

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED SIXTY SIXTH MEETING
Thursday, September 21, 2017
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 765th Board meeting held August 17, 2017
 - B. Approve Financial Statements for August 2017

End Consent Calendar
- III. Presentation
 - A. Presentation to retired Volunteer Acting Lieutenant Bobby Boeker
- IV. Oral Communications
 - B. EDH Professional Firefighters
 - C. EDH Firefighters Association
 - D. Latrobe Advisory Committee
 - E. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- V. Correspondence
- VI. Attorney Items
 - A. Closed Session; Conference with legal counsel pursuant to Government Code Section 54956.9 (d)(2); Pending Litigation; One Potential Matter.
- VII. Committee Reports
 - A. Administrative Committee (Directors Durante and Hartley)
 - 1. Review and approve revision to the Rules and Regulations
 - 2. Review and approve revision to the Bylaws
 - B. Finance Committee (Directors Giraudo and Winn)
 - 1. Review and approve pension unfunded liability funding strategy
 - C. Ad Hoc Committee Reports
 - 1. Strategic Planning Committee (Directors Hus and Giraudo)
 - a. Review and discuss regarding draft Nexus Study
 - 2. Communications Committee (Directors Durante and Winn)
 - 3. Training Facility Committee (Directors Hartley and Durante)
 - a. Review and approve architect's estimate and authorize RFP release
 - 4. CSD/Fire Collaboration Committee (Directors Giraudo and Durante)
 - 5. Station 91 Building Committee (Directors Durante and Giraudo)
 - 6. Cameron Park CSD/EDH Fire Collaboration Committee (Directors Durante and Hartley)

- VIII. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority
- IX. Fiscal Items
 - A. Public Hearing: Review and approve Resolution 2017-27, approving the Final Budget for fiscal year 2017/18 and authorize expenditures from Reserve Funds
 - B. Public Hearing: Review and approve Resolution 2017-28, adopting the Appropriation Limits for fiscal year 2017/18
 - C. Review and discuss Development Fee Revenues and Expenditures Annual Report
 - D. Review and approve Staff recommendation to apply for Fire Agencies Self Insurance System
- X. New Business
 - A. Review and approve surplus of parcel APN#117-082-05-100
 - B. Review and approve sale of parcel APN#117-082-05-100 to the high bidder, Benny Wilkins, in the amount of \$750,000
- XI. Old Business
- XII. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings
- XIII. Adjournment

Note: Action may be taken on any item posted on this agenda.

*Director Doug Hus will be attending via teleconference from
Hampton Inn & Suites Los Angeles/Sherman Oaks
5638 Sepulveda Blvd.
Sherman Oaks, CA 91411*

*Director Barbara Winn will be attending via teleconference from
488 8th Avenue
San Diego, CA 92101*

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED SIXTY FIFTH MEETING OF THE BOARD OF DIRECTORS

Thursday, August 17, 2017

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hartley called the meeting to order at 6:00 p.m. and the Honor Guard presented the Colors. Directors in attendance: Durante, Giraudo, Hartley, Hus, and Winn. Staff in attendance: Chief Lilienthal and Director of Finance Braddock. Counsel Cook was also in attendance.

Agenda **Item IV. Presentation** was moved on the agenda prior to **Item II. Consent Calendar**.

II. CONSENT CALENDAR

- A. Approve Minutes of the 765th Board meeting held July 20, 2017
- B. Approve Financial Statements for July 2017

Director Durante made a motion to approve the consent calendar, seconded by Director Giraudo and unanimously carried.

III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. Latrobe Advisory Committee – None
- D. Public Comment – Richard Ross, citizen, asked if the Board followed up on his question about the Chief speaking on behalf of the Department regarding legislation SB 649 and expressed his concern about the bill.

IV. PRESENTATION

- A. Presentation to retired Captain/Paramedic Chris Storz – Chief Lilienthal presented a Resolution of Appreciation to retired Captain/Paramedic Chris Storz.
- B. Badge pinning – Chief Keating recognized Captain Michael MacKenzie, Engineer Jeff Cummins, and Firefighter/Paramedic II Don Lorence for their recent promotions.

V. CORRESPONDENCE

- A. Email from Vincent Sherman – Chief Lilienthal stated that a concerned citizen sent Staff an email regarding the construction of the roof on Station 84. He added that the construction was not done by the same company he was referring to and that there is a ten-year warranty on the roof.

President Hartley requested that **Item VI-A** be moved on the agenda after **Item XI. Old Business** and the Board concurred.

VI. ATTORNEY ITEMS

- A. Closed Session; Conference with legal counsel pursuant to Government Code Section 54956.9 (d)(2); Pending Litigation; One Potential Matter.**

VII. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hartley)** – Counsel Cook reported that a draft revised version of the Board Bylaws was included in the packet and he asked that the Board review the changes and get him their feedback prior to the September Board meeting where he will present the final version for adoption. Counsel Cook stated that to adjust the Directors compensation, an ordinance must be adopted, and he asked for direction on what the maximum adjustment would be so that it can be included in the publicized ordinance. It was decided that the Ordinance would state the Directors compensation could increase to an amount not to exceed \$150.
- B. Finance Committee (Directors Giraudo and Winn)** – Director of Finance Braddock stated that she spoke to the actuary and received clarification on what was included and what can be expected for next year. She stated that it appears that the District will likely fall short of the goal of maintaining a minimum of 75% funded next year and she will be working on putting together a few funding options for the unfunded liability to present at the next Board meeting.
- C. Ad Hoc Committee Reports**
- 1. Communications Committee (Directors Durante and Winn)** – Chief Keating stated that Staff received a draft report of the Cal Fire feasibility study and reported that after they meet with Staff and then present it to the JPA, it will be presented to the communications committee.
 - 2. Training Facility Committee (Directors Hartley and Durante)** – Chief Lilienthal stated that he expects a cost estimate for the proposed training facility by September and plans to schedule a committee meeting early September.
 - 3. CSD/Fire Collaboration Committee (Directors Giraudo and Durante)** – No report.
 - 4. Station 91 Building Committee (Directors Durante and Giraudo)** – Director Durante reported that the committee met, but is waiting on a cost estimate to finish the project and a timeline and will schedule a follow-up meeting to discuss the project when those are available.

Richard Ross, citizen, asked for a status update on the Latrobe Base revenue transfer and Counsel Cook responded that he met with representatives of the County and that he plans to bring a couple of Resolutions to the September meeting for the Board to adopt. Counsel

Cook stated that the Board of Supervisors will then need to adopt the resolution for the ERAF transfer to automate the transfer going forward.

5. **Cameron Park CSD/EDH Fire Collaboration Committee (Directors Durante and Hartley)** – No report.

VIII. OPERATIONS REPORT

- A. **Operations Report (Receive and file)** – Chief Lilienthal reported that he added some pictures and data regarding several recent incidents.
- B. **Review and update regarding Joint Powers Authority** – No report.

IX. FISCAL ITEMS

- A. **Review and approve Resolution 2017-26 to approve an amendment to the contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors El Dorado Hills County Water District** – Director of Finance Braddock stated that this is the final resolution and contract amendment that follows the Resolution of Intent approved at the July meeting to align the CalPERS contract with the stated employee contribution in the Administrative Wages and Benefits Agreement.

Director Durante made a motion to approve Resolution 2017-26 to approve an amendment to the contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors El Dorado Hills County Water District, seconded by Director Hartley, and unanimously carried. (Roll call: Ayes: 5; Noes: 0)

Director of Finance Braddock summarized the changes from the Preliminary Budget to the Final Budget that will be presented at the September Board meeting.

X. NEW BUSINESS

- A. **Fire Station 92 Exterior Maintenance and Status Discussion** – Chief Lilienthal presented a packet containing pictures and information about the current condition of Station 92. Director Hartley assigned the topic to the Station 91 Committee for further discussion.
- B. **Deputy Chief strike team reimbursement** – Chief Keating stated that Chief Lilienthal worked a strike team and Staff is requesting authorization for payment reimbursable by OES.

Director Winn made a motion to approve the Deputy Chief strike team reimbursement, seconded by Director Durante, and unanimously carried.

XI. OLD BUSINESS – None

The Board adjourned to discuss Closed Session Item VI-A at 7:16 p.m.

The meeting reconvened at 7:44 p.m. The Board took no action during closed session.

XII. ORAL COMMUNICATIONS

- A. Directors** – Directors complimented crews on their performance on recent fires and strike teams.
- B. Staff** – Chief Keating stated that Staff is considering new workers comp insurance and will be bringing it to the Board in the near future.
- C. Schedule upcoming committee meetings** – The Board scheduled a Station 91 committee meeting on September 24, at 9:00 a.m.

XIII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Winn, and unanimously carried.

The meeting adjourned at 7:56 p.m.

Approved:

Jessica Braddock, Board Secretary

Jim Hartley, President

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending August 31, 2017



	PRELIMINARY Full Year Budget FY17/18	Actual August 2017	Actual YTD August 31, 2017	Variance YTD Actual to Full Year Budget	(Target 16.7%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	16,074,243	3	3	(16,074,239)		Timing of property tax collection
3270 · Unsecured Tax Revenue	304,637	975	975	(303,662)		
3280 · Homeowners Tax Revenue	153,660	-	-	(153,660)		
3320 · Supplemental Tax Revenue	248,751	16,035	16,035	(232,716)		
3330 · Sacramento County Revenue	29,103	429	429	(28,674)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840	30	30	(36,810)		Timing of collection
3335.3 · Latrobe Base Transfer	180,000	-	-	(180,000)		
3340 · Property Tax Administration Fee	(387,357)	-	-	387,357		Not charged by County yet
Total 3240 · Tax Revenue	16,639,876	17,472	17,472	(16,622,404)	0%	
3505 · Misc. Revenue, Vacant Lot	-	-	(16,425)	(16,425)	0%	Timing of collection
3506 · Misc. Revenue, Fire Prev. Fees	70,000	21,028	14,814	(55,186)	21%	
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,028,857	-	-	(1,028,857)	0%	JPA is billed on a quarterly basis
3513 · Rental Income (Cell site)	25,200	2,100	4,200	(21,000)	17%	
3515 · OES/Mutual Aid Reimbursement	560,000	-	-	(560,000)	0%	
3520 · Interest Earned	80,000	283	519	(79,481)	1%	
3510 · Misc. Operating Revenue - Other	20,000	1,000	1,000	(19,000)	5%	
Total 3510 · Misc. Operating Revenue	1,714,056	3,383	5,718	(1,708,338)	0%	
Total Operating Revenue	\$ 18,423,932	\$ 41,883	\$ 21,579	\$ (18,402,353)	0%	
3550 · Development Fee						
3560 · Development Fee Revenue	2,000,000	202,336	456,943	(1,543,057)	23%	
3561 · Development Fee Interest	-	5,073	7,882	7,882	100%	
Total 3550 · Development Fee	2,000,000	207,409	464,824	(1,535,176)	23%	
3570 · Proceeds from Sale of Assets	-	-	-	-	0%	
Total Revenue	\$ 20,423,932	\$ 249,293	\$ 486,403	\$ (19,937,529)	2%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending August 31, 2017



	PRELIMINARY Full Year Budget FY17/18	Actual August 2017	Actual YTD August 31, 2017	Variance YTD Actual to Full Year Budget	(Target 16.7%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	5,966,813	653,493	1,089,750	4,877,063	18%	
6011 · Education/Longevity Pay	484,081	52,114	86,877	397,204	18%	
6016 · Salaries & Wages, Admin/Prev	608,685	67,033	111,510	497,175	18%	
6017 · Volunteer Pay	-	-	-	-	0%	
6018 · Director Pay	17,850	735	735	17,115	4%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,561,587	298,110	493,070	1,068,518	32%	Several vacancies filled with OT
6019.2 · Overtime, Outside Aid	480,000	-	-	480,000	0%	
6019.3 · Overtime, JPA	155,479	17,956	35,512	119,967	23%	Several vacancies filled with OT
Total 6019 · Overtime	2,197,066	316,066	528,582	1,668,485	24%	
6020 · P.E.R.S. Retirement	2,414,016	178,399	937,849	1,476,168	39%	Annual required lump sum payment made in July.
6030 · Workers Compensation	819,067	113,882	113,882	705,185	14%	
6031 · Life Insurance	6,224	950	950	5,274	15%	
6032 · P.E.R.S. Health Benefits	1,495,797	115,777	347,308	1,148,489	23%	Sept premium prepaid in Aug
6033 · Disability Insurance	16,758	1,323	2,646	14,112	16%	
6034 · Health Cost of Retirees	889,119	48,773	447,091	442,028	50%	Annual required lump sum payment made in July.
6040 · Dental/Vision Expense	179,160	12,623	20,497	158,663	11%	
6050 · Unemployment Insurance	14,490			14,490	0%	
6060 · Vacation & Sick Expense Reserve	100,000			100,000	0%	
6070 · Medicare	134,842	15,248	25,785	109,057	19%	
Total 6000 · Salaries & Wages	15,343,969	1,576,415	3,713,462	11,630,507	24%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	52,800	-	23,200	29,600	44%	Semi-annual uniform allowance paid in July.
6102 · Other Clothing & Personal Supplies	47,620	3,868	4,351	43,269	9%	
Total 6100 · Clothing & Personal Supplies	100,420	3,868	27,551	72,869	27%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending August 31, 2017



	PRELIMINARY Full Year Budget FY17/18	Actual August 2017	Actual YTD August 31, 2017	Variance YTD Actual to Full Year Budget	(Target 16.7%) YTD Actual % of Full Year Budget	Notes/Comments
6110 · Network/Communications						
6111 · Telecommunications	50,544	3,163	3,200	47,344	6%	
6112 · Dispatch Services	50,000	-	-	50,000	0%	Dispatch services billed quarterly.
6113 · Network/Connectivity	41,225	-	3,299	37,926	8%	
Total 6110 · Communications	141,769	3,163	6,499	135,270	5%	
6120 · Housekeeping	35,268	2,448	2,949	32,319	8%	
6130 · Insurance						
6131 · General Insurance	55,000	-	(1,136)	56,136	-2%	Annual insurance premium paid in October. Partial refund in July for disposed vehicles.
Total 6130 · Insurance	55,000	-	(1,136)	56,136	-2%	
6140 · Maintenance of Equipment						
6141 · Tires	21,791	5,517	5,517	16,274	25%	
6142 · Parts & Supplies	22,209	724	1,487	20,722	7%	
6143 · Outside Work	118,167	2,750	4,073	114,094	3%	
6144 · Equipment Maintenance	37,334	-	814	36,520	2%	
6145 · Radio Maintenance	25,963	809	1,267	24,696	5%	
Total 6140 · Maintenance of Equipment	225,464	9,800	13,158	212,306	6%	
6150 · Maintenance, Structures & Ground	98,364	17,497	33,534	64,830	34%	Exterior paint Sta 86; Repair leak at Sta 87
6160 · Medical Supplies						
6161 · Medical Supplies	5,867	196	196	5,671	3%	
Total 6160 · Medical Supplies	5,867	196	196	5,671	3%	
6170 · Dues and Subscriptions	12,361	383	5,428	6,933	44%	Timing of payment
6180 · Miscellaneous						
6181 · Miscellaneous	3,352	-	-	3,352	0%	
6182 · Honor Guard	3,562	-	-	3,562	0%	
6183 · Explorer Program	2,095	-	-	2,095	0%	
6184 · Pipes and Drums	-	-	-	-	0%	
Total 6180 · Miscellaneous	9,009	-	-	9,009	0%	
6190 · Office Supplies	20,739	694	2,459	18,280	12%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending August 31, 2017



	PRELIMINARY Full Year Budget FY17/18	Actual August 2017	Actual YTD August 31, 2017	Variance YTD Actual to Full Year Budget	(Target 16.7%) YTD Actual % of Full Year Budget	Notes/Comments
6200 · Professional Services						
6201 · Audit	13,506	-	-	13,506	0%	
6202 · Legal/Human Resources	131,673	5,690	14,070	117,603	11%	
6203 · Notices	2,514	64	109	2,405	4%	
6204 · Other Professional Services	114,650	1,762	14,637	100,013	13%	
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	2,958	-	-	2,958	0%	
Total 6200 · Professional Services	265,301	7,516	28,816	236,485	11%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	74,651	1,586	8,087	66,564	11%	
6212 · IT Support/Implementation	118,496	19,143	19,412	99,084	16%	
Total 6210 · Information Technology	193,147	20,729	27,499	165,648	14%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	-	563	1,654	(1,654)	100%	Sta 91 modular lease not included in Preliminary Budget.
6222 · Solar Lease	66,936	5,449	10,898	56,038	16%	
Total 6220 · Rents and Leases	66,936	6,012	12,552	54,384	19%	
6230 · Small Tools and Supplies	76,557	39	523	76,034	1%	
6240 · Special Expenses						
6241 · Training	107,507	2,130	7,693	99,814	7%	
6242 · Fire Prevention	64,699	140	856	63,843	1%	
6243 · Licenses	-	-	-	-	0%	
6244 · Directors' Training & Travel	-	-	-	-	0%	
Total 6240 · Special Expenses	172,206	2,270	8,549	163,657	5%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	62,000	4,081	7,604	54,396	12%	
6252 · Travel	19,184	1,731	3,729	15,455	19%	
6253 · Meals & Refreshments	17,600	697	1,702	15,898	10%	
Total 6250 · Transportation and Travel	98,784	6,509	13,035	85,749	13%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending August 31, 2017



	PRELIMINARY Full Year Budget FY17/18	Actual August 2017	Actual YTD August 31, 2017	Variance YTD Actual to Full Year Budget	(Target 16.7%) YTD Actual % of Full Year Budget	Notes/Comments
6260 · Utilities						
6261 · Electricity	12,372	447	457	11,915	4%	
6262 · Natural Gas/Propane	26,000	348	368	25,632	1%	
6263 · Water/Sewer	15,000	-	-	15,000	0%	
Total 6260 · Utilities	53,372	795	825	52,547	2%	
Total Operating Expenditures	\$ 16,974,533	\$ 1,658,333	\$ 3,895,899	\$ 13,078,634	23%	
Operating Revenue - Operating Expenditures	\$ 1,449,399	\$ (1,616,450)	\$ (3,874,319)	\$ 5,323,718		
6560 · Pension/OPEB UAL Lump Sum Payment	1,000,000	-	250,000	750,000	25%	Q1 OPEB PARS Lump Sum Payment made in July.
6720 · Fixed Assets	2,756,600	16,756	16,756	2,739,844	1%	
Total Expenditures	\$ 20,731,133	\$ 1,675,089	\$ 4,162,654	\$ 16,568,479	20%	
Total Revenue - Total Expense	\$ (307,201)	\$ (1,425,797)	\$ (3,676,251)	\$ (3,369,050)		
Less: Development Fee Revenue	(2,000,000)		(464,824)			
Add: Development Fee Qualified Expenditures	1,342,500		-			
Total Revenue - Total Expense Net of Dev Fees	\$ (964,701)		\$ (4,141,075)			

