equali...	6250 · Transportation a...		277.00			331,756.97
04/18/2014	17147	UPS Store	6190 · Office Supplies		24.94			331,732.03
04/18/2014	17148	Valley Power System...	6140 · Maintenance of ...		1,957.23			329,774.80
04/18/2014	17149	Verizon Wireless	-split-		1,611.71			328,163.09
04/18/2014	17150	Verizon Wireless - 1	6110 · Communication...		886.99			327,276.10
04/18/2014	17151	Youngdahl Consultin...	6720 · Fixed Assets		448.00			326,828.10
04/21/2014	EFT	Nationwide Retireme...	-split-		12,388.14			314,439.96
04/21/2014	EFT	P.E.R.S. ING	-split-	PR14-4-2 Conf...	6,908.93			307,531.03
04/25/2014		ADP	6200 · Professional Ser...		256.11			307,274.92
04/25/2014		ADP (FSA Service C...	6200 · Professional Ser...		84.55			307,190.37
04/30/2014		Transfer from LAIF	1074 · Local Agency I...	Confirm #1431...			500,000.00	807,190.37
04/30/2014	EFT	Business Card	-split-	Auth Rep Conf...	1,231.29			805,959.08



El Dorado Hills Professional Firefighters

IAFF Local 3604

May 12, 2014

El Dorado Hills Water District Board of Directors

El Dorado Hills Fire Department

Dear,

Board of Directors, Local 3604 is asking to represent the Paramedic position and Fire Prevention Specialist within its membership. We ask that the board adopt a side letter agreement with Local 3604 that lists represented employees inside the Union.

Side Letter Agreement:

Recognition:

The District recognizes the El Dorado Hills Professional Firefighters Association as the sole and exclusive bargaining agent for all full-time employees in the Fire Department who are in the following classifications:

Paramedic Administrative Captain
Administrative Captain
Paramedic Captain
Captain
Paramedic Engineer
Engineer
Paramedic Firefighter
Firefighter
Paramedic
Fire Prevention Specialist



El Dorado Hills Professional Firefighters

IAFF Local 3604

Clause:

Currently the Paramedic position and Fire Prevention Specialist are not covered the MOU. The wages and benefits of both positions will remain as stated in the Employee Handbook and public salary schedule unless a meet and confer process is followed with the El Dorado Hills Professional Firefighters Association Local 3604. It is the understanding that wages and benefits of the Paramedic Position and Fire Prevention Specialist will be brought into the Local 3604 MOU during the course of the 2015 MOU negotiations agreement.

Local 3604

President Matthew Beckett

Vice President Mathew Eckhardt



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

APRIL 2014



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

221	Calls April 2014
231	Calls March 2013
856	Total "2014 Year to Date"
830	Total "2013" Year to Date"
91%	Unit Response, 10 Minutes (before exception reports)
93%	Medic Unit Response, 11 Minutes (before exception reports)

*69 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

<u>Jan- 2014</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2013</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	88%	94%	91%	05:08	Station 84	70%	81%	89%	06:03
Station 85	77%	95%	95%	05:10	Station 85	85%	100%	100%	05:05
Station 86	71%	100%	71%	06:41	Station 86	55%	73%	82%	06:36
Station 87	84%	80%	88%	05:45	Station 87	80%	100%	100%	04:36
<u>Feb-2014</u>					<u>Aug-2013</u>				
Station 84	94%	87%	89%	05:57	Station 84	74%	96%	96%	05:19
Station 85	85%	92%	92%	05:10	Station 85	97%	100%	100%	04:31
Station 86	76%	76%	76%	07:09	Station 86	50%	50%	70%	07:10
Station 87	68%	92%	96%	05:21	Station 87	76%	84%	88%	05:28
<u>Mar-2014</u>					<u>Sept-2013</u>				
Station 84	77%	90%	90%	05:49	Station 84	81%	75%	93%	05:54
Station 85	93%	86%	93%	04:53	Station 85	84%	100%	92%	06:04
Station 86	83%	100%	83%	07:24	Station 86	88%	72%	72%	06:52
Station 87	90%	90%	90%	05:13	Station 87	65%	100%	95%	04:55
<u>April-2014</u>					<u>Oct -2013</u>				
Station 84	82%	94%	76%	06:02	Station 84	85%	92%	92%	05:30
Station 85	92%	96%	92%	05:22	Station 85	71%	71%	83%	06:12
Station 86	62%	87%	87%	06:26	Station 86	75%	94%	100%	04:37
Station 87	64%	94%	94%	05:04	Station 87	85%	100%	100%	05:26
<u>May-2013</u>					<u>Nov-2013</u>				
Station 84	69%	81%	100%	06:32	Station 84	96%	96%	100%	04:11
Station 85	67%	76%	81%	06:40	Station 85	76%	87%	84%	06:10
Station 86	80%	93%	100%	06:22	Station 86	67%	100%	67%	06:36
Station 87	83%	88%	92%	05:37	Station 87	80%	80%	95%	05:59
<u>June-2013</u>					<u>Dec-2013</u>				
Station 84	95%	100%	100%		Station 84	84%	92%	88%	05:54
Station 85	75%	88%	100%		Station 85	80%	75%	75%	05:30
Station 86	50%	100%	100%		Station 86	66%	83%	88%	06:25
Station 87	92%	96%	100%		Station 87	80%	84%	84%	05:38

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Latrobe Response by Month

<u>January -2014</u>	Total-1 1 - EMS	<u>July -2014</u>	Total -
<u>February - 2014</u>	Total - 5 1 - Debris Pile 1 - False Call 1 -Vegetation 2 - EMS	<u>August -2014</u>	Total-
<u>March - 2014</u>	Total - 3 1 - Haz. Condition 1 - Lockout 1 - MVA	<u>September -2014</u>	Total -
<u>April - 2014</u>	Total - 1 1 -EMS	<u>October -2014</u>	Total -
<u>May - 2014</u>	Total -	<u>November -2014</u>	Total -
<u>June - 2014</u>	Total -	<u>December - 2014</u>	Total -

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March 2012.

JPA Budget Adoption

Summary:

Attached is the preliminary JPA budget for FY 14/15. It proposes a total expenditure of \$10,909,336. It is important to understand that revenue for the same period is at this time very tenuous. The potential scenarios are listed below;

1. Projected Revenue With Miwok: \$10,685,000.
 - a. Potential Deficit of \$224,336.
2. Projected Revenue Without Miwok: \$10,139,000.
 - a. Potential Deficit of \$770,336.
3. Projected Revenue With Miwok and Medicare Reimbursement: \$11,200,000.
 - a. Potential Surplus of \$515,000.
4. Projected Revenue Without Miwok, but With Medicare: \$10,654,000.
 - a. Potential Deficit of \$255,336.

Note: Projected Miwok Revenue: \$546,000.00
Projected Medicare Reimbursement Revenue: \$515,000.00

Fiscal Impact:

The JPA appears to have committed once again to adopt the one million dollar cap per medic unit. The El Dorado Hills Fire Department, with its Paramedic plan fully implemented, is on target to stay well below that mark. We do not foresee any negative fiscal impact to us directly, but as you know, we are only one medic unit in a system of eight. If cuts are proposed to other agencies, it is not known at this time what the impact would be on the system as a whole.

Recommendation:

Staff recommends adopting the JPA preliminary budget. The JPA will have a clearer picture of revenue for the final budget.

