

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
EIGHT HUNDRED SEVENTH MEETING
Thursday, October 17, 2019
5:00 p.m. (Note Special Start Time)
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order, Pledge of Allegiance

Adjourn to Closed Session

- II. Closed Session Items

- A. Closed Session pursuant to Government Code Section 54956.9(D)(1):
Conference with legal counsel regarding existing litigation: LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC
- B. Closed Session pursuant to Government Code Section 54956.9(D)(1):
Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- C. Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiator is Chief Johnson
- D. Closed Session Pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Contracts with unrepresented employees pertaining to wages and benefits; District negotiator is Chief Johnson
- E. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief; development of form and procedure
- F. Closed Session Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter

6:00 p.m. Reconvene to Open Session and Closed Session Reports

- III. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)

- A. Approve Minutes of the 806th Board meeting held September 19, 2019
B. Approve Financial Statements for September 2019

End Consent Calendar

- IV. Oral Communications

- A. EDH Professional Firefighters
B. EDH Firefighters Association
C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- V. Correspondence

- VI. Attorney Items
- VII. Committee Reports
 - A. Administrative Committee (Directors Bennett and Durante)
 - B. Finance Committee (Directors Giraudo and White)
 - 1. Review and approve Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits
 - 2. Review and approve contracts with unrepresented employees pertaining to wages and benefits
 - 3. Pension/OPEB Funded Status
 - 4. District Reserve Policy Review
- VIII. Fire Chief's Report
- IX. Operations Report
 - C. Operations Report (Receive and file)
 - D. Review and update regarding Joint Powers Authority
- X. Fiscal Items
 - A. Review and approve Resolution 2019-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act
- XI. New Business
 - A. Review and approve the facility lease agreement for the Employee Development Center
 - B. Ordinance 2019-01 Adopting the 2019 Fire Code, as amended; Introduction and First Reading of Ordinance; Set Public Hearing For November 21, 2019
 - C. Review and approve Resolution 2019-12 approving the agreement to hire Retired Annuitant Ron Phillips as interim Fire Marshal/Division Chief
- XII. Old Business
- XIII. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings
- XIV. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED SIXTH MEETING OF THE BOARD OF DIRECTORS

Thursday, September 19, 2019

5:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND RECESS TO CLOSED SESSION

President Giraud called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance. Directors in attendance: Bennett, Durante, Giraud, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:00 p.m.

The meeting reconvened at 6:07 p.m. The Board took no action during closed session.

II. CLOSED SESSION ITEMS

- A. **Closed Session pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC**
- B. **Closed Session pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633**
- C. **Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiator is Chief Johnson**
- D. **Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief**

III. CONSENT CALENDAR

- A. **Approve Minutes of the 805th Board meeting held August 15, 2019**
- B. **Approve Financial Statements for August 2019**

Director Durante made a motion to approve the consent calendar, seconded by White and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters – None**
- B. **EDH Firefighters Association – None**
- C. **Public Comment – None**

V. **CORRESPONDENCE** – None

VI. **ATTORNEY ITEMS** – None

VII. **COMMITTEE REPORTS**

- A. **Administrative Committee (Directors Bennett and Durante)** – Director Bennett reported that the Committee met and discussed the Chief’s evaluation process and format, and she reported that the Training Center RFQ results have been received and are being reviewed and the RFP for the communications system is being developed.
- B. **Finance Committee (Directors Giraud and White)** – Director White reported that the Finance Committee met and discussed the potential Rescue annexation proposal, updated the EFT list, reviewed the bank reconciliations, and reviewed the final budget to be presented under Item X. Fiscal Items.

VIII. **FIRE CHIEF’S REPORT** – Chief Johnson stated that Staff is reviewing the Training Center RFQ submissions to make an Architect selection, he reported that a Communications RFP will be going out on 9/20/19. He said that a 2x2 committee made up of two Board members from both Rescue and El Dorado Hills met and discussed the next steps to looking at the Rescue annexation. Chief Johnson also informed the Board that the Department participated in the Lt. Bertlesen Memorial service, Staff has completed the Admin re-organization, and Staff would be recruiting for a Fire Marshal/Division Chief.

IX. **OPERATIONS REPORT**

- A. **Operations Report (Receive and file)** –
- B. **Review and update regarding Joint Powers Authority** – Chief Johnson stated that the fixed rate contract is being discussed and how to calculate expenses.

X. **FISCAL ITEMS**

- A. **Public Hearing: Review and approve Resolution 2019-08, approving the Final Budget for fiscal year 2019/20 and authorize expenditures from Reserve Funds** – Director of Finance Braddock summarized the changes from the preliminary budget.

Director White made a motion to approve Resolution 2019-08, approving the Final Budget for fiscal year 2019/20 and authorize expenditures from Reserve Funds, seconded by Director Bennett, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- B. Review and approve Resolution 2019-09 adopting the appropriation limits for the 2019-20 fiscal year** – Director of Finance Braddock presented Resolution 2019-09 setting the appropriation limits for 2019-09.

Director Bennett made a motion to approve Resolution 2019-09 adopting the appropriation limits for the 2019-20 fiscal year, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- C. Review annual Development Fee balance and expenditures report** – Director of Finance Braddock stated that we are required to submit a report to the County showing what was collected in development fees and what was spent. She explained that although the Department had qualifying expenditures in 2018-19, the reports shows zero because those funds have not yet been transferred to the District from the County.
- D. Review and approve 2018-19 Capital Asset write-offs** – Director of Finance Braddock presented a list of Capital Asset write-offs for the 2018-19 Fiscal Year. She added that a physical inventory was done and some items were not found, some were out of service, and some were surplus.

Director Durante made a motion to approve 2018-19 Capital Asset write-offs, seconded by Director Hartley, and unanimously carried.

XI. NEW BUSINESS

- A. Review and approve Resolution 2019-07 authorizing the District to perform residential fire sprinklers and collect a fee for such service** – Director White stated that he and Director Hartley reviewed a number of documents and correspondence regarding the topic of residential fire sprinklers and determined that the District has the authority and capability to perform the inspections.

Richard Ross, resident, expressed his concern that the District would be contracting inspections out to a 3rd party consultant. Both Director White and Chief Johnson clarified that the consultants would only be used for overflow when Staff is unavailable because of high volume.

Director Hartley made a motion to approve Resolution 2019-07 authorizing the District to perform residential fire sprinklers and collect a fee for such service with the stated revisions, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- B. Review and approve Resolution 2019-10 adopting findings supporting amendments to the fire code** – Marshall Cox summarized the process for amending the Fire Code and presented Resolution 2019-10 to adopt the findings that support amendments to the fire code.

Director White made a motion to approve Resolution 2019-10 adopting findings supporting amendments to the fire code, seconded by Director Bennett, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

- C. Review and approve purchase of the OES Type I Engine** – Chief Johnson stated that Staff is recommending the purchase of a used OES Type I Engine to respond out of Station 91. He explained that the vehicle has very low mileage and will provide a good first-out engine while a new vehicle is being selected and built, and then a good reserve engine for years to come.

Director Hartley made a motion to approve purchase of the OES Type I Engine, seconded by Director White, and unanimously carried.

- D. Review and approve job reclassification and salary range for the position of Accounting Specialist/Board Clerk** – Director of Human Resources Hall presented her recommendation to re-classify Administrative Assistant II, Megan Selling, to the position of Accounting Specialist/Board Clerk. Along with her recommendation, she described the process used in her determination and presented a recommendation and justification of a new salary scale.

Director White made a motion to approve job reclassification and salary range for the position of Accounting Specialist/Board Clerk, seconded by Director Hartley, and unanimously carried.

- E. Review and approve updated salary schedule** – Chief Johnson explained that the new proposed salary schedule includes the new positions and salary ranges for the positions of Accounting Specialist/Board Clerk and Fire Marshal/Division Chief.

Director Durante made a motion to approve the updated Public Salary Schedule, seconded by Director Bennett, and unanimously carried.

Director Giraudo disbanded the Residential Fire Sprinkler Ad-Hoc Committee.

XII. OLD BUSINESS – None

XIII. ORAL COMMUNICATIONS

- A. Directors** – Director White invited the Board members and Staff to attend the

Lakehills Fire Safe Council meetings and Director Hartley thanked Staff for their participation at the Bertlesen Memorial.

- B. Staff** – Chief Johnson expressed his appreciation to Staff for all their work.
- C. Schedule upcoming committee meetings** – No meetings were scheduled.

XIV. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Hartley, and unanimously carried.

The meeting adjourned at 7:12 p.m.

Approved:

Jessica Braddock, Board Secretary

John Giraud, President

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2019



	FINAL Full Year Budget FY19/20	Actual September 2019	Actual YTD September 30, 2019	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	18,522,265	1,197	1,197	(18,521,068)		} Timing of property tax collection
3270 · Unsecured Tax Revenue	335,334	22,373	22,373	(312,961)		
3280 · Homeowners Tax Revenue	154,410	-	-	(154,410)		
3320 · Supplemental Tax Revenue	160,000	59,830	59,830	(100,170)		
3330 · Sacramento County Revenue	17,859	-	-	(17,859)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840	75	75	(36,765)		
3335.3 · Latrobe Base Transfer	79,000	-	-	(79,000)		
3340 · Property Tax Administration Fee	(398,750)	-		398,750		
Total 3240 · Tax Revenue	18,906,958	83,475	83,475	(18,823,483)	0%	} Timing of recovery
3505 · Misc. Revenue, Vacant Lot	-	(600)	(53,013)	(53,013)	-100%	
3506 · Misc. Revenue, Fire Prev. Fees	120,000	5,379	35,173	(84,827)	29%	
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,150,000	95,833	383,333	(766,667)	33%	
3513 · Rental Income (Cell site)	28,980	2,415	7,245	(21,735)	25%	
3515 · OES/Mutual Aid Reimbursement	216,000	-	-	(216,000)	0%	
3520 · Interest Earned	380,000	994	2,610	(377,390)	1%	
3510 · Misc. Operating Revenue - Other	20,000	-	11,129	(8,871)	56%	} Workers' Comp Reimbursements
Total 3510 · Misc. Operating Revenue	1,794,980	99,243	404,317	(1,390,663)	23%	
Total Operating Revenue	\$ 20,821,938	\$ 187,497	\$ 469,952	\$ (20,351,986)	2%	
3550 · Development Fee						
3560 · Development Fee Revenue	1,000,000	50,125	200,455	(799,545)	20%	
3561 · Development Fee Interest	-	19,535	39,188	39,188	100%	
Total 3550 · Development Fee	1,000,000	69,659	239,643	(760,357)	24%	
3568 · Proceeds from Insurance	-	-	-	-	0%	
3570 · Proceeds from Sale of Assets	-	-	-	-	0%	
Total Revenue	\$ 21,821,938	\$ 257,157	\$ 709,595	\$ (21,112,343)	3%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2019



	FINAL Full Year Budget FY19/20	Actual September 2019	Actual YTD September 30, 2019	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	6,675,922	503,286	1,766,391	4,909,532	26%	
6011 · Education/Longevity Pay	598,048	44,787	151,389	446,658	25%	
6016 · Salaries & Wages, Admin/Prev	916,847	58,935	200,392	716,455	22%	
6017 · Volunteer Pay	21,060	130	715	20,345	3%	
6018 · Director Pay	14,000	-	3,700	10,300	26%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,445,613	107,323	432,648	1,012,965	30%	
6019.2 · Overtime, Outside Aid	180,000	-	-	180,000	0%	
6019.3 · Overtime, JPA	200,000	8,191	32,087	167,913	16%	
Total 6019 · Overtime	1,825,613	115,515	464,735	1,360,877	25%	
6020 · P.E.R.S. Retirement	2,843,912	131,433	1,543,493	1,300,418	54%	Annual required lump sum payments made in Jul-19
6030 · Workers Compensation	611,933	43,011	129,032	482,902	21%	
6031 · Life Insurance	6,895	-	1,041	5,854	15%	
6032 · P.E.R.S. Health Benefits	1,843,059	139,894	554,152	1,288,907	30%	Timing of payments - Oct payment made in Sep
6033 · Disability Insurance	21,948	-	4,508	17,440	21%	
6034 · Health Cost of Retirees	1,041,804	53,548	215,440	826,364	21%	Annual lump sum payment made in Oct
6040 · Dental/Vision Expense	226,620	7,813	29,774	196,846	13%	
6050 · Unemployment Insurance	15,120	44	366	14,754	2%	
6070 · Medicare	146,004	10,500	37,647	108,357	26%	
Total 6000 · Salaries & Wages	16,808,784	1,108,897	5,102,777	11,706,008	30%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	56,800	-	25,554	31,246	45%	Semi-annual uniform allowance paid in Jul-19
6102 · Other Clothing & Personal Supplies	285,920	1,466	3,482	282,438	1%	
Total 6100 · Clothing & Personal Supplies	342,720	1,466	29,036	313,684	8%	
6110 · Network/Communications						
6111 · Telecommunications	43,780	2,832	5,532	38,248	13%	
6112 · Dispatch Services	60,000	-	-	60,000	0%	Billed quarterly

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2019



	FINAL Full Year Budget FY19/20	Actual September 2019	Actual YTD September 30, 2019	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
6113 · Network/Connectivity	59,367	2,684	9,158	50,210	15%	
Total 6110 · Communications	163,147	5,515	14,689	148,458	9%	
6120 · Housekeeping	39,011	3,164	9,468	29,542	24%	
6130 · Insurance						
6131 · General Insurance	60,000	-	18,134	41,866	30%	
Total 6130 · Insurance	60,000	-	18,134	41,866	30%	
6140 · Maintenance of Equipment						
6141 · Tires	28,000	-	4,505	23,495	16%	
6142 · Parts & Supplies	35,000	227	5,384	29,616	15%	
6143 · Outside Work	150,000	5,824	24,770	125,230	17%	
6144 · Equipment Maintenance	48,600	1,219	2,842	45,758	6%	
6145 · Radio Maintenance	27,780	3,752	5,695	22,085	20%	
Total 6140 · Maintenance of Equipment	289,380	11,022	43,197	246,184	15%	
6150 · Maintenance, Structures & Ground	268,594	1,659	21,908	246,686	8%	
6160 · Medical Supplies						
6161 · Medical Supplies	5,500	-	-	5,500	0%	
Total 6160 · Medical Supplies	5,500	-	-	5,500	0%	
6170 · Dues and Subscriptions	16,655	192	4,921	11,734	30%	
6180 · Miscellaneous						
6181 · Miscellaneous	12,000	-	92	11,908	1%	
6182 · Honor Guard	5,375	530	810	4,565	15%	
6183 · Explorer Program	3,500	-	70	3,430	2%	
6184 · Pipes and Drums	4,500	-	432	4,068	10%	
Total 6180 · Miscellaneous	25,375	530	1,405	23,970	6%	
6190 · Office Supplies	23,472	2,689	5,966	17,506	25%	
6200 · Professional Services						
6201 · Audit	15,900	-	2,100	13,800	13%	
6202 · Legal/Human Resources	261,770	22,280	51,790	209,980	20%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2019



	FINAL Full Year Budget FY19/20	Actual September 2019	Actual YTD September 30, 2019	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
6203 · Notices	2,500	45	154	2,346	6%	
6204 · Other Professional Services	217,575	3,371	7,143	210,432	3%	
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	3,253	-	-	3,253	0%	
Total 6200 · Professional Services	500,998	25,696	61,188	439,811	12%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	116,912	1,220	40,951	75,961	35%	
6212 · IT Support/Implementation	113,000	10,089	18,938	94,062	17%	
6213 · IT Equipment	79,550	1,901	5,577	73,973	7%	
Total 6210 · Information Technology	309,462	13,210	65,466	243,996	21%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	35,333	-	-	35,333	0%	
6222 · Solar Lease	68,124	5,645	16,849	51,275	25%	
Total 6220 · Rents and Leases	103,457	5,645	16,849	86,608	16%	
6230 · Small Tools and Supplies	108,686	13,551	26,614	82,072	24%	
6240 · Special Expenses						
6241 · Training	145,107	11,038	21,330	123,777	15%	
6242 · Fire Prevention	80,550	17,910	24,964	55,586	31%	
6243 · Licenses	-	-	-	-	0%	
Total 6240 · Special Expenses	225,657	28,947	46,294	179,363	21%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	68,171	3,275	13,753	54,417	20%	
6252 · Travel	18,000	949	4,952	13,048	28%	
6253 · Meals & Refreshments	18,555	750	2,326	16,229	13%	
Total 6250 · Transportation and Travel	104,726	4,974	21,031	83,695	20%	
6260 · Utilities						
6261 · Electricity	16,872	608	(143)	17,015	-1%	Accrual reversal for true-ups - timing of PG&E invoices
6262 · Natural Gas/Propane	20,000	1,096	1,432	18,568	7%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending September 30, 2019