El Dorado Hills Fire Department

9/14/2017 5:22 PM

Register: 1000 · Bank of America

From 08/01/2017 through 08/31/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2017		Transfer from LAIF	1074 · Local Agency I...	Confirm #1506...		X	550,000.00	720,297.31
08/01/2017		Transfer from LAIF	1074 · Local Agency I...	Confirm #1507...		X	650,000.00	1,370,297.31
08/01/2017	EFT	El Dorado Disposal S...	-split-	7/1/17-7/31/17	737.39	X		1,369,559.92
08/01/2017	EFT	De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	X		1,369,329.33
08/01/2017	EFT	State Compensation ...	6000 · Wages & Benef...	Policy # 11048...	56,174.17	X		1,313,155.16
08/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	1,172.00	X		1,311,983.16
08/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	1,222.00	X		1,310,761.16
08/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	845.00	X		1,309,916.16
08/01/2017	Solar Lease		6220 · Rents and Lease...	Solar Lease - S...	2,210.00	X		1,307,706.16
08/03/2017	EFT	Nationwide Retireme...	-split-	PR17-8-1	20,284.57	X		1,287,421.59
08/03/2017	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Confirmation #...	16,347.12	X		1,271,074.47
08/03/2017	EFT	ADP (FSA)	-split-		494.42	X		1,270,580.05
08/03/2017	20591	7th Dimension, LLC	6210 · Information Tec...	Inv# 170522	8,598.79	X		1,261,981.26
08/03/2017	20592	A-CHECK	6200 · Professional Ser...	Inv # 59-05200...	27.50	X		1,261,953.76
08/03/2017	20593	Absolute Secured Sh...	6190 · Office Supplies	Inv # 37615	40.00	X		1,261,913.76
08/03/2017	20594	Aflac	2029 · Other Payable	Inv # 406299	209.44	X		1,261,704.32
08/03/2017	20595	Allstar Fire Equipme...	6100 · Clothing & Pers...	Invoice # 199930	3,374.09	X		1,258,330.23
08/03/2017	20596	Aramark	6120 · Housekeeping	Inv# 635457027	74.92	X		1,258,255.31
08/03/2017	20597	AT&T	-split-	Jul-17	279.88	X		1,257,975.43
08/03/2017	20598	Bugman Pest Control	6150 · Maintenance,Str...	Invoice # JUL0...	60.00	X		1,257,915.43
08/03/2017	20599	CA Assoc. of Profess...	6000 · Wages & Benef...	AUGUST 2017	1,323.00	X		1,256,592.43
08/03/2017	20600	Capital Building Mai...	2029 · Other Payable	Invoice # 9344	650.00	X		1,255,942.43
08/03/2017	20601	Chris S. Storz	2029 · Other Payable	Retiree Dental/...	65.00	X		1,255,877.43
08/03/2017	20602	Conduent Governme...	-split-	Invoice # 1389...	5,233.17	X		1,250,644.26
08/03/2017	20603	D Martel Plumbing	6150 · Maintenance,Str...	Inv # 94341-16...	252.00	X		1,250,392.26
08/03/2017	20604	Deal Heating & Air, ...	-split-	Invoice # 1136...	815.00	X		1,249,577.26
08/03/2017	20605	El Dorado County E...	6110 · Network/Comm...	VOID: Invoice ...		X		1,249,577.26
08/03/2017	20606	Fastenal Company	-split-		38.69	X		1,249,538.57
08/03/2017	20607	FedEx	6190 · Office Supplies	Inv # 5-873-48...	25.26	X		1,249,513.31
08/03/2017	20608	National Garage Doo...	6150 · Maintenance,Str...	Inv # 34927	1,423.20	X		1,248,090.11
08/03/2017	20609	InterState Oil Compa...	-split-		1,073.80	X		1,247,016.31
08/03/2017	20610	James O'Camb	6000 · Wages & Benef...		304.00	X		1,246,712.31
08/03/2017	20611	Larry R. Fry	6000 · Wages & Benef...		191.00	X		1,246,521.31
08/03/2017	20612	L.N. Curtis & Sons	2029 · Other Payable	Invoice # INV1...	6,893.00	X		1,239,628.31
08/03/2017	20613	Madeira Group Inter...	-split-		3,566.88	X		1,236,061.43
08/03/2017	20614	Managed Health Net...	6200 · Professional Ser...	Invoice # PRM...	651.24	X		1,235,410.19
08/03/2017	20615	Mountain Democrat	6200 · Professional Ser...	Inv # 150	64.00	X		1,235,346.19
08/03/2017	20616	Nick Sharples Produ...	6150 · Maintenance,Str...	Invoice # 1164	348.56	X		1,234,997.63
08/03/2017	20617	Ultimate Fire System...	6150 · Maintenance,Str...	Inv # 923	450.00	X		1,234,547.63
08/03/2017	20618	West Coast Restorati...	-split-	Inv # 14967 & ...	17,479.72	X		1,217,067.91

El Dorado Hills Fire Department

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From 08/01/2017 through 08/31/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/03/2017	20619	Greg F. Durante (Di...	6000 · Wages & Benef...	Jul-17	105.00	X		1,216,962.91
08/03/2017	20620	Charles J. Hartley	-split-	Jul-17	210.00	X		1,216,752.91
08/03/2017	20621	John Giraudo	-split-	Jul-17	210.00	X		1,216,542.91
08/03/2017	20622	Douglas A. Hus	6000 · Wages & Benef...	Jul-17	105.00	X		1,216,437.91
08/03/2017	20623	Barbara Winn	6000 · Wages & Benef...	Jul-17	105.00			1,216,332.91
08/03/2017	20624	Connie Bair	-split-		150.00	X		1,216,182.91
08/03/2017	20625	Brian Bresnahan	-split-		150.00	X		1,216,032.91
08/03/2017	20626	Carol Caughey	-split-		104.00	X		1,215,928.91
08/03/2017	20627	David Kennedy	-split-		100.00			1,215,828.91
08/03/2017	20628	John Niehues	-split-		150.00	X		1,215,678.91
08/03/2017	20629	Dwight Piper	-split-		150.00	X		1,215,528.91
08/03/2017	20630	Frederick Russell	-split-		150.00	X		1,215,378.91
08/03/2017	20631	Angelica Silveira	-split-		150.00	X		1,215,228.91
08/03/2017	20632	Sean Ward	-split-		116.00	X		1,215,112.91
08/03/2017	20633	Chase Bank	2029 · Other Payable	Jul 6, 20	400.00	X		1,214,712.91
08/03/2017	20634	Wells Fargo Bank	2026 · EDH Associate...	Deposit to Acct...	4,430.40	X		1,210,282.51
08/03/2017	PR17-8-1		-split-	Total Payroll T...	88,123.46	X		1,122,159.05
08/03/2017	PR17-8-1		1000 · Bank of Americ...	Direct Deposit	256,820.65	X		865,338.40
08/03/2017	PR17-8-1		1000 · Bank of Americ...	Payroll Checks...		X		865,338.40
08/04/2017		Deposit	3240 · Tax Revenue:33...	Deposit		X	429.19	865,767.59
08/04/2017	EFT	P.E.R.S. ING	-split-		2,774.44	X		862,993.15
08/04/2017	EFT	P.E.R.S. Retirement	-split-		77,785.39	X		785,207.76
08/07/2017	EFT	P. G. & E.	-split-	Jun-17	1,756.27	X		783,451.49
08/07/2017	EFT	ADP (FSA)	-split-		110.00	X		783,341.49
08/08/2017		Deposit	-split-	Deposit		X	209,626.32	992,967.81
08/11/2017	EFT	P. G. & E.	-split-	Jul-17	205.44	X		992,762.37
08/11/2017	EFT	ADP	-split-	PR17-8-1	426.84	X		992,335.53
08/11/2017	EFT	ADP (FSA)	-split-		21.89	X		992,313.64
08/14/2017		Transfer from Paypal	1010 · Paypal	Deposit		X	10,510.41	1,002,824.05
08/14/2017	EFT	P. G. & E.	-split-	Jul-17	208.89	X		1,002,615.16
08/15/2017			6200 · Professional Ser...	Service Charge	396.17	X		1,002,218.99
08/15/2017	EFT	Verizon Wireless	-split-	Jul-17	2,341.11	X		999,877.88
08/16/2017	EFT	P.E.R.S. ING	-split-	PR17-8-2	2,774.44	X		997,103.44
08/16/2017	EFT	P.E.R.S. Retirement	-split-	P17-8-2	80,655.31	X		916,448.13
08/16/2017	EFT	P.E.R.S. Health	-split-	Sept-17	164,549.67	X		751,898.46
08/17/2017		Deposit	-split-	Deposit		X	34,535.20	786,433.66
08/17/2017	EFT	Nationwide Retireme...	-split-	PR17-8-2	20,284.57	X		766,149.09
08/17/2017	20635	7th Dimension, LLC	-split-	Inv# Q-170498...	5,778.25	X		760,370.84
08/17/2017	20636	Air Exchange	-split-	Invoice # 4093...	4,121.70	X		756,249.14
08/17/2017	20637	APPTIX Inc.	-split-	Invoice # INV0...	1,119.04	X		755,130.10

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From 08/01/2017 through 08/31/2017

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/17/2017	20638	Aramark	6120 · Housekeeping	Inv# 635485401	74.92			755,055.18
08/17/2017	20639	Arnolds for Awards	-split-	Invoice # 7826...	155.83	X		754,899.35
08/17/2017	20640	Best Best & Krieger	6200 · Professional Ser...	Inv# 801781	2,095.60	X		752,803.75
08/17/2017	20641	Big O Tires	6140 · Maintenance of ...	Invoice # 0051...	118.68	X		752,685.07
08/17/2017	20642	Brad Ballenger	-split-		505.00	X		752,180.07
08/17/2017	20643	California Family Fit...	6200 · Professional Ser...	Inv # 14082017	174.98	X		752,005.09
08/17/2017	20644	CALPO/HOM/MAC...	6720 · Fixed Assets	Invoice # 3-CH...	8,708.01			743,297.08
08/17/2017	20645	Caltronics Business ...	6190 · Office Supplies	Inv # 2319816	178.01	X		743,119.07
08/17/2017	20646	Capital Building Mai...	2029 · Other Payable	Invoice # 9437	650.00	X		742,469.07
08/17/2017	20647	Core Logic	6170 · Dues and Subsc...	Inv # 81823984	137.50	X		742,331.57
08/17/2017	20648	Deal Heating & Air, ...	-split-	Invoice # 1133...	562.45	X		741,769.12
08/17/2017	20649	Doug Veerkamp	-split-		2,551.25	X		739,217.87
08/17/2017	20650	East Bay Tire Co.	-split-	Invoice # 1366...	5,517.44	X		733,700.43
08/17/2017	20651	FedEx	-split-	Account # 532...	115.63	X		733,584.80
08/17/2017	20652	Hefner, Stark & Mar...	2029 · Other Payable	Inv # 356	6,990.00	X		726,594.80
08/17/2017	20653	InterState Oil Compa...	-split-		3,007.32	X		723,587.48
08/17/2017	20654	Interwest Consulting ...	6240 · Special Expense...	Invoice # 35134	110.00	X		723,477.48
08/17/2017	20655	James Davidson	6000 · Wages & Benef...		68.00			723,409.48
08/17/2017	20656	KME Fire Apparatus	6140 · Maintenance of ...	Invoice # ca 54...	72.56	X		723,336.92
08/17/2017	20657	The Knox Company	6140 · Maintenance of ...	Invoice # INV0...	651.01	X		722,685.91
08/17/2017	20658	Kronos	2029 · Other Payable	Invoice # 1120...	270.00	X		722,415.91
08/17/2017	20659	Rotary	-split-	Aug 2017	225.00	X		722,190.91
08/17/2017	20660	Silverado Avionics	6140 · Maintenance of ...	Invoice # 9098	808.82	X		721,382.09
08/17/2017	20661	Standard Insurance Co.	6000 · Wages & Benef...	Policy # 00 359...	950.00	X		720,432.09
08/17/2017	20662	State Fire Training	-split-	Cox / Layton	130.00	X		720,302.09
08/17/2017	20663	Suds Car Wash, Inc.	2029 · Other Payable	Jul-17	116.07	X		720,186.02
08/17/2017	20664	Trace Analytics, Inc.	6140 · Maintenance of ...	Invoice # 17-1...	80.00	X		720,106.02
08/17/2017	20665	Village Life	6170 · Dues and Subsc...		20.00	X		720,086.02
08/17/2017	20666	West Coast Frame/C...	2029 · Other Payable	Invoice # 48741	3,496.68	X		716,589.34
08/17/2017	20667	Zoll Medical Corpor...	6160 · Medical Supplie...	Invoice # 2553...	196.11	X		716,393.23
08/17/2017	PR17-8-2		-split-	Total Payroll T...	83,378.68	X		633,014.55
08/17/2017	PR17-8-2		1000 · Bank of Americ...	Direct Deposit	250,773.55	X		382,241.00
08/17/2017	PR17-8-2		1000 · Bank of Americ...	Payroll Checks...		X		382,241.00
08/18/2017		Transfer from County	1071 · General Fund B...	Final 2016/17 ...		X	697,375.85	1,079,616.85
08/18/2017	EFT	ADP (FSA Service C...	6200 · Professional Ser...	Jul-17	99.65	X		1,079,517.20
08/21/2017	EFT	P. G. & E.	-split-	Jul-17	298.97	X		1,079,218.23
08/21/2017	EFT	ADP (FSA)	-split-		225.38	X		1,078,992.85
08/22/2017		Transfer to LAIF	1074 · Local Agency I...	Confirm #1508...	900,000.00	X		178,992.85
08/23/2017		Deposit	3510 · Misc. Operating...	Deposit		X	747.01	179,739.86
08/24/2017	EFT	Verizon Wireless	-split-	Jul-17	699.73	X		179,040.13

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08/24/2017	EFT	ADP (FSA)	-split-		10.00	X		179,030.13
08/25/2017	EFT	ADP	6200 · Professional Ser...	PR17-8-2	326.84	X		178,703.29
08/25/2017	EFT	Modular Space Corp...	-split-	8/25-9/24/17	563.06	X		178,140.23
08/25/2017	EFT	ADP (FSA)	-split-		399.27	X		177,740.96
08/29/2017		Transfer from LAIF	1074 · Local Agency I...	Confirm #1508...		X	550,000.00	727,740.96
08/29/2017	EFT	State Compensation ...	6000 · Wages & Benef...	Policy # 11048...	56,174.17	X		671,566.79
08/30/2017	EFT	P.E.R.S. Retirement	-split-		77,574.16			593,992.63
08/30/2017	EFT	P.E.R.S. ING	-split-		2,774.44			591,218.19
08/31/2017	EFT	Nationwide Retireme...	-split-	PR17-8-3	20,284.57	X		570,933.62
08/31/2017	EFT	ADP (FSA)	-split-		10.00			570,923.62
08/31/2017	PR17-8-3		-split-	Total Payroll T...	74,855.21	X		496,068.41
08/31/2017	PR17-8-3		1000 · Bank of Americ...	Direct Deposit	229,525.76	X		266,542.65
08/31/2017	PR17-8-3		1000 · Bank of Americ...	Payroll Checks...				266,542.65

Change to Rules & Regulations – Article VI – Hiring & Promotions – Section 8

Summary:

We are currently in the recruitment and promotional process for “Shift” Battalion Chief positions. In our Rules and Regulations, Article VI, Hiring & Promotions, Section 8 we have an outdated requirement that places strict limits on our candidate pool. It reads;

- All Chief Officers, without exception, must be located within twenty minutes travel time from Station 85 (1050 Wilson Blvd) no later than six months after their start date.

Prior to EDHFD establishing 24/7/365 Shift Battalion Chief’s we utilized off duty Chief Officers to respond to every after hours major incident, so it was advantageous to have a relatively quick response from all our off duty Administrative Chiefs.

Today we have 24/7/365 “Shift” Battalion Chief’s that can handle the majority of our emergency calls. The Administrative Chief Officers (Division Chief and above) are now considered back-up positions that respond to the district off-duty only as support or back-fill during major incidents.

Because of the operational changes described above there is no need to require Battalion Chiefs to live within a limited radius from district headquarters. With that said we still feel it is important to have Administrative Chief Officers at or above the rank of Division Chief live inside a radius that would allow a return to the District within a reasonable amount of time. Therefore, we are recommending the following change;

- All permanently assigned Administrative 40 hour Chief Officers at or above the rank of Division Chief shall live within 40 driving miles of Station 85 (1050 Wilson Blvd) no later than twelve months after their initial start date.

Fiscal Impact:

None

Note: Staff Vehicle mileage will be limited by policy.

Recommendation:

Authorize the recommended change to the Rules & Regulations – Article VI – Hiring & Promotions – Section 8

**AMENDED AND UPDATED
BYLAWS FOR THE REGULATION, EXCEPT AS
OTHERWISE PROVIDED BY STATUTE, OF
EL DORADO HILLS COUNTY WATER DISTRICT**

**ARTICLE 1
OFFICES**

1.1 Principal Office. The principal office for the transaction of business of the EL DORADO HILLS COUNTY WATER DISTRICT (the "District") is hereby fixed and located at 1050 Wilson Boulevard, El Dorado Hills, California 95762. The Board of Directors ("the Board") is hereby granted full power and authority to change said principal office from one location to another in said District. Any such change shall be noted in the Bylaws by the Secretary, opposite this section, or this section may be amended to state the new location.

**ARTICLE 2
MEETINGS**

2.1 Place and Time of Meetings. Regular monthly meetings of the Board shall be held in the Board Room of Station 85 at 1050 Wilson Boulevard, El Dorado Hills, California 95762, on the third Thursday of each and every calendar month, at the hour of 6:00 p.m. (unless an earlier or later hour is set by the Board in case of necessity). In the event that the regular scheduled monthly ~~meetings~~meeting should fall on a legal holiday, the regular monthly meeting of the Board shall be held on the next succeeding Thursday. The date, time and place of regular meetings ~~shall~~may be reconsidered and the regular meeting date established annually at the annual organizational meeting of the Board.

2.2 Special Meetings. Special meetings of the Board, for any purpose or purposes whatsoever, may be called at any time by the President, or by the Vice President, or by any three members of the Board. Notice of the special meeting shall be given to each Board member and officer at least seventy-two (72) hours in advance of the scheduled special meeting, and in addition, the notice shall be posted at the principal office and in at least three (3) conspicuous places within the District, at least seventy-two (72) hours in advance of the scheduled special meeting. Notices of any special meeting shall specify, in addition to the place, date and hour of such meeting, the general nature of the business to be transacted.

2.3 PubliePublic Notification. All meetings, whether regular, special or emergency, shall be open and public, and notice thereof shall be given to the public in accordance with the provisions of the Ralph M. Brown Act Sections 54950-~~4962~~54962, as amended, of the Government Code

2.4 Form of Action. The Board shall act only by ordinance, resolution, or motion.

2.5 Quorum. A majority of the authorized number of Directors shall be necessary to constitute a quorum for the transaction of business. No ordinance, resolution or motion shall be passed or become effective without the affirmative vote of at least a majority of the members of the Board.