JPA PRELIMINARY BUDGET - Fiscal Year 2014/2015

DRAFT 5

Class 30: Wages/Benefits	JPA FY 14/15 Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	TOTAL
3000 Reg. Employees	130,000.00	1,937,173.00	1,000,000.00	986,880.34	962,675.00	1,000,000.00	\$ 6,016,728.34
3001 Extra Help	-	-	-	-	-	-	\$ -
3002 Overtime	12,000.00	404,000.00	-	-	-	-	\$ 416,000.00
3004 Other Comp	1,566.00	-	-	-	-	-	\$ 1,566.00
3020 Retirement	-	740,703.00	-	-	-	-	\$ 740,703.00
3021 Social Security	9,000.00	500.00	-	-	-	-	\$ 9,500.00
3022 Medicare	2,000.00	38,000.00	-	-	-	-	\$ 40,000.00
3040 Health Ins.	-	480,403.00	-	-	-	-	\$ 480,403.00
3041 Fed. Unempl.	-	-	-	-	-	-	\$ -
3042 Disability Ins.	-	7,800.00	-	-	-	-	\$ 7,800.00
3043 Deferred Comp.	-	-	-	-	-	-	\$ -
3044 Vision Insurance	-	7,500.00	-	-	-	-	\$ 7,500.00
3046 Retiree Health	407,552.00	-	-	-	-	-	\$ 407,552.00
3060 Workers' Comp	1,400.00	174,098.00	-	-	-	-	\$ 175,498.00
3080 Life/Flexible Benefits	-	-	-	-	-	-	\$ -
CLASS 30: TOTALS	\$563,518.00	\$3,790,177.00	\$1,000,000.00	\$986,880.34	\$962,675.00	\$1,000,000.00	\$8,303,250.34
Class 40: Serv/Supplies	JPA Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	TOTAL
4020 Clothing	-	-	-	-	-	-	\$ -
4021 Fire Turnouts	-	15,000.00	4,000.00	4,000.00	4,000.00	4,000.00	\$ 31,000.00
4022 Uniforms	-	-	3,150.00	-	-	-	\$ 3,150.00
4040 Communications	1,000,000.00	-	-	-	-	-	\$ 1,000,000.00
4060 Inservice Food	-	500.00	-	-	-	-	\$ 500.00
4080 Household Exp.	100.00	6,100.00	1,600.00	1,600.00	1,600.00	1,600.00	\$ 12,600.00
4085 Refuse Disposal	-	-	1,026.00	-	-	-	\$ 1,026.00
4087 Extermination	-	-	300.00	-	-	-	\$ 300.00
4100 Insurance	30,000.00	-	-	-	-	-	\$ 30,000.00
4140 Maint: Equip.	20,000.00	-	-	-	-	-	\$ 20,000.00
4141 Maint: Office Equip	-	-	250.00	-	-	-	\$ 250.00
4142 Maint: Radio	10,000.00	-	-	-	-	-	\$ 10,000.00
4145 Maint: Equip. Prts	-	-	-	-	-	-	\$ -
4160 Vehicle Maint	100,000.00	-	-	-	-	-	\$ 100,000.00
4162 Veh Maint:Sup	15,000.00	-	-	-	-	-	\$ 15,000.00
4164 Veh Maint: Tires	20,000.00	-	-	-	-	-	\$ 20,000.00
4165 Veh Maint: Oils	3,000.00	-	-	-	-	-	\$ 3,000.00
4180 Maint: Bldg/Imp	600.00	-	-	-	-	-	\$ 600.00
4182 Structures Maint	-	-	3,000.00	-	-	-	\$ 3,000.00
4197 Maint. Bldg Supplies	200.00	700.00	-	-	-	-	\$ 900.00
4200 Medical Supplies	440,000.00	-	-	-	-	-	\$ 440,000.00
4220 Memberships	-	-	450.00	-	-	-	\$ 450.00
4240 Misc. Expense	-	-	-	-	-	-	\$ -
4260 Office Expense	4,000.00	4,000.00	1,500.00	1,500.00	1,500.00	1,500.00	\$ 14,000.00
4261 Postage	900.00	-	-	-	-	-	\$ 900.00
4263 Subscriptions	-	-	150.00	-	-	-	\$ 150.00
4266 Printing	150.00	-	-	-	-	-	\$ 150.00
4300 Professional Serv	20,000.00	-	-	-	-	-	\$ 20,000.00
4304 Admin Fees	160,000.00	-	-	-	-	-	\$ 160,000.00
4308 External Data Svcs	60.00	-	-	-	-	-	\$ 60.00
4324 Medical	-	-	1,500.00	-	-	-	\$ 1,500.00
4400 Publicat/Legal	400.00	-	-	-	-	-	\$ 400.00
4420 Rent/Lease/Equip	3,100.00	-	-	-	-	-	\$ 3,100.00
4440 Rent/Lease/Bldg	13,200.00	-	-	-	-	-	\$ 13,200.00
4460 Equip: Sm Tool	-	-	750.00	-	-	-	\$ 750.00
4461 Equipment: Minor	5,000.00	4,000.00	1,200.00	1,000.00	1,000.00	500.00	\$ 12,700.00
4462 Equip: Computers	3,500.00	-	1,000.00	-	-	800.00	\$ 5,300.00
4500 Special Dept Exp	5,000.00	-	-	-	-	-	\$ 5,000.00
4502 Educ Materials	-	-	500.00	-	-	-	\$ 500.00
4503 Staff Development(1099)	-	-	-	-	-	-	\$ -
4540 Staff Development	32,000.00	19,200.00	4,500.00	3,600.00	3,600.00	3,600.00	\$ 66,500.00
4600 Transport/Travel	-	500.00	1,500.00	500.00	500.00	500.00	\$ 3,500.00
4602 Mile Emp Prv Auto	400.00	-	-	-	-	-	\$ 400.00
4606 Fuel Purchases	182,000.00	-	-	-	-	-	\$ 182,000.00
4620 Utilities	2,500.00	30,000.00	8,600.00	7,800.00	7,800.00	7,500.00	\$ 64,200.00
CLASS 40: SUBTOTALS	\$2,071,110.00	\$80,000.00	\$34,976.00	\$20,000.00	\$20,000.00	\$20,000.00	\$2,246,086.00
Class 60: Fixed Assets	JPA Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	TOTAL
6040 Fixed Assets	360,000.00	-	-	-	-	-	\$ 360,000.00
Class 60 Total	\$360,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360,000.00
Budget Totals	JPA Admin	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	TOTAL
Class 30: Wages/Benefits	\$563,518.00	\$3,790,177.00	1,000,000.00	986,880.34	962,675.00	1,000,000.00	\$8,303,250.34
Class 40: Serv/Supplies	2,071,110.00	80,000.00	34,976.00	20,000.00	20,000.00	20,000.00	\$2,246,086.00
Class 60: Fixed Assets	360,000.00	-	-	-	-	-	\$360,000.00
Class 70: Resid.Eqty.Trsf.	-	-	-	-	-	-	\$ -
Totals	\$2,994,628.00	\$3,870,177.00	\$1,034,976.00	\$1,006,880.34	\$982,675.00	\$1,020,000.00	\$10,909,336.34

Purple items: JPA processed for cumulative expense item.

Award of Bid to ComTech for Station 84 Alert System

Summary:

The El Dorado Hills Fire Department's mission is to "serve and protect the Community through emergency management by providing 24/7 rapid response to all types of emergency and non-emergency calls for service." The first chain in the emergency response link is communication; the dispatch agency must have an effective means of communicating the emergency to the on-duty crews. When the crews are in their respective fire stations, this communication link is met through the automated activation of a station alert system. The sole purpose of this system is to alert the crews to an emergency response dispatch so that crews can respond to the emergency in a timely manner.

Currently, Stations 84, 85, 86, and 87 use a system designed and installed by ComTech. This system includes the following components:

- Wall mounted radios for scanning the emergency dispatch channels and communicating directly with the dispatch center
- Base radio with receiver and amplifier which monitors the station tones
- Ceiling mounted speakers throughout the station and dorms
- Color coded stacked indicator lights in the common areas of the station
- Wall mounted strobe lights in certain rooms (bathrooms, etc.)
- Exterior speakers on the station for alerting crews outside

A station alert system in the construction of Station 84 is paramount in meeting the station response needs of the District. All four stations currently use the same Com Tech system. It is the committee's position that maintaining continuity throughout the stations is important and allows for cost savings by being able to reuse of some of the existing equipment currently being used in the temporary Station 84. Because this system is only designed and installed by ComTech, the committee has not sought alternate bids.

Fiscal Impact:

\$60,318.79

Recommendation:

Staff recommends awarding a contract to ComTech in the amount of \$60,318.79 for the design and installation of a station alert system in the construction of Station 84.

Actuarial Analysis of Retiree Health Benefits
Steve T. Itelson, Consulting Actuary

Summary

Attached please find for your review the report by Steven T. Itelson, a Consulting Actuary, who has prepared this projection of the District's current and future liabilities for retirement medical benefits. This report is required every two years by CalPERS and completed under the Governmental Accounting Standards Board and CalPERS guidelines.

The annual contribution as calculated in the report for the 2014-2015 budget year is \$724,300 and adjusted annually. As of December 2013, the District has accumulated approximately \$4.355 million in the OPEB Trust Fund which fluctuates with investment returns. This balance has increased since the June 2013 balance of \$3.571 million reflected in the attached report.

Fiscal Impact

New OPEB contributions will be included in the 2014-2015 Budget.

Recommendation

Staff recommends the Board accept and file this report.

**ACTUARIAL ANALYSIS OF RETIREE
MEDICAL BENEFITS
EL DORADO HILLS FIRE DEPARTMENT
AS OF JULY 1, 2013**

**Prepared by:
Steven T. Itelson
Fellow, Society of Actuaries
Member, American Academy of Actuaries**

May 9, 2014

STEVEN T. ITELSON, F.S.A.
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May 9, 2014

El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, CA 95762

Enclosed is my actuarial valuation of the retiree health program for Department employees as of July 1, 2011. The report is based on assumptions stated in the appendix, and on data provided by the Department's staff, which I have limited ability to verify. Summaries of the data are included in appendices.

The valuation results are also based on my understanding of the existing benefit design, which is summarized in Appendix E. Only the benefits paid by the Department are included in the valuation.

On the basis of the foregoing, I certify that, to the best of my knowledge and belief, this report is complete and accurate and has been prepared in accordance with generally recognized and accepted principles and practices which are consistent with the applicable standards of practice of the Actuarial Standards Board. I meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions in this report.

To the extent that future actuarial experience varies from the assumptions used in this report, the actual costs in future years will vary from those presented herein.

Sincerely,



Steven T. Itelson
Fellow, Society of Actuaries
Member, American Academy of Actuaries

Enclosure

CONTENTS

SUMMARY	1
INTRODUCTION.....	3
ACCOUNTING STANDARDS	4
VALUATION RESULTS.....	5
EXPERIENCE REVIEW.....	10
PARTICIPANT DATA.....	12
APPENDICES	
A. ACTUARIAL TERMINOLOGY	13
B. ACTUARIAL ASSUMPTIONS	15
C. EMPLOYEE CENSUS.....	19
D. RETIREE CENSUS	20
E. PLAN SUMMARY.....	21

SUMMARY OF ACTUARIAL ANALYSIS OF RETIREE HEALTH PROGRAM

El Dorado Hills Fire Department provides medical insurance benefits to all retirees. Retirees must have 5 years of service in the California Public Employees' Retirement System (PERS) to receive a pension; this requirement is waived for industrial disability retirements. The Department provides health benefits to any retiree with a PERS pension, and continues it for surviving spouses. Coverage for dependents is paid by the Department. Coverage is for medical benefits only. Employees hired after 2011 need 20 years of service for full benefits and premiums are limited to Blue Shield Net Value for paramedics. Benefits are summarized in Appendix E.

The Governmental Accounting Standards Board (GASB) published Statement Number 45 in 2004. GASB 45 sets rules for computing the employer's expense for retiree health and welfare benefits. Expenses are determined similarly to the way they are for pensions. Working employees accrue a prorated share of the financial present value of the retiree benefits each year.