	FINAL Full Year Budget FY19/20	Actual September 2019	Actual YTD September 30, 2019	Variance YTD Actual to Full Year Budget	(Target 25%) YTD Actual % of Full Year Budget	Notes/Comments
6263 · Water/Sewer	20,000	-	3,085	16,915	15%	
Total 6260 · Utilities	56,872	1,704	4,373	52,499	8%	
Total Operating Expenditures	\$ 19,452,497	\$ 1,228,861	\$ 5,493,316	\$ 13,959,181	28%	
Operating Revenue - Operating Expenditures	\$ 1,369,441	\$ (1,041,364)	\$ (5,023,364)	\$ 6,392,805		
6560 · Pension UAL Lump Sum Payment	1,500,000	-	1,000,000	500,000	67%	Lump sum payment made to PARS in Jul-19
6570 · OPEB UAL Lump Sum Payment	-	-	-	-	0%	
6720 · Fixed Assets	1,050,023	45,045	82,360	967,663	8%	
Total Expenditures	\$ 22,002,520	\$ 1,273,906	\$ 6,575,676	\$ 15,426,845	30%	
Total Revenue - Total Expense	\$ (180,582)	\$ (1,016,750)	\$ (5,866,080)	\$ (5,685,498)		
Less: Development Fee Revenue	(1,000,000)		(239,643)			
Add: Development Fee Qualified Expenditures	526,500		69,360			
Total Revenue - Total Expense Net of Dev Fees	\$ (654,082)		\$ (6,036,364)			

El Dorado Hills Fire Department

10/10/2019 2:16 PM

Register: 1000 · Bank of America
 From 09/01/2019 through 09/30/2019
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/01/2019	EFT	Technology Credit C...	-split-	Sept-19	5,645.00	X		1,171,723.09
09/03/2019	EFT	De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	X		1,171,492.50
09/03/2019	EFT	ADP (FSA)	-split-		890.00	X		1,170,602.50
09/04/2019	EFT	ADP (FSA)	-split-		191.32	X		1,170,411.18
09/05/2019		Transfer from County	1114 · Due from other ...	Latrobe Base T...		X	78,338.00	1,248,749.18
09/05/2019	EFT	ADP (FSA)	-split-		278.82	X		1,248,470.36
09/05/2019	22585	Advanced IPM	6150 · Maintenance,Str...		80.00	X		1,248,390.36
09/05/2019	22586	Aramark	6120 · Housekeeping	Acct. # 792270...	41.20	X		1,248,349.16
09/05/2019	22587	AT&T	-split-	Aug-19	229.82	X		1,248,119.34
09/05/2019	22588	Bartel Associates, LLC	6204 · Other Professio...	Invoice # 19-502	1,650.00	X		1,246,469.34
09/05/2019	22589	Betz Landscaping, Inc	3505 · Misc. Revenue, ...	Invoice # 9141 ...	600.00			1,245,869.34
09/05/2019	22590	Burkett's	-split-		328.24	X		1,245,541.10
09/05/2019	22591	California Family Fit...	6204 · Other Professio...	Inv # 4092019	174.98	X		1,245,366.12
09/05/2019	22592	The Daily Dispatch	-split-	Inv # 000205	560.00	X		1,244,806.12
09/05/2019	22593	InterState Oil Compa...	6251 · Fuel and Oil		831.67	X		1,243,974.45
09/05/2019	22594	Interwest Consulting ...	-split-		4,753.64	X		1,239,220.81
09/05/2019	22595	James O'Camb	6040 · Dental/Vision R...		328.00	X		1,238,892.81
09/05/2019	22596	Motorola Solutions Inc	6145 · Radio Maintena...	Customer Acct....	1,384.65	X		1,237,508.16
09/05/2019	22597	Village Life	6170 · Dues and Subsc...	Annual Subscri...	20.00	X		1,237,488.16
09/05/2019	22598	Skylar Roper	-split-	Intern Stipend	130.00	X		1,237,358.16
09/06/2019	EFT	P. G. & E.	-split-	JUL-19	50.62	X		1,237,307.54
09/06/2019	EFT	ADP (FSA)	-split-		48.78	X		1,237,258.76
09/06/2019	EFT	P. G. & E.	-split-	AUG-19	487.48	X		1,236,771.28
09/09/2019	EFT	P. G. & E.	-split-	JUL-19	9.86	X		1,236,761.42
09/11/2019	EFT	P.E.R.S. ING	-split-	PR19-9-1	3,590.46	X		1,233,170.96
09/11/2019	EFT	P.E.R.S. Retirement	-split-	PR19-9-1	94,002.46	X		1,139,168.50
09/11/2019	22599	Tim Kerwood	2029 · Other Payable	Final Pay 8/27/...	195.48	X		1,138,973.02
09/12/2019	EFT	Nationwide Retireme...	-split-	PR19-9-1	20,695.03	X		1,118,277.99
09/12/2019	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Ref # 1146091...	26,251.06	X		1,092,026.93
09/12/2019	EFT	ADP (FSA)	-split-		368.48	X		1,091,658.45
09/12/2019	EFT	P. G. & E.	-split-	AUG-19	183.30	X		1,091,475.15
09/12/2019	PR19-9-1		-split-	Total Payroll T...	63,261.11	X		1,028,214.04
09/12/2019	PR19-9-1		1000 · Bank of Americ...	Direct Deposit	243,704.18	X		784,509.86
09/12/2019	PR19-9-1		1000 · Bank of Americ...	Payroll Checks		X		784,509.86
09/13/2019	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	252.05	X		784,257.81
09/13/2019	EFT	ADP (FSA)	-split-		15.00	X		784,242.81
09/13/2019	EFT	ADP	6204 · Other Professio...	PR19-8-1; PR1...	659.76	X		783,583.05
09/13/2019	EFT	P. G. & E.	-split-	AUG-19	870.28	X		782,712.77
09/15/2019			6204 · Other Professio...	Service Charge	207.60	X		782,505.17
09/15/2019	EFT	Verizon Wireless	-split-	Jul-19	2,541.58	X		779,963.59

El Dorado Hills Fire Department

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Register: 1000 · Bank of America
 From 09/01/2019 through 09/30/2019
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/15/2019	EFT	Verizon Wireless	-split-	Aug-19	114.05	X		779,849.54
09/15/2019	EFT	Verizon Wireless	-split-	Aug-19	593.01	X		779,256.53
09/15/2019	EFT	Verizon Wireless	-split-	Aug-19	70.30	X		779,186.23
09/16/2019	EFT	ADP (FSA)	-split-		18.13	X		779,168.10
09/16/2019	EFT	P. G. & E.	-split-	AUG-19	102.84	X		779,065.26
09/18/2019	EFT	El Dorado Disposal S...	-split-	08/01/19-08/31...	861.38	X		778,203.88
09/23/2019	EFT	Verizon Wireless	-split-	Aug-19	40.01	X		778,163.87
09/23/2019	EFT	Verizon Wireless	-split-	Aug-19	562.23	X		777,601.64
09/24/2019	22600	CalOES - Safe Act	6720 · Fixed Assets		40,000.00			737,601.64
09/25/2019	22601	7th Dimension, LLC	-split-	Inv # 181940/1...	9,488.79			728,112.85
09/25/2019	22602	A-CHECK	6202 · Legal/Human R...	Inv # 59-05951...	15.00			728,097.85
09/25/2019	22603	Advanced IPM	6150 · Maintenance,Str...		80.00	X		728,017.85
09/25/2019	22604	Advantage Gear, Inc.	6102 · Other Clothing ...		31.05			727,986.80
09/25/2019	22605	Angelica Silveira	6040 · Dental/Vision R...		90.00			727,896.80
09/25/2019	22606	Arnolds for Awards	6102 · Other Clothing ...		59.85	X		727,836.95
09/25/2019	22607	Aramark	-split-	Acct. # 792270...	109.60			727,727.35
09/25/2019	22608	Ashby Communicati...	6212 · IT Support/Impl...	Invoice # 15429	555.00			727,172.35
09/25/2019	22609	Best Best & Krieger	6202 · Legal/Human R...	Inv # 857682	257.92	X		726,914.43
09/25/2019	22610	Bowmans Appliance ...	6150 · Maintenance,Str...	Invoice # 0591...	75.00			726,839.43
09/25/2019	22611	Burkett's	-split-		419.72			726,419.71
09/25/2019	22612	Caltronics Business ...	6190 · Office Supplies	Invoice # 2854...	374.49			726,045.22
09/25/2019	22613	Capital Building Mai...	-split-	Invoice # 1138...	825.08			725,220.14
09/25/2019	22614	Cascade Healthcare ...	-split-		4,725.00			720,495.14
09/25/2019	22615	Chima's Towing	6143 · Outside Work	Invoice # 11350	771.00			719,724.14
09/25/2019	22616	Chris S. Storz	6040 · Dental/Vision R...	Retiree Dental/...	279.00			719,445.14
09/25/2019	22617	Colantuono, Highsmi...	6202 · Legal/Human R...	Invoice# 39942	231.00			719,214.14
09/25/2019	22618	Core Logic	6242 · Fire Prevention	Inv # 81979509	137.50			719,076.64
09/25/2019	22619	EDC Air Quality Ma...	6144 · Equipment Mai...	Inv # IN0111222	704.63			718,372.01
09/25/2019	22620	David Roberts	6040 · Dental/Vision R...	Dental Reimbu...	1,500.00			716,872.01
09/25/2019	22621	Doug Veerkamp	6143 · Outside Work		4,601.78	X		712,270.23
09/25/2019	22622	Fit Guard	-split-		514.40	X		711,755.83
09/25/2019	22623	Folsom Lawn & Pow...	6232 · Apparatus Tools...	Invoice # 214774	36.10			711,719.73
09/25/2019	22624	Hefner, Stark & Mar...	6202 · Legal/Human R...	Statement # 382	6,690.00			705,029.73
09/25/2019	22625	Hermocillo Azevedo ...	-split-		10,000.00			695,029.73
09/25/2019	22626	Home Depot	-split-	Supplies	402.68			694,627.05
09/25/2019	22627	InterState Oil Compa...	-split-		959.17	X		693,667.88
09/25/2019	22628	Interwest Consulting ...	-split-		3,392.50			690,275.38
09/25/2019	22629	Kronos	6212 · IT Support/Impl...	Invoice # 1148...	45.32	X		690,230.06
09/25/2019	22630	Larry R. Fry	6034 · Health Cost of ...		202.00			690,028.06
09/25/2019	22631	Liebert Cassidy Whit...	6202 · Legal/Human R...	Invoice # 1485...	934.00			689,094.06

El Dorado Hills Fire Department

10/10/2019 2:16 PM

Register: 1000 · Bank of America
 From 09/01/2019 through 09/30/2019
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/25/2019	22632	Longyear, O'Dea & ...	6202 · Legal/Human R...	Invoice # 19448	3,386.08			685,707.98
09/25/2019	22633	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	651.24	X		685,056.74
09/25/2019	22634	Motorola Solutions Inc	-split-	Customer Acct...	959.97			684,096.77
09/25/2019	22635	Mountain Democrat	6203 · Notices	Invoice # 6842	45.00	X		684,051.77
09/25/2019	22636	MES - California	6233 · Station Tools/S...	Invoice # IN13...	12,688.13			671,363.64
09/25/2019	22637	Air Exchange	-split-	Invoice # 9160...	45.05			671,318.59
09/25/2019	22638	Roebbelen Construct...	6720 · Fixed Assets		2,145.00	X		669,173.59
09/25/2019	22639	Rotary	-split-	Sept 2019 Dues	157.50			669,016.09
09/25/2019	22640	Sunstroke Entertainm...	6241 · Training		1,000.00			668,016.09
09/25/2019	22641	Time Printing	6242 · Fire Prevention	Inv # 16937	90.62	X		667,925.47
09/25/2019	22642	Triangle Well Drilling	6150 · Maintenance,Str...	Invoice # 13237	628.93			667,296.54
09/25/2019	22643	Wally Jukes	6040 · Dental/Vision R...		87.00			667,209.54
09/25/2019	22644	Wing Inflatables, Inc.	6142 · Parts & Supplies	Invoice # 7389	170.02			667,039.52
09/26/2019		Deposit	-split-	Deposit		X	115,025.74	782,065.26
09/26/2019	EFT	ADP (FSA)	-split-		289.62	X		781,775.64
09/26/2019	22645	Department of Motor...	6720 · Fixed Assets		2,900.00			778,875.64
09/26/2019	PR19-9-2		-split-	Total Payroll T...	65,120.67	X		713,754.97
09/26/2019	PR19-9-2		1000 · Bank of Americ...	Direct Deposit	246,249.44	X		467,505.53
09/26/2019	PR19-9-2		1000 · Bank of Americ...	Payroll Checks...	1,568.98	X		465,936.55
09/27/2019	EFT	P.E.R.S. ING	-split-	PR19-9-2	3,590.46	X		462,346.09
09/27/2019	EFT	P.E.R.S. Retirement	-split-	PR19-9-2	97,555.86	X		364,790.23
09/27/2019	EFT	P.E.R.S. Health	-split-	October 2019	193,240.03	X		171,550.20
09/30/2019		Transfer from LAIF	1074 · Local Agency I...	Confirm #1580...		X	100,000.00	271,550.20
09/30/2019	EFT	Nationwide Retireme...	-split-	PR19-9-2	20,695.03	X		250,855.17
09/30/2019	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 11048...	43,010.58			207,844.59
09/30/2019	EFT	State Board of Equali...	-split-	Q2 2019	1,296.74			206,547.85
09/30/2019	EFT	ADP (FSA)	-split-		15.00			206,532.85

El Dorado Hills Fire Department
 Change in OPEB Funded Status
 Actuarial Valuation as of 6/30/2018



As of July 1, 2017			As of July 1, 2018			Change from Prior Year Valuation		
Unfunded Actuarial Accrued Liability	Annual Trust Contribution	% Funded	Unfunded Actuarial Accrued Liability	Recommended Annual Trust Contribution	% Funded	Unfunded Actuarial Accrued Liability	Annual Trust Contribution	% Funded
\$ 6,464,923	\$ 300,000	49%	\$ 12,537,319	\$ 1,067,897	39%	\$ 6,072,396	\$ 767,897	-10%

Data Based on the Bartel & Associates OPEB Actuarial Valuation Report as of 6/30/2018

Contributing Factors to Increase in Unfunded Accrued Liability:

- Decrease in discount rate used from 7% to 6.75%
- Implied Subsidy
- Assumptions regarding increases in future healthcare costs

El Dorado Hills Fire Department
 Change in Pension Funded Status
 As of 6/30/2018 Measurement Date



	As of June 30, 2014		As of June 30, 2015		As of June 30, 2016		As of June 30, 2017 (7% Discount Rate)		As of June 30, 2018 ²	
	Net Pension Unfunded Liability	% Funded	Net Pension Unfunded Liability	% Funded	Net Pension Unfunded Liability	% Funded	Net Pension Unfunded Liability	% Funded	Net Pension Unfunded Liability	% Funded
Classic Safety Plan	9,913,883	81%	12,724,016	78%	15,798,270	75%	18,099,620	75%	19,233,234	75%
Classic Misc. Plan	460,891	83%	572,656	81%	791,892	75%	876,516	74%	911,241	74%
Safety Tier 2 Plan	N/A	N/A	1,493	93%	13,429	91%	28,598	92%	42,244	92%
Misc. Tier 2 Plan	N/A	N/A	N/A	N/A	1,547	93%	4,391	94%	8,088	94%
PEPRA Safety Plan	127	81%	7,026	94%	25,339	88%	44,348	90%	66,361	92%
PEPRA Misc. Plan	N/A	N/A	455	95%	3,162	91%	6,656	93%	10,741	93%
Grand Total	\$ 10,374,901	81.5%	\$ 13,305,646	78.6%	\$ 16,633,639	75.2%	\$ 19,060,129	74.9%	\$ 20,271,909	75.0%

Data Based on CalPERS Annual Valuation Reports - Valuation Date of June 30, 2018

POLICY 28
Historical Board Approved Policies Related to Previous
Board Policies and Reserve Fund Policy

28.1 All previous Board policies and resolutions that are not in conflict with this Board Policy Manual remain in full force. Previously adopted policies shall be liberally construed to effectuate consistency with this Policy Manual. Where clear and direct conflicts exist, this Policy Manual shall control.

28.2 Reserve Fund Policy
The Board shall set aside sufficient funds for unforeseen significant operating expenditures, future capital replacement costs, contingent/underfunded pension and other benefit liabilities hereinafter referred to as the "Reserve Fund Policy".

This Reserve Fund Policy shall document the Board's approach to establishing and maintaining adequate financial reserves, including the methodology for calculating reserve levels and a timeframe for meeting desired reserve targets. This will be accomplished by using a phased approach where necessary to balance with current budget constraints, cash-flow projections and existing reserve balances.