2.6 Proceedings. The Board shall establish rules for its proceedings.

ARTICLE 3 **DIRECTORS**

3.1 Powers. Subject to the limitations of laws governing ~~county water districts~~ County Water Districts, all District powers shall be exercised by or under the authority of, and the business and affairs of the District shall be controlled by, the Board. ~~The Board shall act only by ordinance, resolution or motion.~~ Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers, to wit:

(a) Select and remove all other officers, agents and employees of the District, prescribe such powers and duties for them as may not be inconsistent with law, or these Bylaws, fix their compensation and require from them security for faithful services, as the Board may deem necessary;

(b) Change the monthly meeting place and the principal office for the transaction of business of the District from one location to another within the same District, as provided in Section 1.1 hereof, or change the name of the District by resolution;

(c) Enter into contracts for any and all purposes necessary and convenient for the full exercise of its powers;

(d) Provide for the supply of water for domestic use, irrigation, sanitation, industrial use, fire protection, and recreation to inhabitants of the District;

(e) Take or acquire real or personal property of every kind, within or without the District, necessary to carry out the business of the District by grant, purchase, gift, devise, lease, with or without privilege of purchase or condemnation; and hold, use, enjoy, lease or dispose of property within or without the District necessary to the full exercise of its powers;

(f) Sue and be sued in all actions and proceedings in all courts and tribunals of competent jurisdiction and commence, maintain, intervene in, compromise, and assume the costs of any action or proceeding involving or affecting the ownership or use of waters or water rights within the District used or useful for any purpose of the District or a benefit to any land; to prevent interference with or diminution of the natural flow of any stream or natural subterranean supply of waters which may: (i) be used or be useful for any purpose of the District; (ii) be of a common benefit to the land or its inhabitants; or (iii) endanger the inhabitants or land;

(g) Conduct, manage and control the affairs and business of the District and adopt regulations binding upon all persons to govern the use of its facilities and property, including regulations imposing reasonable charges for the use thereof;

(h) Borrow money, incur or assume indebtedness and issue bonds or other evidences of such indebtedness, and refund or retire any indebtedness or liens against the District or its property;

(i) Issue and sell revenue bonds pursuant to the provisions of Section 31030 of the Water Code and of Chapter 2, Part 6 (commencing with Section 31370) of Division 12, of the Water Code;

(j) Levy and cause to be collected, taxes for the purpose of carrying on the operations and paying the obligations of the District pursuant to ~~Part~~Part 7 (commencing with Section 31650) of Division 12 of the Water Code;

(k) Provide for the pension of officers or employees and the creation of a special fund for the purpose of paying such pension and the accumulation of contributions to said fund from the revenues of the District, the wages of officers or employees, voluntary contributions, gifts, donations, or any source of revenue, not inconsistent with the general powers of the Board, and contract with any insurance corporation or any other insurance carrier for the establishment and maintenance of group insurance, a system of group annuities, and a pension service for such officers and employees, and provide for the terms and conditions under which such pensions, group insurance, or group annuities shall be allowed, and for the time and extent of service of officers or employees before such pensions, group insurance, or group annuities shall be available to them;

(l) Disseminate information to the public concerning the rights, properties and activities of the District;

(m) Perform any act necessary to furnish sufficient water in the District for any present or future beneficial use; store water for the benefit of the District, conserve water for future use, and appropriate, acquire and conserve water and water rights for any useful purpose; operate water rights, works, property rights, and privileges useful or necessary to convey, supply, store, or make use of water for any purpose authorized by Division 12 of the Water Code; ~~and~~ and sell water or the use thereof for any useful purpose and, whenever there is a surplus, dispose of the surplus to municipalities, public agencies, or consumers located without the District;

(n) Fix and collect water rates;

(o) Establish rules and regulations for the sale, distribution and use of water and therein provide that water shall not be furnished to persons against whom there are delinquent water rates;

(p) Restrict the use of District water during any emergency caused by drought, or other threatened or existing water shortage, and to prohibit the wastage of District water or the use of District water during such periods, for any purpose other than household uses or such other restricted uses as may be determined to be necessary by the District, and prohibit use of such water during such periods for specific uses which the District may from time ~~to~~ time find to be non-essential; make findings upon each and all of the matters herein described pursuant to Section 31028 of the Water Code; and prescribe and define by ordinance the restrictions, prohibitions, and exclusions herein pursuant to Section 31027 of the Water Code;

(q) Fix, on or before the first day of July in each calendar year, a water standby or availability charge of not to exceed Ten Dollars (\$10.00) per acre, per year, for each acre of land, or Ten Dollars (\$10.00) per year for each parcel of land less than one (1) acre within the District to which water is made available for any purpose by the District, whether the

water is actually used or not, pursuant to Section 31031 of the Water Code or, alternatively, fix a water standby or availability assessment of not to exceed Thirty Dollars (\$30.00) per acre, or per parcel less than one (1) acre, per year. The District may provide for a basic penalty for non-payment of the assessment pursuant to Section 31032.8 of the Water Code;

(r) Drain and reclaim lands within the District either by service or underground works, or both; and acquire, by appropriation or other lawful means, and divert, store, conserve, transport or dispose of water resulting from such operation; and acquire, by appropriation or other lawful means, and divert, store, conserve, transport or dispose of flood and storm water within the District, and flood and storm waters or streams or water courses outside of the District which flow into the District, for any beneficial purpose or use;

(s) Undertake a water conservation program to reduce water use and require as a condition of new service that reasonable water saving devices and water reclamation devices be installed to reduce water use;

(t) Construct, purchase, lease or otherwise acquire works, water rights, land, rights and privileges useful or necessary to convey, supply, store, or otherwise make use of water for any purposes authorized by Division 12 of the Water Code; and construct any works along, under or across any street, water course railway or conduit in a manner that will afford security for life and property; provided, however, the District shall restore the property crossed as near as may be to its former state or so as not to have impaired unnecessarily its usefulness;

(u) Transfer, sell, lease, or convey to a Municipal Water District formed, pursuant to the Municipal Water District Act of 1911, Water Code Sections 7100 et seq., any works, land, or structures within any improvement district formed pursuant to any of the provisions of Division 12 of the Water Code, or transfer to the Municipal Water District the proceeds of any bonds authorized by or for the improvement district;

(v) Sell or lease the mineral or hydrocarbon rights in any land belonging to it when deemed by the Board for the best interest of the District;

(w) Control, distribute, store, spread, sink, treat, purify, recapture and salvage any water, including sewage and store waters for the beneficial use or uses of the District or its inhabitants or the owners of the water rights; and cooperate, act in conjunction and contract with the State of California or any agency thereof, municipalities, private and public corporations of any kind, and persons with respect to the salvage control, storage, spreading, distribution, treatment, purification, and recapture of any waters, including sewage and storm waters, and the construction of any works, the acquisition of any property, or the doing of any act with respect thereto, or for the protection of property, water sheds, water courses, and underground water supplies, and for the use, operation, management or control of any public works property;

(x) Make and perform any agreement with the State of California or any agency thereof, any public or private corporation of any kind, and any person, or any of them for the joint construction, acquisition, disposition or operation of any property or works of a kind which might be constructed, acquired, disposed or operated by the District;

(y) Acquire by any means stock of any mutual water company or corporation for the purpose of furnishing a supply of water for public, common, municipal or governmental purposes;

(z) Exercise any of the powers, functions and duties which are vested in, or imposed upon, fire districts pursuant to the Fire Protection District Law of 1987, Part 3 (commencing with Section 13800) of Division 12 of the Health and Safety Code and provide fire protection services by enforcing the provisions of Sections ~~3290~~4290-4297, inclusive, of the Public Resource Code; and acquire, construct and operate facilities for providing fire protection to the District and its inhabitants, including buildings, engines, hoses, hose carts or carriages, and other appliances and supplies for the full equipment of a fire company or department;

(aa) Employ counsel to defend any action or proceeding brought against it on account of any injury, taking, damage, or destruction, or to defend as provided in Part 7 (commencing with Section 995) of Division 3.6 of Title 1 of the Government Code any action or proceeding brought against any of its officers, employees or servants; the fees and expenses involved therein are a lawful charge against the District;

(bb) Acquire, construct and operate facilities for the collection, treatment and disposal of sewage, waste and storm water of the District and its inhabitants and may contract with any public agency, including, but not limited to, sanitation districts for sewage outfall facilities;

(cc) Prescribe, revise and collect rates and other charges for the sewage services and facilities furnished pursuant to Division 12 of the Water Code and these bylaws;

(dd) Supply sewage and waste services to property not subject to District taxes at special rates, terms and conditions as are determined by the Board of the services and provide that such rates or other charges be collected with the water rates of the District and adopt ordinances relating to the provision of sewage services and facilities and the regulation of same;

(ee) Use any water or land under its control for recreational purposes and in connection thereof, construct, maintain, and operate any works or facilities appropriate or ancillary to such recreational use subject to the approval of the public health authority having jurisdiction;

(ff) Prescribe reasonable rules and regulations to govern the use of such recreational facilities, including regulations imposing reasonable charges for the use thereof; and exercise the power of eminent domain to acquire any land or interest therein for recreational purposes limited to the land within the District or land contiguous to the District; and

(gg) Perform any and all acts necessary to carry out fully the provisions of the powers hereinabove set forth, and those set forth in the Water Code.

3.2 Number of Directors. The authorized number of Directors of the District shall be five (5). The Directors shall be elected at large.

3.3 Election. Directors shall be elected on the first Tuesday after the first Monday in November in even-numbered years, in accordance with Section 23506 of the Elections Code and Part 4 (commencing with Section 30700) of Division 12 of the Water Code. The Board shall divide its members into two (2) groups; two (2) members in the first group and three (3) in the second group. One (1) group shall hold office following the next annual meeting and the second group until the fourth following annual meeting. The Directors in each group shall hold office until

such annual meeting and until their respective successors are elected and qualified. All elected Directors shall take office at noon on the First Friday in December following election.

3.4 Terms of Succeeding Directors. The term of office of each Director other than Directors first elected shall be four (4) years.

3.5 Vacancies. All vacancies on the Board will be filled by appointment by the remaining Directors in accordance with Section 1780 of the Government Code, which appointment shall be for the unexpired term of the vacant office.

3.6 Compensation of Directors. ~~Effective January 1, 2017,~~ Directors may be compensated in an amount not to exceed One Hundred Dollars (\$~~105~~100.00) per day for each day's attendance at meetings of the Board or for each day's service rendered as a director by request of the Board, not to exceed six (6) days in any calendar month, together with any expenses incurred in the performance of the director's duties required or authorized by the Board. The daily compensation rate ~~shall~~may be ~~increased~~adjusted from time to time by \$5.00 ~~at Ordinance duly adopted by the start of each calendar year~~Board, in accordance with Water Code Sections 30507 and 20200, et seq.

ARTICLE 4

OFFICERS

4.1 Officers. The Officers of the District shall be a President and Vice President, and shall be elected by the Board from its members by open ~~ballot~~nominations and voting at its December meeting. The District shall also have a Fire Chief, ~~Chief Financial Officer~~Director of Finance/Treasurer and Secretary. The Chief and the Secretary shall be appointed by the Board. A single person may simultaneously hold the position of ~~Chief Financial Officer~~Director of Finance/Treasurer and Secretary. A Director shall not serve in any of these capacities. The Board may, at any time, appoint or employ and prescribe the authorities and duties of other officers, employees, attorneys, engineers and other consultants necessary or convenient for the business of the District, each of whom shall serve at the pleasure of the Board.

4.2 Compensation. The officers shall each receive the compensation as determined by the Board from time to time and shall serve at its pleasure.

4.3 Performance Bond. The Fire Chief, ~~Chief Financial Officer~~Director of Finance/Treasurer and Secretary, and any other employees or assistants of the District, if required to do so by the Board, shall each give a bond to the District conditioned for the faithful performance of his or her duties as the Board may require.

4.4 President. The President shall sign all contracts on behalf of the District unless otherwise authorized by the Board. The President shall, if present, preside at all meetings of the Board of Directors, and exercise and perform such other powers and duties as may be from time to time assigned to him or her by the Board of Directors or prescribed by the Bylaws- and the statutes governing County Water Districts within the State of California. The President shall appoint members of ~~fire, administration,~~the Finance, Administration, and Joint Powers Authority ~~committee~~committees, and such other committees as from time to time may be formed by the Board. The President shall be an ex-officio member of all standing committees.

4.5 Vice President. In the absence of or disability of the President, the Vice President shall perform all the duties of the President, and when so acting shall have all the

powers of and be subject to all of the restrictions upon the President. The Vice President shall have such powers and perform such other duties as from time to time may be prescribed for him or her by the Board ~~or by, and~~ the Bylaws ~~or and~~ the statutes governing ~~the county water districts~~ County Water Districts within the State of California.

4.6 Fire Chief. The Fire Chief shall (i) have full charge and control of the ~~maintenance, operation and construction of the~~ day-to-day operations of the District; (ii) have full power and authority to fill all positions authorized by the Board and to discharge from such positions any employee and/or assistant; (iii) prescribe the duties of employees and assistants; (iv) perform other duties imposed by the Board; (v) report to the Board in accordance with the rules and regulations ~~as that~~ it adopts; and (vi) perform such other duties as are outlined in the Fire Chief's contract.

4.7 Secretary. The Secretary shall countersign all contracts on behalf of the District unless otherwise authorized by the Board. The Secretary shall keep or cause to be kept at the principal office, or such other place as the Board of Directors may order, a book of minutes of all meetings of Directors with the time and place of holding, whether regular or special and, if special, how authorized, the notice thereof given and the names of those present at meetings. The Secretary shall keep, or cause to be kept, at the principal office any register showing the names and addresses of the Directors of the District. The Secretary shall give, or cause to be given, notice of all the meetings of the Board required by the Bylaws or the laws of the State of California, and shall keep the seal of the District in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

4.8 Chief Financial Officer~~Director of Finance~~/Treasurer. The ~~Chief Financial Officer~~ Director of Finance also serves as the Treasurer of the District. The ~~Chief Financial Officer~~ Director of Finance/Treasurer shall install and maintain a system of auditing and accounting that shall completely and at all times show the financial condition of the District. The ~~Chief Financial Officer~~ Director of Finance/Treasurer shall deposit all monies in such depositories as may be designated by the Board. The ~~Chief Financial Officer~~ Director of Finance/Treasurer shall disburse funds of the District as may be ordered by the Board and shall render to the President and Directors, on a monthly basis, an account of all of the transactions of the ~~Chief Financial Officer~~ Director of Finance/Treasurer and of the financial condition of the District, and shall have such other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

4.9 Annual Audit. The ~~Chief Financial Officer~~ Director of Finance/Treasurer shall have a recognized auditing firm audit the District's books annually at the end of each fiscal year.

ARTICLE 5

MISCELLANEOUS

5.1 Depository of District Money. The Board shall designate a bank or other suitable depository for the deposit of the District's money.

5.2 Inspection of District Records. The books of accounts and minutes of proceedings of the Board, and of the committees of the Board, shall be open to inspection upon the written demand of any person residing within the District.

5.3 Record Retention Requirement. All District records shall be retained, in original or duplicate form, at the principal office in accordance with District policy adopted from time to time.

5.4 Checks, Drafts, Etc. All checks, drafts and other orders for payment of money, notes, or other evidences of indebtedness, issued in the name of ~~or payable to~~ the District shall be signed or endorsed by two (2) members of the Board. Electronic Fund payments to vendors listed in the Electronic Funds Payment Policy may be made by the Director of Finance/Treasurer, with a reconciliation report provided monthly to both the Fire Chief and the Finance Committee. Checks received by the District shall be endorsed by the Director of Finance/Treasurer or Fire Chief and deposited in District accounts.

5.5 Contracts, Etc., How Executed. The Board of Directors, except as otherwise provided in the Bylaws, may authorize any officer or officers, or agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the District, and such authority may be general or confined to specific instances; and, unless so authorized by the Board, no officer, agent, or employee shall have any power or authority to bind the District by any contract or engagement or to pledge its credit or to render it liable for any purpose or to any amount.

5.6 Inspection of Bylaws. The District shall keep in its principal office ~~for the inspection of business~~, the original or a copy of the Bylaws as amended or otherwise altered to date, certified by the Secretary, which shall be open to inspection by the residents of the District at all reasonable times.

5.7 Recall of Directors/Removal of Directors. Every incumbent ~~of~~in the office of Director, whether elected by popular vote for a full term or appointed, may be recalled by the voters in accordance with the recall provisions of the Election Code of the State of California. Every incumbent in the office of Director, whether elected by popular vote for a full term or appointed, may be removed from office, or be deemed to have abandoned his/her office, in accordance with the terms and provisions set forth in the Constitution and the Government and Elections Code of the State of California. (See California Constitution, Article II, Government Code Sections 1770 et seq., and 3000 et seq., and Elections Code Section 11000, et seq.)

5.8 Seal. The District may adopt a seal and alter it at pleasure.

5.9 Contract Bids. All contracts for the construction of any unit of work, except as otherwise provided, estimated to cost in excess of Twenty-Five Thousand Dollars (\$25,000.00) shall be let to the lowest qualified bidder after competitive bidding, in accordance with the District's Procurement Policy, which may be amended from time to time.

5.10 Budget Session. The regular meeting scheduled for June is hereby designed to be the budget session of the District. At said meeting, the Board of Directors shall determine what the preliminary budget shall be for the next ensuing taxable year. Prior to October 1, the Board shall adapt the final budget for the next ensuing ~~taxable~~fiscal year.

ARTICLE 6 **AMENDMENTS**

6.1 Amendments. These Bylaws may be altered, amended, repealed, in whole or part, and new rules and regulations may be adopted by the Board from time to time as said Board shall deem necessary. Any changes must be proposed in writing at least one regular meeting before adoption may be completed. Changes must be approved by at least a majority vote.

ARTICLE 7
ELECTIONS

7.1 Election Code Provisions Applicable. The provisions of the Uniform District Election Law of the Election Code, Sections 23500 et seq., relating to the qualification of electors, the manner of voting, the duty election officers, the canvassing of returns, and all other particulars in respect to the management of general elections so far as they may be applicable shall govern all District elections.

The undersigned hereby acknowledges and represents that the foregoing constitutes the Amended and Updated Bylaws of the District as duly adopted by the Board of Directors at its meeting duly held on ~~December 22, 2016~~September 21, 2017.

Executed this ~~22nd~~21st day of ~~December, 2016~~September, 2017.

Board President

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify:

That I am the duly elected and acting Secretary of the EL DORADO COUNTY HILLS WATER DISTRICT, a local public entity located within the County of El Dorado, State of California; and

That the foregoing Amended and Updated Bylaws, comprising _____ (__) pages, constitute the Bylaws of said District as duly adopted at the meeting of the Board of Directors thereof duly held on ~~December 22, 2016~~September 21, 2017.

IN WITNESS WHEREOF, I have hereunto subscribed my name this ____ day of _____, ~~2016~~2017.

Secretary

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**AMENDED AND UPDATED
BYLAWS FOR THE REGULATION, EXCEPT AS
OTHERWISE PROVIDED BY STATUTE, OF
EL DORADO HILLS COUNTY WATER DISTRICT**

**ARTICLE 1
OFFICES**

1.1 Principal Office. The principal office for the transaction of business of the EL DORADO HILLS COUNTY WATER DISTRICT (the "District") is hereby fixed and located at 1050 Wilson Boulevard, El Dorado Hills, California 95762. The Board of Directors ("the Board") is hereby granted full power and authority to change said principal office from one location to another in said District. Any such change shall be noted in the Bylaws by the Secretary, opposite this section, or this section may be amended to state the new location.

**ARTICLE 2
MEETINGS**

2.1 Place and Time of Meetings. Regular monthly meetings of the Board shall be held in the Board Room of Station 85 at 1050 Wilson Boulevard, El Dorado Hills, California 95762, on the third Thursday of each and every calendar month, at the hour of 6:00 p.m. (unless an earlier or later hour is set by the Board in case of necessity). In the event that the regular scheduled monthly meeting should fall on a legal holiday, the regular monthly meeting of the Board shall be held on the next succeeding Thursday. The date, time and place of regular meetings may be reconsidered and the regular meeting date established annually at the annual organizational meeting of the Board.

2.2 Special Meetings. Special meetings of the Board, for any purpose or purposes whatsoever, may be called at any time by the President, or by the Vice President, or by any three members of the Board. Notice of the special meeting shall be given to each Board member and officer at least seventy-two (72) hours in advance of the scheduled special meeting, and in addition, the notice shall be posted at the principal office and in at least three (3) conspicuous places within the District, at least seventy-two (72) hours in advance of the scheduled special meeting. Notices of any special meeting shall specify, in addition to the place, date and hour of such meeting, the general nature of the business to be transacted.

2.3 Public Notification. All meetings, whether regular, special or emergency, shall be open and public, and notice thereof shall be given to the public in accordance with the provisions of the Ralph M. Brown Act Sections 54950-54962, as amended, of the Government Code

2.4 Form of Action. The Board shall act only by ordinance, resolution, or motion.

2.5 Quorum. A majority of the authorized number of Directors shall be necessary to constitute a quorum for the transaction of business. No ordinance, resolution or motion shall be passed or become effective without the affirmative vote of at least a majority of the members of the Board.