As of July 1, 2013, there were 21 retirees receiving health benefits. Their Department-paid benefits are expected to be more than \$300,000 this year. The projection shows increases to 62 retirees with premiums over \$1.5 million in 2032-33. The Department currently has assets with Market Value of \$3,570,862 in the California Employers' Retiree Benefit Trust (CERBT) for these benefits. The Actuarial Value of Assets of \$3,325,000 was used to determine expense and funding status.

The Department has paid the Annual Required Contribution (ARC) to CERBT each year. Therefore the Net OPEB Obligation is \$0. The ARC as of July 1, 2013 is \$724,300, which is 13.29% of covered payroll of \$5,449,000. The 2011 valuation showed a contribution of \$763,100. The Unfunded Actuarial Accrued Liability (UAAL) is \$5,548,200 as of July 1, 2013; this is 101.82% of covered payroll. The plan is 37.47% funded. That is the Actuarial Value of Assets divided by the Actuarial Accrued Liability.

In 2011 the plan was 27.33% funded. These items will be disclosed on the Department's financial statements.

Actuarial assumptions are used to project the percentages of members leaving the workforce at each age/service combination, and the percentages of eligible retirees who die thereafter. The assumed rates of mortality, disability, retirement and turnover used herein are those used by the California Public Employees' Retirement System (PERS) in determining the cost of your pension program. The investment return assumption is 7.5% per year. This rate is also used to discount expected future benefit payments to present value. The PERS premiums for calendar years 2013 and 2014 have been used in this report; they are assumed to rise 4.5% per annum in the future. In 2011 that assumption was 5% annually. The detailed actuarial assumptions are in Appendix B.

An experience review was again done this year. Actual premium increases, employee turnover and retirement were compared to the projections in the prior valuation. A section of the report covers this analysis. Experience will continue to be reviewed to determine if turnover or retirement patterns differ significantly in the Department from PERS public agencies in the aggregate.

INTRODUCTION

This report gives the results of an actuarial valuation of the Authority's Post-Employment Benefits Other than Pensions. These benefits are abbreviated as OPEB or OPEBs.

There was no requirement to accrue expenses for a retiree health benefit plan until 2004, when the GASB issued Statements 43 and 45 for such rules in public agencies. GASB 43 requires actuarial reporting by the retiree health benefit trust fund. GASB 45 requires that an employer's expense be determined using actuarial methods so that costs accrue over the employees' working lifetimes.

This report summarizes the valuation of the Department's retiree health program to comply with GASB 45. The actuarial calculations are summarized in the Valuation Results section (page 5). The Experience Review (page 10) compares what happened since the July 1, 2011 valuation with what was predicted by the assumptions. Experience back to 2004 is also discussed. The participant data section summarizes information on employees and retirees included in the valuation (page 12).

Appendix A (page 13) is a glossary of actuarial terms used in this report. The actuarial assumptions and methods are shown in detail in Appendix B (page 15). They include rates of retiree mortality and rates at which the employees leave the work-force for retirement, death, and other turnover. These assumptions are the ones used in the Department's pension valuations for PERS.

Appendices C (page 19) and D (page 20) are distributions of the eligible employees and retirees. Appendix E (page 21) is a summary of benefit provisions. Only the retiree health benefits paid by the Department are included in the actuarial projections and the summary.

ACCOUNTING STANDARDS

Accounting rules for public employers are promulgated by the Governmental Accounting Standards Board (GASB). *Statement Number 45* on Employer expense for OPEBs was published in June, 2004.

The accounting rules require that expense be computed using one of six actuarial cost methods, including Projected Unit Credit which was used here. The Annual Required Contribution (ARC) is Normal Cost plus amortization of Unfunded Actuarial Accrued Liability (UAAL) over at most 30 years. The Normal Cost is the present value of the benefits accruing this year for the current employees. The UAAL is the present value of benefits for current retirees plus the part of the present value of employees' benefits attributable to past service, minus the actuarial value of assets held in trust funds. The amortization is done as a level percentage of increasing covered payroll. The ARC is expressed in dollars and as a percentage of covered payroll. The expense and the employer contribution include the benefits paid to current retirees this year. If an agency contributes less than the ARC, there is a Net OPEB Obligation (NOO); if it contributes more, the NOO is negative. The expense is the Annual OPEB Cost (AOC) which is the ARC plus interest on the NOO less amortization of the NOO. See Appendix A for an explanation of terms.

The Department has contributed the ARC for all years and hence the NOO is zero. The Annual OPEB Cost is therefore the ARC.

Public employers with less than 200 participants (employed plus retired) are required to have actuarial studies to determine this expense every three years. In the non-valuation years, the same percentage of wages as the prior valuation will be used for the ARC. Since the Department is in CERBT, biennial valuation is required. Future GASB statements may require biennial valuation for all plans. All post-employment benefits other than pensions, such as retiree dental, vision and life insurance plans are included. These rules should be discussed with the Department's auditors.

VALUATION RESULTS

For GASB 45 purposes, the expense is called the Annual OPEB Cost. It includes interest on the Net OPEB Obligation (NOO) and the amortization of the NOO plus the Annual Required Contribution (or ARC). Since the Department has a NOO of \$0, the expense is the ARC. See the Accounting Standards section (page 4) for discussion. The expense shown includes the normal cost plus amortization of past service costs (Unfunded Actuarial Accrued Liability, or UAAL) over 25 years from the valuation date.

Department assets held in Trust for this plan amounted to \$3,570,862 at Market Value as of June 30, 2013. This value is 54% higher than the Market Value of \$2,312,133 two years ago. However, for determining expense and funding status a different value is used. In computing the Actuarial Value of Assets, the investment gain or loss is spread over five years, beginning with the one in which it occurred. For the 2013 valuation, 80% of the 2012-13 investment gain is deferred and 20% of it counted this year. Sixty percent of the 2011-12 loss is deferred, and so forth, with all gain/loss before July 2009 fully included.

An alternative explanation of the method is that each year's actual investment income is considered to be in two components: the amount expected by the assumption and the amount of gain or loss. Each year the assumed income is counted plus 20% of the gain or loss from the past five years. The assets are projected at the assumed 7.5% each year; 7.5% applied before July 1, 2011. Notwithstanding this spreading, the Actuarial Value of Assets is adjusted to be between 80% and 120% of Market Value. Table 1 shows the determination of the Actuarial Value of Assets. The June 30, 2013 Actuarial Value of Assets value is \$3,325,003, which is 93.11% of Market Value. Two years ago the Actuarial Value was 87.19% of Market. There is a net \$245,859 of investment income that will be recognized over the next four years.

The ARC is \$724,300 as of July 1, 2013. This is 13.29% of covered payroll. The plan is 37.47% funded by the Actuarial Value of assets. As of July 1, 2013 the UAAL was

\$5,548,200 which is 101.82% of payroll. These amounts are for disclosure under GASB Statement 45. The primary results are:

Present Value Future Benefits		
Current Employees	8,286,200	
Current Retirees	<u>4,146,900</u>	
Total		12,433,100
Actuarial Accrued Liability		
Current Employees	4,726,300	
Current Retirees	<u>4,146,900</u>	
Total		8,873,200
Actuarial Value of Assets		3,325,000
Unfunded AAL		5,548,200
Amortization of Unfunded AAL	369,100	
Normal Cost for Year	<u>355,200</u>	
Total ARC		724,300
ARC as percentage of payroll		13.29%

The 2011 actuarial valuation showed an ARC of \$763,100, which was 13.76% of covered payroll. The contribution in dollars has decreased by 5.1%. The Department will use this valuation for the contributions for fiscal years beginning July 1, 2014 and 2015. The July 1, 2011 valuation is used for 2013-14.

Table 2 is the 20-year projection of number of retirees, benefit payments, and employer contributions using 25-year amortization of the UAAL. When crediting investment income, benefit payments were assumed paid from Department assets during the year with the difference between ARC and benefits paid contributed to the Trust at the end of each year.

There were 21 retirees and 54 employees in the valuation census; the table shows 22 retirees (including one expected this year) and benefits of \$344,000 for 2013-14. Over the 20-year projection, the number of retirees increases to 62 with benefits exceeding \$1.5 million. The projection excludes future employees; there will be some retirements in the next 20 years from people not yet hired.

Changes in Actuarial Assumptions and Benefits

Prior valuations have used Department hire date to determine service; this year total PERS service was used. This raised present value of benefits because less turnover

and earlier retirement are predicted. The total present value was shifted more to the past, so this change raised the AAL by \$565,600. The Normal Cost is lower because of the higher average total service at retirement. With the 25-year amortization of UAAL, the ARC was lowered by \$9,500.

PERS has changed economic assumptions including a decrease in how fast covered payroll is expected to rise, from 3.25% annually to 3.0%. This does not affect the UAAL but it raised the ARC by \$11,100.

The Department reduced benefits for new employees. This change lowered the ARC by \$10,100 to \$809,600 with UAAL of \$6,265,600. Then the assumed future increase in premiums was decreased to 4.5% annually. This lowered the ARC by \$85,300 and the UAAL by \$717,400 to the amounts shown on page 6.

Earlier retirement than predicted by the PERS assumptions continues to be a source of actuarial loss, generally measured by the impact on the UAAL. When a 50-year old retires five years earlier than expected, the present value of retirement benefits is substantially higher, both from the earlier start and the additional years of pre-Medicare premiums paid. The affect on the AAL is greater because as a retiree, the (higher) present value is all “past service” instead of part “future service.” However, the plan’s Normal Cost decreases because the typically younger new employee (if any) is replacing a person with higher Normal Cost. Therefore the effect on ARC is small, since the funding period is long and amortization is as a level percentage of assumed increasing payroll.