The Board shall establish and maintain specific reserves as follows (hereinafter referred to collectively as "Accumulated Reserves"):

Operating Reserve Fund (ORF)

Local government agencies and Special Districts receive Property Tax revenue as their primary source of cash in December and April each year. Because of the timing of this funding, there are times during the year that cash outflows exceed inflows. The Operating Reserve Fund is intended to ensure adequate cash is available at all times for the department to continue in its normal course of business. It is also intended to serve as a backup source of cash if an extraordinary event were to occur that disrupts the normal revenue collection cycle.

The ORF shall be funded to cover a minimum of six (6) months of Operating Expenses based on the prior fiscal year adopted final budget. For the purpose of this policy, "Operating Expenses" are defined as budget accounts included in the Salaries/Benefits and Service/Supplies categories.

Any funds expended from the ORF will be replenished with the subsequent Property Tax collections.

Capital Replacement Reserve Fund (CRRF)

The annual provision to the Capital Replacement Reserve Fund shall be based on an approved annual Capital Improvement Plan as well as an independent five-year study of existing depreciated facilities and equipment costs. The Board shall provide for the annual contribution so as to accumulate sufficient funds to replace, repair or restore its capital assets at the end of their useful lives. This would include assets not reasonably expected to be funded by future Development Fees.

Estimated replacement costs at the date of the five-year study shall be utilized for such calculations (including a 2% annual inflation factor thereafter until the next five-year study)

and not actual costs. The Board shall not expend CRRF reserve funds for any other purpose other than to repair, replace or restore such facilities and equipment as deemed necessary to maintain appropriate levels of service to the community. The Board may, by a supermajority (4/5) vote, declare a "Financial Emergency". With this declaration, CRRF reserve funds, up to a maximum of thirty-three (33%) percent of the CRRF would be available to fund agency operations annually.

Pension and Benefit Reserve Funds (PBRF)

The Board shall set aside PBRF reserves for the purpose of managing underfunded Pension and Other Post Retirement Benefit (OPEB) liabilities as identified in their respective actuarial reports.

a. Pension Liability

- a. At a minimum, the Board will make the annual "Employer Required Contribution" (ERC) to fund the Pension liability for all Safety and Non-Safety employees out of annual operating funds and not PBRF reserves.
- b. Secondly, the Board shall maintain adequate PBRF reserve funds by making additional annual transfers to the PBRF reserve to ensure that the funded ratio remains at a minimum of 75% funded as identified in the most current PERS Actuarial report with a goal to achieve minimum 80% funding by Fiscal 2021.
- c. In no case, shall the Board reduce the PBRF reserves for any other purpose other than to make additional payments to PERS or invest in a PARS established investment account as established by the Board.

b. OPEB Liability

- a. At a minimum, the Board will make the annual "Annual Required Contribution" (ARC) to fund the OPEB liability for all Safety and Non-Safety employees out of annual operating funds and not PBRF reserves.
- b. Secondly, the Board is to make additional annual contributions to ensure that the "Actuarial Accrued Liability" is reduced each year as identified in the bi-annual OPEB Actuarial report.
- c. Thirdly, the Board shall designate appropriate funds over the next five years to achieve a minimum of 75% funded OPEB liability by Fiscal 2021.
- d. Lastly, transfers to the OPEB fund cannot be re-designated for any other purpose.

The Board shall evaluate all Accumulated Reserves in accordance with this Reserve Fund Policy as part of its annual budgeting process and make adjustments to the reserves when adopting the annual budget.

The Board shall not expend funds designated in any specific reserve funds for any purpose other than in accordance with this Reserve Fund Policy. Reserve fund transfers not adopted by the final budget can be made only with majority vote of the Board.

PASSED AND ADOPTED THIS 17th DAY OF MARCH 2016.

John Hidahl, President

ATTEST:

Jessica Braddock, Board Secretary



EL DORADO HILLS FIRE DEPARTMENT

QUARTERLY PREVENTION REPORT JULY - SEPTEMBER 2019

“YOUR SAFETY ... OUR COMMITMENT”

Public Education Program

The Public Education Program includes all activities performed by fire crews and Prevention staff that involve training, educating, and assisting the community, residents and organizations in the learning and training on fire & life safety topics.

- Fire station tours
 - 1 activities / 3 staff hours
- Public education activities
 - 4 activities / 21 staff hours
 - Community Events, Social Media
- This program runs year-round

Prevention Month (Schools)

The Prevention Month Program includes all activities performed by fire crews and Prevention staff which take place at the schools in EDH. Each year, we provide a robust program that includes a Fire Prevention Safety Trailer (grades K-1), School assemblies (grades 2-5), fire & life safety education, prizes, poster contest, awards, & more.

- 0 activities / 0 personnel / 0 staff hours
- This program runs October to November, or as needed
- Promotional Items and awards have been ordered and received. We are ready to go for another year of School Prevention and Poster Contest.

Juvenile Fire Setter Program

The Juvenile Fire Setter Program works directly with families to provide valuable fire and burn prevention education including the consequences of playing with fire. The Juvenile Fire Setter Program consists of one 2-hour session held at the Burn Institute, requires the participation of the child and at least one parent or guardian, and is set in a casual setting where confidential interviews are conducted with the child and parent to determine the reason behind the fire setting behavior.

- 0 activities / 0 personnel / 0 staff hours
- This program runs year-round

Fire Investigations

The Fire Investigation Program includes all investigation activities relating to fires in EDH to determine fire cause & origin. Arson fires sometimes require the need for the County Arson Task Force and local investigators to investigate fire scenes for hours/days on end to gather all evidence & information necessary for full & detailed reports, and also may require extensive time away from the station for court hearings and expert testimony.

- 2 activities / 46 staff hours
- This program runs year-round

Buckle Up Baby Program

The BUB Program was created to ensure the safety of our youngest citizens. Car seats are inspected for proper installation by a Certified Passenger Safety Technician for FREE. These inspections take place at Station 87.

- 0 activities / 0 staff hours
- This program runs year-round

Vacant Lot Program

The Vacant Lot Program is implemented each year to establish a defensible space of 100 feet around all homes, buildings, and combustible fences that abut to unimproved property. The defensible space improves the ability to survive a wildland fire and increases the safety margin and working room for Firefighters.

- 2100+ lots to start
- 500 with secondary notices
- 60 with forced abatement
- This program runs February to August, or as needed

Hazard Reduction (4291) Inspection Program

The Hazard Reduction Program includes all activities performed by fire crews and Prevention staff which enforces Public Resources Code 4291 (PRC 4291). The enforcement of this law creates a 100-foot defensible space around all combustible dwelling structures on improved parcels, with a goal of protecting your home while providing a safe area for Firefighters.

- Lakehills 29 lots inspected and given notice to meet 4291 standards as well as addressing standards
- This program runs May to July, or as needed

Hydrant Inspection Program

The Hydrant Inspection Program in the El Dorado Hills area includes over 3,000 public fire hydrants. These hydrants are owned by El Dorado County Irrigation District, however you will see our Firefighters out doing inspections on the fire hydrants to ensure that each one is operational, ensuring that they can be relied upon in a moment's notice to provide fire flow for the protection of a business or home.

- 0 activities / 0 staff hours
- This program runs year-round. Hydrants that need repair are sent to EID for maintenance.

Business Inspection Program

The Business Inspection Program includes all inspection activities performed by fire crews and Prevention staff. These activities involve all CA State Fire Marshal mandated inspections on Assemblies, Schools, Hazardous Occupancies, Hotels, RCFEs, Apartments, etc. Fire crews inspect the standard business occupancies on a semi-annual basis, as well as all gates annually in EDH to help ensure the functionality of those gates in the event of an emergency.

- 111 activities / 63.5 staff hours
- This program runs year-round
- SFM mandated inspections - Assemblies, Schools, Hazardous Facilities, Hotels, RCFEs, Rural Water Tanks/Hydrants & more.

Life Jacket Program

The Life Jacket Program participates in National Safe Boating Week in May each year. The El Dorado Hills Fire Department received a grant from the Life Jacket Loaner Program sponsored by the U.S. and California Boats and Waterways Association which allows our stations 84 & 85 to loan flotation devices to local boaters to help save lives on our local waterways.

- 6 activities / 2 staff hours
- This program runs from May to September, or as needed

Construction Plan Review Program

The Construction Plan Review Program is responsible for all plan reviews & plan fees in EDH, whether they are for tenant improvements (TI), new construction, new structures, expansions, grading, civil improvements; both residential & commercial. This program ensures that buildings are built in compliance with all codes, providing needed/required safety to the community and Firefighters.

- 74 activities / 123.43 staff hours
- This program runs year-round

Planning & Development Program

The Planning & Development Program involves residential and commercial planning activities including, but not limited to, Board of Supervisors Hearings, Planning Commission Hearings, Pre-applications, Fire Flows, Specific Plans, Tentative Maps, Time Extensions, Civil Improvements, Design Waivers, Final Maps, Conditions of Approval, Disaster Preparedness, Evacuation Planning, Fire Safety Planning, Wildland Fire Safe Plans, Reporting, and Prevention Division Planning & Development.

- 52 activities / 52 personnel / 59.25 staff hours
- This program runs year-round

Smoke & CO Detector Giveaway Program

This Community Event Program provides much needed public education about Smoke Detectors and Carbon Monoxide Detectors and their proper placement in your home. It covers education on battery replacement and proper functionality to help prevent loss of life due to fire. This event takes many hands to make happen, and involves the Rotary Club, Rotary Interact, EDH Fire personnel, and volunteers in support. One community is picked each year and teams canvas the selected area, providing detectors, batteries, and installation services to anyone who needs them.

- 4 activities / 8 staff hours
- Ordering supplies, Rotary outreach, Red Cross outreach
- This program runs August to October, or as needed

Fire Prevention Officers Program

The Fire Prevention Officers Program includes any FPO activity in El Dorado Hills, El Dorado County, and Sacramento areas. This includes attended monthly meetings, Fire Code adoptions, Standards updates and creation, Building Department interaction, Code/Standards committees, etc.

- 10 activities / 80 staff hours
- Fire Code Adoption 2019
- This program runs year-round

Fire Safe Council Program

The Fire Safe Council Program involves the Fire Departments interaction and collaboration with Fire Safe Councils and Fire Wise Communities of EDH and surrounding areas, to help create and implement the best fire safety programs, education, events, and other activities that promote fire & life safety in our community. The Fire Departments role is crucial to providing experience and Code related knowledge of fire and emergency information.

- 3 activities / 3.75 staff hours
- This program runs March to October, or as needed



EL DORADO HILLS FIRE DEPARTMENT

QUARTERLY TRAINING REPORT JULY - SEPTEMBER 2019

“YOUR SAFETY ... OUR COMMITMENT”

TRAINING HOURS

TOTAL HOURS FOR ALL PERSONNEL = 4521

SIGNIFICANT TRAINING

- (15) of our Paramedics completed ACLS and PALS renewal. Cascade company came to Station 85 and provided the training in a group setting.
- All crews completed water tender driver training coupled with a “Rural Driveway Evolution.” This refresher training held at Station 92 in Latrobe bolstered this seldom-used operating procedure and provided crews behind-the-wheel time on our water tenders.
- EDHFD hosted a Low-Angle Rope Rescue Operational training across all three shifts at the Blue Shield campus. Folsom Fire sent one crew to each session.
- Water Rescue Technicians completed their mandated annual drill in September. This training took place on the South Fork of the American River. The skills refreshed were area familiarization and operating a non-motorized boat (raft).
- EMS training. All paramedics completed required continuing education training that keeps them sharp on the county protocols and procedures.
- (4) EDHFD Captains completed a 2-day S-270 Basic Air Operations at McClellan Air Tanker Base. This was invaluable training that was subsequently passed on to the rest of the department via webcast.

RESOLUTION NO. 2019-11

FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT

- WHEREAS, (1) El Dorado Hills County Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

Medical Group	Monthly Employer Contribution
001 Regular Employees	Region 1 Blue Shield Access+ Basic
002 Chief	Region 1 Blue Shield Access+ Basic
003 EMS Techs	Region 1 Blue Shield Access+ Basic
004 Reserve Fire	Region 1 Blue Shield Access+ Basic

Plus administrative fees and Contingency Reserve Fund assessments; and be it further

- RESOLVED, (b) El Dorado Hills County Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of El Dorado Hills County Water District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that El Dorado Hills County Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, The Director of Finance to file with the Board a verified copy of this resolution, and to perform on behalf of El Dorado Hills County Water District all functions required of it under the Act.

Adopted at a the regular meeting of the Board of Directors at 1050 Wilson Blvd. El Dorado Hills, CA, this 17 day of October, 2019.

Signed: _____
John Giraudo, Board President

Attest: _____
Jessica Braddock, Board Secretary

INSTRUCTIONS

This resolution form is the approved form designated by the California Public Employees' Retirement System (CalPERS). It should be used by a contracting agency subject to Public Employees' Medical and Hospital Care Act (PEMHCA) when the agency desires to change the monthly employer health contribution for employees and annuitants in accordance with Government Code Section 22892.

The resolution is **effective on the first day of the second month** following the month in which the resolution is filed (date stamped as received by CalPERS; See address below).

WHEREAS, (1) should be completed with full name of the contracting agency and recognized employee organizations.

RESOLVED, (a) should be completed to specify the amount of the employer contribution toward the cost of enrollment for active employees and annuitants. The amount specified must be an amount equal to or greater than that prescribed by Section 22892(b).

Commencing January 1, 2009, the employer contribution shall be adjusted annually by the Board to reflect any change in the medical component of the Consumer Price Index, and shall be rounded to the nearest dollar.

RESOLVED, (b) should be completed with full name of the contracting agency.

RESOLVED, (c) should be completed with full name of the contracting agency.

RESOLVED, (d) requests the position title of the individual who handles the PEMHCA resolution for the contracting agency.

RESOLVED, (d) should be completed with full name of the contracting agency.

Because resolutions serve as a legally binding document, we require the original resolution, certified copy with original signatures, or a copy of the resolution with the agency's raised seal.

For resolution processing, deliver to the following:

Overnight Mail Service

California Public Employees' Retirement System
Health Resolution & Compliance Services, HAMD
400 Q Street
Sacramento, CA 95811

Regular Mail

California Public Employees' Retirement System
Health Resolution & Compliance Services, HAMD
PO BOX 942714
Sacramento, CA 94229-2714

The certification shown following the resolution is to be completed by those individuals authorized to sign for the contracting agency in legal actions and is to include the name of the executive body; i.e. Board of Directors, Board of Trustees, etc., the location and the date of signing.



Maurice Johnson
Fire Chief

El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

DATE: September 19, 2019

TO: Board of Directors

SUBJECT: Ordinance introduction and reading- Ordinance 2019-01 Fire Code Adoption

TOPIC

Staff asks the Board to accept the proposed ordinance for reading and to set the final public hearing for November 21, 2019.

SUMMARY

By presenting the ordinance at the October Board meeting, the Board, the public and El Dorado County representatives will have not less than 30 days to read the proposed ordinance and provide written comments back to staff prior to the public hearing at the November 21, 2019 Board meeting.

In addition, a copy of the proposed ordinance along with the adopted Findings of Facts will be forwarded the to the County. County representatives will have not less than 30 days to review the proposed ordinance and provide written comments back to the Fire Department prior to the public hearing at the November 21, 2019 Board meeting.

DISCUSSION

The process and timeline for the El Dorado Hills County Water District Fire Code adoption complies with the Health & Safety Code Sections 13869.7, 17958.7, and 18941.5. After adoption of the proposed ordinance, the executed document will be forwarded to the County and will be agendized on the County Board of Supervisors next available hearing date to ratify the ordinance. The ordinance will take effect 30 days after ratification.

FISCAL IMPACT

None

RECOMMENDATION

Staff respectfully recommends the Board receive and review the proposed ordinance and provide written comments back to the Fire Department as necessary prior to the public hearing at the November 21, 2019 Board meeting.

“Serving the Communities of El Dorado Hills, Rescue and Latrobe”

Submitted by:

Approved by:

Marshall Cox
Fire Prevention Specialist – CRR Division

Maurice Johnson
Fire Chief

EL DORADO HILLS COUNTY WATER DISTRICT

EL DORADO HILLS FIRE DEPARTMENT

ORDINANCE NO. 2019-01

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE EL DORADO HILLS COUNTY WATER DISTRICT AS FOLLOWS:

An ordinance of the El Dorado Hills County Water District (EDHCWD) adopting the 2019 Edition of the *California Fire Code*, incorporating the 2018 Edition of the *International Fire Code*, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the EDHCWD; providing for the issuance of permits and collection of fees therefor; Repealing Ordinance No. 2016-37 of the EDHCWD and all other ordinances and parts of the ordinances in conflict therewith.