2.6 Proceedings. The Board shall establish rules for its proceedings.

ARTICLE 3 **DIRECTORS**

3.1 Powers. Subject to the limitations of laws governing County Water Districts, all District powers shall be exercised by or under the authority of, and the business and affairs of the District shall be controlled by, the Board. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers, to wit:

(a) Select and remove all other officers, agents and employees of the District, prescribe such powers and duties for them as may not be inconsistent with law, or these Bylaws, fix their compensation and require from them security for faithful services, as the Board may deem necessary;

(b) Change the monthly meeting place and the principal office for the transaction of business of the District from one location to another within the same District, as provided in Section 1.1 hereof, or change the name of the District by resolution;

(c) Enter into contracts for any and all purposes necessary and convenient for the full exercise of its powers;

(d) Provide for the supply of water for domestic use, irrigation, sanitation, industrial use, fire protection, and recreation to inhabitants of the District;

(e) Take or acquire real or personal property of every kind, within or without the District, necessary to carry out the business of the District by grant, purchase, gift, devise, lease, with or without privilege of purchase or condemnation; and hold, use, enjoy, lease or dispose of property within or without the District necessary to the full exercise of its powers;

(f) Sue and be sued in all actions and proceedings in all courts and tribunals of competent jurisdiction and commence, maintain, intervene in, compromise, and assume the costs of any action or proceeding involving or affecting the ownership or use of waters or water rights within the District used or useful for any purpose of the District or a benefit to any land; to prevent interference with or diminution of the natural flow of any stream or natural subterranean supply of waters which may: (i) be used or be useful for any purpose of the District; (ii) be of a common benefit to the land or its inhabitants; or (iii) endanger the inhabitants or land;

(g) Conduct, manage and control the affairs and business of the District and adopt regulations binding upon all persons to govern the use of its facilities and property, including regulations imposing reasonable charges for the use thereof;

(h) Borrow money, incur or assume indebtedness and issue bonds or other evidences of such indebtedness, and refund or retire any indebtedness or liens against the District or its property;

(i) Issue and sell revenue bonds pursuant to the provisions of Section 31030 of the Water Code and of Chapter 2, Part 6 (commencing with Section 31370) of Division 12, of the Water Code;

(j) Levy and cause to be collected, taxes for the purpose of carrying on the operations and paying the obligations of the District pursuant to Part 7 (commencing with Section 31650) of Division 12 of the Water Code;

(k) Provide for the pension of officers or employees and the creation of a special fund for the purpose of paying such pension and the accumulation of contributions to said fund from the revenues of the District, the wages of officers or employees, voluntary contributions, gifts, donations, or any source of revenue, not inconsistent with the general powers of the Board, and contract with any insurance corporation or any other insurance carrier for the establishment and maintenance of group insurance, a system of group annuities, and a pension service for such officers and employees, and provide for the terms and conditions under which such pensions, group insurance, or group annuities shall be allowed, and for the time and extent of service of officers or employees before such pensions, group insurance, or group annuities shall be available to them;

(l) Disseminate information to the public concerning the rights, properties and activities of the District;

(m) Perform any act necessary to furnish sufficient water in the District for any present or future beneficial use; store water for the benefit of the District, conserve water for future use, and appropriate, acquire and conserve water and water rights for any useful purpose; operate water rights, works, property rights, and privileges useful or necessary to convey, supply, store, or make use of water for any purpose authorized by Division 12 of the Water Code, and sell water or the use thereof for any useful purpose and, whenever there is a surplus, dispose of the surplus to municipalities, public agencies, or consumers located without the District;

(n) Fix and collect water rates;

(o) Establish rules and regulations for the sale, distribution and use of water and therein provide that water shall not be furnished to persons against whom there are delinquent water rates;

(p) Restrict the use of District water during any emergency caused by drought, or other threatened or existing water shortage, and to prohibit the wastage of District water or the use of District water during such periods, for any purpose other than household uses or such other restricted uses as may be determined to be necessary by the District, and prohibit use of such water during such periods for specific uses which the District may from time to time find to be non-essential; make findings upon each and all of the matters herein described pursuant to Section 31028 of the Water Code; and prescribe and define by ordinance the restrictions, prohibitions, and exclusions herein pursuant to Section 31027 of the Water Code;

(q) Fix, on or before the first day of July in each calendar year, a water standby or availability charge of not to exceed Ten Dollars (\$10.00) per acre, per year, for each acre of land, or Ten Dollars (\$10.00) per year for each parcel of land less than one (1) acre within the District to which water is made available for any purpose by the District, whether the water is actually used or not, pursuant to Section 31031 of the Water Code or, alternatively, fix a water standby or availability assessment of not to exceed Thirty Dollars (\$30.00) per acre, or per parcel less than one (1) acre, per year. The District may provide for a basic penalty for non-payment of the assessment pursuant to Section 31032.8 of the Water Code;

(r) Drain and reclaim lands within the District either by service or underground works, or both; and acquire, by appropriation or other lawful means, and divert, store, conserve, transport or dispose of water resulting from such operation; and acquire, by appropriation or other lawful means, and divert, store, conserve, transport or dispose of flood and storm water within the District, and flood and storm waters or streams or water courses outside of the District which flow into the District, for any beneficial purpose or use;

(s) Undertake a water conservation program to reduce water use and require as a condition of new service that reasonable water saving devices and water reclamation devices be installed to reduce water use;

(t) Construct, purchase, lease or otherwise acquire works, water rights, land, rights and privileges useful or necessary to convey, supply, store, or otherwise make use of water for any purposes authorized by Division 12 of the Water Code; and construct any works along, under or across any street, water course railway or conduit in a manner that will afford security for life and property; provided, however, the District shall restore the property crossed as near as may be to its former state or so as not to have impaired unnecessarily its usefulness;

(u) Transfer, sell, lease, or convey to a Municipal Water District formed, pursuant to the Municipal Water District Act of 1911, Water Code Sections 7100 et seq., any works, land, or structures within any improvement district formed pursuant to any of the provisions of Division 12 of the Water Code, or transfer to the Municipal Water District the proceeds of any bonds authorized by or for the improvement district;

(v) Sell or lease the mineral or hydrocarbon rights in any land belonging to it when deemed by the Board for the best interest of the District;

(w) Control, distribute, store, spread, sink, treat, purify, recapture and salvage any water, including sewage and store waters for the beneficial use or uses of the District or its inhabitants or the owners of the water rights; and cooperate, act in conjunction and contract with the State of California or any agency thereof, municipalities, private and public corporations of any kind, and persons with respect to the salvage control, storage, spreading, distribution, treatment, purification, and recapture of any waters, including sewage and storm waters, and the construction of any works, the acquisition of any property, or the doing of any act with respect thereto, or for the protection of property, water sheds, water courses, and underground water supplies, and for the use, operation, management or control of any public works property;

(x) Make and perform any agreement with the State of California or any agency thereof, any public or private corporation of any kind, and any person, or any of them for the joint construction, acquisition, disposition or operation of any property or works of a kind which might be constructed, acquired, disposed or operated by the District;

(y) Acquire by any means stock of any mutual water company or corporation for the purpose of furnishing a supply of water for public, common, municipal or governmental purposes;

(z) Exercise any of the powers, functions and duties which are vested in, or imposed upon, fire districts pursuant to the Fire Protection District Law of 1987, Part 3 (commencing with Section 13800) of Division 12 of the Health and Safety Code and provide fire protection services by enforcing the provisions of Sections 4290-4297, inclusive, of the Public Resource Code; and acquire, construct and operate facilities for providing fire protection to the

District and its inhabitants, including buildings, engines, hoses, hose carts or carriages, and other appliances and supplies for the full equipment of a fire company or department;

(aa) Employ counsel to defend any action or proceeding brought against it on account of any injury, taking, damage, or destruction, or to defend as provided in Part 7 (commencing with Section 995) of Division 3.6 of Title 1 of the Government Code any action or proceeding brought against any of its officers, employees or servants; the fees and expenses involved therein are a lawful charge against the District;

(bb) Acquire, construct and operate facilities for the collection, treatment and disposal of sewage, waste and storm water of the District and its inhabitants and may contract with any public agency, including, but not limited to, sanitation districts for sewage outfall facilities;

(cc) Prescribe, revise and collect rates and other charges for the sewage services and facilities furnished pursuant to Division 12 of the Water Code and these bylaws;

(dd) Supply sewage and waste services to property not subject to District taxes at special rates, terms and conditions as are determined by the Board of the services and provide that such rates or other charges be collected with the water rates of the District and adopt ordinances relating to the provision of sewage services and facilities and the regulation of same;

(ee) Use any water or land under its control for recreational purposes and in connection thereof, construct, maintain, and operate any works or facilities appropriate or ancillary to such recreational use subject to the approval of the public health authority having jurisdiction;

(ff) Prescribe reasonable rules and regulations to govern the use of such recreational facilities, including regulations imposing reasonable charges for the use thereof; and exercise the power of eminent domain to acquire any land or interest therein for recreational purposes limited to the land within the District or land contiguous to the District; and

(gg) Perform any and all acts necessary to carry out fully the provisions of the powers hereinabove set forth, and those set forth in the Water Code.

3.2 Number of Directors. The authorized number of Directors of the District shall be five (5). The Directors shall be elected at large.

3.3 Election. Directors shall be elected on the first Tuesday after the first Monday in November in even-numbered years, in accordance with Section 23506 of the Elections Code and Part 4 (commencing with Section 30700) of Division 12 of the Water Code. The Board shall divide its members into two (2) groups; two (2) members in the first group and three (3) in the second group. One (1) group shall hold office following the next annual meeting and the second group until the fourth following annual meeting. The Directors in each group shall hold office until such annual meeting and until their respective successors are elected and qualified. All elected Directors shall take office at noon on the First Friday in December following election.

3.4 Terms of Succeeding Directors. The term of office of each Director other than Directors first elected shall be four (4) years.

3.5 Vacancies. All vacancies on the Board will be filled by appointment by the remaining Directors in accordance with Section 1780 of the Government Code, which appointment shall be for the unexpired term of the vacant office.

3.6 Compensation of Directors. Directors may be compensated in an amount not to exceed One Hundred Dollars (\$100.00) per day for each day's attendance at meetings of the Board or for each day's service rendered as a director by request of the Board, not to exceed six (6) days in any calendar month, together with any expenses incurred in the performance of the director's duties required or authorized by the Board. The daily compensation rate may be adjusted from time to time by Ordinance duly adopted by the Board, in accordance with Water Code Sections 30507 and 20200, et seq.

ARTICLE 4

OFFICERS

4.1 Officers. The Officers of the District shall be a President and Vice President, and shall be elected by the Board from its members by open nominations and voting at its December meeting. The District shall also have a Fire Chief, Director of Finance/Treasurer and Secretary. The Chief and the Secretary shall be appointed by the Board. A single person may simultaneously hold the position of Director of Finance/Treasurer and Secretary. A Director shall not serve in any of these capacities. The Board may, at any time, appoint or employ and prescribe the authorities and duties of other officers, employees, attorneys, engineers and other consultants necessary or convenient for the business of the District, each of whom shall serve at the pleasure of the Board.

4.2 Compensation. The officers shall each receive the compensation as determined by the Board from time to time and shall serve at its pleasure.

4.3 Performance Bond. The Fire Chief, Director of Finance/Treasurer and Secretary, and any other employees or assistants of the District, if required to do so by the Board, shall each give a bond to the District conditioned for the faithful performance of his or her duties as the Board may require.

4.4 President. The President shall sign all contracts on behalf of the District unless otherwise authorized by the Board. The President shall, if present, preside at all meetings of the Board of Directors, and exercise and perform such other powers and duties as may be from time to time assigned to him or her by the Board of Directors or prescribed by the Bylaws and the statutes governing County Water Districts within the State of California. The President shall appoint members of the Finance, Administration, and Joint Powers Authority committees, and such other committees as from time to time may be formed by the Board. The President shall be an ex-officio member of all standing committees.

4.5 Vice President. In the absence of or disability of the President, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of and be subject to all of the restrictions upon the President. The Vice President shall have such powers and perform such other duties as from time to time may be prescribed for him or her by the Board, and the Bylaws and the statutes governing County Water Districts within the State of California.

4.6 Fire Chief. The Fire Chief shall (i) have full charge and control of the day-to-day operations of the District; (ii) have full power and authority to fill all positions authorized by the Board and to discharge from such positions any employee and/or assistant; (iii) prescribe the duties of employees and assistants; (iv) perform other duties imposed by the Board; (v) report to the Board in accordance with the rules and regulations that it adopts; and (vi) perform such other duties as are outlined in the Fire Chief's contract.

4.7 Secretary. The Secretary shall countersign all contracts on behalf of the District unless otherwise authorized by the Board. The Secretary shall keep or cause to be kept at the principal office, or such other place as the Board of Directors may order, a book of minutes of all meetings of Directors with the time and place of holding, whether regular or special and, if special, how authorized, the notice thereof given and the names of those present at meetings. The Secretary shall keep, or cause to be kept, at the principal office any register showing the names and addresses of the Directors of the District. The Secretary shall give, or cause to be given, notice of all the meetings of the Board required by the Bylaws or the laws of the State of California, and shall keep the seal of the District in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

4.8 Director of Finance/Treasurer. The Director of Finance also serves as the Treasurer of the District. The Director of Finance/Treasurer shall install and maintain a system of auditing and accounting that shall completely and at all times show the financial condition of the District. The Director of Finance/Treasurer shall deposit all monies in such depositories as may be designated by the Board. The Director of Finance/Treasurer shall disburse funds of the District as may be ordered by the Board and shall render to the President and Directors, on a monthly basis, an account of all of the transactions of the Director of Finance/Treasurer and of the financial condition of the District, and shall have such other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

4.9 Annual Audit. The Director of Finance/Treasurer shall have a recognized auditing firm audit the District's books annually at the end of each fiscal year.

ARTICLE 5

MISCELLANEOUS

5.1 Depository of District Money. The Board shall designate a bank or other suitable depository for the deposit of the District's money.

5.2 Inspection of District Records. The books of accounts and minutes of proceedings of the Board, and of the committees of the Board, shall be open to inspection upon the written demand of any person residing within the District.

5.3 Record Retention Requirement. All District records shall be retained, in original or duplicate form, at the principal office in accordance with District policy adopted from time to time.

5.4 Checks, Drafts, Etc. All checks, drafts and other orders for payment of money, notes, or other evidences of indebtedness, issued in the name of the District shall be signed or endorsed by two (2) members of the Board. Electronic Fund payments to vendors listed in the Electronic Funds Payment Policy may be made by the Director of Finance/Treasurer, with a reconciliation report provided monthly to both the Fire Chief and the Finance Committee. Checks received by the District shall be endorsed by the Director of Finance/Treasurer or Fire Chief and deposited in District accounts.

5.5 Contracts, Etc., How Executed. The Board of Directors, except as otherwise provided in the Bylaws, may authorize any officer or officers, or agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the District, and such authority may be general or confined to specific instances; and, unless so authorized by the Board, no officer, agent, or employee shall have any power or authority to bind the District by any contract or engagement or to pledge its credit or to render it liable for any purpose or to any amount.

5.6 Inspection of Bylaws. The District shall keep in its principal office, the original or a copy of the Bylaws as amended or otherwise altered to date, certified by the Secretary, which shall be open to inspection by the residents of the District at all reasonable times.

5.7 Recall of Directors/Removal of Directors. Every incumbent in the office of Director, whether elected by popular vote for a full term or appointed, may be recalled by the voters in accordance with the recall provisions of the Election Code of the State of California. Every incumbent in the office of Director, whether elected by popular vote for a full term or appointed, may be removed from office, or be deemed to have abandoned his/her office, in accordance with the terms and provisions set forth in the Constitution and the Government and Elections Code of the State of California. (See California Constitution, Article II, Government Code Sections 1770 et seq., and 3000 et seq., and Elections Code Section 11000, et seq.)

5.8 Seal. The District may adopt a seal and alter it at pleasure.

5.9 Contract Bids. All contracts for the construction of any unit of work, except as otherwise provided, estimated to cost in excess of Twenty-Five Thousand Dollars (\$25,000.00) shall be let to the lowest qualified bidder after competitive bidding, in accordance with the District's Procurement Policy, which may be amended from time to time.

5.10 Budget Session. The regular meeting scheduled for June is hereby designed to be the budget session of the District. At said meeting, the Board of Directors shall determine what the preliminary budget shall be for the next ensuing taxable year. Prior to October 1, the Board shall adapt the final budget for the next ensuing fiscal year.

ARTICLE 6 **AMENDMENTS**

6.1 Amendments. These Bylaws may be altered, amended, repealed, in whole or part, and new rules and regulations may be adopted by the Board from time to time as said Board shall deem necessary. Any changes must be proposed in writing at least one regular meeting before adoption may be completed. Changes must be approved by at least a majority vote.

ARTICLE 7 **ELECTIONS**

7.1 Election Code Provisions Applicable. The provisions of the Uniform District Election Law of the Election Code, Sections 23500 et seq., relating to the qualification of electors, the manner of voting, the duty election officers, the canvassing of returns, and all other particulars in respect to the management of general elections so far as they may be applicable shall govern all District elections.

The undersigned hereby acknowledges and represents that the foregoing constitutes the Amended and Updated Bylaws of the District as duly adopted by the Board of Directors at its meeting duly held on September 21, 2017.

Executed this 21st day of September, 2017.

Board President

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify:

That I am the duly elected and acting Secretary of the EL DORADO COUNTY HILLS WATER DISTRICT, a local public entity located within the County of El Dorado, State of California; and

That the foregoing Amended and Updated Bylaws, comprising _____ (__) pages, constitute the Bylaws of said District as duly adopted at the meeting of the Board of Directors thereof duly held on September 21, 2017.

IN WITNESS WHEREOF, I have hereunto subscribed my name this ____ day of _____, 2017.

Secretary

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El Dorado Hills Fire Department

Finance Committee Staff Report

Agenda Item VII-B.1

August 24, 2017

To: Finance Committee

From: Jessica Braddock, Director of Finance

Unfunded Pension Liability - Status and Funding Options

Background

On December 21, 2016, The CalPERS Board of Administration voted to lower its discount rate assumption from 7.5% to 7% over the next three years. Thus, the District will experience significant increases in both its normal cost rates and its unfunded liability. This is in addition to the increases it has already experienced on its latest valuation reports, which were as of June 30, 2016. The total unfunded liability increased by approximately \$3.3 million, or 25% from the previous year, primarily because of lower than expected earnings for the 2015-16 fiscal year. This brought the pension funded ratio down from 78.6% to 75.2%. The chart in *Exhibit A* further shows the trend in the District's unfunded liability and funded ratio for the last 3 fiscal years.

Unfortunately, we can expect this trend of a growing unfunded pension liability to continue into the near future. Based on the discount rate sensitivity analysis provided by CalPERS in the most recent valuation reports, the planned decrease of the discount rate to 7% will result in an additional increase to the District's total unfunded liability by an estimated \$3.5M. This will partially be offset by better than expected earnings of 11.2% in 2016-17, but an overall net increase is still expected.

In May 2016, the Board of Directors adopted a District Reserve Policy which requires a minimum pension funded ratio of 75%, with a goal to achieve a ratio of 80% by year 2021. The District's current funded ratio of 75.2% is just slightly above the minimum that is mandated. The expected future increases in the unfunded liability discussed above put the District's ability to meet this Reserve Policy requirement at risk.