CERBT requires biennial actuarial valuation. In the years of no valuation, the ARC is computed as the same percentage of payroll as was determined in the prior valuation. Since payroll is assumed to rise 3% annually, the ARC is projected to rise at that rate in Table 2. You will use your actual covered payroll for 2014-15 – not the assumed 3% increase. Projections like Table 2 will be re-done with each valuation.

GASB will soon publish revised OPEB rules which will result in the UAAL moving to the balance sheet instead of the financial statement footnotes.

TABLE 1

**EI Dorado County Fire Department
Retiree Medical Plan**

Actuarial Value of Assets

		Fiscal Year Ending June 30			
	6/30/2010	6/30/2011	6/30/2012	6/30/2013	
1	Market value July 1	483,612	1,327,135	2,312,133	2,748,340
2	Employer contribution to Trust	625,000	555,000	440,000	500,000
3	Benefits paid from Trust (yearend)	0	12,168	0	0
4	Investment income	218,523	442,166	-3,793	322,522
5	Market value end of year = (1) + (2) + (3) + (4)	1,327,135	2,312,133	2,748,340	3,570,862
6	Expected investment income	66,828	93,480	116,715	137,083
7	Investment gain(loss) = (4) – (6)	151,695	348,686	(120,508)	185,439
8	Fraction of gain(loss) deferred as of 7/01/13	20%	40%	60%	80%
9	Amount deferred as of 7/01/13 = (7) X (8)	30,339	139,474	(72,305)	148,351
10	Total of amounts deferred all four years				245,859
11	Actuarial value of assets = (5) – (10)				3,325,003

TABLE 2
El Dorado Hills Fire Department
Retiree Medical Plan
Fund Plan with 7.5% Interest Assumption
Contribute ARC Less Benefits End of Year

Fiscal Year	Number Retirees	Annual Benefits	Total ARC	Assets End of Year
2013-14	22	344,200	750,000	3,980,000
2014-15	24	398,800	724,300	4,604,000
2015-16	26	435,700	746,000	5,260,000
2016-17	27	474,400	768,000	5,948,000
2017-18	29	505,900	791,000	6,679,000
2018-19	31	540,100	815,000	7,455,000
2019-20	33	582,200	839,000	8,271,000
2020-21	34	611,300	864,000	9,144,000
2021-22	36	646,600	890,000	10,073,000
2022-23	37	680,800	917,000	11,065,000
2023-24	39	712,100	945,000	12,128,000
2024-25	41	770,200	973,000	13,240,000
2025-26	44	831,300	1,002,000	14,404,000
2026-27	46	921,600	1,032,000	15,595,000
2027-28	49	994,100	1,063,000	16,834,000
2028-29	52	1,124,100	1,095,000	18,067,000
2029-30	55	1,228,900	1,128,000	19,321,000
2030-31	58	1,347,800	1,162,000	20,584,000
2031-32	60	1,451,000	1,197,000	21,874,000
2032-33	62	1,530,400	1,233,000	23,217,000

EXPERIENCE REVIEW

The purpose of the experience analysis is to compare what happened since the previous valuation with the forecast of the actuarial assumptions. The prior actuarial valuation used censuses of employees and retirees as of July 1, 2011. This review includes the 2014 premiums and participant data through July 1, 2013, and goes back to the July 1, 2004 valuation for some comparisons.

Premium Increases

The one-party Kaiser monthly Medicare premium is \$294.97 for 2014 compared to \$277.81 for 2012 and \$273.86 in 2004. This is a 5.2% increase in two years but only 0.7% per annum over the past 10 years. The Kaiser Basic premium rose 21.1% in two years, from \$562.69 to \$681.59. The annual rate of increase since 2004 is 8.4%. The Blue Shield Access+ Basic premium increased by 15.4% in two years, from \$636.92 to \$734.87. The Blue Shield Medicare declined from \$337.99 two years ago to \$298.21 for 2014. In the past 10 years, the rate of increase averaged 8.8% per annum for the Basic premium and -0.7% for the Medicare premium.

Premiums were assumed to rise 5% per year in the 2011 valuation. This assumption has been reduced to 4.5% annually.

Investment Performance

On a Market Value basis, the plan had an investment loss of \$120,500 in 2011-12 and a gain of \$185,400 in 2012-13 so there has been net gain on a Market basis over the two years as compared to the assumption of 7.5% per year. However, on the actuarial basis where gain and loss are spread over five years, the Actuarial Value is less than projected in the prior report so there is a \$3,000 loss on that basis. Table 1 shows \$245,900 of Market Value gains that have not yet been recognized.

Pre-retirement Decrements and Retiree Mortality

No employees terminated in the past two years, compared to 1.2 expected. Going back to July 1, 2004, there has been only one withdrawal compared to 8.9 expected.

Five employees retired since the prior valuation, including two disabilities. This compares to 1.8 expected total retirements for two years. Since 2004, 18 employees

retired compared to 8.9 projected by the assumptions. For Fire members there were 7.0 expected retirements and 16 actual. The average age of retirement has been 52.3 for the 15 Fire service retirements; no one has stayed past age 55.

Both the turnover and retirement experience continue to differ from assumptions in the “higher cost” direction. However, since the data cannot be analyzed by age or service, the standard PERS assumptions have been retained. The same decrement assumptions are used here as used in the PERS pension valuation.

Covered Payroll

Covered payroll is only used to convert dollar amounts into percentages of payroll, since the benefits are not related to wages. Covered payroll was \$5,544,200 in 2011 and it has declined 1.7% to \$5,449,000 as of July 1, 2013. To be consistent with PERS assumptions, covered payroll will be assumed to increase 3% annually in the amortization of UAAL; the prior assumption was 3.25% annual increases.

Other Assumptions

Of 21 current retirees, seven have Blue Shield, eight have PERS Choice, five have Kaiser, and one has PERSCare. For current employees, the elections are 22 Blue Shield, 20 Kaiser, and 11 PERS Choice/Select; one was not enrolled as of July 1, 2013. The retiree elections are not significantly different from the assumption of 45% of future retirees selecting Blue Shield, 35% choosing Kaiser, and 20% taking PERS Choice.

Eighteen of the 21 retirees have spouses. The average age difference is husbands 1.5 years older than wives. The assumption is 90% of Fire and 85% of Miscellaneous retirees will have spouses. The assumed age difference is three years. These are PERS assumptions so they have been retained here.

PARTICIPANT DATA

Active Employees

Of the 57 employees in the 2011 valuation census, three service retired and two retired with disabilities. There were no terminations and two new employees. Therefore the 2013 census has 54 employees. The mean age was 41.6 and mean total PERS service was 13.2 years. This is the first valuation using total PERS service; the mean Department service is 10.9 compared to 9.7 in 2011. A distribution of these employees by age and service is in Appendix C. The application of the decrement rates in Appendix B projects the following:

Reason for Termination	Miscellaneous Employees	Safety Employees
Service Retire	4	35
Disability Retire	0	12
Death	0	1
Other withdrawal	1	1
Total	5	49

These terminations and retirements will occur over the next 35 years or so. Current Fire employees are projected to retire at a mean age of 54.5; the average is 60.0 for Miscellaneous employees. The total number of retirees receiving benefits year-by-year (including those already retired) is given in Table 2 in the Valuation Results section.

Retirees

The number retired has increased from 16 two years ago to 21 as of July 1, 2013. Their average age is 55.3 and the average monthly benefit paid by the Department is \$1,282. Two years ago the average age was 56.5 and the average employer-paid benefit was \$1,049. There are three retired Miscellaneous members and 18 Fire retirees, of whom three were disabilities. Using the current PERS mortality assumptions, about 18 of these retirees are expected to still receive benefits for themselves or their survivors in 20 years.

Appendix A

ACTUARIAL TERMINOLOGY

NORMAL COST This represents the cost of the portion of an employee's benefit deemed to be earned in the current year. In pension plans such as the Department's, a benefit is earned during each year of service. It is, therefore, relatively easy to visualize the Normal Cost as being the cost for each participant of the benefit earned in the current year. In a program such as a post-retirement health insurance plan, this cost cannot be easily related to a benefit formula. The Projected Unit Credit actuarial cost method has been used here. The Normal Cost is calculated so that the total value of a participant's benefit would be accrued in equal units over his total service to the expected retirement date. Thus, if an employee's total projected service to retirement was 30 years, 1/30th of the present value of the expected post-retirement benefits would be the Normal Cost. This would be the total annual cost over the long term if (1) the Normal Costs attributable to the past had been funded fully, and (2) experience matched what was assumed in all areas including investment return, premium increase, retirement, turnover, etc.

ACTUARIAL ACCRUED LIABILITY (AAL) For employees, this term can be defined retrospectively or prospectively. It is the accumulation of past Normal Costs from date of hire to the valuation date for all current employees. Alternatively, it is the present value of all future benefits less the present value of future Normal Cost payments. For example, for an employee who would have 30 years of service at retirement and has worked 15 years already, it is 15/30 of the present value of expected post-retirement benefits. For retirees, the AAL equals the present value of future benefits. There are no future Normal Costs after retirement.

UNFUNDED ACTUARIAL ACCRUED LIABILITY (UAAL) is the Actuarial Accrued Liability minus the actuarial value of plan assets. The UAAL is the present value of benefits attributed to the past which have not yet been funded. Amortization of the UAAL is a component of the Department's expense.

AMORTIZATION PAYMENT The Unfunded Actuarial Accrued Liability is amortized over 30 years beginning July 1, 2008. There are 25 years remaining on this schedule. Payments are set to rise 3% annually, which makes them level in relation to expected covered payroll.

ANNUAL REQUIRED CONTRIBUTION (ARC) This consists of the Normal Cost plus the amortization of UAAL. It is the expense assigned to the current year, if the ARC has been paid each year since implementation of GASB 45. In years when an actuarial valuation is not done, the ARC is set to be the same percentage of that year's covered payroll as had been computed in the prior valuation. The ARC includes the benefits paid to current retirees.