Be it ORDAINED by the Board of Directors of the EDHCWD, also known as the El Dorado Hills Fire Department:

Section 1: **FINDINGS OF FACTS**

Section 2: **ADOPTION OF CODE WITH EXCLUSIONS**

Section 3: **LOCAL AMENDMENTS**

Section 4: **CONFLICT**

Section 5: **SEVERABILITY**

Section 6: **EFFECTIVE DATE AND PUBLICATION**

SECTION 1: FINDINGS OF FACTS

The EDHCWD makes certain changes (listed below) to the *California Fire Code*, 2019 Edition, pursuant to *Health & Safety Code Sections 13869.7, 17958.7 and 18941.5* during this code adoption process. Such changes are necessary because of local climatic, geological and/or topographical conditions. The EDHCWD has adopted, pursuant to *Section 18941.5* of the *California Health & Safety Code*, the findings of facts relative to these conditions by Resolution #2019-10 of the EDHCWD dated September 19, 2019.

SECTION 2: ADOPTION OF CODE WITH EXCLUSIONS

The EDHCWD adopts the 2019 *California Fire Code*, Title 24, Part 9, **in its entirety**, including Appendices, incorporating those sections of the *International Fire Code*, 2018 edition not adopted by the state, with the exclusions listed below:

Exclusions: 105.6.17-105.6.19, 105.6.39, 308.1.4, 309, 311.5, 311.6, 318, 403.1, 403.2.1-403.2.4, 403.3, 403.4, 403.6, 403.7, 403.8 (adopting 403.8.1-403.8.1.7), 403.9, 403.10.2, 403.10.3, 403.11, 403.12, 404.1-404.4, 405.1-405.4, 405.6-405.9, 406, 805-807 (adopting 807.5.2), 808, 904.1.1, 1101, 1103.1, 1103.3-1103.6, 1103.9 (adopting 1103.9.1), 1103.10, 1104-1106, Chapter 25, Chapter 26, the exceptions under D104.2 (Exception), D106.1 (Exception), D107.1 (Exception), Appendix A, Appendix E, Appendix F, Appendix G, Appendix J, Appendix K, Appendix L, Appendix M.

Appendices not adopted can be used for reference in enforcing other sections of the 2019 *California Fire Code*.

SECTION 3: LOCAL AMENDMENTS

The following Sections are hereby amended or added:

Chapter 1

- **Section 101 Scope and General Requirements**
- **101.1 Title** shall be amended as follows: *Add name of jurisdiction [EDHCWD]*

- **Section 106 Fees**
- **106.6 Permit, Plan Review and Inspection Fees** shall be added as follows: *A schedule of fees adopted by the district board of directors for plan review, inspections and the issuance of permits by the district may be found in the most current district fee schedule (Health & Safety Code 17951).*
- **106.6.1 Cost Recovery Fees** shall be added as follows: *Fire service fees may be charged to any person, firm, corporation or business that through negligence, violation of the law, or as a result of carelessness, is responsible for the cause of the district to respond to the scene of an incident. A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged (Health & Safety Code 13916). The fee shall not exceed the actual cost of suppressing the fire and/or responding to the scene of an incident.*
- **106.7 Administrative Costs** shall be added as follows: *When a test or inspection is scheduled, and the contractor fails to perform to the satisfaction of the authority having jurisdiction (AHJ), the AHJ may bill the contractor for actual time spent traveling to and from the test/inspection location and the time spent at the test/inspection site as well as administrative costs.*

- **Section 109 Board of Appeals**
- **Section 109.4 Appeal Procedures and Timelines** shall be added as follows: *Any person or entity who believes they may be adversely affected by an order, decision, or determination made by the fire code official through a written notice may appeal this matter within 15 calendar days of the postmark on*

the notice. All such appeals shall be filed in writing with the Secretary of the Governing Board for the district. A timely appeal shall stay further action by the fire code official until the matter is determined by the Appeal Board as outlined in Section 109.2, unless the issue poses an imminent fire or life safety hazard to members of the public. The fire code official shall notify the appellant by certified mail of the date and time of such hearing. The hearing shall be scheduled to take place no sooner than 20 calendar days from the date shown on the certified mail. The appellant shall have the right to appear in person or by agent at the hearing and present oral, written and/or photographic evidence to the Appeal Board.

- **Section 110 Violations**

- **110.4 Violation Penalties** shall be amended as follows: Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a *misdemeanor or infraction, at the discretion of the prosecuting attorney or agency, punishable by a fine not exceeding \$100.00 for a first violation; 2. A fine not exceeding \$500.00 for a second violation of the same provision within one year; 3. A fine not exceeding \$1000.00 for each additional violation of the same provision within one year, or by imprisonment not exceeding 180 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (Health & Safety Code Sections 13145 and 17995).*

- **110.4.2 Citations** shall be added as follows: *The Fire Chief, or his/her duly authorized representative, may issue citations for infractions or misdemeanor violations of this code pursuant to Section 13871 of the Health & Safety Code of the State of California and Chapter 5c (commencing with Section 853.6) of Title 3 of Part 2 of the Penal Code of the State of California.*

- **Section 112 Stop Work Order**

- **112.4. Failure to Comply** shall be amended as follows: Any person who shall continue any work after having been served with a stop-work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be *punishable by a fine or imprisonment or both as described in Section 110.4 (Health & Safety Code Sections 13145 and 17995).*

Chapter 2

- **Section 202 General Definitions**

- Add definition for **Campfire** - *Shall mean a fire which is used for cooking, personal warmth, lighting, or aesthetic purposes. This includes fires contained within outdoor fireplaces and enclosed stoves with flues or chimneys, stoves using jellied, liquid, or solid fuels, portable barbecue pits, braziers, or*

space heating devices which are used outside of any structure, mobile home, or any living accommodation mounted on a vehicle.

- Add definition for **District** - *Shall mean the district and all other areas within the exterior boundaries thereof now or hereafter established.*
- Add definition for **Driveway** - *Shall mean a vehicular access that serves no more than two buildings, with no more than three dwelling units on a single parcel, and any number of accessory buildings.*
- Add definition for **Executive Body** - *Shall mean the Board of Directors of the District.*
- Add definition for **Fire Chief** - *Shall mean the Chief Executive Fire Officer of the Fire department/district serving the jurisdiction or a duly authorized representative.*
- Add definition for **Trained Crowd Manager** - *Shall mean standby personnel, usually a security guard or usher personnel, who are trained in the proper procedure to exit people from a tent or other place of public assemblage in an orderly and calm fashion in the event of an emergency.*

Chapter 3

- **Section 302 Definitions**
- **302.1 Definitions** shall be amended as follows: Added Campfire definition, as shown above in Chapter 2.

- **Section 307 Open Burning, Recreational Fires, and Outdoor Fireplaces**
- **307.4.4 Campfire Restrictions** shall be added as follows:
 - **307.4.4.1** *It is unlawful for any person to light, maintain, or use a campfire upon or near any brush-covered land, grass-covered land, or forest-covered land during the time when burning permits are suspended by the Director of the Department of Forestry and Fire Protection, the CAL FIRE Unit Chief, or the AHJ.*
 - **Exception:** *Commercial cooking operations with approval of the AHJ.*
 - **307.4.4.2** *When campfires are allowed, it should be unlawful for any person to light, maintain, or use a campfire upon any brush-covered land, grass-covered land, or forest-covered land unless the following minimum requirements are complied with.*
 - **307.4.4.2 (a)** *The area within 5 feet of the periphery of the campfire is cleared of all flammable material and vegetation.*
 - **307.4.4.2 (b)** *One serviceable shovel with a handle of at least 12 inches is ready for use at the immediate area of the campfire.*
 - **307.4.4.2 (c)** *Campfires shall be limited to a 1 foot by 1 foot area, unless in an approved manufactured cooking device or fire ring.*
 - **307.4.4.2 (d)** *Written permission of the landowner must be obtained prior to the ignition of the campfire and shall be on site.*

Chapter 5

- **Section 503 Fire Apparatus Access Roads**

- **503.2.1 Dimensions** shall be amended as follows: Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, exclusive of shoulders, *as measured from face of curb to face of curb*, except for approved security gates in accordance with Section 503.6, and unobstructed vertical clearance of not less than *15 feet*. *All driveways in the district shall not be less than 12 feet wide.*
- **503.2.5 Dead Ends** shall be amended as follows: Dead-end fire apparatus access roads *and driveways* in excess of 150 feet in length shall be provided with an approved area for turning around fire apparatus.
- **503.2.6 Bridges and Elevated Surfaces** shall be amended as follows: Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance *with the current El Dorado County Transportation Division Bridge Standard or Appendix D of the current California Fire Code, whichever is more restrictive*. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the Fire Code Official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, approved barriers, approved signs, or both shall be installed and maintained when required by the fire code official.
- **503.4.2 No Parking in Fire Lanes** shall be added as follows: *No person shall stop, park, or leave standing any vehicle, whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directions of the Fire Chief, or his/her duly authorized representative, Peace Officer or official traffic control device along the edge of any highway, at any curb, or in any location in a publicly or privately owned or operated off-street parking facility, designated as a fire lane by the district with jurisdiction over the area in which the place is located. The designation shall be indicated (1) by a sign posted immediately adjacent to, and visible from, the designated place clearly stating in letters not less than one inch in height that the place is a fire lane, (2) by outlining or painting the place in red and, in contrasting color, marking the place with the words "FIRE LANE", which are clearly visible from a vehicle, or (3) by a red curb or red paint on the edge of the roadway upon which is clearly marked the words "FIRE LANE".*
- **503.4.3 No Parking in Front of Hydrants** shall be added as follows: *No person shall stop, park, or leave standing any vehicle within 15 feet of a fire hydrant except as follows: (a) If the vehicle is attended by a licensed driver who is seated in the front seat and who can immediately move such vehicle in case of necessity, (b) If the vehicle is owned or operated by a fire department and is clearly marked as a fire department vehicle.*

- **503.4.4 Fire Lanes Based on Road Width** shall be added as follows: *Fire lanes shall be based on road width as required in Appendix D as amended by the district.*
- **503.5.3 Fire Apparatus Access Gates** shall be added as follows: *All automatic and manual gates installed over fire apparatus access roads shall comply with the district gate standard as approved by the fire code official.*
- **Section 505 Premise Identification**
- **505.1 Address Identification** shall have the first line of this paragraph amended as follows: *Addresses for new and existing buildings shall comply with the district address standard as approved by the fire code official.*
- **Section 507 Fire Protection Water Supplies**
- **507.5.1 Where Required** shall be amended as follows: *400 feet shall be amended to 150 feet.*
- **Section 509 Fire Protection and Utility Equipment Identification and Access**
- **509.3 Fire Control Room** shall be added as follows: *Fire sprinkler risers, fire alarm control panels, solar photovoltaic power system rapid shutoff switches, and other fire detection, suppression or similar control elements shall be located inside a single fire control room for the building. The fire control room shall have minimum dimensions of five feet by seven feet in size with a total usable area of not less than 35 square feet. The room shall be located within the building on an outside wall at a location approved by the Fire Code Official and shall be accessible from the exterior. An exterior access door with a clear width of not less than 32 inches and height of not less than 80 inches shall be provided for access into the room. A durable sign shall be affixed to the exterior of the door with the words "FIRE CONTROL ROOM" in letters not less than 4 inches in height. A key box complying with Section 506 shall be installed on the exterior side of the fire control room door opening.*
- *The room must be capable of maintaining a minimum temperature of 40 degrees Fahrenheit. A clearance of 12 inches shall be provided from the fire sprinkler risers to any adjacent walls. This room can be a shared with other building utilities or fire protection equipment that is not incompatible. An approved cabinet or container shall be provided to store record plans of the fire sprinkler system and other fire protection equipment. This room shall not be used for any other storage.*
 - ***Exception:*** *One-and two-family dwellings, manufactured homes or similar uses defined as either a Group R-3, R3.1, or R-4 occupancy.*

Chapter 9

- **Section 903 Fire Sprinklers**

- **903.2 Where Required** shall be amended as follows: An approved automatic sprinkler system *shall be required and installed in new buildings and structures 3600 square feet or greater when constructed or relocated within the jurisdiction as described in Sections 903.2.1 through 903.2.12.*

Exception: Agricultural buildings not under a special use permit used for commercial purposes.

- **903.2.a Where Required** shall be added as follows: *Status of existing buildings greater than 3,600 square feet. In existing buildings 3,600 square feet or greater, other than one and two-family dwelling units, and agricultural buildings not under special use permit for commercial purposes, where the floor area of the building or structure is increased by an addition of more than thirty percent (30%) or 1,000 square feet whichever is less, such building or structure shall be made to conform to Section 903.2.*
- **903.2.b Where Required** shall be added as follows: *Status of existing buildings less than 3,600 square feet. In existing buildings 3,600 square feet or less, other than one-and two-family dwelling units, and agricultural buildings not under special use permit for commercial purposes, where the floor area of the building or structure is increased to a total square footage over 3,600 square feet, by an addition of more than thirty percent (30%) or 1,000 square feet, whichever is less, such building or structure shall be made to conform to Section 903.2.*
- **903.2.1 Group A** shall be amended as follows for A groups A-1 through A-4: 903.2.1.1 (1) The fire area exceeds 3,600 square feet.
- **903.2.3 Group E** shall be amended as follows: 903.2.3 (1) Throughout all Group E fire areas greater than 3,600 square feet in area.
- **903.2.4 Group F-1** shall be amended as follows: 903.2.4 Group F. 903.2.4 (1) A Group F fire area exceeds 3,600 square feet.
- **903.2.7 Group M** shall be amended as follows: 903.2.7 Group B and M. 903.2.7 (1) A Group B and M fire area exceeds 3,600 square feet.
- **903.2.8.2 Manufactured Homes** shall be added as follows: *An automatic fire sprinkler system shall be required in all new manufactured homes and multi-family manufactured homes intended for use as a one-and two-family dwelling. The design and installation of such systems shall be in accordance with California Code of Regulations, Title 25, §4300.*

Exceptions:

1. *Manufactured homes located within an existing mobilehome park complying with California Health and Safety Code, Division 13, Part 2.1 or 2.3.*
2. *Manufactured homes that do not exceed 1,200 square feet in size and serve as an accessory dwelling unit, as defined in Government Code Section 658502; when the*

existing primary residence on the property is not required to comply with California Residential Code Section R313.2.

3. *Manufactured homes that do not exceed 320 square feet in size.*

- **903.2.9 Group S-1** shall be amended as follows: 903.2.9 Group S. 903.2.9 (1) A Group S fire area exceeds 3,600 square feet.
- **903.2.10 Group S-2 Enclosed Parking Garages** shall be amended as follows: 903.2.10 (1) Where the fire area of the enclosed parking garage exceeds 3,600 square feet.
- **Section 907 Fire Alarm and Detection Systems**
- **907.2.a Where Required – New Buildings or Structures less than 3,600 square feet** shall be added as follows: *An approved fire alarm/detection system shall be installed in all buildings with a floor area less than 3,600 square feet.*

Exceptions:

1. *One- and two-family dwellings (R-3 Occupancies and other occupancies classified as “U”).*
 2. *Agricultural buildings not under special use permit and/or not used for commercial purposes (e.g., retails sales, food service, and/or special events).*
 3. *Buildings with a floor area less than 500 square feet may be exempt, as determined by the Fire Chief, or his/her duly authorized representative, based on building construction material and features, location, occupancy type, and distance to exposures.*
- **907.2.b Status of Existing Buildings** shall be added as follows: *In existing buildings without an approved automatic sprinkler system, other than one- or two-family dwelling units, agricultural building not under special use permit for commercial purposes where a fire alarm detection system does not exist and the floor area of the building or structure is increased or modified by more than thirty percent (30%) or 1,000 square feet, whichever is less, such building or structure shall be made to conform to Section 907 when required by the Fire Chief, or his/her duly authorized representative. Buildings with a floor area less than 500 square feet may be exempt, as determined by the Fire Chief, or his/her duly authorized representative, based on building construction materials and features, location, occupancy type, and distance to exposures.*
 - **907.2.c Monitoring** shall be added as follows: *All fire alarm/detection systems shall be connected directly through and monitored by a U.L. approved central, proprietary or remote station service, which gives audible and visual signals at a constantly attended location. All sprinklered buildings shall be monitored.*

Exceptions:

1. *One- and two-family dwellings (R-3 Occupancies and other occupancies classified as "U").*
 2. *Agricultural buildings not under special use permit and/or not used for commercial purposes (e.g., retail sales, food service, and/or special events).*
- **907.2.d Type I Hood Installations** shall be added as follows: *The requirement of installation, or replacement, of a Type I Hood System shall require a fire alarm/sprinkler monitoring system to be installed, or for the hood system to be connected to an existing fire alarm/sprinkler monitoring system for that building.*
 - **907.6.2.1 Secondary Power Supply** shall be added as follows: *In accordance with NFPA 72, the secondary power supply providing a minimum 24-hour power capacity under quiescent load (system operating in a non-alarm condition) shall be amended to a minimum 72-hour power capacity.*
Exception: The existence of an emergency back-up power supply that meets or exceeds the requirements of California Fire Code Chapter 12.