The District is currently on a 30-year amortization schedule to pay down its unfunded accrued liability. This is the longest amortization term allowed by CalPERS. Required minimum payments on the current amortization schedule for the next several years are lower than the interest cost and will therefore add to the District's overall principal balance. This means that with all other factors equal, the District will not be able to maintain a 75% funded ratio without making additional discretionary lump sum payments. Both the California Actuarial Advisory Panel (CAAP) and the Government Finance Officers Association (GFOA) recommend as a best practice that amortization terms ideally fall within a 15-20 year range and do not

exceed 25 years. This is due to the added expense that results from negative amortization on schedules longer than 20 years.

Discussion

The matrix below describes four different options for the District to address the risk of becoming non-compliant with its current Reserve Policy obligation to maintain a 75% or higher pension funded ratio, as well as the pros and cons of each option. All options listed would require a majority vote of the Board of Directors.

		PROS	CONS
Option 1	Lower the minimum required funded ratio in the Reserve Policy. Continue to make minimum required payments per the 30-year amortization schedule.	<ul style="list-style-type: none"> - Preserves already declining reserve balances. - Gives the District a more attainable goal. - Funded ratio in current Reserve Policy was established prior to discount rate reduction and may be unrealistic given current climate. 	<ul style="list-style-type: none"> - Avoids an issue that will only continue to grow rather than addressing it and planning for future challenges. - Gives public and employees a false sense of financial stability.
Option 2	Move from the current 30-year amortization schedule to a 20-year amortization schedule. Make additional discretionary payments if needed after the next valuation reports are released to maintain 75% funded ratio.	<ul style="list-style-type: none"> - Commits District to a path of paying down the unfunded liability in a much shorter period, resulting in savings on the total interest paid. - Contributes toward District goal of staying above minimum required funded ratio of 75%. - Allows District to plan and budget for higher future payments. 	<ul style="list-style-type: none"> - Locks the District into the 20-year amortization schedule. - Risk of required minimum payments increasing to an unmanageable level depending on future changes in the unfunded liability. - Current Operating budget cannot absorb the higher payments. Future operating budget adjustments must occur to avoid the depletion of District reserves.
Option 3	Remain on the 30-year amortization schedule but make additional lump sum payments to mimic the payments on the 20-year amortization schedule. Make additional discretionary payments if needed after the next valuation reports are released to maintain 75% funded ratio.	<ul style="list-style-type: none"> - Does not lock district into potentially unrealistic payment schedule but still contributes toward a faster paydown and interest savings. - Allows District flexibility on timing and amount of additional lump sum payments. - Contributes toward District goal of staying above minimum required funded ratio of 75%. - Allows District to plan and budget for higher future payments. 	<ul style="list-style-type: none"> - Flexibility of this option subjects it to the risk that future District leadership may not continue to make the additional payments. - Current Operating budget cannot absorb the higher payments. Future operating budget adjustments must occur to avoid the depletion of District reserves.

Option 4	Continue to make only the minimum required payments under the 30-year amortization schedule and make additional payments if needed after the next valuation reports are released to maintain 75% funded ratio.	<ul style="list-style-type: none"> - Potentially less strain on the operating budget, as additional payments will only be made if required to stay above the 75% funded ratio. - Contributes toward District goal of staying above minimum required funded ratio of 75%. 	<ul style="list-style-type: none"> - Does not allow the District time to plan and budget for higher future payments. - Presents misleading financial picture, particularly for the current year budget. - More of a "reactive" approach as opposed to a "proactive" approach in addressing the known pension issues.
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Recommendation

Staff has reviewed the District's annual actuarial valuation reports prepared by CalPERS, which provide current data on the status of each pension plan's net assets, funded status, and estimated future payments. Staff has evaluated different options to more efficiently pay down the District's unfunded liability and maintain a funded ratio of at least 75%, consistent with the current District reserve policy. Staff recommends the Board take the following actions, consistent with Option 3 described above:

- 1) Make discretionary lump sum payments at the beginning of each fiscal year to mimic a 20-year amortization schedule but officially remain on the 30-year schedule to allow for future flexibility in the event of an economic downturn;
- 2) Include added discretionary lump sum payments in the District's adopted final budget each fiscal year to identify the sources of funding;
- 3) Make additional discretionary payments if needed to maintain a 75% funded ratio after the close of the fiscal year once the next annual actuarial valuation reports are received;
- 4) Due to materiality, items 1-3 should apply only to the District's Classic Tier 1 Safety and Miscellaneous plans;
- 5) Evaluate different options for reducing the District's overall operating expenditures to a level that would allow for these additional payments to be funded with operating surplus rather than District reserves in future fiscal years.

If the recommendations above are approved by the Board and carried forward as a strategy for future years, it will put the District on a path to save significant interest expense while also maintaining compliance with its Reserve Policy. Per the current CalPERS actuarial valuation reports, moving to the 20-year amortization schedule saves the District approximately \$4 million in interest payments.

Budget Impact

If approved, staff's recommended actions will result in a 2017-18 budget impact of approximately \$450,000, which is the estimated difference between the required payment on the 30-year and 20-year amortization schedules. The impact to future years is expected to be greater as additional discretionary payments will likely be needed to maintain a 75% funded ratio.

Exhibit A: Change in Pension Funded Status

	As of June 30, 2015				As of June 30, 2016				As of June 30, 2017				Change from Prior Year	
	Total Pension Liability	Plan Assets	Net Pension Unfunded Liability	% Funded	Total Pension Liability	Plan Assets	Net Pension Unfunded Liability	% Funded	Total Pension Liability	Plan Assets	Net Pension Unfunded Liability	% Funded	Net Pension Unfunded Liability	% Funded
Classic Safety Plan	53,353,926	43,440,043	9,913,883	81%	59,048,779	46,324,763	12,724,016	78%	63,332,462	47,534,192	15,798,270	75%	3,074,254	-3%
Classic Misc. Plan	2,715,712	2,254,821	460,891	83%	2,959,050	2,386,394	572,656	81%	3,214,897	2,423,005	791,892	75%	219,236	-5%
Safety Tier 2 Plan	N/A	N/A	N/A	N/A	19,933	18,440	1,493	93%	155,237	141,808	13,429	91%	11,936	-1%
Misc. Tier 2 Plan					N/A	N/A	N/A	N/A	20,850	19,303	1,547	93%	1,547	N/A
PEPRA Safety Plan	683	556	127	81%	112,696	105,670	7,026	94%	216,704	191,365	25,339	88%	18,313	-5%
PEPRA Misc. Plan	N/A	N/A	N/A	N/A	9,385	8,930	455	95%	36,470	33,308	3,162	91%	2,707	-4%
Grand Total	\$56,070,321	\$45,695,420	\$10,374,901	81.5%	\$62,149,843	\$48,844,197	\$13,305,646	78.6%	\$66,976,620	\$50,342,981	\$16,633,639	75.2%	\$ 3,327,993	-3%
Data Based on CalPERS GASB 68 Accounting Valuation Reports - Valuation Date of June 30, 2016														



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

AUGUST 2017

“YOUR SAFETY ... OUR COMMITMENT”

The Board of Directors is considering adopting performance measurement goals to direct fire crew planning and to monitor the operation of the Department. These measures of time are designed to deliver outcomes that will save patients medically salvageable upon arrival and to keep small fires from becoming more serious. Such measures and goals provide the Department a foundation upon which future deployment decisions are based.

These deployment measurements include:

- DM 1 – 911 Call Handling Time
- DM 2 – Turnout Time
- DM 3 – Travel Time
- DM 4 – Total Response Time
- DM 5 – Effective Response Force Time

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

SIGNIFICANT TRAINING/INCIDENTS

Structure Fire – Aristotle Drive. Arson. Loss = \$500,000



Dalewood Drive. 8/12/17. Attic Fire. Cause electrical





Patterson Drive. 8/15/17. Attic Fire. Cause accidental



Multiple Patient Incident – 8/19/17 – Sophia and East Natoma



Rope Rescue Training – Simulated Tree Trimmer Down in a Tree 8/21/17



Vortex Training – 8/29/17



ALARM STATISTICS

Response District	Total Number of Responses – AUG 2017	Total Number of Responses –2017	Total Number of Responses – AUG 2016	Total Number of Responses –2016
84	62	513	52	444
85	86	543	71	455
86	46	356	38	263
87	70	511	66	442
91	6	45	3	34
92	1	13	0	12
Mutual Aid	76	540	99	584
Transfer	19	141	15	134
TOTALS	366	2662	344	2368

86.46% Medic Unit Response, 10 Minutes (before exception reports)

91.70% Medic Unit Response, 11 Minutes (before exception reports)

Report: Queries – Incident – NFIRS Incident – Incident By District (Summary) Note: Run all Districts on 1 page (manually add subdistricts)

Crystal: Emergency Response Summary-Medic Unit Response Time-El Dorado

Deployment Measure 1 - 911 Call Handling Time

This report not available due to Firehouse Upgrade and Tech Related Problems

- 90 Seconds 90% of the time

Note: Call Handling Times are reported by CalFire Camino and shown below. El Dorado Hills Fire Department also tracks Call Handling Times listed below. There is a discrepancy in the Call Handling Time reports. This discrepancy demonstrates the technology lag that exists in the system.

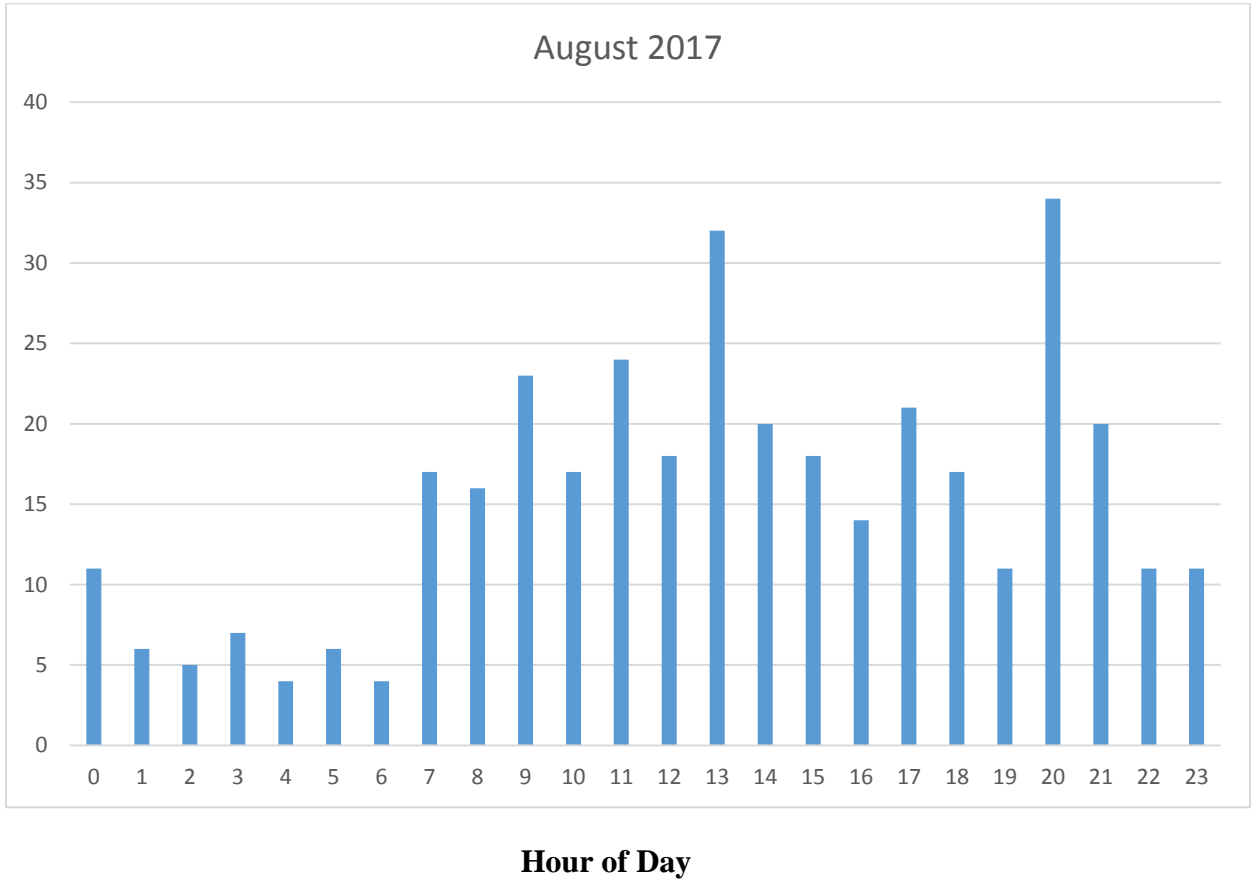
	Camino Call Handling Report	EDH Fire Call Handling Report
Incidents Dispatched Under 60 Seconds	Unable – Report No Longer Exists in Crystal	____% (____ of ____)
Incidents Dispatched Under 90 Seconds	Unable – Report No Longer Exists in Crystal	____% (____ of ____)
	Report – Crystal – JPA Report – Call Processing Report – Filter by EDH Jurisdiction and Dates	Report – Firehouse Analytics – Filter by Dates

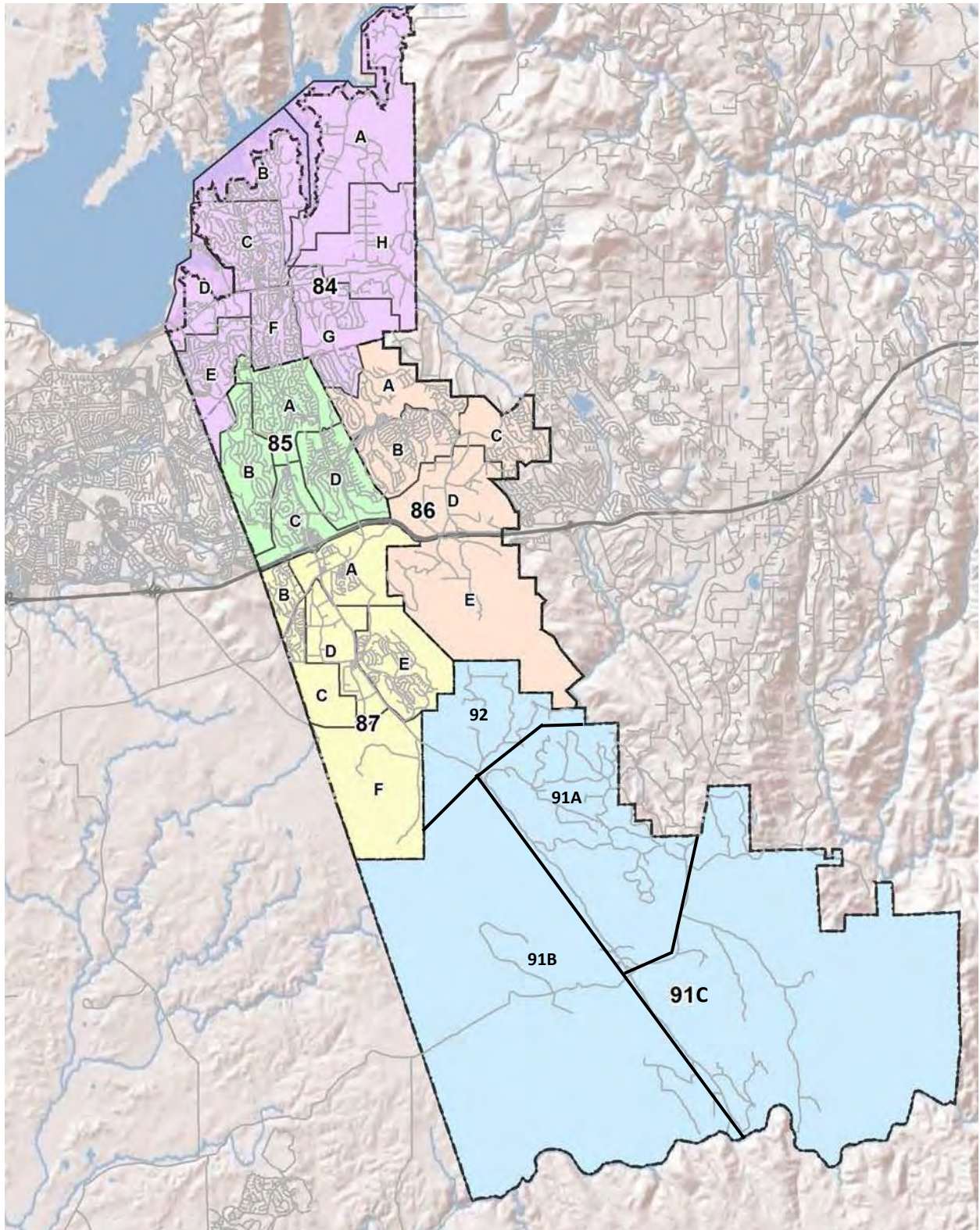
The following Deployment Measures are unable to be reported/tracked as required by the Deployment Measures due to technology issues with our current system and software limitations:

- Deployment Measure 2 - Turnout Time
- Deployment Measure 3 - Travel Time
- Deployment Measure 4 - Total Response Time
- Deployment Measure 5 - Effective Response Force (Fire/Rescue Large Emergency)

INCIDENTS BY HOUR OF DAY

AUGUST 1-31, 2017





2017/18
TENTATIVE FINAL BUDGET

EL DORADO HILLS FIRE DEPARTMENT



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INTRODUCTION

The attached budget is the recommended Final Budget for fiscal year 2017/2018. As per statutory requirement, the Final Budget must be adopted by September 30, 2017.

BACKGROUND

The Tentative Final Budget was developed with the participation and input from the Director of Finance, all Chief Officers, Staff, and the Finance Committee. The funding philosophy for this budget remains consistent with prior years in that a portion of the various Fund Balances is identified to fund a portion of the expenditures. This meets the objectives of maintaining the District on a progressive track and provides for continuing growth and efficiencies.

SUMMARY

The Budget is currently broken down into three separate funds: the General Fund, the Capital Replacement Fund, and the Development Fee Fund. Below is a summary of each fund:

General Fund

The General Fund provides for all ongoing expenditures to maintain the District's continuing operations. These expenditures include personnel costs, supplies, services, governmental fees, and other miscellaneous operating costs. Generally, this portion of the budget includes those operating expenditures that are recurring and routine in nature. To maintain a strong fiscal balance, the general operating expenditures are funded from recurring operating revenues.

The District Reserve Policy establishes guidelines for maintaining a minimum balance in the General Reserve Fund equivalent to at least one half of the current year budgeted operating expenditures. The budgeted ending General Reserve Fund balance for 2017/18 exceeds this goal.

Capital Replacement Fund

The Capital Replacement Fund supports reinvestment in the infrastructure of the District. Generally, these investments are in the replacement or necessary improvement of fleet and facilities that exceeds routine maintenance. All District capital expenditures that are not qualified to be funded with development fees are budgeted in the Capital Replacement Fund for fiscal year 2017/18.

The District Reserve Policy outlines a goal to contribute to the Capital Replacement Fund on an annual basis, ensuring the fund balance remains sufficient to repair, restore or replace the District's capital assets upon retirement or disposal. There is a budgeted transfer of \$850,000 from the General Fund to the Capital Replacement fund in 2017/18. The amount of this transfer is equivalent to the estimated annual depreciation of the District's capital assets.

Development Fee Fund

The Development Fee Fund is used to account for all restricted Development Impact Fee Revenue and qualifying expenditures. Fund expenditures are restricted to capital investments resulting directly from growth in the District. Qualifying expenditures are determined and approved in

advance as a part of the District's 5-year Capital Plan, which is updated and reviewed by the El Dorado County Board of Supervisors on a periodic basis.