NET OPEB OBLIGATION (NOO) occurs when an agency does not contribute the ARC to a trust fund. It equals the Department contribution minus the Annual OPEB Cost. This represents the contribution shortfall – how much less than the ARC has been contributed since GASB 45 implementation. It is a liability to disclose on the Department's financial statements. As of June 30, 2013 the NOO was \$0.

ANNUAL OPEB COST is the expense, for accounting purposes, to show on financial statements. It equals the ARC plus interest on the NOO minus the amortization of that NOO. For the Department, it is the ARC only at this time.

PAY-AS-YOU-GO This way of financing benefits is not a funding method because no assets are accumulated. The cost allocated to each year is the actual benefits paid.

Appendix B

Actuarial Assumptions and Method

Actuarial cost method: Projected Unit Credit

Asset valuation method: Five-year spread of gain/loss with respect to assumption

Investment return: 7.5% per year

Covered payroll increases: 3% per year

General inflation: 2.75% per year

Rates of death and disability for active employees

California PERS rates for Public Agencies from 2010 Experience Study.

Age	Misc. Male		Misc. Female		Fire Male		Fire Female	
	Death	Disability	Death	Disability	Death	Disability	Death	Disability
25	.05%	01%	.03%	.01%	0.06%	0.13%	0.03%	0.13%
30	.05	.02	.04	.02	0.06	0.26	0.05	0.26
35	.07	.06	.05	.09	0.08	0.38	0.06	0.38
40	.09	.14	.06	.16	0.10	0.50	0.08	0.50
45	.12	.25	.09	.24	0.13	0.63	0.11	0.63
50	.18	.33	.13	.31	0.19	0.79	0.14	0.79
55	.26	.37	.18	.31	0.28	7.31	0.19	7.31
60	.40	.38	.27	.25	0.41	7.36	0.28	7.36
65	.61	.32	.42	.20				
70	.91	.28	.65	.18				

Rates of Retirement for Fire Males and Females (Percentages)

California PERS 2010 rates for Public Agencies with 3% at 50 Pension

Age	Years of Service						
	5	10	15	20	25	30	35+
50	3.40	3.40	3.40	4.80	6.80	8.00	
51	4.60	4.60	4.60	6.50	9.20	10.90	
52	6.90	6.90	6.90	9.70	13.80	16.30	17.50
53	8.40	8.40	8.40	11.70	16.60	19.70	21.10
54	10.30	10.30	10.30	14.30	20.40	24.10	25.80
55	12.70	12.70	12.70	17.70	25.20	29.80	31.90
56	12.10	12.10	12.10	16.90	24.10	28.50	30.50
57	10.10	10.10	10.10	14.10	20.10	23.80	25.50
58	11.80	11.80	11.80	16.50	23.50	27.90	29.90
59	10.00	10.00	10.00	14.00	19.90	23.60	25.30
60	15.00	15.00	15.00	21.00	29.85	35.40	37.95
61	10.00	10.00	10.00	14.00	19.90	23.60	25.30
62	12.50	12.50	12.50	17.50	24.88	29.50	31.63
63	10.00	10.00	10.00	14.00	19.90	23.60	25.30
64	10.00	10.00	10.00	14.00	19.90	23.60	25.30
65	100.00	100.00	100.00	100.00	100.00	100.00	100.00

Rates of Retirement for Miscellaneous Males and Females (Percentages)

California PERS 2010 rates for Public Agencies with 3% at 60 Pension

Age	Years of Service						
	5	10	15	20	25	30	35+
50	2.61	3.33	4.04	4.75	5.46	6.18	6.89
51	2.06	2.63	3.19	3.75	4.31	4.88	5.44
52	1.93	2.45	2.98	3.50	4.03	4.55	5.08
53	2.48	3.15	3.83	4.50	5.18	5.85	6.53
54	3.85	4.90	5.95	7.00	8.05	9.10	10.15
55	8.25	10.50	12.75	15.00	17.25	19.50	21.75
56	5.50	7.00	8.50	10.00	11.50	13.00	14.50
57	6.05	7.70	9.35	11.00	12.65	14.30	15.95
58	7.15	9.10	11.05	13.00	14.95	16.90	18.85
59	7.98	10.15	12.33	14.50	16.68	18.85	21.03
60	9.35	11.90	14.45	17.00	19.55	22.10	24.65
61	8.80	11.20	13.60	16.00	18.40	20.80	23.20
62	12.65	16.10	19.55	23.00	26.45	29.90	33.35
63	11.00	14.00	17.00	20.00	23.00	26.00	29.00
64	11.00	14.00	17.00	20.00	23.00	26.00	29.00
65	14.85	18.90	22.95	27.00	31.05	35.10	39.15
70	13.20	16.80	20.40	24.00	27.60	31.20	34.80
75	100.00	100.00	100.00	100.00	100.00	100.00	100.00

Rates of Withdrawal for Miscellaneous Males and Females (Percentages)

California PERS rates for Public Agencies 2010 Experience Study

Age	Service							
	0	5	10	15	20	25	30	35+
20	17.42							
25	16.74	2.12						
30	16.06	1.93	1.38					
35	15.37	1.74	1.21	0.60				
40	14.68	1.55	1.04	0.51	0.37			
45	14.00	1.36	0.88	0.42	0.29	0.17		
50	13.32	1.16	0.71	0.32	0.21	0.11	0.05	
55	12.62	0.97	0.55	0.23	0.13	0.05	0.01	0.01
60	12.08	0.78	0.38	0.14	0.05	0.01	0.01	0.01
65	12.08	0.62	0.21	0.04	0.01	0.01	0.01	0.01
70	12.08	0.62	0.08	0.02	0.01	0.01	0.01	0.01

Rates of Withdrawal for Fire Males and Females (Percentages)
 California PERS rates for Public Agencies 2010 Experience Study

Age	Service							
	0	5	10	15	20	25	30	35+
20	9.47							
25	9.47	0.95						
30	9.47	0.95	0.29					
35	9.47	0.95	0.29	0.21				
40	9.47	0.95	0.29	0.21	0.16			
45	9.47	0.95	0.29	0.21	0.16	0.10		
50	9.47	0.95	0.29	0.21	0.16	0.10	0.09	
55	9.47	0.95	0.29	0.21	0.16	0.10	0.09	0.09
60	9.47	0.95	0.29	0.21	0.16	0.10	0.09	0.09

Monthly Premiums for 2014 – PERS Sacramento Region:

	Two Party Basic	One Basic and One Medicare	Two Party Medicare	One Party Basic	One Party Medicare
Blue Shield Access+	1,469.74	1,033.08	596.42	734.87	298.21
Blue Shield Net Value	1,236.78	916.60	596.42	618.39	298.21
Kaiser	1,363.18	976.56	589.94	681.59	294.97
PERS Choice	1,331.98	973.22	614.46	665.99	307.23
PERSCare	1,388.52	1,021.62	654.72	694.26	327.36
Average*	1,404.90	1,001.33	597.76	702.45	298.88

Average is used for future retirees and is 45% Blue Shield Access+, 35% Kaiser, and 20% PERS Choice.

Department payment limit: Blue Shield Access+ pre-Medicare premiums for all except paramedics hired after 2011 for whom the cap is Blue Shield Net Value

Assumed premium increases: 4.5% per year

Assumed increase in PERS Minimum: 4% per year

Family composition: 90% of firefighters and 85% of miscellaneous employees will be married at retirement with wives 3 years younger than husbands. Present values of future children's benefits will be 7% of the value for retirees and assumed spouses. Actual family composition used for those already retired.

Retiree Mortality Rates: California PERS 2010 Experience Study

No assumed future improvements

Sample annual rates and life expectancies:

FEMALE RETIREES

Age	Life Expectancy (Years)			Rate of Mortality (%)		
	Service Retiree	Industrial Disability Retiree	Spouse	Service Retiree	Industrial Disability Retiree	Spouse
55	30.3	27.9	27.3	0.24	0.55	0.47
60	25.7	23.8	23.0	0.43	0.80	0.72
65	21.3	19.8	18.9	0.78	1.18	1.07
70	17.3	16.0	15.0	1.24	1.72	1.68
75	13.5	12.5	11.5	2.07	2.66	3.08
80	10.0	9.3	8.4	3.75	4.53	5.27
85	7.1	6.6	5.9	7.05	8.02	9.78

MALE RETIREES

Age	Life Expectancy (Years)			Rate of Mortality (%)		
	Service Retiree	Industrial Disability Retiree	Spouse	Service Retiree	Industrial Disability Retiree	Spouse
55	27.3	25.8	30.3	0.47	0.56	0.24
60	23.0	21.5	25.7	0.72	0.78	0.43
65	18.9	17.5	21.3	1.07	1.39	0.78
70	15.0	13.9	17.3	1.68	2.24	1.24
75	11.5	10.5	13.5	3.08	3.58	2.07
80	8.4	7.6	10.0	5.27	6.93	3.75
85	5.9	5.6	7.1	9.78	11.80	7.05

Note: **Life expectancy** is the average number of future years of life for those who have attained the specified age. For example, male service retirees age 55 will live for an *average* of 27.3 more years. The **rates of mortality** are the percentages of the retirees at the specific age who die before reaching the next age. For example, 0.47% of male service retirees age 55 are assumed to die before reaching age 56.

APPENDIX C

Distribution of All Employees
By Age and Years of PERS Service
as of July 1, 2013

Age	Years of Service						Total
	Under 5	5 - 9	10 - 14	15 - 19	20 - 24	25 & Over	
Under 30		1					1
30 - 34	1	3	3				7
35 - 39		5	11	2			18
40 - 44	1	1	8	3			13
45 - 49			1	1	4	2	8
50 - 54			1		1	2	4
55 & Over			2			1	3
Total	2	10	26	6	5	5	54

There are 49 Fire and 5 Miscellaneous employees in this census. The average age is 41.6 and the average PERS service is 13.2 years. Two of the employees were hired after 2011, including one paramedic.