Chapter 12

- **Section 1203 Emergency and Standby Power Systems**
- **1203.1.3 Installation** shall be amended as follows: *Emergency power systems and standby power systems shall be installed in accordance with the California Building Code, the California Electric Code, NFPA 110 and NFPA 111. All buildings, other than one- and two-family dwelling units, and agricultural buildings not used for commercial purposes, with standby power, shall have a shunt trip device that disconnects all power sources to the building, approved by the fire code official. Existing installations shall be maintained in accordance with the original approval.*

Chapter 33

- **Section 3310 Access for Firefighting**
- **3310.3 Premise Identification** shall be added as follows: *Prior to and during construction, an approved address sign shall be provided at each fire and emergency vehicle access road entry into the project.*
- **Section 3312 Water Supply for Fire Protection**
- **3312.1 When Required** shall be amended as follows: *Prior to combustible materials arriving on site, the fire hydrant water system shall be installed and maintained in continuous operation. The amount of water supplied shall meet the required fire flow for the project.*

Chapter 49

- **Section 4903 Plans**

- **4903.1 Where Required** shall be added as follows: *The fire code official of the EDHCWD may require development projects located in Moderate, High and Very-High Fire Hazard Severity Zones to submit fire protection plan. This plan shall be approved by both the fire code official and the authorized representative for the local CAL FIRE Unit Chief (if located in the State Responsibility Area [SRA]) prior to the recording of the final map for the project by the County of El Dorado.*

- **Section 4905 Wildfire Protection Building Construction**

- **4905.4 Roof Construction Requirements** shall be added as follows: *All new construction, including additions, requires a Class A roof covering or assembly. All re-roofing requires Class A roof covering or assembly as a minimum. Re-roofing in excess of 50% of an existing structure within any one year period will necessitate that the entire roof be a Class A roof covering or assembly as a minimum. Class B or C fire retardant treated and or non-treated wood shake or shingles are not approved as a roof covering material for Class A assembly.*

Chapter 50

- **Section 5001 General**

- **5001.7 Liability for Damages** shall be added as follows: *Any damages or cost resulting from the careless handling, spill or discharge of any hazardous materials shall constitute debt against any such person, firm or corporation causing such spill or discharge. This debt is collectible by the Fire Chief, or his/her duly authorized representative, in the same manner as in the case of an obligation under contract, expressed or implied.*

Chapter 56

- **Section 5601 General**

- **5601.2 Permit Required** shall be amended as follows: *Permits shall be required as set forth in Section 105.6 and regulated in accordance with this section. Where explosives permits are required, they shall be issued by the Fire Chief, or his/her duly authorized representative, and the El Dorado County Sheriff's Department. Where fireworks permits are required, they shall be issued by the Fire Chief, or his/her duly authorized representative, and the El Dorado County Board of Supervisors.*
- **5601.2.1 Documentation** shall be added as follows: *The AHJ shall have the authority to request documentation regarding all aspects of the fireworks presentation.*
- **5601.2.2 Proprietary Information** shall be added as follows: *The AHJ will protect all proprietary information.*

Chapter 57

- **Section 5704 Storage**

- **5704.2.9.6.1 Locations Where Above-Ground Tanks are Prohibited** shall be amended as follows:
Storage of Class I and Class II flammable liquids in above-ground tanks outside of buildings is prohibited *unless approved by the Fire Chief, or his/her duly authorized representative. When permitted by the Fire Chief, or his/her duly authorized representative, all above ground tank(s) or vault installations for the storage of Class I, II or III flammable and combustible liquids shall comply with those requirements as set forth by the California Fire Code. The California Fire Code shall also apply to installations other than motor vehicle fuel dispensing stations where above-ground storage is required.*

- **Section 5706 Special Operations**

- **5706.2.4.4 Locations Where Above-Ground Tanks are Prohibited** shall be amended as follows:
Storage of Class I and Class II flammable liquids in above-ground tanks outside of buildings is prohibited *unless approved by the Fire Chief, or his/her duly authorized representative. When permitted by the Fire Chief, or his/her duly authorized representative, all above ground tank(s) or vault installations for the storage of Class I, II or III flammable and combustible liquids shall comply with those requirements as set forth by the California Fire Code. The California Fire Code shall also apply to installations other than motor vehicle fuel dispensing stations where above-ground storage is required.*

Chapter 58

- **Section 5806 Flammable Cryogenic Fluids**

- **5806.2 Limitations** shall be amended as follows: Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited *unless approved by the Fire Chief, or his/her duly authorized representative. When permitted by the Fire Chief, or his/her duly authorized representative, all stationary containers for the storage of flammable cryogenic fluids shall comply with those requirements as set forth by the California Fire Code. The California Fire Code shall also apply to installations other than motor vehicle fuel dispensing stations where above-ground storage is required.*

Chapter 61

- **Section 6104 Location of LP-Gas Containers**

- **6104.2 Maximum Capacity within Established Limits** shall be amended as follows: *The storage of liquefied petroleum gas in excess of an aggregate of 2,000-gallon water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from existing residential development with a density greater than one (1) dwelling unit per*

acre and at least one-half (1/2) mile from any hotel or motel is allowed when AHJ approved, and a special/conditional use permit is issued by the County of El Dorado.

Dispensing within established limits. Within the limits established by law restricting the dispersion of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons. The dispensing of liquefied petroleum gas in excess of an aggregate of 2,000-gallon water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from existing residential development with a density greater than one (1) dwelling unit per acre and at least one-half (1/2) mile from any hotel or motel is allowed when AHJ approved and a special/conditional use permit is issued by the County of El Dorado.

- **Section 6113 Underground LPG Tanks Installations and Ownership** shall be added as follows:
- **6113.1 Permits and Plans** shall be added as follows: *Permits shall be required, and plans shall be submitted for all underground tank installations as approved by the AHJ.*
- **6113.2 Underground LPG Tank Ownership** shall be added as follows: *Underground LPG tanks shall be prohibited from being sold to end-users and shall be retained by the LPG company under a lease-type system to ensure proper annual maintenance requirements are met and recorded.*

Chapter 80

- **Section 80, NFPA, 13D-16 – Standard for the Installation of Sprinkler Systems in One-and Two Family Dwellings and Manufactured Homes as amended 903.3.1.3, 903.3.5**
- **NFPA 13D, Amended Sections as follows:**
- **Revise Section 5.1.1.2 to read as follows:**
- **Chapter 80. NFPA 13D. 5.1.1.2** *A supply of at least one of each type and temperature sprinkler used within the premises shall be maintained on the property at an approved location. Stock sprinklers shall be kept in a mounted and accessible cabinet.*
- **Revise Section 7.6 to read as follows:**
- **Chapter 80. NFPA 13D. 7.6** *A local water flow alarm shall be provided on all fire sprinkler systems in homes at an approved location on the exterior of the dwelling.*
- **Revise Section 11.2.1.1 to read as follows:**
- **Chapter 80. NFPA 13D. 11.2.1.1** *Where a fire department pumper connection is not provided, the system shall be hydrostatically tested at a minimum pressure of 150 pounds per square inch gauge for no less than a 30-minute duration without evidence of leakage. Such test shall be witnessed by the fire code official.*

Appendix B – Fire Flow Requirements for Buildings

- **Table B105.1(1) Required Fire Flow for One- and Two-Family Dwellings, Group R-3, and R-4 Buildings and Townhouses** shall be amended as follows:

FIRE-FLOW CALCULATION AREA (square feet)	AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
0 – 3,600	No automatic sprinkler system	1,000	1
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at the required fire-flow rate
0 – 3,600	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	500 1,000	½ 1
3,601 and greater	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	1/2 value of Table B105.1(2) (min. 1000 GPM)	4 2

- **Table B105.2 Required Fire Flow for Buildings other than One- and Two-Family Dwellings, Group R-3, and R-4 Buildings and Townhouses** shall be amended as follows:

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the CA Fire Code	25% 50% of the value in Table B105.1(2) ^b	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the CA Fire Code	25% 50% of the value in Table B105.1(2)	Duration in Table B105.1(2) at the reduced flow rate

b. The reduced fire flow shall not be less than 1,500 gpm

Appendix D – Fire Apparatus Access Roads

- **Section D103 Minimum Specifications**

- **D103.1 Access Road Width with a Hydrant** shall be amended as follows, adding the exception:
 - *Exception: Driveways*
- **D103.2 Grade** shall be amended as follows: Fire apparatus access roads and driveways shall not exceed 15.9% in grade unless approved by the AHJ or by the El Dorado County amended California Public Resource Code Title 14 / Design and Improvement Standards Manual.
- **D103.3 Turning Radius** shall be amended as follows: The minimum turning radius shall be determined by the fire code official; *and shall not include curb and gutter.*
- **D103.5 Fire Apparatus Access Road Gates** shall be amended as follows: *Subsection (1): Where a single gate is provided, the gate width shall be not less than 20 feet (6096 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall not be less than 15 feet (4572 mm).*
- **D103.6.1 Roads 20 to 29 feet in width** shall be amended as follows: Fire lane signs as specified in Section D103.6 shall be posted on both side of fire apparatus access roads that are 20 to 29 feet wide (6096 to 8534.4 mm).
- **D103.6.2 Roads more than 29 feet in Width** shall be amended as follows: Fire lane signs as specified in Section D103.6 shall be posted on one side of fire apparatus access roads more than 29 feet wide (8534.4 mm) and less than 36 feet wide (10972.8 mm).
- **D104.4 Circumferential Fire Apparatus Access Roads** shall be added as follows: *When required by the fire code official, a fire apparatus access road shall be constructed to encompass the entirety of a structure and shall provide a continuous means of emergency vehicle access.*

SECTION 4: CONFLICT

That Ordinance No. 2016-37 of the EDHCWD, and all other ordinances or parts of ordinances herewith are hereby repealed.

SECTION 5: SEVERABILITY

If any Ordinance, article, subsection or subdivision thereof, provision, sentence, clause or phrase of this code, or any application thereof, is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this code, which can be given effect without the invalid portions and, therefore, such invalid portions are declared to be severable. The EDHCWD hereby declares that it would have enacted this Ordinance and each of its articles, sections, subsections, or subdivisions thereof, provisions, sentences, clauses or phrases irrespective of the fact that one or more of them is declared invalid.

SECTION 6: EFFECTIVE DATE AND PUBLICATION

This Ordinance shall take effect thirty (30) days after its adoption. The EDHCWD Board Secretary is directed to publish this ordinance in a newspaper of general circulation in the District. In lieu of publication of the full text of the ordinance, a summary of the ordinance may be published by the by the Board Secretary within fifteen (15) days after its passage and a certified copy shall be posted in the office of the EDHCWD pursuant to *Government Code Section 36933(c) (1)*.

The above Ordinance was introduced at a meeting of the Board of Directors of the EDHCWD on October 17, 2019, and it was then read for the first time. A public hearing was set for the Ordinance to be read for the second time on November 21, 2019 and approved by the following vote:

PASSED AND ADOPTED by the Board of Directors of the EDHCWD this, _____ day of _____, 2019.

AYES:

NOES:

ABSENT:

ABSTAIN:

John Giraud, Board President

ATTEST:

Jessica Braddock, Board Secretary

Fire Code Amendment	What Is the Change?	Locally adopted / SFM adopted / Amended	Why Is There a Local Change?
101.1	Amend with the name of the jurisdiction	Locally adopted and amended	Administrative need
106.6	Add section	Locally created and adopted	Adopting this section to allow for the creation and issuance of fees to cover actual costs. Section 106.6 defines permits, plan checks, and inspections as allowed in Health & Safety Code 17951.
106.6.1	Add section	Locally created and adopted	Section 106.6.1 Cost Recovery Fees: To recover the cost to the Fire District.
106.7	Add section	Locally created and adopted	Section 106.7 To recover the actual costs of avoidable failed inspections by contractors.
109.4	Added section 109.4	Locally adopted and amended	Section 109.4 of Chapter 1 of the Fire Code of the District is added to read as follows: 109.4 Appeal Procedures and Timelines - The intent of this provision is to clarify the procedures and timelines for an individual or entity to file an appeal to the Board of Appeals regarding an order, decision, or determination by the Fire Code Official. Based on the County of El Dorado's Vegetation Management Ordinance Board of Appeals timeline.
110.4	Completed the section by filling in the blank portions that were not completed by the SFM. It is better left to localities to determine the fees/penalties for their respective areas.	Locally adopted and amended	Allows the Fire Code Official to enforce the Fire Code that protects life and property. Fees have been updated to match the fees and penalties as deemed appropriate by the District Attorney's Office. The change to the language to include the term infractions.
110.4.2	Added Section 110.4.2. (This section existed before but under a different number)	Locally adopted and amended	110.4.2 Citations is added to read as follows: 110.4.2 Citations The Fire Chief or his/her duly authorized representative (s), may issue citations for infractions or misdemeanor violations of this code pursuant to Section 13871 of the Health and Safety Code of the State of California and Chapter 5c (commencing with section 853.6) of Title 3 of Part 2 of the Penal Code of the State of California.
112.4	Completed the section by filling in the blank portions that were not completed by the SFM. It is better left to localities to determine the fees/penalties for their respective areas.	SFM adopted and amended locally	All violations of the code have been consolidated under Section 110.4
202	Added definitions for clarity	Locally created and adopted	Added definitions for: Campfire, Driveway, District, Executive Body, Fire Chief, May, Shall, and Trained Crowd Manager. Definition of campfire shall not include LPG or Propane fueled appliances.
302.1	Added definition for Campfire to Section	Locally adopted and amended	Added for clarity
307.4.4 through 307.4.2.2 (d)	Added a sections for campfire restrictions	Locally adopted and amended	Due to the high fire danger that exists in El Dorado County we have written more stringent rules pertaining to open fires within grass, brush, and tree covered areas.
503.2.1	Changed vertical clearances to 15 feet and road widths to 20 feet.	Locally adopted and amended	Fire apparatus are becoming larger and taller. A vertical clearance of 15 feet provides proper clearance for apparatus to pass under without damaging apparatus components. It also allows an extended time frame before having to recut the growth of the vegetation. Additional height for vegetation clearances acts as an increased buffer for the spread of fire. A road width of 20 feet exclusive of shoulders, as measured face of curb to face of curb is needed. These structures can be difficult to navigate with fire apparatus and should not be counted in the total drivable road surface
503.2.5	Added a specific section for R3's where it allows the Fire Code and Title 14 Fire Safe Regulations to match as they require turnarounds for fire apparatus access roads and driveways.	Locally adopted and amended	Fire apparatus require areas for turning around when multiple vehicles are on the scene of an emergency. This includes fire vehicles as well as civilian vehicles. Provides better access for ingress/egress. Additionally, adds turn around for apparatus in driveways greater than 150'.

503.2.6	Changed the section for Bridges and Elevated Surfaces to state and match El Dorado County Transportation Division instead of AASHTO HB-17.	Locally adopted and amended	Allows codes and standards for Bridges and Elevated Surfaces of El Dorado County and Appendix D of the current Fire Code whichever is more restrictive to be consistent throughout county agencies and is allowed as an alternate means & methods that is not less restrictive than the Fire Code.
503.4.2	Added section regarding no parking in fire lanes	Locally created and adopted	This section clearly defines the "No Parking in Fire Lanes" rules and is consistent with the California Vehicle Code.
503.4.3	Added section regarding no parking in front of hydrants	Locally created and adopted	This section clearly defines the "No Parking in front of fire hydrants" rules and is consistent with the California Vehicle Code.
503.4.4	Added section regarding fire lanes based on road width	Locally created and adopted	This section clearly defines California Fire Code Appendix D as the reference for road lane width and their relation to fire lanes.
503.5.3	Created and adopted 503.4.5 to maintain emergency access and consistency through all roadway gates in El Dorado County, referring to the gate standards adopted by the FPO's.	Locally created and adopted	Allows fire districts the authority to approve gates on roadways based on the Districts gate standard, providing the best possible emergency access to maintain fast response times.
505.1	Added section pertaining to the visual addressing of buildings	Locally adopted and amended	Allows Fire districts the authority to approve addressing based on the District's addressing standards.
507.5.1	Added more conservative standard for the placement of hydrant and their relationship to commercial buildings	Locally amended	Commercial properties are required to install hydrants at 300 foot intervals, thus they should never be outside of 150 feet from any given hydrant at anytime (half the distance in between).
509.3	Added verbiage to bring all of the necessary fire controls for a building to one location.	Locally added	Buildings are getting more sizable in the county. It is more common to have new buildings with solar arrays that continue to generate power even when the buildings general utilities have been shut off. When there is an emergency, it is vital that we have rapid access to all of the controls in one location for public evacuation and firefighter safety. Due to the fire danger present in El Dorado County throughout most of the year, this change is appropriate and advisable.
903.2	Adds a requirement for sprinkler system installation in new buildings and structures 3,600 square feet or greater within the district.	Locally amended	Due to the topographic, climatic, and geographic conditions of El Dorado County and their contributing factors to our increased response times, along with the fact that fires double in size each and every minute, we require sprinklers to be installed in structures once they reach 3,600 square feet in size as they relate to fire behavior and rate of spread.
903.2.a	Adds a requirement for existing buildings greater than 3,600 square feet to install sprinklers if they add more than 30% or 1,000 square feet to the structure, whichever is less.	Locally created and adopted	Due to the topographic, climatic, and geographic conditions of El Dorado County and their contributing factors to our increased response times, along with the fact that fires double in size each and every minute, we require sprinklers to be installed in structures once they reach 3,600 square feet in size as they relate to fire behavior and rate of spread.
903.2.b	Adds occupant protection for existing buildings less than 3,600 square feet to install sprinklers if they add more than 30% or 1,000 square feet to the structure, whichever is less.	Locally created and adopted	Due to the topographic, climatic, and geographic conditions of El Dorado County and their contributing factors to our increased response times, along with the fact that fires double in size each and every minute, we require sprinklers to be installed in structures once they reach 3,600 square feet in size as they relate to fire behavior and rate of spread.
903.2.1, 903.2.3, 903.2.4, 903.2.7	These sections were created to give specific direction on the sprinkler requirements based on occupancy and square footage	Locally adopted and amended	Due to the topographic, climatic, and geographic conditions of El Dorado County and their contributing factors to our increased response times, along with the fact that fires double in size each and every minute, we require sprinklers to be installed in structures once they reach 3,600 square feet in size as they relate to fire behavior and rate of spread.