Reserve Fund Balances

The District continues to closely monitor and control expenditures in an effort to preserve its reserve balances. The tentative final budget reflects an overall decrease in total reserve balances for fiscal year 2017/18. The General Reserve Fund is budgeted to decrease by \$652,157, as total general fund expenditures are budgeted to exceed operating revenues. Included in total expenditures are lump sum payments toward the District's pension and OPEB unfunded liabilities totaling \$1,450,000. There is a budgeted increase in the Development Fee Reserve Fund of \$530,000 resulting from higher projected development fee revenue than qualified expenditures. There is a budgeted decrease in the Capital Replacement Reserve Fund balance of \$169,298 due to budgeted capital expenditures in excess of transfers into the fund.

The District General Fund is owed approximately \$884,103 from its Development Fee Fund as of June 30, 2017 for qualifying expenditures made in 2015/16 and 2016/17. Reimbursement to the General Fund is anticipated in fiscal year 2017/18. The District continues to see increased revenue from Development Fees due to growth.

Revenues

Secured, Unsecured, and Homeowners Exemption Property Tax Revenue projections are based on estimates provided by El Dorado County. The County also provides an estimate for the offsetting collection administrative fee. Supplemental and Sacramento County Tax Revenue are estimated based on actual results from the prior year as well as projected market conditions. Overall, net Tax Revenue is expected to increase by approximately 6.3% from fiscal year 2016/17. Also included in operating revenues are projected reimbursements in the amount of \$1,028,857 from the JPA, which funds the ambulance service to the County. Mutual Aid/OES revenue is also included at an estimate at \$560,000. This revenue is dependent on the severity of the wildland fire season and the Department's participation on strike teams. While the District continues to pursue grant funding for various projects, no such revenue is projected for the 2017/18 fiscal year.

RECOMMENDATION

Staff recommends that the Board of Directors review, discuss, and approve the 2017-2018 Tentative Final Budget.



BUDGET SUMMARY ALL FUNDS

El Dorado Hills Fire Department
Tentative Final Budget Summary - All Funds
Fiscal Year 2017/18



	General Fund	Capital Replacement Fund	Development Fee Fund	Total All Funds
Revenue				
Property Tax Revenue	16,776,075			16,776,075
Fire Prevention Fee Revenue	70,000			70,000
Other Miscellaneous Operating Revenue	1,714,057			1,714,057
Development Fee Revenue			2,500,000	2,500,000
Proceeds from Sale of Assets	-			-
Total Revenue	\$ 18,560,131	\$ -	\$ 2,500,000	\$ 21,060,131
Expenditures				
Wages & Benefits	15,162,941	-	-	15,162,941
Other Operating Expenditures	1,749,348	-	-	1,749,348
Pension/OPEB UAL Lump Sum Pmt	1,450,000	-	-	1,450,000
Fixed Assets	-	1,019,298	1,970,000	2,989,298
Total Expenditures	\$ 18,362,289	\$ 1,019,298	\$ 1,970,000	\$ 21,351,587
Revenue Less Expenditures	\$ 197,843	\$ (1,019,298)	\$ 530,000	\$ (291,455)
Reserve Fund Transfer Summary:				
Beginning Balance, 6/30/2017 (FORECAST)	\$ 13,313,206	\$ 3,052,680	\$ 6,682,221*	\$ 23,048,107
Transfer to/(from) General Reserve Fund	197,843	850,000	-	1,047,843
Transfer to/(from) Capital Replacement Fund	(850,000)	(1,019,298)	-	(1,869,298)
Transfer to/(from) Development Fee Fund	-	-	530,000	530,000
Total Increase/(Decrease) in Reserve Balances	(652,157)	(169,298)	530,000	(291,455)
Ending Balance, 6/30/2018 (PROJECTED)	\$ 12,661,048	\$ 2,883,382	\$ 7,212,221	\$ 22,756,651

* As of 6/30/2017, the Development Fee fund will "owe" approximately \$884,103 to the General Fund.

EL DORADO HILLS FIRE DEPARTMENT

Capital Assets 2017-18

Tentative Final Budget



ITEM	DESCRIPTION	BUDGET		
		Capital Replacement Fund	Development Fee Fund	Total
IT Equipment	Computer Lifecycle Replacements, Prevention Touch Screen	14,600	-	14,600
Bullard TIC Replacement		7,000		7,000
Rescue 85 Tools/Equipment		18,000	-	18,000
Turnout Replacements		50,000	-	50,000
Radio Equipment	Motorola Portables for 8570, 8571, WR-84; Motorola Mobile for new Engine	72,000	-	72,000
Training Gear	Active Shooter Gear	22,000		22,000
Furniture/ Appliances	Office/Station Furniture and Appliance Replacement	25,000	-	25,000
SCBA Fit Testing Machine		10,000	-	10,000
Replace Vehicle 8549		80,000	-	80,000
Type I Engine	Rescue 85	720,698	-	720,698
Training Facility	Architectural Design/Phase 1	-	1,750,000	1,750,000
Nexus Study		-	20,000	20,000
Station 91 Remodel	Completion of Station 91 Remodel		200,000	200,000
TOTAL		\$ 1,019,298	\$ 1,970,000	\$ 2,989,298



**BUDGET DETAIL
GENERAL FUND**

El Dorado Hills Fire Department
Tentative Final Budget Detail - General Fund
Fiscal Year 2017/18



	Full Year Budget FY17/18	Full Year Budget FY16/17	Variance	Variance %
Revenue				
3240 · Tax Revenue				
3260 · Secured Tax Revenue	16,271,887	15,164,380	1,107,507	7.3%
3270 · Unsecured Tax Revenue	276,634	287,393	(10,759)	-3.7%
3280 · Homeowners Tax Revenue	148,380	144,962	3,418	2.4%
3320 · Supplemental Tax Revenue	251,098	234,671	16,427	7.0%
3330 · Sacramento County Revenue	16,200	27,456	(11,256)	-41.0%
3335 · Latrobe Revenue				
3335.2 · Latrobe Special Tax	36,840	36,840	-	0.0%
3335.3 · Latrobe Base Transfer	180,000	256,651	(76,651)	-29.9%
3340 · Property Tax Administration Fee	(404,964)	(364,250)	(40,714)	11.2%
Total 3240 · Tax Revenue	16,776,075	15,788,102	987,972	6.3%
3506 · Misc. Revenue, Fire Prev. Fees	70,000	70,000	-	100%
3510 · Misc. Operating Revenue				
3512 · JPA Revenue	1,028,857	918,537	110,320	12.0%
3513 · Rental Income (Cell site)	25,200	36,000	(10,800)	-30%
3515 · OES/Mutual Aid Reimbursement	560,000	414,000	146,000	35%
3520 · Interest Earned	80,000	70,000	10,000	14%
3510 · Misc. Operating Revenue - Other	20,000	20,000	-	0%
Total 3510 · Misc. Operating Revenue	1,714,057	1,458,537	255,520	18%
3570 · Proceeds from Sale of Assets	-	60,000	(60,000)	-100%
Total Revenue	\$ 18,560,131	\$ 17,376,639	\$ 1,183,492	7%
Operating Expenditures				
6000 · Wages & Benefits				
6001 · Salaries & Wages, Fire	5,966,813	5,912,782	54,031	1%
6011 · Education/Longevity Pay	484,081	495,050	(10,969)	-2%
6016 · Salaries & Wages, Admin/Prev	608,685	615,556	(6,871)	-1%
6017 · Volunteer Pay	-	100,000	(100,000)	-100%
6018 · Director Pay	17,850	18,000	(150)	-1%
6019 · Overtime				
6019.1 · Overtime, Operational	1,561,587	1,685,706	(124,119)	-7%
6019.2 · Overtime, Outside Aid	480,000	412,000	68,000	17%
6019.3 · Overtime, JPA	155,479	103,397	52,082	50%
Total 6019 · Overtime	2,197,066	2,201,102	(4,036)	0%
6020 · P.E.R.S. Retirement	2,293,349	2,306,236	(12,887)	-1%
6030 · Workers Compensation	819,067	798,529	20,538	3%
6031 · Life Insurance	6,224	6,224	0	0%

El Dorado Hills Fire Department
Tentative Final Budget Detail - General Fund
Fiscal Year 2017/18



	Full Year Budget FY17/18	Full Year Budget FY16/17	Variance	Variance %
6032 · P.E.R.S. Health Benefits	1,444,276	1,449,069	(4,793)	0%
6033 · Disability Insurance	16,758	16,170	588	4%
6034 · Health Cost of Retirees	881,479	866,964	14,515	2%
6040 · Dental/Vision Expense	177,960	174,840	3,120	2%
6050 · Unemployment Insurance	14,490	14,490	-	0%
6060 · Vacation & Sick Expense Reserve	100,000	150,000	(50,000)	-33%
6070 · Medicare	134,842	139,261	(4,419)	-3%
Total 6000 · Wages & Benefits	15,162,941	15,264,273	(101,333)	-1%
Salaries & Wages as a % of Revenue	82%	88%		
6100 · Clothing & Personal Supplies				
6001 · Uniform Allowance	52,800	64,850	(12,050)	-19%
6002 · Other Clothing & Personal Supplies	47,683	54,845	(7,162)	-13%
Total 6100 · Clothing & Personal Supplies	100,483	119,695	(19,212)	-16%
6110 · Network/Communications				
6111 · Telecommunications	50,544	67,352	(16,808)	-25%
6112 · Dispatch Services	50,000	120,000	(70,000)	-58%
6113 · Network/Connectivity	41,225	34,850	6,375	18%
Total 6110 · Network/Communications	141,770	222,202	(80,432)	-36%
6120 · Housekeeping	35,268	30,214	5,054	17%
6130 · Insurance				
6131 · General Insurance	55,000	55,659	(659)	-1%
Total 6130 · Insurance	55,000	55,659	659	1%
6140 · Maintenance of Equipment				
6141 · Tires	21,791	25,000	(3,209)	-13%
6142 · Parts & Supplies	22,209	21,000	1,209	6%
6143 · Outside Work	118,167	116,053	2,114	2%
6144 · Equipment Maintenance	37,308	90,420	(53,112)	-59%
6145 · Radio Maintenance	24,279	20,430	3,849	19%
Total 6140 · Maintenance of Equipment	223,754	272,903	(49,149)	-18%
6150 · Maintenance, Structures & Ground	98,364	107,566	(9,202)	-9%
6160 · Medical Supplies				
6161 · Medical Supplies	5,867	5,500	367	7%
Total 6160 · Medical Supplies	5,867	5,500	367	7%
6170 · Dues and Subscriptions	12,655	11,339	1,316	12%
6180 · Miscellaneous				
6181 · Miscellaneous	3,352	4,000	(648)	-16%
6182 · Honor Guard	3,562	1,000	2,562	256%

El Dorado Hills Fire Department
Tentative Final Budget Detail - General Fund
Fiscal Year 2017/18



	Full Year Budget FY17/18	Full Year Budget FY16/17	Variance	Variance %
6183 · Explorer Program	2,095	2,500	(405)	-16%
6184 · Pipes and Drums	-	-	-	0%
Total 6180 · Miscellaneous	9,010	7,500	1,510	20%
6190 · Office Supplies	20,739	24,599	(3,860)	-16%
6200 · Professional Services				
6201 · Audit	13,050	10,500	2,550	24%
6202 · Legal/Human Resources	161,673	138,210	23,463	17%
6203 · Notices	2,514	3,000	(486)	-16%
6204 · Other Professional Services	135,397	214,094	(78,697)	-37%
6205 · Elections/Tax Administration	-	20,000	(20,000)	-100%
6206 · Public Relations	3,042	4,900	(1,858)	-38%
Total 6200 · Professional Services	315,676	390,704	(75,028)	-19%
6210 · Information Technology				
6211 · Software Licenses/Subscriptions	71,501	68,744	2,757	4%
6212 · IT Support/Implementation	118,496	107,374	11,122	10%
Total 6210 · Information Technology	189,997	176,118	13,879	8%
6220 · Rents and Leases				
6221 · Facilities/Equipment Lease	14,710	17,998	(3,288)	-18%
6222 · Solar Lease	66,936	65,388	1,548	2%
Total 6220 · Rents and Leases	81,646	83,386	(1,740)	-2%
6230 · Small Tools and Supplies	78,108	49,850	28,258	57%
6240 · Special Expenses				
6241 · Training	148,981	118,327	30,654	26%
6242 · Fire Prevention	64,280	18,310	45,970	251%
Total 6240 · Special Expenses	213,261	136,637	76,624	56%
6250 · Transportation and Travel				
6251 · Fuel and Oil	62,000	70,000	(8,000)	-11%
6252 · Travel	25,200	19,000	6,200	33%
6253 · Meals & Refreshments	22,680	21,000	1,680	8%
Total 6250 · Transportation and Travel	109,880	110,000	(120)	0%
6260 · Utilities				
6261 · Electricity	16,872	10,200	6,672	65%
6262 · Natural Gas/Propane	25,000	17,000	8,000	47%
6263 · Water/Sewer	16,000	14,000	2,000	14%
Total 6260 · Utilities	57,872	41,200	16,672	40%
Total Operating Expenditures	\$ 16,912,289	\$ 17,109,345	\$ (197,057)	-1%

El Dorado Hills Fire Department
Tentative Final Budget Detail - General Fund
Fiscal Year 2017/18



	Full Year Budget FY17/18	Full Year Budget FY16/17	Variance	Variance %
Revenue - Operating Expenditures	\$ 1,647,843	\$ 267,294	\$ 1,380,548	516%
6560 Pension/OPEB UAL Lump Sum Pmt	1,450,000	-	1,450,000	100%
Total Expenditures	\$ 18,362,289	\$ 17,109,345	\$ 1,252,943	7%
Total Revenue - Total Expenditures	\$ 197,843	\$ 267,294	\$ 69,452	26%
Depreciation/Transfer to Capital Replacement Fund	\$ 850,000	\$ -	\$ 850,000	100%
Net Increase/Decrease in General Fund	\$ (652,157)	\$ 267,294	\$ (919,452)	-344%

2017/18 BUDGET – GENERAL FUND

SUMMARY OF SIGNIFICANT CHANGES FROM PRIOR YEAR BUDGET

REVENUES

Total Property Tax Revenue, which includes the actual estimates provided by El Dorado County, increased by approximately 6.3% from the 2016/17 budget. This is the result of an overall increase in the 2017/18 District assessed value, partially offset by a decrease in the Latrobe Base Transfer Revenue due to collection uncertainty. Fire Prevention Fees remained consistent with prior year at \$70,000. JPA Revenue increased by \$110,320 or 12% as a direct result of higher budgeted JPA expenses (offset). Rental Income decreased from the prior year budget due to a previously planned cell site at Station 85 that did not come to fruition. Other Miscellaneous Operating Revenue includes annexation fees, workers' compensation reimbursements, and other miscellaneous revenue collected. Revenue in this category is expected to remain consistent with prior year. No asset sales are budgeted in fiscal year 2017/18.

WAGES & BENEFITS

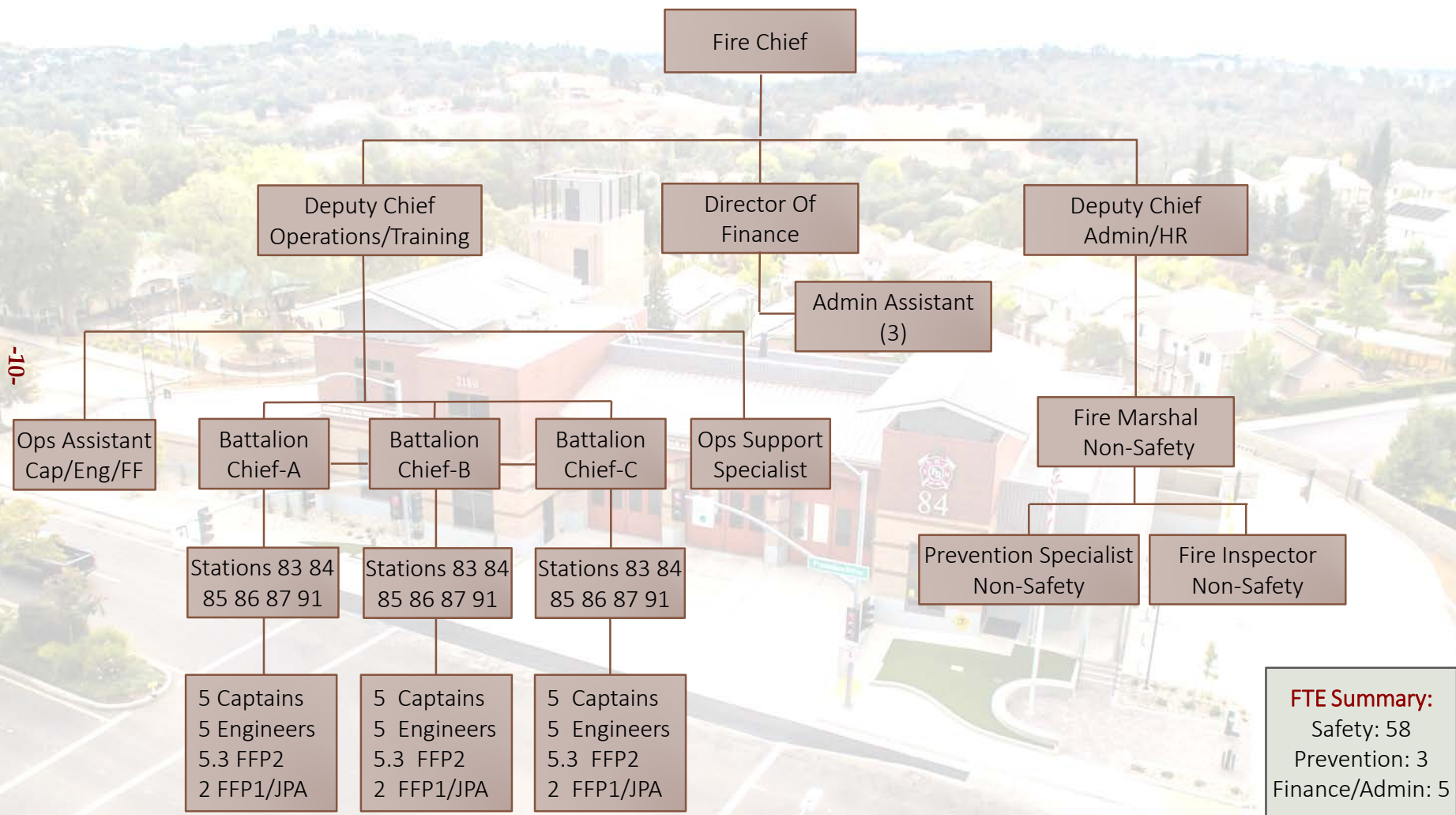
Wages & Benefits were budgeted based on the District's current approved staffing levels and the negotiated labor contracts in effect for fiscal year 2017/18. A 2.5% COLA is budgeted for Administrative staff as per the negotiated contract in place. There are no salary increases for safety personnel in fiscal year 2017/18 per the current MOU. Budgeted overtime is consistent with prior year. While PERS pension expense rates continue to increase, there is a slight decrease in the budgeted PERS Retirement expense compared to prior year due to negotiated increases in employee contributions. The estimated Vacation & Sick expense decreased from prior year budget based on actual experience in 2016/17. Overall, Wages & Benefits remained relatively consistent with prior year with a slight decrease of 1%.