APPENDIX D

Distribution of Retirees as of July 1, 2013 By Age and Coverage

Age	Retiree Only	Retiree + 1	Retiree + 2	Total
Under 50	1	1	4	6
50 – 54		1	6	7
55 – 59		2	1	3
60 – 64	1	2		3
65 – 69		1		1
70 – 74		1		1
75 & Over				0
Total	2	8	11	21

The average age for these retirees is 55.3. The average monthly premium paid by the Department for the 2013-14 fiscal year is \$1,282.

APPENDIX E

Summary of Principal Provisions of Retiree Medical Program El Dorado Hills Fire Department

Service Retirement Benefit	
Eligibility Age Service Required	50 5 Years in PERS, with retirement from El Dorado Fire Dept.
Benefit Amount	Premium paid for any PERS medical benefit – single, two-party or family. Maximum payment is Blue Shield Access Plus monthly premiums.
Benefit Duration	Paid for life.
Industrial Disability Benefit	Same as service retirement benefit shown above if retire with industrial disability at any age with Department service.
Non-Industrial Disability Benefit	
Eligibility Age Service Required	Any 5 Years in PERS, with retirement from El Dorado Fire Dept.
Benefit Amount	Same as for Service Retirement
Benefit Duration	Paid for life.
Post-Retirement Death Benefit	Benefit continued for life of spouse if retiree had elected spousal pension continuance.
Pre-Retirement Death Benefit	Same as disability benefits.

Note: Employees hired after December, 2011 have lower benefits. The employer limits are the Blue Shield Net Value premiums for paramedic employees. Section 22893 was adopted, so that 20 years of PERS service is required for full benefits. Service retirees with 10 to 19 years receive pro-rated employer contributions; those with under 10 years receive only the PERS Minimum benefit of \$115 monthly in 2013, \$119 in 2014, and indexed to the healthcare component of the Consumer Price Index for future increases.

RESOLUTION NO. _____

DRAFT

El Dorado Hills County Water District

Declaring an Election Be Held in its Jurisdiction
Consolidation with Other Districts
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 4, 2014, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

3

Term

Full 4 year terms to expire 12/07/2018

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on _____, 2014 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

President

ATTEST: _____

Date: _____

COUNTY OF EL DORADO

RECORDER CLERK - REGISTRAR OF VOTERS - VETERANS AFFAIRS

William E. Schultz



Recorder-Clerk
Commissioner of Civil Marriages
360 Fair Lane
Placerville CA 95667
www.edcgov.us/countyclerk/
Phone: 530.621.5490
Jane Kohlstedt
Assistant Recorder-Clerk

Registrar of Voters
2850 Fairlane Court
PO Box 678001
Placerville CA 95667
www.edcgov.us/elections/
Phone: 530.621.7480 Fax: 530.626.5514
Linda Webster
Assistant Registrar of Voters

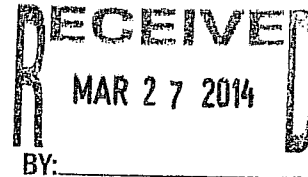
Veterans Affairs Office
130 Placerville Drive,
Placerville CA 95667
www.edcgov.us/veterans/
Phone: 530.621.5893
William E. Schultz
Veterans Affairs Interim Dept. Head
Ed Swanson
Veterans Service Officer

TO: Special District Secretaries

FROM: William E. Schultz
Recorder-Clerk-Registrar of Voters

DATE: March 25, 2014

SUBJECT: Consolidated General Election to be held November 4, 2014



Enclosed are the necessary forms for the upcoming CONSOLIDATED GENERAL ELECTION that will be held on Tuesday, November 4, 2014.

Please complete the enclosed forms, make copies for your files and return the **originals** to my office **NO LATER THAN WEDNESDAY, JULY 2, 2014.**

Note: The enclosed resolution **must be passed by your Board of Directors** and the original, signed document returned to my office along with other completed documents.

Pursuant to Elections Code Sec. 10522, please submit a current map showing the boundaries of your District and the boundaries of the divisions of your district; if any. I am enclosing a copy of Elections Code Sec. 10522 for your reference. Please provide these maps as either a digital shape file or hard-copy paper map. If you require further information on this request, please contact my office at (530)621-7486.

If appointments to fill vacancies have been made by your Board since the last Consolidated General Election (November, 2012), please keep in mind that appointees only hold office until the next Consolidated Districts Election (November 4, 2014). If the term is unexpired, it shall appear on the ballot as such. Therefore, when submitting your **NOTICE OF ELECTIVE OFFICES TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES**, please indicate these offices separately from those regularly appearing for election at this time. (Government Code Sec. 1780)

The filing period begins on **July 14, 2014** and ends on **August 8, 2014** at 5:00 p.m. If the incumbent fails to file for their term by the last day of the filing period, the time will be extended for five (5) days (until August 13, 2014). Please be advised that this extension **DOES NOT APPLY** if there is no eligible incumbent to be elected. **Note: The incumbent may not file after August 8, 2014.**

Special District Secretaries
March 25, 2014
Page Two

Declarations of Candidacy papers for all districts are available at the Elections Department in Placerville. Districts in South Lake Tahoe, may also file with the Recorder-Clerk's office located at 3368 Lake Tahoe Boulevard, Suite 108, in South Lake Tahoe. Please note the Recorder-Clerk's office in Tahoe is opened Monday through Friday, however, they are closed daily from 12:00 noon to 1:00 p.m. for lunch.

Attached is a copy of Elections Code Sec. 13307. This pertains to standards and procedures that may be followed by your Board of Directors with regard to Candidate's Statement of Qualifications. Should your Directors make changes to existing regulations, pursuant to this section, please forward notice of such action to the Elections Department promptly. It must be a matter of record **BEFORE** the filing period opens.

If the District wishes to place a measure on the ballot for the Consolidated General Election, your Board of Directors must adopt a resolution calling for the **MEASURE** election and setting forth the measure **EXACTLY** as it is to appear on the ballot. This resolution must be submitted to the Elections Department **NO LATER THAN 5:00 P.M. on July 2, 2014.** This will enable publications to take place in a timely manner.

For your convenience, we have enclosed a resolution that may be used by your Board of Directors requesting to consolidate your election with any other election conducted on said date. You may use the enclosed resolution or you may draft your own, either one must be filed with the Elections Department **NO LATER THAN 5:00 P.M. on July 2, 2014.** This will enable the publication of "Notice of Election" to take place in a timely manner.

Please address all inquiries and required documents to:

Elections Department
2850 Fairlane Court, Building C
Placerville, CA 95667

Please complete the areas on the forms marked with the red (X). If you do not agree with our records, please contact Kim Smith at (530) 621-7490 immediately.

Attachments: Resolution
 Notice of Consolidated Districts Election "Please Post"
 Elections Code Sec. 13307
 Elections Code Sec. 10522
 Notice of Elective Offices to be filled

Please Note: You are required to post the "Notice of Consolidated Districts Election" in three or more conspicuous places within the District to inform the resident voters of the impending election and the number of available positions up for election.

Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries

(Residential and Landowner Voting Districts)
(Elections Code Sections 10509,10522,10524)

El Dorado Hills County Water District

(Name of District)

To the Registrar of Voters of El Dorado County,

Notice hereby is given that the elective offices of the district to be filled at the Election on November 4, 2014 are as follows:

Three Full Terms to Expire 12/07/2018
Currently Held By: (Incumbents) Gregory Duarante and Barbara Winn
(Appointed Incumbent) Wallace Fullerton

Pursuant to Election Code 10522, the District shall submit a current map in either a digital shape file or hard-copy paper map to the Elections Department **NO LATER THAN WEDNESDAY, JULY 2, 2014.**

The qualifications of a candidate and of an elective officer of the district are as follows: ¹

Registered Voter within the District

The ² Candidate's Statement is to be paid for by: Candidate District
(Please circle one)

There are measures to be voted on: Yes No
(Please circle one)

Dated _____

(Seal of the District)

(District Secretary)

INSTRUCTIONS:

¹ The qualifications of a candidate for elective office, and of an elective officer, of a district shall be determined by the principal act of that district. (Elections Code Section 10514) Generally, the qualification for a resident voting district is "resident elector within the district or division thereof, if any," and the qualification for a landowner voting district is "resident and freeholder within the district or division thereof, if any."

² **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, ruled that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 which forbids use of "public money for promoting candidacies."

NOTE: This Notice and Transmittal shall be made at least 125 days before the general district election and shall either be delivered in person or mailed by certified mail in time to reach the Registrar of Voters on the designated date. (Elections Code Sections 10504, 10509, 10522, 10524)

*** Please return this form to the Elections Dept. ***

PLEASE POST

Notice of Consolidated Districts Election

(Elections Code Sections 10510,12112)

El Dorado Hills County Water District

(Name of District)

Notice hereby is given that a Consolidated Districts Election will be held in this district on Tuesday, November 4, 2014.

The names of the offices for which candidates may be nominated are as follows:

**Three Full Terms to be elected will Expire 12/07/2018
(Incumbents) Gregory Durante and Barbara Winn
(Appointed Incumbent) Wallace Fullerton**

The qualifications of a nominee and of an elective officer of the district are as follows:

Registered Voter within the District

There are measures to be voted on: Yes No
(Please circle one)

Declaration of candidacy forms for eligible candidates desiring to file for any of the elective offices may be obtained from the Elections Department at 2850 Fairlane Court, Placerville, CA. Districts in the Tahoe area may go to the Recorder-Clerk's Office located at 3368 Lake Tahoe Boulevard, Suite 108 in South Lake Tahoe. *Please note the office in Tahoe is opened Monday through Friday, however, they are closed from 12:00 noon to 1:00 p.m.* Forms shall be available commencing on July 14, 2014, before the election, and shall be filed with the Elections Department or the Recorder-Clerk's office, in person no later than 5:00 p.m., August 8, 2014, before the election.