903.2.8.2	This section was created to include manufactured residential single family R-3 in the residential sprinkler program	Locally created and adopted	Manufactured Homes – The intent of this code section is to ensure that manufactured homes that serve as a one or two-family dwellings are consistent with the provisions found in CRC Section 313 pertaining to built dwellings of a similar nature. Manufactured homes placed in the wildland-urban interface have a heightened risk of rapid fire consumption due to the light-weight nature of their construction. The rapid fire spread throughout these structures presents a significant risk to their occupants. Residential sprinkler systems have been incorporated to decrease this risk successfully in many California communities.
903.2.9, 903.2.10	These sections were created to give specific direction on the sprinkler requirements based on occupancy and square footage	Locally adopted and amended	Due to the topographic, climatic, and geographic conditions of El Dorado County and their contributing factors to our increased response times, along with the fact that fires double in size each and every minute, we require sprinklers to be installed in structures once they reach 3,600 square feet in size as they relate to fire behavior and rate of spread.
907.2.a	Added occupant protection for fire alarms in buildings with a floor area less than 3,600, except R3, AG buildings not used for commercial purposes, and buildings with a floor area of less than 500 square feet as approved by the fire code official.	Locally created and adopted	Provides proper emergency notification for occupancies that allow public use and ensures Fire Department notification in the event of a fire or smoke.
907.2.b	Added occupant protection for existing buildings without automatic sprinkler systems to install a fire alarm if they add more than 30% or 1,000 square feet to the structure, whichever is less.	Locally created and adopted	Provides proper emergency notification for occupancies that allow public use and ensures Fire Department notification in the event of a fire or smoke.
907.2.c	Added occupant protection by stating all fire alarm detection systems installed shall be connected to a monitoring service that notifies the fire department upon activation and is installed per Section 907 of the fire code.	Locally created and adopted	Provides proper emergency notification for occupancies that allow public use and ensures Fire Department notification in the event of a fire or smoke.
907.2.d	Added occupant protection for Type 1 Hood systems to be connected to a monitored fire alarm system when installed or replaced.	Locally created and adopted	Provides proper emergency notification for occupancies that allow public use and ensures Fire Department notification in the event of a fire or smoke.
907.6.2.1	Primary Secondary Alarm Power Supply Modification	Locally created and adopted	Amend to 72 hour capacity for back-up power due to PG&E safety related power outages.
1203.1.3	Shunt trip power safety devices	SFM adopted and amended locally	This section adds a Shunt Trip power shut off devices to ensure emergency power shut off during the use of back-up power supplies
3310.3	Address requirements for construction sites	Locally created and adopted	Addressing for construction sites is important to assist responding emergency crews.
3312.1	Water supplies at construction sites with combustible materials on-site	SFM adopted and amended locally	Water must be on site prior to combustible material being stored or vertical construction commencing.
4903.1	This section was created to include Fire Protection Plan for all fire hazard severity zones.	Locally created and adopted	El Dorado County has a significant fire danger throughout the county. All projects will be required to submit a Fire Protection Plan due to climatic, geological, and topographical
4905.4	Added a section to clarify roof construction requirements	Locally Created and adopted	This section clarifies that within the boundaries of El Dorado County, fire jurisdictions will require that all roofs are wildland fire safe and shall be comprised of a Class A roof covering or assembly. Wooden shake roofs are not to be installed as they are not a Class A rated assembly.
5001.7	Any damages or costs from negligent practices that cause a hazardous materials incident will cause a cost recovery fee.	Locally created and adopted	Hazardous materials related incidents are costly to mitigate. If the incident is caused by negligence due to a business process or practice the actual cost will be passed on to the negligent parties.
5601.2	Added safety protection with permits being issued by both the Fire Chief and Sheriffs Department for explosives, and by the Fire Chief and the Board of Supervisors for fireworks.	SFM adopted and amended locally	Allows agencies that need to know about explosives and fireworks to approve them and have a clear understanding of the applications they will be used for.

5601.2.1 and 5601.2.2	Fireworks companies or vendors shall make available all requested documentation pertaining to the firework presentation	Locally created and adopted	The Fire Marshal of any jurisdiction may request any documentation including timing and proprietary information that pertains to any aspect of a fireworks display that they deem necessary. This information is understood to be proprietary and will be protected by the Fire Marshal as such.
5704.2.9.6.1	Established limits as set forth in the Fire Code	SFM adopted and amended locally	Established limits as required by the Fire Code for Class I flammable and Class II combustible liquid storage in above-ground tanks. Requires AHJ approval and a Special/Conditional Use Permit from the County.
5706.2.4.4	Established limits as set forth in the Fire Code	SFM adopted and amended locally	Established limits as required by the Fire Code for Class I flammable and Class II combustible liquid special operations in above-ground tanks. Requires AHJ approval and a Special/Conditional Use Permit from the County.
5806.2	Administrative addition of District name	Locally adopted and amended	Administrative need to add District name
5806.2.1	Established limits as set forth in the Fire Code	SFM adopted and amended locally	Established limits as required by the Fire Code Official for Flammable Cryogenic fluids in stationary containers. Requires AHJ approval and a Special/Conditional Use Permit from the County.
6104.2	Established limits for LPG storage and dispensing near or adjacent to residential development	SFM adopted and amended locally	Establishes distances between LPG storage and dispensaries that are directly related to safety for residential developments and high-density hotels, motel, apartments, etc. where a release by leak or explosion of LP-Gas would have a high probability of injury, inhalation, or death. Requires AHJ approval and a Special/Conditional Use Permit from the County.
6113.1	Permits and plans shall be submitted and approved by the AHJ (Authority Having Jurisdiction).	Locally created and adopted	Permitting and Plan submittal requirements for underground tanks: Allows us to require plans be submitted for review prior to installations of underground LPG tanks. Underground tanks require substantial maintenance including inspection and anode replacement at regular intervals.
6113.2	Requires underground LPG tanks to remain the property of the LPG company	Locally created and adopted	Underground tanks corrode easily and can leak without detection. They are also not routinely maintained when sold to the end user. This does not apply to above ground tanks where corrosion and leaks are more easily detected.
Chapter 80, NFPA, 13D-16	NFPA 13D-16 of Chapter 80 of the Fire Code of the District has been amended to update various provisions pertaining to the installation of sprinkler systems in one-and two-family dwellings.	Locally amended	Amended to include on-site sprinkler heads and wrench on-site for emergent repairs, the inclusion of a local water flow alarm to create an audible alert for the flow of water in the event of water activation in a vacant structure, and hydrostatic testing requirements to assure proper 13D sprinkler system installation decreasing the risk of water damage from pipe failure.
Appendix B: Table B105.1(1)	We changed 500 GPM to 1,000 GPM, below 5000 foot elevation, to match fire flow precedents used in EDC for years	SFM adopted and amended locally	Allows us to match what developers and residents are used to in regards to GPM fire flow requirements that have been used for over a decade in EDC.
Appendix B: Table B105.2	We made a minimum requirement of 1,500 GPM, below 5000 foot elevation, for all commercial projects	SFM adopted and amended locally	Allows us to match what developers and residents are used to in regards to GPM fire flow requirements that have been used for over a decade in EDC.
Appendix D: D103.1	Made an exception for residential driveways	Locally adopted and amended	It is unreasonable to require a residential driveway to construct a 26 foot wide space for access to a hydrant.
Appendix D: D103.2	State law requires no greater than 16% grade	Locally adopted and amended	Title 14 requires for us to only accept up to 16% driveways. In our El Dorado County Title 14 adoption we allow greater than 16% grade with AHJ approval and hard surface.
Appendix D: D103.3	Text to include curbs and gutters	Locally adopted and amended	20 foot road widths shall not include curbs and gutters due to potential access issues and turning radius concerns.
Appendix D: D103.5 § 1	Fire apparatus access road gates	Locally adopted and amended	Where fire apparatus access roads consist of a divided roadway the gate width shall not be less than 15 feet due to radius issues.

Appendix D: D103.6.1	Roads widths 20 to 29 feet	Locally adopted and amended	No parking on roads allowed on roadways less than 28 Feet in width above 5000 feet. Lower than 5000 feet this does not apply. This section is adopted as it stands in the Fire Code Appendix D section 103.6.1 for all other elevations.
Appendix D: D103.6.2	Roads widths more than 29 feet but less than 36 feet in width	locally adopted and amended	Parking on one side only on roads from 28 feet to 36 feet allowed. This is not required less than 5000 feet of elevation. Lower than 5000 feet this does not apply. The section is adopted as it stands in the Fire Code Appendix D Section 103.6.2 for all other elevations.
Appendix D: D104.4	Added to require circumferential fire apparatus access roads	Locally created and adopted	When required by the fire code official, a fire apparatus access road shall be constructed to encompass the entire structure and shall provide a continuous means of emergency vehicle access.
Appendix D: D106.1	Removed the wording that limited the section to 30 dwelling units.	Locally adopted and amended	For the safety of the communities we live in, two ways of ingress/egress are required to ensure the safety of the residents and first responders.
Appendix D: D107.1	Adopted D107.2 Remoteness in this section.	Locally adopted and amended	For the safety of the communities we live in, two ways of ingress/egress are required to ensure the safety of the residents and first responders.

Adopted with no Amendments

101.2 through 101.5	Adopted to establish scope, intent, severability and validity	Locally adopted	Administrative clarity
102.6 through 102.8	References, Subjects not regulated by the code	Locally Adopted	Administrative clarity
102.10 through 102.12	Conflicting provisions, Other Laws, Application of references	Locally Adopted	Administrative clarity
103.1 through 103.4.1	Definition of the Fire Prevention Division	Locally Adopted	Administrative clarity
104.1	Ability to enforce the code	Locally Adopted	Administrative clarity
104.3 through 104.4	Right of Entry, Warrants, and Identification	Locally Adopted	Administrative clarity
104.6 through 104.6.4	Record retention	Locally Adopted	Administrative clarity
104.8 through 104.9.2	Modifications, alternate means and methods, and test	Locally Adopted	Administrative clarity
104.11 through 104.11.2	Authority at fires, right of access, maintenance of systems	Locally Adopted	Administrative clarity
104.11.3	Authority of systems and devices inoperable	Locally Adopted	Administrative clarity
105.2.3	Time limitation of application	Locally Adopted	Administrative clarity
105.3.1 through 105.3.2	Operational permits	Locally Adopted	Administrative clarity
105.6.12	Dry cleaning operational permits required for hazardous cleaning solvent use	Locally Adopted	Administrative clarity
105.6.2.28 through 105.6.35	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Permits for various business operations for: Magnesium, miscellaneous combustible storage, mobile food preparation vehicles , motor fuel-dispensing facilities, open burning, open flames and torches, open flames and candles, and organic coatings
105.6.37	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Permits for places of assembly
105.6.39	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Permits for private fire hydrants
105.6.41 through 105.6.46	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Permits for pyroxylline plastics, refrigeration equipment, repair garages and motor fuel-dispensing facilities, rooftop heliports , spraying or dipping, storage of scrap tires and tire by-products
105.6.48	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Permit for tire-rebuilding plants
105.6.50	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Permit for wood products storage (chips, hogged material, lumber or plywood, in excess of 200 cubic feet)
106.1 through 106.3	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Fee schedules for permits
107.1	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Inspection authority
108.1 through 109.3	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Maintenance of safeguards, testing and operation of equipment, re-inspection and testing, recordkeeping, supervision, rendering equipment inoperable, overcrowding, Board of Appeals established, limitations on authority, and qualifications
110.3.2 through 110.3.4	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Compliance with orders and notices, prosecution of violations, and unauthorized tampering

110.4.1	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Abatement of violation
113.1	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Authority to disconnect service utilities
303.1 through 303.9	Adopted this section for fire and life safety	Locally Adopted	Asphalt kettles contain highly flammable substances and require stringent safeguards (Climatic, geological, and topographical)
305.1 through 305.5	Adopted this section for fire and life safety	Locally Adopted	Managing ignition sources through responsible application of standards will reduce the number of fires in various settings (Climatic, geological, and topographical)
306.1 through 306.2	Adopted this section for fire and life safety	Locally Adopted	Motion picture projection rooms and film are HIGHLY flammable and require special handling (Climatic, geological, and topographical)
307.1 through 307.5	Adopted this section for fire and life safety	Locally Adopted	Open burning, recreational fire, and portable outdoor fireplaces, (Climatic, geological, and topographical)
308.1	Adopted this section for fire and life safety	Locally Adopted	Open flame general requirements (Climatic, geological, and topographical)
308.1.2 through 308.1.3	Adopted this section for fire and life safety	Locally Adopted	Throwing or placing of ignition sources, torches for removing paint (Climatic, geological, and topographical)
308.1.5 through 308.1.8 (excluding 308.1.4)	Adopted this section for fire and life safety	Locally Adopted	Locations near combustible, open flame devices, signals and markers, portable fuel open-flame devices, sky-lanterns, religious ceremonies, aisles and exits, flaming food and beverage preparation, dispensing, containers not in use, serving of flaming food, location, fire protection (Climatic, geological, and topographical)
308.2	Adopted this section for fire and life safety	Locally Adopted	Permits are required for above section (Climatic, geological, and topographical)
308.3 through 308.4.1	Adopted this section for fire and life safety	Locally Adopted	Group A occupancies open-flame decorative devices, theatrical performances, Group R occupancies, Group R-2 dormitories (Climatic, geological, and topographical)
310.1	Adopted this section for fire and life safety	Locally Adopted	General requirements relating to smoking (Climatic, geological, and topographical)
310.3	Adopted this section for fire and life safety	Locally Adopted	"No Smoking" signs (Climatic, geological, and topographical)
310.4 through 310.8	Adopted this section for fire and life safety	Locally Adopted	Removal of signs prohibited, compliance with "No Smoking" signs, ash trays, burning objects, hazardous environmental conditions. (Climatic, geological, and topographical)
311.1 through 311.4	Adopted this section for fire and life safety	Locally Adopted	Vacant premises condition and safety requirements, Abandoned premises, tenant spaces, safeguarding vacant premises, security, fire protection, fire separation, removal of combustibles, removal of hazardous materials. (Climatic, geological, and topographical)
319.1	Adopted this section for fire and life safety	Locally Adopted	General requirements relating to mobile food preparation vehicles. (Climatic, geological, and topographical)
319.2	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Permits for mobile food preparation vehicles (Climatic, geological, and topographical)