OTHER OPERATING EXPENDITURES

There is a 5% decrease in total Other Operating Expenditures from the prior year budget. Clothing and Personal Supplies decreased slightly primarily because of one-time Class A uniform reimbursements in 2016/17. A \$70k decrease in Dispatch Services is the result of a one-time CAD system upgrade completed in 2016/17. Overall maintenance decreased based on actual results from the prior year. The Professional Services category also shows a decrease in budget from the prior year, which is primarily due to several on-time expenditures in 2016/17 that will not recur in 2017/18. Categories with offsetting budget increases include Information Technology, Small Tools and Supplies, Training, Prevention and Utilities. Information & Technology increased slightly from prior year budget due to a change in service provider to enhance the quality of service. Small Tools & Supplies includes a significant amount of hose replacement in 2017/18. Training was increased to include newly required active shooter courses per California law. Fire Prevention was increased to include several prevention awareness events that were previously funded by the El Dorado Hills Firefighters' Association. The budgeted increase in Utilities is mostly due to actual experienced usage in 2016/17 as well as rising utility rates.

El Dorado Hills Fire Department

2016/17 Organization Chart





HISTORICAL TREND ANALYSIS ALL FUNDS

El Dorado Hills Fire Department
Historical Trend Analysis
TOTAL ALL FUNDS



	Actual FY12/13	Actual FY13/14	Actual FY14/15	Actual FY15/16	Forecast FY16/17	Tentative Final Budget FY17/18	Variance 16/17 Forecast vs. 17/18 Budget	Variance %
Revenue								
3240 · Tax Revenue								
3260 · Secured Tax Revenue	11,830,868	12,028,827	13,218,543	14,158,112	15,143,354	16,271,887	1,128,533	6.94%
3270 · Unsecured Tax Revenue	252,527	284,881	294,263	292,097	283,551	276,634	(6,917)	-3%
3280 · Homeowners Tax Revenue	134,560	134,583	141,900	144,317	148,084	148,380	296	0%
3320 · Supplemental Tax Revenue	14,658	186,426	223,245	234,671	318,445	251,098	(67,347)	-27%
3330 · Sacramento County Revenue	7,886	8,107	7,990	27,184	16,171	16,200	29	0%
3335 · Latrobe Revenue								
3335.2 · Latrobe Special Tax	-	-	20,700	35,588	35,622	36,840	1,218	3%
3335.3 · Latrobe Base Transfer	-	-	256,651	256,651	-	180,000	180,000	100%
3340 · Property Tax Administration Fee	(308,533)	(235,247)	(194,228)	(316,739)	(352,143)	(404,964)	(52,821)	13%
Total 3240 · Tax Revenue	11,931,966	12,407,577	13,969,063	14,831,881	15,593,084	16,776,075	1,182,990	7.052%
3506 · Misc. Revenue, Fire Prev. Fees	34,713	18,812	49,011	73,537	63,828	70,000	6,172	9%
3510 · Misc. Operating Revenue								
3511 · Contributions	-	-	(159)	8,100	-	-	-	0%
3512 · JPA Revenue	956,920	750,460	755,805	1,010,264	982,207	1,028,857	46,649	5%
3513 · Rental Income (Cell site)	21,960	24,666	23,592	30,628	25,200	25,200	-	0%
3515 · OES/Mutual Aid Reimbursement	205,141	206,840	458,024	736,099	613,557	560,000	(53,557)	-10%
3520 · Interest Earned	55,656	43,087	46,366	67,085	109,689	80,000	(29,689)	-37%
3510 · Misc. Operating Revenue - Other	75,789	87,542	95,131	20,847	66,426	20,000	(46,426)	-232%
Total 3510 · Misc. Operating Revenue	1,315,466	1,112,594	1,378,758	1,873,023	1,797,080	1,714,057	(83,023)	-5%
Total Operating Revenue	\$ 13,282,145	\$ 13,538,983	\$ 15,396,832	\$ 16,778,440	\$ 17,453,992	\$ 18,560,131	\$ (82,771)	0%
Development Fees								
3550 · Development Fees								
3560 · Development Fee Revenue	1,062,498	1,208,615	1,741,799	2,499,408	2,985,102	2,500,000	(485,102)	-19%
Total 3550 · Development Fee Revenue	1,062,498	1,208,615	1,741,799	2,499,408	2,985,102	2,500,000	(485,102)	-19%
3570 · Proceeds from Sale of Assets		92,390	-	27,430	93,630	-	(93,630)	-100%
Total Revenue	\$ 14,344,643	\$ 14,839,988	\$ 17,138,631	\$ 19,305,278	\$ 20,532,724	\$ 21,060,131	\$ 527,408	3%

El Dorado Hills Fire Department
Historical Trend Analysis
TOTAL ALL FUNDS



	Actual FY12/13	Actual FY13/14	Actual FY14/15	Actual FY15/16	Forecast FY16/17	Tentative Final Budget FY17/18	Variance 16/17 Forecast vs. 17/18 Budget	Variance %
Operating Expenditures								
6000 · Salaries & Wages								
6001 · Salaries & Wages, Fire	5,019,412	4,887,897	5,164,564	5,434,638	5,772,002	5,966,813	194,811	3%
6011 · Education/Longevity Pay	386,792	357,223	355,052	390,359	450,922	484,081	33,159	7%
6016 · Salaries & Wages, Admin/Prev	377,375	369,334	452,549	515,208	545,310	608,685	63,375	10%
6017 · Volunteer Pay	38,225	34,045	56,330	77,030	69,179	-	(69,179)	-100%
6018 · Director Pay	10,600	15,300	16,900	20,400	16,905	17,850	945	5%
6019 · Overtime				-	-	-	-	
6019.1 · Overtime, Operational	1,229,078	1,432,144	1,477,672	1,364,141	1,606,931	1,561,587	(45,344)	-3%
6019.2 · Overtime, Outside Aid	178,829	194,278	375,560	663,124	527,019	480,000	(47,019)	-10%
6019.3 · Overtime, JPA	114,224	228,411	129,313	108,660	164,928	155,479	(9,449)	-6%
Total 6019 · Overtime	1,522,131	1,854,833	1,982,546	2,135,925	2,298,879	2,197,066	(101,813)	-5%
6020 · P.E.R.S. Retirement	1,983,803	1,971,986	2,103,266	2,104,899	2,228,851	2,293,349	64,498	3%
6030 · Workers Compensation	418,985	522,033	609,709	728,867	765,480	819,067	53,587	7%
6031 · Life Insurance	5,039	4,948	5,358	5,616	5,875	6,224	350	6%
6032 · P.E.R.S. Health Benefits	979,530	1,029,405	1,159,392	1,337,711	1,431,009	1,444,276	13,266	1%
6033 · Disability Insurance	11,700	11,661	12,480	14,308	16,660	16,758	98	1%
6034 · Health Cost of Retirees	712,584	738,424	829,741	813,577	856,646	881,479	24,833	3%
6040 · Dental/Vision Expense	133,950	137,630	149,050	161,262	173,391	177,960	4,569	3%
6050 · Unemployment Insurance	15,021	13,761	16,960	16,289	14,484	14,490	6	0%
6060 · Vacation & Sick Expense Reserve	133,775	(19,561)	81,912	169,277	33,955	100,000	66,045	66%
6070 · Medicare	104,793	105,941	114,992	123,580	128,876	134,842	5,966	4%
Total 6000 · Salaries & Wages	11,853,714	12,034,861	13,110,802	14,048,946	14,808,424	15,162,941	354,516	2%
Salaries & Wages as a % of Operating Revenue	89%	89%	85%	84%	85%	82%		

El Dorado Hills Fire Department
Historical Trend Analysis
TOTAL ALL FUNDS



	Actual FY12/13	Actual FY13/14	Actual FY14/15	Actual FY15/16	Forecast FY16/17	Tentative Final Budget FY17/18	Variance 16/17 Forecast vs. 17/18 Budget	Variance %
6100 · Clothing & Personal Supplies								
6001 · Uniform Allowance	-	-		42,000	58,550	52,800	(5,750)	-11%
6002 · Other Clothing & Personal Supplies	56,651	57,914	90,602	45,817	65,816	47,683	(18,133)	-38%
Total 6100 · Clothing & Personal Supplies	56,651	57,914	90,602	87,817	124,366	100,483	(23,883)	-24%
6110 · Network/Communications								
6111 · Telecommunications	44,897	47,624	58,193	73,200	54,452	50,544	(3,907)	-8%
6112 · Dispatch Services	17,044	49,355	44,638	41,248	105,277	50,000	(55,277)	-111%
6113 · Network/Connectivity	-	-	-	-	30,824	41,225	10,401	100%
Total 6110 · Communications	61,941	96,980	102,831	114,448	190,553	141,770	(48,783)	-34%
6120 · Housekeeping	21,286	21,291	21,854	40,200	38,097	35,268	(2,829)	-8%
6130 · Insurance								
6131 · General Insurance	47,748	46,417	58,936	50,492	51,023	55,000	3,977	7%
Total 6130 · Insurance	47,748	46,417	58,936	50,492	51,023	55,000	3,977	7%
6140 · Maintenance of Equipment								
6141 · Tires	14,842	20,281	19,577	30,065	15,492	21,791	6,299	29%
6142 · Parts & Supplies	7,162	19,401	10,445	17,162	25,720	22,209	(3,511)	-16%
6143 · Outside Work	102,267	51,766	117,144	46,484	162,105	118,167	(43,938)	-37%
6144 · Equipment Maintenance	97,865	99,191	126,623	125,891	26,839	37,308	10,469	28%
6145 · Radio Maintenance	3,353	3,671	4,477	9,822	12,318	24,279	11,960	49%
Total 6140 · Maintenance of Equipment	225,488	194,309	278,266	229,424	242,475	223,754	(18,721)	-8%
6150 · Maintenance, Structures & Ground	36,298	46,431	75,319	111,703	129,003	98,364	(30,639)	-31%
6160 · Medical Supplies								
6161 · Medical Supplies	883	51	760	8,884	5,031	5,867	836	14%
Total 6160 · Medical Supplies	883	51	760	8,884	5,031	5,867	836	14%
6170 · Dues and Subscriptions	6,157	6,735	7,447	12,139	8,172	12,655	4,483	35%

El Dorado Hills Fire Department
Historical Trend Analysis
TOTAL ALL FUNDS



	Actual FY12/13	Actual FY13/14	Actual FY14/15	Actual FY15/16	Forecast FY16/17	Tentative Final Budget FY17/18	Variance 16/17 Forecast vs. 17/18 Budget	Variance %
6180 · Miscellaneous				-	-		-	
6181 · Miscellaneous	5,699	2,124	6,758	1,917	3,347	3,352	6	0%
6182 · Honor Guard	2,806	2,490	437	-	2,561	3,562	1,001	28%
6183 · Explorer Program	1,000	505	913	1,221	800	2,095	1,295	62%
6184 · Pipes and Drums	2,903	-	-	-	-	-	-	0%
Total 6180 · Miscellaneous	12,408	5,119	8,108	3,138	6,708	9,010	2,302	26%
6190 · Office Supplies	16,417	16,664	18,812	22,720	28,116	20,739	(7,376)	-36%
6200 · Professional Services				-				
6201 · Audit	9,750	9,500	12,750	10,000	10,250	13,050	2,800	21%
6202 · Legal/Human Resources	116,464	128,296	130,770	111,578	144,996	161,673	16,677	10%
6203 · Notices	497	1,931	3,131	2,630	747	2,514	1,767	70%
6204 · Other Professional Services	172,676	169,912	286,076	384,473	136,746	135,397	(1,349)	-1%
6205 · Elections/Tax Administration	13,851	-	19,788	-	23,449	-	(23,449)	-100%
6206 · Public Relations	-	-	-	-	795	3,042	2,247	74%
Total 6200 · Professional Services	313,238	309,639	452,515	508,681	316,982	315,676	(1,307)	0%
6210 · Information Technology								
6211 · Software Licenses/Subscriptions	-	-	-	-	60,553	71,501	10,948	15%
6212 · IT Support/Implementation	-	-	-	-	84,271	118,496	34,226	29%
Total 6210 · Information Technology	-	-	-	-	144,824	189,997	45,173	24%
6220 · Rents and Leases								
6221 · Facilities/Equipment Lease	552	105,336	106,657	21,640	6,120	14,710	8,590	-100%
6222 · Solar Lease	-	-	-	-	52,016	66,936	14,920	22%
Total 6220 · Total Rents and Leases	552	105,336	106,657	21,640	58,136	81,646	23,510	29%
6230 · Small Tools and Supplies	43,624	44,000	34,234	51,235	71,561	78,108	6,546	8%
6240 · Special Expenses					-		-	
6241 · Training	35,860	48,507	73,837	59,507	108,248	148,981	40,733	27%

El Dorado Hills Fire Department
Historical Trend Analysis
TOTAL ALL FUNDS



	Actual FY12/13	Actual FY13/14	Actual FY14/15	Actual FY15/16	Forecast FY16/17	Tentative Final Budget FY17/18	Variance 16/17 Forecast vs. 17/18 Budget	Variance %
6242 · Fire Prevention	17,149	7,890	10,828	17,537	16,245	64,280	48,035	75%
6243 · Licenses	285	33	87	-	10	-	(10)	0%
Total 6240 · Special Expenses	53,294	56,430	84,751	77,044	124,502	213,261	88,758	42%
6250 · Transportation and Travel								
6251 · Fuel and Oil	52,201	67,633	58,362	51,936	53,829	62,000	8,171	13%
6252 · Travel	7,873	20,936	11,719	12,821	20,424	25,200	4,776	19%
6253 · Meals & Refreshments	12,467	20,641	20,464	17,253	17,798	22,680	4,882	22%
Total 6250 · Transportation and Travel	72,541	109,210	90,545	82,011	92,052	109,880	17,828	16%
6260 · Utilities								
6261 · Electricity	51,809	50,848	62,718	76,258	23,689	16,872	(6,817)	-40%
6262 · Natural Gas/Propane	14,652	12,704	10,963	13,474	24,391	25,000	609	2%
6263 · Water/Sewer	12,951	11,910	10,526	11,716	15,343	16,000	657	4%
Total 6260 · Utilities	79,411	75,461	84,208	101,448	63,423	57,872	(5,551)	-10%
Total Operating Expenditures	\$ 12,901,652	\$ 13,226,848	\$ 14,626,645	\$ 15,571,970	\$ 16,503,450	\$ 16,912,289	\$ 408,839	2%
Operating Revenue - Operating Expenditures	\$ 380,493	\$ 312,135	\$ 770,188	\$ 1,206,470	\$ 950,542	\$ 1,647,843	\$ 697,300	
6560 · Pension/OPEB UAL Lump Sum Pmt	659,573	-	-	1,200,000	-	1,450,000	1,450,000	-100%
6720 · Fixed Assets	1,254,113	691,417	4,194,193	2,018,266	773,344	2,989,298	2,215,954	74%
Total Expenditures	\$ 14,815,338	\$ 13,918,265	\$ 18,820,838	\$ 18,790,237	\$ 17,276,794	\$ 21,351,587	\$ 4,074,793	19%
Total Revenue - Total Expenditures	\$ (470,695)	\$ 921,723	\$ (1,682,207)	\$ 515,042	\$ 3,255,930	\$ (291,455)	\$ (3,547,385)	
Development Fee Revenue	(1,062,498)	(1,208,615)	(1,741,799)	(2,499,408)	(2,985,102)	(2,500,000)		
Development Fee Qualified Expenditures	604,749	65,993	1,808,431	798,693	85,410	1,970,000		
Total Revenue - Total Expenditures Net of Development Fees	\$ (928,445)	\$ (220,899)	\$ (1,615,575)	\$ (1,185,674)	\$ 356,238	\$ (821,455)		



RESERVE FUND SUMMARY

El Dorado Hills Fire Department
Reserve Fund Summary
2017/18 Tentative Final Budget



	RESERVE FUND BALANCE AS OF					
	6/30/2013	6/30/2014	6/30/2015	6/30/2016	FORECAST 6/30/2017	TENTATIVE FINAL BUDGET 6/30/2018
General Reserve Fund	14,390,105	14,637,036	13,840,847	12,269,007	13,313,206	12,661,048
Capital Replacement Reserve Fund	5,296,672	4,829,631	4,245,134	3,826,024	3,052,680	2,883,382
Retiree Medical Reserve Fund	92,012	92,223	26	26		-
Unrestricted Reserve Funds	19,778,789	19,558,890	18,086,007	16,095,057	16,365,912	15,544,430
Development Fee Reserve Fund	-	1,141,621	1,191,898	3,697,119	6,682,221*	7,212,221
Total Reserve Fund Balances	\$ 19,778,789	\$ 20,700,511	\$ 19,277,905	\$ 19,792,177	\$ 23,048,107	\$ 22,756,651

* As of 6/30/2017, the Development Fee fund will "owe" approximately \$884,103 to the General Fund.



PRELIMINARY VS. TENTATIVE FINAL BUDGET



El Dorado Hills Fire Department
Tentative Final vs. Preliminary Budget Summary - All Funds
Fiscal Year 2017/18

	General Fund	Capital Replacement Fund	Development Fee Fund	TENTATIVE FINAL All Funds	PRELIMINARY All Funds	VARIANCE	VARIANCE %
Revenue							
Property Tax Revenue	16,776,075			16,776,075	16,639,876	136,199	1%
Fire Prevention Fee Revenue	70,000			70,000	70,000	-	0%
Other Miscellaneous Operating Revenue	1,714,057			1,714,057	1,714,057	(0)	0%
Development Fee Revenue			2,500,000	2,500,000	2,000,000	500,000	25%
Proceeds from Sale of Assets	-			-	-	-	0%
Total Revenue	\$ 18,560,131	\$ -	\$ 2,500,000	\$ 21,060,131	\$ 20,423,933	\$ 636,198	3%
Expenditures							
Wages & Benefits	15,162,941	-	-	15,162,941	15,343,969	(181,028)	-1%
Other Operating Expenditures	1,749,348	-	-	1,749,348	1,630,565	118,783	7%
Pension/OPEB UAL Lump Sum Pmt	1,450,000	-	-	1,450,000	1,000,000	450,000	0%
Fixed Assets	-	1,019,298	1,970,000	2,989,298	2,756,600	232,698	8%
Total Expenditures	\$ 18,362,289	\$ 1,019,298	\$ 1,970,000	\$ 21,351,587	\$ 20,731,134	\$ 620,453	3%
Revenue Less Expenditures	\$ 197,843	\$ (1,019,298)	\$ 530,000	\$ (291,455)	\$ (307,201)	\$ 15,746	-5%
Reserve Fund Transfer Summary:							
Beginning Balance, 6/30/2017 (FORECAST)	\$ 13,017,263	\$ 3,796,640	\$ 2,047,640	\$ 23,048,107	\$ 22,404,856	\$ 643,251	3%
Transfer to/from General Reserve Fund	197,843	850,000	-	1,047,843	1,299,399	(251,556)	-19%
Transfer to/from Capital Replacement Fund	(850,000)	(1,019,298)	-	(1,869,298)	(2,264,100)	394,802	-17%
Transfer to/from Development Fee Fund	-	-	530,000	530,000	657,500	(127,500)	-19%
Total Increase/(Decrease) in Reserve Balances	(652,157)	(169,298)	530,000	(291,455)	(307,201)	15,746	-5%
Ending Balance, 6/30/2018 (PROJECTED)	\$ 12,365,106	\$ 3,627,342	\$ 2,577,640	\$ 22,756,651	\$ 22,097,655	\$ 658,996	3%

El Dorado Hills Fire Department
Tentative Final vs. Preliminary Budget - General Fund
Fiscal Year 2017/18