In the event that are no nominees or an insufficient number of nominees for each elective office and a petition for an election is not timely filed, an appointment to such elective office shall be made. (Elections Code Section 10515)

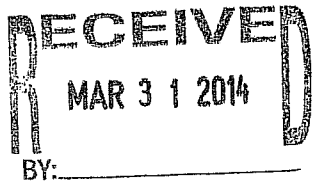
The ¹ Candidates Statement is to be paid for by: Candidate District
(Please circle one)

Date: March 21, 2014 William E. Schultz
Recorder-Clerk-Registrar of Voters

INSTRUCTIONS:

¹ **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, provides that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 forbidding use of public funds "for the purpose of seeking elective office."

NOTE: This Notice shall be published once by the Registrar of Voters at least 90 days and not more than 120 days before the general election in a newspaper of general circulation published in the district or, if none, in a newspaper having general circulation in the district published in any affected county in the district. (EC 12112)



Election Code Section 10522.

At least 125 days prior to the day fixed for the general district election, the secretary of a resident voting district shall deliver to the county elections official of each affected county a map showing the boundaries of the district and the boundaries of the divisions of the district, if any, within that county and a statement indicating in which divisions a director is to be elected and whether any elective officer is to be elected at large at the next general district election.

Election Code Section 13307. (a) (1) Each candidate for nonpartisan elective office in any local agency, including any city, county, city and county, or district, may prepare a candidate's statement on an appropriate form provided by the **elections** official. The statement may include the name, age and occupation of the candidate and a brief description, of no more than 200 words, of the candidate's education and qualifications expressed by the candidate himself or herself. However, the governing body of the local agency may authorize an increase in the limitations on words for the statement from 200 to 400 words. The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations.

(2) The statement authorized by this subdivision shall be filed in the office of the **elections** official when the candidate's nomination papers are returned for filing, if it is for a primary election, or for an election for offices for which there is no primary. The statement shall be filed in the office of the **elections** official no later than the 88th day before the election, if it is for an election for which nomination papers are not required to be filed. If a runoff election or general election occurs within 88 days of the primary or first election, the statement shall be filed with the **elections** official by the third day following the governing body's declaration of the results from the primary or first election.

(3) Except as provided in Section 13309, the statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. of the next working day after the close of the nomination period. (4) Notwithstanding paragraph (2) of this subdivision, a candidate for a judicial office shall have until 5 p.m. on the 83rd day before the election to file a candidate statement as authorized by this section. This paragraph shall remain in effect only until January 1, 2007, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2007, deletes or extends that date.

(b) The **elections** official shall send to each voter, together with the sample ballot, a voter's pamphlet which contains the written statements of each candidate that is prepared pursuant to this section. The statement of each candidate shall be printed in type of uniform size and darkness, and with uniform spacing. The **elections** official shall provide a Spanish translation to those candidates who wish to have one, and shall select a person to provide that translation from the list of approved Spanish language translators and interpreters of the superior court of the county or from an institution accredited by the Western Association of Schools and Colleges.

(c) The local agency may estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the federal Voting Rights Act of 1965, as amended. The local agency may require each candidate filing a statement to pay

in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the receipt for the payment shall include a written notice that the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements.

Accordingly, the **elections** official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the **elections** official may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the **elections** official shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

(d) Nothing in this section shall be deemed to make any statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing or contained in the voter's pamphlet.

(e) Before the nominating period opens, the local agency for that election shall determine whether a charge shall be levied against that candidate for the candidate's statement sent to each voter. This decision shall not be revoked or modified after the seventh day prior to the opening of the nominating period. A written statement of the regulations with respect to charges for handling, packaging, and mailing shall be provided to each candidate or his or her representative at the time he or she picks up the nomination papers.

(f) For purposes of this section and Section 13310, the board of supervisors shall be deemed the governing body of judicial **elections**.

13307.5. A candidate for United States Representative may purchase the space to place a statement in the voter information portion of the sample ballot that does not exceed 250 words. The statement may not make reference to any opponent of the candidate. The statement shall be submitted in accordance with the timeframes and procedures set forth in this **code** for the preparation of the voter information portion of the sample ballot.

cc: Board Packet

NOTE OF APPRECIATION

Thank You!

LAKE FOREST



PARENT TEACHER COUNCIL

Dear EDH Fire Dept.
Thank you so much for
donating "an evening with the
EDH Firefighters" to our annual
Auction! We greatly
appreciate it & cannot
thank you enough!

NOTE OF APPRECIATION



Thank you for your support!

JR. FIREFIGHTER PROGRAM

April 25, 2014

Dear Valued Supporter:

The Jackson Elementary Parent Teacher Organization and the Giving Gala Committee would like to express our appreciation for your donation.

We sincerely thank you for your support in providing enrichment programs that lead to higher academic performance at Jackson Elementary School. Collaboration from local businesses and families is essential in giving children the high quality educational opportunities they deserve.

Over the past several years, elementary schools have endured educational budget cuts. Despite these difficult economic times, you and over 130 other local businesses and individuals stepped up to make a difference. Your contributions helped us have our most successful fundraising year on record. The Giving Gala alone raised approximately \$40,000!

Thank you for supporting our community's most important asset: our children!

Sincerely,

A handwritten signature in black ink, appearing to read "J. P. [unclear]".

Jackson Elementary PTO and the Giving Gala Committee



Jackson Elementary
PTO

Please retain this receipt with your tax records.

PTO Tax ID# 91-1816260

SHARED SERVICES AGREEMENT

This SHARED SERVICES AGREEMENT (“Agreement”) is made effective as of July 1, 2014, by and between EL DORADO HILLS COUNTY WATER DISTRICT d/b/a El Dorado Hills Fire Department (“EDHFD”) and the RESCUE FIRE PROTECTION DISTRICT (“RESCUE”) (collectively, “the Parties”).

RECITALS

WHEREAS, EDHFD and RESCUE have had a long-standing relationship; and

WHEREAS, EDHFD is continuing to restructure some of its internal and management operations to streamline the organization and achieve various cost-savings, and as a result of that exercise and attrition, has a need for certain senior-level management support activities and occasional extra administrative support; and

WHEREAS, RESCUE believes it could benefit from some of the “Depth of Organization” training and other support services EDHFD provides to its own personnel; and

WHEREAS, the two agencies agree that they can work cooperatively to meet one another’s needs in these areas at reasonable costs to either Party, and have been doing so for several months; and

WHEREAS, the Parties’ current relationship has been working well and the Parties desire to expand and maximize their sharing of personnel resources;

NOW, THEREFORE, the Parties hereby agree to share various services between them as follows:

AGREEMENT

1. TERM.

The term of this Agreement shall commence on July 1, 2014 and terminate at 5:00p.m. on June 30, 2017 unless terminated sooner by either Party pursuant to Section 7.

2. SERVICES PROVIDED BY EDHFD TO RESCUE

A. EDHFD personnel would provide services to RESCUE personnel as follows:

1. Providing Fire Chief services. The EDHFD Fire Chief will, in addition to regular duties for EDHFD, provide Fire Chief services for RESCUE, including but not limited to general administration and oversight, budget administration, personnel management and supervision, and similar related activities described more fully in the attached Rescue Fire Chief job description (**Exhibit A**), which is incorporated into this Agreement by reference. Performance of all such duties

shall be in accordance with the requirements and expectations of statutory law, applicable RESCUE rules and regulations, the direction and priorities provided by the RESCUE Board of Directors, and the customary duties and standards of a Fire Chief in California.

2. Providing 24/7/365 Chief Officer coverage through the on-duty Battalion Chief, including daily operational support;

3. Providing training services: (a) to ensure compliance with applicable federal and state regulations, and (b) including RESCUE personnel in EDHFD's on-going "Shift Training" and "Target Solutions" programs;

4. Providing support as-needed to RESCUE's fire prevention bureau; and

5. Providing human resources support, including but not limited to "TeleStaff" automated staffing services, coordinated testing and promotional exams, and apparatus maintenance support.

B. The services outlined in this Section will be directed and assigned by EDHFD Fire Chief Roberts, with the approval of the RESCUE Board of Directors.

3. SUPPORT SERVICES PROVIDED BY RESCUE

A. The RESCUE Fire Chief will, in addition to regular duties for RESCUE, provide Deputy Chief services for EDHFD, as described more in the attached EDHFD Deputy Chief job description (**Exhibit B**), which is incorporated into this Agreement by reference. Performance of all such duties shall be in accordance with the requirements and expectations of statutory law, applicable EDHFD rules and regulations, the direction and priorities provided by the EDHFD Fire Chief. Representative duties include but are not limited to:

1. Assisting EDHFD's personnel in the completion of the Commission of Fire Accreditation International Fire & Emergency Service Self-Assessment Process, including the "Standards of Cover" document;

2. Serving as JPA Systems Status Representative and as County Operations Representative;

3. Processing and approving accounts payable and other bills submitted to EDHFD;

4. With assistance from EDHFD's current administrative support staff, overseeing of apparatus and equipment maintenance;

5. Overseeing and managing annual physicals;

6. Processing incident report requests from the public;

8. Tracking and maintaining OES/Strike Team and Cover Engine billing records; and

9. In supplement to other EDHFD Chief Officers, and in conjunction with the existing mutual aid agreement between the two agencies, providing backup Emergency Response Chief Coverage.

B. With respect to all the services outlined in this Section, the RESCUE Fire Chief will report to and be directed by the EDHFD Fire Chief.