319.3 through 319.10.3	Adopted this section for fire and life safety	Locally Adopted	Exhaust hood, fire protection, fire protection for cooking equipment, fire extinguisher, appliance connection to fuel supply piping, cooking oil storage containers, metallic storage tanks, nonmetallic storage tanks, cooking oil storage system components, design criteria, tank venting, normal vents, emergency vents, LP-gas systems, maximum aggregate volume, protection of container, LP-gas container construction, protection of system piping, LP-gas alarms, CNG systems, CNG containers supplying only cooking fuel, maximum aggregate volume, protection of container, CNG container construction, CNG containers supplying transportation and cooking fuel, protection of system piping, methane alarms, maintenance, exhaust system, fire protection systems and devices and fuel gas systems. (Climatic, geological, and topographical)
403.8.1 through 403.8.1.7	Adopted this section for fire and life safety	Locally Adopted	Emergency planning and preparedness in group R-2.1 (residential care facilities and group homes) evacuation and fire safety plans.
403.10 through 403.10.1.3	Adopted this section for fire and life safety	Locally Adopted	Group R-1 (Boarding house, hotel, motel) occupancies Evacuations, diagrams, emergency duties, (Climatic, geological, and topographical)
405.5	Adopted this section for fire and life safety	Locally Adopted	Emergency Planning and record keeping (Climatic, geological, and topographical)
510.3	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	A permit is required for emergency responder radio systems (Climatic, geological, and topographical)
807.5.2 through 807.5.2.3	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	Wall coverings in group E occupancies (Schools) sets a maximum amount of flammable wall coverings in educational facilities (Climatic, geological, and topographical)
903.2.1.5	Adopted this section for administrative clarity and fire and life safety inspections	Locally Adopted	An automatic sprinkler system is required in Group A-5 (sporting arenas, amusement park structures, bleachers) (Climatic, geological, and topographical) greater than 1000 square feet. (Climatic, geological, and topographical)
1103.2	Adopted this section for the safety of firefighters and other emergency responders.	Locally Adopted	Emergency Responder radio coverage in existing buildings. All buildings will be required to allow emergency responders to receive and transmit emergency radio traffic to and from each other and the emergency dispatch center. Time frames can be developed to come into compliance and the phasing in of a system over a period of time, determined by the fire code official, is acceptable. The rationale behind this section is that on almost all emergency responder injury or fatality incidents communication is a key issue. This situation can be corrected with the addition of radio equipment to boost the signal in areas that do not have strong signal. (Climatic, geological, and topographical)
Appendix D: D101.1 through D102.1	Adopted this section for the safety of the public, firefighters, and other emergency responders.	Locally Adopted	General requirements for fire apparatus access roads including loads. (Climatic, geological, and topographical)
Appendix D: D103.4	Adopted this section for the safety of the public, firefighters, and other emergency responders.	Locally Adopted	Dead end fire apparatus access road requirements for a turn around at 150 feet. (Climatic, geological, and topographical)
Appendix D: D103.6	Adopted this section for the safety of the public, firefighters, and other emergency responders.	Locally Adopted	"No Parking, Fire Lane" signs requirements. (Climatic, geological, and topographical)
Appendix D: D104.1 through D104.3 (excluding exception)	Adopted this section for the safety of the public, firefighters, and other emergency responders.	Locally Adopted	Commercial and industrial development fire apparatus access roads. (Climatic, geological, and topographical)
Appendix D: D105.1 through D105.4	Adopted this section for the safety of the public, firefighters, and other emergency responders.	Locally Adopted	Requirements for arial fire apparatus access roads (Climatic, geological, and topographical)
Appendix D: D106.1 through D106.3 (excluding exceptions)	Adopted this section for the safety of the public, firefighters, and other emergency responders.	Locally Adopted	Fire apparatus access roads for multiple-family residential developments (Climatic, geological, and topographical)
Appendix D: D107.1 through D107.2 (excluding exception)	Adopted this section for the safety of the public, firefighters, and other emergency responders.	Locally Adopted	One- or two-dwelling residential developments shall be equipped throughout with two sperate and approved fire apparatus access roads due to topographic, geographic and climatic conditions.

2019 CFC Findings of Fact Matrix

2019 CFC Amended Code Section	Adopted	Adopted as Amended	Finding
101.1		X	Admin
106.6		X	Admin
106.6.1		X	Admin
106.7		X	Admin
109.4		X	Admin
110.4		X	Admin
110.4.2		X	Admin
112.4		X	Admin
202		X	Admin
302.1		X	Admin
307.4.4 through 307.4.4.2 (d)		X	Climatic/Geological/Topographical
503.2.1		X	Climatic/Geological/Topographical
503.2.5		X	Climatic/Geological/Topographical
503.2.6		X	Climatic/Geological/Topographical
503.4.2		X	Climatic/Geological/Topographical
503.4.3		X	Climatic/Geological/Topographical
503.4.4		X	Climatic/Geological/Topographical
503.5.3		X	Climatic/Geological/Topographical
505.1		X	Climatic/Geological/Topographical
507.5.1		X	Climatic/Geological/Topographical
509.3		X	Climatic/Geological/Topographical
903.2		X	Climatic/Geological/Topographical
903.2.a		X	Climatic/Geological/Topographical
903.2.b		X	Climatic/Geological/Topographical
903.2.1		X	Climatic/Geological/Topographical
903.2.3		X	Climatic/Geological/Topographical
903.2.4		X	Climatic/Geological/Topographical
903.2.7		X	Climatic/Geological/Topographical
903.2.8.2		X	Climatic/Geological/Topographical
903.2.9		X	Climatic/Geological/Topographical
903.2.10		X	Climatic/Geological/Topographical
907.2.a through 907.2.d		X	Climatic/Geological/Topographical
907.6.2.1		X	Climatic/Geological/Topographical
1203.1.3		X	Climatic/Geological/Topographical
3310.3		X	Climatic/Geological/Topographical
3312.1		X	Climatic/Geological/Topographical
4903.1		X	Climatic/Geological/Topographical
4905.4		X	Climatic/Geological/Topographical
5001.7		X	Admin
5601.2		X	Admin
5601.2.1		X	Admin
5601.2.2		X	Admin
5704.2.9.6.1		X	Climatic/Geological/Topographical
5706.2.4.4		X	Climatic/Geological/Topographical
5806.2		X	Climatic/Geological/Topographical
5806.2.1		X	Climatic/Geological/Topographical

2019 CFC Findings of Fact Matrix

2019 CFC Amended Code Section	Adopted	Adopted as Amended	Finding
6104.2		X	Climatic/Geological/Topographical
6113.1		X	Admin
6113.2		X	Climatic/Geological/Topographical
Chapter 80, NFPA, 13D-16		X	Climatic/Geological/Topographical
Appendix B: Table B105.1(1)		X	Climatic/Geological/Topographical
Appendix B: Table B105.2		X	Climatic/Geological/Topographical
Appendix D: D103.1		X	Climatic/Geological/Topographical
Appendix D: D103.2		X	Climatic/Geological/Topographical
Appendix D: D103.3		X	Climatic/Geological/Topographical
Appendix D: D103.5 § 1		X	Climatic/Geological/Topographical
Appendix D: D103.6.1		X	Climatic/Geological/Topographical
Appendix D: D103.6.2		X	Climatic/Geological/Topographical
Appendix D: D104.4		X	Climatic/Geological/Topographical
Appendix D: D106.1 Exception		X	Climatic/Geological/Topographical
Appendix D: D107.1 Exception		X	Climatic/Geological/Topographical
101.2 through 101.5	X		Admin
102.6 through 102.8	X		Admin
102.10 through 102.12	X		Admin
103.1 through 104.1	X		Admin
104.3 through 104.4	X		Admin
104.6 through 104.6.4	X		Admin
104.8 through 104.9.2	X		Admin
104.11 through 104.11.2	X		Admin
104.11.3	X		Admin
105.2.3	X		Admin
105.3.1 through 105.3.2	X		Admin
105.6.28 through 105.6.35	X		Admin
105.6.37	X		Admin
105.6.39	X		Admin
105.6.41 through 105.6.46	X		Admin
105.6.48	X		Admin
105.6.50	X		Admin
106.1 through 106.3	X		Admin
106.12	X		Admin
107.1	X		Admin
108.1 through 109.3	X		Admin
110.3.2 through 110.3.4	X		Admin
110.4.1	X		Admin
113.1	X		Admin
303.1 through 303.9	X		Climatic/Geological/Topographical
305.1 through 305.5	X		Climatic/Geological/Topographical
306.1 through 306.2	X		Climatic/Geological/Topographical
307.1 through 307.5	X		Climatic/Geological/Topographical
308.1	X		Climatic/Geological/Topographical
308.1.2 through 308.1.3	X		Climatic/Geological/Topographical
308.1.5 through 308.1.8.5	X		Climatic/Geological/Topographical



El Dorado Hills Fire Department

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

Maurice Johnson
Fire Chief

DATE: October 17, 2019
TO: Board of Directors
AGENDA ITEM: XI-C
SUBJECT: Interim Fire Marshal/Division Chief Appointment

TOPIC

Interim Fire Marshal/Division Chief Appointment filled by Retired Annuitant, Ron A. Phillips.

SUMMARY

Staff seeks Board approval to enter into a Retired Annuitant Agreement to temporarily fill the Fire Marshal/Division Chief position on an interim basis until the vacancy for the Fire Marshal/Division Chief position is permanently filled.

DISCUSSION

The Fire Marshal/Division Chief position has become vacant as of September 23, 2019. The Department has commenced the recruitment process for a Fire Marshal/Division Chief, but it is necessary to appoint a Fire Marshal/Division Chief on an interim basis to serve pending the completion of the recruitment process.

Staff recommends the consideration of Ron A. Phillips for a limited term appointment to perform the duties of the Fire Marshal/Division Chief while recruitment for a permanent Fire Marshal/Division Chief is underway. Mr. Phillips has the experience and specialized skills to fill the necessary Interim Fire Marshal/Division Chief role. Mr. Phillips has over thirty-five (35) years experience in the fire service and previously served as the Fire Chief/Fire Marshal for the City of Folsom for approximately six (6) years.

Government Code section 21221(h) allows the Department to hire a CalPERS retired annuitant to fill a vacant position on an interim basis during the recruitment for a permanent appointment. Section 21221(h) requires that the appointment be made by the Board of Directors to a position requiring specialized skills, be a one-time appointment, and that the employee does not exceed 960 hours worked in a fiscal year. Section 7522.56 imposes similar restrictions, consistent with Section 21221(h).

Given the need for continuity and a highly trained professional to lead the Fire Prevention/Community Risk Reduction Division, staff recommends hiring Ron A. Phillips commencing on October 18, 2019 and ending on the date immediately preceding the date on which the permanent appointee to the position of Fire Marshal/Division Chief commences his/her employment or, if earlier, the date that this appointment is terminated by the Department or Mr. Phillips as specified in the employment agreement.

The attached resolution appoints Mr. Phillips as the Interim Fire Marshal/Division Chief in compliance with Section 21221(h) and approves the corresponding Agreement for Temporary Employment.

FISCAL IMPACT

Mr. Phillips would be paid an hourly rate of \$59.58 per hour, which is no less than the minimum nor more than the maximum monthly base salary paid to a person serving as Fire Marshal/Division Chief. He will not be entitled to any additional compensation, benefits, paid leave, or paid holidays.

RECOMMENDATION

Adopt a resolution appointing Ron A. Phillips as Interim Fire Marshal/Division Chief, effective October 18, 2019, and authorizing the Fire Chief to execute an agreement for temporary employment with Mr. Phillips.

Submitted by:

Cora Hall

Cora Hall
Director of Human Resources

Approved by:



Maurice Johnson
Fire Chief

RESOLUTION NO. 2019-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EL DORADO HILLS COUNTY WATER DISTRICT, APPOINTING RON A. PHILLIPS AS INTERIM FIRE MARSHAL/DIVISION CHIEF AND APPROVING EMPLOYMENT AGREEMENT

WHEREAS, Government Code Section 21221(h) permits the Board of Directors of the El Dorado Hills County Water District, alternatively referred to as El Dorado Hills Fire Department (hereinafter referenced to as the “Department”) to appoint a retired annuitant to a vacant position that requires specialized skills during the recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, the position of Fire Marshal/Division Chief became vacant as of September 23, 2019; and

WHEREAS, in order to retain efficient operation and management of the Fire Prevention/Community Risk Reduction Division, the Board of Directors desires to appoint Ron A. Phillips as an interim appointment retired annuitant to the position of Fire Marshal/Division Chief for the Department under Government Code Section 21221(h), effective October 18, 2019; and

WHEREAS, Ron A. Phillips (“Annuitant”) has over 35 years fire service experience, including having served as the Fire Chief/Fire Marshal with the City of Folsom; and

WHEREAS, an appointment under Government Code Section 21221(h) requires an active, publicly posted recruitment for a permanent replacement; and

WHEREAS, the current status of this recruitment is open and has accepted applications; and

WHEREAS, this Section 21221(h) appointment shall only be made once and therefore will end on the date immediately preceding the date on which the permanent replacement for the vacant position of Fire Marshal/Division Chief for the Department commences his or her employment or, if earlier, the date that this appointment is terminated by the Department or Annuitant; and

WHEREAS, the entire employment agreement between Annuitant and the Department has been reviewed by this body and is attached hereto as **Exhibit A**; and

WHEREAS, it is understood by the Department and Annuitant that the combined total hours to be served by Annuitant in any fiscal year, for all CalPERS employers combined, shall not exceed the 960-hour limitation set forth in California Government Code Section 21221(h) and Section 7522.56(d); and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the Department does not have a range, but rather a precise established salary for this position, such that the maximum base monthly salary for this position is \$10,326 and the hourly equivalent is \$59.58; and

WHEREAS, the hourly rate to be paid to Annuitant will be \$59.58; and

WHEREAS, Annuitant has not and will not receive any other benefit, incentive compensation in lieu of benefits, or any other form of compensation in addition to this hourly pay rate.

WHEREAS, pursuant to Government Code Section 7522.56(e)(1), Annuitant must certify in writing to the Department upon accepting an offer of employment that he has not received any unemployment insurance compensation arising out of prior employment with a public employer that is subject to Section 7522.56 during the 12-month period preceding the effective date of this appointment

NOW, THEREFORE, the Board of Directors of the El Dorado Hills Fire Department hereby finds, determines, and resolves as follows:

1. The Board of Directors has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.
2. Mr. Phillips has the specialized skills needed to perform the work required of the Fire Marshal/Division Chief position on an interim basis until a permanent Fire Marshal/Division Chief is appointed by the Fire Chief and thereafter begins service.
3. The Board hereby appoints Ron A. Phillips as Interim Fire Marshal/Division Chief effective, October 18, 2019, until the date immediately preceding the date on which the permanent replacement for the vacant position of Fire Marshal/Division Chief commences his or her employment, unless earlier terminated, pursuant to the authority provided under Government Code Sections 21221(h) and 7522.56, pending the recruitment, selection and employment of a permanent Fire Marshal/Division Chief, to provide the specialized skills necessary to manage the Fire Prevention/Community Risk Reduction Division effectively.
4. The employment agreement with Mr. Phillips, a copy of which is attached hereto as **Exhibit A** and will be maintained on file with the Board Secretary, is approved by the Board, effective October 18, 2019.

PASSED AND ADOPTED by the Board of the El Dorado Hills County Water District this 17th day of October 2019 by the following vote:

AYES:
NOES:
ABSENT:

John Girauda, Board President

ATTEST:

Jessica Braddock, Board Secretary

EXHIBIT A

See attached form of “Agreement for Temporary Employment”

AGREEMENT FOR TEMPORARY EMPLOYMENT

THIS AGREEMENT is between the El Dorado Hills County Water District, alternatively referred to as El Dorado Hills Fire Department (hereinafter referenced to as the “Employer”), a California Special District, and Ron A. Phillips, an individual (“Employee”) (collectively, the “Parties”) and is effective on October 18, 2019.

RECITALS

WHEREAS, the Department has a vacancy in the position of Fire Marshal/Division Chief, a regular position for which the Department is conducting a recruitment for a permanent appointment; and

WHEREAS, the Department has an immediate need for an employee to temporarily assume the position of Fire Marshal/Division Chief, a position involving specialized skills and training, and which is critically necessary to the on-going duties and functions of the Department;

WHEREAS, Employee is competent and qualified to perform the services required by this Agreement, and Department wishes to have Employee perform the Fire Marshal/Division Chief duties on an interim basis; and

WHEREAS, Employee’s employment as interim Fire Marshal/Division Chief is authorized by Government Code section 21221(h), which permits the Department to appoint a CalPERS retired annuitant to a vacant position requiring specialized skills during recruitment for a permanent replacement.

WHEREAS, pursuant to action by the Board of Directors during its regular meeting on October 17, 2019, Employee has been appointed on an interim basis to the vacant position of Fire Marshal/Division Chief, subject to the requirements of Government Code sections 7522.56 and 21221(h).

NOW, THEREFORE, the parties do mutually agree as follows:

AGREEMENT

1. Appointment and Scope of Services. Employee has been appointed as interim Fire Marshal/Division Chief by the Board of Directors and shall temporarily perform the duties and functions of Fire Marshal/Division Chief, a position involving highly specialized and critically needed skills set forth in the attached job description and as provided by law. Such employment is “at will,” subject to the terms of this Agreement, and Employee shall perform said duties at the pleasure of and under the direct supervision of the Fire Chief.
2. Term. This Agreement shall be effective on October 18, 2019 (“Effective Date”). This Agreement shall expire as of the first of the following to occur: (i) upon the employment commencement date of a permanent Fire Marshal/Division Chief employed by Department; or (ii) upon termination of the Agreement by either Employee or Department as provided in Section 6 of this Agreement. Employment is temporary, at-

will and may be terminated with or without cause and with or without notice at any time by the Employee or the Department. Employee is not eligible for any severance payment or benefit relating to or arising out of the termination of this Agreement.