	TENTATIVE FINAL Full Year Budget FY17/18	PRELIMINARY Full Year Budget FY17/18	Variance	Variance %
Revenue				
3240 · Tax Revenue				
3260 · Secured Tax Revenue	16,271,887	16,074,243	197,644	1%
3270 · Unsecured Tax Revenue	276,634	304,637	(28,003)	-9%
3280 · Homeowners Tax Revenue	148,380	153,660	(5,280)	-3%
3320 · Supplemental Tax Revenue	251,098	248,751	2,347	1%
3330 · Sacramento County Revenue	16,200	29,103	(12,903)	-44%
3335 · Latrobe Revenue	-	-	-	0%
3335.2 · Latrobe Special Tax	36,840	36,840	-	0%
3335.3 · Latrobe Base Transfer	180,000	180,000	-	0%
3340 · Property Tax Administration Fee	(404,964)	(387,357)	(17,607)	5%
Total 3240 · Tax Revenue	16,776,075	16,639,876	136,199	1%
3506 · Misc. Revenue, Fire Prev. Fees	70,000	70,000	-	0%
3510 · Misc. Operating Revenue				
3511 · Contributions	-	-	-	0%
3512 · JPA Revenue	1,028,857	1,028,857	-	0%
3513 · Rental Income (Cell site)	25,200	25,200	-	0%
3515 · OES/Mutual Aid Reimbursement	560,000	560,000	-	0%
3520 · Interest Earned	80,000	80,000	-	0%
3510 · Misc. Operating Revenue - Other	20,000	20,000	-	0%
Total 3510 · Misc. Operating Revenue	1,714,057	1,714,057	-	0%
3570 · Proceeds from Sale of Assets	-	-	-	0%
Total Revenue	\$ 18,560,131	\$ 18,423,932	\$ 136,199	1%
Operating Expenditures				
6000 · Wages & Benefits				
6001 · Salaries & Wages, Fire	5,966,813	5,966,813	-	0%
6011 · Education/Longevity Pay	484,081	484,081	-	0%
6016 · Salaries & Wages, Admin/Prev	608,685	608,685	-	0%
6017 · Volunteer Pay	-	-	-	0%
6018 · Director Pay	17,850	17,850	-	0%
6019 · Overtime				
6019.1 · Overtime, Operational	1,561,587	1,561,587	-	0%
6019.2 · Overtime, Outside Aid	480,000	480,000	-	0%
6019.3 · Overtime, JPA	155,479	155,479	-	0%
Total 6019 · Overtime	2,197,066	2,197,066	-	0%

El Dorado Hills Fire Department

Tentative Final vs. Preliminary Budget - General Fund Fiscal Year 2017/18



	TENTATIVE FINAL Full Year Budget FY17/18	PRELIMINARY Full Year Budget FY17/18	Variance	Variance %
6020 · P.E.R.S. Retirement	2,293,349	2,414,016	(120,667)	-5%
6030 · Workers Compensation	819,067	819,067	-	0%
6031 · Life Insurance	6,224	6,224	-	0%
6032 · P.E.R.S. Health Benefits	1,444,276	1,495,797	(51,522)	-3%
6033 · Disability Insurance	16,758	16,758	-	0%
6034 · Health Cost of Retirees	881,479	889,119	(7,640)	-1%
6040 · Dental/Vision Expense	177,960	179,160	(1,200)	-1%
6050 · Unemployment Insurance	14,490	14,490	-	0%
6060 · Vacation & Sick Expense Reserve	100,000	100,000	-	0%
6070 · Medicare	134,842	134,842	-	0%
Total 6000 · Wages & Benefits	15,162,941	15,343,969	(181,028)	-1%
Salaries & Wages as a % of Revenue	82%	83%		
6100 · Clothing & Personal Supplies				
6001 · Uniform Allowance	52,800	52,800	-	0%
6002 · Other Clothing & Personal Supplies	47,683	47,620	63	0%
Total 6100 · Clothing & Personal Supplies	100,483	100,420	63	0%
6110 · Network/Communications				
6111 · Telecommunications	50,544	50,544	-	0%
6112 · Dispatch Services	50,000	50,000	-	0%
6113 · Network/Connectivity	41,225	41,225	-	0%
Total 6110 · Network/Communications	141,770	141,770	-	0%
6120 · Housekeeping	35,268	35,268	-	0%
6130 · Insurance				
6131 · General Insurance	55,000	55,000	-	0%
Total 6130 · Insurance	55,000	55,000	-	0%
6140 · Maintenance of Equipment				
6141 · Tires	21,791	21,791	-	0%
6142 · Parts & Supplies	22,209	22,209	-	0%
6143 · Outside Work	118,167	118,167	-	0%
6144 · Equipment Maintenance	37,308	37,334	(25)	0%
6145 · Radio Maintenance	24,279	25,963	(1,685)	-6%
Total 6140 · Maintenance of Equipment	223,754	225,463	(1,710)	-1%
6150 · Maintenance, Structures & Ground	98,364	98,364	-	0%

El Dorado Hills Fire Department

Tentative Final vs. Preliminary Budget - General Fund Fiscal Year 2017/18



	TENTATIVE FINAL Full Year Budget FY17/18	PRELIMINARY Full Year Budget FY17/18	Variance	Variance %
6020 · P.E.R.S. Retirement	2,293,349	2,414,016	(120,667)	-5%
6030 · Workers Compensation	819,067	819,067	-	0%
6031 · Life Insurance	6,224	6,224	-	0%
6032 · P.E.R.S. Health Benefits	1,444,276	1,495,797	(51,522)	-3%
6033 · Disability Insurance	16,758	16,758	-	0%
6034 · Health Cost of Retirees	881,479	889,119	(7,640)	-1%
6040 · Dental/Vision Expense	177,960	179,160	(1,200)	-1%
6050 · Unemployment Insurance	14,490	14,490	-	0%
6060 · Vacation & Sick Expense Reserve	100,000	100,000	-	0%
6070 · Medicare	134,842	134,842	-	0%
Total 6000 · Wages & Benefits	15,162,941	15,343,969	(181,028)	-1%
Salaries & Wages as a % of Revenue	82%	83%		
6100 · Clothing & Personal Supplies				
6001 · Uniform Allowance	52,800	52,800	-	0%
6002 · Other Clothing & Personal Supplies	47,683	47,620	63	0%
Total 6100 · Clothing & Personal Supplies	100,483	100,420	63	0%
6110 · Network/Communications				
6111 · Telecommunications	50,544	50,544	-	0%
6112 · Dispatch Services	50,000	50,000	-	0%
6113 · Network/Connectivity	41,225	41,225	-	0%
Total 6110 · Network/Communications	141,770	141,770	-	0%
6120 · Housekeeping	35,268	35,268	-	0%
6130 · Insurance				
6131 · General Insurance	55,000	55,000	-	0%
Total 6130 · Insurance	55,000	55,000	-	0%
6140 · Maintenance of Equipment				
6141 · Tires	21,791	21,791	-	0%
6142 · Parts & Supplies	22,209	22,209	-	0%
6143 · Outside Work	118,167	118,167	-	0%
6144 · Equipment Maintenance	37,308	37,334	(25)	0%
6145 · Radio Maintenance	24,279	25,963	(1,685)	-6%
Total 6140 · Maintenance of Equipment	223,754	225,463	(1,710)	-1%
6150 · Maintenance, Structures & Ground	98,364	98,364	-	0%

El Dorado Hills Fire Department

Tentative Final vs. Preliminary Budget - General Fund Fiscal Year 2017/18



	TENTATIVE FINAL Full Year Budget FY17/18	PRELIMINARY Full Year Budget FY17/18	Variance	Variance %
6160 · Medical Supplies				
6161 · Medical Supplies	5,867	5,867	-	0%
Total 6160 · Medical Supplies	5,867	5,867	-	0%
6170 · Dues and Subscriptions	12,655	12,361	294	2%
6180 · Miscellaneous				
6181 · Miscellaneous	3,352	3,352	-	0%
6182 · Honor Guard	3,562	3,562	-	0%
6183 · Explorer Program	2,095	2,095	-	0%
6184 · Pipes and Drums	-	-	-	0%
Total 6180 · Miscellaneous	9,010	9,010	-	0%
6190 · Office Supplies	20,739	20,739	-	0%
6200 · Professional Services				
6201 · Audit	13,050	13,506	(456)	-3%
6202 · Legal/Human Resources	161,673	131,673	30,000	23%
6203 · Notices	2,514	2,514	-	0%
6204 · Other Professional Services	135,397	114,650	20,747	18%
6205 · Elections/Tax Administration	-	-	-	0%
6206 · Public Relations	3,042	2,958	84	0%
Total 6200 · Professional Services	315,676	265,302	50,374	19%
6210 · Information Technology				
6211 · Software Licenses/Subscriptions	71,501	74,651	(3,150)	-4%
6212 · IT Support/Implementation	118,496	118,496	-	0%
Total 6210 · Information Technology	189,997	193,147	(3,150)	100%
6220 · Rents and Leases				
6221 · Facilities/Equipment Lease	14,710	-	14,710	100%
6222 · Solar Lease	66,936	66,936	-	0%
Total 6220 · Rents and Leases	81,646	66,936	14,710	22%
6230 · Small Tools and Supplies	78,108	76,557	1,550	2%
6240 · Special Expenses				
6241 · Training	148,981	107,507	41,474	39%
6242 · Fire Prevention	64,280	64,699	(419)	-1%
Total 6240 · Special Expenses	213,261	172,206	41,055	24%

El Dorado Hills Fire Department

Tentative Final vs. Preliminary Budget - General Fund Fiscal Year 2017/18



	TENTATIVE FINAL Full Year Budget FY17/18	PRELIMINARY Full Year Budget FY17/18	Variance	Variance %
6250 · Transportation and Travel				
6251 · Fuel and Oil	62,000	62,000	-	0%
6252 · Travel	25,200	19,184	6,016	31%
6253 · Meals & Refreshments	22,680	17,600	5,080	29%
Total 6250 · Transportation and Travel	109,880	98,784	11,096	11%
6260 · Utilities				
6261 · Electricity	16,872	12,372	4,500	36%
6262 · Natural Gas/Propane	25,000	26,000	(1,000)	-4%
6263 · Water/Sewer	16,000	15,000	1,000	7%
Total 6260 · Utilities	57,872	53,372	4,500	8%
Total Operating Expenditures	\$ 16,912,289	\$ 16,974,533	\$ (62,245)	0%
Revenue - Operating Expenditures	\$ 1,647,843	\$ 1,449,399	\$ 198,444	14%
6560 · Pension/OPEB UAL Lump Sum Pmt	1,450,000	1,000,000	450,000	0%
Total Expenditures	\$ 18,362,289	\$ 17,974,533	\$ 387,755	2%
Total Revenue - Total Expenditures	\$ 197,843	\$ 449,399	\$ (251,556)	-56%



FINAL BUDGET RESOLUTION

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION 2017-27

Resolution Adopting the 2017-2018 Final Budget

WHEREAS, the Board of Directors of the El Dorado Hills County Water District Board (the “Fire District”) held a public hearing during which time additions and deletions to the 2017-18 Budget were made; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors in accordance with Section 13890 of the Health and Safety Code, the Preliminary Budget for the Fiscal Year 2017-18 is hereby adopted in accordance with the following:

Wages & Benefits:	\$15,162,941
Services and Supplies:	1,749,348
Pension/OPEB Lump Sum Payments:	1,450,000
Fixed Assets:	
Structures and Improvements	1,970,000
Equipment	1,019,298
	<hr/>
Total Budget Requirements:	\$21,351,587

BE IT FURTHER RESOLVED that, except as specified below, the means of financing the expenditures will be by monies derived from Property Taxes, Development Fees, Reserves and other Miscellaneous Revenues.

BE IT FURTHER RESOLVED that the means of financing the capital equipment listed in the amount not to exceed \$1,019,298 will be by monies derived from the Capital Replacement Fund.

BE IT FURTHER RESOLVED that the Final Budget is hereby adopted and available for inspection by interested persons.

The foregoing resolution was duly passed and adopted by the Board of the El Dorado Hills County Water District at a meeting of said Board held on the 21st day of September, 2017, by the following vote:

AYES:

ABSTAIN:

NOES:

ABSENT:

ATTEST:

Charles J. Hartley, President

Jessica Braddock, Board Secretary



EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION NO. 2017-28

**RESOLUTION ADOPTING THE APPROPRIATION LIMITS FOR THE
2017-18 FISCAL YEAR**

WHEREAS, the Board of Directors conducted a hearing on the appropriation limitation for the El Dorado Hills County Water District on Thursday, September 21, 2017; and,

WHEREAS, the hearing was advertised and noticed as required by law; and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation limitation to be established for the El Dorado Hills County Water District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the El Dorado Hills County Water District, that the El Dorado Hills County Water District appropriation limit for the 2017-18 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$38,887,453 computed as follows, $\$36,263,364 \times 1.072362 = \$38,887,453$.

The foregoing resolution was passed and adopted by the Board of Directors of the El Dorado Hills County Water District at a meeting of said Board held on the 21st day of September, 2017 by the following vote:

AYES:
NOES:
ABSENT:

ATTEST:

Jessica Braddock, Board Secretary

Charles J. Hartley, President

Annual Report of Revenues and Expenditures

District: El Dorado Hills Fire and Water
 Fiscal Year: 2016-2017
 Name of Preparer: Jessica Braddock

Development fee revenues are deposited into:

Institution Account No.
El Dorado County 44-653-300

Accounts with fees unexpended or uncommitted for
 five (5) years or more: (see note)

Institution Account No.
El Dorado County 44-653-300

Note: If unexpended/uncommitted funds exist, include a statement of findings identifying the purpose of the funds and demonstrating a reasonable relationship between the fee and the purpose for which it was charged.

REVENUES*

MONTH	AMOUNT
JUL	0
AUG	161,762
SEP	300,130
OCT	180,345
NOV	167,594
DEC	264,470
JAN	234,997
FEB	208,872
MAR	339,964
APR	252,299
MAY	244,134
JUN	327,024
SUBTOTAL:	2,681,591
INTEREST:	30,377
TOTAL:	2,711,968

TRANSFERS TO DISTRICT'S OPERATING FUND

MONTH	AMOUNT
JUL	0
AUG	0
SEP	0
OCT	0
NOV	0
DEC	0
JAN	0
FEB	0
MAR	0
APR	0
MAY	0
JUN	0
TOTAL:	0

CALCULATION OF REPORT YEAR ENDING BALANCE

PRIOR FY ENDING BALANCE:	3,896,218
REPORT YR REVENUES:	2,711,968
REPORT YR EXPENDITURES:	0
REPORT YR ENDING BALANCE:	6,608,186

*Net receipts after 1% EDC Auditor/Controller charge



FIRE AGENCIES SELF INSURANCE SYSTEM

FASIS MEMBER BENEFITS

Being part of the FASIS Program has many benefits. It is a member-driven organization that is constantly striving to provide excellence in service, integrity, and value. The following is an abbreviated list of the things that make FASIS a unique organization in providing workers' compensation coverage to its members.

CONTACT US:

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ADMINISTRATION

Board of Directors

The eleven member Board has a fiduciary responsibility to make responsible and ethical decisions on behalf of the members.

California Joint Powers Authorities (CAJPA) Accreditation

CAJPA sets standards and awards the accreditation to joint powers authorities that meet these standards. FASIS has been accredited with excellence since October 2010.

No Deductibles

First dollar coverage with a \$750,000 SIR means no deductibles for our members.

Excess Workers' Compensation Coverage

Coverage is provided through LAWGX and CSAC-EIA.

Human Resources Hotline

FASIS provides its members with access to an attorney for general questions regarding employment and workers' compensation matters at no additional cost. A toll-free number is available for members to use.

Pre-employment Physical Exams and Drug/Alcohol Testing

FASIS-subsidized, base medical examinations, inclusive of a Pulmonary Function Test, are available to all members through our partnership with Occu-Med. Candidates are given a medically appropriate exam and districts are provided with legally defensible recommendations on the candidate's employment.

Fit-for-Duty and Annual Physical Exams

Members have access to FASIS-subsidized fit-for-duty and periodic exams (once every three years) through Occu-Med.

CLAIMS ADMINISTRATION

Professional Claims Management

All workers' compensation claims are managed by a designated Claims Unit with experienced adjusters. Their focus is on providing accurate and timely benefits to injured workers and volunteers.

Pharmacy Benefit Management Program

This program was implemented to help manage rising health care costs while providing injured workers with immediate access to prescription medications, including delivery via US mail.

Faster Medical Care/Testing Authorization

Claims examiners have the ability to authorize specialized medical care and/or testing, such as CT or MRI scans, within specific FASIS guidelines. This is designed to speed recovery and get the employee or volunteers back to work sooner.





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FIRE AGENCIES SELF INSURANCE SYSTEM

FASIS MEMBER BENEFITS

FINANCE

Implementation of Mid-Layer Pool (MLP)

In an on-going effort to reduce the overall effect of severe claim costs, the Board of Directors approved the implementation of an MLP which will cover claims from \$500,001 to \$750,000. Surplus program equity was used for the initial funding of the MLP.

Experience Modifier Calculations

Experience modifiers, or ex-mods, are based on individual member loss ratio compared to FASIS's loss ratio. This

Capping Ex-mods Fluctuations

The increase or decrease in ex-mods year over year is capped at 25%. This can help keep rate increases in check due to an adverse claims year.

Funding at 80% Confidence Level

This conservative approach enables FASIS to collect enough premiums that fully fund losses 8 out of 10 years.

RISK CONTROL

On-site Risk Reviews

The FASIS Risk Control team will review your District's safety program in person or by phone to help you comply with Cal/OSHA demands and industry best practices.

Sample Programs and Policies

The FASIS Risk Control team has developed many safety programs and policies that are either required by Cal/OSHA or are considered best practices. These can include, but are not limited to, injury and illness prevention, bloodborne pathogens, respiratory protection, pre-employment and many more. Our team of safety professionals can assist you in customizing these programs and policies to meet the specific needs of your district.

Streaming Videos

A library of over 300 streaming safety videos is available on the FASIS risk control site, all at no additional cost.

Safety Webinars

FASIS members can listen to live or recorded webinars on a variety of risk control topics throughout the year, all at no additional cost.

Phone and Email Support

Members of the FASIS Risk Control team are always available for phone and email consultation.





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FIRE AGENCIES SELF INSURANCE SYSTEM

SAFETY VS. NON-SAFETY VOLUNTEERS

FASIS members utilize both safety and non-safety volunteers to provide fire services within their communities.

FASIS develops each of its member's workers' compensation premiums by applying a rate for these safety and non-safety volunteers. To assist our members in determining whether a volunteer should be categorized as "safety" versus "non-safety," the following California Labor Codes clearly define the types of volunteers.

SAFETY VOLUNTEERS

Labor Code 3361

Labor Code 3361 defines volunteer firefighters as:

Each member registered as an active fire-fighting member of any regularly organized volunteer fire department, having official recognition, and full or partial support of the government of the county, city, town, or district in which the volunteer fire department is located, is an employee of that county, city, town, or district for the purposes of this division, and is entitled to receive compensation from the county, city, town or district in accordance with the provisions thereof.

For reporting regular paid firefighters and safety volunteers to FASIS, below are the respective categories that would apply:

7706: Paid Firefighters, EMT,
Ambulance Drivers, Paramedics
7707: Firefighter Volunteers

*Safety Officer refers to firefighters and volunteer firefighters.

NON-SAFETY VOLUNTEERS

Labor Code 4850b(4)

Labor Code 4850b(4) describes those employed (or volunteering) who do NOT meet the definition of *Safety Officers as they relate to Fire Departments:

Employees of a city fire department, county fire department, or fire district whose principal duties are those of a telephone operator, clerk, stenographer, machinist, mechanic, or otherwise, and whose functions do not clearly fall within the scope of active firefighting and prevention service.

For reporting regular paid personnel and non-safety volunteers to FASIS, below are the respective categories that would apply:

8810: Paid Clerical
9410: Paid Municipal Payroll
9420: Paid Maintenance, Sanitation,
Water Operation, Inspectors, and
Other personnel's payroll
No #: Volunteers for manual labor,
clerical, non-paid directors,
cadets and explorers and other
volunteers.

For more information, please contact us.