C. In addition, on an "as requested" basis, RESCUE shall provide EDHFD with administrative assistant support services ("Administrative Support"), including but not limited to the job functions listed in **Exhibit C**. Administrative Support shall be provided to EDHFD by RESCUE's Administrative Assistant, and such services shall be provided in accordance with applicable EDHFD rules and regulations, as well as the direction and priorities provided by the EDHFD Fire Chief or designee. The frequency and duration of Administrative Support provided by RESCUE to EDHFD under this Agreement shall be in the sole discretion of the EDHFD Fire Chief or designee.

4. CONSIDERATION

A. The Parties expressly acknowledge that the value of shared services (i.e. EDHFD's Fire Chief services and RESCUE's Deputy Chief services) substantially overlap and offset. However, given the greater needs of EDHFD as a larger agency, more management support will be provided by RESCUE than by EDHFD. Therefore, EDHFD shall pay RESCUE the gross sum of thirty-two thousand dollars (\$32,000.00) per fiscal year for the Deputy Chief services provided by RESCUE under this Agreement. Payment shall be made in two equal payments made on July 1 and January 2 for each of the operative years of this Agreement.

B. EDHFD shall pay RESCUE in the gross amount of fifteen dollars (\$15.00) per hour for the Administrative Support services provided by RESCUE under this Agreement. RESCUE shall invoice EDHFD once per month for such services, and EDHFD shall pay such invoices within thirty (30) days of receipt. Any disputes over accuracy of the invoiced amounts shall be raised within fifteen (15) days of receipt of the invoice.

5. PARTIES EXCLUSIVELY MAINTAIN RESPECTIVE EMPLOYEES

A. EDHFD employees providing services to RESCUE under this Agreement shall remain solely employees of EDHFD and shall have no claim to wages, benefits, pensions, civil service or any other rights provided by RESCUE to RESCUE's own employees.

B. RESCUE employees providing services to EDHFD under this Agreement shall remain solely employees of RESCUE and shall have no claim to wages, benefits, pensions, civil service or any other rights provided by EDHFD to EDHFD's own employees.

C. EDHFD and RESCUE shall each secure and maintain workers' compensation insurance that will cover (i) its own employees who may provide services under this Agreement, as well as (ii) the other Party's employees who are providing services under this Agreement. EDHFD will indemnify and hold RESCUE harmless from and against claims by EDHFD employees injured while performing services for RESCUE. RESCUE will indemnify and hold EDHFD harmless from and against all such claims by RESCUE employees injured while performing services for EDHFD.

D. Both Parties expressly agree that neither have, nor are assuming, any liability for the payment of wages or any other compensation or benefits to the other Party's employees performing services pursuant to this Agreement, nor shall either Party be liable for compensation to the other Party's employees for injury or sickness arising out of performance of services pursuant to this Agreement. All such liabilities are the exclusive responsibility of the Party employing such employees. EDHFD will indemnify and hold RESCUE harmless from and against claims by EDHFD employees. RESCUE will indemnify and hold EDHFD harmless from and against all such claims by RESCUE employees.

E. Each Party shall be solely responsible for any and all labor discussions and negotiations with its own employees or their bargaining representative required by law (e.g. Gov't Code sections 3500 *et seq.*) or by each agency's ordinances, policies, or agreements. EDHFD agrees to indemnify and hold RESCUE harmless from and against any unfair labor practice charges or similar claims by RESCUE employees or their bargaining representative. RESCUE agrees to indemnify and hold EDHFD harmless from and against any unfair labor practice charges or similar claims by EDHFD employees or their bargaining representative.

6. INSURANCE

EDHFD and RESCUE shall each maintain insurance in the form and amounts prescribed below. Each agency's own individual coverage shall be primary as to claims arising out of activities performed by its own personnel.

A. Commercial General Liability insurance, occurrence form, with the limits of not less than \$1 million each occurrence. The general aggregate limit shall be not less than \$2 million. The fire damage component of such insurance shall be not less than \$100,000.

B. Automobile Liability insurance, occurrence form, with a limit of not less than \$1 million each occurrence. Such insurance shall include coverage for owned, hired, and non-owned automobiles.

C. Workers Compensation in at least the minimum statutory limits.

D. General provisions for all insurance shall include the other Party, as well as its elected and appointed officials, employees, and agents, as additional insureds with respect to this Agreement and the performance of services in this Agreement. Additional insured status under this provision shall be limited to each Party's obligation to indemnify the other as described in this Agreement.

No changes in insurance affecting the requirements above may be made without the written approval of all Parties.

7. TERMINATION OF AGREEMENT

A. Either Party may unilaterally terminate this Agreement for any reason upon 30 days' written notice delivered by hand-delivery or by overnight delivery service allowing for package tracking (e.g. Federal Express, Golden State Overnight, etc.) The notice shall be effective as of the date of delivery.

B. Notice of Termination shall be delivered either to the Party's Chairperson of its Board of Directors or to its Clerk of the Board.

C. When notice of termination of this Agreement is given, unless otherwise agreed to in writing by the Parties, any then-current payment due under the Agreement shall be prorated, and any amount due shall be paid on the termination date. If a Party has overpaid, as of the date notice of termination is given, the other Party shall reimburse the amount of overpayment on the termination date.

8. INDEMNIFICATION

A. RESCUE shall indemnify and hold harmless EDHFD, and its directors, officers, managers, employees, agents, contractors, successors and assigns, from and against any and all liability and loss including reimbursements of all costs and expenses created by a claim, including, but not limited to, costs to defend, administrative costs, judgments, awards or settlements resulting from (i) RESCUE's performance of its obligations hereunder, (ii) any actions or conduct of RESCUE, its agents or its employees, including, but not limited to, those that are the basis of a charge of retaliation, discrimination, harassment, wrongful termination, or other employment-related causes of action.

B. EDHFD shall indemnify and hold harmless RESCUE, and its directors, officers, managers, employees, agents, contractors, successors and assigns, from and against any and all liability and loss including reimbursements of all costs and expenses created by a claim, including, but not limited to, costs to defend, administrative costs, judgments, awards or settlements resulting from (i) EDHFD's performance of its obligations hereunder, (ii) any actions or conduct of EDHFD, its agents or its employees, including, but not limited to, those that are the basis of a charge of retaliation, discrimination, harassment, wrongful termination, or other employment-related causes of action.

C. In addition, each Party agrees to defend, indemnify, and save the other Party harmless from any and all claims arising out of said Party's employees' intentional or negligent acts, errors, omissions or willful misconduct while performing pursuant to this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of said Party, its officers, employees, or agents.

D. Each Party hereby agrees to defend itself from any claim, action or proceeding arising out of the concurrent acts or omissions of its employees. In such cases, each Party agrees to retain its own legal counsel, bear its own defense costs, and waive its right to seek reimbursement of such costs.

E. Notwithstanding the above, where a trial verdict or arbitration award allocates or determines the comparative fault of the Parties, the Parties may seek reimbursement and/or reallocation of defense costs, settlement payments, judgments and awards, consistent with the verdict's or award's allocation or determination of comparative fault.

F. For purposes of this section, the terms "employee" or "employees" shall refer to and include employees, officers, agents, representatives, subcontractors or volunteers. Notwithstanding the foregoing, no employee, officer, agent, representative, subcontractor or volunteer of any Party to this Agreement shall be considered an "employee" of any other Party to this Agreement for purposes of indemnification.

G. The provisions listed under this Section shall survive termination of this Agreement. Both parties agree to notify each other immediately upon assertion or possible assertion of any and all such claims and to cooperate with one another in the investigation and defense of said claims. With specific regard to the aforementioned duty to cooperate, time is of the essence. Both parties acknowledge and agree that the failure to notify the other Party of any claim shall be deemed hereunder a material breach of this Agreement.

9. NO ASSIGNMENT

Any assignment or transfer of rights and/or obligations of any conditions, in whole or in part, of this Agreement by either Party hereto without the express written consent of the other Party shall be null and void.

10. MISCELLANEOUS

A. Force Majeure. Neither Party shall be liable if the performance of any part or all of this contract is prevented, delayed, hindered or otherwise made impracticable or impossible by reason of any strike, flood, riot, fire, explosion, war, act of God, sabotage, accident or any other casualty or cause beyond either Party's control, and which cannot be overcome by reasonable diligence and without unusual expense.

B. Construction and Enforcement. This Agreement shall be construed and enforced in accordance with the laws of the State of California. The article and paragraph headings are used solely for convenience, and shall not be deemed to limit the subject of the articles and paragraphs or be considered in their interpretation. This Agreement may be executed in several counterparts, each of which shall be deemed an original.

- C. Entire Agreement. This Agreement shall constitute the full and complete Agreement between the parties hereto. This Agreement supersedes all prior negotiations, representations or agreements, if any.
- D. Amendments. This Agreement may be modified in writing and signed by both parties.
- E. Invalidity of Provisions of this Agreement. If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.
- F. No Waiver. No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision. Nor shall such waiver constitute a continuing waiver unless otherwise expressed.
- G. Negotiated Agreement. The provisions of this Agreement are the product of negotiation among all parties and shall not be construed as having been prepared by one Party or another. Each Party to this Agreement understands its right to seek independent counsel and advice regarding the terms of this Agreement prior to execution of the Agreement.
- H. No Third-Party Beneficiary. This Agreement is only for the benefit of the Parties as municipal or corporate entities and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action or obtain any right to benefits or position of any kind for any reason whatsoever.

- I. Authorized Signatures. Each Party represents and warrants that the signatories to this agreement are legally authorized to sign and enter into this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

Dated: _____

EL DORADO HILLS COUNTY WATER DISTRICT d/b/a El Dorado Hills Fire Department

By: _____

Name: _____

Its: _____

Dated: _____

RESCUE FIRE PROTECTION DISTRICT

By: _____

Name: _____

Its: _____