3. Compensation and Work Schedule.

A. Rate of Pay. Employee shall be paid at the rate of **\$59.58 per hour**. The Department has confirmed that this rate is not less than the minimum, nor in excess of the maximum, paid by the Department to other employees performing comparable duties (divided by 173.333 to equal an hourly rate) as listed on the Department's publicly-available pay schedule. Payments will be made on regularly scheduled Department payroll dates and shall be subject to all applicable payroll taxes and withholdings. Such compensation shall be the sole compensation for Employee's services under this Agreement.

B. Work Schedule and Nine Hundred Sixty (960) Hour Limitation. Employee is expected to devote necessary time, within and outside normal business hours, to the business of the Department. Pursuant to Government Code sections 21221(h) and section 7522.56, however, Employee's performance of services as a retired annuitant, whether compensated or on a volunteer basis, shall not exceed nine hundred sixty (960) hours per fiscal year in all positions for all public employers that contract with CalPERS for retirement benefits. The Department retains the right to designate, reduce, change, or amend the number of hours assigned to Employee consistent with the Department's workload and other needs. If Employee's hours are approaching nine hundred sixty (960), then the Department retains the right to summarily suspend Employee's duties under this Agreement and to reassign any scheduled hours, as needed, to ensure that Employee does not exceed the maximum hours allowed by this Agreement. Employee will be responsible for keeping track of the number of hours worked on a time sheet form provided by the Department and submitting them every two (2) weeks.

The position is a temporary, hourly assignment which shall not exceed forty (40) hours per week. The Department, through the Board of Directors, will assign Employee hours to work. Due to the nature of the position, it is understood that the workday and work week hours may vary, however Employee shall not work overtime (i.e. hours in excess of forty (40) per week) without specific authorization by the Fire Chief.

4. Employment Status and Benefits.

A. Benefits. Other than the compensation described above in Section 3, Employee will receive no other benefits, incentives, compensation in lieu of benefits, or any other form of compensation. Employee understands and agrees that he is not, and will not be, eligible to receive any benefits from the Department, including any Department group plan for hospital, surgical, or medical insurance, any Department retirement program, or any paid holidays, vacation, sick leave, or other leave, with or without pay, or any other job benefits available to an employee in the regular service of the Department, except for Worker's Compensation Insurance coverage or similar benefits required by state or federal law.

B. No Property Right in Employment. Employee understands and agrees that the terms of his employment are governed only by this Agreement and that no right of regular employment for any specific term is created by this Agreement. Employee further understands that he acquires no property interest in his employment by virtue of this Agreement, that the employment is “at will” as defined by the laws of the State of California (meaning that he can be terminated at any time for any reason or for no reason), and that he is not entitled to any pre- or post-deprivation administrative hearing or other due process upon termination or any disciplinary action except as otherwise provided by law.

D. Employment of a Retiree. Employee understands that CalPERS retired annuitants may be employed by any CalPERS public agency employer, by temporary appointment to position(s) not to exceed nine hundred sixty (960) hours in any fiscal year for all such employers; either (1) during an emergency to prevent stoppage of public business, or (2) because the retired employee has skills needed in performing work of limited duration. In the event Employee is providing services to any other CalPERS public agency employer during the term of this Agreement, Employee must notify the Department of such employment and disclose on a periodic basis (at a frequency determined by the Department) the number of hours Employee is performing for that other public agency to ensure that the maximum number of hours is not exceeded.

5. Representation of Employee. Employee represents that he is properly trained and certified to perform the duties required of the interim Fire Marshal/Division Chief position and this Agreement.

6. Termination.

A. By Department. This Agreement may be terminated by Department for any reason ten (10) business days after providing written notice to Employee of such termination. Department’s only obligation in the event of such termination will be payment to Employee of all compensation then due and owing as set forth in Section 3.A up to and including the effective date of termination. However, this Agreement may be terminated immediately upon appointment of a permanent Fire Marshal/Division Chief or if necessitated by changes to CalPERS statutory or regulatory requirements, or if doing so will preclude a violation of Government Code Sections 7522.56 or 21221(h).

B. By Employee. This Agreement may be terminated by Employee for any reason thirty (30) days after providing written notice to Department of such termination. Department shall have the option, in its complete discretion, to make Employee’s termination effective at any time prior to the end of such period, provided Department pays Employee all compensation as set forth in Section 3.A. then due and owing him through the last day actually worked.

C. No Notice for Expiration. Nothing in this Section 6 shall be construed to require either party to give advance written notice in order for the Agreement to expire as set forth in Section 2.

D. Termination Obligations. Employee agrees that all property, including, without limitation, all equipment, tangible Proprietary Information (as defined below),

documents, records, notes, contracts, and computer-generated materials furnished to or prepared by him incident to his employment belongs to Department and shall be returned promptly to Department upon termination of Employee's employment. Employee's obligations under this subsection shall survive the termination of his employment and the expiration of this Agreement.

7. Non-Assignment of Agreement. This Agreement is intended to secure the individual services of the Employee and is not assignable or transferable by Employee to any third party.
8. Governing Law/Venue. This Agreement shall be interpreted according to the laws of the State of California. Venue for any action or proceeding regarding this contract shall be in El Dorado County.
9. Enforceability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
10. Conflict of Interest. Employee agrees that during the term of this Agreement, he will not maintain any financial interest or engage in any other contract employment, occupation, work, endeavor or association, whether compensated or not, that would in any way conflict with, or impair Employee's ability to perform the duties described in this Agreement. Any work performed for the Department outside the terms of this Agreement must be approved in advance in writing by the Fire Chief. Employee agrees to disclose whether he is performing work for any other CalPERS public agency employer as required by section 4.D. of this Agreement.
11. Entire Agreement and Modification. This Agreement constitutes the entire understanding of the parties hereto. This Agreement supersedes any previous contracts, agreements, negotiations or understandings, whether written or oral, between the parties. Employee shall be entitled to no other compensation or benefits than those specified herein, and Employee acknowledges that no representation, inducements or promises not contained in this Agreement have been made to Employee to induce Employee to enter into this Agreement.

No changes, amendments, or alterations hereto shall be effective unless in writing and signed by both parties. Employee understands that no oral modification of this Agreement made by any officer, agent, or employee of the Department is effective. Employee specifically acknowledges that in entering into and executing this Agreement, he relies solely upon the provisions contained herein and no others.

12. Support Services and Equipment. Employee shall be provided office space and the equipment needed to perform his duties and sufficient to fulfill obligations under this Agreement, as determined by the Board of Directors, at no cost to Employee. In accordance with Government Code Section 21221(h), personal use of such equipment is not permitted.

13. Reimbursement for Expenses. Employee shall be reimbursed by Department in accordance with standard Department travel policy (as well as federal and state law) for all authorized and necessary travel undertaken by Employee in performance of services pursuant to this Agreement. Employee shall document and claim said reimbursement for such travel in the manner and forms required by the Department. Other than as specifically provided herein, Employee shall receive no other compensation or reimbursements for expenses incurred by him in the performance of this Agreement.
14. Notices. All notices permitted or required under this Agreement shall be given to the respective parties by hand-delivery or by mail at the following address, or at such other address as the respective parties may provide in writing for this purpose, by deposit in the U.S. Mail, postage pre-paid, addressed as follows:

DEPARTMENT:

Fire Chief, Maurice Johnson
 1050 Wilson Blvd.
 El Dorado Hills, CA. 95762

EMPLOYEE:

Ron Phillips
 1886 Caversham Way
 Folsom, CA. 95630

15. Indemnification. In accordance with and subject to the limitations of the California Government Claims Act and California Labor Code, the Department shall defend, save harmless and indemnify Employee against any tort, professional liability, claim or demand or other legal action, arising out of an alleged act or omission occurring in the performance of Employee's services as interim Fire Marshal/Division Chief, except that this provision shall not apply with respect to any intentional tort or crime committed by Employee, or any actions outside the course and scope of her employment as interim Fire Marshal/Division Chief.
16. No Presumption of Drafter. The Parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the Parties, and this Agreement reflects their mutual agreement regarding the subject matter of this Agreement. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any Party to be the drafter of this Agreement and, therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.
17. Assistance of Counsel. Each party to this Agreement warrants to the other party that the party has either had the assistance of counsel in negotiation for, and preparation of, this Agreement or could have had such assistance and voluntarily declined to obtain such assistance.

[Signatures on Following Page]

**EL DORADO COUNTY WATER
DISTRICT:**

EMPLOYEE

By: _____
Maurice Johnson
Fire Chief

By: _____
Ron A. Phillips

ATTEST:

Board Secretary

APPROVED AS TO FORM:

Director of Human Resources



FIRE MARSHAL/DIVISION CHIEF

DEFINITION

The Fire Marshal/Division Chief is a safety/salaried exempt member of the Department's Executive Management Team, receiving direction from the Fire Chief. The Fire Marshal/Division Chief oversees the Community Risk Reduction Division. The Fire Marshal/Division Chief is responsible for maintaining a safe community through a professional balance of education, engineering, enforcement, emergency response and community outreach. The primary duty is to plan, direct, coordinate, organize, supervise and participate in the activities of fire investigation and fire prevention (including, triennial code adoption, code enforcement, plan checking, code enforcement inspections, community safety education, weed abatement, post fire activities, and engine company inspection assignments).

DUTIES AND RESPONSIBILITIES

Note: The following duties are intended only as illustrations of the various types of work that may be performed. The omission of a specific statement on duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. Each individual in the classification does not necessarily perform all the duties listed. Employees may perform other related duties at an equivalent level as required. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

Duties may include, but are not limited to:

- Oversees all activities of the Community Risk Reduction Division to ensure the effective enforcement of all fire and life safety laws and ordinances to reduce of the risk of fires and other natural or man-made disasters in the community.
- Plans, organizes and directs the activities of personnel engaged in community risk reduction activities.
- Exercises direct supervision over community risk reduction personnel. Evaluates work performance both formally and informally, oversees and coordinates the functions and activities of subordinates to achieve desired goals, provides guidance to staff on difficult assignments, advises staff on career goals and provides opportunities for professional development, maintains morale and motivates staff to perform their best work.
- Promotes the core values of the El Dorado Hills Fire Department.
- Projects a positive image to the public as a fire service professional. Develops and maintains public support for fire suppression and fire prevention activities.
- Plan, develop, direct, organize and participate in the Department's fire and life safety engineering program.
- Establishes and maintains communication with individuals from other agencies in order to exchange information, and coordinate activities.

- Ensures that fire and life safety inspections are made on commercial, industrial and other occupancies as prescribed by laws and ordinances.
- Makes recommendations to the Fire Chief for elimination of special hazards and dangerous conditions existing in the community.
- Evaluates and maintains the effectiveness of the Community Risk Reduction program making adjustments as needed.
- Prepares and submits weekly, monthly and annual reports of all activities to the Fire Chief.
- Participates in the development and administration of the Department budget; submits and administers a current Community Risk Reduction budget.
- Develop annual goals related to Public Education, Community Risk Reduction, Fire Investigation and Facility Maintenance. Continually evaluate the scope and level of service relating to Fire Marshal/Division Chief duties. Make recommendations to the Fire Chief for service level improvements and long-term planning.
- Oversees the Department's CERT Program.
- Oversees the Department's Key Box and Gated Entry program.
- Oversees the Department's Wildland Urban Interface Mitigation program.
- Maintains a complete record of inspections; investigates complaints, as well as, special and peculiar hazards; reports any violations observed.
- Operates a computer, including a variety of software programs and automated systems.
- Acts as a representative of the Department and Community Risk Reduction Division to other agencies and the community. Meets with and makes presentations to government officials, business groups, community representatives, special interest groups, professional groups, and the general public to encourage a better understanding of the Department and its programs/policies.
- May respond to incidents in a support/advisory role as it relates to Community Risk related issues.

EMPLOYMENT STANDARDS

Knowledge of: management and leadership principles and methods; principles, practices, and techniques of progressive fire administration including organization, administration, budget preparation and controls, program planning, implementation and administration, and staff management training; state and local laws, codes, ordinances, and statues related to fire prevention and control; standing orders, rules, regulations, administrative policies, and operational procedures; interacting agencies and their resources; the goals and objectives of the El Dorado Hills Fire Department; principles and practices of community risk assessment, wildland urban interface mitigation, fire inspection and prevention; building construction and utility installations (i.e. electricity, gas, etc.); the physical sciences as they relate to the fire service and fire behavior, including chemistry and physics; specialized test procedures (hoses, ladders, pumps,

etc); basic supervisory principles, procedures, methods and techniques; emergency scene safety considerations.

Ability to: direct and guide others in the accomplishment of tasks and ensure that procedures are followed; clearly communicate expectations and standards to staff; actively participate in and support management decisions and policy; motivate employees toward organizational goals through collaboration, cooperation, and participation; create an organizational climate that is positive, reinforcing, and supportive; handle multiple work projects simultaneously and exercise good judgment in prioritizing work assignments; model the values of integrity and honesty; interpret facts on hand, size up normal and emergency situations, make judgments and determine appropriate actions/solutions from a number of alternative choices; realize ramifications of possible decisions; establish goals and set priorities and efficiently and effectively establish a course of action for self and others to accomplish specific goals; establish procedures to monitor and control tasks, processes, and activities of subordinates; manage the technical aspects of various, prevention, review building safety and fire protection plans to ensure conformity with pertinent regulations; detect violations of fire codes and regulations; obtain compliance with fire codes; interpret and enforce fire codes and regulations appropriately; delegate authority and responsibility and monitor the progress of delegated tasks; interact with others in an effective, tactful, diplomatic and polite manner, including confrontational situations, in a way that demonstrates sensitivity to their needs and motives; perceive and accept need for change and modify own behavioral style/management approach in response to changes in situations or priorities in order to reach a goal or accomplish a task; present a positive outlook and spend whatever time is necessary to get a job done; implement a plan of action under mental and sometimes physical and emotional stress; speak in a clear, effective manner so that the listener grasps the message; listen effectively and elicit information from others; communicate the technical aspects of fire service work in an understandable manner; express ideas, facts, and reasoning clearly and effectively in writing; use appropriate grammar, phraseology, and sentence structure; operate a computer and utilize a variety of business software.

SUPPLEMENTAL INFORMATION

Any equivalent combination of training and experience which provides the required skills, knowledge, and abilities may be considered qualifying at the sole discretion of the Department. A typical way to obtain the knowledge and skills would be:

Education:

- An Associate of Arts/Sciences Degree from a Western Association of Schools and Colleges (or regional equivalent) in the area of fire science, emergency services, public administration or other related field.
- Certificate issued by the State of California as a Fire Prevention Officer I (or equivalent).
- Certificate issued by International Code Council (ICC) or the State of California as a Fire Inspector II.
- Certificate issued by the State of California as a Fire Investigator I (or equivalent) within 12 months of the date of hire.

Experience:

Must have a minimum of ten (10) years of experience in emergency fire suppression operations or in a fire prevention or community risk reduction division. Not less than seven (7) years shall have been as a full time, full paid Inspector in a fire prevention or community risk reduction division, or two (2) years as a full time, full paid Captain or higher.

Licenses; Certificates; Special Requirements:

- Possession of and ability to maintain a valid California Class C Driver's License is required.
- Successful completion of the California Penal Code 832 training course, level III or module A is required within twelve (12) months of employment.

Desirable Qualifications:

- A Bachelor's Degree from an accredited college or university with major course work in fire science, fire administration, or a closely related field.
- Training from a recognized national, state or privately-operated training facility in the area of fire science, emergency services, fire prevention, fire investigation or other related fields. Examples: National Fire Academy, Executive Fire Officer Graduate, CSFM Public Education Officer, CSFM Chief Officer, etc.
- CSFM Certified Fire Officer or Company Officer Certificate.
- A Certificate issued by the State of California as a Fire Protection Specialist, or Plans Examiner.

Physical Characteristics:

While performing the duties of this job, the employee is frequently required to use hands and fingers to, handle or grasp objects, type on a keyboard, manipulate office equipment. The employee is frequently required to sit, stand, walk; and ascend and descend ladders, stairs, scaffolding, ramps, and poles using feet, legs, and hands. The employee is occasionally required to reach with hands and arms, stoop, kneel, crouch, or squat. The employee must frequently lift and carry up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus. The employee must have the ability to: operate vehicles and a personal computer, read small print on documents, hear and speak well enough to communicate over the telephone and in person. Work is performed both inside and outdoors, frequently at construction sites with slippery or uneven surfaces and around moving objects or vehicles, with occasional exposure to dust, fumes, silica, and temperatures above 100 degrees.

* THANKS *
FOR ALL YOUR HELP.



Dear EDH Fireman,

Thank you so much for
helping my mom change
her battery yesterday for
her smoke detector.

Really appreciate all

IT REALLY MEANT A LOT!!
.....

that you do.

Enjoy the treat.

Betty
daughter.



Thank You
for your kindness

Chief Johnson

I would like to thank you
and Captain's Beckett and Johnson
for your participation in
At Sillijohns funeral services

It gave me such comfort
to have years of service honored
in such a professional way

Thank you again
Dukhin